

## F.4 Updated records/files identified under administration

### Minutes of the Board of Trustees

2023

**RESOLUTIONS PASSED AND APPROVED DURING THE 151<sup>ST</sup> REGULAR MEETING, MARCH 20, 2023 @ AT USM, KABACAN, COTABATO (VIA ZOOM TELECONFERENCE), SUBJECT FOR CONFIRMATION DURING ITS NEXT MEETING.**

**Resolution No. 180A, Series of 2023** – Appointing **HON. JONALD L. PIMENTEL** as a Member of the USM Governing Board in his capacity as the Faculty Representative commencing on March 20, 2023 until the expiration of his term of office as the Faculty Association President with all the rights, powers, responsibilities and privileges appertaining to his Office.

**Resolution No. 180B, Series of 2023** – Appointing **HON. PAUL JOHN B. ONGCOY** as a Member of the USM Governing Board in his capacity as the Alumni Representative commencing on March 20, 2023 until the expiration of his term of office as the Alumni Association President with all the rights, powers, responsibilities and privileges appertaining to his Office.

**Resolution No. 181, Series of 2023** – Approving the proposed meeting agenda with the inclusion of additional Other Matters: the appeal of the students of the College of Law, the approval of the offering of Master of Arts in Language and Literacy Education and the Proposed revised curriculum of the Bachelor of Technical-Vocational Teacher Education (BTVTED)

**Resolution No. 183, Series of 2023** – Approving the minutes of the previous meeting, with corrections and corrigendum to be made within ten (10) days after the meeting.

**Resolution No. 184, Series of 2023** – Declaring the University of Southern Mindanao as a VIP Chapter and all members of the Governing Board as Peace Ambassadors.

**Resolution No. 185A, Series of 2023** – Approving the awarding of certificates of commendation to the Deans, chairpersons and faculty members of the Department of Criminal Justice Education of the College of Arts and Social Sciences and Department of Mechanical Engineering of the USM-Kidapawan City Campus, for consistent above national passing percentage in performance in the licensure examinations for both fields.

**Resolution No. 185B, Series of 2023** – Noting with commendation the accomplishments of the University for the period January to March 2023.

**Resolution No. 186A, Series of 2023** – Confirmation of Memorandum of Agreement with the **COMMISSION ON HIGHER EDUCATION**, for provision of financial assistance to grantees under the Agricultural Competitiveness Enhancement Fund – Grant-In-Aid for Higher Education Program (ACEF-GIAHEP) amounting to thirteen thousand five hundred pesos (**Php13,500.00**) per semester, and granting authority to the University President to sign all documents appertaining thereto as provided for in Chapter 8, Art. 34, Section 2 (o) of the USM Code, taking effect upon signing hereof and remain in full force and effect until terminated by the mutual agreement of both parties.

**Resolution No. 186B, Series of 2023** – Confirmation of Memorandum of Agreement with the **National Irrigation Administration – DLS Irrigators Association, Inc.**, for the provision of technical experts in the implementation of the Irrigators Association Model Farm and granting authority to the University President to sign all documents appertaining thereto, as provided for in

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Chapter 8, Art. 34, Section 2 (o) of the USM Code. The Agreement shall take effect immediately upon signing of the parties and shall remain in full force and effect for the duration of the activities, unless sooner terminated in writing by either of the parties.

**Resolution No. 186C, Series of 2023** – Confirmation of Memorandum of Agreement with the **Department of Science and Technology - Philippine Council for Industry, Energy and Emerging Technology Research and Development (DOST-PCIEERD)** and other member-institutions composed of the following: Department of Budget and Management XII, Department of Trade and Industry XII, National Economic and Development Authority XII, National Irrigation Administration XII, Cotabato Foundation College of Science and Technology, Cotabato State University, Mindanao State University-General Santos City, Notre Dame of Dadiangas University, Notre Dame of Marbel University, Notre Dame University, and Sultan Kudarat State University, for collaboration in the creation of SOCCSKSARGEN (SOX) Industry, Energy, Emerging Technology Research and Development Consortium (**SOXIEERDC**), and granting authority to the University President to sign all documents appertaining thereto, as provided for in Chapter 8, Art. 34, Section 2 (o) of the USM Code. The partnership shall commence upon the date of signing of the Parties, or upon expiration of any extension agreed upon mutually and in writing by the parties.

**Resolution No. 186D, Series of 2023** – Confirmation of Memorandum of Agreement sa pagitan ng **Pamahalaang Bayan ng Upi at Komisyon sa Wikang Filipino**, para sa katuwang sa teknikal na paraan ng pagsasalin ng mga kaalamang pang-impormasyon sa wikang Teduray at magsisilbi itong malaking ambag sa pagbabahagi ng kaalaman bilang katutubong wika ng Bayan, at pagbibigay pahintulot sa Pangulo ng Pamantasan na lagdaan lahat ng dokumento patungkol sa kasunduang ito, ayon sa nakasaad Chapter 8, Art. 34, Section 2 (o) of the USM Code.

**Resolution No. 186E, Series of 2023** – Confirmation of Memorandum of Agreement with the **Cooperative Development Authority (CDA)**, for partnership towards improving education and training of cooperatives through the conduct of Training for Trainers of accredited Cooperative Training Providers (CTPRO) and prospective applicants of the CDA accreditation program, and granting authority to the University President to sign all documents appertaining thereto as provided for in Chapter 8, Art. 34, Section 2 (o) of the USM Code.

**Resolution No. 186F, Series of 2023** – Confirmation of Memorandum of Agreement with the **Department of Agriculture – PhilRice** for the provision of meals during the conduct of the RCEF-RESP Training of Trainers on Pest and Nutrient Management Batch 1 last January 9-20, 2023 for forty five (45) persons to include participants, facilitators, and staff with a funding of four hundred forty-one thousand pesos (**Php441,000.00**) only, and granting authority to the University President to sign all documents appertaining thereto as provided for in Chapter 8, Art. 34, Section 2 (o) of the USM Code.

**Resolution No. 186G, Series of 2023** – Confirmation of Memorandum of Agreement with **Ms. Gina P. Medina**, for the provision of scholarship program to two (2) students from the College of Agriculture amounting to twenty-three thousand pesos (**Php23,000.00**) for the period of school year 2023-2024, and granting authority to the University President to sign all documents appertaining thereto as provided for in Chapter 8, Art. 34, Section 2 (o) of the USM Code.

**Resolution No. 186H, Series of 2023** – Confirmation of Memorandum of Understanding with the **Local Government Unit of Kabacan, Cotabato**, to provide experts and specialists who may undertake extension and research activities on Tourism and Hospitality Management and granting authority to the University President to sign all documents appertaining thereto as provided for in

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Chapter 8, Art. 34, Section 2 (o) of the USM Code. The Agreement shall take effect upon signing of both parties and remains effective for three (3) years unless otherwise revoked or amended by the parties in this agreement.

**Resolution No. 186I, Series of 2023** – Confirmation of Memorandum of Understanding with the **Local Government Unit of Kabacan, Cotabato**, for the provision of the necessary technical expert as Project Leader in the implementation of a project, "*Optimization of Irrigation Flow through Conduit Micro-hydropower to Generate Electricity for Odd-grid Barangay of Kabacan, Cotabato*", and granting authority to the University President to sign all documents appertaining thereto as provided for in Chapter 8, Art. 34, Section 2 (o) of the USM Code. The Agreement shall take effect upon signing of the parties and shall remain in force unless otherwise revoked/amended by the parties.

**Resolution No. 186I, Series of 2023** – Confirmation of Memorandum of Agreement with the Barangay Local Government Unit of Sirib, Calinan, Davao City and Federation of Independent Organization in Rural Areas of Mindanao Incorporation, for the provision of the necessary technical expert as Project Leader in the implementation of a project, "Developing Land Management Options for Diverse Cacao-based System in Mindanao," and granting authority to the University President to sign all documents appertaining thereto as provided for in Chapter 8, Art. 34, Section 2 (o) of the USM Code. The Agreement shall take effect upon signing of all parties and remains in force unless otherwise revoked/amended by the parties. The Agreement may be rescinded or voluntarily terminated without cause, in part or in its entirety by any of the parties with one month notice prior to the desired termination date.

**Resolution No. 187, Series of 2023** – Confirming five (5) teaching appointments with Salary Grade 18 and below subject to availability of funds and the existing government accounting and auditing rules and regulations and as certified by the Office of Human Resource Management and Development and recommended by the University Promotion Board.

**a. Transfer Appointments from Non-teaching to Teaching Appointments (2)**

	Name	Position	Salary Grade
1	Emilou N. Gallardo	Assistant Professor II	16
2	Jassen Fe C. Calaoagan	Assistant Professor II	16

**b. Original Teaching Appointment for Instructor I (1)**

	Name	Position	Salary Grade
1	Agripino N. Agulo	Instructor I	12

**c. Original Temporary Appointment for Instructor I (1)**

	Name	Position	Salary Grade
1	Dabs Leonard G. Tato	Instructor I	12

**d. Teaching Re-appointment to Temporary Appointment (1)**

	Name	Position	Salary Grade
1	Roy C. Ricabar	Instructor I	12

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**Resolution No. 188, Series of 2023** – Confirming four (4) new designations and three (3) redesignations subject to compliance with existing University policies, guidelines, and other pertinent laws, as presented in the list certified by the Human Resource Management and Development Director.

	SO No.	NAME	DESIGNATION	REMARKS	DURATION
1	001	EUGENE G. RANJO	Director, UICTO	REDESIGNATION	January 6, 2023 - January 5, 2024
2	090	SHIRLY J. MONDIA	Head, Property and Supply Office	REDESIGNATION	January 26, 2023 January 25, 2024
3	110	MA. TEODORA N. CABASAN	VP for Research Development and Extension Services	REDESIGNATION	March 15, 2023 until March 14, 2024
4	005	MARICEL G. DAYADAY	Dean – CEIT	NEW DESIGNATION	January 10, 2023 until January 9, 2025
5	010	ALLAN C. FACURIB	Executive Assistant for Media Affairs	NEW DESIGNATION	January 16, 2023 until December 31, 2023
6	011	NELIA O. DU	Director – Admission and Records Office	NEW DESIGNATION	January 12, 2023 until December 31, 2023
7	141	QUENIELYN L. DURENDES	Director – Financial Management Services	NEW DESIGNATION	February 14, 2023 until February 13, 2024

**Resolution No. 189, Series of 2023** – Confirming nine (9) non-teaching appointments with Salary Grade 18 and below subject to availability of funds and the existing government accounting and auditing rules and regulations and as certified by the Office of Human Resource Management and Development and recommended by the University Promotion Board

**a. Non-teaching promotional appointments for various positions (6)**

NAME	POSITION	SALARY GRADE
1. Danilo T. Villanueva	Administrative Officer I	10
2. Monira P. Bansilan	Administrative Assistant II	8
3. Aivie Mae B. Aliudin	Administrative Aide IV	4
4. John B. Subat	Security Guard II	5
5. Tata M. Sadjali	Security Guard II	5
6. Hannibal T. Ormita	Farm Worker II	4

**b. Non-teaching Original Casual Appointments**

NAME	POSITION	SALARY GRADE
1. Glenda M. Morales	Nurse II	16
2. Ganisah T. Salic	Administrative Aide III	3
3. Alpe P. Paduyos	Administrative Aide III	3

**Resolution No. 190, Series of 2023** – Confirming the composition of the Search Committee for the Private Sector Representative as proposed.

Representation	Name	
1. Faculty Members	PROF. JUSTFER JOHN AGUILAR	USM- KIDAPAWAN CITY CAMPUS

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2. Students	<b>THERESE MARIE H. CADUNGOG</b>	4 BS in Civil Engineering – College of Engineering and Information Technology
3. Private Sector	<b>NICOLAS A. TURNOS</b>	President - USM Retirees Association

**Resolution No. 192, Series of 2023** – Approving two (2) teaching appointments with Salary Grade 19 and above subject to availability of funds and the existing government accounting and auditing rules and regulations and as certified by the Office of Human Resource Management and Development and recommended by the University Promotion Board.

	<b>Name</b>	<b>Position</b>	<b>Salary Grade</b>
<b>1</b>	<b>ALISON FAITH AGUDO</b>	Associate Professor I	19
<b>2</b>	<b>SHAIR ARIS D. UY CHOA KHAO</b>	Associate Professor I	19

**Resolution No. 193, Series of 2023** – Approving the proposed goals and objectives of the College of the Veterinary Medicine.

- integration of veterinary technology since the college also offers Bachelor of Science in Veterinary Technology (introductory paragraph, objective number 3)
- Moral, aesthetic, and cultural attributes (objective number 4 and 5); and
- Integration of the "One Health" concept (objective number 6)

**Resolution No. 194, Series of 2023** – Approving the proposed harmonized curricula for the Bachelor of Science in Agriculture for First- and Second-Year Levels to be implemented in the School Year 2023-2024.

**Resolution No. 195, Series of 2023** – Approving the offering of the Bachelor of Early Childhood Education (BECed) on the first semester of School Year 2023-2024.

**Resolution No. 196, Series of 2023** – Confirming the University President's endorsement of the application of leave, subject to compliance with Omnibus Rules on Leave (CSC MC 42, s. 1998) and other relevant laws, rules, and regulations and certification by the HRMDO Director, of three (3) personnel.

	<b>NAME</b>	<b>TYPE OF LEAVE</b>	<b>NUMBER OF DAYS</b>	<b>PERIOD OF LEAVE APPLIED FOR</b>
<b>1</b>	<b>DORIS B. PELEGROS</b>	Special Leave for Women (RA 9710) – CSC MC No. 25, s. 2010	60	January 9, 2023 to March 9, 2023
<b>2</b>	<b>PETCHE P. QUIAQUE</b>	Maternity Leave with Pay (MC No. 5, s. 2021)	105	February 6, 2023 to May 21, 2023
<b>3</b>	<b>MARILYN P. CALUB</b>	Sick Leave with Pay	54	March 16, 2023 to June 5, 2023

**Resolution No. 197, Series of 2023** – Approval of the grant of privileges/benefits to the following USM employees certified as eligible by the Director of the Human Resource Management and Development Office.

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Name of Faculty	Request				FTDC and UAC Recommendations	Amount (P)		Total (P)
	Nature of Request	Academic Program	Target Institution	Duration		Fund Allocation	Salary attribution for the duration of the program and/or estimated official time spent charged to Fund 101	
Study Leave with Pay/Dissertation Support								
1. SARAH V. RAMOS	Request for 1semester study leave with pay starting 2 <sup>nd</sup> semester of A.Y. 2022-2023	Doctor of Philosophy in Education Administration major in Higher Education	Ateneo de Davao University, Davao City	2 <sup>nd</sup> sem of S.Y. 2022-2023	Endorsed the request for 1semester study leave with pay starting 2 <sup>nd</sup> sem of A.Y. 2022-2023		176,694.00	176,694.00
2. ZILPAH D. ABARING	Request for 1year study leave with pay and dissertation support starting 2 <sup>nd</sup> semester of A.Y. 2022-2023	Doctor of Philosophy in English Language and Literature	Adventist University of the Philippines, Silang Cavite	1 year	Endorsed the request for 1semester study leave with pay only and dissertation support starting 2 <sup>nd</sup> sem of A.Y. with the colatilla submission of GANTT Chart and request for another semester.	50,000.00 50% outline 50% hardbound	200,440.00	250,440.00
3. ANALYN A. GONZALES	Request for study leave with pay and dissertation support.	Doctor of Business Management	University of Immaculate Conception, Davao City	2 <sup>nd</sup> sem of S.Y. 2022-2023	Endorsed the request for 1 semester study leave with pay only and dissertation support starting 2 <sup>nd</sup> sem of A.Y.	50,000.00 50% outline 50% hardbound	215,150.00	265,150.00
4. ZYGOTE HE M. SORUPIA	Request for permit to study and study leave with pay starting February 2023.	Master of Science in Chemical Engineering (MSChE)	National Graduate School of Engineering, College of Engineering, UP Diliman	2years	Endorsed the request of permit to study and 2years study leave with pay starting February 2023.		669,960.00	669,960.00
Extension of Study								
1. NERISSA G. DELA VIÑA	Request for 1sem Extension of study leave with pay this 2 <sup>nd</sup> sem S.Y. 2022-2023	Doctor of Philosophy in Business Administration	San Carlos University, Cebu City	2 <sup>nd</sup> sem of S.Y. 2022-2023	Endorsed the request for 1semester of extension S.Y. 2022-2023		207,540.00 (extension)  1,462,231.51 (prior obligation)	1,669,771.51
GRAND TOTAL:								3,032,015.51
Name of Faculty	Request				FTDC and UAC Recommendations	Amount (P)		Total (P)


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	Nature of Request	Academic Program	Target Institution	Duration		Fund Allocation	Salary attribution for the duration of the program and/or estimated official time spent charged to Fund 101	
<b>Study Leave with Pay/Dissertation Support</b>								
1. SARAH V. RAMOS	Request for 1semester study leave with pay starting 2 <sup>nd</sup> semester of A.Y. 2022-2023	Doctor of Philosophy in Education Administration major in Higher Education	Ateneo de Davao University, Davao City	2 <sup>nd</sup> sem of S.Y. 2022-2023	Endorsed the request for 1semester study leave with pay starting 2 <sup>nd</sup> sem of A.Y. 2022-2023		176,694.00	176,694.00
2. ZILPAH D. ABARING	Request for 1year study leave with pay and dissertation support starting 2nd semester of A.Y. 2022-2023	Doctor of Philosophy in English Language and Literature	Adventist University of the Philippines, Silang Cavite	1 year	Endorsed the request for 1semester study leave with pay only and dissertation support starting 2nd sem of A.Y. with the colatilla submission of GANTT Chart and request for another semester.	50,000.00 50% outline 50% hardbound	200,440.00	250,440.00
3. ANALYN A. GONZALES	Request for study leave with pay and dissertation support.	Doctor of Business Management	University of Immaculate Conception, Davao City	2ND sem of S.Y. 2022-2023	Endorsed the request for 1 semester study leave with pay only and dissertation support starting 2nd sem of A.Y.	50,000.00 50% outline 50% hardbound	215,150.00	265,150.00
4. ZYGOTE HE M. SORUPIA	Request for permit to study and study leave with pay starting February 2023.	Master of Science in Chemical Engineering (MSChE)	National Graduate School of Engineering, College of Engineering, UP Diliman	2years	Endorsed the request of permit to study and 2years study leave with pay starting February 2023.		669,960.00	669,960.00
<b>Extension of Study</b>								
1. NERISSA G. DELA VIÑA	Request for 1sem Extension of study leave with pay this 2nd sem S.Y. 2022-2023	Doctor of Philosophy in Business Administration	San Carlos University, Cebu City	2ND sem of S.Y. 2022-2023	Endorsed the request for 1semester of extension S.Y. 2022-2023		207,540.00 (extension) 1,462,231.51 (prior obligation)	1,669,771.51
GRAND TOTAL:								3,032,015.51

**Resolution No. 198, Series of 2023** – Approving the Calendar of Activities for School Year 2023-2024 as attached in the agenda folder.

**Resolution No. 199, Series of 2023** – Approving the sharing scheme for programs of the Human Resource Development and Training (HRDT) Office.

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Particulars	Percentage
College	5%
Faculty/Author/Proponent	25%
HRDT/University	70%
<b>TOTAL</b>	<b>100%</b>

**Resolution No. 200A, Series of 2023** – Approving the designation of **Quenielyn L. Durendes**, Director of Finance Management Services Office, as replacement signatory for financial transactions with the x of the Philippines, Inc., following the retirement of Bernabe B. Mondia last February 13, 2023.

**Resolution No. 200B, Series of 2023** – Approving the designation of the following signatories for financial transactions at the USM-Kidapawan City Campus.

	Primary Signatories	Secondary Signatories
<b>A. For financial transactions not exceeding Php2M pesos</b>	1. <b>Ronielyn F. Pinsoy</b> (Chancellor) 2. <b>Jonathan B. Gutierrez</b> (Designated Cashier)	1. <b>Cristina Q. dela Cruz</b> (Vice-Chancellor) 2. <b>Baikongan B. Guiman</b> (Director of Finance Services)
<b>B. For financial transactions exceeding Php2M pesos</b>	1. <b>Francisco Gil N. Garcia</b> (University President) 2. <b>Eimer M. Estilloso</b> (Vice-President for Administration and Finance) 3. <b>Helen B. Edaño</b> (Designated Chief Cashier)	

**Resolution No. 201, Series of 2023** – Approving the request of the University of Southern Mindanao to the Department of Budget and Management for the release of SARO and NCA of unfunded Personnel Services (PS) for the Fiscal Year 2023 due to unfunded filled positions and NBC 461 implementation.

**Resolution No. 203A, Series of 2023** – Approving the Fund Utilization Report for Funds 05 and 06 as of December 31, 2022 (summary shown in the table below) subject to relevant auditing laws, rules and regulations.

PAP/OBJECT OF EXPENDITURES/PARTICULARS	Amount	Revised Proposed Utilization Jan - Dec 2022	Actual Obligation Jan 1-Dec 31,2022	Obligation Rate Vs. Proposed	Obligation Rate Vs. Total Income/Collections	Balance to date
<b>BEGINNING BALANCE</b>						
(As of January 1, 2022)	163,616,590.50	163,616,590.50	152,761,971.28	93.37%	93.37%	10,854,619.22
Tuition and Other Miscellaneous Fees	67,153,334.16	67,153,334.16	67,153,334.16	100.00%	100.00%	-
Fiduciary Fees	62,919,093.53	62,919,093.53	52,064,474.31	82.75%	82.75%	10,854,619.22
IGP	33,544,162.81	33,544,162.81	33,544,162.81	100.00%	100.00%	-

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	Other Funds	-	-	-			-
<b>TOTAL COLLECTIONS FOR THE PERIOD</b>		209,670,153.56	173,698,992.66	49,772,441.20	28.65%	23.74%	159,897,712.36
	Tuition and Other Miscellaneous Fees	60,537,708.75	62,600,277.52	27,191,388.06	43.44%	44.92%	33,346,320.69
	Fiduciary Fees	73,822,459.73	68,795,975.29	-	0.00%	0.00%	73,822,459.73
	IGP	74,566,985.08	41,302,739.85	21,838,053.14	52.87%	0.00%	52,728,931.94
	Other Funds	743,000.00	1,000,000.00	743,000.00	74.30%	100.00%	-
<b>TOTAL INCOME/COLL ECTIONS</b>		373,286,744.06	337,315,583.16	202,534,412.48	60.04%	54.26%	170,752,331.58
	Tuition and Other Miscellaneous Fees	127,691,042.91	129,753,611.68	94,344,722.22	72.71%	73.89%	33,346,320.69
	Fiduciary Fees	136,741,553.26	131,715,068.82	52,064,474.31	39.53%	38.08%	84,677,078.95
	IGP	108,111,147.89	74,846,902.66	55,382,215.95	73.99%	51.23%	52,728,931.94
	Other Funds	743,000.00	1,000,000.00	743,000.00	74.30%	100.00%	-

**Resolution No. 203B, Series of 2023** – Approving the Fund Utilization Report for Funds 05 and 06 as of January 31, 2022 (summary shown in the table below) subject to relevant auditing laws, rules, and regulations.

PAI/OBJECT OF EXPENDITURES/PARTICULARS		Amount	Revised Proposed Utilization Jan - Dec 2023	Actual Obligation Jan 1-31,2023	Obligation Rate Vs. Proposed	Obligation Rate Vs. Total Income/Collections	Balance to date
-1		-2	-3	-4	(5)=(4/3)	(6)=(4/2)	(7)=(2-4)
<b>BEGINNING BALANCE</b>							
	(As of January 1, 2023)	170,752,331.58	170,752,331.58	4,079,183.92	2.39%	2.39%	166,673,147.66
	Tuition and Other Miscellaneous Fees	33,346,320.69	33,346,320.69	1,922,256.67	5.76%	5.76%	31,424,064.02
	Fiduciary Fees	84,677,078.95	84,677,078.95	1,437,474.49	1.70%	1.70%	83,239,604.46
	IGP	52,728,931.94	52,728,931.94	719,452.76	1.36%	1.36%	52,009,479.18
	Other Funds	-		-			-
<b>TOTAL COLLECTIONS FOR THE PERIOD</b>		102,306,611.69	275,682,356.18	-			102,306,611.69
	Tuition and Other Miscellaneous Fees	55,832,300.00	159,109,996.87				55,832,300.00
	Fiduciary Fees	41,362,968.50	97,900,017.04				41,362,968.50
	IGP	5,111,343.19	17,772,342.27				5,111,343.19
	Other Funds		900,000.00				-
<b>TOTAL INCOME/COLLECTIONS</b>		273,058,943.27	446,434,687.76	4,079,183.92	0.91%	1.49%	268,979,759.35
	Tuition and Other Miscellaneous Fees	89,178,620.69	192,456,317.56	1,922,256.67	1.00%	2.16%	87,256,364.02

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	Fiduciary Fees	126,040,047.45	182,577,095.99	1,437,474.49	0.79%	1.14%	124,602,572.96
	IGP	57,840,275.13	70,501,274.21	719,452.76	1.02%	1.24%	57,120,822.37
	Other Funds		900,000.00				

**Resolution No. 204, Series of 2023** – Approving the Fund Utilization Report for the period February 1- June 30, 2023 (summary shown in the table below) subject to relevant auditing laws, rules and regulations.

PAP/OBJECT OF EXPENDITURES/PARTICULARS			Cash Balance as of January 1, 2023	Add: Collections for the Period January 1- 31, 2023	Total Cash	Less: Total Obligations as of January 31, 2022	Cash Available for Utilization as of January 31, 2022	Proposed Utilization (February 1- June 30, 2023)
A.	TUITION AND OTHER FEES		33,346,320.69	55,832,300.00	89,178,620.69	1,922,256.67	87,256,364.02	50,980,619.73
	Maintenance and Other Operating Expenses				57,720,740.36	1,922,256.67	55,798,483.69	30,216,252.13
	Capital Outlay				1,483,008.25	-	1,483,008.25	2,639,691.75
		Financial Expense			463,370.71		463,370.71	
		Continuing			1,044,437.58		1,044,437.58	1,044,437.58
		New Projects (Accumulated)			28,467,063.78		28,467,063.78	17,080,238.27
B.	FIDUCIARY		84,677,078.95	41,362,968.50	126,040,047.45	1,437,474.49	124,602,572.96	71,946,759.76
	Maintenance and Other Operating Expenses				87,446,993.15	1,437,474.49	86,009,518.66	48,861,356.29
	Capital Outlay				32,999,438.74	-	32,999,438.74	17,491,787.91
		Continuing			3,074,583.20	-	3,074,583.20	3,074,583.20
		New Projects (Accumulated)			2,519,032.36		2,519,032.36	2,519,032.36
A.	IGP		52,728,931.94	5,111,343.19	57,840,275.13	719,452.76	57,120,822.37	37,790,337.95
	Maintenance and Other Operating Expenses				55,596,441.18	719,452.76	54,876,988.42	36,200,337.95
	Capital Outlay				2,243,833.95	-	2,243,833.95	1,590,000.00
B.	OTHER FUNDS				-	-	-	-
<b>TOTAL</b>			<b>170,752,331.58</b>	<b>102,306,611.69</b>	<b>273,058,943.27</b>	<b>4,079,183.92</b>	<b>268,979,759.35</b>	<b>160,717,717.45</b>

**Resolution No. 205A, Series of 2023** – Approving the proposed Projected Revenues and Expenditures (PRE) for Calendar Year 2023, subject to compliance with RA 8292, Letters of Instruction Numbers 872 (June 8, 1979) and 1026 (May 23, 1980), CMO Number 20, series of 2011, and other relevant laws, rules and regulations.

Particulars	Fund 101	Fund 05		Other Funds	Fund 06	Admin Cost	Total
		Tuition and Other Income	Fiduciary				
Total Receipts	1,175,679,904.50	201,842,730.69	230,202,831.93	900,000.00	123,230,206.15	24,367,145.63	1,756,222,818.90

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Total Proposed Expenditures	1,175,679,904.50	192,456,317.56	182,577,095.99	900,000.00	70,510,274.21	24,265,887.10	1,646,380,479.36
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**Resolution No. 205B, Series of 2023** – Approving the Annual Procurement Plan of the University for Calendar Year 2023 charged against Fund 01 (Capital Outlay and MOOE), Fund 05 (Tuition Fee and Fiduciary), Fund 06 (Income Generating Projects), Administrative Cost, and Fund 07 (External Fund projects).

<b>Fund 01</b>		Php 560,936,327.61
Capital Outlay	Php 187,506,135.61	
Maintenance and Other Operating Expenses	Php 373,430,192.00	
<b>Fund 05</b>		Php 355,048,952.50
Tuition	Php 180,574,567.56	
Fiduciary	Php 174,474,384.94	
<b>Fund 06</b>		Php 70,501,274.21
Income Generating Projects	Php 70,502,274.21	
<b>Fund 07</b>		Php 12,255,709.00
<b>Administrative Cost</b>		Php 24,265,887.10

**Resolution No. 206A-206E, Series of 2023** – Approving the awarding of the contracts for five (5) infrastructure projects and granting of authority to the President to sign subsequent documents appertaining to the projects for the USM Main Campus, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

	Project Title	Name of Contractor	Amount
206A	Construction of College of Medicine Phase 1	Greco Construction and Supply/P.B. Obial Construction (JV)	Php 67,673,724.78
206B	Increase in Carrying Capacity of Nursing and Allied Health Programs (Repair of Building)	Pastcar Construction and Supply Co.	Php 4,670,162.33
206C	Improvement of University Information, Communication and Technology Building	Pastcar Construction and Supply Co.	Php 7,970,961.73
206D	Upgrading of CASS Through the Establishment of COVID-related Psychosocial Research and Psychological Testing Center (Savings)	Pastcar Construction and Supply Co.	Php 640,316.27
206E	Construction of Academic Building Phase I	Thel Construction & Supplies	Php 21,230,263.43

**Resolution No. 206F-206H, Series of 2023** – Approving the request to grant authority to the University President to expedite procurement of the three (3) infrastructure project for the USM - Kidapawan City Campus, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

	Project Title	Amount
206F	Construction of WAF Building (Phase 2)	Php 3,326,750.00

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206G	Construction of Mini Convention and Training Center (Phase 1)	Php 4,000,000.00
206H	Construction of Pantry at the Administration Building	Php 522,000.00

**Resolution No. 207, Series of 2023** – Approving the awarding of the contract for one (1) goods projects and granting of authority to the President to sign subsequent documents appertaining to the projects for the USM Main Campus, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 207A, Series of 2023** – Approving the request to grant authority to the University President to expedite procurement of the goods project, Purchase of Vehicle (Van), amounting to two million and five hundred thousand pesos (Php2,500,000.00) for the Kidapawan City Campus, Kidapawan, Cotabato, sourced from Fund 05, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 207B, Series of 2023** – Approving the request to grant authority to the University President to expedite procurement of the goods project, Purchase of Chairs for Guidance and Testing Activities amounting to seven hundred eighty five thousand five hundred sixty pesos (Php785,560.00) for the Kidapawan City Campus, Kidapawan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 207C, Series of 2023** – Approving the request to grant authority to the University President to expedite procurement of the goods project, Purchase of Compactor for the Registrar's Office, amounting to four hundred fifty thousand pesos (Php450,000.00) for the Kidapawan City Campus, Kidapawan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 207D, Series of 2023** – Approving the request to grant authority to the University President to expedite procurement of the goods project, Purchase of Equipment for Registrar's Office, amounting to one hundred sixteen thousand nine hundred twenty pesos (Php116,920.00) for the Kidapawan City Campus, Kidapawan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 207E, Series of 2023** – Approving the request to grant authority to the University President to expedite procurement of the goods project, Purchase of Books, amounting to five hundred sixty seven thousand two hundred sixteen pesos and 50/100 (Php567,216.50) for the Kidapawan City Campus, Kidapawan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 207F, Series of 2023** – Approving the request to grant authority to the University President to expedite procurement of the goods project, Purchase of Furniture and Fixtures for

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the Library, amounting to three hundred fifty five thousand pesos (Php355,000.00) for the Kidapawan City Campus, Kidapawan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 207G, Series of 2023** – Approving the request to grant authority to the University President to expedite procurement of the goods project, Purchase of Equipment for Library amounting to two hundred ninety six thousand eight hundred eighty three pesos and 50/100 (Php296,883.50) for the Kidapawan City Campus, Kidapawan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 207H, Series of 2023** – Approving the request to grant authority to the University President to expedite procurement of the goods project, Electricity Expenses for Library Building amounting to one hundred twenty thousand pesos (Php120,000.00) for the Kidapawan City Campus, Kidapawan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.


**Resolution No. 207I, Series of 2023** – Approving the request to grant authority to the University President to expedite procurement of the goods project, Purchase of Medicines and Medical Supplies, amounting to nine hundred fifty seven thousand four hundred pesos (Php957,400.00) for the Kidapawan City Campus, Kidapawan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 208, Series of 2023** – Approving the awarding of the contract for one (1) services project and granting of authority to the President to sign subsequent documents appertaining to the projects for the USM Main Campus, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 209A, Series of 2023** – Confirming the awarding of the contract to Webcode I.T.Solutions, and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply, Delivery, and Installation of Various Furniture and Fixtures for the Refurbishment of Computer Rooms for Faculty and Students at UICTO, amounting to one million seven hundred twenty five thousand nine hundred ten pesos and 40/100 (Php1,725,910.40) for the Main Campus, Kabacan, Cotabato, sourced from Fund 01, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 209B, Series of 2023** – Confirming the awarding of the contract to Philblanc Company and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply, Delivery, and Installation of Various Furniture for ICT Building, amounting to one million four hundred twenty one thousand eight hundred pesos only

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(Php1,421,800.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 01, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 209C, Series of 2023** – Confirming the awarding of the contract to Medica Center Trading Corporation and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply and Delivery of 104 Units of Air Purifier, amounting to two million nine hundred twelve thousand pesos (Php2,912,000.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 01, subject to the availability of funds compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.


**Resolution No. 209D, Series of 2023** – Confirming the awarding of the contract to Titanium Pharma and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply and Delivery of Multivitamins, amounting to one million seven hundred thirty eight thousand and one hundred pesos only (Php1,738,100.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 01 subject to the availability of funds compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 209E, Series of 2023** – Confirming the awarding of the contract to Millennia Tech Computer and Office Supplies and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply and Delivery of License Software (2-Pieces Window Server 2022 Data Center 16 Cores and 1 Piece MS SQL Server 2019 Standard 2 Core Pack, amounting to five hundred eighty six thousand six hundred sixty one pesos and 40/100 (Php586,661.40) for the Main Campus, Kabacan, Cotabato, sourced from Fund 01 subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 210A, Series of 2023** – Confirming the awarding of the contract to Innovate Communications, Inc and the granting of authority to the University President to sign subsequent documents appertaining to the services project, One (1) Year Enterprise Broadband Connectivity for Faculty amounting to two million two hundred seventy eight thousand pesos (Php2,278,000.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 01, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 210B, Series of 2023** – Confirming the awarding of the contract to Innovate Communications, Inc., and the granting of authority to the University President to sign subsequent documents appertaining to the services project, One (1) Year Leased Line Internet Subscription amounting to one million eight hundred fifty five thousand five hundred fifty pesos only (Php1,855,550.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 01, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

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**Resolution No. 210C, Series of 2023** – Confirming the awarding of the contract to Innove Communications, Inc., and the granting of authority to the University President to sign subsequent documents appertaining to the services project, One (1) Year Subscription of Google Workplace for Education-Teaching and Learning Upgrades, amounting to one million four hundred nine thousand five hundred twenty pesos (Php1,409,520.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 01 subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 210D, Series of 2023** – Confirming the awarding of the contract to Libtech Philippines, Inc., and the granting of authority to the University President to sign subsequent documents appertaining to the services project, One (1) Year Subscription of e-Journals IEEE All Society Periodicals Package amounting to one million four hundred ninety two thousand and twenty nine pesos (Php1,492,029.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 01, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 211A, Series of 2023** – Confirming the awarding of the contract to Garnetech Computer Marketing, Inc., and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of IT Equipment (Laptop with Accessories), amounting to sixty two thousand pesos only (Php62,000.00) for the Main Campus, Kabacan, Cotabato, sourced from SOXAARRDEC-CMI, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 211B, Series of 2023** – Confirming the awarding of the contract to Anjo Refrigeration and Airconditioning Sales, Parts and Services, and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (2.0 HP Split Type Wall Mounted Airconditioning Unit), amounting to ninety two thousand pesos (Php92,000.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 211C, Series of 2023** – Confirming the awarding of the contract to Instruchem Inc., and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Laboratory Equipment (Compound Microscope), amounting to ninety thousand pesos only (Php90,000.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 211D, Series of 2023** – Confirming the awarding of the contract to Garnetech Computer Marketing and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (Document Scanner), amounting to twenty nine thousand pesos (Php29,000.00) for the Main

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Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 211E, Series of 2023** – Confirming the awarding of the contract to Millenial Tech Computer and Office Supplies and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (Smart Television), amounting to fifty two thousand pesos (Php52,000.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05 subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 211Fa, Series of 2023** – Confirming the awarding of the contract to Garnetech Computer Marketing and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (8 units of Printers), amounting to one hundred fifty-three thousand one hundred fifty pesos (Php153,150.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 211Fb, Series of 2023** – Confirming the awarding of the contract to Computer World and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (Projector), amounting to seventy four thousand eight hundred sixty-five pesos (Php74,865.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 211G, Series of 2023** – Confirming the awarding of the contract to Digital Interface and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (DSLR Camera) amounting to seventy six thousand nine hundred eighty-eight pesos only (Php76,988.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 211H, Series of 2023** – Confirming the awarding of the contract to Garnetech Computer Marketing and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (Laptop), amounting to forty thousand eight hundred pesos (Php40,800.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

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**Resolution No. 211la, Series of 2023** – Confirming the awarding of the contract to Millenial Tech Computer and Office Supplies and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (Laptop), amounting to thirty seven thousand five hundred pesos only (Php37,500.00) for the Main Campus, Kabacan, Cotabato sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 211lb, Series of 2023**– Confirming the awarding of the contract to Garnetech Computer Marketing and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (Ink), amounting to five thousand six hundred twenty five pesos (Ph5,625.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

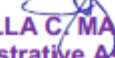
**Resolution No. 211J, Series of 2023** – Confirming the awarding of the contract to Garnetech Computer Marketing and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (Desktop), amounting to one hundred sixty nine thousand eight hundred ninety pesos only (Php169,890.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 211K, Series of 2023** – Confirming the awarding of the contract to Anjo Refrigeration and Airconditioning Sales, Parts and Services and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply, Delivery and Installation of Wall-mounted Airconditioning Unit, amounting to two hundred thirteen thousand pesos only (Php213,000.00) for the Main Campus, Kabacan, Cotabato, sourced from PCAARRD-IDD, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 211L, Series of 2023** – Confirming the awarding of the contract to Franzlara Marketing and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (Split-type Aircon) amounting to one hundred thousand and five hundred pesos only (Php100,500.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 211M, Series of 2023** – Confirming the awarding of the contract to Gakken (Phils) Inc., and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (Digital Duplicator), amounting to two hundred forty seven thousand seven hundred seventy seven and 77/100 (Php247,777.77) for the Main Campus, Kabacan, Cotabato, sourced from Fund

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05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 211N, Series of 2023** – Confirming the awarding of the contract to Krypton International Resources Sales & Services, Inc., and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (Analytical Balance), amounting to seventy seven thousand two hundred fifty pesos only (Php77,250.00) for the Main Campus, Kabacan, Cotabato, sourced from PCAARRD-NICER, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 211Oa, Series of 2023** – Confirming the awarding of the contract to Garnetech Computer Marketing and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (LCD Projector Set), amounting to one hundred nine thousand nine hundred sixty pesos only (Php109,960.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 01, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 211Ob, Series of 2023** – Confirming the awarding of the contract to Computer World and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (Colored Printer), amounting to thirty seven thousand six hundred pesos only (Php37,600.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 01, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 212a, Series of 2023** – with the Department of Science and Technology – Region XII for the implementation of the project titled, "Development and Characterization of Halal Feeds for Broiler Chicken Production," with an approved funding of eight hundred fifty thousand fifty pesos (Php850,000.00), and granting authority to the University President to sign all documents appertaining thereto as provided for in Chapter 8, Art. 34, Section 2 (o) of the USM Code. The project shall be implemented for twelve (12) months, covering the period from March 2023 to February 2024, commencing immediately or within two (2) months after the release of funds.

**Resolution No. 212b, Series of 2023** – with the Department of Science and Technology – Region XII for the implementation of the project titled, "SNAP Testing Assay for Screening Antibiotic Residues in Milk," with an approved funding of one million one hundred sixty-two pesos and eighty centavos (Php1,000,162.80), and granting authority to the University President to sign all documents appertaining thereto as provided for in Chapter 8, Art. 34, Section 2 (o) of the USM Code. The project shall be implemented for twelve (12) months, covering the period from March 2023 to February 2024, commencing immediately or within two (2) months after the release of funds.

**Resolution No. 212c, Series of 2023** – with the Department of Science and Technology – Region XII for the implementation of the project titled, "Digital Promotion and Screening of Local Products

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or Startups in Region 12 for Technology Incubation," with an approved funding of three hundred fifty thousand pesos (Php350,000.00), and granting authority to the University President to sign all documents appertaining thereto as provided for in Chapter 8, Art. 34, Section 2 (o) of the USM Code. The project shall be implemented for six (6) months, covering the period from March 2023 to August 2023, commencing immediately or within two (2) months after the release of funds.


**Resolution No. 212d, Series of 2023** – with the Department of Science and Technology – Region XII for the implementation of the project titled, "Biological Diagnostic Tool for Vulnerable Agroecosystems: Nematode Community Analysis as an Approach to Assess Sustainability of Agricultural Practices," with an approved funding of nine hundred ninety-nine thousand three hundred ninety-six pesos and twenty centavos (Php999,396.20), and granting authority to the University President to sign all documents appertaining thereto as provided for in Chapter 8, Art. 34, Section 2 (o) of the USM Code. The project shall be implemented for twelve (12) months, covering the period from March 2023 to February 2024, commencing immediately or within two (2) months after the release of funds.

**Resolution No. 213, Series of 2023** – Approving the proposed revisions in the Bachelor of Technical and Vocational Education (BTVTEd) at the USM- Kidapawan City Campus, Kidapawan, Cotabato.

**Resolution No. 214, Series of 2023** – Approve the offering of Master of Arts in Language and Literacy Education (MALLE) at the USM- Kidapawan City Campus, Kidapawan, Cotabato.

**Resolution No. 215, Series of 2023** – With the Department of Science and Technology – Region XII to engage the consultancy services of the USM Experts to undertake productivity studies of twenty (20) pre-identified farms in the SOCSKARGEN region, as part of the project, "Implementation of Upgraded Consultancy Services and Technical Assistance for MSMEs through Consultancy for Agricultural Productivity Enhancement (CAPE) Program in Region XII, with an approved funding of nine hundred thousand pesos (Php900,000.00) to be released in four (4) tranches, and granting authority to the University President to sign all documents appertaining thereto as provided for in Chapter 8, Art. 34, Section 2 (o) of the USM Code. The Agreement shall take effect upon signing and shall remain in force until the completion of the outputs agreed upon for the period.

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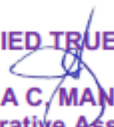
**RESOLUTIONS PASSED AND APPROVED DURING THE 152<sup>ND</sup> REGULAR  
MEETING, JUNE 16, 2023 @ CHED – HEDC BUILDING, QUEZON CITY.**

**Resolution No. 1, Series of 2023** – Approving the proposed meeting agenda with the inclusion of additional four Other Matters: the confirmation of BOR Resolution approved via Referendum No 02, series of 2023 on the request for approval of the nineteen (19) plantilla positions for the USM Kidapawan City Campus, the approval of one (1) application for leave beyond 30 days, the reiteration of the Letter of College of Law students and the compliance of the USM Graduate School to CMO 15, series of 2019.

**Resolution No. 2, Series of 2023** – Approval of the minutes of the previous meeting subject to the correction to be made within ten (10) days following the date of the meeting.

**Resolution No. 3, Series of 2023** – Noting the report on the matters arising from the previous meeting.

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**Resolution No. 4, Series of 2023** – Approving the establishment of the VIP Peace Chapter at the University of Southern Mindanao, with the University President as VIP Peace Ambassador and Board Members as Ambassadors of Peace.

**Resolution No. 5, Series of 2023** – Noting and accepting the President's accomplishment report for the 2nd quarter of 2022.

**Resolution No. 6a, Series of 2023** – With the DA-Philippine Rice Research Institute, for provision of meals during the conduct of three (3) short courses on Pest and Nutrient Management in Rice in Regions IX, XII and Bangsamoro Autonomous Region in Muslim Mindanao (BARMM) with forty (40) participants, facilitators, and other staff:

- a. Batch 1 (April 17-21, 2023)
- b. Batch 2 (May 8-12, 2023)
- c. Batch 3 (May 22-26, 2023)

with a fund of four hundred eighty thousand pesos (Php480,000.00)

**Resolution No. 6b, Series of 2023** – With the SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE (STII) for the implementation of the project, *"Augmenting and Strengthening the e-Library Services in the Regional R&D Consortia Base Agencies,"* with a fund of Php4,999,672.00.

The agreement shall be implemented for one (1) year, covering the period of December 16, 2022 to December 15, 2023.

**Resolution No. 6c, Series of 2023** – With the DEPARTMENT OF AGRICULTURE – PHILIPPINE RICE RESEARCH INSTITUTE for the implementation of the project, *"Multi-location Adaptation Trial for the Irrigated Lowland Inbred Entries (NCT-MAT),"* with a fund of Php290,400.00.

The agreement shall take effect upon signing of both parties and will remain valid until December 29, 2023.


**Resolution No. 6d, Series of 2023** – With the Philippine Broadcasting Service – Bureau of Broadcasting Service (PBS-BBS) for the establishment of DXVL KOOL 94.9 FM Radio station as an affiliate of the PBS-BBS Radyo Pilipinas

The agreement shall have a term of two (2) years and renewable upon mutual agreement of both parties.

**Resolution No. 6e, Series of 2023** – With the UNIVERSITY OF THE PHILIPPINES LOS BAÑOS, to develop academic and educational cooperation and promote mutual understanding between the two Higher Education institutions through:

- a. Exchange of faculty and researchers;
- b. Exchange of students;
- c. Conduct of collaborative research and extension projects;
- d. Conduct of lectures, symposia, capacity-building programs;
- e. Exchange of academic information and materials; and
- f. Promote other academic cooperation as mutually agreed by both Parties.

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**Resolution No. 6f, Series of 2023** – With the CENTER FOR ASIAN MISSION FOR THE POOR ASIA (CAMP ASIA), to provide technical experts particularly in the field of sustainable land management on durian cropping-system for its approved project with Korea International Cooperation Agency (KOICA) and Mindanao Development Authority (MinDA) entitled, "Developing Sustainable Agricultural Environment through the Organization of Durian Producers in Mindanao, Philippines."

The agreement shall take effect immediately upon signing of both parties and shall remain in force unless otherwise revoked/amended by the parties.

**Resolution No. 7, Series of 2023** – Confirming eleven (11) teaching appointments with Salary Grade 18 and below subject to availability of funds and the existing government accounting and auditing rules and regulations and as certified by the Office of Human Resource Management and Development and recommended by the University Promotion Board.

a. Original Teaching Appointments (4)

	<b>Name</b>	<b>Position</b>	<b>Salary Grade</b>
1	Siv Millicent E. Balbas	Instructor I	12
2	Kevin Mark D. Catulong	Instructor I	12
3	Algin Mae A. Lagang	Instructor I	12
4	Lotis D. Cubin	Instructor I	12

b. Promotional Teaching Appointments (6)

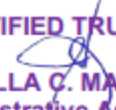
	<b>Name</b>	<b>Position</b>	<b>Salary Grade</b>
1	Kathleen Ivy Z. Bolotaolo	Assistant Professor IV	18
2	Geraldo P. Ulep	Assistant Professor IV	18
3	Rebecca T. Ragonton	Assistant Professor III	17
4	Gelyn V. Amilbahar	Assistant Professor III	17
5	Elorde Jr. S. Crispolon	Assistant Professor III	17
6	Michael A. Tacdoro	Instructor I	12

c. Original Temporary Teaching Appointment (1)

	<b>Name</b>	<b>Position</b>	<b>Salary Grade</b>
1	Marianne O. Millarosa	Instructor I	12

**Resolution No. 8, Series of 2023** – Confirming fourteen (14) non-teaching appointments with Salary Grade 18 and below subject to availability of funds and the existing government accounting and auditing rules and regulations and as certified by the Office of Human Resource Management and Development and recommended by the University Promotion Board.

a. Promotional Non-Teaching Appointments for Various Positions (4)

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	<b>Name</b>	<b>Position</b>	<b>Salary Grade</b>
1	Fatima S. Salik	Administrative Assistant II	8
2	Bernalou M. Malaque	Administrative Aide V	5
3	Riche D. Nadala	Administrative Aide IV	4
4	Rene P. Lucena	Administrative Aide II	2

b. Non-Teaching Original Appointments (5)

	<b>Name</b>	<b>Position</b>	<b>Salary Grade</b>
1	Cristopher P. Credo	Security Guard I	3
2	Charles Rommel C. Velasco	Administrative Aide IV	4
3	Cherelen C. Escojedo	Administrative Aide III	3
4	Kierwen N. Magoncia	Administrative Aide III	3
5	Jellyvieve Abdulkadil	Administrative Aide III	3

c. Non-Teaching Reappointment from Casual to Permanent Appointments (3)

	<b>Name</b>	<b>Position</b>	<b>Salary Grade</b>
1	Georamie P. Pedro	Security Guard I	3
2	Zain M. Balayman	Farm Worker I	1
3	Virgilio Q. Ignacio, Jr.	Administrative Aide I	1

d. Non-Teaching Original Casual Appointments (2)

	<b>Name</b>	<b>Position</b>	<b>Salary Grade</b>
1	Ronel G. Alivar	Administrative Aide I	1
2	Darwin V. Caldito	Administrative Aide I	1

**Resolution No. 9, Series of 2023** – Confirming three (3) new designations and one (1) redesignation subject to compliance with existing University policies, guidelines, and other pertinent laws, as presented in the list certified by the Human Resource Management and Development Director.

	<b>SO No.</b>	<b>NAME</b>	<b>DESIGNATION</b>	<b>REMARKS</b>	<b>DURATION</b>
1	169	URDUJA G. NACAR	Dean – College of Human Ecology and Food Sciences	NEW DESIGNATION	April 1, 2023 – May 31, 2024
2	171	ANNALEAH B. LASAGA	OIC-Director, University Health Services	NEW DESIGNATION	May 1, 2023 – December 31, 2023

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3	189	MANTINGAN S. KAMSA	Campus Head, USM Buluan Campus	NEW DESIGNATION	June 1, 2023 – May 31, 2024
4	196	KAHARUDIN P. MANAMBA	Director, Business Development Center	REDESIGNATION	April 1, 2023 – November 30, 2023

**Resolution No. 10a, Series of 2023** – Confirming the decision via referendum approving the request for grant of travel authority to the University to attend the conference.

**Resolution No. 10b, Series of 2023** – Confirming the decision via referendum approving the request for grant of nineteen (19) plantilla positions to the USM-Kidapawan City Campus.

**Resolution No. 12, Series of 2023** – Confirming the University President's endorsement of the application of leave, subject to compliance with Omnibus Rules on Leave (CSC MC 42, s. 1998) and other relevant laws, rules, and regulations and certification by the HRMDO Director, of three (3) personnel.

	NAME	TYPE OF LEAVE	NUMBER OF DAYS	PERIOD OF LEAVE APPLIED FOR
1	DARYL MAE C. MAMON	Maternity Leave with Pay (MC No. 5, series of 2021)	105	August 10, 2023 – November 22, 2023
2	LEONORA M. SILVANO	Vacation Leave with Pay	233	August 1, 2023 – August 31, 2024

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				Retirement Date – September 1, 2024)
3	<b>FAUSTO M. LANOY, JR.</b>	Vacation Leave with Pay	132	August 1, 2023 – January 31, 2024 Retirement Date – February 1, 2024)

**Resolution No. 13, Series of 2023** – Approving the grant of privileges/benefits to the following USM employees certified as eligible by the Director of the Human Resource Management and Development Office, subject to compliance with applicable rules and regulations.

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Name of Faculty	Request				FTDC and UAC Recommendations	Amount (P)		Total (P)
	Nature of Request	Academic Program	Target Institution	Duration		Fund Allocation	Salary attribution for the duration of the program and/or estimated official time spent charged to Fund 101	
STUDY LEAVE WITH PAY								
FLORIE JANE M. TAMON	Request for Permit to Study and Study Leave with Pay to pursue PhD in Sociology starting 1st sem of A.Y. 2023-2024 at Xavier University in Cagayan de Oro City	Doctor of Philosophy in Sociology	Xavier University in Cagayan de Oro City	3 years	Endorsed the request for permit to study and study leave with pay starting 1st sem of A.Y. 2023-2024 with a colatilla of approved scholarship grant.		1,403,892.00	1,403,892.00
ASHLEY COLEEN S. ORTIZ	Request for Permit to Study and Study Leave with Pay to pursue PhD Program in Mathematics Education starting 1st sem of A.Y. 2023-2024 at University of the Philippines – Diliman Campus	Doctor of Philosophy in Mathematics Education	University of the Philippines – Diliman Campus	3 years	Endorsed the request for permit to study and study leave with pay starting 1st sem of A.Y. 2023-2024 with colatilla of approved scholarship grant		1,132,164.00	1,132,164.00
SOFIA LOREN E. BONETE	Request for Permit to Study and Study Leave with Pay to pursue PhD in English Language Literature starting 1st sem of A.Y. 2023-2024 at Silliman University in Dumaguete City.	Doctor of Philosophy in English Language Literature	Silliman University in Dumaguete City	3 years	Endorsed the request for permit to study and study leave with pay starting 1st sem of A.Y. 2023-2024 with a colatilla of approved scholarship grant		1,290,348.00	1,290,348.00
STUDY PERMIT								
ARABELLA M. SOBERANO	Request for Permit to Study to pursue Juris Doctor at USM-KCC.	Juris Doctor	University of Southern Mindanao – Kidapawan City Campus	1st sem 2022-2023	Endorsed the request for Permit to Study.			
EXTENSION OF STUDY								

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KHRISTINE JOY B. GARCIA	Request for Permit to Study and 3 semesters Academic Study Leave with Pay to attend internship program and writing dissertation for the degree of PhD in Psychology starting 1st sem of A.Y. 2023-2024 at Ateneo de Davao University.	Doctor of Philosophy in Psychology	Ateneo de Davao University.	1 semester	Endorsed the request for permit to study and study leave with pay starting 1st sem of A.Y. 2023-2024 in semestral basis.		320,142.00	320,142.00
KHAN L. JUNATAS	Request for 6months extension of study leave with pay from July 2023 – December 2023	Doctor of Philosophy in Veterinary Morphology-Histology	Ghent University, Belgium	July 2023 – December 2023	Endorsed the request for 6months extension of study leave with pay from July 2023 – December 2023.		193,926.00 (extension) 2,250,518.82 (prior obligation)	2,444,444.82
GRAND TOTAL:								6,590,990.82

NON TEACHING PERSONNEL	Study Leave with Pay							
AIDALOU V. ESONSA	Request for Permit to Study and Financial Support to pursue Master of Library and Information Science (MLIS) at Cor Jesu College, Digos City	Master of Library and Information Science (MLIS)	Cor Jesu College, Digos City	2nd sem AY 2022-2023	Endorsed the request for permit to study and USM Scheme support	(12,000.00/sem) 72,000.00	72,000.00	72,000.00
GRAND TOTAL								72,000.00

**Resolution No. 14, Series of 2023** – Approving one (1) non-teaching appointment with Salary Grade 19 and above subject to availability of funds and the existing government accounting and auditing rules and regulations and as certified by the Office of Human Resource Management and Development and recommended by the University Promotion Board.

	Name	Position	Salary Grade
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USM, Kabacan, Cotabato

1	Quenielyn L. Durendes	Chief Administrative Officer	24
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**Resolution No. 15, Series of 2023** – Approving the establishment of the Legal Services Office.

**Resolution No. 16, Series of 2023** – Approving of the 2023-2028 USM Strategic Plan.

**Resolution No. 17, Series of 2023** – Approving of the USM 2023 Operational Plan.

**Resolution No. 18, Series of 2023** – Approving the submission of the Land Use Development and Infrastructure Plan (LUDIP) 2023-2032 to the Commission on Higher Education for evaluation and their recommendations were already incorporated in the updated version.

**Resolution No. 19, Series of 2023** – Approving of the 2024 Annual Investment Plan.

**Resolution No. 20, Series of 2023** – Approving of the Regional Development Investment Plan (2023-2028).

**Resolution No. 21, Series of 2023** – Approving the request for Grant of Travel of Authority to the University President to attend the AUAP Conference.

**Resolution No. 22, Series of 2023** – Approving the Budget Utilization Report for Funds 01, 05 and 06 as of May 15, 2023 (summary shown in the table below) subject to relevant auditing laws rules and regulations.

**Resolution No. 23, Series of 2023** – Approving the proposed budget utilization for the period May 16-September 30, 2023, subject to subject to relevant auditing laws, rules and regulations.

**Resolution No. 24, Series of 2023** – Approving the 2023 Fiscal Year supplemental special budget under Fund 05 (164), 06 (161), and Administrative Cost, subject to the availability of funds compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 25, Series of 2023** – Approving the supplemental Annual Procurement Plan for Funds 05, 06, and 07, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 26, Series of 2023** – Approving of change of fund source of the Php40,000,000.00 from **Fund 05 (164)** to **Fund 07 (External Funding for Projects)** for the laboratory equipment of the College of Medicine and Allied Health Sciences, in anticipation of the release of funds from the Commission on Higher Education.

**Resolution No. 27, Series of 2023** – Granting authority to the University President to rescind the project, Refurbishment of Administration Building Offices (Improvement of Architectural Finishes of Administration Building).

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**Resolution No. 28, Series of 2023** – Approval of the variation order for the College of Agriculture Building project amounting to ninety-five thousand three hundred forty four pesos and 27/100 (Php95,344.27) and an additional ten (10) days extension for the completion of the project.

**Resolution No. 29a, Series of 2023** – Approving the awarding of the contract to Carlson Construction and granting of authority to the University President to sign subsequent documents appertaining to the infrastructure project, Construction of WAF Building (Phase 2) amounting to two million six hundred thirty one thousand seventy pesos and 20/100 (Php2,631,670.20) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.


**Resolution No. 29b, Series of 2023** – Approving the awarding of the contract to John Ray Developer and Supply and the granting of authority to the University President to sign subsequent documents appertaining to the infrastructure project, Construction of Mini Convention and Training Center amounting to three million one hundred sixty five thousand six hundred fifty pesos and 20/100 (Php3,165,650.20) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 30a, Series of 2023** – Confirming the awarding of the contract to Titanium Pharma the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply and Delivery of Various Drugs and Medicines amounting to one million nine hundred forty six thousand three hundred ninety seven pesos and 60/100 (Php1,946,397.60) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 30b, Series of 2023** – Confirming the awarding of the contract to Molave Trading, Inc. and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply and Delivery of Semi-Automated Nitrogen Distillation Equipment with Laboratory Mill and Accessories amounting to nine hundred seventy six thousand, five hundred ninety one pesos and 64/100 (Php976,591.64) for the Main Campus, Kabacan, Cotabato, sourced from Fund 07, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 30c, Series of 2023** – Confirming the awarding of the contract to Freshmango Inc., and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply, Delivery and Installation of Electrical Wiring and Piping of High Volume Low Speed Industrial Big Fan (HVLSBF) amounting to two million five hundred forty-four thousand two hundred pesos (Php2,544,200.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05 (Administrative Cost), subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

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**Resolution No. 30d, Series of 2023** – Confirming the awarding of the contract to V.S. Tay, Incorporated, and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply and Delivery of Various Common-Use Office Supplies and Materials amounting to one million two hundred forty-six thousand sixty nine pesos and 60/100 (Php1,246,069.60) for the Main Campus, Kabacan, Cotabato, sourced from Fund 01, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 30e, Series of 2023** – Approving the awarding of the contract to Harbest Agribusiness Corporation, and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Design, Delivery and Installation of Greenhouse with Weather and Irrigation System amounting to three million nine hundred twenty eight thousand eight hundred eighty eight pesos (Php3,928,888.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 07 – PCAARRD (Smart Cacao Budwood), subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 30f, Series of 2023** – Approving the awarding of the contract to Goldman's Supply Corporation, and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply and Delivery of One (1) unit Brand New Six Wheeler Dump Truck amounting to three million three hundred twenty five thousand pesos (Php3,325,000.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 06 (Administrative Cost), subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 31a, Series of 2023** – Confirming the awarding of the contract to Anjo Refrigeration and Airconditioning Sales Parts, and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (Split-Type Floor Mounted Airconditioning Unit) amounting to eighty four thousand five hundred pesos (Php84,500.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 31b, Series of 2023** – Confirming the awarding of the contract to Goldman's Supply Corporation, and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply, Delivery, Installation, Testing and Commissioning of 3HP Split Type Wall Mounted Air Conditioner amounting to four hundred twenty eight thousand, three hundred ninety-nine pesos and 75/100 (Php428,399.75) for the Main Campus, Kabacan, Cotabato, sourced from Fund 06 (Administrative Cost), subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 31c, Series of 2023** – Confirming the awarding of the contract to Anjo Refrigeration and Airconditioning Sales Parts, and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply

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and Delivery of Office Equipment (Split-Type Airconditioning Unit) amounting to forty thousand nine hundred pesos (Php40,900.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 31d, Series of 2023** – Confirming the awarding of the contract to Philippine Duplicators, Inc., and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (Digital Duplicator Machine) amounting to two hundred twelve thousand (Php212,000.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 31e, Series of 2023** – Confirming the awarding of the contract to Copylandia Office Systems Corporation, and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (Photocopier) amounting to forty seven thousand five hundred pesos (Php47,500.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 31f, Series of 2023** – Confirming the awarding of the contract to Par-lay International Corporation, and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (Desktop Computers) amounting to seven hundred twenty thousand pesos (Php720,000.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 31g, Series of 2023** – Confirming the awarding of the contract to Millenial Tech Computer & Office Supplies, and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (Printers) amounting to eighty seven thousand five hundred pesos (Php87,500.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 31h, Series of 2023** – Confirming the awarding of the contract to Millenial Tech Computer & Office Supplies, and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (DSLR Camera) amounting to two hundred thirteen thousand nine hundred fifty eight pesos (Php213,958.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 06, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

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**Resolution No. 31i, Series of 2023** – Confirming the awarding of the contract to VZ Tech Marketing, and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (Laptop) amounting to fifty eight thousand nine hundred ninety five pesos (Php58,995.00) for the Main Campus, Kabacan, Cotabato, sourced from DOST-PCAARRD Smart Cacao Budwood, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 31j, Series of 2023** – Confirming the awarding of the contract to Lucky 3 Agricultural Machinery Welding Shop, and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Design, Fabrication and Delivery of Soil Bagger System, amounting to four hundred forty thousand pesos (Php440,000.00) for the Main Campus, Kabacan, Cotabato, sourced from DOST-PCAARRD Smart Cacao Budwood, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

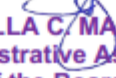
**Resolution No. 31k, Series of 2023** – Confirming the awarding of the contract to Endure Medical Inc., and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Laboratory Equipment (Tabletop - Laminar) amounting to one hundred eighteen thousand one hundred pesos (Php118,100.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 31l, Series of 2023** – Confirming the awarding of the contract to Mariken Weida Corporation, and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Laboratory Equipment (Spectrophotometer) amounting to seven hundred seventy-five thousand pesos (Php775,000.00) for the Main Campus, Kabacan, Cotabato, sourced from DOST-PCAARRD Smart Cacao Budwood, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 31m, Series of 2023** – Confirming the awarding of the contract to XRPT Ventures, Inc. and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Laboratory Equipment (pH/Electrical Conductivity Meter) amounting to seventy nine thousand eight hundred sixty pesos (Php79,860.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 07, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 31n, Series of 2023** – Confirming the awarding of the contract to Reilab Marketing, and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Laboratory Equipment (Vertical Autoclave with High Pressure Steam Sterilizer) amounting to eight three thousand four

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hundred pesos (Php83,400.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 31o, Series of 2023** – Confirming the awarding of the contract to Softeye IT Solutions and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment (Desktop and Projector) amounting to seven hundred nineteen thousand four hundred pesos (Php719,400.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 31p (a), Series of 2023** – Confirming the awarding of the contract to Softeye IT Solutions, and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply, Delivery and Installation of Office Equipment (Smart TV 50") amounting to ninety five thousand five hundred pesos (Php95,500.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 31p (b), Series of 2023** – Confirming the awarding of the contract to J&H Marketing, and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply, Delivery and Installation of Office Equipment (Network Cable Tester/Printer) amounting to fifty four thousand eight hundred pesos (Php54,800.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 32, Series of 2023** – Approving five (5) teaching appointments with Salary Grade 19 and above subject to availability of funds and the existing government accounting and auditing rules and regulations and as certified by the Office of Human Resource Management and Development and recommended by the University Promotion Board, to wit:

1. Original Teaching Appointments to be assigned at the College of Medicine and Allied Health Sciences

	Name	Position	Salary Grade
1	Burt Robinson G. Layos	Associate Professor I	19
2	Hannah Marie E. Catimbang	Associate Professor I	19
3	Diana Dame A. Alvarado	Associate Professor I	19
4	Wendee M. Concepcion	Associate Professor I	19
5	Josephine M. Buison	Associate Professor I	19

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**Resolution No. 33a, Series of 2023** – Approving the proposed Admission and Retention Policy for the Doctor of Medicine Program of the College of Veterinary Medicine.

**Resolution No. 33b, Series of 2023** – Approving the proposed Admission and Retention Policy for the Curricular Offerings of the College of Human Ecology and Food Sciences.

**Resolution No. 33c, Series of 2023** – Approving the proposed Admission and Retention Policies for the Bachelor of Science in Accountancy Program.

**Resolution No. 34, Series of 2023** – Confirming the candidates for graduation for SY 2022-2023 from the Main Campus, Kidapawan City Campus, PALMA Campuses, and the University Laboratory Schools.

**Resolution No. 35, Series of 2023** – Confirming the list of candidates for graduation with honors (list attached in the agenda folder), with the possible inclusion of students who will undergo evaluation by the Admission and Records personnel and the members of the University Honors Committee.


**Resolution No. 36, Series of 2023** – Approving the conditional approval of the revisions of the BS in Civil Engineering, BS in Electronics Engineering, BS in Computer Engineering, BS in Computer Science, BS in Information Systems, BS in Nursing, BS in Business Administration, BS in Accountancy, and BS in Management in Accounting, after evaluation and recommendation by the CHEDRO-XII.

**Resolution No. 37, Series of 2023** – Approving the conditional approval of the offering of the Bachelor of Science in Midwifery program on the first semester of School Year 2023-2024, with the colatilla that recommendations from CHEDRO XII on the shall be complied with before the start of the semester.

**Resolution No. 38, Series of 2023** – Approving the institutionalization of the Intellectual Property, Technology Transfer and Business Development Office or IP-TTBDO to serve as the office tasked to safeguard the intellectual properties of the University and strengthen the IP and technology commercialization operations in the University.

**Resolution No. 39, Series of 2023** – Confirming the approval of the request of the USM-Kidapawan City Campus for nineteen (19) plantilla positions, subject to compliance with the rules of the Civil Service Commission and other relevant and applicable laws.


**Resolution No. 40, Series of 2023** – Approving the University President's endorsement of the application for leave of Prof Marcos F. Monderin, subject to compliance with Omnibus Rules on Leave (CSC MC 42, s. 1998) and other relevant laws, rules, and regulations, and the appointment of the Associate Dean, Dr. Marlyn Resurreccion, to act as Dean in the absence of Prof. Monderin from July 5-September 5, 2023.

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**Administrative Assistant III**  
**Office of the Board Secretary**  
**USM, Kabacan, Cotabato**



**RESOLUTIONS PASSED AND APPROVED BY THE  
USM BOARD OF REGENTS DURING ITS FIRST SPECIAL MEETING ON JULY 3, 2023  
HELD AT CHED – HEDC BUILDING, QUEZON CITY**

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**Resolution No. 41, Series of 2023** – Approval of the provisional agenda with the inclusion of one item proposed as Other Matters: the proposal to approve of the Mandatory Enrollment to the Internet Banking Services of the Land Bank of the Philippines.

**Resolution No. 42, Series of 2023** – Approving the proposal to add CHARISSE ANGELA S. QUIAMBAO, Budget Officer of the Finance Management Services Office as secondary cheque signatory in the Land Bank of the Philippines, Inc. accounts of the University of Southern Mindanao in addition to the following primary and secondary signatories.

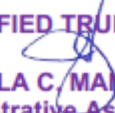
**Resolution No. 43, Series of 2023** – Confirming the awarding of the contract to Toyota General Santos, Inc and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Procurement of One (1) unit Passenger Van amounting to two million four hundred ninety-nine thousand pesos (Php2,499,000.00) for the USM-Kidapawan City Campus, Kidapawan, Cotabato, sourced from FY 2023 Internally Generated Income – Tuition Fee of the USM-KCC, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 44, Series of 2023** – Approving the University of Southern Mindanao – Kidapawan City Campus (USM-KCC) be formally recognized as a satellite campus of the USM Main Campus.

**Resolution No. 45a, Series of 2023** – Approving the grant of authority to the University President to sign decision on Case 22-02.

**Resolution No. 46, Series of 2023** – Approving that the scholars who have signified their willingness to finish their studies, individual undertakings shall be signed by them containing provisions set by the University for the completion of their studies. Scholars who signified their willingness to pay the financial obligations, individual undertakings shall be signed by them containing provisions on schedule of payment and penalties should they fail to pay within the prescribed period of time, with conditions set forth by the University. Scholars who failed to reply to the notice of breach of contract, that authority be given to the University President to file the appropriate case against each scholar and to sign pleadings and that funds should be appropriated in the filing of the cases against scholars who failed to reply to the notice.

**Resolution No. 47, Series of 2023** – Approving that the University shall subscribe to the internet banking services of the Landbank of the Philippines, Inc.

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**RESOLUTIONS PASSED AND APPROVED BY THE  
USM BOARD OF REGENTS DURING ITS 153<sup>RD</sup> REGULAR MEETING ON OCTOBER 26,  
2023 HELD AT CHED – HEDC BUILDING, QUEZON CITY**

**Resolution No. 48, Series of 2023** – Appointing **MS. KRISTINE C. MORALES** as a Member of the USM Governing Board in her capacity as the Student Representative commencing on October 26, 2023 until the expiration of her term of office as the University Student Government President with all the rights, powers, responsibilities and privileges appertaining to the Office.

**Resolution No. 48a, Series of 2023** – Approving the proposed meeting agenda with the inclusion of additional five (5) administrative and finance matters as Other Matters:

1. Approval of the Revised 2023 Budget under Funds 01 (1010, 05 (164), 06 (161), 07 (Externally Funded Projects) and Other Funds
2. Approval of Reclassification of Travelling Expenses (Local and Foreign) in the FY 2023 APP under Funds 01 (101) and 05 (164)
3. Approval of the Reprogram of the Repair of NFA Stockroom to Repair of USM Hospital Building under the New Project Fund 05 in the FY Supplemental Special Budget and PPMP
4. Approval of the USM Supplemental Annual Procurement Plan for CY 2023 Charged Against Fund 01 (Capital Outlay), Fund 05, Fund 06, Accumulated Fund, and Fund 07 (External Projects)
5. Approval of the Request for Proposed Amendment to BOR Resolution No. 163, series of 2020 (Authority to Sign Billing Statements of the Voucher Program of the University Laboratory School (ULS) - One Replacement Signatory and One New Signatory

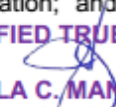
**Resolution No. 48b, Series of 2023** – Approving the minutes of the previous meeting on the condition that any corrections and corrigendum be made within ten (10) days after the meeting.

**Resolution No. 48c, Series of 2023** – Noting with high commendation the accomplishments of the University for the third quarter of 2023.

**Resolution No. 49a, Series of 2023** – With the Department of Agriculture – Bureau of Agricultural and Fisheries Engineering for the provision of space in one of the offices at the ground floor of the USMARC Administration Building, with a dimension of 65 square meters floor area for the DA-BAFE's satellite office for the agency to perform its mandate in the Mindanao area.

**Resolution No. 49b, Series of 2023** – With the Landbank Countryside Development Foundation, Inc., (LCDFI) – for the implementation of the Iskolar ng Landbank Program to provide educational assistance to deserving dependents of agrarian reform beneficiaries and small farmers and fisher folk who belong to the mandated sectors of the Bank; to provide a responsive and flexible scholarship to ensure varied employment opportunities upon graduation; and to promote

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awareness among the youth of the need to improve the lives of their families and their communities, and thus contribute to nation-building.

**Resolution No. 49c, Series of 2023** – With the Mindanao Development Authority (MinDA) – for the procurement of 500 bags of USM White Corn Seed var 10 and 500 bags of USM Yellow Corn Seed var 5 for the IPURE Mindanao Project Beneficiaries at Php1,150.00 per bag or a total cost of Php1,150,000.00.

**Resolution No. 49d, Series of 2023** – With the National Economic Development Authority (NEDA) – for the implementation of the innovation grant, "Establishment of Instrumentation System Modeling, Assembly and Response Testing (iSMART) Laboratory Project," for students, faculty, researchers, and businesses in Cotabato with a funding of Php4,998,860.00.

**Resolution No. 49e, Series of 2023** – With the Department of Agriculture – Philippine Rubber Research Institute (DA-PRRI) – for the provision of technical experts as Project Staff in the implementation of the project, "Etiology, Detection, and Management Strategies against Pestalotiopsis Disease of Rubber"

**Resolution No. 49f, Series of 2023** – With the Department of Science and Technology – Philippine Council for Agriculture, Aquatic, and Natural Resources Research and Development (DOST-PCAARRD) – on the implementation of the Regional Agri-Aqua Innovation System Enhancement (RAISE) Program in SOCCSKARGEN with four Project Components:

Project 1: Regional Intellectual Property and Technology Business Management (IPTBM) in SOCCSKARGEN through the RAISE Program with a funding of Php6,247,228.00 to be implemented for 2 years (October 1, 2023 – September 30, 2025)

Project 2: Establishment of Regional Agri-Business Hub (ABH) in SOCCSKARGEN through the RAISE Program with a funding of Php2,480,000.00 to be implemented for 2 years (October 1, 2023 – September 30, 2025)

Project 3A: Enhancement of the Agri-Aqua Technology Business Incubator (ATBI) in the University of Southern Mindanao through the RAISE Program with a funding of Php3,830,200.00 to be implemented for 2 years (October 1, 2023 – September 30, 2025)

Project 4: Establishment of Regional Knowledge Management (KM) Hub in SOCCSKARGEN through the RAISE Program with a funding of Php2,528.00 to be implemented for 2 years (October 1, 2023 – September 30, 2025)

**Resolution No. 49g, Series of 2023** – With the Kabacan National High School for collaboration and provision of technical assistance in the use of Information and Communications Technology (ICT) in teaching and learning, specifically in Mathematics, Science, Filipino, English, and Social Studies.

**Resolution No. 49h, Series of 2023** – With the Landbank Countryside Development Foundation, Inc., for the provision of technical experts in the implementation of the Financial Literacy Program (BANKWISE – Bridging Access to New Knowledge, Wealth, and Inclusion for Sustainable Empowerment) to train farmers, fishers, and farm laborers in the unbanked municipalities to become profitable and bankable with a fund of Php1,110,000.00

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**Resolution No. 49i, Series of 2023** – With the Department of Education and Halad Uma Alang sa Nasud Association, Inc. – for the provision of technical experts in the conduct of training or capacity building in Mental Health First Aid and Psychological Assessment

**Resolution No. 49j, Series of 2023** – With the Islamic Relief Worldwide – Philippines (IRW-PH) – for the provision of technical support in the implementation of its development and humanitarian projects

**Resolution No. 49k, Series of 2023** – With the Madrasatul Laguinding Al-Islamie – for the provision of technical assistance in the field of pedagogy, non-formal education, and capability building for community development

**Resolution No. 49l, Series of 2023** – With the Science Education Institute (SEI) of the Department of Science and Technology – for USM as a delivering institution of the DOST-SEI graduate scholarship program under the program, Project Science and Technology Regional Alliance of Universities for National Development for the Niche Centers in the Regions for R&D or PROJECT STRAND-N commencing on the Academic Year 2023-2024

**Resolution No. 49m, Series of 2023** – With the Intellectual Property Office of the Philippines (IPOPHL) – for the possible establishment of the Innovation and Technology Support Office at USM for the following objectives: 1) strengthen capacity of the USM to develop its IP policy, and perform patent search, among others, 3) increase accessibility of USM to patent information, and 4) boost the innovative and inventive outputs of USM as manifested by increased patent and other industrial property filings.

**Resolution No. 49n, Series of 2023** – With the Iranun Peace and Development Council Philippines (IPADC) – for cooperation and collaboration through RDE activities for the development of communities in the Iranun Corridor (Parang, Barira, Buldon, Matanog, and Sultan Mastura)

**Resolution No. 49o, Series of 2023** – With the International Committee of the Red Cross (ICRC) – for cooperation in the development of a Seed Multiplication Pilot Project in the community of Barangay Saniag, Ampatuan, Province of Cotabato intended to improve food production of rural communities by supporting ten (10) farmers in the production of good maize Open Pollinated Variety (Tiniguib) seeds with a funding of Php182,950.00 for a period of nine (9) months from September 1, 2023, to April 31, 2024

**Resolution No. 49p, Series of 2023** – With the Network of Professional Researchers and Educators, Inc. – for academic cooperation through research, extension projects, provision of resource speaker, and other related activities beneficial to both parties for a period of three (3) years

**Resolution No. 50a, Series of 2023** – Confirming the decision via referendum approving the request for approval of the proposal of the USM-Kidapawan City Campus to acquire a laboratory facility for the Mechanical Engineering and Automotive Technology with a funding of Php10,000,000.00 from the Commission on Higher Education.

**Resolution No. 50b, Series of 2023** – Confirming the decision via referendum approving the request for approval of the proposal of the USM-Kidapawan City Campus to acquire a laboratory

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facility for the Mechanical Engineering and Automotive Technology with a funding of Php8,000,000.00 from the Commission on Higher Education.

**Resolution No. 50c, Series of 2023** – Confirmation of two (2) non-teaching appointments with Salary Grade 19 and above subject to compliance with the rules and regulations of the Civil Service Commission, and as certified by the Office of Human Resource Management and Development and recommended by the University Promotion Board, to wit;

	<b>Name</b>	<b>Position</b>	<b>Salary Grade</b>
<b>1</b>	CHARISSE ANGELA S. QUIAMBAO	Supervising Administrative Officer	<b>23</b>
<b>2</b>	JANICE M. BANGOY	Senior Science Research Specialist	<b>19</b>

**Resolution No. 50d, Series of 2023** – Confirming four (4) teaching appointments with Salary Grade 19 and above subject to compliance with the rules and regulations of the Civil Service Commission, and as certified by the Office of Human Resource Management and Development and recommended by the University Promotion Board, to wit;

	<b>Name</b>	<b>Position</b>	<b>Salary Grade</b>
<b>1</b>	Cheryl Y. Dulay	Associate Professor V	23
<b>2</b>	Eugene G. Ranjo	Associate Professor V	23
<b>3</b>	Krizler C. Tanalgo	Associate Professor V	23
<b>4</b>	Marcos F. Monderin	Associate Professor V	23

**Resolution No. 50e, Series of 2023** – Confirming the decision via referendum approving the request for approval of the Composition of the Institutional Evaluation Committee (IEC) in compliance with the provisions of Joint Circular No. 3, series of 2022.

	<b>Name of Member and Position</b>	<b>Qualification per JC No.3, series of 2022</b>
<b>1</b>	GEOFFRAY R. ATOK – Chairperson	Vice-President for Academic Affairs
<b>2</b>	PHILIP LESTER P. BENJAMIN – Member	Dean (nominated by the Council of Deans or its equivalent)
<b>3</b>	MARICAR U. JUANEZA – Member	Faculty Representative
<b>4</b>	RADJI A. MACATABON – Member	Faculty Representative
<b>5</b>	NERISSA G. DELA VIÑA – Member	HRMD Representative
<b>6</b>	MARLON L. MARQUEZ	Secretariat

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7	CONCEPCION E. MAGALLON	Secretariat
8	SOFIA LOREN B. DELA CRUZ	Secretariat
9	RALPH BUTCH S. GARIDAN	Secretariat


**Resolution No. 50f1, Series of 2023** – Confirming the approval of awarding of the contract to AVLS All Visual & Lights Systems Corp., and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Design, Supply, Delivery & Installation of Indoor LED Display in Auditorium Stage and Scoreboard, amounting to eight million six hundred eighty one thousand six hundred eighty pesos (Php8,681,680.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05 – New Projects, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 50f2, Series of 2023** – Confirming the approval of awarding of the contract to Millenial Tech Computer & Office Supplies, and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Delivery of 48 Desktop Computer Sets with License for CEIT & CBDEM Computer Laboratory, amounting to three million two hundred forty nine thousand six hundred pesos (Php3,249,600.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board

**Resolution No. 50f3, Series of 2023** – Confirming the approval of awarding of the contract to Goldman's Supply Corporation, and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply & Delivery of Various Construction & Electrical Materials for the Completion of Technical Vocational Building, amounting to three million three hundred sixty eight thousand twenty seven pesos and 50/100 (Php3,368,027.50) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 50f4, Series of 2023** – Confirming the approval of awarding of the contract to Goldman's Supply Corporation, and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply & Delivery of One Unit Brand New Six (6) Wheeler Cargo Truck, amounting to one million six hundred ninety nine thousand five hundred pesos (Php1,699,500.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 06 – Accumulated Fund, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 50f5, Series of 2023** – Confirming the approval of awarding of the contract to Toyota Kidapawan City, and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply & Delivery of One Unit Brand

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New Double Cab Pickup, amounting to one million six hundred forty five thousand pesos (Php1,645,000.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 06 – Administrative Cost, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 50f6, Series of 2023** – Confirming the approval of awarding of the contract to Krypton International Resources Sales & Services, and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply & Delivery of Various Laboratory Equipment for ABMTEC, amounting to one million thirty one thousand one hundred seventy pesos (Php1,031,170.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 07 – USM ABMTEC, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 50f7, Series of 2023** – Confirming the approval of awarding of the contract to Andsons Educational Resources, Inc., and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply & Delivery of One (1) Set Surveying Equipment for CEIT Laboratory, amounting to nine hundred twelve thousand six hundred sixty four pesos (Php912,664.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 06, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 51, Series of 2023** – Confirming eight (8) new designations and six (6) redesignations and subject to compliance with existing University policies, guidelines, and other pertinent laws, as presented in the list certified by the Human Resource Management and Development Director, to wit:

NAME	NEW DESIGNATIONS	REMARKS
ARDNIEL A. BALADJAY	Dean, College of Agriculture	August 1, 2023 until July 31, 2024
NORGE D. MARTINEZ	Dean - Institute of Sports, Physical Education and Recreation	September 1, 2023 until July 31, 2024
VILMA M. SANTOS	Radio Station Manager (concurrent designation with being Director of UPRIO)	July 1, 2023 until revoked
JURHAMID C. IMLAN	Executive Assistant for Halal Concerns	July 1, 2023 until revoked
JALALODEN B. MAROHOM	Head, USM-IPTTBDO	August 3, 2023 until revoked
PRETCH D. FILASOL	Head, Budget Office	September 1, 2023 until August 31, 2024
CHARISSE ANGELA S. QUIAMBAO	Head, Accounting Office	September 1, 2023 until August 31, 2024
IRVIN A. SALISE	Head, Internal Audit Services Unit	September 1, 2023 until August 31, 2024

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	<b>REDESIGNATIONS</b>	
MANUEL J. TAYONG	Dean, College of Trades and Industries	August 1, 2023 until July 31, 2024
ELIZABETH C. MOLINA	Dean, College of Veterinary Medicine	August 1, 2023 until July 31, 2024
MARGIE B. GALANG	Director, Administrative Services	June 1, 2023, until May 31, 2024
TESSIE E. LERIOS	Director, HRMDO	August 1, 2023 until July 31, 2024
ABUBAKAR A. MURRAY	Director, PICRI	April 16, 2023 until December 31, 2023
BRYAN LLOYD P. BRETAÑA	Executive Assistant for International Linkages (Program for Research)	August 1, 2023 until July 31, 2024

**Resolution No. 52a, Series of 2023** – Confirming thirteen (13) teaching appointments with Salary Grade 18 and below subject to compliance with the rules and regulations of the Civil Service Commission, and as certified by the Office of Human Resource Management and Development and recommended by the University Promotion Board, to wit;

**A. Promotional Teaching Appointments for Various Positions (3)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Tito Jun T. Tidula	Assistant Professor III	17
2	Roselyn M. Clemen	Assistant Professor III	17
3	Karizza Jane B. Pejaner	Assistant Professor II	16

**B. Teaching Original Appointments to various positions (4)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Ian Leo Domingo	Instructor III	14
2	Niño Marvin Reston	Instructor I	12
3	Althon Dave N. Omictin	Instructor I	12
4	Ypril James F. Cabasag	Instructor	12

**C. Teaching Original Temporary Appointment (1)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	John Stephen Ramos	Instructor 1	12

**D. Teaching Transfer Appointment from DepEd to USM-KCC (1)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Julius G. Almariego	Instructor II	13

**E. Teaching appointments for Renewal to Temporary Appointments (2)**

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	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Ryan James S. Olivo	Instructor I	12
2	Rhett Sean P. Pomares	Instructor I	12

**F. Teaching Appointments from Temporary to Permanent (1)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	AP Warren P. Adamat	Instructor I	12

**G. Re-appointment from contract of service to Permanent Instructor I appointment (1)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Jeconi Joice S. Tanggan	Instructor I	12

**Resolution No. 52b, Series of 2023** – Confirming fifty-four (54) non-teaching appointments with Salary Grade 18 and below subject to compliance with the rules and regulations of the Civil Service Commission, and as certified by the Office of Human Resource Management and Development and recommended by the University Promotion Board, to wit;

**a. Office of the President (1)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Susan B. Mantawil	Senior Administrative Assistant II ( Private Secretary II-CT)	15

**b. Office of the Board Secretary (1)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Emmanuel F. Estoloso	Administrative Assistant III	9

**c. University Information and Communications Technology Unit (2)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Ralph Butch S. Garidan	Information System Analyst II	16
2	Rexur Lord E. Catubay	Information System Analyst I	12

**d. University Public Relations and Information Office (3)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Loynei F. Sumalinog	Information Officer III	18
2	Charlotte Andrea D. Tutor	Information Officer II	15
3	Omar A. Mamento	Information Officer I	11

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e. **Internal Audit Office (4)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Jared Virgil A. Bangcaya	Internal Auditor III	18
2	Winnalyn V. Gallo	Internal Auditor II	15
3	April Joy B. Pastillero	Internal Auditor I	11
4	Ganisah T. Salic	Internal Auditor I	11

f. **Legal Services Office (1)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Hermina B. Imbong	Legal Assistant II	12

g. **Planning and Development Office (2)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Jean E. Austria	Planning Officer III	18
2	Jespher Rose S. Garidan	Planning Officer I	11

h. **Project Development Management Office (1)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Amorsolo L. Dela Cruz	Project Development Officer III	18

i. **University Quality Assurance Office (4)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Concepcion E. Magallon	Administrative Officer V	18
2	Laksni E. Catubay	Administrative Officer IV	15
3	Haidy H. Malacad	Administrative Officer II	11
4	Renante P. Montero	Administrative Officer II	11

j. **Cashier's Office (3)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Erllyn R. Perocho	Administrative Officer III (Cashier II)	14
2	Glene D. Jalandoni	Administrative Officer I (Cashier I)	10
3	Doris B. Pelegros	Administrative Assistant II (Disbursing Officer II)	8

k. **PPDS-General Services (2)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
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1	Benjamin E. Fortinez, Jr.	Administrative Officer V	18
2	Arvin M. Bolodo	Administrative Officer IV	15

**i. Human Resource Management and Development Office (4)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Marlon L. Marquez	Administrative Officer IV (Human Resource Management Officer II)	15
2	Venus G. Guiabalael	Administrative Officer II (Human Resource Management Officer I)	11
3	Marevie B. Satorre	Administrative Assistant II (Human Resource Management Assistant)	8
4	Bernalou M. Malaque	Administrative Assistant II (Human Resource Management Assistant)	8

**m. Procurement Office (3)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Danilo T. Villanueva	Administrative Officer V	18
2	Merchia C. Mayormonte	Administrative Officer III	14
3	Alodia U. Mapanao	Administrative Assistant I (Buyer I)	7

**n. Records Office (2)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Raynamie Jeans B. Matillano	Administrative Officer I	10
2	Maylen P. Sanchez	Administrative Officer I	10

**o. Supply and Property Management Office (2)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Alpe P. Paduyos	Administrative Officer I (Supply Officer I)	10
2	Cheryl M. Itable	Administrative Assistant II (Property Custodian)	8

**p. Accounting Office (5)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Shereen Mae P. Villaruz	Accountant II	16
2	Daniel O. Rosell	Accountant I	12
3	Doris T. Oberez	Administrative Officer II	11

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4	Charles Rommel C. Velasco	Administrative Officer II	11
5	Xenia P. Lanoy	Administrative Assistant III (Senior Bookkeeper)	9

q. **Budget Office (2)**

	Name	Position	Salary Grades
1	Pretch D. Filasol	Administrative Officer V	18
2	Fatima S. Salik	Administrative Officer II	11

**(NON-ROSS ITEMS)**

a. **Promotional Non-teaching appointments to various offices (5)**

	Name	Position	Salary Grades
1	Ruth R. Grecia	Administrative Officer IV	15
2	Allynje Nalam	Administrative Aide VI	6
3	Samima M. Maas	Administrative Aide IV	4
4	Nasrodin T. Mantawil	Security Guard II	5
5	Juvy A. Ortega	Farm Foreman	6

b. **Non- teaching original appointments to various positions (3)**

	Name	Position	Salary Grades
1	Dennis F. Sarmiento	Administrative Aide III	3
2	Sherlita M. Rentuaya	Administrative Aide I	1
3	Arnold G. Molina	Administrative Aide I	1

c. **Non- teaching original casual appointment (1)**

	Name	Position	Salary Grades
1	Marjorie B. Dela Torre	Administrative Aide I	1

d. **Non- teaching temporary re-appointment to permanent positions (2)**

	Name	Position	Salary Grades
1	Butch M. Baliwan	Administrative Aide IV (Electrician)	4
2	Amando G. Aquino	Administrative Aide III (Carpenter)	3

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e. **Non- teaching original substitute appointment (1)**

	<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
1	Arturo A. Osis, Jr.	School Farming Coordinator III	15

**Resolution No. 52c, Series of 2023** – Confirming non-teaching appointments at USM-Kidapawan City Campus with Salary Grade 18 and below subject to compliance with the rules and regulations of the Civil Service Commission, and as certified by the Office of Human Resource Management and Development and recommended by the University Promotion Board, to wit;

<b>Name</b>	<b>Position</b>	<b>Salary Grades</b>
Tabanay, Richel P.	Administrative Officer IV	15
Arellano, Ofelia L.	Administrative Officer III	14
Pasculado, Samuel Glord V.	Administrative Officer III	14
Alcordero, Chelsea Angelique B.	Administrative Officer II	11
Gutierrez, Jonathan B.	Administrative Assistant II	8
Adamat, Henry G.	Administrative Assistant II	8
Sangca, Sittie Nhor Zeahan S.	Administrative Assistant II	8
Panes, Dennis C.	Administrative Assistant I	7
Huelar, Honie Rose P.	Administrative Aide VI	6
Abellera, Jennie N.	Administrative Aide VI	6
Huera, Janica Rose D.	Administrative Aide VI	6
Jover, Patrick Jomar M.	Administrative Aide VI	6

**Resolution No. 54, Series of 2023** – Approving the proposed amendments in the admission guidelines herein stated shall replace the provisions of Article 21, Section 103 of the 2005 USM Code.

**Resolution No. 55a, Series of 2023** – Approving the establishment of the Journal of Education and Community Development (JECD) which shall be made available electronically with limited printed versions for library exchange and accreditation purposes.

**Resolution No. 55b, Series of 2023** – Approving the establishment of the JOURNAL OF BUSINESS, ECONOMICS AND GOVERNANCE STUDIES (JBEGS) which shall be made available electronically with limited printed versions for library exchange and accreditation purposes.

**Resolution No. 55c, Series of 2023** – Approving the proposed amendments to the policy guidelines on grant/award of incentives to paper publication.

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**Resolution No. 56, Series of 2023** – Approving the University President's endorsement of the application of leave, subject to compliance with Omnibus Rules on Leave (CSC MC 42, s. 1998) and other relevant laws, rules, and regulations and certification by the HRMDO Director, of six (6) personnel.

NAME	PERIOD OF LEAVE APPLIED FOR	NO OF DAYS	REMARKS
Marcelina B. Borres	August 1, 2023 – September 29, 2023	60	SPECIAL LEAVE FOR WOMEN (RA 9710) – CSC MC No. 25, s. 2010)
Cheeze R. Janito	September 7, 2023 – November 6, 2023	60	SPECIAL LEAVE FOR WOMEN (RA 9710) – CSC MC No. 25, s. 2010)
Marry Grace S. Balbuena	August 29, 2023 – December 11, 2023	105	MATERNITY LEAVE WITH PAY (MC No 5, s. 2021)
Ray-hannah G. Makakena	December 20, 2023 – April 2, 2024	105	MATERNITY LEAVE WITH PAY (MC No 5, s. 2021)
April Rose T. Butalid	November 7, 2023 – March 10, 2024	105	MATERNITY LEAVE WITH PAY (MC No 5, s. 2021)
Sheila Mae A. Hortillosa	December 1, 2023 – March 14, 2024	105	MATERNITY LEAVE WITH PAY (MC No 5, s. 2021)

**Resolution No. 57a, Series of 2023** – Approval of the grant of privileges/benefits to the following USM employees certified as eligible by the Director of the Human Resource Management and Development Office, *subject to compliance of the conditions set in a new contract for the completion of their studies*, and compliance with applicable rules and regulations of the Civil Service Commission and other pertinent laws.

Name of Faculty	Request				FTDC and UAC Recommendations	Amount (P)		Total (P)
	Nature of Request	Academic Program	Target Institution	Duration		Fund Allocation	Salary attribution for the duration of the program and/or estimated official time spent charged to Fund 101	
Extension of Study								

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1. <b>MELECIO JR. A. CORDERO</b>	Request for 1 year extension of study leave with pay starting 2 <sup>nd</sup> semester of S.Y 2023-2024	PhD Management	Cebu Institute of Technology – University (CIT-U)	1 <sup>st</sup> sem	Endorsed the request for 1 semester of extension of study leave with pay starting 2 <sup>nd</sup> semester of S.Y 2023-2024 in semestral basis and with additional colatilla of submission of endorsement from Adviser to conduct dissertation		357,555.00 (for extension)  1,943,614.66 (prior obligation)	2,301,169.66
2. <b>RENEE JANE A. ELE</b>	Request for extension of study leave with pay starting 1 <sup>st</sup> semester A.Y 2023-2024	PhD in Biology	De La Salle University – Manila	3 mos	Endorsed the request for 3 months extension of study leave with pay only starting September 2023.		140,175.00 (for extension)  2,133,793.16 (prior obligation)	2,273,968.16

**Resolution No. 57b, Series of 2023** – Approval of the grant of privileges/benefits to the following USM employees certified as eligible by the Director of the Human Resource Management and Development Office, subject to compliance with applicable rules and regulations of the Civil Service Commission and other pertinent laws.

Name of Faculty	Request				FTDC and UAC Recommendations	Amount (P)		Total (P)
	Nature of Request	Academic Program	Target Institution	Duration		Fund Allocation	Salary attribution for the duration of the program and/or estimated official time spent charged to Fund 101	
Dissertation Support								
1. SARAH V. RAMOS	Request for dissertation support	Doctor of Philosophy in Education Administration major in Higher Education	Ateneo de Davao University – Davao City		Endorsed the request for dissertation support	50,000.00 50% outline 50% hardbound		50,000.00
GRAND TOTAL:								50,000.00

<b>USM Scheme Support</b>
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1. KIRSTIN E JOY B. GARCIA	To claim the remaining USM Scheme Support.	Doctor of Philosophy in Psychology major in Clinical Psychology	Ateneo de Davao University – Davao City		Endorsed for claim of USM Scheme Support for 2 semesters	12,000.00 per semester		24,000.00
<b>GRAND TOTAL:</b>								<b>74,000.00</b>

**Resolution No. 58, Series of 2023** – Approving the composition of the Human Resource Merit Promotion and Selection Board (for non-teaching personnel) of the USM-Kidapawan City Campus.

**Resolution No. 59, Series of 2023** – Approving the USM Action Plan for the Issuance of Certificate of Program Compliance (COPC) for its curricular offerings.

**Resolution No. 60, Series of 2023** – Approving the guidelines and procedures for application for and utilization of the Philippine National Public Key Infrastructure (PNPKI) digital certificate for its personnel.

**Resolution No. 61a, Series of 2023** – Approving the revisions in the USM Table of Organization to include new units created through the Revised Organizational Structure and Staffing Standards (ROSSS), namely, Office of Legal Services, Project Management Unit, and Internal Audit Unit, subject to compliance with relevant laws, rules, and regulations.

**Resolution No. 62a, Series of 2023** – Approving the renaming of the Department of Hotel and Restaurant Management to Department of Hospitality Management in compliance with CMO No. 62, series of 2017 and CMO No. 04, series of 2018, which provides for the change of the curricular offering from Bachelor of Science in Hotel and Restaurant Management to Bachelor of Science in Hospitality Management, for implementation during the Second Semester of 2023-2024.

**Resolution No. 62b, Series of 2023** – Approving the renaming of the Department of Development Management to Department of Public Administration by virtue of the approval of the offering of the Bachelor of Public Administration (BPAd) program by virtue of BOR Resolution No. 35, series of 2021, and alignment of the targets outlined in the 2023-2025 CBDEM Plan, for implementation during the Second Semester of 2023-2024.

**Resolution No. 63, Series of 2023** – Approval of the adoption of the Brief Psychological Wellbeing Screening and Coaching Program, as an intervention designed to monitor the psychological well-being of USM students by assessing symptoms of depression, anxiety, and stress levels using the Depression, Anxiety, and Stress Scale – 21 items (DASS-21)

**Resolution No. 64, Series of 2023** – Approving the endorsement of the proposal for the Department of Health to fund and manage the construction of a 2-storey Hemodialysis Building.

**Resolution No. 65, Series of 2023** – Approving the guidelines for grant of incentives to students who excel in academics and other extra-curricular activities.

CATEGORY	MAXIMUM AMOUNT PER STUDENT	FUND SOURCE
University Scholar	3,000.00	Fund 05-Common Fund

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College Scholar	1,500.00	Fund 05-Common Fund
Sports and Socio-Cultural Athletes	1,500.00	Fund 05-Common Fund
Publication	1,500.00	Fund 05-Common Fund

**Resolution No. 66a, Series of 2023** – Approving the budget utilization report as of September 30, 2023, for Funds 01, 05, 06, and 07 (the details of which are in the attachments in the agenda folder for the present meeting).

**Resolution No. 66b, Series of 2023** – Approving the proposed budget utilization for the period October 1 to December 31, 2023.

PAP/OBJECT OF EXPENDITURES/PARTICULARS	Cash Balance as of January 1, 2023	Add: Collections for the Period Jan 1-Sept 30, 2023	Total Cash	Less: Total Obligations as of Sept 30, 2023	Cash Available for Utilization as of Sept 30, 2023	Proposed Utilization (October 1-December 31, 2023)
(1)						
A. TUITION AND OTHER FEES	33,346,320.69	153,917,188.85	187,263,509.54	92,707,866.64	94,555,642.90	81,984,068.26
Maintenance and Other Operating Expenses			117,950,827.86	65,891,546.44	52,059,281.42	40,264,196.64
Capital Outlay			3,030,468.70	2,291,556.50	738,912.20	435,883.33
Financial Expense			473,442.98	-	473,442.98	
Continuing			2,254,000.00	1,417,900.00	836,100.00	836,500.00
New Projects (Accumulated)			63,554,750.00	23,107,263.70	40,447,486.30	40,447,486.30
B. FIDUCIARY	84,677,078.95	116,215,452.59	200,892,531.54	47,811,773.34	153,080,758.20	111,631,556.65
Maintenance and Other Operating Expenses			161,956,673.30	44,333,716.37	117,622,956.93	82,338,864.17
Capital Outlay			29,153,147.19	2,467,842.77	26,685,304.42	20,333,961.63
Continuing			4,453,731.05	823,980.20	3,629,750.85	3,629,750.85
New Projects (Accumulated)			5,328,980.00	186,234.00	5,142,746.00	5,328,980.00
C. IGP	52,728,931.34	31,055,981.56	83,784,913.50	31,040,995.48	52,743,918.02	42,409,866.73
Maintenance and Other Operating Expenses			78,686,014.02	28,012,042.48	49,673,971.54	38,968,819.73
Capital Outlay			5,098,899.48	2,028,953.00	3,069,946.48	2,441,047.00
B. OTHER FUNDS		333,500.00	333,500.00	333,500.00		
<b>TOTAL</b>	<b>176,752,331.58</b>	<b>301,522,123.00</b>	<b>472,274,454.58</b>	<b>171,894,135.46</b>	<b>300,380,319.12</b>	<b>236,025,491.64</b>

**Resolution No. 67, Series of 2023** – Approving the proposed guidelines for awarding of incentives for Medalists and their coaches in the MASTS and SCUAA Games.

Category	Medal Category	Maximum amount per student		Fund Source
		MASTS GAMES	SCUAA GAMES	
Team Events:				
	Gold	10,000.00	20,000.00	Fund 05 – SCUAA & Athletic Fees
	Silver	7,000.00	15,000.00	Fund 05 – SCUAA & Athletic Fees
	Bronze	5,000.00	10,000.00	Fund 05 – SCUAA & Athletic Fees
Individual and Dual Events:				
	Gold	1,500.00	3,000.00	Fund 05 – SCUAA & Athletic Fees
	Silver	1,000.00	2,000.00	Fund 05 – SCUAA & Athletic Fees

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	Bronze	500.00	1,000.00	Fund 05 – SCUAA & Athletic Fees
	<b>Coaches of Medalists*</b>	1,000.00	1,000.00	Fund 05 – SCUAA & Athletic Fees

\*Subject to availability of funds.

**Resolution No. 68, Series of 2023** – Approving the FY 2024 Indicative Annual Procurement Plan for Infrastructure and Non-infrastructure Projects based on NEP.


<b>NON INFRASTRUCTURE PROJECTS:</b>	
MACHINERY & EQUIPMENT OUTLAY	15,000,000.00
FURNITURE, FIXTURE AND BOOKS OUTLAY	5,000,000.00
<b>Total:</b>	<b>20,000,000.00</b>
<b>INFRASTRUCTURE PROJECTS:</b>	
Completion of Education, Arts & Sciences Building, Kidapawan City Campus	30,000,000.00
Repair & Upgrading of National Service Training Program Building	25,000,000.00
Completion of General Academic Building, Libungan Campus	20,000,000.00
Upgrading of College of Technology Building, Kidapawan City Campus	50,000,000.00
<b>Total:</b>	<b>125,000,000.00</b>
<b>GRAND TOTAL:</b>	<b>145,000,000.00</b>

**Resolution No. 69, Series of 2023** – Approving the request to close and transfer the following dormant accounts of the University at the Land Bank of the Philippines to Administrative Cost account (2732-1058-60), to wit:

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
USM-KCC	0742-1070-78	10,854.03
USM K12 SENIOR HIGH SCHOOL -KCC	2732-1066-37	357,633.28
USM PHILRICE	2732-1018-30	807,234.31
PPSM PHILRICE (Unclaimed Balances Local Deposit)	2732-1033-44	26,620.24
<b>TOTAL</b>		<b>Php1,202,341.86</b>

**Resolution No. 70a, Series of 2023** – Approving Variation Order No. 1 (Extra Work) for the project, "Increase in Carrying Capacity of Nursing and Allied Health Programs," amounting to fifty thousand nine hundred forty pesos and 64/100 (Php50,940.60), by Pastcar Construction and Supply Co sourced from Fund 01.

SCOPE OF WORK	AMOUNT
---------------	--------

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I. Roofing Work (Frame at Existing Roofing)	Php13,655.00
II. Miscellaneous	20,800.00
Total Bill of Materials	34,455.00
Labor.....	3,445.50
OCM.....	5,685.08
Profit.....	4,358.56
VAT & E-VAT....	<u>2,996.51</u>
<b>Total</b>	<b>Php50,940.64</b>

**Resolution No. 70b, Series of 2023** – Approving the Variation Order (Change Order Numbers 1 and 2) for the construction of the College of Medicine Building Phase I sourced from Fund 01, with Greco Construction and Supply/P.B. Obial Construction (JV), located at the USM-Main Campus.

SCOPE OF WORK	AMOUNT
<b>Change Order No. 1 (From Painted Roof under Floor Steel Deck to PVC Panel Ceiling)</b>	
a. Ground Floor	Php763,102.50
b. Second Floor	832,380.00
c. Third Floor	<u>1,064,536.50</u>
Total Bill of Materials	<b>Php2,660,019.00</b>
Labor.....	1,064,007.60
OCM.....	75,732.83
Profit.....	183,127.02
VAT & E-VAT.....	<u>341,760.28</u>
<b>Total -----</b>	<b>Php4,324,646.72</b>
<b>Less:</b>	
Carpentry Works: (a. Third Floor Ceiling)	740,296.00
Painting Works: (b. Ceiling of Lobby, AVR, Ground Floor and Second Floor Steel Deck and Beams)	<u>746,416.74</u>
	<b>Php1,486,712.74</b>
<b>GRAND TOTAL</b>	<b>Php2,837,933.98</b>

<b>Change Order No. 2 (from Natural Grade Line to +0.60 Level)</b>	
Additional Floor Level for Fire Protection Engine House and Generator House	
Total Bill of Materials	
Labor.....	
OCM.....	
Profit.....	
VAT & E-VAT.....	
<b>Total -----</b>	<b>Php51,090.00</b>
<b>GRAND TOTAL</b>	<b>20,436.00</b>
	<b>2,682.23</b>
	<b>6,485.80</b>
	<b>Php12,104.10</b>
	<b>Php92,798.13</b>

**Resolution No. 70c, Series of 2023** – Approving the request for Variation No. 1 (Extra Work) for the Improvement of University Information, Communication and Technology Building

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Administrative Assistant III  
Office of the Board Secretary  
USM, Kabacan, Cotabato

amounting to four hundred twelve thousand two hundred eighty-one pesos & 64/100 (Php412,281.64), sourced from Fund 01, under Pastcar Construction and Supply Co, with details below:

SCOPE OF WORK	AMOUNT
I. Concrete and Masonry Works	
a. Linter Beams	P 12,290.00
b. Stiffener Columns	3,980.00
c. Window Opening with Plain Cement Finish	2,165.00
d. Column Extension	7,781.00
e. CHB Walling with Cement Finish	43,100.00
II. Painting Works (Window Opening and CHB walling	20,800.00
III. Steel Works (Additional Base Plate at New Column)	10,010.00
IV. Roofing Works	147,856.00
V. Miscellaneous	10,040.00
VI. Electrical Works (Rough-in sand Fixtures)	9,740.00
<b>Total Bill of Materials</b>	<b>P 267,957.00</b>
Labor	53,591.40
OCM-----	38,585.81
Profit-----	28,810.74
VAT&E-VAT-----	23,336.70
<b>Total-----</b>	<b>PhpP 412,281.64</b>

**Resolution No. 70e, Series of 2023** – Approving the additional program for electrical works for the Welding and Fabrication (WAF) Building-Phase 2, located at the USM-Kidapawan City Campus, intended for the students' laboratory welding area amounting to two hundred sixty three thousand one hundred sixty seven pesos only (Php263,167.00), sourced from Fund 05 (Tuition).

**Resolution No. 70f, Series of 2023** – Approving the additional works for the construction of the Mini Convention and Training Center, at the USM – Kidapawan City Campus, consisting of concrete works, reinforcing bars, and roofing works amounting to three hundred sixteen thousand five hundred sixty five and 02/100 (Php316,565.02).

Breakdown of Expenditures	Amount (Php)
<b>A. Direct Cost</b>	
Labor	54,228.54
Materials	196,020.49
<b>Total</b>	<b>250,249.03</b>
<b>B. Indirect Cost</b>	
Overhead, Contingencies, Miscellaneous (OCM)	20,019.92
Contractors Profit	
Value Added Tax	20,019.92
EAO	
<b>Total</b>	17,517.43
	8,758.72
<b>CERTIFIED TRUE COPY</b>	<b>66,315.99</b>

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USM, Kabacan, Cotabato

<b>TOTAL ESTIMATED PROJECT COST</b>
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<b>316,565.02</b>
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**Resolution No. 71a, Series of 2023** – Approving the awarding of the contract to Everton General Construction and Development Company, and granting of authority to the University President to sign subsequent documents appertaining to the infrastructure project, Construction of University Academic Building (UAB) amounting to seventeen million seventy nine thousand and two hundred seventy one pesos (Php17,079,271.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 01, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 71b, Series of 2023** – Approving the awarding of the contract to Morolandia Construction, and granting of authority to the University President to sign subsequent documents appertaining to the infrastructure project, Construction of Food Processing and Innovation Center Building (Savings) (Concrete Pavement, Installation of Grating, Painting of Flooring, Fire Alarm and Detection System, Signages, Logo, Marker and Data, WAP and CCTV System) amounting to one million six hundred thirty three thousand, forty seven pesos and 69/100 (Php1,633,047.69) for the Main Campus, Kabacan, Cotabato, sourced from Fund 01, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 72a, Series of 2023** – Approving the awarding of the contract to Harbest Agribusiness Corp. and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Design, Delivery, and Installation of Automated Drip Irrigation with Monitoring System, Pump Station and Accessories amounting to seven million nine hundred thirty thousand eight hundred eighty eight pesos (Php7,930,888.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 01 (Smart Cacao Budwood), subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 72b, Series of 2023** – Approving the awarding of the contract to Millenial Tech Computer and Office Supplies, and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply and Delivery of Various Equipment for PPDSO – Lot 1: Electronics and IT Equipment amounting to seven hundred twenty two thousand four hundred pesos (Php722,400.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05 – Admin Cost, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 72c, Series of 2023** – Approving the awarding of the contract to RPR 1030 Corporation, and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply, Delivery, Installation, Testing and Commissioning of Fire and Jockey Pump amounting to two million one hundred twenty six thousand five hundred thirty pesos and 40/100 (Php2,126,530.40) for the Main Campus, Kabacan, Cotabato, sourced from Fund 01 – Savings, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

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**Resolution No. 72d, Series of 2023** – Approving the awarding of the contract to Almonte Enterprises, and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply, Delivery, and Testing of Brand New Quality Assurance Equipment with Complete Accessories (Laboratory Equipment) (Lot 1) amounting to four hundred ninety five thousand pesos (Php495,000.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 01 – Savings, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 73a, Series of 2023** – Confirming the awarding of the contract to Rodenstock Manufacturing Corporation, and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply and Delivery of Various Plastic and Executive Chairs (Lot 1) amounting to two million five hundred twenty seven thousand four hundred seventy five pesos (Php2,527,475.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 73b, Series of 2023** – Confirming the awarding of the contract to Goldman's Supply Corporation, and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply and Delivery of Various Materials for the Repair of Comfort Rooms amounting to one million one hundred eighteen thousand one hundred fifty five pesos (Php1,118,155.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 73c, Series of 2023** – Confirming the awarding of the contract to Goldman's Supply Corporation, and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply and Delivery of Various Construction Materials for the Repair of the DD Clemente Building (Lot 1) amounting to seven hundred twenty two thousand three hundred fifty one pesos (Php722,351.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 73d, Series of 2023** – Confirming the awarding of the contract to Goldman's Supply Corporation, and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply and Delivery of Various Construction and Electrical Materials for the Completion of DRRMC and Security Services Office (Lot 1) amounting to one million six hundred eighteen thousand four hundred ninety seven pesos and 50/100 (Php1,618,497.50) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 73e, Series of 2023** – Confirming the awarding of the contract to Goldman's Supply Corporation, and the granting of authority to the University President to sign subsequent

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documents appertaining to the goods project, Supply and Delivery of Various Electrical Materials for Academic Buildings/Classrooms amounting to two million six hundred thirty thousand nine hundred fifty pesos (Php2,630,950.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05 – New Projects, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 73f, Series of 2023** – Confirming the awarding of the contract to Philblanc Company, and the granting of authority to the University President to sign subsequent documents appertaining to the goods project, Supply, Delivery, and Testing of Brand New and Latest Edition Quality Assurance Equipment with Complete Accessories (Savings) (Lot 2 – Furniture and Fixtures) amounting to six hundred fifty thousand six hundred fifty six pesos and 50/100 (Php650,656.50) for the Main Campus, Kabacan, Cotabato, sourced from Fund 01- Savings, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.


**Resolution No. 74, Series of 2023** – Confirming the awarding of the contract to Philippine British Assurance Co., Inc., and the granting of authority to the University President to sign subsequent documents appertaining to the services project, Student Group Personal Accident and Health Insurance Plan for SY 2023-2024 amounting to one million, one hundred eighty thousand seven hundred forty one pesos (Php1,180,741.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 75a, Series of 2023** – Approving the awarding of the contract to Millennial Tech Computer and Office Supplies, and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment amounting to eighty eight thousand nine hundred ninety five pesos (Php88,995.00) for the Main Campus, Kabacan, Cotabato, sourced from PCAARRD (Smart Cacao-Budwood), subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 75b1, Series of 2023** – Approving the awarding of the contract to Franzlara Marketing, and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment amounting to one hundred forty nine thousand four hundred ninety two pesos (Php149,492.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**Resolution No. 75b2, Series of 2023** – Approving the awarding of the contract to Anjo Refrigeration and Airconditioning Sales Parts and Services, and the granting of authority to the University President to sign subsequent documents appertaining to the small value procurement, Supply and Delivery of Office Equipment amounting to one hundred eleven thousand pesos (Php111.00) for the Main Campus, Kabacan, Cotabato, sourced from Fund 05, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and

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Administrative Assistant III  
Office of the Board Secretary  
USM, Kabacan, Cotabato

Minutes of the faculty meetings

## Faculty/ non-teaching personnel individual files

✚ Sample picture of faculty/non-teaching personnel individual files.

201 files












# Faculty, non-teaching and staff performance evaluation results



<div style="display: flex; justify-content: space-between; align-items: center;">  <div style="text-align: center;"> <b>UNIVERSITY OF SOUTHERN MINDANAO</b>  Kabacan, Cotabato  Philippines </div>  </div>									
INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR) - Non-Teaching									
I, <u>MA. JULIET G. CAMADDO</u> of the Office of the <u>BOARD SECRETARY</u> commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of <u>JANUARY to JUNE 2021</u>									
Submitted by: <u>MA. JULIET G. CAMADDO</u> Staff		Date: <u>22 Jan 2021</u>		Compiled by: <u>JENNIFER E. SINCO</u> Board Secretary V		<b>Rating Scale</b> 5 - Outstanding 4 - Very Satisfactory 3 - Satisfactory 2 - Unsatisfactory 1 - Poor			
Organizational Objectives/Outcomes	WEIGHT	Success Indicator (Target + Measures)	Actual Accomplishment	Rating				Remarks	
				Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>		
<b>CORE FUNCTIONS</b>	<b>80%</b>								
<b>1. Implementation of individual functions</b>	<b>70%</b>			#DIV/o!	####		#DIV/o!		
				#DIV/o!	####		#DIV/o!		
1.1 Receiving of proposals for inclusion during: a. Board of Regents (BOR) Meetings b. BOR Committee Meetings c. Administrative Council Meetings		Receive 15 proposals for BOR consideration as approved at 3 minutes/proposal/meeting							
1.2 Processing of Documents/ Reports such as: a.1 BOR Meetings a.2 BOR Committee Meetings a.3 Administrative Council Meetings		Photocopy 200 pages of documents at 3 min/page (200 pages x 4 copies)							
		Sort and arrange photocopied documents ready for binding at 15 min/proposal							
		Bind the documents sorted and arranged at 25 min/agenda folder							
		Index 4 sets of agenda folders at 35 min/ folder							

				Prepare one (1) set of agenda folder for scanning to be ready during the scheduled meeting (via zoom)						
2. Assistance to Immediate Supervisor		10%				#DIV/o!	####		#DIV/o!	
						#DIV/o!	####		#DIV/o!	
2.1	Assistance during the conduct of BOR Meetings, BOR Committee Meetings and Administrative Council Meetings			Assist the Acting Board Secretary in the conduct of the BOR Meetings, BOR Committee Meetings & Administrative Council Meetings from July to December						
				Fine tuning of the minutes of the previous BOR meetings for signature of the Chairperson & Vice chairman at leadt 4 hours per Minutes						
				Assist in the distribution of exerpts to the different colleges/units concerned						
				Provision of approved BOR Resolutions as requested at 5 min/resolution						
				100% atteded to the admin & logistic requirements of the scheduled meeting at least a day before the meeting						
				2 sets of attendance sheet prepared one day before the meeting						
2.2	Authenticate documents (As Alternate Signatory)			Receive documents for authentication when the assigned signatory is on leave of absence						
2.3	Preparation of the following certifications for signature of the Univversity President as requested:									
	a. No Pending Administrative Case (NPAC)			100% NPAC prepared & issued at 5 minutes each						
	b. Good Moral Character GMC)			10% GMC prepared and issued at 5 minutes each						

Support & Other Functions		20%							
2. Commitment & Purpose		15%							
2.1	Attendance to University-wide activities (as defined in CNA) (required)			100% attendance during University-wide events					
2.2	Attendance to Monday convocation & activities			100% attendance during Monday convocations					
2.3	Attendance to Unit meetings			100% attendance during Unit meetings					
2.4	Submission of required documents (DTR, IPCR, SALN, PDS, Travel accomplishment report, etc.)			100% submission of documents required					
7. Professional Development		5%				#DIV/o!	####	#DIV/o!	
						#DIV/o!	####	#DIV/o!	
7.1	Attendance to seminars and trainings			Submit authenticated copies of certificates of participation/completion of training/seminar to HRMDO within 7 days after the event					
7.2	Membership to professional organizations/societies			Membership to at least 1 professional organization					



Final Average Rating							
Category							
CORE FUNCTIONS	80%						
Implementation of Individual Functions							#DIV/o!
Assistance to Immediate Supervisor							#DIV/o!
Support and Other Functions	20%						
Commitment & Purpose							0.00
Professional Development							#DIV/o!
Total Overall Rating	100%						#DIV/o!
Final Average Rating							#DIV/o!
Adjectival Rating						Very Satisfactory	
Reviewed by:		Date	Approved by:		Date		
JENNIFER E. SINCO		22-Jan-21	JENNIFER E. SINCO		22-Jan-21		
Immediate Supervisor			Head of Office				
Legend: 1 - Quality 2 - Efficiency 3 - Timeliness 4 - Average							
HRMDO RECOMMENDATIONS							
LEARNING AND DEVELOPMENT						WILLIE JONES B. SALILING, RPAE, EnP	
						Director, HRMDO	
REWARDS AND RECOGNITION							
						Date	



UNIVERSITY OF SOUTHERN MINDANAO  
Kabacan, Cotabato  
Philippines

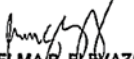


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INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR) - NON-TEACHING

I, ELMA R. ELEVAZO of the Office of the Budget commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of January to December 2020

Submitted by:	Date								Rating Scale
									5 - Outstanding
ELMA R. ELEVAZO									4 - Very Satisfactory
Employee									3 - Satisfactory
									2 - Unsatisfactory
									1 - Poor
OUTPUT	Success Indicator (Target + Measures)	Actual Accomplishment	Rating				Remarks		
			Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>			
CORE FUNCTIONS 80%									
1. Job Description/Functions 80%			3.68		3.73	3.71			
1.1. Implementation of Individualized functions based on job description			4.60		4.67	4.63			
a. Spearhead in the Preparation of Annual Budget of the University	Submit Annual Budget Estimates/Proposal to DBM RO XII on time.	Submitted Annual Budget Estimates/Proposal to DBM RO XII 2 days before the deadline.	5.00			5.00			
b. Spearhead in the Prepatation and approval of the Program of Receipts and Expenditure (PRE) of Fund 161 & Fund 164	Submit for approval the Program of Receipts & Expenditure (PRE) of Fund 161 and 164 to the BOR with 80% approval.	Submitted the Program of Receipts & Expenditure (PRE) of Fund 161 & 164 with 100% approval	5.00			5.00			
c. Supervise and coordinate the activities of the Budget Staff	of funds for Fund 101, 161, & 164. according to its purpose.	Supervised the flow of transactions under Fund 101, 161, and 164 as to Fund balances of allotments	4.00			4.00			
d. Controlling of financial transations under Fund 164	Obligate and control 90% vouchers, payrolls & P.Os according to its purpose	Obligated and controlled 100% of the vouchers , payrolls and P.Os according to its purpose	5.00			5.00			



**UNIVERSITY OF SOUTHERN MINDANAO**  
Kabacan, Cotabato  
Philippines



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**INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR) - NON-TEACHING**

e. Submission Of Reports to DBM and BOR	Timely submission of all routinary reports to DBM and BOR on time	Submit routinary reports to DBM and BOR 3 days before the deadline	5		5	5.00
f. Urgent Reports (Fund Balances)	Attend to urgent reports 2-3 days upon request.	Attended to urgent reports 1 day upon request.	5		5	5.00
1.2 Assistance to Immediate Supervisor						
a. Assists the FMS Director in the Preparation of FMS Reports by providing necessary data and other documents.	1. Provide necessary data and information needed in the preparation of FMS Report during the Annual Planning Workshop.	1. Provided the necessary data and information needed in the report of the FMS Director during the Annual Planning Workshop	4			4.00
	2. Preparation of Senate & Congress Reports to be submitted on time.	2. Prepared Senate and Congress Reports and submitted on time	4		4	4.00
b. Assists the President, VPAF and Director of FMS during the conduct of local Budget Hearing at DBM Region XII	Assists in preparation of powerpoints and other budget documents to be use during the conduct of the budget hearing.	Assisted in preparation of powerpoints and other documents during the conduct of the Budget Hearing	4			4.00
1.3 Signing of Documents						
Signing of countersign documents by the controller under Fund 101,161, 164 & external Fund	Sign and release all countersign documents to proper offices.	Signed and released 100% of the countersigned document to proper offices.	5			5.00
		the deadline				

<b>Support &amp; Other Functions</b>			0.98		0.80	0.89
1. Communication/Coordination			5.00			5.00
a. Number of meetings attended	Conduct 4 meetings	Conducted 5 meetings	5			5.00
b. Action to communication	Act 90% of the receive communication	Acted 100% of the received communications	5			5.00
c. Other Committee Membership						
Member Committee on Finance during University wide activities	1-2 Activities	2-3 Activities	5			5.00



# UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato

Philippines



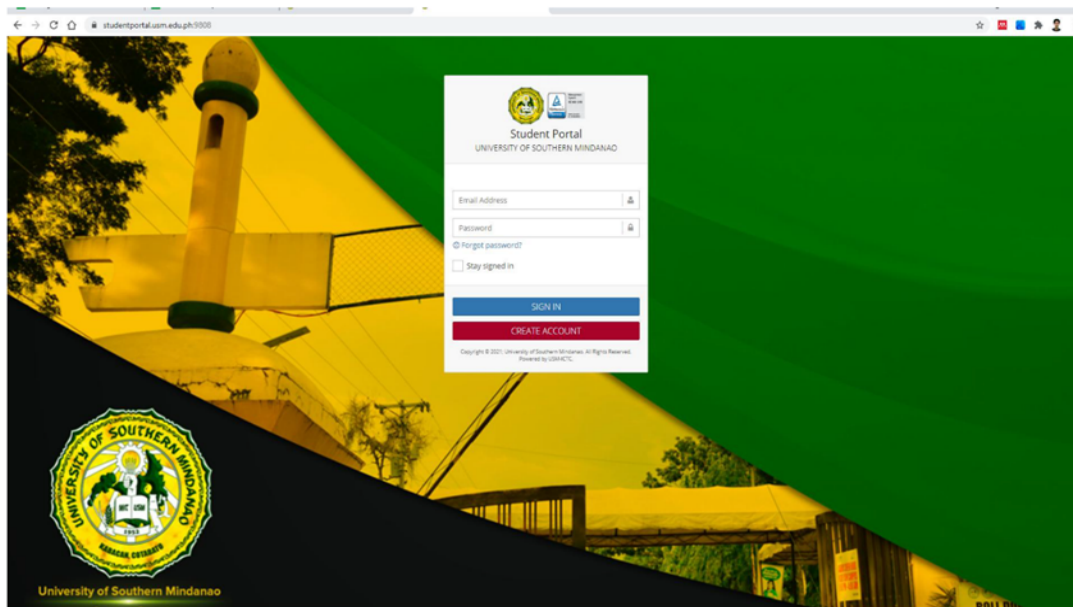
## INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR) - NON-TEACHING

<b>2. Commitment &amp; Purpose</b>				4.75		4.00	4.38	
a. Attendance to University-wide activities (as defined)	3-5 Absences	No absences	5			5.00		
b. Attendance to Unit convocations & activities	3-5 Absences	No absences	5			5.00		
c. Attendance to Unit meetings	3-5 Absences	No absences	5			5.00		
d. Submission or required Documents (DTR, IPCR, SALN, TOR, Training Certificates, PDS, training accomplishment report, CA Liquidation report, etc.)	1-5 days before the deadline	1-2 days before the deadline	4		4	4.00		
<b>3. Professional Development</b>								
a. Attendance to seminars, trainings and conferences								
b. Membership to professional organizations/societies								
c. Completion of advanced education								
<b>Final Average Rating</b>			4.66		4.53	4.59		
<b>CORE FUNCTIONS</b>								
	Category							
Job Description/Functions	80%		3.68		3.73			
Support & Other Functions	20%		0.98		0.80	0.89		
<b>Total Overall Rating</b>	<b>100%</b>		4.66		4.53	4.59		
<b>Final Average Rating</b>						4.59		
<b>Adjectival Rating</b>							<b>Very Satisfactory</b>	
Reviewed by:		Date	Approved and Compiled by:		Date			
BERNABE B. MONDIA			EIMER M. ESTILLOS					
Immediate Supervisor			VPAF					
<b>Legend:</b> 1 - Quality      2 - Efficiency      3 - Timeliness      4 - Average								



## Student directory

Attached sample Student Portal and sample document on Student Master list



Students Master List (Undergraduate Programs)														
#	Student No	Full Name	Gender	Age	Birth Date	Year	Level	Program	Home Address	Mother	Father	Religion	Mobile No.	Tribe
310	19-03076	Panay, Wendy V.	F	20	04/23/2001	2nd Year	ABENGLAN	Posobon, Marikla, Cebuano	Posobon, Marikla, Cebuano	Teresita Panay	Maricela Panay	Roman Catholic	0938732055	
311	19-03074	Panay, Marica A.	F	21	05/14/2000	2nd Year	ABENGLAN	Kabucan, Marikla, North Cebuano	Kabucan, Marikla, North Cebuano	Gerilyn A. Panay	Emel Panay	Roman Catholic	0918733559	Island
312	19-03072	Panto, Jayne Kaye S.	F	20	03/28/2001	2nd Year	ABENGLAN	Zamora St. Mary, Cebuano	Zamora St. Mary, Cebuano	Sharon Panto	Ruel Panto	Roman Catholic	09076328543	
313	19-03073	Guifones, Nora D.	F	20	11/04/2000	2nd Year	ABENGLAN	Lampayan, Marikla, North Cebuano	Lampayan, Marikla, North Cebuano	Dorella Guifones	DECEASED	Roman Catholic	0908809502	Cebuano
314	19-03070	Guifones, Pamela D.	F	21	01/07/2000	2nd Year	ABENGLAN					Roman Catholic		
315	19-03069	Malina, Marica B.	F	20	11/01/2000	2nd Year	ABENGLAN	Purok 16, Manayagay, Posobon, Marikla, North Cebuano	Purok 16, Manayagay, Posobon, Marikla, North Cebuano	Donna Malina	Charito Malina	Roman Catholic	09355991344	Cebuano
316	19-03057	Sangen, Marica L.	F	20	07/02/2000	2nd Year	ABENGLAN	San Pask, Tawangan City, Sultan Kudarat	San Pask, Tawangan City, Sultan Kudarat	Baguira L. Sangen	Sanatoff U. Sangen	Islam	09870522170	Maguindanao
317	19-03056	Talavera, Angelica C.	F	20	09/02/2000	2nd Year	ABENGLAN	Posobon, Ansan, North Cebuano	Posobon, Ansan, North Cebuano	Nida Talavera	Amel Talavera	Roman Catholic	09089182354	Island
318	19-03052	Talman, Northy A G.	F	20	08/03/2000	2nd Year	ABENGLAN	Marikla, Marikla, North Cebuano	Marikla, Marikla, North Cebuano	Marica Guimputa	Akmal Talman	Islam	0959675434	Maguindanao
319	19-03047	Ungayon, Boneta C.	F	20	01/16/2001	2nd Year	ABENGLAN	Barikatan Pang St., Posobon, Pak, North Cebuano	Barikatan Pang St., Posobon, Pak, North Cebuano	May Lynette Ungayon	Boole Ungayon	Roman Catholic	09302194432	Cebuano
320	19-03048	Ampang, Pasag Bn C.	M	21	10/03/1999	3rd Year	ABENGLAN	Roxas St., Kasaban, Cebuano	Roxas St., Kasaban, Cebuano	Maribel Martinez Cordeiro	Phineas Balagada Ampang	Islam	09286765090	Maguindanao
321	19-03051	Apai, Razel P.	M	21	05/16/2000	3rd Year	ABENGLAN					Roman Catholic		
322	19-03050	Baano, Sanna L.	M	21	02/11/2000	3rd Year	ABENGLAN	Tinayan, South Upi, Maguindanao	Tinayan, South Upi, Maguindanao	Neta Lumban	Pascato Bano	Christian	0908281034	Cebuano
323	19-03052	Cagui, Carl John C.	M	21	02/19/2000	3rd Year	ABENGLAN	Tacupan, Caritan, Cebuano	Tacupan, Caritan, Cebuano	Jenelene Cuyanan Cagui	Donato A. Cagui	Roman Catholic	09308618151	Island
324	19-03053	Duran, Nasser T.	M	21	01/01/2000	3rd Year	ABENGLAN					Roman Catholic		
325	19-03058	Maneto, Omar A.	M	22	05/27/1999	3rd Year	ABENGLAN	1367 Malaban St., Kasaban, Cebuano	1367 Malaban St., Kasaban, Cebuano	Hagukasser	Abdumhamid Maneto	Islam	09456588148	Maguindanao
326	19-03064	Mangos, Dau-maki O.	M	21	04/01/2000	3rd Year	ABENGLAN	Roxas St., Kasaban, Cebuano	Roxas St., Kasaban, Cebuano	Sanna Omar	Oran Mangos	Islam	09456588302	Maguindanao
327	19-03078	Pimanto, Bagas Jan M.	M	21	10/01/1999	3rd Year	ABENGLAN	Mt. Apo Village, Kibapawan City, Kasaban, Cebuano	Mt. Apo Village, Kibapawan City, Kasaban, Cebuano	Pamly C. Pimanto	Jonas Lizarza Pimanto	Protestant	09212713372	Cebuano
328	19-03076	Singen, Arnelbert Chit C.	M	21	10/19/1999	3rd Year	ABENGLAN					Islam	09104077394	Maguindanao
329	19-03182	Ungay, Mubert T.	M	23	11/23/1987	3rd Year	ABENGLAN					Roman Catholic		
330	19-03093	Aboumagu, Hama B.	F	21	12/03/1999	3rd Year	ABENGLAN					Roman Catholic	12345678901	
331	19-03059	Abi, Bagum K.	F	20	09/08/2000	3rd Year	ABENGLAN	Nababag, Melayup, Cebuano	Nababag, Melayup, Cebuano	Baguira Umoo Kanon	Benjamin D. Abi	Islam	0908958229	Maguindanao
332	19-03052	Alman, Nurulma M.	F	21	03/26/2000	3rd Year	ABENGLAN	Lampayan, North Cebuano, North Cebuano	Lampayan, North Cebuano, North Cebuano	Hana A. Alman	Roger Polmar Alman	Islam	0928931457	
333	19-03014	Anahio, Patricia M.	F	21	09/24/1999	3rd Year	ABENGLAN					Roman Catholic		
334	19-03077	Asura, Lea Rose B.	F	20	02/11/1999	3rd Year	ABENGLAN	Lampayan, Marikla, Cebuano	Lampayan, Marikla, Cebuano	Agnesa Macatang Baco	Antonio Desgona Asura	Roman Catholic		Island
335	19-03057	Ayon, Marlyn D.	F	20	07/01/2000	3rd Year	ABENGLAN	Karik, Puro. Guimo, Sultan Kudarat	Karik, Puro. Guimo, Sultan Kudarat	Marita Anaga Dea Cruz	Maricela Dolente Ayon	Roman Catholic	09302231818	Island
336	19-03091	Bawaga, Erika C.	F	22	05/18/1999	3rd Year	ABENGLAN					Roman Catholic		
337	19-03028	Calano, Junia A.	F	21	12/05/1999	3rd Year	ABENGLAN					Roman Catholic		
338	19-03027	Calano, Annelou A.	F	21	11/18/1999	3rd Year	ABENGLAN	Pk. S. Kasaban, Marikla, Cebuano	Pk. S. Kasaban, Marikla, Cebuano	Annelou A. Calano	Oliver C. Calano	UCDP	09120971088	Island
339	19-03045	De Guzman, Karen Marie T.	F	21	05/03/2000	3rd Year	ABENGLAN					Roman Catholic		
340	19-03092	Galan, Cheral Marie Marie L.	F	21	07/08/1999	3rd Year	ABENGLAN	Posobon, Ampas, Cebuano	Posobon, Ampas, Cebuano	Emelina Mula Denque	Rody Panto Galan	Roman Catholic	09173511514	Island
341	19-03101	Gargales, Maric D.	F	22	03/26/1999	3rd Year	ABENGLAN					Roman Catholic		
342	19-03093	Guilano, Mager M.	F	21	03/25/2000	3rd Year	ABENGLAN					Roman Catholic		
343	19-03098	Guimason, Marjane K.	F	23	04/25/1996	3rd Year	ABENGLAN	Lampayan, Pak, Cebuano	Lampayan, Pak, Cebuano	Norhina Mudo Kiang	Guimason Pastor Abdulbasit	Islam	0908758377	Maguindanao
344	19-03046	Lara, Fredy Jay D.	F	21	02/02/1999	3rd Year	ABENGLAN	Pak, Roxas, Cebuano	Pak, Roxas, Cebuano	James B. Lara	Bernie B. Lara	Adventist	09070487558	
345	19-03047	Loba, David Phay Love P.	F	21	11/12/1999	3rd Year	ABENGLAN	Marikla, Cebuano, North Cebuano	Marikla, Cebuano, North Cebuano	John P. Loba	Amel L. Loba	Roman Catholic	09289353341	Island

User Authentication

Enrollment System

v2.1.355.476

UNIVERSITY OF SOUTHERN MINDANAO

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## Alumni directory

Republic of the Philippines  
**UNIVERSITY OF SOUTHERN MINDANAO**  
Kabacan, Cotabato

*Formerly MIT created by virtue of R. A. No. 763 on June 12, 1952  
Formal opening as State College on October 1, 1954  
Under R. A. No. 948 (Enabling Act) signed on June 10, 1954  
Converted into a State University under PD 1312 issued on March 13, 1978*

**VISION**  
Quality and relevant education for its clientele to be globally competitive, culture-sensitive, and morally responsive human resources for sustainable development.

**MISSION**  
Accelerate the socio-economic development, promote harmony among diverse communities and improve the quality of life through instruction, research, extension, and resource generation in Southern Philippines.

**CORE VALUES**  
Goodness  
Responsiveness  
Excellence  
Assertion of Right  
Truth

**USM QUALITY POLICY STATEMENT**

The University of Southern Mindanao, as a premier University, is committed to provide quality instruction, research development and extension services and resource generation that exceed stakeholders' expectations through the management of continual improvement efforts on the following initiatives:

1. Establish Key Result Areas and performance indicators across all mandated functions;
2. Implement quality educational programs;
3. Guarantee competent educational service providers;
4. Spearhead need-based research outputs for commercialization, publication, patenting, and develop technologies for food security, climate change mitigation and improvement in the quality of life;
5. Facilitate transfer of technologies generated from research to the community for sustainable development;
6. Strengthen relationship with stakeholders;
7. Sustain good governance and culture sensitivity; and
8. Comply to customer, regulatory and statutory requirements.

Sgd. Francisco Gil N. Garcia, RPAE, PhD  
SUC President IV  
University of Southern Mindanao  
(Duly Approved per BOR Resolution No. 005, series of 2016)  
Document code: USM-QMS-007

**USM PUBLICATIONS**

**74th USM Commencement Exercises - The Virtual Graduation**  
*Admission/Alumni Grounds  
July 20, 2020  
7:00 A.M.*

**PROGRAMME**

**PART I – BACCALAUREATE MESSAGES**  
Most Rev. Jose Colin M. Bagalawa, D.D.  
Bishop, Diocese of Kidapawan  
Shamsuddin L. Taya, PhD  
Director, Internal and International Linkages  
(CCSPC)  
Mr. Rodolfo H. Ambungan  
Chairperson, Mindanao People's Peace Movement  
Midsayap, Cotabato

**PART II – PROGRAM PROPER**

**PROCESSIONAL**  
University Marshall  
Honors Graduates  
College Deans  
Administrative Council Members  
Vice President for Resource Generation and Entrepreneurial Services  
Vice President for Research and Extension  
OIC Vice President for Administration and Finance  
Vice President for Academic Affairs  
USM Board of Regents  
USM Mace Board  
USM President

**ENTRANCE OF COLORS**

**INVOCATION**  
(Video 1)  
Christian Dave V. Alquizar – Cum Laude  
BSSE English  
Abdul L. Ampatuan  
BSIS – Elementary Education  
Diana Rose F. Moafot  
BSCE

**PHILIPPINE NATIONAL ANTHEM**  
(Video 2)

**WELCOME ADDRESS**  
Dr. Consuelo A. Tagano  
Vice President for Academic Affairs

**PRESENTATION OF CANDIDATES FOR GRADUATION**  
College Deans

**CERTIFICATION ON COMPLETION OF REQUIREMENTS FOR GRADUATION**  
Dr. Ma. Lezel P. Pataray  
Director, Admission and Records

Permanent records of students







Document	Pages	Date	Archiv	Student_IDNumber	LastName	FirstName	MiddleName	Address	Course	College	Download
53212	17	11/25/2020	No	10-06539	Maurin	Ethyl Joy	Aaron	Pikit, Cotabato	Bachelor of Science in A	College of Business, De	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53210	15	11/25/2020	No	03-01179	Maurin	Anna Marie	Sahidsahid	Pikit, Cotabato	Bachelor of Science in A	College of Agriculture	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53203	13	11/25/2020	No	10-02398	Maula	Norhanie	Diwanan	Pikit, Cotabato	Bachelor of Elementary	College of Education	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53200	16	11/25/2020	No	10-04921	Matura	Shenaly	Ramos	Kidama, Matalam North	Bachelor of Science in B	College of Human Ecolo	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53195	14	11/25/2020	No	10-02393	Matullano	Christian	Remada	Tagbac, Magpet Cotabat	Bachelor of Science in C	College of Arts and Scie	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53190	14	11/25/2020	No	10-02392	Matulac	Reshanee Lyn	Valenzuela	Lika, Mlang Cotabato	Bachelor of Science in B	College of Business, De	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53181	18	11/25/2020	No	10-02391	Matula	Baibon	Ulangutan	Takepan, Pikit Cotabato	Bachelor of Secondary E	College of Education	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53180	18	11/25/2020	No	10-02388	Matucan	Abdulshariff	Sultan	Manarapan, Carmen Col	Bachelor of Elementary	College of Education	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53175	14	11/25/2020	No	10-02389	Matucan	Abdullah	Malabana	Pagalungan, Maguindanao	Bachelor of Science in C	College of Arts and Scie	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53169	16	11/25/2020	No	10-02386	Mato	Rasul	Matiagal	West Patadon, Matalam	Bachelor of Science in C	College of Business, De	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53164	17	11/25/2020	No	10-02380	Matalam	Alnour	Gomonsang	Kayaga, Kabacan Cotab	Bachelor of Elementary	College of Education	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53158	19	11/25/2020	No	10-08480	Matabalao	Bara	Ramad	Buluan Maguindanao	Bachelor of Elementary	College of Education	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53149	18	11/25/2020	No	10-08310	Matabalao	Ali	Wahab	Paglat, Maguindanao	Bachelor of Secondary E	College of Education	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53146	15	11/25/2020	No	07-02308	Masukat	Samin	Yusop	Malanduague, Kabacan	Bachelor of Arts in Islan	Institute of Middle East	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53138	17	11/25/2020	No	10-02375	Masukat	Noraida	Gayawandang	Carmen, Cotabato	Bachelor of Elementary	College of Education	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53134	14	11/25/2020	No	10-02374	Masual	Saguira	Naway	Bulit, Datu Montawal Ma	Bachelor of Science in A	College of Business, De	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53130	16	11/25/2020	No	10-02373	Mastura	Aila	Sabang	Buluan Maguindanao	Bachelor of Elementary	College of Education	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File

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Database: Registrar, Recordset: 1/13754, Document: 53299, Page: 1/1





Document	Pages	Date	Archiv	Student_IDNumber	LastName	FirstName	MiddleName	Address	Course	College	Download
53299	1	11/25/2020	No								<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53298	3	11/25/2020	No								<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53297	4	11/25/2020	No								<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53296	1	11/25/2020	No								<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53295	2	11/25/2020	No								<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53294	15	11/25/2020	No	10-02426	Midsapak	Hannah Vee	Cainglet	Takepan, Pikit Cotabato	Bachelor of Elementary	College of Education	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53290	19	11/25/2020	No	10-02425	Midpantao	Norhanie	Mamalimping	Carmen, Cotabato	Bachelor of Elementary	College of Education	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53285	15	11/25/2020	No	10-02423	Midlat	Regine May	Baylin	Dona Aurora Street, Kal	Bachelor of Science in E	College of Human Ecolo	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53279	15	11/25/2020	No	09-02750	Merilo	Johaziel	Bauro	Balindog, Kidapawan Cil	Bachelor of Science in E	College of Business, De	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53274	17	11/25/2020	No	10-02418	Merilo	Jemaima	Bauro	Kidapawan North Cotab	Bachelor of Science in C	College of Arts and Scie	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53268	13	11/25/2020	No	10-02417	Mericulo	Melvin Jay	Hinaut	Kidapawan North Cotab	Bachelor of Science in A	College of Business, De	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53264	12	11/25/2020	No	10-02416	Mercader	Melanie	Garcia	Kabacan, North Cotabat	Bachelor of Science in A	College of Agriculture	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53258	14	11/25/2020	No	10-02440	Meranda	Maynard	Sabornido	Matalam, North Cotabat	Bachelor of Science in E	College of Business, De	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53254	18	11/25/2020	No	10-08481	Menia	Marco	Mucalam	Buluan Maguindanao	Bachelor of Elementary	College of Education	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53248	17	11/25/2020	No	10-02414	Meneses	Princess	Sasi	Pres. Roxas, Cotabato	Bachelor of Science in T	College of Human Ecolo	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53242	15	11/25/2020	No	09-05159	Meliton	Ma. Mitche	Datulayta	Malalag, Davao Del Sur	Bachelor of Science in V	College of Veterinary Me	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File
53237	15	11/25/2020	No	09-02720	Medel	Suzette	Dillo	Poblacion 2, Pigcawayar	Bachelor of Science in C	College of Engineering &	<a href="#">PDF</a> <a href="#">IMG</a> <a href="#">PIC</a> <a href="#">ZIP</a> File

View Search Edit

Document 53264 Pages 12 Folder 1 Date 11/25/2020 Archived No

Owner

Student\_IDNumber 10-02416

LastName Mercader

FirstName Melanie

MiddleName Garcia

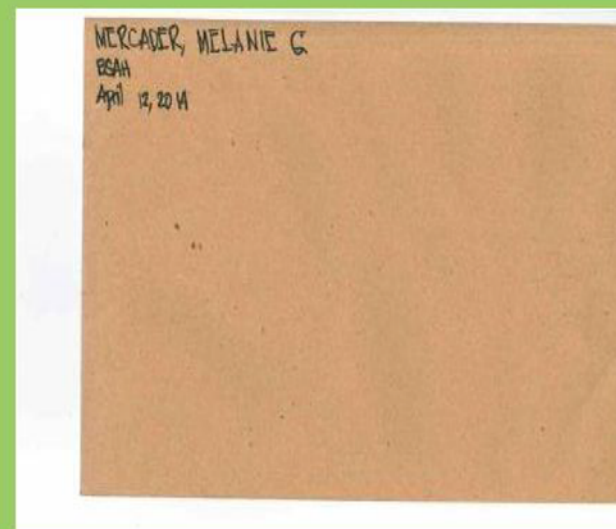
Address Kabacan, North Cotabato

Course Bachelor of Science in Animal Husbandry

College College of Agriculture


Note

Course: Bachelor of Science in Animal Husbandry  
 FirstName: Melanie  
 Address: Kabacan, North Cotabato  
 Eigentuerer: NULL






## Reports of Director/Dean



Republic of the Philippines  
**UNIVERSITY OF SOUTHERN MINDANAO**  
Kabacan, Cotabato



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ID: 3108034187

**COLLEGE OF ARTS AND SOCIAL SCIENCES**

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**CASS NARRATIVE REPORT**

College of Arts and Social Sciences (CASS) is driven with the following objectives: 1. accelerate the advancement of knowledge to favor the promotion of mental health, improvement of care, and enhancement of quality of life; 2. provide leadership in the promotion of peace, development and justice thru instruction, research, extension, and resource generation; 3. Develop communicative competence and embody nationalism in multilingual and multicultural settings; and. 4. Produce globally competitive graduates who uphold excellence, moral integrity and compassion to contribute in nation building.

CASS offers the following undergraduate programs: the Bachelor of Arts in English Language, Bachelor of Science in Criminology, Bachelor of Science in Development Communication, Bachelor of Science in Political Science, Bachelor of Arts in Philosophy (Pre-Law) and Bachelor of Arts in Psychology. The college composes of six (6) departments namely: Department of Criminal Justice Education, Department of Development Communication, Department of English Language and Literature, Department of Psychology, Department of Psychology, and Kagawaran ng Wika at Panitikang Filipino.


**CORE FUNCTIONS.** Supervision in the Implementation of Mandated Functions. For instruction, this includes the enrollment of the school year 2023-2024. There were 2 campaigns and education drive that were conducted and 100% of the students were screened with the total of 1,814 enrollees. As for the scholarship, 3 funding agencies were scouted with the total of 492 number of academic scholarship grantees and 80 grantees for non-merit scholarship. For the licensure performance, the students attained 80% above national passing rate and with the relevant employment of 90% as well as 70% of employed graduates.

Also, there were 10 agencies for the forged partnership with 60 student trainees that were deployed and for the host training establishments that had only 1 feedback mechanism been implemented. For the competent faculty and staff, 37% of the faculty pursued advanced and post-doctoral degrees while 80% of the faculty attended relevant trainings and seminars. For the rationalize faculty teaching load, 52% of the faculty has normal teaching load while 48% of them has overload subjects with the faculty student ratio of 1:15. Consequently, for the curriculum alignment with statutory and regulatory agencies for program accreditation, programs due for COPC were not applicable but there were other accredited programs with 40% of percentage. Meanwhile, the number of programs sustained for COE/COD, harmonized programs with other SUCs in the region, and curricula harmonization were also not applicable but there were 2 institutional accreditation that were maintained. Hence, there were 100 stakeholders involved in curriculum design.

For research, RDEI engagement and capacitation of faculty is also included with 50% of full-fledged professor actively engaged in RDEI while 60% of associate professors and below actively engaged in RDEI with 40 seminars, workshops, and trainings attended. As for the scientific and technical publication, only 1 article were published by the students in legitimate peer-reviewed

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**"UNITY IN DIVERSITY AND  
SUSTAINABLE  
DEVELOPMENT IN  
MINDANAO THROUGH QUALITY AND RELEVANT EDUCATION."**



**MINDANAO**

USM-SYS-F71-Rev.2.2023.12.29



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### **COLLEGE OF ARTS AND SOCIAL SCIENCES**

publications while 4 research proposals were reviewed. For enhancement of research capability of students, 300 thesis outline manuscript had been approved with only 1 student involved in funded research projects and RDI center. Also, for the intensify IP assets of the University, there were only 1 IP protection trainings and licensing had been attended.

For extension and production, the number of students capacitated and involved in community engagement capability building activities was only 1 and for the production in utilizing the techno-demo hub were not applicable.

Innovative and Sustainable Governance Ecosystem. On Administrative Management. For innovative and sustainable governance ecosystem, only 1 strategic plan was formulated and reviewed for the alignment of individual and unit objectives to USM strategic goals. Two operational plans were crafted and 64 subordinates' IPCR were evaluated. However, the utilization of VOC information system was not yet applicable.

As for the effective and efficient delivery of service, only 1 % of processes/ procedures updated/ revised as well as the policy were enrolled. In terms of expedite administrative and financial transactions, there were only 2 digital platforms utilized for administrative transactions and 1 for financial transactions with the percentage of 50%.

Additionally, for strengthened compliance on policies governing government workers for fund utilization, both fund 101 and fund 164 utilized 50%, and digital transformation of information system also used 50% while fund 161 were not utilized.

On Support and other functions. As of communication and coordination, there were 12 meetings conducted with 5 % of action to communications, 30 % of other committee membership, and 80 % adviser/trainer/coach/ coordinator/facilitator/judge/ performer/panelist and the likes. In addition, for commitment and purpose, the attendance to university-wide activities, attendance to unit convocations & activities, attendance to unit meetings, submission of required Documents (FDTR, OPCR, SALN, TOR, Training Certificates, PDS, training accomplishment report, CA Liquidation report, etc.), and as well as the observance to basic health protocols based on DOH and IATF protocols was in 100% of percentage.





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## COLLEGE OF ARTS AND SOCIAL SCIENCES

### Documentations

Some of the CASS Faculty members shared their knowledge and insights during the "Awareness Campaign" of USM Students' Week, organized by the Office of Student Affairs (OSA).  
**USM-Office of Student Affairs**



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## COLLEGE OF ARTS AND SOCIAL SCIENCES

Panag-uban sa USM: A Welcome Program for Freshmen and Transferees.



"UNITY IN DIVERSITY AND  
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UNIVERSITY OF SOUTHERN MINDANAO  
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DATE: 11/11/2021  
ID: 2100001402

## COLLEGE OF ARTS AND SOCIAL SCIENCES

### CASS Holds Gratitude Day Program



March 24, 2023, at CASS- Psych Audio-Visual Room, the College of Arts and Social Sciences held a gratitude program dedicated to its faculty and students. The event was spearheaded and organized by the College Dean, Prof. Marcos F. Monderin together with the Associate Dean, Prof. Marlyn A. Resurreccion, and was sponsored by the Department of Development Communication.

[#GreatUSM](#) [#USMCASS](#)

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AND RELEVANT EDUCATION."





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**COLLEGE OF ARTS AND SOCIAL SCIENCES**

**USM Political Science Department for being the OVERALL CHAMPION in the Political Science Regional Summit 2023**



Quiz bowl: Champion  
Extemporaneous Speech: Champion  
Policy Making Competition: Champion  
Debate Competition: 1st Runner-up with two best speakers  
Essay Writing: 2nd Runner-up  
Video Making Competition: 2nd Runner-up

Submitted by:

Digitally signed by Monderin  
Marcos F. Monderin  
Date: 2024.04.11  
11:56:26  
+08'00'

**MARCOS F. MONDERIN**  
CASS Dean

**"UNITY IN DIVERSITY AND  
SUSTAINABLE**





**UNIVERSITY OF  
SOUTHERN MINDANAO**  
Kabacan, Cotabato

# 2021 ANNUAL *Report*





**University of Southern Mindanao**

*Kabacan, Cotabato, 9407 Philippines*

*<https://www.usm.edu.ph>*

# Annual Report 2020



...led the topnotchers' list grabbing...  
...am for Registered Microbiologists



Accomplishment/progress reports



**UNIVERSITY OF  
SOUTHERN MINDANAO**  
Kabacan, Cotabato

# 2021 ANNUAL *Report*





**University of Southern Mindanao**

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# Annual Report 2020





## Scholarship records

### Scholarship and Financial Assistance

## OSA

The Office of Student Affairs takes the lead in offering student services to graduate, undergraduate and secondary students. OSA shall closely coordinate with other units to ensure that student services are made available. OSA shall monitor the implementation of student services in autonomous and satellite campuses of the university and periodically review its performance.

### Scholarship Administration

- Manage scholarship programs for graduate, undergraduate, and secondary students
- Collate student records and submit applications to scholarship agencies
- Coordinate with UniFAST and other scholarship agencies for the timely application and compliance to sponsors requirements
- Supervise the distribution of benefits to scholars in coordination with other offices

### Financial Aid and Student Loan

- Identify deserving students for financial aid and student loan
- Recommend policies for Student Loan
- Generation and allocation of funds for financial subsidy and student loans

### Student Work Assistance

- Supervise the implementation of the University Student Assistantships (USA)
- Supervise the implementation of the Student Work Referral System

### Scholarship Scanning and Monitoring

- Source out and scan scholarship agencies
- Advertise scholarship opportunities
- Coordinate and match scholars with scholarship agencies
- Monitoring of Scholars Performance
- Coordinate with Student Development Services Department in the conduct of activities to enhance scholars leadership skills

### Scholarship Board

The department also serves as the secretariat of the Student Scholarship Board.

- Recommend policies in criteria and screening of scholars
- Recommend policies relevant to scholarship and financial aid
- Reviews memoranda of agreements with sponsoring agencies

- Recommend policies on University Student Assistantships and Student Work Referral System
- Recommend policies relevant to student loan and financial assistance
- Members:
  - Vice President for Academic Affairs
  - Director, Office of Student Affairs
  - Director, Finance and Management Services
  - Director, Business Development Office
  - Director, Admission and Records Office
  - Department Head, Scholarship and Financial Assistance
  - Department Head, Student Policy and Research Services

## Scholarships

- [Home](#)
- [Student](#)
- Scholarships

The University of Southern Mindanao offers scholarship privileges to deserving students specially those who have problems on financial concerns in pursuing their studies.

Requirements for students who are applying for Scholarships: **First Year**

1. High School Grade (Report Card GPA 85%)
2. Income Tax Return (BIR Income below 150,000 per Annum)
3. Barangay Clearance (of the student)
4. Certificate of Good Moral Character
5. NCAE (GPA 80%)
6. 2"x2" ID – 1 pc

Requirements for students who are applying for Scholarships: **2nd & 3rd Year**

1. Report Grade from First Year
2. Income Tax Return (BIR)
3. Barangay Clearance (of the student)
4. Certificate of Good Moral Character
5. 2"x2" ID – 2 pcs.

### LIST OF SCHOLARSHIP SPONSORING AGENCIES

Sponsoring agencies	Benefits
Band Member/Combo	Free School Fees



Sponsoring agencies	Benefits
BP 337	Free School Fees/Miscellaneous
Chorale Member	Free School Fees
College Scholar with GPA of 1.51-1.75	Free Half of School Fees
Dance Troupe	Free School Fees
Dekada '80	P 5,000.00/Semester
Department of Science & Technology (DOST)	Free School Fees
Dependent USM Personnel (Contractual)	Free School Fees
Dependent, USM Personnel (Permanent)	Free School Fees
Dramatics	Free School Fees
Grant-in-Aid	Free School Fees
Salutatorian (Class of 30 Students)	Free Half of School Fees
SK (Local Govt.)	Free Tuition/Registration Fees
University Scholar with GPA of 1.0 - 1.50	Free School Fees
USG President	Free School Fees/Miscellaneous
USM Varsity	Free School Fees
USM-ULS Graduate with GPA of 87.50 - 89.99%	Free Tuition Fees
Valedictorian (Class of 30 students)	Free School Fees
Ateneo Pathways	P 3,500.00/Semester
Agricultural Training Institute (ATI)	Free School Fees
Bureau of Fisheries and Aquatic Resources - BFAR	Free School Fees
CHED- AFP-EBSO Region 12 (DND-CHED-PASUC)	P 2,500.00/Semester



Sponsoring agencies	Benefits
CHED 12 - CSSGP ("Lala" Taliño-Mendoza)	P 2,500.00/Semester
CHED 12 - CSSGP (B. Piñol)	P 2,500.00/Semester
CHED 12 - CSSGP (P. Mangudadatu)	P 2,500.00/Semester
CHED 12 - Half Merit	P 7,500.00/Semester
CHED 12 - National Scholarship Program	P 15,000.00/Semester
CHED 12 - ONE TOWN ONE SCHOLAR	P 15,000.00/Semester
CHED 12 -Regional Scholarship Program 12)	P 12,000.00/Semester
CHED 12 - Safe Grant	P 7,500.00/Semester
CHED 12 – Study Now Pay Later	P 7,500.00/Semester
CHED 12 -Tulong-Dunong	P 6,000.00/Semester
Cong. Arthur Y. Pingoy (PDAP)	P 2,500.00/Semester
LGU- Municipality of Kabacan Totabato	Free School Fees & Miscellaneous
LGU- Kidapawan City Government	Free Tuition Fees only
LGU-Magpet	Free School Fees & Miscellaneous
LGU-Tampakan	Free school Fees/Books & Lodging House
MENZI Program for Research and Training	Free School Fees/Misc. & allow. P1,000 /mo.
Mount Apo Foundation Inc. (MAFI)	Free School Fees/Miscellaneous
Partnership for Youth Leadership Enrichment, Inc. (PYLEI)	Free School Fees/Misc./Lodging House & allowance P2,000 per/mo.
Provincial Capitol Scholars-Province of Davao del Sur (Governor Douglas RA. Cagas)	P 5,000.00/Semester
Rep. Emmylou Taliño-Mendoza Scholarship Assistance Program (RETMSAP)	P 4,500.00/Semester

Sponsoring agencies	Benefits
San Isidro Labrador (SIL)	Free School Fees & P1,500 allow./Semester
Tamlang Hiniman Foundation, Inc.	Free School Fees/Misc. & allow. P2,000/mo.

Statistical data



**UNIVERSITY OF  
SOUTHERN MINDANAO**  
Kabacan, Cotabato

# 2021 ANNUAL Report



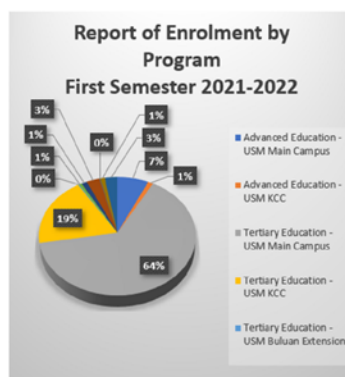




# INSTRUCTION

## STUDENTS

### Enrollment



Advanced Education	1 <sup>st</sup> Semester	2 <sup>nd</sup> Semester
<b>1. Doctoral Programs</b>		
PhD in Agricultural Sciences		
Major in Crop Protection	7	6
Major in Crop Production and Management	-	4
Major in Animal Science	8	8
Major in Crop Science	13	7
PhD in Extension Education	13	9
PhD in Rural Development	18	17
PhD in Education major in Applied Linguistics	43	41
PhD in Education major in Biology	38	37
EdD major in Mathematics	85	72
PhD in Education major in Educational Management	56	51
PhD in Education major in Filipino	26	19
<b>Total</b>	<b>308</b>	<b>271</b>
<b>2. Master's Programs</b>		
ME in Rural Infrastructure Engineering	16	23
Master of Science in Agricultural Economics	15	7
Master of Science in Agronomy	12	9
Master of Science in Animal Science	31	23
Master in Information Systems	27	33
MS in Agricultural and Biosystems Engineering	27	26
Master of Science in Biology	25	12
Master of Science in Crop Protection	28	20
Master of Science in Extension Educ.	13	9
Master of Science in Horticulture	16	17
Master of Science in Plant Breeding	10	7
Master of Science in Rural Economic Development	28	25
MAEd Educational Management	99	93
MAEd Elementary Education	59	40
MAEd Social Science	64	58
Major in Filipino	135	113
Major in English	96	68
Master of Arts in Teaching Industrial Arts	30	-
Master of Public Administration	94	79
Master of Science in Teaching Mathematics	100	71
Master of Science in Teaching Physics	35	37
Master of Science in Teaching Biology	88	76
Master of Science in Teaching Chemistry	12	17
<b>Total - Master's Programs</b>	<b>1 070</b>	<b>907</b>
<b>Total - Doctoral Programs</b>	<b>308</b>	<b>271</b>
<b>Total - Advanced Education</b>	<b>1 378</b>	<b>1 178</b>

# INSTRUCTION



Graduate Program - USM KCC	1 <sup>st</sup> Semester	2 <sup>nd</sup> Semester
PhD-major in Technology Education Management	59	43
Master of Arts in Education (MAED)	30	22
Master of Technology Education (MTE)	115	87
Professional Education Program	22	17
<b>Total - Advanced Education</b>	<b>226</b>	<b>169</b>

I. Tertiary Education	1 <sup>st</sup> Semester	2 <sup>nd</sup> Semester
<b>College of Medicine</b>		
Doctor of Medicine	45	41
<b>Total - CM</b>	<b>45</b>	<b>41</b>
<b>College of Veterinary Medicine</b>		
Doctor of Veterinary Medicine	412	408
B.S. in Veterinary Technology	159	346
<b>Total - CVM</b>	<b>571</b>	<b>754</b>
<b>College of Engineering &amp; Information Technology</b>		
B.S. in Agricultural & Biosystems Engineering	387	371
B.S. in Agricultural Engineering	1	1
B.S. in Civil Engineering	520	511
B.S. in Computer Engineering	318	308
B.S. in Electronics Engineering	171	161
B.S. in Computer Science	235	226
B.S. in Information Systems	274	261
Bachelor of Library and Information Science	93	87
<b>Total - CEIT</b>	<b>1 999</b>	<b>1 926</b>
<b>College of Education</b>		
Bachelor of Elementary Education	542	521
Bachelor of Secondary Education	864	820
<b>Total - CED</b>	<b>1 406</b>	<b>1 341</b>
<b>College of Agriculture</b>		
B.S. in Agriculture	417	376
B.S. in Fisheries	141	140
Bachelor of Practical Agriculture	326	306
Bachelor of Agricultural Technology	210	166
Special Course	1	0
<b>Total - CA</b>	<b>1 095</b>	<b>988</b>
<b>College of Health Sciences</b>		
B.S. in Nursing	645	633
Diploma in Midwifery	24	25
<b>Total - CHS</b>	<b>669</b>	<b>658</b>
<b>College of Arts &amp; Social Sciences</b>		
Bachelor of Arts in English	275	247
Bachelor of Arts in Philosophy	141	108
Bachelor of Arts in Political Science	99	92
Bachelor of Arts in Psychology	236	230
B.S. in Criminology	434	405
<b>Total - CASS</b>	<b>1 185</b>	<b>1 082</b>
<b>College of Science and Mathematics</b>		
B.S. in Applied Mathematics	70	57
B.S. in Microbiology	49	48
B.S. in Biology	313	289
B.S. in Chemistry	113	106
B.S. in Development Communication	304	261
<b>Total - CSM</b>	<b>849</b>	<b>761</b>
<b>College of Business Development Economics &amp; Management</b>		
Bachelor of Public Administration	91	87
B.S. in Accountancy	286	277
B.S. in Agribusiness	337	306
B.S. in Agricultural Economics	290	265
B.S. in Business Administration	470	457
B.S. in Development Management	209	205
B.S. in Management Accounting	287	282
<b>Total - CBDEM</b>	<b>1 970</b>	<b>1 879</b>

# INSTRUCTION



<b>College of Human Ecology &amp; Food Sciences</b>		
B.S. in Food Technology	122	113
B.S. in Hospitality Management	574	552
B.S. in Hotel & Restaurant Management	1	0
B.S. in Nutrition & Dietetics	215	212
B.S. in Tourism Management	358	338
B.S. in Travel Management	12	12
<b>Total - CHEFS</b>	<b>1 282</b>	<b>1 227</b>
<b>College of Trades and Industries</b>		
Bachelor of Technical Teacher Education	2	1
B.S. in Industrial Technology	546	404
Bachelor of Technology/Vocational Teachers Education	180	157
<b>Total - CTI</b>	<b>728</b>	<b>562</b>
<b>Institute of Middle East &amp; Asian Studies</b>		
Bachelor of Arts in Islamic Studies	463	420
B.S. in International Relations	267	237
<b>Total - IMEAS</b>	<b>730</b>	<b>657</b>
<b>Institute of Sports, Physical Education and Recreation</b>		
Bachelor of Physical Education	338	320
B.S. in Exercise and Sports Science	103	98
<b>Total - ISPEAR</b>	<b>441</b>	<b>418</b>
<b>Total Tertiary Education-USM Main</b>	<b>12 970</b>	<b>12 294</b>
<b>USM-Kidapawan City Campus</b>	<b>1<sup>st</sup> Semester</b>	<b>2<sup>nd</sup> Semester</b>
B.S. in Electrical Engineering	152	142
B.S. in Industrial Engineering	125	120
B.S. in Mechanical Engineering	178	169
BSE, major in English	317	304
BSE, major in Filipino	245	244
BSE, major in Mathematics	215	209
BSE, major in Social Studies	291	284
BTVE, major in Automotive Technology	111	88
BTVE, major in Electronics Technology	62	91
BTVE, major in Food & Services Management Technology	171	140
BTVE, major in Garments, Fashion & Design Technology	76	75
BT, major in Automotive Technology	162	138
BT, major in Civil Technology	94	96
BT, major in Electrical Technology	171	188
BT, major in Electronics Technology	78	69
BT, major in Mechanical Technology	130	123
BT, major in Ref & Airconditioning Technology	68	60
BT, major in Welding & Fabrication Technology	94	82
Bachelor of Industrial Technology major in Food and Beverage Preparation and Service Management	394	360
Three-year Certificate. Course in Food Prep & Services Technology	289	254
Three-year Diploma of Technology	408	288
<b>Total-USM-KCC</b>	<b>3 831</b>	<b>3 524</b>
<b>USM-Buluan Extension</b>		
Bachelor of Agricultural Technology	-	12
Bachelor of Practical Agriculture	38	63
<b>Total-USM-Buluan</b>	<b>38</b>	<b>63</b>
<b>USM-Alamada Campus</b>		
Bachelor of Elementary Education	65	62
Agricultural Technology	-	55
Bachelor of Practical Agriculture	60	37
<b>Total-USM-Alamada</b>	<b>125</b>	<b>154</b>
<b>USM-Aleoson Campus</b>		
Bachelor of Elementary Education	87	81
B.S. in Veterinary Technology	159	126
<b>Total-USM-Aleoson</b>	<b>246</b>	<b>207</b>

# INSTRUCTION



<b>USM-Libungan Campus</b>		
BS in Agriculture	37	35
BS in Criminology	68	60
BS in Hospitality Management	201	173
Bachelor of Secondary Education (English)	154	131
BS Business Administration	116	112
<b>Total-USM-Libungan</b>	<b>576</b>	<b>511</b>
<b>USM-Mlang Campus</b>		
BS in Criminology	45	36
<b>Total-USM-Mlang</b>	<b>45</b>	<b>36</b>
<b>TOTAL USM Main, USM KCC and USM Buluan, USM Alamada, USM Libungan, USM Mlang</b>	<b>17 831</b>	<b>16 789</b>
<b>Junior and Senior High School (Main)</b>		
	<b>1<sup>st</sup> Semester</b>	<b>2<sup>nd</sup> Semester</b>
Junior High School	552	542
Senior High School	195	193
<b>Total</b>	<b>747</b>	<b>735</b>

## Report of Enrollment by Program (First Semester, S.Y. 2021-2022)

Envisioning to produce competent practitioners in agriculture, industry, rural and economic development, science, and technology, the Graduate School (GS) of the USM-Main Campus offers doctorate programs with 308 students. Also, with the mission of equipping professionals in state-of-the-art and cutting-edge technologies, GS had master's programs where 1,070 students were enrolled.

Moreover, as one of the sources of professional development in Southern Mindanao, USM-KCC GS offers doctoral and master's degrees, which housed 226 students.

Under BOR no. 12, s. 2020, the College of Medicine was established at the University, making USM one of the leading higher education institutions in the Philippines. In its opening, the College welcomed 45 aspiring medical doctors.

As a level IV and ISO certified University, USM offers quality education in pure and applied science and the humanities. A Center of Excellence in Agriculture, the College of Agriculture had 1,095 enrollees.

Recognized as the Center of Development for Veterinary Medicine, the College of Veterinary Medicine had 571 students.

Serving the entire University's studentry, the College of Science and Mathematics offers pure sciences and mathematics courses to the University. In the first semester, the College had 849 enrollees. In addition, the Department of Biology is conferred as a Center of Development in Biology Education.

As one of the service colleges in USM, the College of Arts and Social Sciences offers subjects in humanities. It educated 1,185 students on major courses in philosophy, language and literature, psychology, and criminology. Furthermore, the College of Education trains future elementary and secondary educators. It had 1,406 students pursuing teaching courses in arts, sciences, and mathematics. As an icon of cultural sensitivity, USM's Institute of Middle East and Asian Studies offers Islamic and Diplomacy studies anchored on Islamic philosophy studies, where it had future 730 Islamic studies practitioners and educators. Raising the banner of the University in performing arts, the Institute of Sports, Physical Education, and Recreation had 441 students.

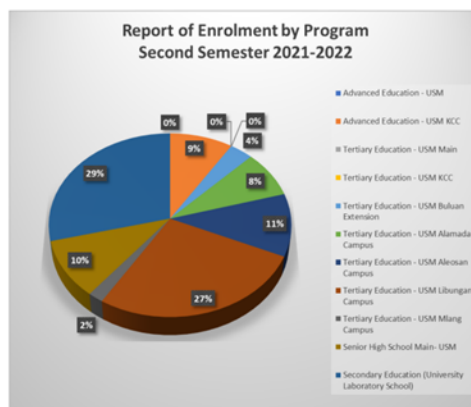
With 1,999 enrollees in the first semester, the College of Engineering and Information Technology offers engineering, computer-related studies, and library sciences. The College of Trade and Industry offers technical-vocational courses for teaching and industrial application, which benefited 728 enrolled students in the first semester. The College of Health and Sciences catered to 669 students to hone future health workers. Training 1,282 promising future professionals in the tourism and health and wellness sectors in the first semester, the College of Human Ecology and Food Sciences offers courses in hospitality, tourism, and health and wellness. Further, developing students' entrepreneurial and management skills, the College of Business, Development, and Management accommodated 1, 970 students.

Known as one of the forerunners in Mindanao for engineering education, the University of Southern Mindanao-Kidapawan City Campus offers engineering and education courses. In addition, USM-KCC has diploma courses related to hospitality and industrial technology programs supporting the Province's skills development. In the first semester, USM-KCC had 3,831 students.

To empower more communities in Cotabato, USM established external campuses. In the first semester of 2021, the extension campuses had 1,030 students among three campuses, mainly: USM-Alamada (125 enrollees), USM-Aleosan (246 enrollees), USM-Buluan (38), USM-Libungan (576 enrollees), and USM-M'lang (45 enrollees).



# INSTRUCTION



## Report of Enrolment by Program (Second Semester 2021-2022)

Coinciding with enrollment trends, most admission rates in every college declined in the second semester, as observed in the Graduate Schools, Colleges in USM Main, USM-KCC, and almost all external campuses. USM-GS had lowered enrollment by -12.01% and -15.23% for doctoral and master's programs, respectively, compared to the first semester. At -25.22%, USM-KCC GS had a quarter of students from the first semester that did not proceed in the second semester.

In the tertiary units of USM Main, all Colleges had a reduced enrollment number except for CVM. The figure shows the difference in terms of percentage in the second semester compared to the first semester: CM -7.40%, CVM +32.05%, CEIT -3.62%, CED -65%, CA -9.77%, CHS -1.64%, CASS -8.69%, CSM -10.37%, CBDEM -4.62%, CHEFS -4.29%, CTI- 22.80%, IMEAS -10%, and ISPEAR -5.22%.

Except for USM Buluan and Alameda, the external campuses had fewer enrollees: USM-KCC -8.01%, USM-Buluan +25%, USM-Alameda +29%, USM-Aleoson -39%, USM-Libungan -65%, and USM-M'lang -9%.

Moreover, ULS has slightly decreased enrollment by -1.60%.

## Awards

Proving its status as a leading institution in agriculture, CA recently produced three topnotchers in Agriculturist Licensure Examination namely, Aurish Kizia S. Calawen (5th) (85%), Renz J L. Caducoy (6th) (84.33%), and Leandreux D. Occasion (10th) (84.17%). On the other hand, Patrick C. Suarez of CSM was in rank 9 in the latest Chemical Technician Board Exam.

In 2021, several agriculture students received national and provincial recognition for their agricultural-related endeavors. Jovy Jane D. Sapan of CA won the NCPC Mobile Photography Challenge for the plant disease category on May 17, 2021. Also, Lance Ervin Viado was featured in Manila Bulletin for his interest in cultivating ornamental bananas. In addition, Mark Joshua P. Padua and Wilson A. Gucela were hailed as Youth Outstanding Leader and Young Farmer Kabataang Agribiz, respectively, for 2021 in Cotabato.

Despite the pandemic, USM CHEF students triumphed in the competition sponsored by the Alliance of Hospitality and Tourism Movers of the Philippines: Melbertjay Dico (1st place- flairing); Restituto Alcalde, Maie Ann Martizano, and Lance Lelis (2nd place- fruit and vegetable carving), Bryan Ross Alindao (2nd place- buffet centerpiece), Franklin Paul Banua and Emman Loquiz (3rd place in quiz bee), and Frederick Abrenica (4th place- Cookery). Moreover, hospitality management students bagged awards sponsored by Taguig City University- College of Tourism Management, in the person of Philip Jambaro (1st place- virtual butler service); Alsaing Josol, Patrick Vince Carion, Remegio Albano, Emman Loquiz (1st place- brochure making); Franklin Paul Banua (1st place- quiz bee); Ly Ann Sitjar and Jiero Liza (1st place- flight safety demonstration), and Angel Wong (4th place- napkin folding). Also, Franklin Paul Banua from the Hospitality Management Department was conferred by the Junior Tourism and Hospitality Management Association of the Philippines as the country's third most outstanding hospitality student. Meanwhile, Norhassan A. Maguid from the Nutrition and Dietetics Department received awards from the National Nutrition Council Region 12 in the complementary recipe cooking contest (1st place) and feature writing (3rd place).

As one of the Philippines' leading Universities for biology education, USM's Biology club members secured second, third, and fourth place in Haynayan 2021: Cellpukan ng Talino at Galing. The online competition sponsored by UP Cells Biological Society of the University of the Philippines- Los Baños was held on October 16, 2021. The participants were the second-year students, Princess Almirah Jane A. Yusop, Johaydin C. Saad, and Elisha Roi B. Arceo (2nd place), and third-year students, Mary Joyce Matullano, Jean Shaleja Malok and Jonah Mae Taping (3rd place), and Elvin Escleto, Roslaine Maulana, and Amal Macalimbang (4th place). Additionally, out of 176 teams competing all over the Philippines, USM-KCC successfully landed in the TOP 8 spot and qualified for the final rounds of the EU WHIZ Online Trivia Competition (National Level).



Republic of the Philippines  
UNIVERSITY OF SOUTHERN MINDANAO  
Kabacan, Cotabato  
email address: [boardsec@usm.edu.ph](mailto:boardsec@usm.edu.ph)



## BOARD OF REGENTS

**AN EXCERPT FROM THE MINUTES OF THE 149<sup>th</sup> REGULAR MEETING OF THE  
USM GOVERNING BOARD ON 06 OCTOBER 2022 AT THE MICROTEL BY  
WYNDHAM, DILIMAN, QUEZON CITY**

### CONFIRMATION OF THE AWARDING OF CONTRACTS FOR SERVICES PROJECTS

**Resolution No. 135-H  
Series of 2022**

Confirming the awarding of the contract to **Philippine British Assurance Co., Inc.**, and the granting of authority to the President to sign subsequent documents appertaining to the services project, ***Student Group Personal Accident and Health Insurance Plan for SY 2022-2023 for College Students, Graduate School and Junior and Senior High School Students***, amounting to one million three hundred eighty two thousand seven hundred eighty pesos (**Php1,382,780.00**) for all USM Campuses, sourced from **Fund 05**, subject to the availability of funds, compliance with RA 9184 and its Revised IRR, RA 8292 and its IRR and other pertinent rules and regulations; and inclusion in the University's Program of Receipts and Expenditures as approved by the Board.

**CONFIRMED**

[illegible]

**CERTIFIED TRUE AND CORRECT:**

*J. Sinco*  
**JENNIFER E. SINCO**  
Board Secretary V

**ATTESTED BY:**

FRANCISCO GIL N. GARCIA, PhD  
Vice-Chair, USM Board of Regents  
SUC President IV

**"UNITY IN DIVERSITY AND  
SUSTAINABLE DEVELOPMENT IN  
MINDANAO THROUGH QUALITY AND RELEVANT EDUCATION."**

Inventory of property



UNIVERSITY OF SOUTHERN MINDANAO  
Kabacan, Cotabato

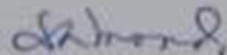
# INVENTORY REPORT OF USM PROPERTY, PLANT AND EQUIPMENT

December 31, 2022

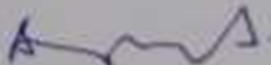
Republic of the Philippines  
**UNIVERSITY OF SOUTHERN MINDANAO**  
Kabacan, Cotabato

**INVENTORY COMMITTEE**  
CY 2022

This is to certify that the following inventory of various properties/equipment of the University of Southern Mindanao consisting of 115 pages were actually verified, counted, found correct and existing as of December 31, 2022.



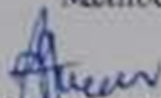
**SHIRLY J. MONDIA**  
Chairman, Inventory Committee/  
Administrative Officer V



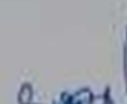
**ANACLETO G. DUQUE, JR.**  
Member



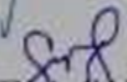
**MERCHIA C. MAYORMENTE**  
Member



**RENE P. LUCENA**  
Member



**JAY-R G. VILDAC**  
Member



**IRVINA A. SALISE**  
Member



**JEAN E. AUSTRIA**  
Member



# Inventory of U.S.M. Properties-Equipment

## TABLE OF CONTENTS

Fund Source	Account Code	Account Title	Sub-Total	Total Value (P)
<b>01 - DA-Biotech</b>				
	10005110-B	Laboratory Equipment	3,112,735.54	
				3,112,735.54
<b>01 - Donation</b>				
	10004990	Other Structures	262,500.00	
	10005010	Machineries (Industrial)	54,350.00	
	10005040	Agricultural, Fishery & Forestry Eqp.	9,078,096.60	
	10005110-B	Laboratory Equipment	4,574,292.50	
	10008990-A	Other PPE - (Aeration, Pumping, ...)	150,000.00	
				14,119,239.10
<b>01 - Found on Station</b>				
	10004020	School Buildings	495,000.00	
	10004990	Other Structures	385,320.00	
	10005020	Office Equipment	50,000.00	
	10005040	Agricultural, Fishery & Forestry Eqp.	50,000.00	
	10005100	Military, Police and Traffic Equipment	78,000.00	
	10005110-B	Laboratory Equipment	355,112.50	
	10008990-A	Other PPE - (Aeration, Pumping, ...)	320,000.00	
				1,733,432.50
<b>01 - Fund</b>				
	10001010	Land	78,498,720.76	
	10002010	Land Improvements	7,428,886.34	
	10003040	Water Supply System	1,948,036.64	
	10003050	Electrification, Power & Energy Structures	2,424,500.00	
	10004010	Office Buildings	46,573,835.20	
	10004020	School Buildings	219,760,793.93	
	10004030	Hospitals and Health Centers	9,096,000.00	
	10004060	Other Structures - Hostels and Dormitories	28,692,303.00	

Fund Source	Account Code	Account Title	Sub-Total	Total Value (P)
	10604990	Other Structures	135,492,813.45	
	10605010	Machineries (Industrial)	685,000.00	
	10605020	Office Equipment	5,546,176.00	
	10605030	IT Equipment & Softwares	10,627,872.00	
	10605040	Agricultural, Fishery & Forestry Eqpt.	5,338,845.00	
	10605070	Communication Equipment	843,800.00	
	10605100	Military, Police and Traffic Equipment	87,008.65	
	10605110-B	Laboratory Equipment	45,626,238.13	
	10605130	Sports/Musical Equipment	1,263,458.00	
	10605140	Technical and Scientific Equipment	1,383,350.00	
	10606010	Motor Vehicles	178,380.00	
	10607010	Furnitures and Fixtures	10,642,328.50	
	10607020	Books	564,919.00	
	10608990-B	Other PPE - (Households)	426,000.00	
				614,129,264.60
<b>01 - USMARC Fund</b>				
	10604010	Office Buildings	23,206,846.34	
	10604990	Other Structures	2,525,900.00	
				25,732,746.34
<b>05 - 102 Fund (PICRI/PRTC)</b>				
	10605110-B	Laboratory Equipment	129,637.95	
				129,637.95
<b>05 - ATEPA</b>				
	10605020	Office Equipment	160,000.00	
				160,000.00
<b>05 - CHED</b>				
	10605020	Office Equipment	126,730.00	
	10605030	IT Equipment & Softwares	1,251,490.00	
				1,378,220.00
<b>05 - FUND</b>				
	10602010	Land Improvements	6,040,026.72	