

SOUTHERN MINDANAO

College of Engineering and Information Technology

EXTENT OF COMPLIANCE

Bachelor of Science in Computer Science Level III, Phase 2



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AREA I: VISION, MISSION, GOALS AND OBJECTIVES

RECOMMENDATION	ACTION TAKEN	PERCENT (%) OF	REMARKS
RECOMMENDATION	ACTION TAKEN	COMPLIANCE	REWARKS
A study may be conducted to ascertain the congruence of the program's current educational practices and activities with the VMGO.	The university conducts study to evaluate the level of knowledge, understanding and acceptability of the university's Vision, Mission, Goals and Objectives (VMGO) among its stakeholders. This study was conducted to evaluate the congruence of the education practices and activities with that of the VMGO	100%	Attached are the screenshots of the survey questionnaires of the study conducted.
2. The administration may consider utilizing additional strategies and mechanisms for disseminating the VMGO to the target clientele and community and other stakeholders, such as sponsoring bookmark making contest, a slogan contest, posters, and murals, as well as creating music for the university vision and mission, other than the use of print materials.	The following are the additional mechanisms implemented to disseminate VMGO: - Website of the university - Radio program of DXVL. A radio station owned and managed by the university - LED wall located at the university main gate	100%	Attached are the screenshots of the other medium, aside from print, to disseminate VMGO to the university's clientele
3. It is necessary to increase faculty, staff, students, alumni, and parent, participation in the formulation, review, and revision of the VMGO, where they can help enhance the VMGO with inputs that they could share.	The university conducts review and revision of VMGO by inviting varied number of participants which includes students, faculty, and other stakeholders. This event was hosted by the authorize personnel of the university to attain its goal of disseminating the VGMO to the faculty, students, staff and the community	100%	Attached are the attendance ang pictures related to the formulation and review of the VMGO for enhancement

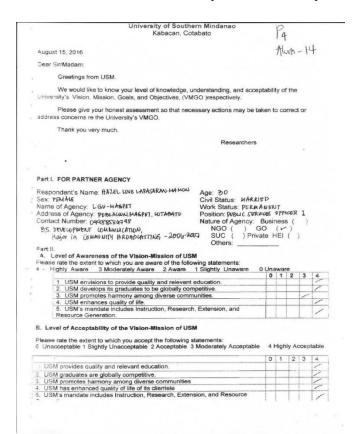


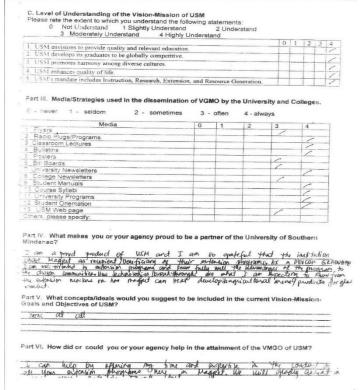
Present sufficient and pertinent evidence demonstrating that the college goals and objectives of the program under review are fully met.	The objectives of the BSCS program is congruent to the college goals as well as to the institutions' VMGO and as clearly manifested in the syllabus	100%	Attached is the syllabus that contains evidence demonstrating that programs goals and objective are fully met.
The administration may design an inservice training session for administrators, staff, faculty, and students exclusively for the purpose of discussing the VMGO, as well as to informally ascertain their awareness and acceptability of the same.	The university conducts training for its stakeholders including students for VMGO awareness and acceptability purposes	100%	Attached is the screenshot of the publication where university's staff, faculty and students discuss VMGO for awareness and acceptability purposes



- 1. A study may be conducted to ascertain the congruence of the program's current educational practices and activities with the VMGO.
 - The university conducts study to evaluate the level of knowledge, understanding and acceptability of the university's Vision, Mission, Goals and Objectives (VMGO) among its stakeholders. This study was conducted to evaluate the congruence of the education practices and activities with that of the VMGO.

Copies of Accomplished Survey Questionnaire





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Dock! Feet.						
Part I. FACULTY & STAFF						
Respondent's Name: Sedra A. Murray Sex: F. College/Unit: CAS, Biology Dept. Number of Years at USM: 25 Contact Number: 09/8538378 Part II.	Age: 48 Civil Status: Ma Work Status: Po Position: ASSO. Email Address: m	mai	OF.	. V	(۵	y m
A. Level of Awareness of the Vision-Mission of US Please raile the extent to which you are aware of the folic Highly Aware 3 Moderately Aware 2 Aware	M owing statements: 1 Slightly Unaware	0 Ur	awa	are	٠	
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USM envisions to provide quality and relevant USM develops its graduates to be globally com USM promotes harmony area.	education.	-	1	+4	3	4
3. USM promotes harmony and to be globally com	petitive.	1	+	+	+	+
4. USM enhances a little allong diverse comm	unities.	1	+	+	+	+
5 LISAN'S mand of district of the.		-	+	-	-	1
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0 - never 1 - seldom 2 - sometimes	3 -	often	4 - alv	vays	
Flyers Media	0	11	12	3	Ta
2. Radio Plugs/Programs			1	-	4
3 Classroom Lectures			1	+=	-
4. Bulletins				-	+
5. Posters				1-	-
5. Bill Boards				1	1.
7. University Newsletters				1	+
5. College Newslettere					1
. Student Manuals					1
Course Syllahi				1	1
University Programs				1	17
2. Student Orientation	-				1
3. USM Web page	-				1
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Thank you very much.

Part III. Media/Strategies used in the dissemination of VGMO by the University and College.

Part I. FOR PARTNER AGENCY
Respondent's Name: Tennum are with the sex.
Name of Agency: Ey HT | Address of Agency: Business () NGO (x) GO (x) GO (x) Suc (x) Private HEI (x) GO (x) Private HEI (x) GO (x) GO (x) Suc (x) Private HEI (x) GO (x) GO (x) GO (x) Suc (x) Private HEI (x) Suc (

	Media		0	1	2	3	4
Flyers							1
Radio Plugs/Prog							
Classroom Lecture	es						
Bulletins							
Posters							ct-
. Bill Boards							1.7
University Newslet							1
College Newslette	rs						
Student Manuals						1	
Course Syllabi							14
 University Progra 					1		8
Student Orientation	on						4
USM Web page							18
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art V. What concepoals and Objective	DOMENTAL DE CAPADITA DE RECORDO DE RECORDO DE SOLUMNO DE RECORDO DE LA CONTRACTION DE RECORDO DE RE	Drygram The nucle Auto Auto Auto Auto Suggest to Su	De lagring of the inchi	oras	the curre	and Vision some some some some some some some some	n-Mission-



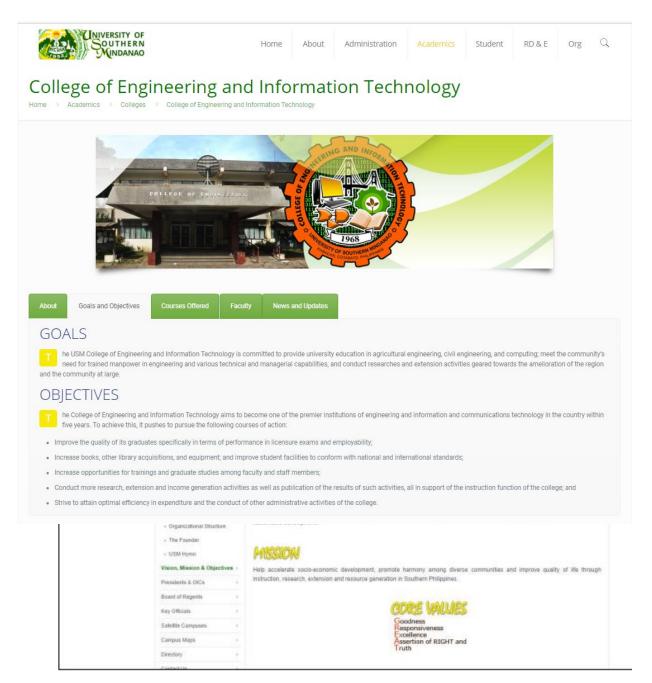
- 2. The administration may consider utilizing additional strategies and mechanisms for disseminating the VMGO to the target clientele and community and other stakeholders, such as sponsoring bookmark making contest, a slogan contest, posters, and murals, as well as creating music for the university vision and mission, other than the use of print materials.
 - The university is presenting the Vision, Mission, Goals, and objectives through other mediums such as print, digital and radio programs. Different platforms were utilized by the university to reach to their clientele to disseminate the VMGO. Among the platform were the following:
 - online via the university's website (www.usm.edu.ph);
 - radio program (DXVL)
 - face to face orientation of stakeholders

State the Forms/Media used in disseminating the VMGO

Form/Medium	Type of Audience/Clientele	No. of Clientele
1. Fora	-Administration, Faculty and Students.	-Various
a. During Convocation programs	Alumni -Faculty -Faculty and non-teaching	
or activities in the university	personnel	
b. Faculty Assembly		
c. Faculty and staff meetings		
2. Print Media	-Administration, faculty and staff,	-Various
a. Billboards	students, local resident	
b. Student Publication		
c. Bulletin Information	-Faculty, students, parents -Students	
d. Student Handbook	-Students -Faculty, students, parents	
e. Syllabi/Course Outline	-Faculty, students, alumni, stakeholders,	
f. Flyers/Leaflets	community	
3. Radio Broadcast	-Faculty, Students, Parents, Community	-Various
4. Convocations	-Students, Faculty and Staff	-Various
5. Foundation Anniversary	-Students, Faculty, Staff, guests and	-Various
	visitors	
6. Posters in Adopted barangays	-Extension clientele, community people	-Various
7. Website (www.usm.edu.ph)	-All types of people/public	-Various
8. LED Outdoor Display	-All types of people/public/community	-Various



USM WEBSITE (VGMO)



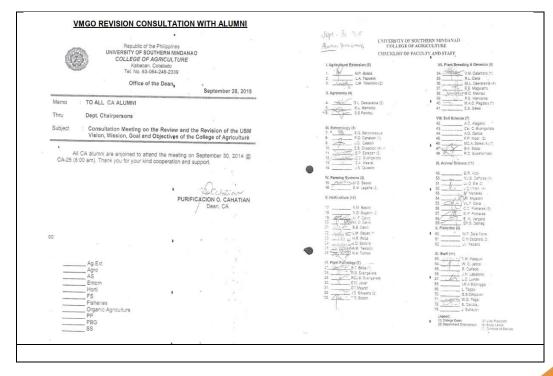
CEIT PAGE (VGMO)



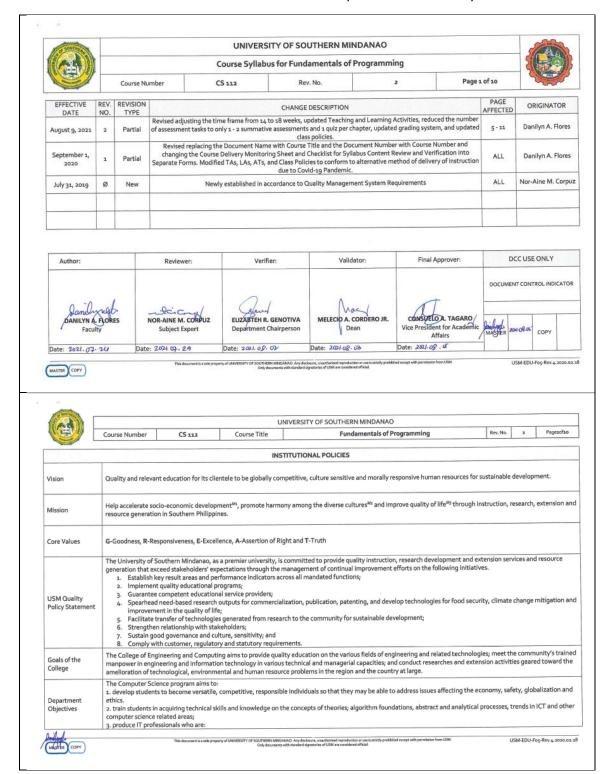


USM RADIO STATION DXVL (VGMO)

- 3. It is necessary to increase faculty, staff, students, alumni, and parent, participation in the formulation, review, and revision of the VMGO, where they can help enhance the VMGO with inputs that they could share.
 - The university conducts consultation with its stakeholders and alumni for the review, revision and enhancement of the VGMO.



- 4. Present sufficient and pertinent evidence demonstrating that the college goals and objectives of the program under review are fully met.
 - The objectives of the BSCS program is congruent to the college goals as well as to the institutions' VMGO and as clearly manifested in the syllabus.





		ı	INIVERSITY OF SOUTHERN MINDANAO			
Course Number	CS 112	Course Title	Fundamentals of Programming	Rev. No.	2	Pagegofao

INSTITUTIONAL POLICIES

- a. proficient in designing, developing, and implementing computer based solutions;
 b. able to apply fundamental concepts as problem solving skills;
 c. able to recognize and apply technical standards and interoperability, and
 d. able to practice their profession with high regard on the quality standards and ethical values; and
 4. mold the students to become socially aware by involving them in research and extension activities as integration knowledge learned from the different areas of computer science.

Degree Program	Pi	ROGRAM INFORMATION			
Degree Program	Bachelor of Science in Computer Science (BSCS)	CHED CMO Reference	CMO 25 Series of 2015	BOR Approval	BOR Res. 118 \$ 2018
Degree Program		COURSE DETAILS			

			COURSE DETAILS		
Course Title	Fundamentals of Prog	gramming			
Course Number	CS 112		Curriculum Component	В	
Credit (Unit)	3 Units	LECTURE (Unit-Hours)	2 Units 2 Hours	LABORATORY (Unit-Hours)	3 Units 3 Hours
Prerequisites	None	Co-requisites	None	Year Level/Semester Offered	1st Year / - First Semester
Course Description	Fundamentals structures, and apply thelp them analyze pro The course hell and the community. Al	solve computing problems using fundan of Programming enables students to le- hese using the Java programming langu- blems to create programs throughout the ps students understand the processes a lso, this course helps give students a de- iming structures in program-making the iming structures in program-making the	arn the important basic programm uage. As an introduction, this course he course. und the significance of making prog ep understanding and developed si	e gives an overview of the different pro grams, its implementation, application, kills of all the basic concepts of progran	blem-solving strategies that will and significance to the industry, nming and effectively utilize the
Faculty in charge					2001 (1990-1007)



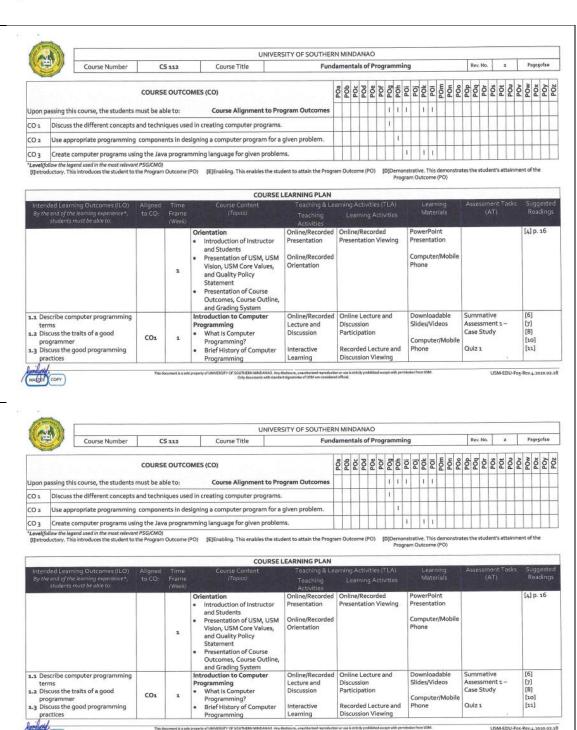
	UNIVERSITY OF SOUTHERN MINDANAO					
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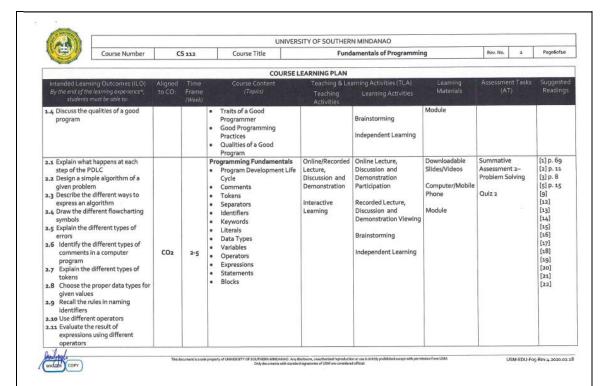
	PROGRAM EDUCATIONAL OBJECTIVES (PEO)		MISSION	1
In 3-5 year	rs, the BSCS graduates of USM shall:	Mı	M2	M ₃
PEO ₁	Provide leadership in creating or innovating existing technologies in the computing industry.	1		
PEO 2	Be globally competent, innovative, and socially and ethically responsible computing professional.	1		1
PEO 3	Own and manage a computer technology based enterprise.	1		1
PEO 4	Be able to adapt to diverse culture to develop economically viable and socially acceptable computing solutions.		1	
PEO 5	Pursue advanced studies in computing and emerging related fields.		1	1

Up	PROGRAM OUTCOMES (PO) on graduation, the University of Southern Mindanao BSCS students must be able to:	PE01	PE02	PEO3	PEO4	PEO ₅	PE06	PEO ₇	PE08	PEO9	LECTO	
a)	Recognize the need, and have the ability to engage in independent learning for continual development as a computing professional.		1								I	
b)	Communicate effectively with the computing community and with society at large about complex computing activities by being able to comprehend and write effective reports, design documentation, make effective presentations, and give and understand clear instructions.		1			1						
c)	Function effectively as an individual and as a member or a leader in diverse teams and in multidisciplinary settings.			1	1							
d)	Recognize the legal, social, ethical, and professional issues involved in the utilization of computer technology and be guided by the adoption of appropriate professional, ethical and legal practices.	1										
e)	Preserve and promote "Filipino historical and cultural heritage". (based on RA 7722)				1							
f)	Participate in the generation of new knowledge or in research and development projects in the field of computing. (as defined in CMO 46 Series of 2012)	1										
g)	identify, analyze, formulate, research literature, and solve complex computing problems and requirements reaching substantiated conclusions using fundamental principles of mathematics, computing sciences, and relevant domain disciplines.		1									
h)	Apply knowledge of computing fundamentals, knowledge of a computing specialization, and mathematics, science, and domain knowledge appropriate for the computing specialization to the abstraction and conceptualization of computing models from defined problems and requirements.			1								
i)	Apply mathematical foundations, algorithmic principles and computer science theory in the modeling and design of computer-based systems in a way that demonstrates comprehension of the tradeoffs involved in design choices.		1									
()	Know and understand information security issues in relation to the design, development and use of information systems.		4								4	
k)	Design and evaluate solutions for complex computing problems, and design and evaluate systems, components, or processes that meet specified needs with appropriate consideration for public health and safety, cultural, societal, and environmental considerations.	1										
1)	Create, select, adapt, and apply appropriate techniques, resources and modern computing tools to complex computing activities, with an understanding of the limitations to accomplish a common goal.	1										

NOTE: Minimum PO's shall come from the PSG/CMO of the program if applicable. Other additional PO's may come from consultations with co







	Course Number	C	5 112	Course Title	Fund	amentals of Programmin	9	Rev. No. 2	Pagerofio
-				COURSE	EARNING PLAN				
By the end	Learning Outcomes (ILO) I of the learning experience*, dents must be able to:	Aligned to CO:	Time Frame (Week)	Course Content (Topics)		erning Activities (TLA) Learning Activities	Learning Materials	Assessment Tasks (AT)	Suggeste Readings
expre form. form. 2.14 Differ stater 3.1 Create the ste differe using a sun outp 3.3 Deve that outp 3.4 Debu comp 3.5 Dete	e variables entiate expressions, ments, and blocks simple programs following ps of the PDLC with nt programming elements specific software sloop interactive programs gets input and displays ut on console sloop interactive programs gets input and displays ut on console sloop interactive programs gets input and displays ut on GUI ug a given erroneous puter program mrine the output of given	CO ₂	6-8	Inputs and Outputs Getting to Know the Software Creating Simple Programs Displaying Output on Console Getting Input and Displaying Output using Graphical user Interface	Online/Recorded Lecture, Discussion and Demonstration Interactive Learning	Online Lecture, Discussion and Demonstration Participation Recorded Lecture, Discussion and Demonstration Viewing Brainstorming Independent Learning	Downloadable Slides/Videos Computer/Mobile Phone Module	Summative Assessment 3 – Problem Solving Summative Assessment 4 – Problem Solving Quiz 3	[1] p. 91 [2] p. 46 [3] p. 24 [5] p. 41
	puter programs overed in Midterm		9			MIDTERM EXAM			
prog conti 4.2 Crea follor using	uate the output of a specific ram that is using different rol structures te an interactive program wing the steps of the PDLC, g Decision Control ctures to solve a specific	CO ₃	10-12	Control Structures Decision Control Structures if if-else if-else-if switch	Online/Recorded Lecture, Discussion and Demonstration Interactive Learning	Online Lecture, Discussion and Demonstration Participation Recorded Lecture, Discussion and Demonstration Viewing	Downloadable Slides/Videos Computer/Mobile Phone Module	Summative Assessment 5– Problem Solving	[1] p. 139 [2] p.55 [3] p. 35 [5] p. 63



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				COURSE	LEARNING PLAN				
	ended Learning Outcomes (ILO) the end of the learning experience*, students must be able to:	Aligned to CO:	Time Frame (Week)	Course Content (Topics)	Teaching & Le Teaching Activities	aming Activities (TLA) Learning Activities	Learning Materials	Assessment Tasks (AT)	Suggester Readings
4-4	Create an interactive program following the steps of the PDLC, using Repetition Control Structures to solve a specific problem Create an interactive program that uses different Control Structures to solve a given problem	CO ₃	13-15	Control Structures Repetition Control Structure while do-while for	Online/Recorded Lecture, Discussion and Demonstration Interactive Learning	Brainstorming Independent Learning Online Lecture, Discussion and Demonstration Participation Recorded Lecture, Discussion and Demonstration Viewing Brainstorming Independent Learning	Downloadable Slides/Videos Computer/Mobile Phone Module	Summative Assessment 6– Problem Solving Quiz 4	[1] p. 195 [2] p. 65 [3] p. 48 [5] p. 87
5.1 5.2 5.3	Determine the output of a specific program that use arrays Develop an interactive program using and accessing arrays of different types and length to solve problems. Develop an interactive program using and accessing multidimensional arrays of different types and length to solve problems	CO3	16-17	Arrays Introduction to Arrays Declaring Arrays Accessing Array Element Array Length Multidimensional Arrays	Online/Recorded Lecture, Discussion and Demonstration Interactive Learning	Online Lecture, Discussion and Demonstration Participation Recorded Lecture, Discussion and Demonstration Viewing Brainstorming Independent Learning	Downloadable Slides/Videos Computer/Mobile Phone Module	Summative Assessment 7– Problem Solving Quiz 5	[1] p. 303 [2] p. 78 [3] p. 101 [5] p. 191
111 11	LOs covered in the Course		18		FINAL EXA	MINATION / FINAL PROJ	IECT (BY PAIR)		

* any interaction, course, program, or other experience in which learning takes place (https://www.edalossary.ora/learning-experience/).



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 Internet Resources:

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 [8] http://www.businessdictionary.com/definition/computer-programming-language/

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 [11] https://www.qragonwins.com/courses/ECE.2021/STATIC/LESSON/S/Algorithm Representation.htm

 [12] https://www.qragoride.com/why-is-programming-important/

 [13] https://www.google.com.ph/unl?sa-t&source-web&srct-sj&url-nttp://fulmanski.pl/zajecia/ics/materialy/compalgorithm.pdf&ved=2ahUKEwizy_jpPcAhURXSsKHQDbBWkQFjAEegQIABAB

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 [16] https://www.google.com.ph/unl?sa-t&source-web&rct-sj&url-nttp://fulmanski.pl/zajecia/ics/materialy/compalgorithm.pdf&ved=2ahUKEwizy_jpPcAhURXSsKHQDbBWkQFjAEegQIABAB

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 [16] https://www.google.com.ph/smpls/creately.com/blog/diagrams/flowchart-tutorial/amp/

 [17] https://en.m.wikipedia.org/wiki/Gomment_computer_programming)

 [18] https://en.m.wikipedia.org/wiki/Gomment_computer_programming)

 [19] https://en.m.wikipedia.org/wiki/Gomment_computer_programming)

 [10] http://www.google.com.ph/smpls/creately.com/blog/diagrams/flowchart-tutorial/amp/

 [17] https://es-

Course Evaluation									
	The state of the state of the	THE REAL PROPERTY.							
CO 1: Discuss the different concepts and techniques used in creating	Summative Assessment 1	60	7596	60% of students get 75%					
computer programs.	Quiz 1	40 /57		0070 073000 mb get 75.1					



UNIVERSITY OF SOUTHERN MINDANAO											
Course Number	CS 112	Course Title	Fundamentals of Programming	Rev. No.	2	Pagesoofse					

CO 2: Use appropriate programming components in designing a computer program for a given problem. CO 3: Create computer programs using the Java programming language for given problems. 7596 60% of students get 75%

MIDTERM		FINAL TERM	FINAL GRADE		
Requirement/Assessment Task	Percentage	Requirement/Assessment Task	Percentage		
Attendance	10	Attendance	10	Midterm	50%
Quizzes	25	Quizzes	25	Final Term	50%
Summative Assessments	30	Summative Assessments	30	TOTAL	1009
Midterm Exam	35	Final Exam	35		
TOTAL	100%	TOTAL	100%		

- Class Policies

 1. Students are REQUIRED to enroll in the course VLE where all course materials are uploaded and course requirements are submitted.

 2. Students are also REQUIRED to be in the course Facebook Group Chat where all announcements and reminders will be posted.

 3. Each student is encouraged to have a computer, either a desktop or a laptop, and install the required or related software for convenience in doing tasks required for the course.

 4. Students are enjoined to attend the online live lectures. If a student cannot attend the lectures, the recording will be posted on the course VLE for download and viewing offline.

 5. Students should wear appropriate clothing while attending the online live lecture.

 6. Plagiarism is highly discouraged and will not be taken lightly. Tasks are required to be submitted together with a plagiarism receipt using any online plagiarism checker. The instructor will also manually check the authenticity of submissions.

 7. Tasks should be submitted on time. Submissions have extended deadlines considering resources especially hardware and internet speed.

 8. Students should inform their instructor on the time allocated or within 5 days after the time allocated for a quiz/exam to explain why they cannot take or have not taken the quiz/exam for them to be given considerations.
- Students anound inform their instructor of the first them to be given considerations.

 Students are encouraged to communicate with their instructor for consultations via any media the instructor will provide from Monday-Friday between 8AM-SPM only.



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UNIVERSITY OF SOUTHERN MINDANAO

MONITORING OF DELIVERY OF INSTRUCTION

Course Title	e		FUND	AMENTALS	OF PROGRAMMING		Semester/Academic Year	1 st Semester 2021-2022
Course Nur	nber	CS 112	Faculty in charg	e			Room Number	Day/Time
Time Frame		Topics		CO Addressed	Target week/date	Delivery monitoring (Actual date)	R	emarks
Week 1	Introduct	ion to Compute	r Programming	Coa				
Week 2								
Week 3	D	December 1 - Franchiscope In						
Week 4	Programming Fundamentals					*		
Week 5		Inputs and Outputs						
Week 6								
Week 7	Inputs an							
Week 8								
Week 9	Midterm	Exam						
Week 10								
Week 11	Decision	Control Structu	res					
Week 12								
Week 13				CO3				
Week 14	Repetitio	n Control Struct	tures	603				
Week 15								
Week 16	Arrays							
Week 17	Allays							
Week 18	Final Exa	ım						

- 5. The administration may design an in-service training session for administrators, staff, faculty, and students exclusively for the purpose of discussing the VMGO, as well as to informally ascertain their awareness and acceptability of the same.
 - Attached is the screenshot of the publication where university's staff, faculty and students discusses VMGO for awareness and acceptability purposes











STUDENT-PARENT PROGRAM (VGMO DISSEMINATION)



AREA 2: FACULTY

RECOMMENDATION	ACTION TAKEN	PERCENT (%) OF COMPLIAN CE	REMARKS
1. Encourage the faculty members in the College having BS Computer Science degrees to pursue relevant higher degree programs in compliance with CMO No.25, Series of 2015.	The University through the HRMDO requires the faculty to submit individual learning development (ILDP) to identify the needs and the alignment of the degree programs to be pursued of the faculty. Through ILDP, sending of faculty for further relevant studies are done thru prioritization. The HRMDO scouts scholarship and fellowship grants for interested faculty to further their higher learning. In the case of BSCS program, the faculty are encouraged to apply under the auspices of DOST-ERDT, CHED-FDP, among others. The DCLIS faculty manifest a desire to continuously pursue personal and professional development. Currently there are 17 faculty members in the Department of Computing and Library Information System (DCLIS), one (1) faculty member is Full Pledge Doctor in Education, four (4) are presently pursuing their doctorate degree relevant to their field of specialization and are recipient of CHED scholarship Grant, there are 11 faculty who are Master's Degree graduate while	100%	COMPLIED

2	Encourage faculty	there are 2 faculty pursuing master's degree. Almost all faculty are	100%	COMPLIED
2.	members to actively engaged in research activities and provide technical and/or financial assistance as needed in having their research work presented in national/international research fora and/or published in reputable research journals.	actively participated in research and development work in Computer Science and publish regularly in refereed journals and proceedings. Some faculty have also been presented their papers in international, national, and local fora, and are actively participating in some relevant conferences and there is a specific budget allocation implement to such activities. The faculty also serve as evaluator, and accreditor on various events and have been also sharing their expertise by providing lectures on relevant topics. They are also being invited as judges or panel members on certain activities.		
3.	Engage faculty members in production or resource generation to supplement the budget of the program and the College.	The college concerned department has already drafted proposal plans to engage in production projects that showcase their expertise.	80%	COMPLIED
4.	Boost the membership of faculty members in relevant professional organizations and	The faculty affiliation in professional/scientific organizations and honor societies relevant to the Program.	100%	COMPLIED



_		T		,
	encourage to actively participate in the	Almost all faculty are active members in		
	national and international activities	computing related professional		
	of these organization	organization(s).		
	as a means of their	o.gaa(0).		
	professional growth.			
5.	Devises a Faculty Development Program to include plans for the pursuit of higher degree programs, attendance in seminars/ trainings/ workshop/ conferences, and other relevant activities for professional development of all the faculty members.	The college encourages and supports faculty members to advance professional development. The Department have a written comprehensive faculty development plan program. There is a specific budget allocation implement to such program. The Learning and Development (L&D) system of USM supports the achievement of individual pursuits in the hope that it can collectively help in the achievement of the university's goal. From the personnel competency gaps assessed by the Learning and Development Plans, trainings are designed. In partnership with other units, HRMDO conducts trainings at the same in accordance with the approved learning and development plan. All trainings are monitored by the HRMDO. Training certificates are controlled by the office to ensure effective monitoring and evaluation. Training effectiveness is assessed three months after each training.	100%	COMPLIED

ATTACHEMENTS

1. Encourage the faculty members in the College having BS Computer Science degrees to pursue relevant higher degree programs in compliance with CMO No.25, Series of 2015.

University of Southern Mindanao

Faculty Development Program

2022 - 2031

Introduction

Faculty Workforce is the core human resource component of the university. To date, the University has 532 positions (516 for Higher Education and 16 for Advanced Education Services). These faculty members are expected to facilitate teaching and learning of undergraduate students, conduct high-impact research, socially relevant extension and public service engagement, and generate intellectual assets and products that propel growth of the industry and society.

This faculty development program intends to plot a comprehensive menu of services and chart the direction of actions to achieve the strategic goals. This institutional development program serves as a guide for the colleges to craft its unit faculty development program contextualized in its circumstances. The

Goals

By 2031:

- a) 20% faculty members have professorial ranks
- b) 50% of the faculty members have doctoral degrees
- 90% of the faculty members have at least very satisfactory teaching effectiveness evaluation
- d) 40% of the faculty members are actively involved in any research, extension, and production activities
- e) 10% of the faculty members have received any reward and recognition

Recruitment, Selection, Placement

Instituting a data-driven candidates assessment system

The university shall institute data-driven candidate assessment system that account the performance and potential of a candidate for recruitment and promotion. This selection system is digitally connected to the university's Enhanced Daily Time Record, learning and competency journals. This candidate assessment system shall also serve as Talent Bank with real-time assessment scores for easy retrieval once vacancy occurs.

Aggressive recruitment of faculty members with advanced degrees and necessary competencies

Recruitment of new faculty members will give preference to those with at least masters degree. To make the recruitment aggressive and competitive, candidates shall be subject to a learning boot camp to observe and for the candidate to demonstrate his/her competencies. The entry position of the candidate will depend on the outcome of the competency assessment.

Institutional Promotion via competency-based assessment

Promotion will be subject to the data-driven candidates assessment system. This assessment system assess the candidate's potential and performance. Performance is dependent on the Individual Performance Commitment Rating (IPCR) dissected into strategic and routine assessment and individual's contribution to the university performance. Exemplary performance is also assess as evidenced by awards. Potential of the candidates is dependent on the aspiration, engagement, and ability of the candidate. Data derived from EDTR, learning journals serves as input to the assessment of potential.

Instituting a local professorial accreditation system

Once the new CHED-DBM guidelines is in effect, we shall institute an institutional professorial accreditation system to replace the old CCE point system. We intend to use a Differentiated Career Pathways like the Malaysian Higher Education System (AKEPT). In this way, we envision that the CHED-DBM guidelines shall accredit a generic professor while our merit selection shall accredit professors based on identified professorial career pathways (teaching, research, extension, leadership, etc.).

For the next ten years, the university need to accredit steadily more professors to ideally cope with the expected increased of faculty members.

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Academic	532	727	780	780	780	780	780	790	800	820	915
Ideal Professor Ratio	106	145	156	156	156	156	156	158	160	164	183

This strategy is proposed to harmonize with CHED and DBM directions while strengthening the strategic advantage of the university.



Performance Management

Review of performance management system to support reclassification

The university will provide the activities of the candidates so we will be able to have better chances for reclassification under the new CHED-DBM guidelines. This means our performance management system should jive with the requirements of the said reclassification guidelines. We are now on the process of improving our performance management system to support the desires of CHED and DBM.

Development of Real-Time IPCR

A web-based IPCR shall be developed to ensure that faculty are abreast of their performance real-time. This shall be linked to the EDTR platform.

Learning and Development

SINTIDO - Progressive Layering Workplace L&D

A learning and development shall be implemented based on progressive layering approach – System Initiative for Nurturing Teaching and Learning Innovation and Development of Knowledge (SINTIDO). This L&D is embedded in the workplace, to wit:

SINTIDO Type	Intended Faculty
SINTIDO 1.0 Boot Camp	intended for prospective applicants, contract of service faculty,
	and neophyte faculty members.
SINTIDO 2 Series	intended for Instructors and Assistant Professors
SINTIDO 3 Series	intended for Assistant and Associate Professors
SINTIDO 4 Series	intended for Associate and Full Professors

Strategic Graduate Programs

Graduate Program Scholarships are screened by the Faculty Training and Development Committee taking into account the performance of the graduate school and expected skills needs of the academic program.

Rewards and Recognition

Through the Gawad Uliran sa Serbisyong Mahusay Gawad USM PRAISE system, faculty members are regularly monitored with their performance as gleaned from EDTR, learning journals, and IPCR.

	2019 OFFICE LI	EARNING AND DE	/ELOPMENT PLAN
Unit/ Office			Unit Head
DEPARTMENT OF COMPUTING AND LIBRA	ARY INFORMATION SCIEN	CE	DANILYN A. FLORES
	Sectio	n I - ORGANIZATION	AL GOALS
Short-Term Goals (1-2 Years)		Long-Term Goals (3	-5 years)
2 years from now, 2 5% of the faculty of the department has pursued a doctorate degree The department has passed for AACUP Accreditation Level III for BSCS, BSInfoSys, and BLIS The department has reviewed and updated the Curriculum The department has produced 100 combined graduates of BSCS, BSInfoSys, and BLIS.		The departr and BLIS The departr	aculty of the department has pursued a doctorate degree nent has maintained the Level III Accreditation status for BSCS, BSInfoSys, nent has produced 30 Licensed Librarians nent has acquired more laboratory equipment and facilities
	Sect	ion II - PERFORMAN	CE GAPS
OPCR Success Indicators (What performance targets in the OPCR resulted to satisfactory or poor rating?)	2018 Scores		Remarks on Gaps (Discuss KSA and learning related reasons for performance gaps)
QMS			
KRA			
WATER CONTRACTOR CONTR			Lack of studies/ funding to conduct survey on employability
Employment of Graduates			Lack of studies to conduct survey
Employment of Graduates Graduate performance in companies			Lack of studies to conduct survey
Instruction Employment of Graduates Graduate performance in companies Research Conduct of Research			Few faculties conduct researches

	Section II - PERFORMANCE GAPS
Number of production program proposed and implemented	Lack of Faculty involvement in Production Activities
	Hesitations due to Policies and Guidelines in Conducting Production Activities
Extension	
Extension Project Implemented	Lack of funds and instrument to evaluate conducted Extension Project
MFO	
Office Functions	
Curriculum	
Unaccomplished targets from the previous annual plan	Discuss the circumstances leading to non-accomplishment of targets

2019 Unit L & D Plan - USM

2. Encourage faculty members to actively engaged in research activities and provide technical and/or financial assistance as needed in having their research work presented in national/ international research fora and/or published in reputable research journals.

Research Title	Researcher/s	Journal	ISSN/ISBN	Volume/Iss ue No.	Dates	Publisher	Extension of Circulation (int'l, nat'l, loc.)
USM Document Tracking System	Gonzaga, Ryan Z		N-2019-00763		May 21, 2019	Intellectual Property Office of the Philippines	Local
USM Library Information System		NONE	N-2020-00255		Septem ber 11, 2020	Intellectual Property Office of the Philippines	Local
Automated System for Organizational Election			N-2020-00254		Septem ber 11, 2020	Intellectual Property Office of the Philippines	Local
Determining Top Users of Google Application Using K-means Clustering	Ranjo, Eugene	International Journal of Innovative Research in Computer and Communication Engineering	ISSN(Online): 2320-9801 ISSN (Print): 2320-9798		Februar y 29, 2020	International Journal of Innovative Research in Computer and Communication Engineering	Local

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		Certificate No. N-2020-00255
		2020, UNIVERSITY OF SOUTHERN MINDANAO-KABACAN of Kabacan, Cotabato
		it with the National Library of the Philippines (NLP), through the Intellectual Property , of the work with the following specifications
Office of the Phil	ippines (irOrric)	, of the work with the following specifications
Title		: USM LIBRARY INFORMATION SYSTEM
Author	r (s)	: Ryan Z. Gonzaga, Eugene G. Ranjo
Class	on Date	: Class N (Computer programs, software, games, applications)
	of Protection	: May 06, 2019 : Lifetime of the author and for fifty (50) years after the author's death
		for the purpose of completing the records of the NLP in accordance with Section 191 of
Republic Act No	. 8293, the Intellec	tual Property Code of the Philippines.
Issued on Septer	mber 11, 2020 in th	e City of Taguig, Philippines.
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		Bureau of Copyright and Related Rights
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Republic of the Philippines
INTELLECTUAL PROPERTY OFFICE OF THE PHILIPPINES
Bureau of Copyright and Related Rights

Certificate of Copyright Registration

that on September 11, 2020, UNIVERSITY OF SOUTHERN MINDANAO-KABACAN of Kabacan, Cotabato registration and deposit with the National Library of the Philippines (NLP), through the Intellectual Property

 Title
 : AUTOMATED SYSTEM FOR ORGANIZATIONAL ELECTION

 Author (s)
 : Paul John B. Ongcoy & Ryan Z. Gonzaga

 Class
 : Class N. (Computer programs, software, games, applications)

 Creation Date
 : December 20, 2019

 Period of Protection
 : Lifetime of the author and for fifty (50) years after the author's death



Republic of the Philippines

INTELLECTUAL PROPERTY OFFICE OF THE PHILIPPINES

Bureau of Copyright and Related Rights

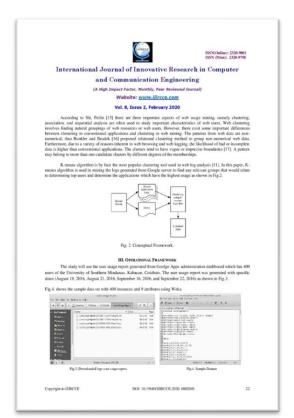
Be it known that on September 11, 2020, UNIVERSITY OF SOUTHERN MINDANAO-KABACAN of Kabacan, Cotabato caused the registration and deposit with the National Library of the Philippines (NLP), through the Intellectual Property Office of the Philippines (IPOPHL), of the work with the following specifications

Title : AUTOMATED SYSTEM FOR ORGANIZATIONAL ELECTION
Author (s) : Paul John B. Ongcoy & Ryan Z. Gonzaga
Class : Class N (Computer programs, software, games, applications)
Creation Date
Period of Protection : Lifetime of the author and for fifty (50) years after the author's death

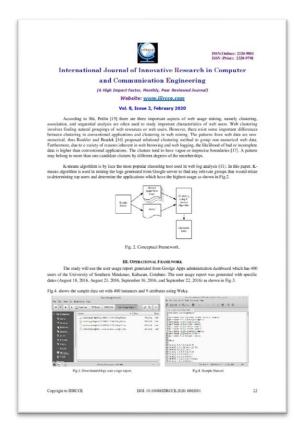


REPUBLIC OF THE PHILIPPINES
THE NATIONAL LIBRARY OF THE PHILIPPINES AND THE INTELLECTUAL PROPERTY OFFICE OF THE PHILIPPINES Certificate of Copyright Recordation and Deposit Title : USM Document Tracking System (DTS)
Author (s) : Garcia, Francisco Gil N.; Cordero, Melecio Jr A. and Gonzaga, Ryan Z.
Class : Class N (Computer programs, software, games, applications)
Creation Date : October 21, 2018
Period of Protection : Life of the author and for fifty (50) years after his death

Josephine R. Santingo, I.L., M.
Director General
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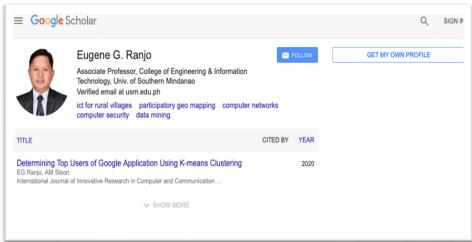


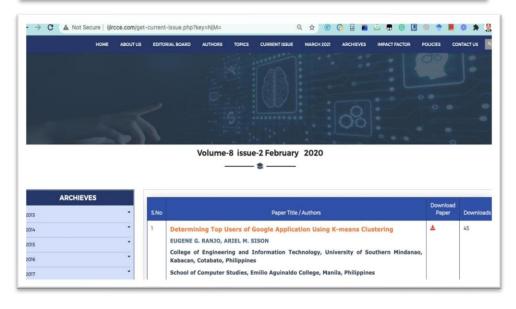


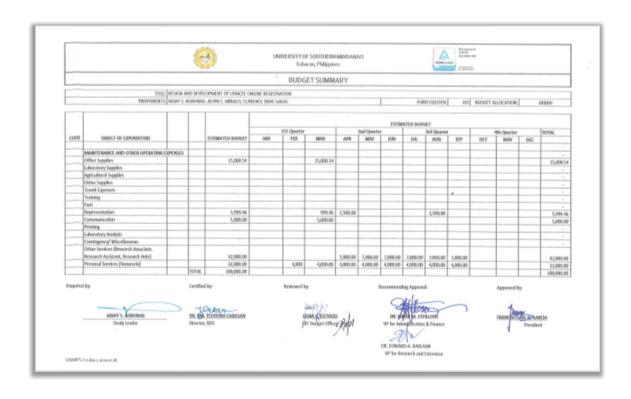


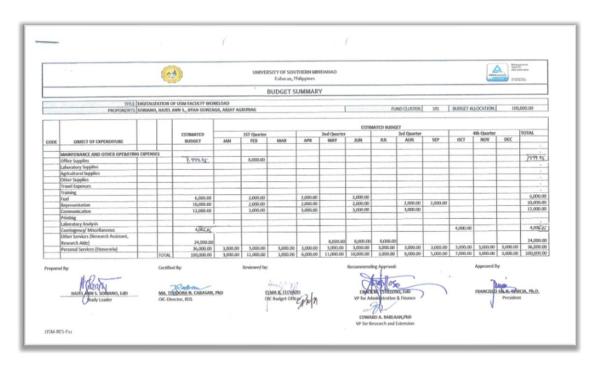














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	Honoraria-Civilian	50102100 61	P.T	32,360.00	Credit
	Due to BIR	20201010 00	-	24,290,00	2,618.00
	Cash in Bank -MDS, Regular	10102020 24	\Box		49,742.00
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	Engree Ranjo				
		TOTAL	P	52,360,00	52,360.00
Prepared by:	d by: Certified Corrust SENIA PERSON Accounting Personnel Head, Accounting Division Unit				es

3. Engage faculty members in production or resource generation to supplement the budget of the program and the College.





Title of the Proposal: Establishment of Agricultural Machinery Testing Center at University of Southern Mindanao (AMTEC-USM)

Proponent: College of Engineering and Information Technology - USM

Rationale

Republic Act (R.A.) No. 10601 or the Agricultural and Fisheries Mechanization (AFMech) signed into law last June 05, 2013 by President Benigno Simeon C. Aquino III that mandate the Department of Agriculture (DA) to give priority to the development and promotion of appropriate agricultural machinery and other agricultural mechanization technologies, to enhance agricultural mechanization in the countryside. Anent to this, the DA created the Bureau of Agricultural and Fisheries Engineering (BAFE) as a regular bureau mandated to coordinate, oversee, and monitor the implementation of the agricultural and fisheries engineering, mechanization, and infrastructure projects and responsible on the implementation of regulatory policies on agricultural and fisheries engineering.

The agricultural machinery testing and evaluation shall be done through Agricultural Machinery Testing and Evaluation Center (AMTEC) as mandated by the AFMech Law. The agricultural and fisheries machinery shall pass the prescribed quality and performance standards in accordance with the Philippine National Standard/Philippine Agricultural and Biosystems Engineering Standard (PNS/PABES) before it can be assembled, manufactured and commercially sold in the market. The BAFE shall issue a Certificate of Conformity (CC) to all agricultural and fisheries machinery that conforms with PNS/PABES or other relevant standards identified only by BAFE in absence of PNS/PABES.

Currently, there is no agricultural testing in Region XII and the nearest AMTEC facility in Mindanao is at the University of Southeastern Philippines-Tagum, located in the province of Davao Del Norte which is also the first testing center in Mindanao. The University of Southeastern Philippines-Tagum surely cannot accommodate the demand for testing and evaluation of agricultural machinery produced in Mindanao.



Republic of the Philippines

UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato
Tel. No. of4 grazza
errell address cett@sem.edu.ph



COLLEGE OF ENGINEERING & INFORMATION TECHNOLOGY

Subject: BRIDGING PROGRAM FOR INCOMING ENGINEERING FRESHMEN

Proponent: College of Engineering and Information Technology - USM

Rationale

Bridging program includes an increase in confidence, development of skills for employment or improved social life (Bond, 1996). It is also hoped to address the challenges of under-represented and under-prepared students as they acclimate to a new environment and develop and acquired skills and knowledge in engineering programs. These programs often include academic and career development as well as personal and social components.

In the Philippines, some universities offer bridging program to help non-STEM strand, the De La Salle Medical Health and Sciences Institute offers a specific bridging and enrichment program that would aid students who are not from the STEM strand while, the UP Diliman College of Science says that while its curriculum is designed for STEM graduates, non-STEM graduates can still enroll provided that they take up additional courses, specifically on Math, during their stay in college. If student want to take a college course unrelated to your senior high school strand, they have to take a bridging program. This will let the student take additional classes that will help them catch up on the required subjects in college.

In the case of the University of Southern Mindanao (USM), the College of Engineering and Information Technology (CEIT), offers four engineering programs namely: BS Agricultural and Biosystems Engineering, BS Civil Engineering, BS Computer Engineering and BS Electronics Engineering. The curricula of engineering programs are all revised from 5-year to 4-year course because of the implementation of the K-s2 curriculum. Thus, basic courses in mathematics are downgraded to the SHS curriculum, particularly in the STEM strand. The STEM strand is intended to prepare the incoming college students to take engineering courses among others. But with the issuance of CHED, all students, regardless of their strand in SHS, may be admitted to any program they want to enroll. There are 2 implications to this: 3. The students are not well-prepared to take engineering programs for those who are not STEM graduates; and 2. If they are STEM graduates, it would also depend on how the school conducted the STEM strand.

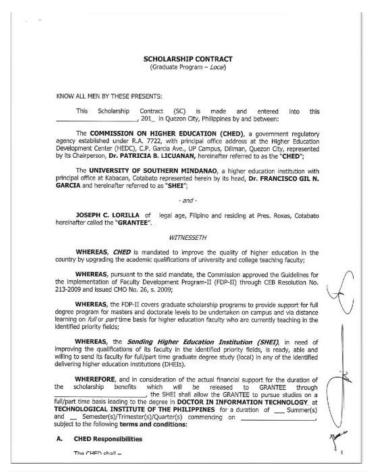
"UNITY IN DIVERSITY AND
SUSTAINABLE DEVELOPMENT IN
MINDANAO THROUGH QUALITY AND RELEVANT EDUCATION."

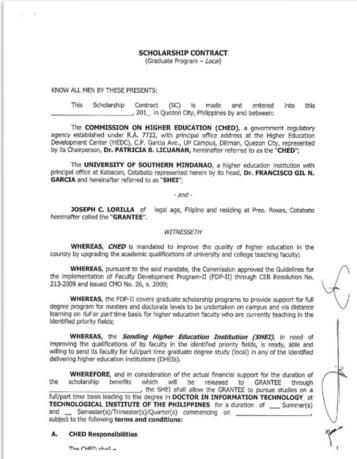
4. Boost the membership of faculty members in relevant professional organizations and encourage to actively participate in the national and international activities of these organization as a means of their professional growth.

Faculty	Organization/ Honor Society	Position
	Computing Society Of The Philippines	Member
Agbunag, Arjay S.	Philippine society of information technology educators foundation, Inc	Member
	Computing Society Of The Philippines	Member
Alcala, Astrofil Hyde M.	Philippine society of information technology educators foundation, INC	Member
Balneg, Nelson M	Computing Society Of The Philippines	Member
Comme Namica M	Philippine Society Of IT Educators, Computing Society Of The Philippines	Member
Corpuz, Noraine M	Philippine Society Of Information Technology Educators Foundation, Inc	Member
	Computing Society Of The Philippines	Member
Daffon, Catherine C	Philippine society of information technology educators foundation, Inc	
Flores, Danilyn A	Philipping Society Of IT Educators Computing	
Galas, Clarence Dave	Computing Society Of The Philippines	Member
Garidan, Ralph Butch	Computing Society Of The Philippines	Member
Constitut Flinsboth B	Asia – Pacific Consortium Of Researchers And Educators, Inc. (Apcore)	Member
Genotiva, Elizabeth R	Philippine society of information technology educators foundation, Inc	Member
	Association of Life Skills and Technology Advocates	Member
Gonzaga, Ryan Z	Philippines Society of Information Technology Educators Foundations, Inc. Region XI	Member
	Computing Society of the Philippines	Member
	Philippines Red Cross	Member
Lorilla, Joseph C	Philippine society of information technology educators foundation, Inc	Member
Martinez, Susan	Philippine Librarians Association, Inc. (PLAI)	Member

	Mindanao Association of State tertiary Schools Network MASTLINet	Member
	Cotabato Libraries and Librarians Information Network (COLINET)	Executive Vice President
	Philippine Association of Teachers in Library Science (PATLS)	Member
	Philippine Association of Academic Research Libraries (PAARL)	Member
Astronomic Alexander	Philippine Society of IT Educators, Computing Society of the Philippines	Member
Mibalo, Alvin	Philippine society of information technology educators foundation, Inc	Member
Oliva, Virgilio Jr P	Philippine society of information technology educators foundation, Inc	Member
Palmaera, Janice T.	Philippine Society of IT Educators, Computing Society of the Philippines	Member
rainaera, Janice 1.	Philippine society of information technology educators foundation, Inc	Member
Pania Eugana C	Computing Society Of The Philippines	Member
Ranjo, Eugene G	Philippine society of information technology educators foundation, Inc	Member
	Philippine Librarians Association, Inc. (PLAI)	Member
	Mindanao Association of State tertiary Schools Network MASTLINet	Member
Sornito, Anito	Cotabato Libraries and Librarians Information Network (COLINET)	Member
	Philippine Association of Teachers in Library Science (PATLS)	Member
	Philippine Association of Academic Research Libraries (PAARL)	Member

 Devises a Faculty Development Program to include plans for the pursuit of higher degree programs, attendance in seminars/ trainings/ workshop/ conferences, and other relevant activities for professional development of all the faculty members.





SCHOLARSHIP CONTRACT

KNOW ALL MEN BY THESE PRESENTS:

This Scholarship Contract (SC) is made and entered into this , 201_ in Quezon City, Philippines by and between:

The COMMISSION ON HIGHER EDUCATION (CHED), a government regulatory agency established under R.A. 7722, with principal office address at the Higher Education Development Center (HEDC), C.P. Garcia Aver., UP Campus, Dillman, Quezon City, represented by its Chairperson, Dr. PATRICIA B. LICUANAN, hereinafter referred to as the "CHED";

The UNIVERSITY OF SOUTHERN MINDANAO, a higher education institution with principal office at Kabacan, Cotabato represented herein by its head, Dr. FRANCISCO GIL N. GARCIA and hereinafter referred to as "SHEI";

JOSEPH C. LORILLA of legal age, Filipino and residing at Pres. Roxas, Cotabato hereinafter called the "GRANTEE".

WHEREAS, CHED is mandated to improve the quality of higher education in the country by upgrading the academic qualifications of university and college teaching faculty;

WHEREAS, pursuant to the said mandate, the Commission approved the Guidelinthe implementation of Faculty Development Program-II (FDP-II) through CEB Resolution 213-2009 and issued CMO No. 26, s. 2009;

WHEREAS, the FOP-II covers graduate scholarship programs to provide support for full degree program for masters and doctorate levels to be undertaken on campus and via distance learning on full or part time basis for higher education faculty who are currently teaching in the identified priority fields;

WHEREAS, the Sending Higher Education Institution (SHEI), in need of improving the qualifications of its feculty in the identified priority fields, is ready, able and willing to send its faculty for full/part time graduate degree study (local) in any of the identified delivering higher education institutions (DHEIs).

WHEREFORE, and in consideration of the actual financial support for the duration of the scholarship benefits which will be released to GRANTEE through the SHEI shall allow the GRANTEE to pursue studies on a full/part time basis leading to the degree in DOCTOR IN INFORMATION TECHNOLOGY. at TECHNOLOGICAL INSTITUTE OF THE PHILIPPINES for a duration of _____ Summer(s) and ____ Semiset(s)/Cuprater(s) commencing on subject to the following terms and conditions:



The CHED shall -

- provide financial support to the GRANTEE in accordance with the CHED Memorandum Order (CMO) No. 26, Series of 2009;
- ensure the funding support for the GRANTEE's graduate studies until full completion
 of the course program; require that its consent be obtained in the event that the
 GRANTEE intends to leave the country while the scholarship contract is still in force;

- demand faithful compliance by both SHEI and GRANTEE with the terms conditions of the Masters and Doctorate Degree Program subcomponents of FDP-II;

- a. failure to submit periodic report to the CHED about the progress of his/her study without valid reasons;
 b. active search for employment during the scholarship period;
 c. commission of any act of immorality, drunkenness, dishonesty, discourtesy, and any form of misconduct;
 d. such other acts as may be considered by the CHED as inimical to the interest of the government of the Republic of the Philippines and those that adversely affect the integrity of the CHED-TPP; and
 e. non-availability or exhaustion of funds.

The SHEI shall -

- in case of part time study, deload the GRANTEE's teaching load units equivalent
 to the number of units of his/her study load in the graduate program; and
 in the case of this time study, release and free the GRANTEE completely from
 teaching load during the scholarship period;
- coordinate with the CHED in monitoring the progress of the GRANTEE under the program;
- have the right to recommend the termination of the scholarship of the GRANTEE due to the following causes:
- a. the grantee fails to meet the academic standards set by the DHEI;
 b. the grantee willfully did not enroll in the required academic load per term (at least nine [9] units for full time and six [6] units for part time every regular semestary/immestar/quarter(s);





The grantee is on maternity leave of absence; and
 Meritorious reason acceptable to the concerned institution/CHED;

Provided further that, in case a deferment of enrollment is allowed, the sci will be terminated if the scholar does not re-enroll after one (1) ecademic after two (2) semesters and one (1) summer;

- seek and obtain approval in case he/she decides to shift his/her field of specialization. Failure to obtain the approval of CHED shall immediately cause the termination of the scholarship grant and require the faculty scholar to reimburse CHED all the financial support extended under this scholarship program;
- reimburse CHED the total assistance released to him/her, in case of willful abandonment of the scholarship, gross misconduct and non-compliance with the terms and conditions stipulated in the Scholarship Contract;
- submit a notarized Co-Maker Undertaking and a copy of the latest Co-Maker's Income Tax Return (ITR), and other pertinent documents, i.e.:

Documents

Submission Period

- Documents

 a. Authenticated Copies of Registration Registration

 b. Preliminary Plan of Academic Subjects/Load as Approved by Adviser

 Mithin one term after the start of classes for the term following the granting of the scholarship.
- seek CHED permission, at least 2 weeks, before leaving the country while the scholarship contract is still in force;
- 10. render return service to the SHEI which has endorsed him/her for the grant and for which the grant has been accommodated equivalent to the length of time that the scholar enjoyed the scholarship one year of service for every year of scholarship or a fraction thereof. This will also hold for the non-completion of the course including failure to complete the recuired courses; and
- 11. upon successful completion of his/her scholarship, submit the following to CHED:





- f. the grantee resigns or transfers from the SHEI where he/she obtained an endorsement and for which the grant was accommodated;
 g. other justifiable grounds which prove the inability of the GRANTEE to complete his/her degree (e.g. poor health as certified by a government physician);
 h. commission of any act of immorality, drunkenness, dishonesty, discourtesy, and any form of misconduct; and
 i. conviction of any crime by a court or a competent administrative body;

- provide the GRANTEE the following upon successful completion and return to his/her SHEI:
 - a. promotion or upgrading of position whenever legally possible; and
 b. salary upgrading upon availability of funds;
- 5. provide the full salary of the GRANTEE during his/her scholarship grant;
- require the GRANTEE to render return service equivalent to the length of time that
 he/she enjoyed the scholarship, i.e. one year of service for every year of scholarship
 or a fraction thereof; or according to the specifications provided in the faculty
 handbook of the SHEI with respect to return of service, or such other policies, rules
 or regulations that CHED may impose pertinent to return of service by the GRANTEE
 under this scholarship grant;
- enforce strictly the terms of the scholarship grant, specifically the return service requirement stated above and ensure faithful compliance by the GRANTEE of the terms of the scholarship grant;
- faithfully abide with all existing and future policies of the CHED with respect to the CHED-FDP;
- relmburse CHED the total financial assistance released to the GRANTEE in case it recalls the latter without valid reasons and prior notice to the CHED; and
- provide CHED a certification that the grantee has resumed teaching after the availment of the program; and issue a certification to CHED that the grantee had already rendered a return service from his/her scholarship as required in the program.

C. GRANTEE's Respons

- $1. \;$ enroll in the program of study and in the field of specialization approved by CHED;
- take the required academic load per term as required by DHEI and CMO No. 26, Series of 2009;
- 3. devote full amount of time required by the CHED-approved program of study;
- 4. maintain an academic record acceptable to the standards of the DHEI;
- follow the regular schedule of academic course offerings prescribed by the DHEI until he/she finishes his/her program within the allotted time;



ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF THE POIL POYLES) SS

Name	Valid ID/Passport Number	Date & Place Issued	
Patricia B. Licuanan, Ph.D. Chalperson, CHED	CHED 1D No. 0-0291	Quezon Oity	
FRANCISCO GIL N. GARCIA, PhD President, USN	USM 1D No.98-0470	Kabacan, Cotabato	
JOSEPH C. LORILLA Grantze, USM	USM ID No.05-0812	Kabacan, Cotabato	

KNOWN TO ME to be the same persons who executed the foregoing Scholarship Contract consisting of ____ pages including this page and acknowledged to me that the same is their own free act and deed.

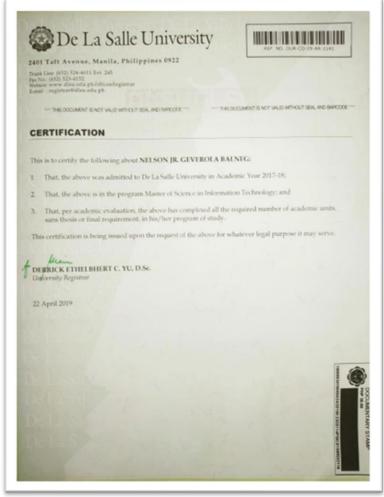
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Series of W/L







Research Title	Researcher/s	Journal	ISSN/ISBN	Volume/Iss ue No.	Dates	Publisher	Extension of Circulation (int'l, nat'l, loc.)
USM Document Tracking System			N-2019-00763		May 21, 2019	Intellectual Property Office of the Philippines	Local
USM Library Information System	Gonzaga, Ryan Z	NONE	N-2020-00255		Septem ber 11, 2020	Intellectual Property Office of the Philippines	Local
Automated System for Organizational Election			N-2020-00254		Septem ber 11, 2020	Intellectual Property Office of the Philippines	Local
Determining Top Users of Google Application Using K-means Clustering	Ranjo, Eugene	International Journal of Innovative Research in Computer and Communication Engineering	ISSN(Online): 2320-9801 ISSN (Print): 2320-9798		Februar y 29, 2020	International Journal of Innovative Research in Computer and Communication Engineering	Local

Republic of the Philippines
INTELLECTUAL PROPERTY OFFICE OF THE PHILIPPINES
Plumany of Copyright and Related Rights

Certificate of Copyright Registration

Be it known that on September 11, 2020, UNIVERSITY OF SOUTHERN MINDANAO-KABACAN of Kabacan, Cotabato caused the registration and deposit with the National Library of the Philippines (NLP), through the Intellectual Property Office of the Philippines (IPOPHL), of the work with the following specifications

: USM LIBRARY INFORMATION SYSTEM
: Ryan Z. Gonzaga, Eugene G. Ranjo
: Class N (Computer programs, software, games, applications)
: May 06, 2019
: Lifetime of the author and for fifty (50) years after the author's death

Registration and deposit is made for the purpose of completing the records of the NLP in accordance with Section 191 of Republic Act No. 8293, the Intellectual Property Code of the Philippines.

Issued on September 11, 2020 in the City of Taguig, Philippines

ATTY. EMERSON G.CUYO
Director IV
ureau of Copyright and Related Rights



Be it known that on September 11, 2020, UNIVERSITY OF SOUTHERN MINDANAO-KABACAN of Kabacan, Cotabato caused the registration and deposit with the National Library of the Philippines (NLP), through the Intellectual Property Office of the Philippines (IPOPHL), of the work with the following specifications

Title : AUTOMATED SYSTEM FOR ORGANIZATIONAL ELECTION
Author (s) : Paul John B. Ongcoy & Ryan Z. Gonzaga
Class : Class N (Computer programs, software, games, applications)
Creation Date : December 20, 2019
Period of Protection : Lifetime of the author and for fifty (50) years after the author's death

Registration and deposit is made for the purpose of completing the records of the NLP in accordance with Section '191 of Republic Act No. 8293, the Intellectual Property Code of the Philippines.

Issued on September 11, 2020 in the City of Taguig, Philippines

ATTY. EMERSON G.CUYO
Director IV
Bureau of Copyright and Related Rights





Collaborative Research 2018

		2018	Research Projects				
	TITLE	Program Project?	and the same of the same	0.	RATION	Accessed to the second	Terr
	TITLE	State Leader	Live	Stat	End	Approved (bulget 2018	Term
JSM	FUND 101						
12	Economic Sestainebility: of Local Disk Culinary Innovations	Aldrin Aller	CHO'S	March 2008	December 2018	100,000.00	
13	Consuprison a diFusiantion of Linear Status's And Dynamic Selectic Analysis of Selected USM Suitting	Bogothelo Arsw	CONCORR	March-2018	December 2018	60,000.00	
34	Short Scooms' Muscle Persons and its offect in Mitting the Larget	HeRySollio	CAS	March 2018	December 2018	70,000.00	
	Project Development of Destronic Data Filing and Rational	System of University Southern Mindenso	fendity and Stuff				
	Study 1. Data Consolidation for Data Storage and Satrieval	bitmerd A. Borkson	CASANCS		December AMX	382,183.00	
55	Study 2. Development of Programs for Systematic Data Storage and Retrieval	hinchdance	OUT	56w/3-2058			
	South 2. Evaluation of Developed Program for Strillry in Sinkersity of Southern Minderso	Ryer Z. Goverage	COT				
26	Assessment of Robies Control Program in North-Cutabato	Elbabeth C. Molina	CVNV	March 2008	December 3010	200,000.00	
17	Detecting and Mapping Saruna Diseases: Developing the Accritecture for Image Processing	Market C. Dayetay	COWCONS	March-2058	December 2018	100,000.00	
18	Characterization and Utilization of Air Potato (Dicacorea bulbifera) Taber	Estrella Del Cruz and Stella F. Ocreto	C45-CHEM	March 2018	Secreter 2018	225,789.07	
19	Assessment of the Major Euro Tearlism Sites in SDCCRSARSON	Respet Florce	CHEFS	March 2016	December 2018	100,000.00	
20	Management of two major diseases of behave using Eight commercial bioformulation/biopecitions	RC Am Drangelista	CA.	March 2018	December 3918	70,000.00	
					Sub-total	3,117,972.07	

Collaborative Research 2019

			2019 Research	h Projects			
	TILE	Program Project	0	MOLTAPH	Unit		-
	TITLE	State Leader	Start	End	Distr	Approved Budget 2019	Terrei
JSM I	FUND 101			-			
		CULALIO VERGARA GEOFFRIN ATOR VIC LAURENCE CLIVIA					
rgitan	ring and Technology						
32		MARICEL O, DANADAY ABURI'S, AGRERINAS	A+ 29	Dec 25	CD1	175,000.00	
31	STUDY: Development, and Evaluation of Automated System for Organizational Devileo	FAUL IOLIN B. ONIGCOY	les 29	Box 39	ом/он	375,000.00	
34	STUDY Development of USM Natio Enveloper Images for Component 1 Frontains of united in Hugon *1, ligaryous on Nation* Component 2: deservation on the Offschieness, Relevance and Expert of Ultramentals of RAMP (Pres)	CENC IS C WATER NAMEDO ALLAND, BALO ARETHEL A, BALACIAN ALLAND, FACURE	Set 27	Dec 23	Education/CSM	250,000.00	
ood P	rocessing and Nutrition						
13	STUDY: Development of Spice based, Horb based and Coffee based COMPORENT 1: Formulation and Evaluation of all-purpose seasoning	NY MARIE CABCERADA MARIE JL. HANE J. M./TILLANI MARIESLE T. PUNICIVITE HARIESLE T. PUNICIVITE	Jan 29	Dec 29	OHEPS	293,313.35	
28	STUDY: Filipino Colsine: Teleto, Tenuko and Varianto	CHORF, Y. DULAY NY MIR B. CRECENEDA MAGNIFIC CO.	Jan-28	Dec-28	OHEPS	223,000.00	

Collaborative Research 2021

		Rheteine Ice Garcia Reservatio Rese Reserva Cheren			
5 Design and Development of LIBMCSE Online Registration	Research/apps	June C. Mikelin, Arjon S. Aglauring.	CEITACTC	Engineering and	100,000.00
6. Enhancing RD&E. Indexing System (RDETS) of USM: Design, Development.	Neserchings	Weles in A. Corriero, Ir., Rean Z.	CBITACTC	Engineering and	100,000.00
7 Development of Low-Cost Tilling Machine: A Farry Implements for	Smarch/Sent took	and V. Misseum & Ma. Ciris F. Enterto	CTI	Engineering and	144,700.00
Digitalization of Workload					
Core, 1. Date Consolidation for Faculty Leading Core, 2. Development of Programs for Digitalization of Faculty Leading Core, 3. Evaluation of Development Programs for Digitalization of Faculty Leading.	Berea-th/apps	Nami Ann S. Sorlar o, Sean Z. Gonorge, and July S. Agitung	Adve/ARC10/039	Engineering and Tachnology	100,000.00
9 Commercification of Chayote Products	Research/ingetable	Jerry E. Marscas, Creille S. Casellone.	USM-RCC	Crop Besearch	250,000.00
10 Maguirdaneon Food Products and Delication: Standard ration, Facking	Americh/ood	Francisco SE Nr. Sorcie, Coneiro Cr.	CROEM/USAN HCC/USAN	Product Processing	100,000.00
11 Development, Standardigation and Facking of Nutri-foods for	Smearth/ood	Agent China F. Saron, Jay War B.	Oith	Product Processing	300,000.00
12 Productivity of Crosslaved Goets and Sheep Red with Three Varieties of	Research/goet/dwep	Jacobine E, Migaltin and Roy C.	CA.	Animal Research	200,000.00
53 Development of Regid Technique for Analysis of Adulterated Wholesome	Bronarch/Sond	Prederick John B. November 4 of	CSM-CHEM	radid	300,000.00
Development and Doukatker of Autoreated System for Profiling of Student Organizations in the University of Southern Mindaway	Research/apps	Promot V. Salikag, Gerakline M. Ozáromos, Paul John S. Ongozy, Prom Z. Gorcoga	CETT/CTC/CED/CASS	Engineering and Technology	100,000.00
S.B-1016.					3,464,000.00
23 Corn Stalks, Corn Colis, and Oil Palm Empty Fruit Bunch on Soil Water		Six las 1, Value and Serin Cabantag	RES		178,500.00
16 [Dickogical Studies and Management Strategies against Major Binesses of	Nesearch/link	Joseph A. Pecho, Ardrid A. Baladay	F615	Crop Research	175,000.00
17 Diversifying the Utilization of Corn as Food and Silago for Food Security	Reservit/com	Chur E. Magdaria, bry War N.	PES	Crop Research	333,800.00
	Research/Nover	honey C. Dugue and proflyr yoy	FKS/CA	Crop Research	200,000.00
19 Standardistion Protocol for the Development of USBF-lood Products	Smerch/ood	Bryan Lined F. Brataria, Mic, Braken-&	GA/ESM	Product Processing	475,000.00
20 Development of Innovative Propagation Techniques for High Value	Research/Nigh Value-crop	Sherra E. Iscora, Ferdisand A.	PES .	Crop Research	205,000.00
Denvicement of Hardrock on Good Agricultural Practices and Marketing					

Collaborative Research 2022



STUDY, DEVELOPMENT OF RICE TOPPING PRODUCT -	THEORY REPOWERS THE	Astroney, are ex-	December, and	344,000
STUDY: ASSESSMENT OF WILDLIFE ENCOUNTERS, RESCUE AND TRANSPORD REPORTED BROWNERSHY LANDSCAPES OF NORTH-COTOGRAPO	NOTENCE FOR P. SPEVAKA	Announce areas	Describe, anno	676,7%
APPORED LOSS LOSS AND ADMINISTRATION TO ADMINISTRATION OF THE ADMINISTRATION ADMI	ESSA A - GOREZAGA FILIPAT E BANGE BANGALIER DE CAMBRIAN HAZIT JAMES SOZIONA HAZIT JAMES SOZIONA HAZIT JAMES SOZIONA	Ammainy, as as	Deserving mass	494,000
STURY DEVELOPMENT OF EAST INTERVENION FROGRAM				

LEVEL III, PHASE 2 EXTENT OF COMPLIANCE

AREA II- FACULTY



Certificate of Utilization



CERTIFICATE OF ACCEPTANCE

This certificate of acceptance is hereby awarded for the software, as described:

Title/name of software: Document Management System for BOR Meeting

Version: 1.0

Year of development: 2019

Authors: Ryan Z. Gonzaga

Eugene G. Ranjo

Description of the software: web-based system for the board of regents meetings in the

University of Southern Mindanao, Kabacan, Cotabato.

Accepted for utilization.

Jennifer E. Sinco

Secretary of the University and of the Board of Regents

Date: 12-02-2021





This certificate of acceptance is hereby awarded for the software, as described:

Title/name of software: USM Supply and Inventory Recording System

Version: 1.0

Year of development: 2020

Authors: Francisco Gil N. Garcia

Melecio A. Cordero, Jr.

Arjay S. Agbunag

Description of the software: web-based system for supply and inventory records of

the University of Southern Mindanao, Kabacan, Cotabato.

Accepted for utilization.

MARGIE B. GALANG

Director, Office of Administrative Services

Date: 12-02-2021





This certificate of acceptance is hereby awarded for the software, as described:

Title/name of software: University of Southern Mindanao Student Portal

Version: 1.0

Year of development: 2019

Authors: Melecio A. Cordero Jr.

Eugene G. Ranjo Joefranie G. Ocampo

Description of the software: web-based application allowing students to access their personal and academic information.

Accepted for utilization.

Dr. Consuelo A. Tagaro Vice-President for Academic Affairs

Date: 2021- /2-02



This certificate of acceptance is hereby awarded for the software, as described:

Title/name of software: Online Submission of Grades (MARKA)

Version: 1.0

Year of development: 2020

Authors: Melecio A. Cordero, Jr.

Eugene G. Ranjo Ryan Z. Gonzaga

Description of the software: web-based system for the online submission of grades of

faculty in the University of Southern Mindanao, Kabacan, Cotabato.

Accepted for utilization.

Consuelo A. Tagaro, Ed.D Vice-President for Academic Affairs

Date: Sapt 29, 2021





This certificate of acceptance is hereby awarded for the software, as described:

Title/name of software: Automated System for Organizational Election

Version: 1.0

Year of development: 2019

Authors: Ryan Z. Gonzaga

Paul John B. Ongcoy

Description of the software: web-based system for the organizational election in the

University of Southern Mindanao, Kabacan, Cotabato.

Accepted for utilization.

Yvonne V. Saliling Director, USM-OSA

Date: Oct 4, 204





This certificate of acceptance is hereby awarded for the software, as described:

Title/name of software: USM Faculty Performance Evaluation System

Version: 3.0

Year of development: 2019

Authors: Ryan Z. Gonzaga

Eugene G. Ranjo Willie Jones B. Saliling Melecio A. Cordero, Jr.

Description of the software: The Faculty Evaluation System is a web-based application that automates the process of assessing faculty performance. The system enables timely and efficient monitoring of faculty performance in order to implement timely intervention measures.

Accepted for utilization.

Francisco Gil N. Garcia, RPAE, PhD SUV President VI

Date: 2021-12-62





This certificate of acceptance is hereby awarded for the software, as described:

Title/name of software: USM Document Tracking System

Version: 2.0

Year of development: 2019

Authors: Francisco Gil N. Garcia

Melecio A. Cordero, Jr. Ryan Z. Gonzaga

Description of the software: web-based system for the tracking of documents in the

University of Southern Mindanao, Kabacan, Cotabato

Accepted for utilization.

MARGIE B. GALANG

Director, Office of the Administrative Services

Date: 0t. 4, 202





This certificate of acceptance is hereby awarded for the software, as described:

Title/name of software: USM Library Information System

Version: 1.0

Year of development: 2019

Authors: Ryan Z. Gonzaga

Eugene G. Ranjo

Description of the software: web-based system for the student logs and library card of USM-Kundo E. Pahm Learning Resource Center in the University of Southern Mindanao,

Kabacan, Cotabato.

Accepted for utilization.

Susan Martinez
Director, USM-KEPLRC

Date: 4021.09.30









This certificate of acceptance is hereby awarded for the software, as described:

Title/name of software: USM Email Online Facility

Version: 1.0

Year of development: 2021

Authors: Ryan Z. Gonzaga

Nelson G. Balneg, Jr. Alvin C. Mibalo

Description of the software: an online service at the University of Southern Mindanao that allows students to request a new account or reset their password.

Accepted for utilization.

Eugene G. Ranjo

Date: 202|-10-02





This certificate of acceptance is hereby awarded for the software, as described:

TitleIname of software: Faculty Peformance Evaluation System

Version: 2.0

Year of development: 2019

Authors: Melecio A. Cordero, Jr.

Ryan Z. Gonzaga

Description of the software: web-based system for the online faculty evaluation of students

in the University of Southern Mindanao, Kabacan, Cotabato.

Accepted for utilization.

ENGR. WILLIE JONES B. SALILING

Date: 2021 - 12.02

LEVEL III, PHASE 2
EXTENT OF COMPLIANCE

AREA II- FACULTY





This certificate of acceptance is hereby awarded for the software, as described:

Title/name of software: Research, Development and Extension Indexing System

Version: 2.0

Year of development: 2019

Authors: Melecio A. Cordero, Jr.

Eugene G. Ranjo Ryan Z. Gonzaga

Description of the software: web-based system for the online indexing of student outline

and manuscript in the University of Southern Mindanao, Kabacan, Cotabato.

Accepted for utilization.

Ma. Teodora N. Cabasan Director, USM-RDO

Date: 2021-12-02

University of Southern Mindanao Mail - Notice of Accep

Arjay Agbunag <asagbunag@usm.edu.ph>

Notice of Acceptance

icrii.registration@ustp.edu.ph <icrii.registration@ustp.edu.ph> To: asagbunag@usm.edu.ph

Tue, Apr 13, 2021 at 12:39 AM

Notification of Acceptance

Paper Title: E-Examination For College Entrance Test: Adapting To The New Normal

Abstract Total Score: 75%

We are pleased to inform you that your paper titled, E-Examination For College Entrance Test: Adapting To The New Normal, is accepted for Oral Presentation at the International Conference on Research, Innovation and Investment on May 17 - 20, 2021.

Scholarly papers will be selected and published free of charge in Mindanao Journal of Science and Technolo (MJST), a scientific journal published bi-annually by USTP and indexed by Scopus and Clarivate Analytics. Excell research outputs (one paper from each breakout session) will be selected and accorded during the Awards Ceremon

We have invited panel of experts whose specializations are in line with the Conference tracks to evaluate your

Attached is Payment/Registration/Submission Process Flow for your guidance.

Should you have relevant concerns, please contact the Research Office of University of Science and Technology of Southern Philippines at (088) 856-1738 loc. 138, send an email to ichi@ustp.edu.ph or call the secretarial at +63 917-180-8497 / +63 917-771-6802.

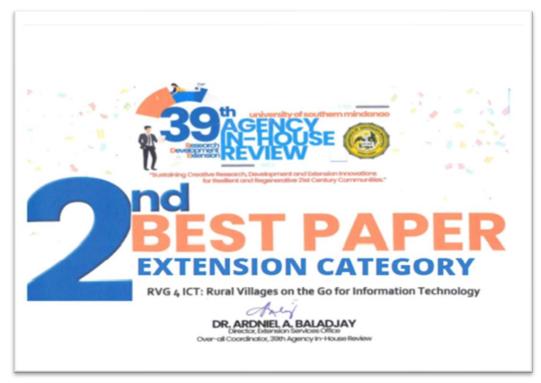
We wish you all the best.

(Sgd.) ISMAEL N TALILI, DA

Discussion:
The information in this electronic message is privileged and confidential, intended only for use of the individual or entity named as addressee and recipient. If you are not the addressee indicated in this message (or responsible for delivery of the message to such person), you may not copy, use, disseminate or deliver this message. In such case, you should immediately delete this e-mail and notify the sender by reply e-mail.

INTERNATIONAL RESEARCH INNOVATION AND INVESTMENT University of Science and Technology of Southern Philippines is presented to Arjay S. Agbunag CERTIFICATE of Participation International Conference on Research, Innovation and Investment (ICRII) 2021 last May 17-20, 2021 via Zoom D1 = "The Emerging Role of Research and Innovation in a Disruptive World" AMBROSIO B. CULTURA II, PhD President, USTP System



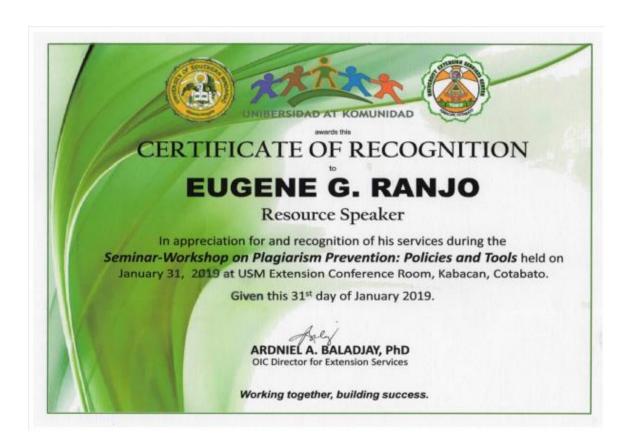




LEVEL III, PHASE 2 EXTENT OF COMPLIANCE

AREA II- FACULTY

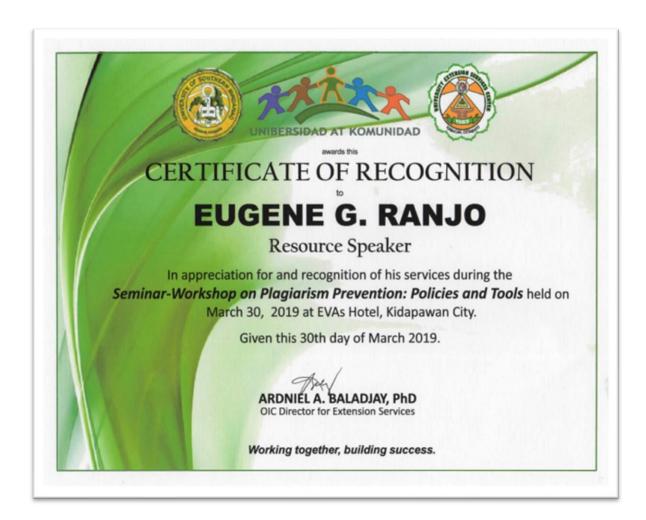














University of Southern Mindanao
COLLEGE OF ENGINEERING AND INFORMATION TECHNOLOGY



MS. JANICE T. PALMAERA, MIM CEIT Faculty University of Southern Mindanao

The college extension project entitled "Delivering Information and Communication Technology Advancement Towards Enhancing (DICTATE) Ivelihood" under the program "Health, Environment, Education and Agricultural Ivelihood Skills (HEALS) for Sustainable Development" will be having a Computer Literacy Training — Workshop in the college on December 10, 2020. In lieu of this, I am inviting you to share your knowledge and expertise to be the Resource Person in the said activity for the topic "Working with MSWord".

May you grant this request for the success of the extension activity of our college.

ollege. Thank you very much.

Elizabeth R. Genotiva

hac ngr. Melecio A. Cordero Jr. ean, CEIT

CEIT/Extension Coordinator

"turning ideas into reality



Health, Environment/Education and Agricultural Livelihood Skills (HEALS) for Sustainable Development

Computer Literacy training - Workshop

Component IV: Delivering Information and Communication Technology Advancement Towards Enhancing (DICTATE) Livelihood

Junice T. Rulmaera Mr.

ACTIVITY / TOPIC

MORNING SESSION

7:30 - 8:00 8:00-8:15

8:15-8:30

Prayer Philippine National Anthem Opening Remarks & Welcome Address Engr. Melecio A. Cordero Jr. Dean, CEIT

Overview of the Extension Program Ardniel Baladjay, Ph.D. Extension Director

8:45 - 10:00

Computer Appreciation
Ms. Nor-aine M. Corpuz
DCLIS-CEIT Faculty
Snarks

10:00-10:15

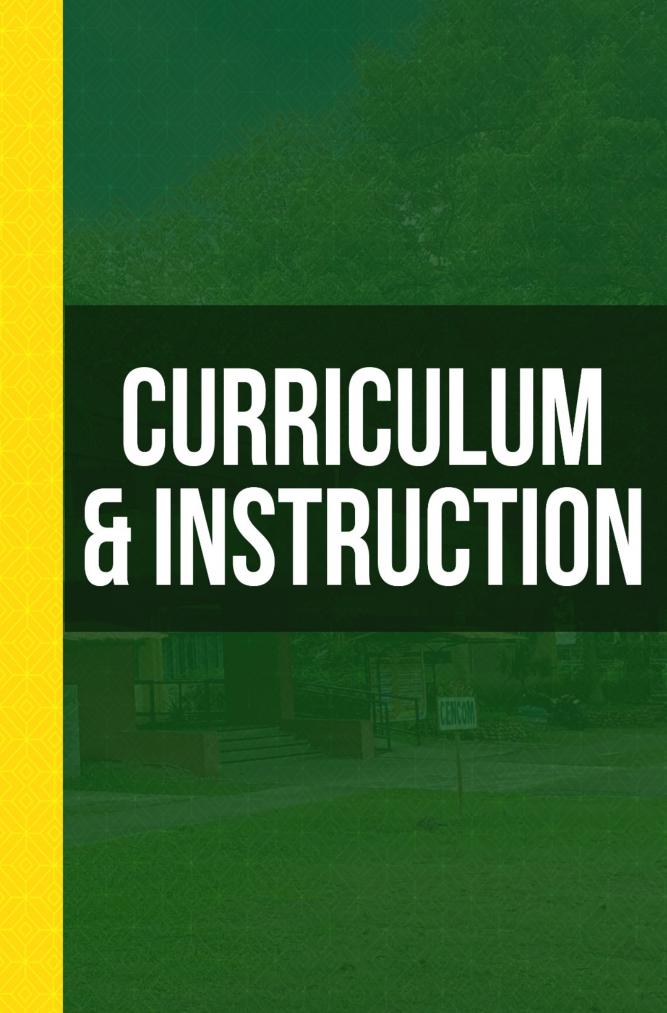
10:15-12:00

Word Processing using MSWord Ms. Janice T. Palmaera DCLIS-CEIT Faculty



LEVEL III, PHASE 2 EXTENT OF COMPLIANCE

AREA II- FACULTY



LEVEL III PHASE 1 RECOMMENDATIONS

			PERCENT (%)	
R	RECOMMENDATION	ACTION TAKEN	OF COMPLIANCE	REMARKS
1.	Consider increasing the involvement of the alumni and representative of the industry in the planning and design of the curriculum.	The department plans for the revision of the current curriculum to arrange the courses and correct minor errors after the graduation of the 1st batch that used the curriculum. With that, the department shall arrange for the participation of more alumni, and representatives of the industry.	100%	The involvement of more alumni and industry representatives have been taken into consideration for the next curriculum revision.
2.	Provide more opportunities and interventions for the students to finish the BSCS degree on time.	The university has an existing procedure for Academic Advising where every enrollment, academic advisers assist students especially irregular ones on what to enroll by evaluating their records in the system or producing course plans. The university also allows students who failed a subject/s to request the subject/s if it is not offered in the preceding semester. Graduating students with behind subjects are allowed to carry overload units.	100%	There are already existing opportunities and interventions provided for students to finish their degree on time.
3.	Conduct a research on the work performance and employability of BSCS graduates to help determine the relevant skills to be provided to the students for their future employment.	The university is currently conducting a university-wide Graduate Tracer Study with the college deans as component leaders. The data collected from the respondents includes training	75%	A research on the employability of BSCS graduates is on-going as well as the sending of Employer's Feedback forms.

LEVEL III, PHASE 2

	attended after college and employment data as based on the CHED Graduate Tracer Study Questionnaire.		
	Employers are also sent an Employer Feedback Form through email to gather their feedback on the performance of the graduates of the program.		
4. Conduct experimental classes to help determine what teaching strategies would bes suit student abilities and the needs, as well as the demands of the course content and the objectives of BS Compute Science program.	The university has implemented the blended learning to facilitate the teaching-learning process now that face to face classes are limited due to the pandemic.	75%	The implementation of blended learning now that face to face classes are limited has forced schools to also limit teaching strategies. But nevertheless, this type of learning can help determine what strategies best suit students in comparison to full face to face class.
5. Encourage faculty members to develop instructional materials that could be submitted for copyrights and for Intellectual Property protection.	faculty are required to develop Instructional Materials before the start of classes. But	100%	The faculty are encouraged every semester to develop instructional materials that could be submitted for copyrights and for intellectual property protection.

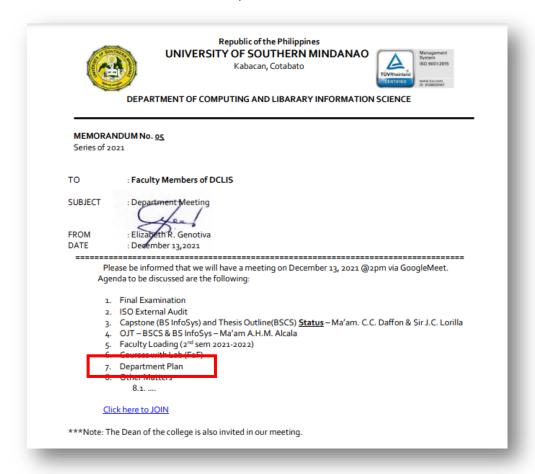
LEVEL III, PHASE 2

6.	Form partnerships with other learning institutions for an academic exchange of instructional materials.	The university, through the university library, is already in partnership with other learning institutions and conduct academic exchange of instructional materials.	100%	Partnerships with other learning institutions are already formed for an academic exchange of instructional materials.
7.	Organize all documents pertaining to instructional strategies and evaluation measures adopted in the program for easier monitoring and evaluation of their actual implementation as stipulated in the syllabi.	Since the implementation of ISO in the university, each faculty is required to have a Faculty Kit. This kit contains instruction-related documents including documents of instructional strategies and adopted evaluation measures.	100%	Documents pertaining to instructional strategies and adopted evaluation measures are organized in individual Faculty Kits.
8.	Encourage students to take competency assessments from industry-recognized national or international certification providers.	The department has initiated a training for the faculty members that will lead to the application for TESDA NC II Computer System Servicing. After the faculty has passed the assessment, the next step is to integrate the training in the different courses that will also lead to the application of the students for the same certification.	50%	Initial steps have been made by the department for the faculty to take certifications that would also lead to the encouragement of the students to do the same.

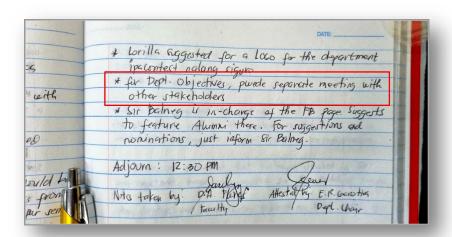
SUPPORTING DOCUMENTS

RECOMMENDATION 1

Memo where a curriculum revision was planned

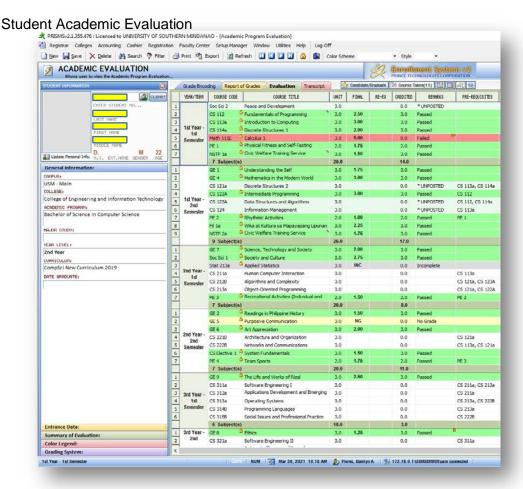


Notes taken from a department meeting where curriculum revision was planned

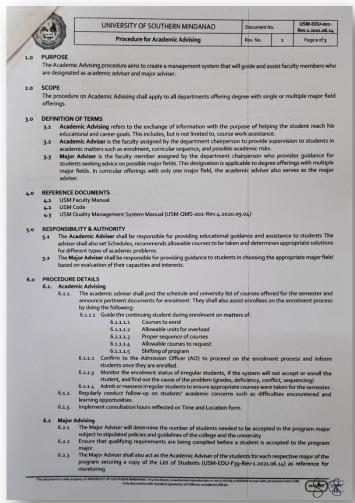


LEVEL III, PHASE 2

RECOMMENDATION 2



Excerpts of Advisement Procedure



LEVEL III, PHASE 2

Request Subject Form

	REQUEST SUB.	JECT FORM		
The Vice President for Academic University of Southern Mindanac Kabacan, Cotabato			-	Date
Sir/Ma'am:				
I / We have the honor to request	for the opening of	(Co	ırse No.)	
	(Description)	<u>Lec</u> .	Lab.	Unit
In the Evening / day session in	Summer / Semester 20_	20		
		Student's Signatu	re :	
		Printed Name	:	
RECOMMENDING APPROVAL:		Contact Number	:	
RECOMMENDING AFFROVAL.	Dean, College of			
	as to availability of Instructor / F	Professor	or & their a	availability Tim

Application for Overload Form

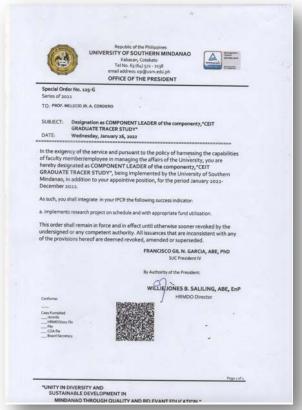
	UNIVERSITY OF SOUTHERN MINI Kabacan, Cotabato Philippines	DANAO
	REQUEST TO CARRY OVE	RLOAD
	Semester/Summer, SY 20	20
Student ID No		Date:
Name of Student:	Academic P	
(Please Print) (Last) (F	irst) (Ml.)	(Degree/Major) (Yr/Sec)
STATE	MENT OF UNIT LOAD FOR THE CURRE	NT SEMESTER
Total Units Allowed for the Current Semester (A)	Total Requested Units to be Carried as Overload (O)	Total Units to be Enrolled for the Current Semester (A + O)
	EXPECTED SEMESTER/TERM OF GRAD	
	expected semester/term of grad nic requirements this seme	
I expect to complete my academ	nic requirements this seme	
	Signature of Student	
I expect to complete my academ Academic Status of Student: VERIFIED BY:	Signature of Student NOTED BY:	
I expect to complete my academ Academic Status of Student: VERIFIED BY: Records Evaluate	Signature of Student NOTED BY:	ster/summer 201 201

LEVEL III, PHASE 2

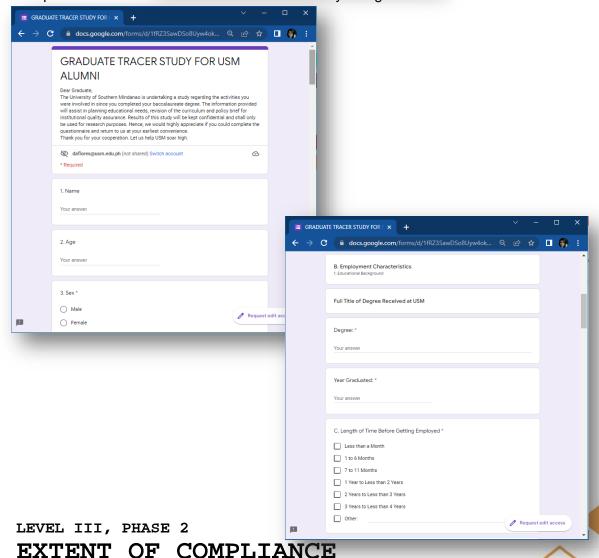
EXTENT OF COMPLIANCE

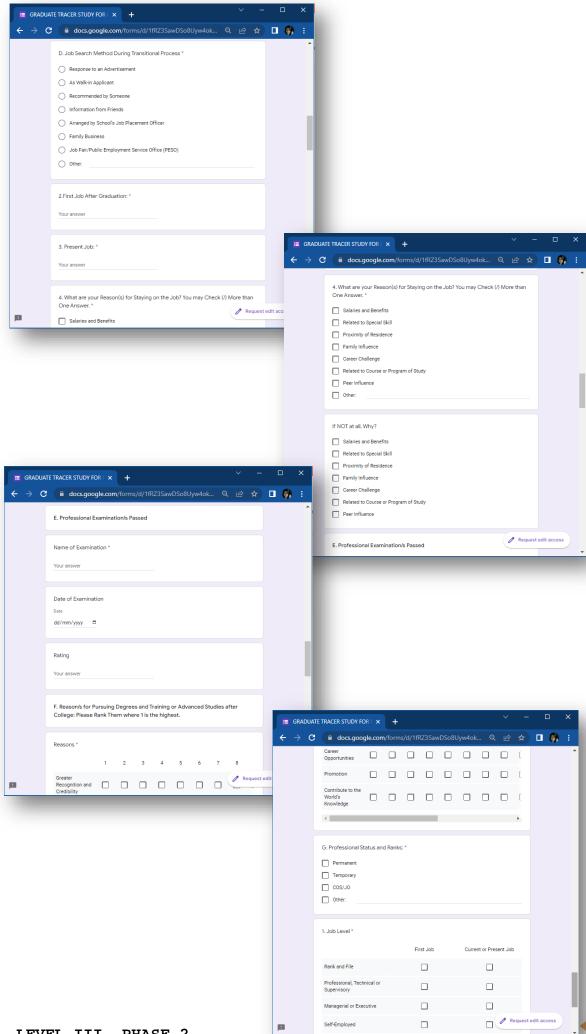
RECOMMENDATION 3

CEIT Dean Melecio A. Cordero Jr.'s S.O as Component Leader for the University Graduate Tracer Study.



Sample Screenshots of the Graduate Tracer Study Google Form





LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

Employer Feedback Form



COLLEGE OF ENGINEERING AND COMPUTING

University of Southern Mindanao Kabacan, Cotabato Telephone No.: (064) 572-1307



EMPLOYER'S FEEDBACK FORM

Employee Nam	e: John Carl Discaya	
Work Started:	July 15, 2020	
Position: Junior	Developer 2	

RATING SCALE:

6 – Outstanding 4 – V	ery Satisfactory 3 – Satisfactory 2 – Poor 1 – V	ery Poor
ASPECT	DESCRIPTION	RATING
PROMPTNESS	Reports to work on time.	5
	Submits work requirements on time.	4
	Avoids tardiness and unreasonable absence from work.	
WORK EXCELLENCE	Works with diligence.	3
	Serves the clientele with patience and promptness.	4
	Submits reports or accomplishments according to specializations.	5
	Maintains good working relationship with officemates.	4
WORK ENVIRONMENT	Helps maintain cleanliness and orderliness of the workplace.	3
	Starts and leaves the workplace clean and orderly.	4
	Helps in the conservation of electricity and water.	3
	Uses office supplies and materials with utmost care and thrift.	5
COURTESY	Shows respect and obedience to authorities in the office.	4
	Shows respect and courtesy to customers of the office or agency.	5
AVERAGE	The sum of all ratings in the above aspects divided by 13.	4.1

Remarks a		

Carl is no doubt our soon to be a team leader here in Mindanao office. He is so good at solving comp	plicated Issues

Name and Signature of Evaluator: Romins of Vanime

Name of Company/Agency: Genwork IT Solutions

Address of Company/Agency: Cityland 10 Tower 2, Unit 1508 HV Dela Costa, Makati City, Metro Manila



Telephone No.: (004) 372-1307
EMPLOYER'S FEEDBACK FORM

Employee Name: Gerile C. Rolles

Work Started: October 6, 2020
Position: Junior Developer 1

RATING SCALE:

5 – Outstanding 4 – V	ery Satisfactory 3 – Satisfactory 2 – Poor 1 – V	ery Poor
ASPECT	DESCRIPTION	
PROMPTNESS	Reports to work on time.	4
	Submits work requirements on time.	3
	Avoids tardiness and unreasonable absence from work.	
WORK EXCELLENCE	Works with diligence.	3
	Serves the clientele with patience and promptness.	3
	Submits reports or accomplishments according to specializations.	3
	Maintains good working relationship with officemates.	4
WORK ENVIRONMENT	Helps maintain cleanliness and orderliness of the workplace.	4
	Starts and leaves the workplace clean and orderly.	4
	Helps in the conservation of electricity and water.	4
	Uses office supplies and materials with utmost care and thrift.	4
COURTESY	Shows respect and obedience to authorities in the office.	5
	Shows respect and courtesy to customers of the office or agency.	4
AVERAGE	The sum of all ratings in the above aspects divided by 13.	3.7

Remarks about the Employee:

A girl programmer in a dev team is still rare but now we have	ave that. Gerile is one of the first people we turn to whenever
have a very technical problem.	

Name and Signature of Evaluator. Romulo G Vollente

Name of Company/Agency: Genworx IT Solutions

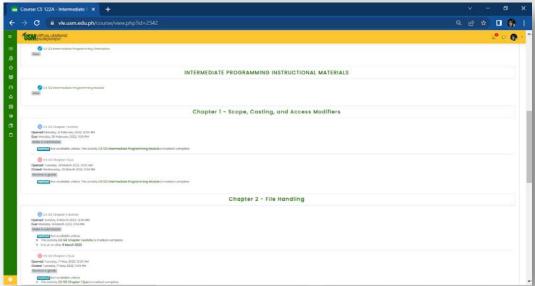
Address of Company/Agency: Cityland 10 Tower 2, Unit 1508 HV Dela Costa, Makati City, Metro Manila

LEVEL III, PHASE 2

RECOMMENDATION 4

VLE and Online Classes



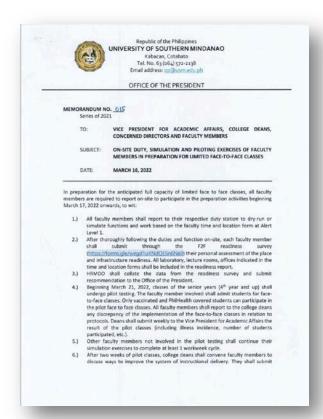


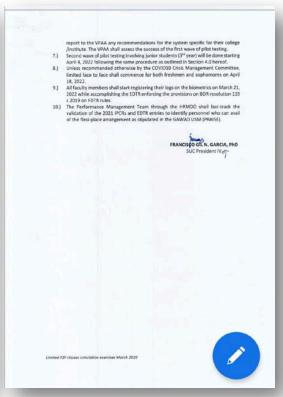


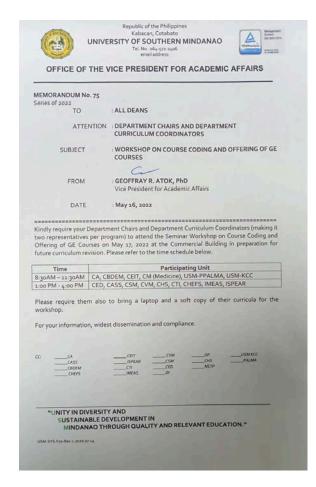
LEVEL III, PHASE 2

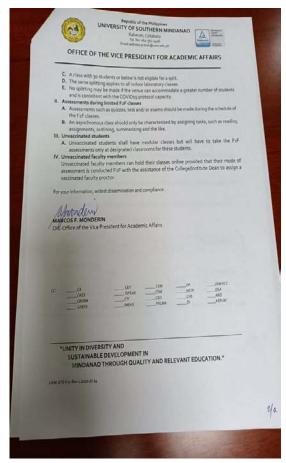
EXTENT OF COMPLIANCE

Limited Face to Face Classes









LEVEL III, PHASE 2

EXTENT OF COMPLIANCE



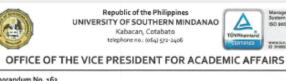




LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

Memo from the VPAA requiring faculty members to develop Instructional Materials.



Memorandum No. 163 Series of 2021

: ALL DEANS AND CAMPUS HEADS

ATTENTION : ALL FACULTY MEMBERS

: CONSUELO A. TAGARO, RPAE, EdD FROM Vice President for Academic Affairs

SUBJECT : Flexible Learning Preparation for 1" Semester 2021-2022

In lieu with the CHED Issuance of COVID-19 Advisory No. 7 series of 2020 and CMO 4 series of 2020 requiring all HEIs to shift to flexible learning in their delivery of instruction, Deans and Department Chairs shall require faculty members handling the subject/course for the 1° Semester AY 2021-2022 to:

- 1. Construct syllabi of the courses without one and revise those that need revision using the OBTL format reflecting flexible modes of delivery in the Course Learning Plan following 18-week
- Develop/Revise instructional materials (IM) based on the approved and enrolled course syllabus.

reviewed and approved by the University Instructional Materials Development Committee

- (IMDC) not later than one (1) month after the start of the class. For 4" Year courses, the instructional materials may be developed and delivered in parts given that:

 a. Each portion of the IM developed and delivered in parts given that:

 Head/Department Chair and the College IM Review Committee and has been issued with Certificate for Utilization by the College IM Review Committee Chair.
 - The soft copy of each portion of IM cartified for utilization by the Chair has been submitted to the University IMDC Coordinator through the email address usm_imdc@usm.edu.ph; and
- 3. Create account in the new VLE platform found at https://vle.usm.edu.ph before the start of the class. Further guidelines on VLE to follow

In addition, Deans, Department Chairs, Program Heads, Curriculum Coordinators and IM Review Committee Heads shall expedite the review and approval process of the course syllabus and instructional materials, ensuring the availability of needed resources and achievable implementation of the course delivery.

For your information and compliance.

Copy Furnished:

CASS CBDEM





UNIVERSITY OF SOUTHERN MINDANAO	Document N	ia.	USM-EDU-oof- Rev.3.5001.01.05
Procedure on Evaluation of Instructional Materials	Rev.No.	- 3	Page 1 of 2
		-	

PURPOSE

The procedure ensures systematic processes in evaluating instructional Materials (IMI) submitted for academic utilization. This procedure allows the faculty member to produce quality IMI duly app Instructional Materials Development Committee (IMDC).

2.0 SCOPE

The procedure applies to all instructional Materials developed for all courses in the University. The authorized copyholders of this document are the persons identified in section 5.0 of this procedure.

3.0 DEFINITION OF TERMS

- DEFINITION OF TERMS

 3.1. Instructional Materials (IM) are meterials developed and used in instruction by the faculty member which are either printable or non-pointable. Syllabi, flipcharts, compiled copies of machine-copied documents, mock-ups are not considered.

 3.2. Software IM are instructional materials that are computer programmed to help learners acquire relevant knowledge and skills or perform a specific task in a course.

4-9 REFERENCES

- 4-3 Revised Guidelines for instructional Materials Develop
 4-3 Course Syllabi
- RESPONSIBILITY AND AUTHORITY
 5.1. The Vice President for Academic Affairs and the Director for Instruction shell issue a Certification of Approval for all approved instructional materials developed by the faculty members.
 5.2. The University Instructional Materials Development Committee (IMDC) shall serve as instructional materials achinory and development body of the University. The Committee shall be responsible for the a) assessment of the appropriateness and quality of the instructional materials be reposed to the committee shall be responsible for the a) assessment of instructional materials developed is inconformance to the stated critisting, chendonement of approval and removal of instructional materials developed and utilized by the faculty member. The Committee shall be responsible in IMDC are as follows:

 a. Vice President for Academic Affairs.

 - DC are as follows:

 a. Vice President for Academic Affairs
 b. Director for instruction
 c. Dilector for instruction
 c. Dilector of the University Quality Assurance Center
 d. Coordinator of the University IMDC
 e. Director of Libraries
 f. Technical Editor
 g. Head, University Pinting Center
 h. Head, IP_TBM Office
 Director for Implications
 Director for Implications
 Control of Control of Control
 Director for Implications
 Director for Im
- In Head, IP-TBM Office
 L. Director for Information and Communication Technology Office (for software IM only)

 5-3. The Coordinator and the manubars of the University IMDC shall be responsible for evaluating the endonsed instructional materials by the Coflege IM Review Committee Chair. The Coordinator shall also be expossible in coordinating with the various chairs of the Coflege IM Review Committees. The Coordinator shall also keep the soft copy of the approved IM in the digral repository of the University IMDC.

 5-4. The Coflege IM Review Committee shall be responsible for evaluating the instructional materials submitted by the Program Head/Department Chairperson. The Committee shall be composed of faculty members with more than three (g) years of teaching experience and headed by a committee chair. The Coflege IM Review Committee Chair shall be the one to issue a Letter of Endorsement to the Coordinator of the University //IMDC.

 5-5. The Program Head/Department Chairperson shall be responsible for ensuring that the contents of the submitted instructional material by the faculty member meet the minimum requirements.

 5-6. The Director of Libraries shall keep the hard copy of the approved IM for archiving.

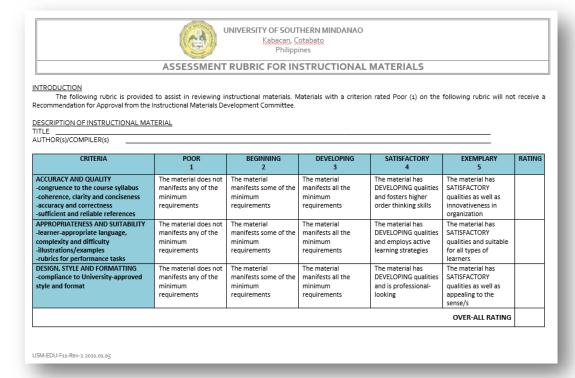
CEDURE DETAILS
Preparation of Aculty member (evel)
6.1.1. Preparation of the instructional material (IM) shall be done by the author/faculty member based on the course syllabus.
6.1.2. The author shall submit the clasf t

The Second

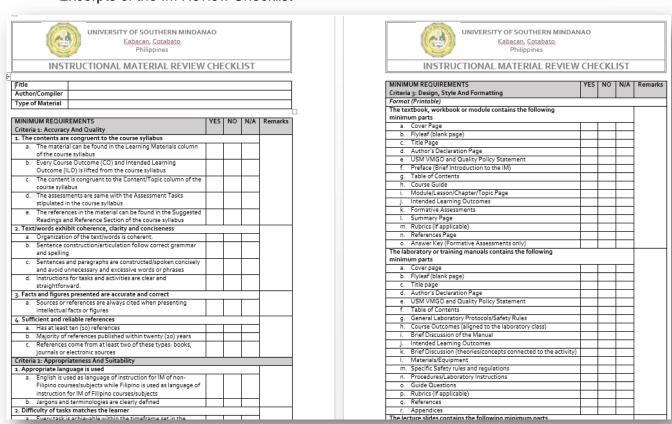
LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

Assessment Rubrics for Instructional Materials



Excerpts of the IM Review Checklist



Excerpts from the Memorandum of Agreement for MASTSLiNet + 1

One VAM (One Vision, One Access, One Mindanao)



c/o The Learning Resource Center, University of Southern Mindanao

Kabacan, Cotabato Province

WHEREAS the Mindanao Association of State Tertiary Schools (MASTS)Inc, an of state-funded institutions of higher learning in Mindanao has formed itself into a network with defined vision, mission, goals, objectives, plans, and programs of action;

WHEREAS the Mindanao Association of State Tertiary Schools Library Network + 1 (MASTSLiNet + 1) was formed at its Founding Congress held on October 25, 2014 at Davao Oriental State College of Science and Technology, Mati, Davao Oriental at the instance of the University of the Philippines Mindanao, Davao City, thereby creating the acronym MASTSLiNet + 1;

WHEREAS after its Founding Congress, the MASTS Leadership has approved the formation of the Mindanao Association of State Tertiary Schools Library Network + 1 (MASTSLiNet + 1) as a network of Academic Libraries coming from MASTS colleges and universities, together with the University of the Philippines Mindanao as the convening and consulting Library;

WHEREAS the primary objective of MASTSLiNet + 3 is spelled out in the acronym One VAM (One Vision, One Access, <u>One</u> Mindanao);

WHEREAS in the furtherance of such an objective MASTSLiNet + 1 will promote the establishment, development, enhancement, and effective utilization of academic libraries as they support the instruction, research, extension, and production agenda of MASTS;

WHEREAS the 21st Information Century is characterized by information and knowledge creation, development, management, packaging, dissemination, sharing, linkages, and such other forms and types of library collaboration and networking;

WE, THE HEADS OF ACADEMIC LIBRARIES, REPRESENTING THE MINDANAO STATE COLLEGES AND UNIVERSITIES, COMMITTO:

Go beyond the objectives set by our respective college and university charters by forming a network that will complement areas of support and collaboration in library services relevant to our mandates through a Sustainable Academic Library Action Plan (SALAP) The commitment and the Action Plan will be ratified through our respective procedures;

Prepare a baseline inventory as a basis for the Sustainable Academic Library Action Plan;

Submit the SALAP to the MASTS Leadership within the year following each of us formally signing up to the MASTSLiNet + 1 Covenant of Libraries;

Adapt relevant and necessary academic library structures, including allocation of sufficient human resources, in order to undertake the necessary actions;

Sharing of publication from PNU to USM



Dear Partners,

We are pleased to forward the enclosed publications from Mindanao's Philippine Normal University.

We hope that these copies prove beneficial in some manner. May we also preserve our commitment to assisting one another's institutions through the sharing of our knowledge resources.

Please confirm receipt using the form below.

Thank you very much!

SUZZETTE M. SODIJANA, RL, MSLIS College Librarian I PNU Mindanao

•••

Exchange between USM and CMU



LEVEL III, PHASE 2

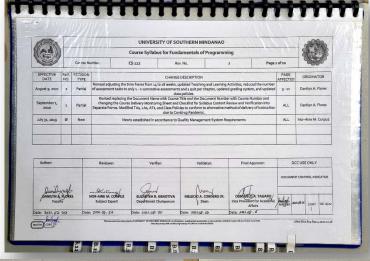
EXTENT OF COMPLIANCE

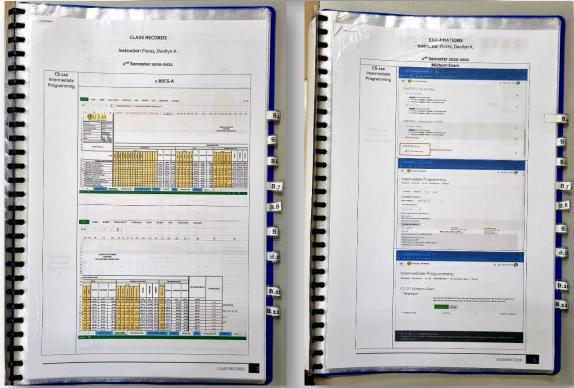
Faculty Kits where instruction related documents are organized



LEVEL III, PHASE 2

EXTENT OF COMPLIANCE



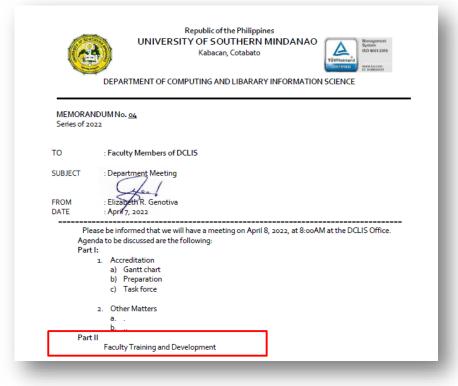




LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

Memo for the Conduct of the Training



Training Design



Republic of the Philippines University of Southern Mindanao College of Engineering and Information Technology



DCLIS Faculty In-house Training / Workshop

Rationale

The Department of Computing and Library Information Science (DCLIS) offers 3 programs namely: BS in Information Systems, BS in Computer Science and Bachelor of Library and Information Science (BLIS). The Department has 17 fulltime faculty members, 2 or 11.67% of which are temporary and 15 or 18.23% are permanent in status. It has a total number of 574 officially enrolled students for the 2nd semester, 2021–2022. The department handles subjects from other colleges like BS Nursing, BS Accountancy, BS Management Accounting, BS Agriculture and BS Business Administration.

The department continues to provide quality education to its clientele – the students. To sustain this objective, the faculty members need a constant upgrade of knowledge. To do this, the department aims to have in-house faculty training – workshop to be help in the department where faculty members will share to its colleagues his/her expertise.

Objectives

The training workshop aims to equip the participants (faculty members) in:

b. Perform networking; and

Methodology

Training methodology for all the topics will be Lecture, demonstration, and hands on. A need for desktop computers to be used by the participants to perform a series of activities and a laptop and projector for the resource person.

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

Training and Management Staff

The 3-day training workshop will be held on April 8, 15, 22 &29, 2022, 1-4PM and will be managed by the CEIT- DCLIS in coordination with the Dean of the College of Engineering and Information Technology.

Beneficiaries

A total of 17 faculty members will participate the 3-day training workshop to be conducted at CE 10, CEIT Building, USM.

Evaluation and Recognition

A pre and posttest will be administered to assess the learning of the participant and an evaluation of the resource person will be conducted.



College of Engineering and Information Technology

Estimated budgetary requirement

(CEIT will sponsor)

Particulars	Quantity/Unit	Amount
Supplies and Materials		
Snacks -		
17 faculty members		

SCHEDULE OF ACTIVITIES

TOPICS	No. of Hours/ day	Resource Speaker
I. Thesis Advising	3 hours	Joseph C. Lorilla
Thesis format for computer science Topics for computer science Proposed advisory format for computer science and information systems Evaluation of computer science research Overview on machine learning concepts others		
II. Networking ✓ Install and configure computer systems ✓ Set up computer networks ✓ Set up computer servers	6 hours	Clarence Dave Galas Virgilio P. Oliva Jr. Joseph C. Lorilla Eugene G. Ranjo
III.Multimedia Production ✓ OBS set up ✓ Photoshop operation	3 hours	Nelson G. Balneg Jr.

Prepared by:

(Sgd)ELIZABETH R GENOTIVA

DCLIS Chairperson

Noted by:

(Sgd)MELECIO A. CORDERO JR.

CEIT Dean

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE



Actual Training





LEVEL III, PHASE 2 **EXTENT OF COMPLIANCE**



Area IV - SUPPORT TO STUDENTS

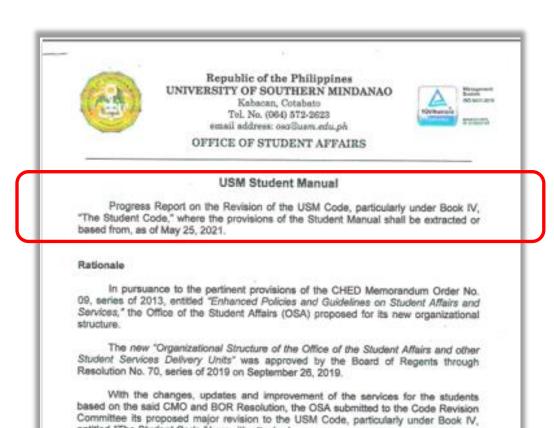
R	RECOMMENDATION	ACTION TAKEN	PERCENT (%) OF COMPLIANCE	REMARKS
1.	The University may consider the amendment of the existing student handbook to address the concerns of students with special needs and to formulate a policy on foreign students.	The university has already drafted the new student handbook with some amendments concerning student services including policies on foreign students and special needs.	100%	There is a continuous consultation and amendment of the drafted student manual/handbook.
2.	The hiring of additional licensed Guidance Counselors may be considered for compliance with CHED requirements.	The university has three licensed Guidance Counselors and assigned trained Guidance Coordinators for every college.	80%	Every college are provided with trained College Coordinators to handle the Guidance Services of their respective unit.
3.	The SAS may consider coordinating with the GAD office for inclusion of GAD-related student programs and activities.	SAS is actively coordinating with GAD office for inclusion of GAD-related student program and activities.	100%	Updates regarding the collaboration of OSA and GAD are visible in their social media pages.
4.	The Guidance office may consider regularly preparing and submitting reports/records of the results of student tests administered, and student placements, follow-ups, and referrals made as a way of determining how they could be used in helping students better cope with their academic life in university.	Before pandemic, Guidance Office is regularly preparing and submitting reports/records of their services as way of determining their potential plans of activities for the students. Currently, the Guidance office has already adapted technology for easier and faster transfer of student services.	100%	Student services were extended to USM students through social media platforms and other communication means.
5.	The University may consider posting the student fees through any available means	The university has different means of posting the student fees for a more	100%	The university has number of web application such as student portal and

	of communication for transparency and information for all the stakeholders.	transparent and informed stakeholders.		student academic records where they can view the school fees and other payables.
6.	The scheduled inspection of all foods outlets in the campus may be done regularly, considering proper documentation and presentation of corresponding reports.	Inspection of food outlet in the campus is regularly done as shown by the issued sanitary permit and consistent practice of cleanliness. Prior to the application, the university was required to show and submit proper reports.	100%	The food outlet can be easily accessible to students, employees, and visitors.
7.	The person responsible for consider regularly updating all the required reports for submission to the CHEDRO.	The university has already designated a person responsible for the submission of required reports and updates to the CHEDRO.	100%	In compliance to the CHED memorandum, the university submits reports to be given a proper approval of activities/funds. Hence, allowing university to enjoy those benefits.

SUPPORTING DOCUMENTS

RECOMMENDATION 1

The University may consider the amendment of the existing student handbook to address the concerns of students with special needs and to formulate a policy on foreign students.



The Committee had undergone a rigorous review on the proposed major revisions in the code including the student services. The drafting, reviewing and revisit of the Book III and IV of the USM Code had started on July 2020.

The provisions of the student manual shall be extracted and be based from the Code. With the careful evaluation and revision of the Code, definitely it shall take longer time and longer process for its finalization which shall be subject to the approval of the USM ROR

Upon its approval, then the Student Manual shall be printed.

Actions Taken:

Committee on Code Revision

entitled "The Student Code," herewith attached.

Initially, the Office of the Vice President for Academic Affairs had issued a VPAA Memo No. 55, series of 2020 on July 14, 2020, constituting the members of the Committee on the Code Revision particularly under Book III and Book IV, where the OSA Director is among the members.

The Office of the President had issued a Special Order No. 259, series of 2020,

OSA Progress Report

OSA Annual Reports



UNIVERSITY OF SOUTHERN MINDANAO





Kabacan, Cotabato Tel. No. 63(64)572-2623

OFFICE OF THE STUDENT AFFAIRS (OSA)

internet café owners, LGU Kabacan and DICT on June 10, June 15, July 27, and August 25, 2020.

With this initiative, it led to the organization of the boarding house owners and the internet café operators, aside from the legislative act of the LGU Kabacan SB regarding the operation of the boarding houses.

Setting of guidelines and protocols were facilitated. The minimum health standards were lobbied to be strictly observed in the different boarding houses and internet cafes.

 Online Counseling and Academic Follow-up
 The OSA, through its Career and Guidance Department with the College-based Guidance Facilitators, had conducted an online counseling and academic follow-up to
 the students.

 Online Appointment System
 It was launched to regulate the entry of the students and visitors in the University
 which started on June 1, 2020 to present.

8. Development of the OSA's Continuity Plan AY 2020-2021

Heeding the call for resilience, the Office of the Student Affairs prepared the Student Affairs and Services (SAS) Continuity Plan for AY 2020-2021 to ensure that student services and programs shall be continually delivered in modes that match access points identified by the OSA and the students based on the conducted surveys. This was submitted to CHED National Office and copy furnished to CHEDRO XII.

9. Conduct of online QuiMVLE for the Students (Quick Mentoring on Virtua

Learning Environment)

Based on the data gathered, the OSA, in partnership with the University Information and Communication Technology Office (UICTO), had conducted an online Quick Mentoring on the Virtual Learning Environment (QuiMVLE) to the students. The Deputy Director, Prof. Eugene Ranjo, served as the Resource Person.

This was a quick and simple introduction to one of the platforms used by the faculty for the access of the students in preparation to their online classes. Four (4) batches had been facilitated on July 23, 27, 28 and August 19, 2020. The recorded mentoring was made available in the official facebook page of OSA for the students to

There were 2,500 viewers on facebook live on July 22, 1,600 on July 24, 1,400 on July 28 and 3,400 on August 19, 2020. These were live stream through the USM OSA official facebook page.

10. Conduct of online SORSFLO (Survey On the Readiness of the Students on the

Flexible Learning Options)
In order to know the readiness of the students on the flexible learning options, the OSA posted an online survey. Students were surveyed on the availability of their gadgets, connectivity to internet, challenges, knowledge on online or VLE and others.

Thus, the Survey on the Readiness of the Students on the Flexible Learning Options (SORSFLO) had been posted, starting July 15, 2020. The data on the

3 | Page

Provision for persons with disability



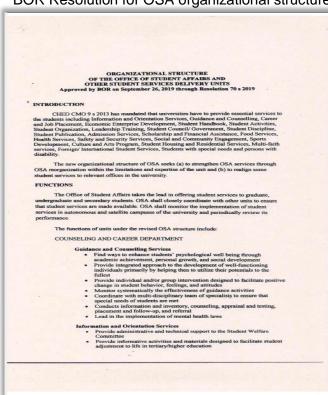


LEVEL III, PHASE 2

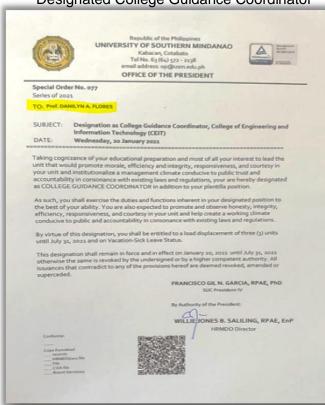
EXTENT OF COMPLIANCE

The hiring of additional licensed Guidance Counselors may be considered for compliance with CHED requirements.

BOR Resolution for OSA organizational structure

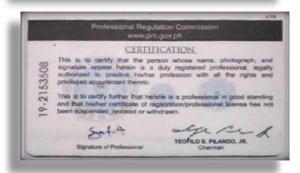


Designated College Guidance Coordinator



Additional Guidance Counselors









The SAS may consider coordinating with the GAD office for inclusion of GAD-related student programs and activities.

Collaborative Activities of OSA and GAD











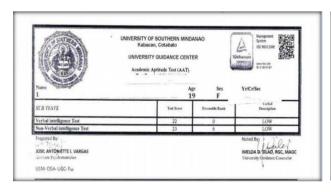
The Guidance office may consider regularly preparing and submitting reports/records of the results of student tests administered, and student placements, follow-ups, and referrals made as a way of determining how they could be used in helping students better cope with their academic life in university.

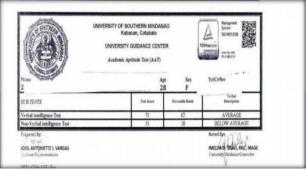
COMMUNICATIONS UNIVERSITY OF SOUTHINGS MINDANAO LINEAR SOUTH STATE AND CONTINUES MINDANAO UNIVERSITY OF SOUTHINGS MINDANAO UNIVERSITY GUIDANCE CENTER STATE AND CONTINUES MINDANAO DIAN, COILEGE OF ENGINEETING AND CONTURNS Frequency of Continues of Engineering and Information Technology Extractic Contacts Three College based Guidance Constitute SYARISATION OF CONTINUES STATE AND CONTURNS SYARISATION OF CONTINUES OF CONTI





Test Results







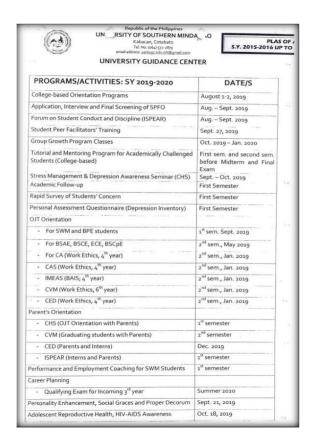
 GGP helped me increase my some of competence, trust in my abilities and strengths and evercorse my resolvences. 	160	311.82	281	19.12	14	318	4	0.01				1
GGP helped me identify important priorities in my the	189	36.14	261	55.25		2.16		0.01				
GGP helped me increase my memory; ingreve my logic and communication skills.	136	30.91	200	8730	21	477	1	1123				
D. Student's Evaluation of GGP in the attainment of	Strongly	Agree (4)	Agre	e (3)	Disag	ree (2)	Stree	rate	Ne	and a		
O. Student's Evaluation of GGP in the attainment of Spiritual Development	Raw Score	Yinge	Raw Score	Yage	Bar Scots	Sage	Res Score		Name Stones			
Through GGP I became soons that as a person, I have both human body and spirit.	153	37.06	206	53-114	13	236	- 0	. 130				
 GGP helped me bocome closer to the Spiritual Being (God/Allahietz) I believe in. 	106	42.27	321	00.00	14	2.10	3.	0.69				
 GGP encouraged me to participate in the practices and activities of my religion. 	157	35.68	216	53-94	19	432	4	0.91				
 GGP helped me appreciate my faith more. 	104	41.62	213		18	4.09	3	0.68				
GGP helped /cultivated my to become a batter member of my religious affiliation (Christian Muslim etc.).	176	40.00	221	10.23	17	3.90	2	0.49				
AREA	PIS	Sage	PIS I	Sege	FIS. 1	Same	RS I	Same	85	Sage	885	1 50
A. Content of GGP					-	- Carde	1.0		- 10	ringe	510	-
Phelevance of the topic in light to your personal & academic adjustment.		1.60	6	1.14	140	35.18	162	30.42	97	22.05		
Your acquisition of knowledge.	7	1.59		1 82	138	31.56	184		60	18.16		
Your acquisition of skills. Improvement of sail confidence.	0	1.36		1.82	142	30.27	155		10	21.14		
	- 8	5.34	7	1.08	543	3250	161	3432	101	29.64		
B. Facilitators of GGP							168	38.18	125	28-41		
B. Facilitators of GGP 1. Ability to communicate		0.00		5.54	121	27.50						
Facilitators of GGP Ability to communicate Knowledge of the subject matter	3	0.68	21	2.50	139	30.28	100					
Facilitators of GGP Ability to communicate Knowledge of the subject matter Ability to facilitate	3	0.68	11	210	133	30.28 32.60	152		114	26.91		
Facilitators of GGP Acity to communicate Xnowledge of the subject matter Xnowledge of the subject matter Acity to teclinate Acity to these subject and experiences	3	0.68 0.68	5 B	2 50 1.14 1.82	133 143 127	30 28 32 50 26 66	152		114	25.91 27.79		
Facilitators of GGP Addity to communicate Xnowledge of the subject matter Xnowledge of the subject matter of the subject matter Xnowledge of the subject matter of th	3	0.68 0.68 0.68	11 5 8	2:50 1.14 1.62 1.62	130 143 127 113	30.28 32.60 20.66 27.06	152 137 178		114	26.91 27.79 24.77	-	
Facilitations of GGP Adding to examination Xholing to the subject matter Xholing to facilitate Adding to facilitate Adding to facilitate Xholing to facilitate Xholing to facilitate Xholing to facilitate Xholing to existed invalidate and experimense Xholing to existed in relationship Adding to existed invalidationship Adding to matching invalidationship	3 1	0.68 0.68 0.48 0.29 0.46	5 8 8 4	250 1.14 1.62 1.62 0.91	133 143 127 113 122	30 29 32 60 20 64 27 75	152 137 179 164		114 122 109 122	26.91 27.79 24.77 27.79	-	
Pacilitators of GGP 1. Asity to communicate 2. Notifying of the subject matter 3. Asity to technique 3. Asity to technique 4. Asity to their insight and apprimises 5. Asity to indicate 6. Asity to indicate and apprimises 6. Asity to indicate and apprimises 6. Asity to indicate indicately participation 7. Asity to indicate indicate participation 7. Asity to indicate indicate participation 7. Asity to indicate participation	3	0.68 0.68 0.68	11 5 8	2:50 1.14 1.62 1.62	130 143 127 113	30.28 32.60 20.66 27.06	152 137 178		114	26.91 27.79 24.77		
Facilitations of GGP Adding to examination Xholing to the subject matter Xholing to facilitate Adding to facilitate Adding to facilitate Xholing to facilitate Xholing to facilitate Xholing to facilitate Xholing to existed invalidate and experimense Xholing to existed in relationship Adding to existed invalidationship Adding to matching invalidationship	3 3 1 2 2 1 1	0.68 0.68 0.68 0.29 0.45 1.14	5 8 8 6 4 8	2 50 1.14 1.62 1.62 0.91 1.62	139 143 127 119 122 90	30 28 32 66 26 66 27 06 27 73 20 45	152 129 129 164 179	10-69 40-69 37-27 10-10	114 122 109 122 138	26.91 27.79 24.77 27.79 31.36		
Parollitators of GGP 1. Acidity to communicate 1. Acidity to communicate 2. Acidity to the subject master 3. Acidity to the facility 4. Acidity to the facility 5. Acidity to the facility 5. Acidity to see the communicate 5. Acidity to resident relativeship 6. Acidity to resident relativeship 7. Acidity to manufactureship 7. Acidity to manufactureship 7. Acidity to manufactureship 5. Acidity to manufactureship 5. Acidity to manufactureship	3 1	0.68 0.68 0.48 0.29 0.46	5 8 8 4	250 1.14 1.62 1.62 0.91	133 143 127 113 122	30 29 32 60 20 64 27 75	152 137 179 164		114 122 109 122	26.91 27.79 24.77 27.79		







Annual Plans/Activities



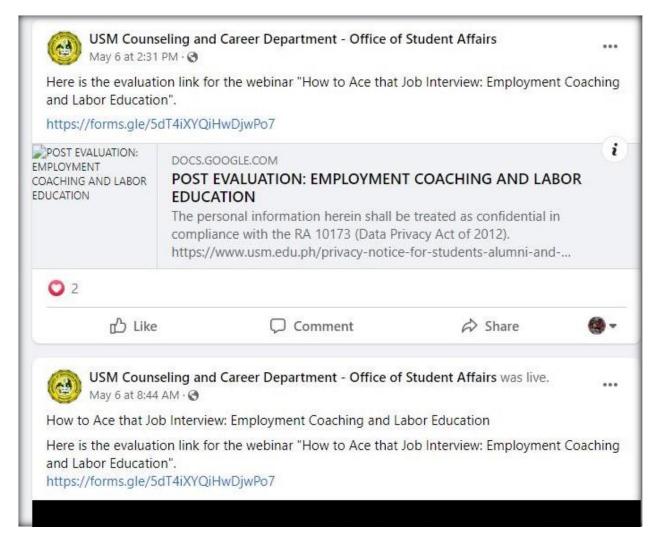


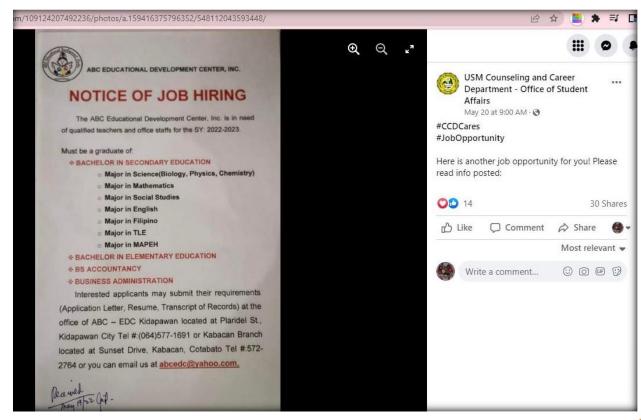
Guidance Office Forms





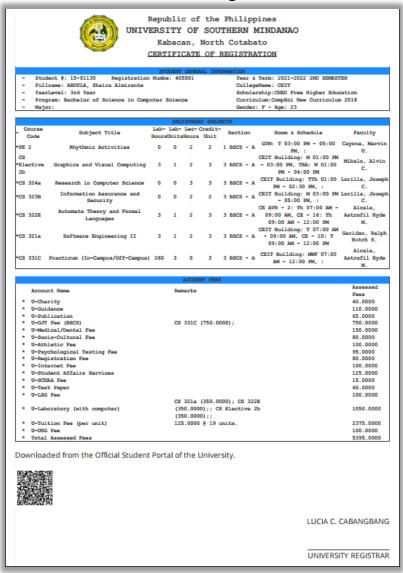
Online transfer of Student Services





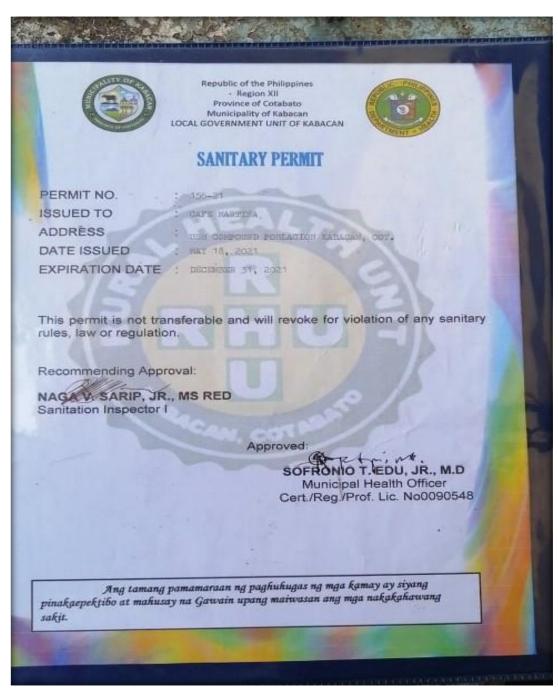
The University may consider posting the student fees through any available means of communication for transparency and information for all the stakeholders.

Certificate of Registration



The scheduled inspection of all foods outlets in the campus may be done regularly, considering proper documentation and presentation of corresponding reports.

Sanitary Permit





Food Outlet





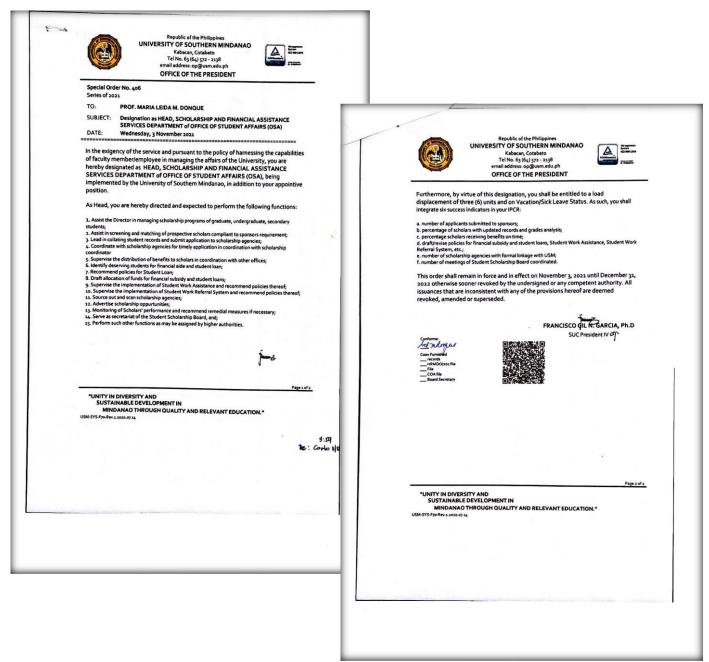




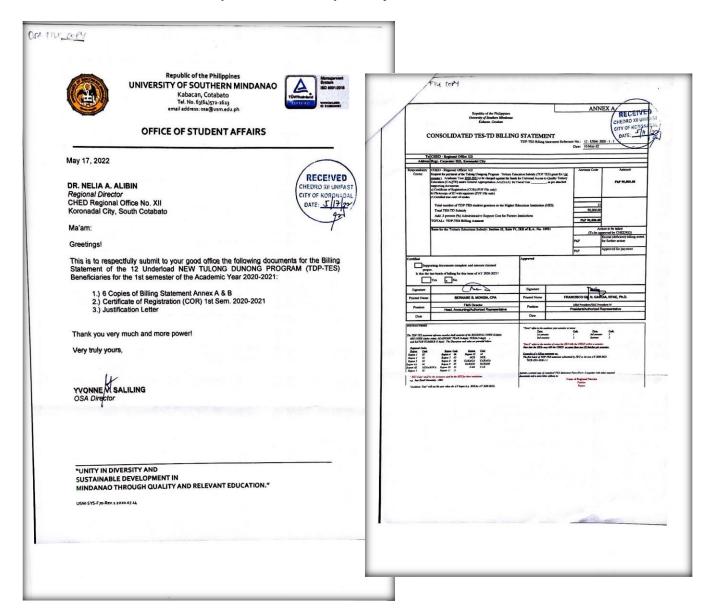


The person responsible for consider regularly updating all the required reports for submission to the CHEDRO.

Special Order



Sample Received Reports by CHEDRO XII



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		NEW T	ULONG	DUNONG F	ROG	RAM	Kaba	Southern Mindeans nr. Combins LRY EDUCATION SUBSIDY (TDP- TDP-TES	TES) PAYF	ence Number:	12 - USM- :	1820 - 1 - 1
				Student's Name	_	1		Scudens Profile			Date 1337-123 Grant	5/10/2022	
- 100	TOP-TES Award Number	Produce ID No.	L=N_	Gress Name	l-Galai- Justia	Per at Direct (MSP)	(man/4d/yyyy)	Degree Program	Year Lored	Anadops Units Caredori (credit and	14 September 1	Student Squaters	Date Received
1	TDP-01-12-12078-2021-03502	19-50751	ALMROL	JOWEN MARK	6		12/1/2001	Bechelor Of Science in Information System	2	17	7,500,00		
2	TDP-01-12-12078-2021-03385	15-01123	BAGO	JAMES PATRICK		м	11/11/1998	Bachelor Of Science in Computer Science	,	15	7,500,00		
3	TDP-02-12-12078-2021-01097	19-20993	BLAH	DATU	7.	м	4/19/1999	BACHELOR OF SCIENCE IN DEVELOPMENT COMMUNICATION MAJOR IN COMMUNITY BROADCASTING	2	17	7,500.00		
	TDP-01-12-12078-2021-03379	18-61090	BULMON	CHRISTIAN JAY	5.	м	08/14/1999	Bachelor Of Science in Ovil Engineering	3	19	7,500.00		
,	TDP-01-12-12078-2021-03580	19-30548	BULAYBULAY	JESSA	т.	,	12/25/2000	Bachelor Of Science in Agri-business	2	17	7,500.00		
6	TDP-01-12-12078-2021-03391	10-01044	CAGAMPANG	IAN KERK	N.	м	2/16/1994	Bechelor Of Science in Agriculture Major in Agronomy	4	16	7,500.00		
7	TDP-01-12-12078-2021-03449	15-20416	ENDOMA	FLORENCE GAY	a.		11/13/1999	Bachelor Of Science to Accountancy	2	12	7,500.00		
	TDP-02-12-12078-2021-01183	19-50964	ENOSLAY	JULIE ANN	a.		7/15/2001	BACHELOR OF SCIENCE IN COMPLITER ENGINEERING	2	17	7,500.00		
	TDP-02-12-12078-2021-01145	15-09788	GUMMAL.	ABOUL KAHAR		м	2/21/1995	BACHELOR OF SCIENCE IN INDUSTRIAL TECHNOLOGY MAJOR IN AUTOMOTIVE TECHNOLOGY		9	7,500.00		
10	TDP-05-12-12078-2021-01160	19-50535	MANTAWE	RASUL	0.	м	16/14/2000	Bachelor Of Science in Computer Engineering	2	17	7,500.00		
11	TDP-01-12-12078-2021-03644	-	SANTOS	FRANCEL KAYE	A	,	8/30/1399	Bachelor Of Science in Electronics Engineering	,	34	7,500.00		
12	TDP-01-12-12078-2021-03457	19-70012	SONGCOG	MYKAH ROSETTE FA	0.	,	2/27/2000	Bachelor Of Science in Tourism Management	2	12	7,500,00		
	L TES-TO SUBSIDY percent (%) Administrative Sup-	ours Cost for Pa	rtner lastituites								74,000.00		
TOTA	L TES-TO BILLING				=						90,800.00		
Prepare	d by:			As to correctness of a Verified by:	rolines	I data	Asto	correctness of Enercial data Certified true and correct by:	App	noved by:			
	MARIA LEIDA I	A PONOJE		LUCIA C. CABAN University Regist	GBANG			QUENTELYN DURENDES Chief Accountant	FR	NCIS CO Ó	ER GARCE		





EXTENT OF COMPLIANCE REPORT

EXTENT OF COMPLIANCE with the Team Recommendations for Area V- Research in the last Survey Visit.

☐ Present the status of Compliance Matrix of Area IX focusing on interventions done on the recommendations

1	AACUP	Re	commendations	Action Taken	Degree Of Compliance	Remarks
1.	Update	e the	e Institutional	The agenda was	80%	Complied
	Research Agenda to include			presented to the		
	recent	dev	elopment and	Administrative		
	related	ssi b	suance from	Council and was		
	conce	rn a	gencies at the	approved by the		
	region	al o	r national levels,	Board of Regents		
	with th	е ра	articipant of	(BOR) before its		
	variou	s sta	akeholders such	implementation in		
	as:			2022 until 2031.		
		a.	Faculty and Staff			
		b.	Administrators			
		C.	Students			
		d.	Alumni			
		e.	Parents			
		f.	Representative			
			from various			
			industry sectors			
		g.	Representative			
			from the			
			Government			
			Agencies			

	C*o#		Drangage	900/	Compiliant
2.		search agenda	Proposed	80%	Complied
	•	the college/	Department		
		out which is aligned	research agenda		
		stitutional research	in consonance		
	•	help the faculty	with the college		
	members	in conducting	and institution		
	research ι	under the subset of	research agenda		
	their field	of specialization.			
3.	Increase t	he involvement of	a. Research	90%	Complied
	faculty in r	research	conducted with		
	considerin	g the following	collaboration with		
	undertakir	ngs:	senior and junior		
	a.	Research	researchers		
		collaboration	b. Research were		
		between senior	conduct in their		
		researcher and	respective fields		
		junior researchers	c. Research		
	b.	Conduct of	outputs were		
		research in their	presented		
		respective fields	internationally		
		for institutional or	d. Research		
		external funding	output was		
	C.	Research	published		
		presentation in	international		
		the local and	e. Research		
		international	outputs were		
	d.	Research	copyrighted		
		publication in	f. Research		
		reputable	outputs were		
		international	utilized		
		referred journals			
			l		

	e.	Copyrighting or	g. Research		
		patenting of	outputs were used		
		research outputs	by the community		
	f.	Utilization and/or			
		commercialization			
		of research			
		outputs			
	g.	Transfer of			
		technology			
		generated from			
		research to the			
		community			
4.	Encourage	e faculty members	Memo was given	100%	Complied
	to seek ex	ternal funding and	to every colleges		
	assistance	e from local/	to encourage		
	national/ ir	nternational	faculty members		
	funding ag	gencies for the	to conduct		
	conduct of	f their research	research and seek		
			funding assistance		
			locally.		
5.	Consider	conducting faculty-	Conducted faculty-	100%	Complied
	student re	search	student research		
	collaborati	ion to help	collaboration to		
	contribute	to fully	accomplished the		
	accomplis	hing the research	research agenda		
	agenda of	the	of the		
	program/c	college	program/college		
6.	Consider	adopting the	a. Conducted	100%	Complied
	following s	suggested	Midyear and Year		
	measures	to enhance the	End In House		
	monitoring	g and evaluation of	Review		
_					

institutiona	ally funded	b. Developed	
research.		Uniform templates	
a.	Conduct of	for progress	
	agency in-house	reports	
	review twice a		
	year		
b.	Crafting of		
	uniform templates		
	for progress		
	report,		
	accomplishment		
	report, and		
	terminal report		
	across all		
	programs		



Documents supporting compliance with AACUP recommendations:

AACUP	Action Taken
Recommendations	
Update the Institutional	The University through the Research and Development Office
Research Agenda to	(RDO) reviewed and revised the research agenda anchored to
include recent	the national thrusts and the sustainable development goal
development and related	(SDG) to respond the needs of the time. The University
issuance from concern	ensures that its graduates are productive and responsive
agencies at the regional or	human resources to help build the nation and to attain the
national levels, with the	national goals. The agenda was presented to the
participant of various	Administrative Council and was approved by the Board of
stakeholders	Regents (BOR) before its implementation in 2022 until 2031.





	RDE Themes	RDE Priority Areas
1	Quality Learning, Skills Development, and Literacy	Innovative teaching strategies; development and evaluation of functional education materials and modality; development of strategies/approaches for increased learning interest, motivation and engagement; school management; knowledge management; special education; remedial education; alternative learning system; assessment; soft skills; practical skills; adult education; language literacy; numerical literacy; data literacy; computer literacy; international studies; tracer studies
2	Social Development and Strong Institutions	Gender and development (GAD); peace initiatives; community development; human security; justice; public policy and legislations; social rehabilitation; governance; organizational studies; behavioral studies; social institutions; ethics and public accountability; programs/project assessment; community needs assessment and interventions; partnerships and linkages
3	Preservation of Culture	Multicultural studies; educational materials for IPs; indigenous knowledge systems and practices; development of materials for cultural knowledge and promotion; arts; language and literature studies
4	Environmental Protection, Conservation, and Risk Reduction	Environment rehabilitation studies; biodiversity; climate change adaptation; risk, hazard and mitigation; biosafety; natural resources conservation and management; bioremediation; flood control; waste management; ecological preservation and care; environmental imparassessment
5	Food Security and Poverty Reduction	Agricultural and fisheries research; biotechnology; innovations; quali food product development; technology development; halal food production; sustainable production; responsible consumption; organ agriculture; food testing; smart agriculture; precision farming; livelihood programs; subsidy impact assessment; capacity building; capability building; farm machineries; post-harvest facilities; vertical farming; indigenous food
6	Good Health and Wellbeing	Nutrition; sports; physical education; resilience; psycho-social health medical and medicinal studies; sanitation; functional foods; food and water quality and safety; mental and emotional health; therapy; coping mechanism; preventive measures; emerging diseases; health management; alternative medicine
7	Innovations in Science, Engineering, and Technology	Innovations; product and technology development; energy; material science; nanotechnologies; robotics; artificial intelligence; internet or things; Science, Engineering, Communication, and Technologies (SECT) 4.0; biotechnology and OMIC technologies; inventions and discoveries; basic research; information technologies; electronics; drug discovery; mathematics; emerging technologies; fabrication; transport system; waste management; infrastructure; water systems simulation studies; industrial and allied technology
8	Sustainable Entrepreneurship and Management	Entrepreneurship; economics; micro and macro scale business; product development; marketing; commercialization; networking; franchising; financial management; business feasibility studies; risk and opportunities; value adding; value chain analysis; organizational management; quality service assessment; human resource management; production management

AACUP	Action Taken
Recommendations	
Craft a research agenda	Proposed Department research agenda in consonance with the
specific to the college/	college and institution research agenda
program but which is aligned	
with the institutional research	
agenda to help the faculty	
members in conducting	
research under the subset of	
their field of specialization.	

Proposed Department Research Agenda

The Department of Computing and Library Information Science develops agendas based on the College of Engineering's agenda for research and extension activities, which is linked to the university agenda. Alignment with the nation's sustainable development goals (SDG), the Department of Science and Technology, the Commission on Higher Education Research Agenda, and the National Economic Development Authority Plan were all considered when developing the department's Research and Extension agenda. The department's faculty and student research are also linked to and relevant to the institution's "INNOVATIONS in Science, Engineering, and Technology" agenda. The research proposals of the faculty are evaluated based on their congruence and relevance to the permitted agenda. The research agenda for the department is detailed below.

Smart Engineering, ICT, and Industrial Competitiveness'

The term "smart engineering" refers to a set of methodologies, processes, systems, and tools used to develop new, interconnected products, services, and infrastructures through a system-oriented, multidisciplinary approach. These ICT and smart engineering technologies form the bedrock of industrial competitiveness.

System Innovations

When current technology is combined with innovative organizational strategies and the necessary tools, it is possible to generate an almost infinite number of new ideas. Innovation includes the development of new ideas and approaches to problem solving, as well as the creation of new products and systems.

Quality education and Skills development

AACUP	Action Taken		
Recommendations			
Increase the involvement	Researches conducted with collaboration with senior and junior		
of faculty in research	researchers		
	Researches were conductive in their respective fields		
	Research outputs were presented internationally		
	Research outputs were copyrighted		

Research outputs were utilized
Research outputs were used by the community

a. Researches conducted with collaboration with senior and junior researchers

Research Title	Authors	Department/College	Designation/Rank
Development and	Arjay S.	DCLIS/CEIT	Asst. Prof. 1
Implementation	Agbunag	DECE/CEIT	Assoc. Prof. 3
of an E-Exam of	Maricel G.		
USMCEE	Dayaday		
Development of	Arjay S. Agbunag	DCLIS/CEIT	Asst. Prof. 1
Electronic Data	Ryan z. Gonzaga	DCLIS/CEIT	Instructor 3
Filing and	Edward Barlaan	CA	Prof. 6
Retrieval			
System			
Digitalization of	Arjay S. Agbunag	DCLIS/CEIT	Asst. Prof.1
USM Faculty	Ryan Z.	DCLIS/CEIT	Instructor 3
Workload	Gonzaga	CED	Prof. 2
	Hazel P. Soriano		



b. Researches were conductive in their respective fields



UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato Philippines

LIST OF COMPLETED FACULTY RESEARCHES



UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato Philippines

LIST OF ON-GOING FACULTY RESEARCHES

Research Title	Time Frame	Date of Completion	Thematic Area/Specilization	Funding Source	Researcher/s
Outcomes - Based Quality Assurance Program Instrument for BLIS Program	July 2015- February 2016	February 2016	Engineering and Technology	AACCUP	Anita Sornito
Tracer Study of USM BLIS Graduates 2012- 2015; Tracer Study of USM BLIS Graduates 2016-2019	January – August 2016	August 2016	Engineering and Technology	University Research Fund	Anita Sornito
Development of Electronic Data Filing and Retrieval System For University of Southern Mindanao Faculty and Staff	February 2018- December 2018	December 2018	Engineering and Technology	Fund 101	Arjay S. Agbunag, Ryan Z. Gonzaga, Edward A. Barlaan
Fund Monitoring System: A Knowledge Management System Software of USM Research and Extension Office	February 2018- December 2018	December 2018	Engineering and Technology	Fund 101	Arjay S. Agbunag
Development and Implementation of an E-Exam of USMCEE	February 2019- December 2019	December 2019	Engineering and Technology	Fund 101	Maricel G. Dayaday, Arjay S Agbunag
Development and Evaluation of Automated System for Organizational Election	January 1, 2019 - December 31, 2019	December 2019	Engineering and Technology	Fund 101	Ryan Z. Gonzaga, Paul John B. Ongcoy
ICT: Tool For Precision Agriculture	May 2017- September 2018	September 2018	Engineering and Technology	Department of Agriculture	Francisco Gil N. Garcia, Alberto C Arellano, Melecio A. Cordero Jr.,

Research Title	Time Frame	Research Cost	Funding Source	Researcher/s
Digitalization of USM Faculty Workload	January 1, 2021 - December 31, 2021	100,000.00	Fund 101	Ryan Z. Gonzaga, Arjay S. Agbunag and Hazel Ann S. Soriano
Enhancing RD & E Indexing System (RDEIS) of USM: Design, Development and Evaluation	January 1, 2021 - December 31, 2021	100,000.00	Fund 101	Melecio A. Cordero, Jr., Eugene G. Ranjo and Ryan Z. Gonzaga
Design and Development of USMCEE Online Registration	January 2021- December 2021	100,000.00	Fund 101	Arjay S. Agbunag, Clarence Dave C. Galas, Alvin C. Mibalo
Development of Feasible Solution Towards Online Learning in Rural Communities	January 2021- December 2021	50, 000.00	Fund 101	Astrofil Hyde M. Alcala, MIS Faculty
Sustainable Greeen Library Project	January 2021 - 2023	300,000.00	Fund 164	Sornito, Anito
Transforming University Museum as a Site for Culotural Education and Creativity	January 2021 – 2023	150,000.00	Museum Management Training for HEIs of CHED Fund	Sornito, Anito
Development and Evaluation of Automated System for Profiling of Student Organization in the University of Southern Mindanao	January 2021 - December 2021	100,000.00	Fund 101	Gonzaga, Ryan

Prepared by: ARJAY S. AGBUNAG Faculty-CEIT

1	of southers
1	(***
1	

UNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato Philippines

LIST OF COMPLETED FACULTY RESEARCHES

					Eugene G. Ranjo, Willie Jones B. Saliling, Jeannalen P. Lunod, Renel M. Alucilja, Kathleen B. Alucilja, Virgilio P. Oliva Jr., Arjay S, Agbunag, Danilyn A. FLores, Sharon Joy B. Gamido, Elizabeth R. Genotiva
Registry and Monitoring System of Non- Communicable Disease for RHU	January 2017- April 2018	April 2018	Engineering and Technology	Personal	Catherine C Daffon, MIS

Prepared by: ARJAY S. AGBUNAG Faculty-CEIT



c. Research outputs were presented internationally

Presenter	Conference	Date and Venue
Arjay S. Agbunag	Online Multidisciplinary	Ajeenkya D Y Patil University,
	International Conference	India
	on "Breakthrough to	October 6-8, 2021
	Excellence"	
Arjay S. Agbunag	International Conference on	University of Science and
	Research, Innovation and	Technology of Southern
	Investment	Philippines
		Cagayan De Oro, Philippines
		May 17-20, 2021





d. Research publication in reputable international referred journals

The College of Engineering and Information Technology's faculty has published works in the fields of engineering and information technology. The table displays the published works of the faculty between 2021 and 2022.

Title	Proponent	Journal (volume)	Nature of Publication	
International Journal of Innovative Research in Computer and Communication Engineering	Eugene G. Ranjo, Ariel M. Sison	Vol. 8, Issue 2, February 2020	Peer Reviewed Journal	
Community's Involvement and Support for Tourism Development: The Case of Asik-Asik Waterfalls in North Cotabato, Philippines	Fredelino A. Galleto	Vol 27 (2022), ARTICLES Published March 31, 2022	Local Journal – CHED accredited	
Factors Affecting the Performance in the Board Examination of Electronics Engineering – University of Southern Mindanao Graduates	Maricel G. Dayaday	Vol. 10, Issue 09	Peer Reviewed Open Access Journal	
Sound to Electric Energy Generating Device	Maricel G. Dayaday	Vol 22, No 3	Scopus	
An Innovative Real-time Water Quality Monitoring System for Aquaculture Application	Maricel G. Dayaday	Vol. 16, No. 24, December 2021	ARPN Journal	



ISSN(Online): 2320-9801 ISSN (Print): 2320-9798

International Journal of Innovative Research in Computer and Communication Engineering

(A High Impact Factor, Honthly, Peer Reviewed Journal)

Website: www.ijircce.com

Vol. 8, Issue 2, February 2020

Determining Top Users of Google Application Using K-means Clustering

Eugene G. Ranjo 1, Ariel M. Sison 2

College of Engineering and Information Technology, University of Southern Mindanao, Kahacan, Cotabato,

Philippines¹

School of Computer Studies, Emilio Aguinaldo College, Manila, Philippines²

ABSTRACT: Monitoring of user's activity is a very significant factor to manage its online services effectively and efficiently. Every access to the server has its own logs that can be transformed into useful data. This research paper will use a clustering algorithm to analyze the data which generated using Google Server logs. K-means algorithm is by far the most popular clustering tool used in web log analysis. Logs can be analyzed to determine the user's usage in particular applications and other online services. The two main purpose of this paper is to determine the top users, and determine the applications which has the highest usage. In general, the outcome of this study can make the management aware of and carefully plan in allocating its resources effectively such as Internet bandwidth.

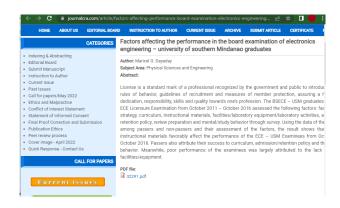
KEYWORDS: Data mining, k-means Clustering, Google Application, Top Users, User Access, Access Logs

I. INTRODUCTION

The rapid increase of digital sechnologies such as the use of email, virtual learning environment, the internet, and multimedia for instructional programs was the reason behind the growing number of academic institutions [1]. Therefore, communication between faculty, stift, sudaries, and their alarma is increasing too, and its considerab any role in achieving the obscation objectives. Mode of technology such as emails presents new ways in communication. The influence of new technologies on education is increasing proportionally on the development of technologies that offer new alternatives for communication [2].

Since, most State Universities and Colleges in the Philippines experience budget constraints, they started to find new ways to obtain and control computing resources with low expenses [3]. Cloud computing or software-as-aservice (StacS) is a web technology. It is a computing model that IT applications are supplied as a service to reach applications from the cloud internet [4]. By using cloud computing, clients do not have to buy and own cuts to reach applications from the cloud internet [4]. By using cloud computing, clients do not have to buy and own cuts hardware, extends equipment as well as concern about maintenance costs [5]. Academic institution are purple grown attention and priority to acquire specific hardware, software, and advanced network rather than developing their information systems and academic staff skills to utilize the available technologies.

Google Apps as one of cloud computing applications has become popular and it is our belief that it can be effectively used in educational institutions for communication between academic staff and their students. Google Apps, as an online services, is easy to use, dependable, useful and productive to enhance communication in academic institution [4]. In addition, Google Apps services are cloud computing technology where users can reach Google Apps services anywhere and at any time via the cyberspace. Google Apps for Education (GAPE) is a core suite productivity applications that Google offers to schools and educational institutions for free. These communication and cellaboration applications include Grazil, Calendar, Drive, Docs and Sines, and a GAPE account utlock access to dozens of other cellaborative tools supported by Google [6].





e. Research outputs were copyrighted

Certificate #	Title	Authors	Creation Date
N-2021-01834	Online USMCEE	Arjay S. Agbunag	October 1, 2019
	Registration	Eugene G. Ranjo	
		Melecio A. Cordero Jr.	
N-2021-01835	University Supply	Francisco Gil N. Garcia	September 1, 2020
	Inventory and	Melecio A. Cordero Jr.	
	Recording System	Arjay S. Agbunag	
N-2021-01836	Document Management	Ryan Z. Gonzaga	March 1, 2020
	System For BOR	Eugene G. Ranjo	
	Meeting		
N-2021-01829	University of Southern	Melecio A. Corder Jr.	June 1, 2019
	Mindanao Student	Eugene G. Ranjo	
	Portal	Jeofranie G. Ocampo	











f. Research outputs were utilized

Research	Authors	Status
Enhancing RD & E Indexing	Melecio A. Cordero Jr.	Completed
System (RDEIS) of USM:	Eugene G. Ranjo	
Design, Development and	Ryan Z. Gonzaga	
Evaluation		
Design and Development of	Arjay S. Agbunag	Completed
USMCEE Online	Clarence Dave C. Galas	
Registration System	Alvin C. Mibalo	







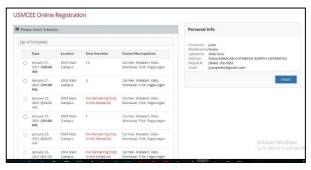
g. Research outputs were used by the community

Research	Authors	Status
Enhancing RD & E Indexing System (RDEIS) of USM: Design, Development and Evaluation	Fugene G. Ranio	Completed
Design and Development of USMCEE Online Registration System		Completed

Design and Development Of Online USMCEE Registration

This research/system allows applicants to register at the most convenient time and most importantly it helps applicants comply with physical distancing and limiting exposure to them and other staff. This online registration includes the selecting of preferred schedules of applicants who will take the USMCEE. Upon completing the personal info from a registration page, applicants may select their preferred schedule. Each schedule has a limit to maintain the congestion of the number of applicants taking the electronic examination.





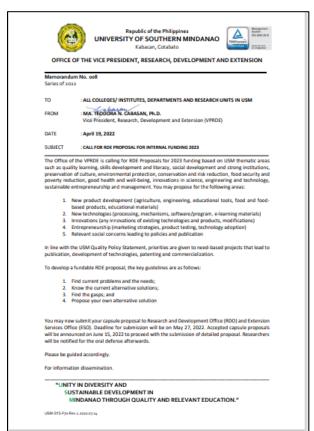


AACUP	Action Taken
Recommendations	
Encourage faculty	Memo was given to every colleges to encourage faculty
members to seek external	members to conduct research and seek funding assistance locally.
funding and assistance	,
from local/ national/	Faculty members were able to proposed a project research to seek funding from national like CHED
international funding	funding from national like ChED
agencies for the conduct of	
their research	





Campus Informa	ition	
No. of Current Semester's Enrollment	15,597	
No. of Current Semester's Faculty	512	
No of buildings	29 Academic Building	
	Please attach current and target i	network location diagram (if available).
	Existing	Proposed
Network Security Features (Network security???— Firewall— physical/cloud, Networking monitoring solutions??	None	Firewall based on the design USM FTTX-01-Concept
Cabling	Cabling in the comlab only	Additional cabling based on the design presented
Area of academic core		



AACUP	Action Taken
Recommendations	
Consider conducting	Conducted faculty-student research collaboration to
faculty-student research	accomplished the research agenda
collaboration to help	
contribute to fully	
accomplishing the research	
agenda of the	
program/college	

UNIVERSITY OF SOUTHERN MINDANAO







COLLEGE OF ENGINEERING AND COMPUTING
Department of Computing and Library Information Science
Bachelor of Science in Computer Science(BSCS)

List of Undergraduate Thesis – ON-GOING / SY 2021-2022				2022
Research Title	Time Frame	Date of Completion	Researcher/s	Faculty Adviser
USM Online Document Request System Using Content Based Method Recommender System	2021-2022	On-going	Fernan Jules Parac	Alvin C. Mibalo
Uniform checking module using image recognition	2021-2022	On-going	Abdulyahya, Andatuan	Janice Palmaera
USM Vehicle Scheduling System	2021-2022	On-going	Moharif Solaiman	Ryan Z. Gonzaga
The Development of a Smart Academic Advising System with C4.5 algorithm basis for modeling decision tree	2021-2022	On-going	Jhonass Visitacion	Danilyn A. Flores
The Development of Javatar Using Naive Bayes Algorithm	2021-2022	On-going	Joven Campollo	Danilyn A. Flores
E-Guide Mo Ako - USM Vicinity Locator	2021-2022	On-going	Arshie Porras	Elizabeth R. Genotiva
USM Mobile-Based Student Electronic Handbook for Android	2021-2022	On-going	Fatima Galoy	Elizabeth R. Genotiva
SMS Spam Detection For Filipino Message Using	2021-2022	Completed	Cherry Mae Dureza	Nor-aine M. Corpuz

	1			
Naive Bayes				
Machine Learning				
A Mobile Learning	2021-2022	On-going	Suzane Aguirre	Nor-aine M.
Exercise for				Corpuz
Preschoolers to				•
Enhance Memory				
Skills Using Naive				
String Matching				
Algorithm				
Students' Learning	2021-2022	Completed	Joseph May	Nor-aine M.
O O	2021-2022	Completed	Jessiel May	
			Layaguin	Corpuz
Synchronous				
Online Class Using				
Sentiment				
Analysis				
Classification of	2021-2022	Completed	Neressa Silvano	Atrofil Hyde M.
Aphids using				Alcala
Image Processing				
and Support				
Vector Machine				
Algorithm				
Identification of	2021-2022	On-going	Christian Palma	Elizabeth R.
Monstera Oliqua	2021 2022	On going	Cilistiani anna	Genotiva
Using				Genotiva
Convolutional				
Neural Network				
	oraroduoto Ti	hasis COMPL	ETED / SV 2020	2024
			ETED / SY 2020-	
Research Title	Time Frame	Date of Completion	Researcher/s	Faculty Adviser
Student Grade Portal for	SY 2020-2021	July 2021	CALILAN, Joan J.	Alberto C.
Bannawag High School	01 2020 2021	001y 2021	O'\LIL'\\\ OOdi'\\\.	Arellano
	ergraduate Ti	hesis - COMPL	ETED / SY 2019-	-2020
Research Title	Time Frame	Date of	Researcher/s	Faculty Adviser
		Completion		·
ULRC Mobile Book Finder	SY 2019-2020	May 2020	ALON Junaiden P.	Alvin C. Mibalo
Application			ALON Julialdell 1.	Alvill C. Ivilbalo
Development and	SY 2019-2020	May 2020	OARTAO OI- II	Janice T.
Evaluation of Calamity Awareness Application			CARTAS Carlo Jr.	Palmaera
- · · · · · · · · · · · · · · · · · · ·	⊥ ergraduate Ti	hesis – COMPL	ETED / SY 2018-	-2019
Research Title	Time Frame	Date of	Researcher/s	FacultyAdviser
Research Thie	Time Traine	Completion	rescaroner/s	1 addity Advisor
Trees Species Recognition	SY 2018-2019	May 2019	AGMATA Renz	Janice T.
Application			Jaskin P.	Palmaera
Math for Kids: Learning	SY 2018-2019	May 2019	AKIL Janelle B.	Elizabeth R.
Early Mathematics			, ii ii E dariollo B.	Genotiva

Match Me: Scientific Name	SY 2018-2019	May 2019	ANDEA Jenny Ann	Janice T.
Identifier Mobile Application	0. 2010 2010	may 2010	C.	Palmaera
Cow Bone Identification Mobile Application	SY 2018-2019	May 2019	CABARLES Victor Jr. P.	Arjay S. Agbunag
Skin Disease Detector App	SY 2018-2019	May 2019	CALANAO Jerald Z.	Janice T. Palmaera
MathTulong: An Educational Mathematics Learning App	SY 2018-2019	May 2019	CALIJA Brian S.	Arjay S. Agbunag
Corn Variety Recognition and Disease Detection using Smartphone	SY 2018-2019	May 2019	CAÑO Gina G.	Danilyn A. Flores
Cat Common Disease Identifier	SY 2018-2019	May 2019	CARBAQUEL Christian Dave P.	Danilyn A. Flores
Purok Residents Information System	SY 2018-2019	May 2019	CASTILLO Irene Hope S.	Alberto C. Arellano
Attendance Monitoring Mobile Application with SMS Notification	SY 2018-2019	May 2019	CASTILLO Niña Joy S.	Alberto C. Arellano
Faculty Evaluation System	SY 2018-2019	May 2019	CERALBO Chery Mae P.	Alberto C. Arellano
Motorcycle Tracker App using GPS with SMS Notification	SY 2018-2019	May 2019	DELA CRUZ Christian James Q.	Janice T. Palmaera
Website Access Passwords using Text-Embedded Image Steganography	SY 2018-2019	May 2019	DISCAYA John Carl M.	Nor-aine M. Corpuz
Money Reading App for Blind and Visually Impaired Individuals	SY 2018-2019	May 2019	DUGHO Jennyfer E.	Danilyn A. Flores
Early Depression Detection using Voice Speech Shifting and Pupil Dilation	SY 2018-2019	May 2019	HADJINOR Norjahna M.	Nor-aine M. Corpuz
Mobile Learning Application for Preschoolers	SY 2018-2019	May 2019	JAMASALI Sarah Lene G.	Elizabeth R. Genotiva
Play Time Review: An Educational Mobile Game for Civil Service Reviewers	SY 2018-2019	May 2019	KALAMAG Amina S.	Elizabeth R. Genotiva
Academic Advisement System	SY 2018-2019	May 2019	MENDOZA Carenh Mae M.	Alberto C. Arellano
Remote Sprinkler Mobile Application	SY 2018-2019	May 2019	NERPIOL Lorine Joy S.	Danilyn A. Flores
Online Automated Grading System	SY 2018-2019	May 2019	NUÑEZ Richard S.	Janice T. Palmaera
Wound Care Management Mobile Application	SY 2018-2019	May 2019	PERALTA Harp Ryan D.	Janice T. Palmaera
CRUOR APP: A Noninvasive Technique for Sensing Hemoglobin Level	SY 2018-2019	May 2019	PEROTE Jezeil Ann L.	Elizabeth R. Genotiva
Signature Verification and Forgery Detection App with SMS Notification	SY 2018-2019	May 2019	ROILES Gerlie C.	Janice T. Palmaera
Oil Palm Pests and Diseases Identifier Mobile Application	SY 2018-2019	May 2019	SALAZAR Muchi Jiane S.	Janice T. Palmaera

Mobile Voting System with Face Recognition	SY 2018-2019	May 2019	SALIK Hasna M.	Elizabeth R. Genotiva
Mobile App for Arabic Character Reading	SY 2018-2019	May 2019	SARANGANI Asriya L.	Elizabeth R. Genotiva
Information Retrieval on Pests and Disease in Crop Mobile Application	SY 2018-2019	May 2019	SARCO Ryan R.	Arjay S. Agbunag
Educational Mobile Quiz Game for Students	SY 2018-2019	May 2019	ULAMA Rahima	Danilyn A. Flores
List of Und	ergraduate T	hesis - COMPL	ETED / SY 2017	-2018
Research Title	Time Frame	Date of Completion	Researcher/s	Faculty Adviser
USMARC Compiled Research Web-Based Application	SY 2017-2018	May 2018	AMOR Anabelle L.	Catherine C. Daffon
USG Finance Manager App	SY 2017-2018	May 2018	CARDONA Jaypee F.	Alvin C. Mibalo
Nova Wallet Manager	SY 2017-2018	May 2018	CASANOVA Darel R.	Alvin C. Mibalo
Kinder Zone: A Multiplayer Mobile Game for Kids	SY 2017-2018	May 2018	CATEQUISTA EI Jay D.	Janice T. Palmaera
IsolveMo: A Game-Based Algebra Learning App	SY 2017-2018	May 2018	CONCON Lorecel A.	Catherine C. Daffon
Design and Evaluation of PCIC Crop Monitoring System	SY 2017-2018	May 2018	DAMBA Jobai M.	Astrofil Hyde M. Alcala
Development and Evaluation of an Automated Government Document Storage System	SY 2017-2018	May 2018	ECO Johnny Franco L.	Janice T. Palmaera
Efficiency of Certificate Issuance and Record Management System in Pandan, South Upi, Maguindanao	SY 2017-2018	May 2018	ESTORNINOS Jeriel E.	Janice T. Palmaera
SHS Guide: A Mobile Evaluation App	SY 2017-2018	May 2018	GENSO Muslima T.	Danilyn A. Flores
Ahente: An Online Real Estate Application Website	SY 2017-2018	May 2018	HASIGAN Jao S.	Janice T. Palmaera
SOCCSKSARGEN E-Agri Shop	SY 2017-2018	May 2018	HERMO Renante C.	Alberto C. Arellano
Trayk Mo: A Tricycle Monitoring Application	SY 2017-2018	May 2018	MALACAPAY Honey Jane M.	Catherine C. Daffon
Alerto: A Web Application on the Information Dissemination of Incidents and Disasters	SY 2017-2018	May 2018	MANUEL John Carl L.	Janice T. Palmaera
Sambayang: Islamic Guide and Practices for the Beginners Mobile Application	SY 2017-2018	May 2018	MASTURA Jordache V.	Janice T. Palmaera
Development and Evaluation of Medic: A First Aid Mobile App	SY 2017-2018	May 2018	MURRAY Sittie Jairiel Jean A.	Danilyn A. Flores

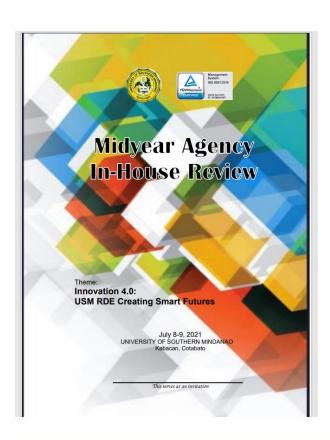
	T 0) / 00 / = 00 / 0	1		
Computer Simulation on	SY 2017-2018	May 2018	NOD !!	
the Effect of Sea Crop			NOR Jhoana Karla	Astrofil Hyde M.
Organic Fertilizer on the			C.	Alcala
Growth of Peanut				
Computer Simulation on	SY 2017-2018	May 2018		
the Effect of Sea Crop			ORMA Florence	Astrofil Hyde M.
Organic Fertilizer on the			Ann P.	Alcala
Growth of Radish				
Design and Evaluation of	SY 2017-2018	May 2018		
NCIP Baseline Survey	01 2011 2010	may 2010	PASCUAL Karl	Astrofil Hyde M.
Computerized System			Gilbert C.	Alcala
	0)/ 0047 0040	M0040	001.00.104	
RESTOFINDER: A Mobile	SY 2017-2018	May 2018	SALAS Jessa Mae	Danilyn A. Flores
Restaurant Application			Α.	,
InsektoApp: A Mobile	SY 2017-2018	May 2018	SARILLANA	Alvin C. Mibalo
Insect Identifier			Christian C.	7 (IVIII O. IVIIDAIO
Development and	SY 2017-2018	May 2018		
Evaluation of Plant-It: A			SEGUNDERA	D 11 A E1
Mobile Herbal Plants			Mariz A.	Danilyn A. Flores
Information System				
The material Cyclem	SY 2017-2018	May 2018		Alberto C.
USM Campus Locator App	31 2017-2010	Iviay 2010	SILAPAN Joniel G.	Arellano
A	0)/ 0047 0040	M0040	TODEMA Obvieties	
Automated Teachers Class	SY 2017-2018	May 2018	TOREMA Christian	Alberto C.
Record			Jovel C.	Arellano
COLISAPP: Coconut Pests	SY 2016-2017	May 2017	AMPALID John	Janice T.
and Diseases Identifier			Kirby D.	Palmaera
Mobile Application			Kilby D.	Faiillaela
Web Based Flood	SY 2016-2017	May 2017		
Monitoring and Warning			11/001/0	
System among Flood			AYSON Gerald	Alvin C. Mibalo
Prone Areas in North			Eirderf N.	7 01
Cotabato				
DOST Scholars Notification	SY 2016-2017	May 2017	BASILAN Irish	Janice T.
	31 2016-2017	May 2017		
Manager via SMS	0)/ 00/ 00/ 00/		Brieza G	Palmaera
Camera-Based Chicken	SY 2016-2017	May 2017	DAZO Melina Jane	Janice T.
Skin Disease Detector			L.	Palmaera
Evaluation of Cross-Site	SY 2016-2017	May 2017	LACSON Maria	
Scripting (XSS) Attacks on				Arjay S. Agbunag
Website			Lornie Lyn L.	
	SY 2016-2017	May 2017	OBENZA Jarlaine	
TRANSACC	01 2010 2011	may 2011	Joie A	Danilyn A. Flores
Queuing System Via	SY 2016-2017	May 2017	001071	
	31 2010-2017	Iviay 2017	PADASAY Rhea	Danilus A Flares
Barcode Reader with SMS			Mae E.	Danilyn A. Flores
Notification				
DOLHOA Lodgers	SY 2016-2017	May 2017	PERLAS Royette	Eugene G. Ranjo
Monitoring with SMS			M.	Lagono O. Manjo
Data Receiving and	SY 2016-2017	May 2017	RACINES Karl	
Storage of Flood Monitoring				Alvin C. Mibalo
and Warning System			Hendrix E.	
Online Entrance	SY 2016-2017	May 2017		
Examination for University	3. 20.0 20.7	, 2017		
of Southern Mindanao,			RODA Jeffrey Z.	Arjay S. Agbunag
Kabacan, Cotabato	01/ 00/10 00/17	M 0047		
COCONAPP: Coconut	SY 2016-2017	May 2017	SANTE Christopher	Janice T.
Production Mobile			G.	Palmaera
Application			J .	i dillidold



University of Southern Mindanao Student Grade Management	SY 2016-2017	May 2017	SINGCO Rhys Francis R.	Arjay S. Agbunag
Assessment of USM OSA Online Help Desk	SY 2016-2017	May 2017	TAYONGTONG Claresse J.	Danilyn A. Flores

AACUP	Action Taken
Recommendations	
Consider adopting the	 Conducted Midyear and Year End In House Review
following suggested	b. Developed Uniform templates for progress reports
measures to enhance the	
monitoring and evaluation	
of institutionally funded	
research.	
a. Conduct of agency in-	
house review twice a year	
b. Crafting of uniform	
templates for progress	
report, accomplishment	
report, and terminal report	
across all programs	

For professors, the university performs a mid-year and year-end examination of R&D. The institutional in-house review is intended for all of the institution's academic members to promote their research and projects while also encouraging knowledge transfer through relevant research as part of the institution's research strategy.



GENERAL SCHEDULE OF ACTIVITIES

DAY 1: July 8, 2021 (Thursday)

TIME	ACTIVITY
8:30 AM - 9:00 AM	Registration and Entering Zoom
9:00 AM - 10:00 AM	Opening Program
10:00 AM - 12:00 NN	Presentations
12:00 NN - 1:00 PM	Break
1:00 PM - 4:00 PM	Presentations

DAY 2: July 9, 2021 (Friday)

TIME	ACTIVITY
9:00 AM – 12:00 AM	Presentations
12:00 PM- 1:00 PM	Break
1:00 PM - 3:00 PM	Presentations
3:30 PM - 4:00 PM	Closing Program



GENERAL SCHEDULE OF ACTIVITIES

DAY 1: November 4, 2021 (Thursday)

TI ME	ACTIVITY
8:30 AM - 9:00 AM	Registration and Entering Zoom
9:00 AM - 9:45 AM	Opening Program
9:45 AM - 10:00 AM	Going into Breakout Rooms
10:00 AM - 11:20 AM	Presentations
11:20 AM - 12:00 NN	Poster Viewing
12:00 NN - 1:00 PM	Break
1:00 PM - 4:00 PM	Presentations

DAY 2: November 5, 2021 (Friday)

TIME	ACTIVITY
8:20 AM - 12:00 AM	Presentations
12:00 PM- 1:00 PM	Break
1:00 PM - 2:40 PM	Presentations
2:40 PM - 3:00 PM	Break
3:00 PM - 3:30 PM	Tabulation of Scores
3:30 PM - 5:00 PM	Awarding and Closing Program

LEVEL III, PHASE 2 Area V - Research

EXTENSION & COMMUNITY INVOLVEMENT



AREA VI – LEVEL III – PHASE 1 RECOMMENDATIONS

RECOMMENDATION	ACTION TAKEN	PERCENT (%) OF	REMARKS
		COMPLIANCE	
The program under survey may consider establishing more linkages that can help in the funding and full implementation of its extension projects/activities.	The college through the University Extension Office (ESO) is initiating partnerships through existing linkages with national and international institutions/agencies for possible funding of extension programs. At present, the College enjoys support from the BLGU as the program's beneficiary.	70%	While the program under survey has established partnership with the BLGU, the college is still looking for more partner institutions for possible funding.
The college and its faculty may collaboratively design extension projects/activities that are specific to the program under survey and aligned to the extension agenda of the University.	The college has an approved collaborative extension project entitled "RVG4ICT: Rural Villages on the Go for Information and Communication Technology" that integrates several components to make it holistic and comprehensive. This project supports the USM agenda: quality learning, skills, development and literacy innovation in science, engineering, and technology to strengthen linkages between local government and communities through diverse and meaningful extension	100%	complied



	T	1	1
	partnerships and collaboration to		
	support the youth,		
	family, and		
	community.		
The College /		100%	Complied
The College /	The College of	100%	Complied
Department of BS	Engineering and Information		
Computer Science			
needs to plan and	Technology		
implement extension activities that are	implemented an		
	extension project entitled RVG4ICT:		
program-specific so that they match its			
resources and the	Rural Villages on the Go for		
	Information and		
expertise of the faculty	Communication		
-implementers.			
	Technology, where		
	programs offered in		
	the college has		
	specific component		
	in the said project. The Bachelor of		
	Science in		
	Computer Science		
	implemented the		
	Web Presence		
	component where		
	the Barangay Officials and		
	workers are the		
	clientele of the said		
Magaziros to opoziro	project.	100%	aamaliad
Measures to ensure	The RVG for ICT	100%	complied
the sustainability of the extension activities	extension project of		
may be devised and	the College of		
	Engineering and Information		
documenting the			
implementation of	Technology, in		
these measures may	partnership with the		
be one.	Barangay Malamote Local Government		
	Unit, agreed on		
	each party's roles. A notarized		
	Memorandum of		
	Agreement is clear evidence of each		
	party's specific role in the extension		
	project's conduct to		
	ensure		
Consider providing	sustainability.	1000/	complied
Consider providing	The USM provides	100%	complied
incentives to all faculty	incentives/	1	

members who are involved in extension activities, which may be non-monetary in nature, such as reducing their workload, among others.

honorarium to the extension faculty/workers involved in the externally funded programs beyond their regular workload. However, the approved extension project proposed by a faculty without honorarium shall be entitled to the workload - credits or quasi-teaching assignments (QTA) equivalent: 3 units for the college extension coordinator, 6 units for the extension program leader and 3 units for the extension project leader.

Recommendation # 1

The program under survey may consider establishing more linkages that can help in the funding and full implementation of its extension projects/activities.

Below is the signed Memorandum of Agreement approved by the Board of Regents. Each party involved in the realization of the project is clearly stated for the implementation in the said MOA.

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Agreement is made and executed in Kabacan, Philippines this 2^{nd} day of April by the following entities:

The Barangay Council of Malamote in Kabacan, Cotabato represented herein by the Barangay Captain, ROY L. VALDEZ, hereinafter referred to as the "BLGU Malamote":

and

The UNIVERSITY OF SOUTHERN MINDANAO, a level IV State University, created and operating under the laws of the Republic of the Philippines, with principal office address in Kabacan, Cotabato, represented herein by its President, Dr. Francisco Gil N. Garcia, hereinafter referred to as the "USM".

Jointly, the Barangay Council of Malamote in Kabacan, Cotabato (BLGU Malamote) and the UNIVERSITY OF SOUTHERN MINDANAO (USM) hereinafter referred to as "PARTNERS".

WHEREAS, the BLGU Malamote in Kabacan, Province of Cotabato recognizes the need of technical assistance, particularly, in the field of information and communication technology, non-formal education and capability building for community development within its area of responsibility;

WHEREAS, the USM is a government institution of higher learning established in 1952, a state university with four (4) mandated functions namely: instruction, research, extension and production;

WHEREAS, the USM, through its College of Engineering and Information Technology, has technical experts and specialists who may undertake extension and research activities for the benefit of the people of Mindanao;

NOW THEREFORE, for and in consideration of the foregoing premises and strong commitment of the partners for communities to advance economic well-being and quality of life, the partners hereby agree to join forces in the planning and management of an extension program that shall enhance the community assets and opportunities with the following provision, to wit:

. Program Title and Areas of Partnership:

The Proposed program shall be called a RVG 4 ICT: Rural Villages on the Go for Information Communication Technology, which shall establish partnership





between BLGU Malamote and USM primarily to conduct training – workshops on the following topics:

- a. Computer Literacy
- b. Internet Connectivity
- c. Web presence
- d. Participatory Mapping and Geovisualization
- e. Implementation of Local Area Network
- II. Specific Roles and Commitments

The BLGU Malamote in Kabacan, Province of Cotabato shalls

- Work in tandem with the USM in the administration, supervision, monitoring of USM extension and research projects/activities;
- 2. Provide counterpart funding to various information and communication technology related activities;
- 3. Provide venue for the conduct of seminars and other activities as needed;
- 4. Provide security for the USM Extension workers, researchers, faculty, students and other partners conducting extension and research activities;
- 5. Identify the target clientele;
- Ensure the attendance of the clientele every Training workshop conducted by the USM faculty; and
- 7. Participate the post-training evaluations such as monitoring and evaluation of the utilization of the technology transferred.

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The USM shall:

- Provide necessary experts and technologists based on the identified priority needs of
 the community:
- Provide other facilities and other services in the conduct of extension and research activities; and
- Conduct extension and research activities with permission and proper consultation with the target participants.

This Agreement shall take effect immediately upon signing of both parties and remains effective for three years. Furthermore, this Memorandum of Agreement can be rescinded or voluntarily terminated without cause, in part or in its entirety, by any of the





Parties involved with notice to the party concerned one month prior to the desired termination date.

IN WITNESS WHEREOF, the partners, through their respective authorized representatives, have hereunto affixed their signature this __th day of _____, 2019 at the Barangay Hall, Barangay Malamote, Kabacan, Cotabato Philippines.

BARANGAY COUNCIL OF MALAMOTE KABACAN, COTABATO UNIVERSITY OF SOUTHERN MINDANAO

HON. ROY L. VALDEZ
Barangay Captain

FRANCISCO GIL N. GARCIA, PhD SUC President IV

SIGNED IN THE PRESENCE OF:

ALBERTO C. ARELLANO

. Dean, CEIT

ARDNIEL A. BALADJAY.
OIC Director of Extension

Dean, Graduate School

EDWARD A. BARLAAN
Director, Research & Development

CAYETANO C. POMARES
Vice President for R D & E

^	CKNOWLEDGEM	ENT
REPUBLIC OF THE PHI	LIPPINES)	
Before ME, A	Notary Public, this	day SEP. 2 6 2019, a e following:
Name	Community Tax Certificate No.	Date/Place Issued
HON. ROY L. VALDEZ	29926953	Jan 03, 2019 / Malamote, Kabacan, Cotabat
(in his capacity as Baranga	ly Chairman).	
FRANCISCO GIL N. GAR	RCIA, Ph. D. 09231057	January 04, 2019/ Kabacan, Cotabato
	RCIA, Ph. D. 09231057	
FRANCISCO GIL N. GAR (in his capacity as USM PRI All known to me and to me instrument and acknowled	RCIA, Ph. D. 09231057	Kabacan, Cotabato who executed the foregoing the and voluntary act and deep
All known to me and to me instrument and acknowled as well as that of the government reference (four) pages, including the	ESIDENT) The know to be the same persons ge to me that the same is their free	Kabacan, Cotabato who executed the foregoing e and voluntary act and deed rein. GREEMENT consisting of a
FRANCISCO GIL N. GAR (in his capacity as USM PRI All known to me and to me instrument and acknowled as well as that of the gove This instrument ref. (four) pages, including the by the parties and their instrument.	ESIDENT) The know to be the same persons ge to me that the same is their fromment agencies represented heres to a MEMORANDUM OF A page whereon this acknowledge	Kabacan, Cotabato who executed the foregoing e and voluntary act and deed rein. GREEMENT consisting of 4 ment is written, and is signed I every page thereof.

Recommendation # 2

The college and its faculty may collaboratively design extension projects/activities specific to the program under survey and aligned to the extension agenda of the University.

The figure below is the notice to proceed of the extension project entitled "RVG4ICT: Rural Villages on the Go for Information and Communication Technology. It further shows the components involved and the undergraduate program that manned the implementation of the project. This project supports the USM agenda: quality learning, skills, development and literacy innovation in science, engineering, and technology to strengthen linkages between local government and communities through diverse and meaningful extension partnerships and collaboration to support the youth, family and community.





UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato

Philippines

DETAILED PROPOSAL FORMAT

BASIC INFORMATION

T TITLE: RVG 4 ICT: Rural Villages on the Go for Information Communic Technology

NENTS:

Project Leader:

Elizabeth R. Genotiva

Component I. Computer Learning for Barangay Officials (CLEBO): Bachelor of Science in Information Systems (BS InfoSys)

Elizabeth R. Genotiva - Project Leader / Component Leader

Danilyn A. Flores - Asst. Component Leader

Nor-aine M. Corpuz

Janice T. Palmaera

Component II. Internet Connectivity for Remote Areas (ICRA)

Bachelor of Science in Electronics Engineering (BSEcE)

Engr. Jerry T. Piamonte - Component Leader

Engr. Maricel G. Dayaday - Asst. Component Leader

Component III. Web Presence

Bachelor of Science in Computer Science (BSCS)

Eugene G. Ranjo - Component Leader

Arjay S. Agbunag – Asst. Component Leader

Component IV. Participatory Mapping and Geovisualization (PMG)

 ${\it Bachelor\ of\ Science\ in\ Agriculture\ and\ Biosystems\ Engineering\ (BSABE)}$

Bachelor of Science in Civil Engineering (BSCE)

Engr. Renel Alucilja – Component Leader

Engr. Saque Amilbahar - Asst. Component Leader

Engr. Jean Martin

Component V. Training-Workshop and Implementation of Local Area Netwo (TWILAN)

Bachelor of Science in Computer Engineering (BSCpE)

Engr. James P. Serquiña - Component Leader

Engr. Jeannalen P. Lunod - Asst. Component Leader

Eugene G. Ranjo

Other faculty members from the college and other colleges may also be inv to provide other services when necessary.

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Recommendation #3

The College / Department of BS Computer Science needs to plan and implement extension activities that are program-specific so that they match its resources and the expertise of the faculty -implementers.

The College of Engineering and Information Technology implemented a collaborative extension program entitled "RVG4ICT: Rural Villages on the Go for Information and Communication Technology". It is composed of five (5) components. The component 3 – the Web Presence is aligned with the expertise of the Bachelor of Science in Computer Science faculty.

The figure below is the basic information of the extension project RVG4ICT. It further shows the component and proponents involved.



A. BASIC INFORMATION

PROJECT TITLE: RVG 4 ICT: Rural Villages on the Go for Information Communication Technology

PROPONENTS:

Project Leader:

Elizabeth R. Genotiva

Component I. Computer Learning for Barangay Officials (CLEBO): Bachelor of Science in Information Systems (BS InfoSys)
Elizabeth R. Genotiva - Project Leader / Component Leader
Danilyn A. Flores - Asst. Component Leader
Nor-aine M. Corpuz
Janice T. Palmaera

Component II. Internet Connectivity for Remote Areas (ICRA)
Bachelor of Science in Electronics Engineering (BSEcE)
Engr. Jerry T. Piamonte – Component Leader
Engr. Maricel G. Dayaday - Asst. Component Leader

Component III. Web Presence
Bachelor of Science in Computer Science (BSCS)
Eugene G. Ranjo – Component Leader
Arjay S. Agbunag – Asst. Component Leader

Component IV. Participatory Mapping and Geovisualization (PMG)
Bachelor of Science in Agriculture and Biosystems Engineering (BSABE)
Bachelor of Science in Civil Engineering (BSCE)
Engr. Renel Alucilja — Component Leader
Engr. Saque Amilbahar — Asst. Component Leader

Component V. Training-Workshop and Implementation of Local Area Network

Bachelor of Science in Computer Engineering (BSCPE)
Engr. James P. Serquiña – Component Leader
Engr. Jeannalen P. Lunod - Asst. Component Leader
Eugene G. Ranjo

Other faculty members from the college and other colleges may also be invited to provide other services when necessary.

LEVEL III, PHASE 2 EXTENT OF COMPLIANCE

(TWILAN)



Table below is the faculty of the BS Computer Science and its field of expertise.

Name of Faculty	Field of Expertise	Extension Project
AGBUNAG, ARJAY S.	Web Design and Development Programming Networking (LAN & WAN) Computer Troubleshooting Office Operation Database Management	RVG4ICT: Rural Villages on the Go for Information and Communication Technology HEEALS Health, Environment, Education, Agriculture and Livelihood Skills
ALCALA, ASTROFIL HYDE M.	Programming Networking (LAN & WAN) Computer Troubleshooting Office Operation	ICT Support for Improved Materials Development
BALNEG, NELSON JR.	Web Design and Development Programming Networking (LAN & WAN) Computer Troubleshooting Office Operation Database Management Multimedia Production	HEEALS Health, Environment, Education, Agriculture and Livelihood Skills
CORPUZ, NOR- AINE M.	Web Design and Development Programming Networking (LAN & WAN) Computer Troubleshooting Office Operation Database Management	RVG4ICT: Rural Villages on the Go for Information and Communication Technology HEEALS Health, Environment, Education, Agriculture and Livelihood Skills
DAFFON, CATHERINE C.	Programming Networking (LAN & WAN) Computer Troubleshooting Office Operation Project Management	RVG4ICT: Rural Villages on the Go for Information and Communication Technology ICT Support for Improved Materials Development HEEALS Health, Environment, Education, Agriculture and Livelihood Skills
GALAS, CLARENCE DAVE G.	Programming Networking (LAN & WAN) Computer Troubleshooting Office Operation	RVG4ICT: Rural Villages on the Go for Information and Communication Technology HEEALS Health, Environment, Education, Agriculture and Livelihood Skills



GARIDAN, RALPH BUTCH	Web Design and Development Programming Networking (LAN & WAN) Computer Troubleshooting Office Operation Database Management Multimedia Production	HEEALS Health, Environment, Education, Agriculture and Livelihood Skills
GENOTIVA, ELIZABETH R.	Programming Networking (LAN & WAN) Computer Troubleshooting Office Operation Project Management	RVG4ICT: Rural Villages on the Go for Information and Communication Technology HEEALS Health, Environment, Education, Agriculture and Livelihood Skills
GONZAGA, RYAN Z.	Web Design and Development Programming Networking (LAN & WAN) Computer Troubleshooting Office Operation Database Management	RVG4ICT: Rural Villages on the Go for Information and Communication Technology HEEALS Health, Environment, Education, Agriculture and Livelihood Skills
LORILLA, JOSEPH C.	Web Design and Development Programming Networking (LAN & WAN) Computer Troubleshooting Office Operation Database Management	Solid Waste Integrating Program For E-Waste Disposal (SWIPED)
MIBALO, ALVIN C.	Web Design and Development Programming Networking (LAN & WAN) Computer Troubleshooting Office Operation Database Management Multimedia Production	HEEALS Health, Environment, Education, Agriculture and Livelihood Skills
OLIVA, VIRGILIO JR. P.	Web Design and Development Programming Networking (LAN & WAN) Computer Troubleshooting Office Operation Database Management Drone Operation	Adopt-a-Library and conduct of Information Literacy Programs of Custodial Care Program of CFCST
PALMAERA,	Programming Networking (LAN & WAN)	RVG4ICT: Rural Villages on the Go for Information



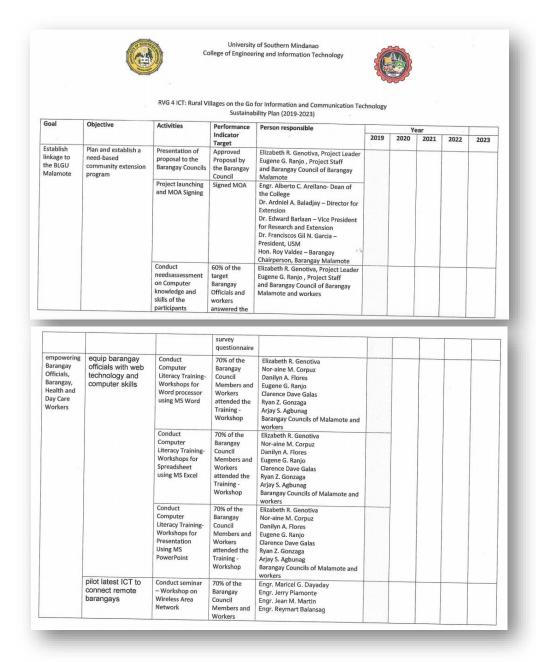
	Multimedia Production	HEEALS Health, Environment, Education, Agriculture and Livelihood Skills
RANJO, EUGENE G.	Web Design and Development Programming Networking (LAN & WAN) Computer Troubleshooting Office Operation Database Management Project Management	RVG4ICT: Rural Villages on the Go for Information and Communication Technology HEEALS Health, Environment, Education, Agriculture and Livelihood Skills



Recommendation No #4

Measures to ensure the sustainability of the extension activities may be devised and documenting the implementation of these measures may be one.

The figure below is the sustainability plan for the extension project entitled "RVG4ICT: Rural Villages on the Go for Information and Communication Technology



		attended the Training - Workshop	Engr. Renel Alucijja Elizabeth R. Genotiva Marc An Loi Lacson Jayson R. Rosete Francis Jay Josol Jay Mark Mahilum Sainoden Borero Engr. Reymart Balansag Barangay Council of Malamote and Workers	
design and develop a barangay website;	Conduct a training – workshop for Barangay Web Presence	At least 50% of the Barangay Council Members attended the Training- Worskhop	Engr. Jean M. Martin Engr. Renel M. Alucilja Arjay S. Agbunag Engr. Saque J. Amilbahar Dr. Ardniel A. Baladjay Engr. Fredelino A. Galleto Engr. Alven Delson Clarence Dave Galas Danilyn A. Flores Elizabeth R. Genotiva	
train Barangay officials and staff, and implement Local Area network (LAN) for work convenience and for efficient use of IT equipment	Conduct a training – workshop for the Local Area Network	At least 50% of the Barangay Council Members attended the Training- Worskhop	Engr. James P. Sequiña Engr. Florey Mae Pascua Engr. Melecio Cordero Engr. Mericel Dayaday Elizabeth R. Genotiva Catherine C. Daffon Engr. Renel M. Alucilja Engr. James Pamorte Engr. Saque J. Armilbahar Arjay S. Agbunag Engr. Satpuen Mae Alucilja Engr. Saque J. Armilbahar Arjay S. Agbunag Engr. Kathleen Mae Alucilja	

	Conduct impact assessment	At least 50% of the Barangay Councils and Workers Participated in the Impact Assessment	Danilyn A. Flores Elizaabeth R. Genotiva Engr. Saque J. Amilbahar		
		Replanning based on the recommendations	Developed plan for the extension activities	Elizabeth R. Genotiva Danilyn A. Flores Arjay S. Agbunag Nor – Aine M. Corpuz Eugene G. Ranjo Ryan Z. Gonzaga Clarence Dave Galas Janice T. Palmaera Astrofil Hyde M. Alcala Catherine C. Daffon Nelson G. Balneg Jr. Virgililo P. Oliva Jr. Ralph Butch Garidan Arjay S. Agbunag Joseph C. Lorilla	
		the plan to the Barangay Councils	Plan presented and approved by the Barangay Councils	Elizabeth R. Genotiva Danilyn A. Flores Arjay S. AGbunag Eugene G. Ranjo Ryan Z. Gonzaga	
		of the training – workshop related to computer	of the Barangay Councils and workers will	Elizabeth R. Genotiva Danilyn A. Flores Arjay S. Agbunag Noro-Aine M. Corpuz Eugene G. Ranjo Ryan Z. Gonzaga	

	participate the retooling	Clarence Dave Galas Janice T. Palmaera Astrofil Hyde M. Alcala Catherine C. Daffon Nelson G. Balneg Jr. Virgillio P. Oliva Jr. Ralph Butch Garidan		
		Arjay S. Agbunag Joseph C. Lorilla		
Prepared by:				
Prepared by: Elizatysth R. Genotiva DCLUS Faculty				
Elizabeth R. Genotiva				
Elizatysh R. Genotiva DCLUS Faculty				



Recommendation # 5

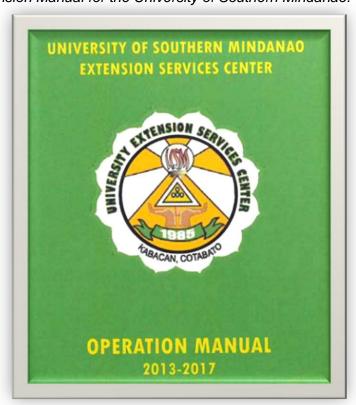
Consider providing incentives to all faculty members who are involved in extension activities, which may be non-monetary in nature, such as reducing their workload, among others.

The USM provides incentives/ honorarium to the extension faculty/workers involved in the externally funded programs beyond their regular workload.

However, the approved extension project proposed by a faculty without honorarium shall be entitled to the workload – credits or quasi-teaching assignments (QTA) equivalent: 3 units for the college extension coordinator, 6 units for the extension program leader and 3 units for the extension project leader.

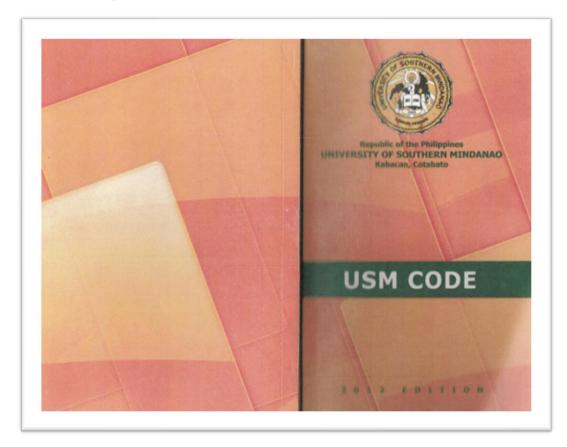
Excerpts of the Extension Operation Manual (2013-2017) Page No. 20 and USM Code 2012 Chapter 21 Section P58

Extension Manual for the University of Southern Mindanao.





The University of Southern Mindanao (USM) Code.



Funding of Approved Proposals

- Funding support of approved extension programs shall come either from the University allocation or from external institutions tapped by the proponents;
- For College base approved extension proposals, each College shall have an allocation for its Extension activities, subject to availability of funds.
 Allocation of budget by College shall be based on the prioritized approved extension proposals.
- Projects for implementation shall accomplish the budgetary breakdown and other documents required by the Accounting and Budget Offices. All transactions shall be subject to proper accounting and auditing rules and regulations.

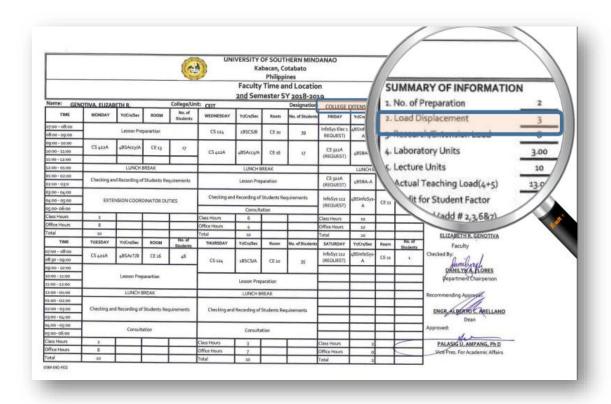


Workload Credits

Officially approved extension programs proposed by a faculty without honorarium shall be entitled to the following workload-credits or quasi teaching assignments (QTA) equivalent:

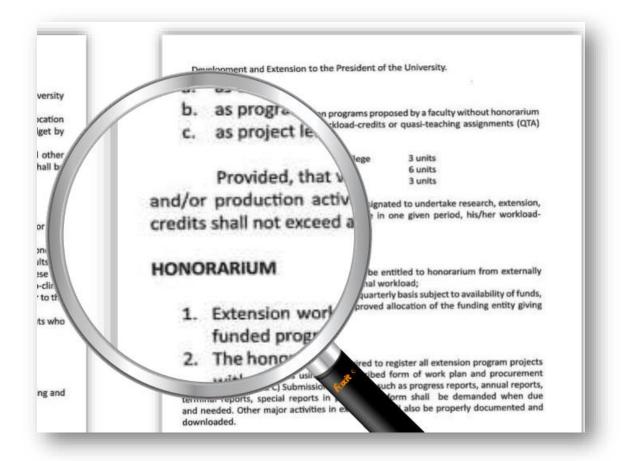
- a. as extension coordinator of the College 3 units
- b. as program leader 6 units
- c. as project leader 3 units

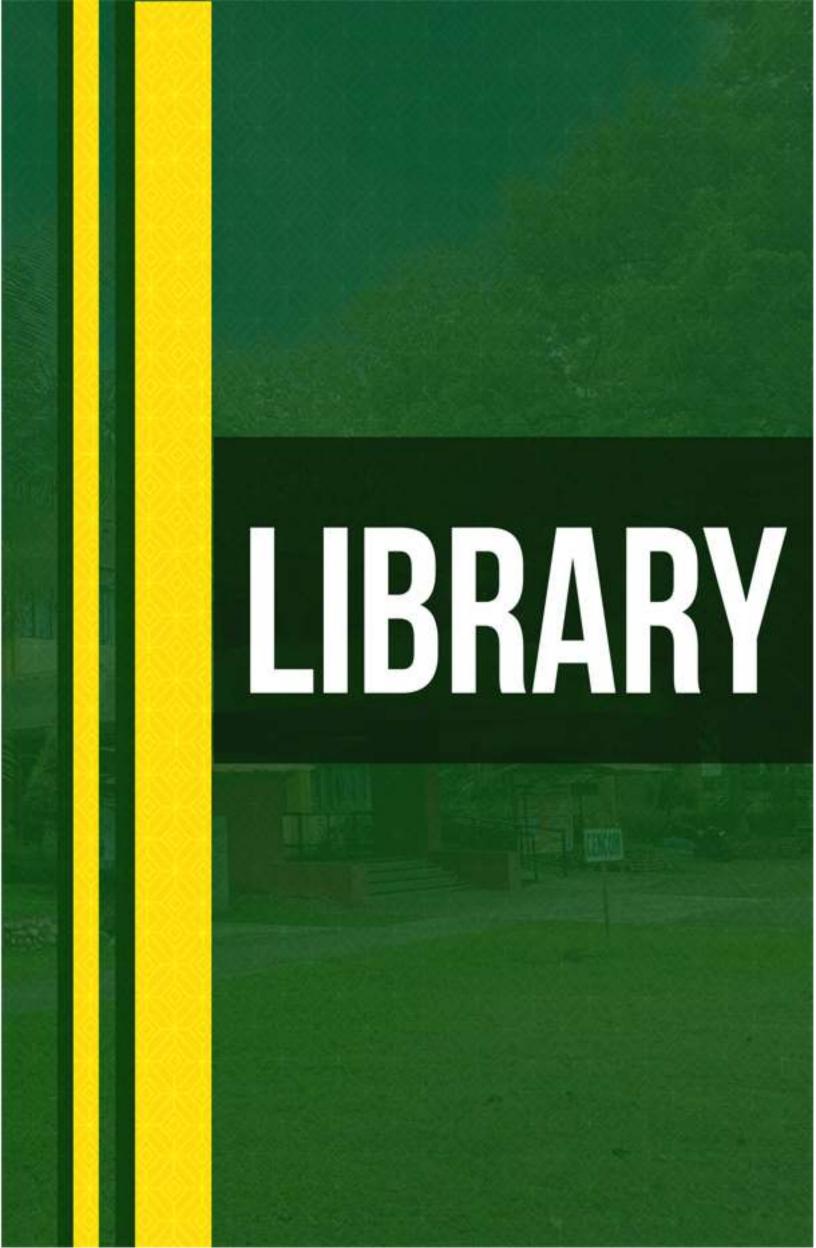
provided, that where one faculty member is designated to undertake more than one Research, extension, or resource generation activities at the same time, in one given period, the workload – credits to be granted shall not exceed a total nine (9) units.



Honorarium

 extension worker or faculty shall only be entitled to honorarium from externally funded programs beyond his/her normal workload. 2. The honorarium shall be released basis subject to availability of funds, with the rate dependent on the approved allocation of the funding entity giving the honorarium.







EXTENT OF COMPLIANCE

D. Extent of compliance with the Team Recommendations in the last survey visit

RECOMMENDATION	ACTION TAKEN	PERCENT (%) OF COMPLIANCE	REMARKS
1. The institution may look into the possibility of hiring an additional support staff to meet the library needs of enrollees and to conform to the CHED requirement of a staffing ratio of two (2) support staff to every one (1) librarian.	Based on the CHED CMO No. 22, Series of 2021, Minimum Requirements for Libraries of Higher Education Institutions Common to All Programs, stated that the ratio for 1000 and below user population (Combined students, Faculty and Staff), and the minimum requirement at least one (1) full-time licensed librarian and at least one (1) full-time support staff. In USM-KEPLRC, there are 15 Professional Librarians to render services to the clientele and meet the needs of the university library.	100%	Complied
2. To be able to disseminate fully the Library manual, it is suggested that the administration fast track its publication.	The Library Manual Revisions Resolution No. 40, Series of 2025 was approved on May 20, 2025 during 159 th regular meeting of the USM Governing Board at the CHED-HEDC Building, Diliman, Quezon City and via zoom teleconference, and due for publication.	100%	Complied
3. The library hours may be extended to meet the 60 hours per week to meet the CHED standard and give enough time for the clients to study and do research and to be able to assist and provide efficient library services to users.	There are 55 hours in the university library in a week and 24/7 online services intended for the online reservation and appointment in the library.	100%	Complied
4. Clearly show/present evidence that the goals and objectives of the library are satisfactorily attained.5. The Director of Libraries together with the library	The library conducted a Library Satisfaction Survey in Quarterly to present the evidence of users satisfaction in the library services. The KEPLRC provided statistics every semester for the utilization	100%	Complied
staff may find ways to include online library services in	of online library services report.		

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE



the utilization report and be used to improve the library			
collection and operations.			
6. The Director of Libraries may initiate some actions in coordination with the program secretary to encourage students to submit an e-copy of their thesis to augment library multimedia materials.	The hard copy of student manuscript was submitted to the library and soft copy to the Research and Development Office, respectively.	100%	Complied
7. It is encouraged that the Learning Resource Center create and publish a library newsletter that provides an avenue for dissemination of new acquisition and important library activities.	The KEPLRC has an FB Page and Library Portal for the dissemination of new acquisition and important library activities.	100%	Complied
8. It is suggested that the administration conduct free retooling sessions to enhance the capabilities of librarians to become diverse users and experts in IT service.	The KEPLRC librarians conducted a training seminar on the expertise of IT Services in the library.	100%	Complied
9. The management may augment the following library holdings and equipment for effective delivery of library service and to meet the library standards, curriculum, instruction, research and recreational needs of clients, in preparation for higher accreditation level and augment. Furthermore, faculty, and staff are encouraged to donate any resources from their trainings and seminar attended to boost library collection on: a. Professional journals b. General books c. Professional books in the following program: BS in Information System, BS in Computer Science and BS in Food technology d. Subscription of Electronic resources e. Security Gate	The KEPLRC already process on the purchase of Professional Books, journals, magazines, electronic resources and other library materials of every program offered by the University of Southern Mindanao. There is a proposal on Upgrading of Library Services through Procurement of E-Services, E-learning and E-Publication with project cost of 25,000,000.00 by DOL.	100%	Complied

EXTENT OF COMPLIANCE



COMPLIANCE REPORT

• Bachelor of Science in Computer Science (BSCS)



Recommendation No. 1

The institution may look into the possibility of hiring an additional support staff to meet the library needs of enrollees and to conform to the CHED requirement of a staffing ratio of two (2) support staff to every one (1) librarian.

➤ Based on the CHED CMO No. 22, Series of 2021, Minimum Requirements for Libraries of Higher Education Institutions Common to All Programs, stated that the ratio for 1000 and below user population (Combined students, Faculty and Staff), and the minimum requirement at least one (1) full-time licensed librarian and at least one (1) full-time support staff. In USM-KEPLRC, there are 15 Professional Librarians to render services to the clientele and meet the needs of the university library.



Republic of the Philippines OFFICE OF THE PRESIDENT COMMISSION ON HIGHER EDUCATION



CHED MEMORANDUM ORDER (CMO)

No. 22 Series of 2021

SUBJECT: MINIMUM REQUIREMENTS FOR LIBRARIES OF HIGHER EDUCATION INSTITUTIONS COMMON TO ALL PROGRAMS

In accordance with the pertinent provisions of Republic Act (RA) No. 7722, otherwise known as the "Higher Education Act of 1994," and Republic Act No. 9246 otherwise known as the "The Philippine Librarianship Act of 2003", and by virtue of the Commission en banc No. 927-2017 dated December 4, 2017, a set of minimum requirements for libraries of higher education institutions (HEIs) common to all programs, necessary to harmonize and standardize the different library requirements stipulated in the PSGs of all programs to have a common interpretation of said requirements by all stakeholders, is hereby adopted and promulgated by this Commission.

All types of schools under the three horizontal typology of HEIs, both in the highly urbanized areas as well as in the geographically isolated and disadvantaged areas, were considered in the preparation of this set of requirements. All institutions are encouraged to go beyond the minimum requirements to be able to adjust to the needs of the 21st century learners and educators in an ever-changing technological society. This will further improve the status and/or standards of the HEIs in terms of programs, resources and services. Moreover, libraries will become more responsive to the requirements of online teaching and flexible learning modalities.

With ICT applications, libraries shall be re-defined, re-structured, and redesigned to be relevant and responsive to flexible learning modalities and modern educational needs. Libraries need to shift their collections and services to online medium and in electronic/digital formats. Consequently, librarians shall be competent, proactive, and flexible in managing their libraries by adapting to the global changes in the areas of information aggregation, curation, and dissemination.

Section 1. Vision, Mission, Goals and Objectives (VMGO)

The library of an HEI shall have an explicit statement of its vision, mission, goals, and objectives in conformity with the institution's VMGO to serve as the framework for performing its role, functions, and responsibilities. It shall be visibly posted within the library premises and published in the library website.

Section 2. Administration

a. The supervision of the library shall be clearly defined within the organizational structure of the institution and shall be under the head of the institution or designated representative.

Higher Education Development Center Building, C.P. Garicia Ave., UP Campus, Diliman, Quezon City, Philippines

Web Site: www.ched.gov.ph Tel. Nos. 8441-1177, 8385-4391, 8441-1169, 8441-1149, 8441-1170, 8441-1216, 8392-5296, 8441-1220

8441-1228, 8988-0002, 8441-0750, 8441-1254, 8441-1235, 8441-1255, 8411-8910, 8441-1171, 8352-1871

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE



Section 3. Human Resources

- The library shall have an adequate and qualified personnel for quality library and information services for face-to-face and online services.
 - The number of personnel shall be based on the user population, size and scope of collection, services offered, service hours, physical facilities, and programs for the implementation of online teaching and flexible learning modalities.
 - Ratio of licensed librarians and support staff shall vary depending on the size of user population:

Ratio	Minimum Requirement
For 1,000 and below user population (combined students, faculty and staff)	At least one (1) full-time licensed librarian and at least one (1) full-time support staff

2



	At least one (1) additional full- time licensed librarian and at least three (3) additional full-time support staff to implement the face-to-face and online professional services and activities of the library
--	---

Note: Student assistant/s may be an augmentation to provide the necessary support services. However, the number of hours rendered by student assistant/s should be equivalent to the number of hours rendered by the required number of full-time support staff.

- b. The qualifications of library personnel shall be as follows:
 - 1. Librarians

The librarians shall have the required valid license and are members of the accredited professional organization.

2. Support Staff

The support staff are the paraprofessionals who are non-licensed and holders of any Bachelor's degree as well as graduates of grade 12 and associate degree programs.

 The institution shall have a continuous library personnel development program to promote career progression and specialization.

LEVEL III, PHASE 2



COMPARATIVE DATA FROM CHED MINIMUM STANDARDS VIS-À-VIS USM LIBRARY PERSONNEL

CHED Requirements Specifications CHED CMO No. 22, Series of 2021

KEPLRC Data

The library meets the required number of qualified and licensed Librarians and support staff to meet the needs of the school population, curricular offerings, teaching methods, research and extension activities, size and scope of the collection and rate of circulation.

Population: 16,955 Students

+ 649 Faculty & Staff

Total 17,604

One (1) Full time Professional Librarian for every 1000 students **KEPLRC** Personnel

1 Director of Libraries – MSLS

15 Professional Staff

1 Paraprofessional

2 Utility Worker

Ratio: 1: 1000

Total 24 Library Personnel

A ratio of one (1) Librarian to two (2) staff/clerks.

B.2.1

Full Time Professional Librarian

Ratio: 1: 1000

Professional and Paraprofessional

Ratio: 1: 733

B.2.2

Ratio: 1:1

The KEPLRC meets the Minimum requirements as far as Library Personnel is concerned.

Ratio: 1: 2

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE



Matrix of the Library Staff Profile highlighting the Degree

NAME	POSITION/ DESIGNATION	EDUCATIONAL QUALIFICATION	STATUS / APPOINTMENT	LENGTH OF SERVICE IN THE LIBRARY	ELIGIBILITY
SUSAN S. MARTINEZ	Director of Libraries/ Associate Professor I	Bachelor of Arts Major in Library Science Notre Dame of Kidapawan City, Kidapawan City, 1993 Master of Arts in Education Major in Library Science Cor Jesu College, Digos City, 2007 Doctor of Education Major in Educational Management - On-going University of Southern Mindanao, Kabacan, Cotabato	Permanent	29 years	Board for Librarians (License No. 0001157) Validity 1/22/2027
LILIAN M. CLARITO	College Librarian III/ Technical Librarian	Bachelor in Secondary Education Major in Library Science Notre Dame Kidapawan City, Kidapawan City, 2003 Master of Library and Information Science University of Mindanao, Davao City, 2017	Permanent	21 years	Board for Librarians (License No. 0004572) Validity 2/7/2027
(a) ARIEL P. ARROGANTE	College Librarian II/ CVM Librarian	Bachelor in Secondary Education Major in Library Science Notre Dame University, Cotabato City, 1997 Master of Library and Information Science (candidate) Southern Christian College, Midsayap, Cotabato	Permanent	28 years	Board for Librarians (License No. 0003276) Validity 1/21/2026

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE



DIELITA M. GARCIA	College Librarian II/ ULS Librarian	Bachelor of Arts Major in Library Science Notre Dame Kidapawan City, Kidapawan City, 1991 Master of Professional Studies in Development Management University of Southern Mindanao Kabacan, Cotabato, 1996 Master of Science in Library and Information Science (w/ 30 units) USeP, Davao City	Permanent	34 years	Board for Librarians (License No. 0007060) Validity 5/9/2026
GENEVIVE P. CATULONG	College Librarian I/ Circulation Librarian	Bachelor in Secondary Education Major in Library Science Southern Christian College, Midsayap, Cotabato, 2004 Master of Science in Library and Information Science University of Southeastern Philippines, Davao City, 2017 Doctor of Education Major in Educational Management — (On-going) University of Southern Mindanao, Kabacan, Cotabato	Permanent	20 years	Board for Librarians (License No. 0004982) Validity 7/4/2026
KENNETH G. CALAOAGAN Virtual Library Section Librarian	College Librarian I / Virtual Library Section Librarian	Bachelor of Library and Information Science University of Southern Mindanao, Kabacan, Cotabato, 2016	Permanent	9 years	Board for Librarians (License No. 0008371) Validity 2/26/2028

EXTENT OF COMPLIANCE



AIDALOU V. ESONSA	Librarian I / GS Librarian	Bachelor of Library and Information Science Southern Christian College Midsayap, Cotabato, 2011 Master of Library and Information Science – (On-going) Cor Jesu College, Digos City	Permanent	14 years	Board for Librarians (License No. 0006775) Validity 10/16/2027
LEONIE P. SEBIGAN	Librarian I / Filipiniana Librarian	Bachelor of Library and Information Science University of Southern Mindanao, Kabacan, Cotabato, 2016 Master of Library and Information Science (On-going) University of Mindanao, Davao City	Permanent	8 years	Board for Librarians (License No. 0007961) Validity 6/15/2025
PETCHE P. QUIAQUE	Librarian I / CA Librarian	Bachelor of Library and Information Science University of Southern Mindanao, Kabacan, Cotabato, 2012	Permanent	13 years	Board for Librarians (License No. 0008391) Validity 7/19/2025
JIKIRI M. ENTOL	Librarian I/ IMEAS Librarian	Bachelor of Library and Information Science University of Southern Mindanao, Kabacan, Cotabato, 2015 Master of Arts Major in Educational Management University of Southern Mindanao, Kabacan, Cotabato, 2024	Permanent	10 years	Board for Librarians (License No. 0007971) Validity 10/24/2025
MYRNYLL RHOIDZ V. SANTILLAN Samuel Jahrantill	Librarian I / Serials Librarian	Bachelor of Library and Information Science University of Southern Mindanao, Kabacan, Cotabato, 2016 Master of Library and Information Science – (On-going) University of Mindanao, Davao City	Permanent	8 years	Board for Librarians (License No. 0007912) Validity 3/2/2028

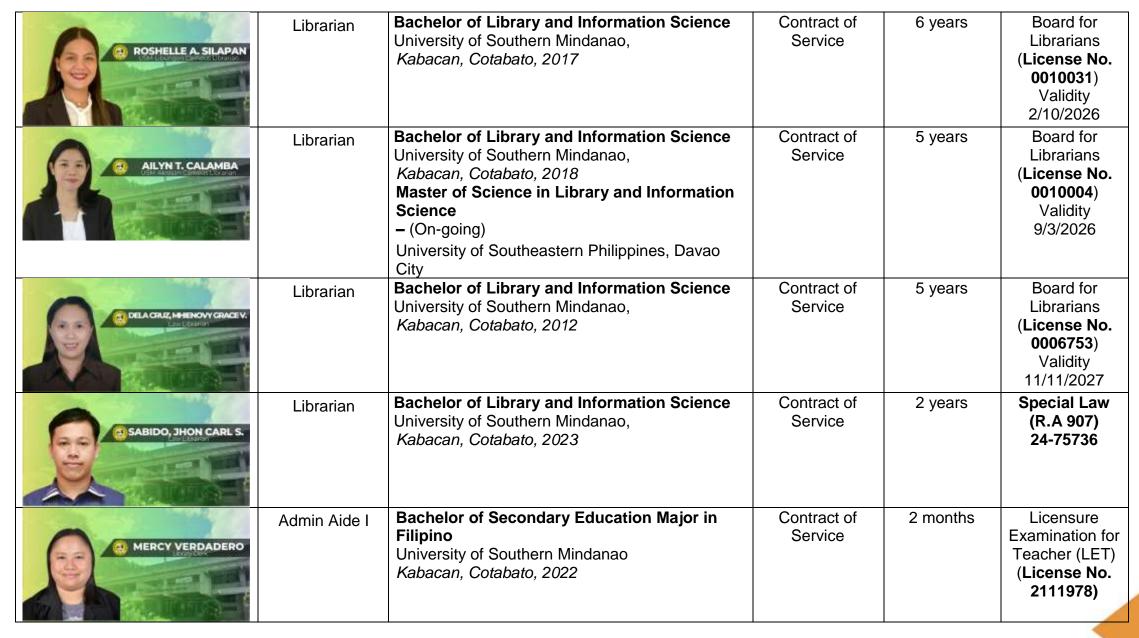
EXTENT OF COMPLIANCE



NOBIE U. CATAPANG	Librarian I / Reference Librarian	Bachelor of Library and Information Science University of Southern Mindanao, Kabacan, Cotabato, 2013 Master of Library and Information Science University of Mindanao, Davao City, 2017	Permanent	12 years	Board for Librarians (License No. 0008294) Validity 3/29/2028
RIZZA C. ODIAZ	School Librarian III / USMKCC Librarian	Bachelor of Library and Information Science Cor Jesu College, Digos City, 2013 Master of Library and Information Science Cor Jesu College, Digos City, 2017	Permanent	12 years	Board for Librarians (License No. 0007183) Validity 9/25/2026
HONIE ROSE P. HUELAR	Librarian / Administrative Aide VI	Bachelor of Library and Information Science University of Southern Mindanao, Kabacan, Cotabato, 2016 Master of Library and Information Science – (On-going) University of Mindanao, Davao City	Permanent	7 years	Board for Librarians (License No. 0007908) Validity 10/16/2025
PATRICK JOMAR M. JOVER	Librarian / Administrative Aide VI	Bachelor of Library and Information Science University of Southern Mindanao, Kabacan, Cotabato, 2015 Master of Library and Information Science – (On-going) University of Mindanao, Davao City	Permanent	8 years	Board for Librarians (License No. 0008358) Validity 10/15/2025
JUANA D. AMADOR	Administrative Aide II	Bachelor of Science major in PE minor in Library Science Central Mindanao Collage, Kidapawan City, 1993 Master of Arts in Education (40 units) University of Southern Mindanao, Kidapawan City	Permanent	24 years	N/A

EXTENT OF COMPLIANCE





EXTENT OF COMPLIANCE



				Validity 08/28/2026 Special Law (R.A 907)
WARREN C. BANGCAS	Admin Aide I / Utility	Bachelor of Science in Criminology Roman C. Villalon Memorial Colleges Foundation, Inc., Kibawe, Bukidnon	Contract of Service	N/A
SAMSUDIN WAGIA	Admin Aide I / Utility	High School Graduate University Laboratory School, University of Southern Mindanao, Kabacan, Cotabato	Contract of Service	N/A

EXTENT OF COMPLIANCE



Recommendation No. 2

To be able to disseminate fully the Library manual, it is suggested that the administration fast track its publication.

The Library Manual Revisions Resolution No. 40, Series of 2025 was approved on May 20, 2025 during 159th regular meeting of the USM Governing Board at the CHED-HEDC Building, Diliman, Quezon City and via zoom teleconference, and due for publication.



Republic of the Philippines UNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato email address



BOARD OF REGENTS

AN EXCERPT FROM THE MINUTES OF THE 159TH REGULAR MEETING OF THE USM GOVERNING BOARD ON MAY 20, 2025 AT THE CHED-HEDC BUILDING, DILIMAN, QUEZON CITY and VIA ZOOM TELECONFERENCE

Resolution No. 40 Series of 2025

REVISIONS IN THE LIBRARY MANUAL

WHEREAS, the University of Southern Mindanao (USM) recognizes the need to continually improve and adapt its systems and resources to meet the evolving academic and technological needs of the university community:

WHEREAS, the revision of the University Library Manual is a strategic initiative aimed at updating policies, procedures, and guidelines to align with current academic trends, technological advancements, and best practices in library management;

WHEREAS, the first revision of the manual was approved by virtue of BOR Resolution No. 098, series of 2016, and given the rapid evolution of academic trends and technological demands. It is timely and necessary to revise the manual again;

WHEREAS, the proposed revision addresses outdated policies, new technological advancements, updated user accessibility and inclusivity standards, and ensures compliance with institutional and legal standards;

WHEREAS, the proposed revisions to the manual have been presented and reviewed by the University Library Committee (ULC), the Administrative Council (AdCo), the Legal Office, and the Committee on Academic, Research, and Extension (CARE) to ensure that the revisions align with the broader goals of the university and meet the evolving needs of its stakeholders;

WHEREAS, the revised manual will help position the university library as a central resource for teaching, learning, and research, supporting the academic mission of USM;

NOW, THEREFORE, BE IT RESOLVED, as it is hereby resolved, that the Board of Regents of the University of Southern Mindanao approves the proposed revisions to the University Library Manual, as outlined in the proposal

CERTIFIED TRUE AND CORRECT:

White was JENNIFER E. SINCO Board Secretary V

ATTESTED BY:

JONALD L. PIMENTEL, PhD Vice-Chair, USM Board of Regents SUC President IV

TRUE COPY.

JAMELLA C. MANGIGING Administrative Assistant III / Office of the Board Secretary USM, Kabacan, Cotabato

"UNITY IN DIVERSITY AND SUSTAINABLE DEVELOPMENT IN MINDANAO THROUGH QUALITY AND RELEVANT EDUCATION."

USM-BRD-Foz Rev.1. 2024-01.31

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE



Recommendation No. 3

The library hours may be extended to meet the 60 hours per week to meet the CHED standard and give enough time for the clients to study and do research and to be able to assist and provide efficient library services to users.

There are 55 hours in the university library in a week and 24/7 online services intended for the online reservation and appointment in the library.



Republic of the Philippines

UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato email address: kepirc@usm.edu.ph



KUNDO E. PAHM LEARNING RESOURCE CENTER

July 22, 2024

FRANCISCO GIL N. GARCIA. PhD

SUC President IV University of Southern Mindanao Kabacan, Cotabato

Thru: NERISSA V. DELA VIÑA, PhD

Director, HRMDO This University



Sir/Madam:

Respectfully submitting to your good office, the Library Service Hours and its Library Staff Schedule of Duty for the School Year 2024-2025 effective August 12, 2024.

Library Service Hours:

The library is open from 7:00 AM – 5:30PM with No Noon Break, from Monday through Friday, two Saturdays before the Midterm/Final Examination week schedule for the First and Second Semesters of SY 2024-2025, and 7:30AM – 12:00PM and 1:00 PM – 4:30PM with Noon Break during Semestral Break and Summer Term, respectively.

Library Staff Schedule of Duty:

The KEPLRC librarians will be adopting a **shifting schedule** for the first and second semesters, which is divided into two groups: Set A and Set B, as shown below from Monday to Friday, with no shifting schedule during semester breaks or the summer term.

SET A - 7:00AM - 11:00AM - and 12:00PM - 4:00PM and every 1st Saturday (overtime basis) before Midterm & Final Examination

	MONDAY TO FRIDAY	D. OF HOURS/DAY
Calaoagan, Kenneth G.	7:00 - 11:00 AM and 12:00 - 4:00 PM	8 hrs./day
Catapang, Nobie U.	7:00 - 11:00 AM and 12:00 - 4:00 PM	8 hrs./day
Catulong, Genevive P	7:00 - 11:00 AM and 12:00 - 4:00 PM	8 hrs./day

SET B = 8:30AM - 12:00PM and 1:00PM - 5:30PM and every 2nd Saturday (overtime basis) before Midterm & Final Examination

Clarito, Lilian M.	8:30 - 12:30 PM and 1:30 -5:30 PM	8 hrs./day
Santillan, Myrnyll Rhoidz V	8:30 - 12:00 PM and 1:00 - 5:30 PM	8 hrs./day
Sebigan, Leonie P.	8:30 - 12:00 PM and 1:00- 5:30 PM	8 hrs./day

The College/Unit-based librarians (Monday to Friday)

Arrogante, Ariel P. (CVM Librarian) 7:30 – 12:00 PM and 1:00 – 4:30 PM 8 hrs./day

Entol, Jikiri M. (IMEAS Librarian) 7:30 – 12:00 PM and 1:00 – 4:30 PM 8hrs./day

Garcia, Dielita M. (CED-ULS/Museum Librarian) 7:00 – 12:00 PM and 1:00 – 4:00 PM 8hrs./day

Quiaque, Petche P. (CA Librarian) 7:00 – 11:00 PM and 12:00 – 4:00 PM 8hrs./day

"UNITY IN DIVERSITY AND SUSTAINABLE
DEVELOPMENT IN
MINDANAO THROUGH QUALITY AND RELEVANT EDUCATION."



USM-5Y5-Fyo-Rev.2.2023.22.29





Republic of the Philippines UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato email address: kepirc@usm.edu.ph



KUNDO E. PAHM LEARNING RESOURCE CENTER

The Graduate School Librarian (Tuesday to Saturday)

Esonsa, Aidalou V. (GS Librarian)

7:00 - 11:00 PM and 12:00 - 4:00 PM 8 hrs./day

The Director's Schedule (Monday to Friday)

Martinez, Susan S.

7:30 - 12:00PM and 1:30 - 5:00PM 8 hrs./day

The Janitor's Schedule (Monday to Friday) and they will be alternating their schedule on Bayanihan (one will be left to maintain the cleanliness and orderliness of the library)

Bangcas, Warren

6:00 - 9:00AM, 11:00 - 12:30PM, and 2:30PM - 6:00PM 8 hrs./day

Wagia, Samsudin

6:00 - 10:00AM, 12:30 - 2:30 PM, and 4:00PM - 6:00PM 8 hrs./day

Anticipating for your favorable consideration and approval.

Thank you very much.

Very truly yours,

SUSAN S. MARTINEZ, RL

Director, KEPLRC

"UNITY IN DIVERSITY AND SUSTAINABLE DEVELOPMENT IN





Recommendation No. 4

Clearly show/present evidence that the goals and objectives of the library are satisfactorily attained.



> The library conducted a Library Satisfaction Survey in Quarterly to present the evidence of users satisfaction in the library services.







University of Southern Mindanao

KUNDO E. PAHM LEARNING RESOURCE CENTER Kabacan, Cotabato

SUMMARY OF KEPLRC CLIENT SATISFACTION SURVEY January to December 2024

Month	Rating	Verbal Description
January	4.69	Very Satisfied
February	4.72	Very Satisfied
March	98.13%	Outstanding
April	86.90%	Satisfied
May	91.45%	Very Satisfied
June	98.78%	Outstanding
July	97.32%	Outstanding
August	93.05%	Very Satisfied
September	98.28%	Outstanding
October	91.25%	Very Satisfied
November	85%	Satisfied
December	94.57%	Very Satisfied



SUMMARY OF LIBRARY SATISFACTION SURVEY

YEAR	RATING	VERBAL DESCRIPTION
2021	3.31	Highly Satisfied
2020	3.35	Highly Satisfied
2019	3.36	Highly Satisfied

Prepared by:

ARIEL P. ARROGANTE, RL

Noted by:

SUSAN S. MARTINEZ, RL, MSLS

Director, KEPLRC







LIBRARY SATISFACTION SURVEY

For the Period of October to December 2021

P<u>art</u> V.

A. Recommendations	Number of Responses
The main library should have a fast internet connectivity	17
 It should be properly ventilated in all areas/sections 	15
Virtual library should be improved	13
Collections for Professional Books should be developed	9
More computers for virtual library	6
Maintain cleanliness in the comfort rooms TOTAI	5
IVIAL	65
B. Other Comments	
 Vast improvement of the physical facilities which includes furniture and fixtures 	21
Good library services	15
Relaxing environment conducive for learning	15
Good Staff Behavior	9
Keep up the good work TOTAL	7 68

Prepared by:

ARIEL P. ARROGANTE

CVM Librarian

Noted by:

PROF. SUSAN S. MARTINEZ Director of Libraries

LEVEL III, PHASE 2





UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato Philippines



LIBRARY SATISFACTION SURVEY

For the period of April -June 2021

Part V.

A. Recommendations	Number of Responses
Fast internet connection	227
Enhanced system/technology in other library operations	17 12
Fast and accurate library services	10
More computer units in the Information Technology Section	7
Increase the collections in the library.	6
Cleanliness in the comfort room should be maintained	5
TOTAL	57
B. Other Comments	
Physical Facilities of the library were greatly improved	20
Very conducive place for studying and research	20
The new library refurbishment is a big help for the students and researchers	17
Library staff/personnel were very warm and accommodating	6
The place is very good for relaxation	5
TOTAL	68

Prepared by:

ARIEL P. ARROGANTE, RL

Noted by:

SUSAN S. MARTINEZ, RL, MSLS Director, KEPLRC

LEVEL III, PHASE 2





UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato Philippines



LIBRARY SATISFACTION SURVEY

For the period of JANUARY-March 2021

Part V.

. Recommendations	Number of Response	
Bandwidth of internet connectivity should be increased	30	
Increase library collection/materials	19	
Collections for E-Books/ E-Journals	10	
Enhanced Media Center	9	
Additional computers in the Info. Tech. section	4	
Sanitation	3	
TOTAL	85	
3. Other Comments		
The library is very relaxing environment	15	
Library staff were accommodating	10	
Conducive to conduct study and research	8	
Library staff were knowledgeable	6	
Good Job	5	
TOTAL	44	

Prepared by:

ARIEL P. ARROGANTE, RL

CVM Librarian

Noted by:

ANITA C. SORNITO, RL, EdD Director of Libraries

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE







LIBRARY SATISFACTION SURVEY

For the period of October-December 2020

Part V.

A. Recommendations	Number of Responses
The main library should have a fast internet connectivity	17
It should be properly ventilated in all areas/sections	15
Virtual library should be improved	13
Collections for Professional Books should be develop	9
More computers for virtual library	6
Maintain cleanliness in the comfort rooms TOTAL	5 65
Other Comments Vast improvement of the physical facilities which includes furniture and fixtures	21
Good library services	16
Relaxing environment conducive for learning	15
Good Staff Behavior	9
Keep up the good work TOTAL	7 68

Prepared by:

ARIEL P. ARROGANTE, RL

Noted by:

ANITA C. SORNITO, RL, EdD Director of Libraries

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE







LIBRARY SATISFACTION SURVEY

For the period of JANUARY-MARCH2020 SECOND SEMESTER

Part V.

r. ree	commendations	Number of Response
•	Should have a fast internet connectivity	
		9
• /	Additional library collections/materials	7
• /	Audio-Visual Room should be improved	5
• (Collections for Professional Books should be <u>develop</u>	5
• 1	More computers for virtual library	4
• 1	Maintain cleanliness in the comfort rooms	2
. Otl	ner Comments	
. Oth	ner Comments The library was greatly improved	10
		20 7
•	The library was greatly improved Good library services	
•	The library was greatly improved	7
•	The library was greatly improved Good library services The library is very relaxing environment conducive for	7

Prepared by:

ARIEU P. ARROGANTE

Noted by:

ANITA C SORNITO, Ed.D.

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE







LIBRARY SATISFACTION SURVEY

For the period of JULY-DECEMBER 2019

SECOND SEMESTER

Part V.

A. Recommendations	Number of Responses
Fast internet connection/ WI-FI connectivity	17
More air-conditioned unit	12
Fast and accurate library services	10
 Improved the services in the baggage counter 	8
 More computer units in the Information Technology Section 	7
 Increase the collections in the library. 	6
 Cleanliness in the comfort room should be maintained 	5
AVR should be technologically advanced	4
Fast photocopying services	3
 Additional staff in the Information desk/baggage counter 	2
B. Other Comments	
 Physical Facilities of the library were greatly improved 	25
 Very conducive place for studying and research 	20
 The new library refurbishment is a big help for the students and researchers 	19
 Library staff/personnel were very warm and accommodating 	6
The place is very good for relaxation	5
Continue to improve your services	4

Prepared by:

Noted by:

ANITA C. SORNITO, Ed.D. Director of Libraries ARIEU P. ARROGANTE

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE





UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato Philippines



LIBRARY SATISFACTION SURVEY

For the period of JULY-DECEMBER 2019

FIRST SEMESTER S.Y. 2019-2020

Part V.

A. Recommendations	Number of Responses	
Fast internet connection/ WI-FI connect	ūvity	
		17
More air-conditioned unit		12
Fast and accurate library services		10
improved the services in the baggage co	ounter	
More computer units in the Information	Technology Section	7
Increase the collections in the library.		6
Cleanliness in the comfort room should	be maintained	5
AVR should be technologically advance	d .	4
Fast photocopying services		3
Additional staff in the Information desk	/baggage counter	2
B. Other Comments		
Physical Facilities of the library were g	reatly improved	25
Very conducive place for studying and r	esearch	.20
The new library refurbishment is a big h	elp for the students and researchers	19
Library staff/personnel were very warn	n and accommodating	6
The place is very good for relaxation		5
Continue to improve your services		4

Prepared by:

ARIEL P. ARROGANTE, RL

Noted by:

ANITA C. SORNITO RL, EdD Director of Libraries

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE





UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato Philippines



LIBRARY SATISFACTION SURVEY

For the period of JANUARY-JUNE2019

Part V.

. Recommendations	Number of Response
The main library should have a fast internet connectivity	17
 It should be properly ventilated in all areas/sections 	15
Virtual library should be improved	13
Collections for Professional Books should be <u>develop</u>	9
More computers for virtual library	6
Maintain cleanliness in the comfort rooms	5
. Other Comments	
 Vast improvement of the physical facilities which includes furniture and fixtures 	21
Good library services	17
Relaxing environment conducive for learning	15
Good Staff Behavior	9

Prepared by:

ARIEL P. ARROGANTE, RL

Noted by:

ANITA C. SORNITO, RL, EdD Director of Libraries

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE



Recommendation No. 5

The Director of Libraries together with the library staff may find ways to include online library services in the utilization report and be used to improve the library collection and operations. > The KEPLRC provided statistics every semester for the utilization of online library services report.

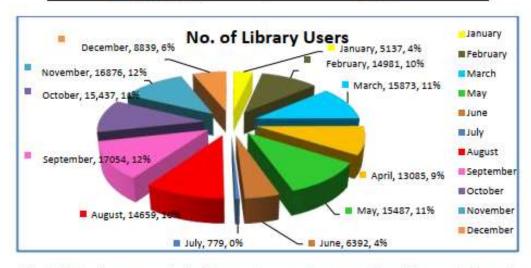
University of Southern Mindanao KUNDO E. PAHM LEARNING RESOURCE CENTER Kabacan, Cotabato

LIBRARY USERS STATISTICS

from January to December 2024

Table below shows the extent of utilization of the library by clientele and end-users from **January to December 2024.** Data were generated from the Electronic Login and Library Users Logbook of the Library.

монтн	NO. OF LIBRARY USERS
JANUARY	5,237
FEBRUARY	14,981
MARCH	15,873
APRIL	13,085
MAY	15,487
JUNE	6,392
JULY	779
AUGUST	14,659
SEPTEMBER	17,054
OCTOBER	15,437
NOVEMBER	16,876
DECEMBER	8,839
Total No. of Users	144,599



The pie chart above represents the library user's percentage per month as of January to December 20 24. It shows that the month of September got the highest percentage of users in the library with 17,054 (14%); followed by November 16,876 (12%) March 15,873 (11%); May 15,487 (11%); October 15,437 (11%); February 14,981 (10%), August 14,659 (10%), April 13,085 (9%), December 8,839 (6%), June 6,392 (4%), January 5,137 (4%) and lastly month of July got the lowest percentage of 779 (0%).

Prepared by:

LILIAN M. CLARITO, RL Technical Librarian

Noted by: SUSAN S. MARTINEZ, RL.
Director, KEPLRC

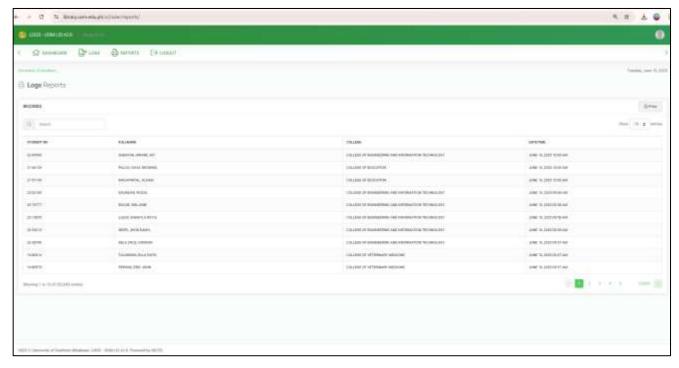
LEVEL III, PHASE 2

EXTENT OF COMPLIANCE



KEPLRC ELECTRONIC LOGIN REPORT 2025







UNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato KUNDO E. PAHM LEARNING RESOURCE CENTER

LIBRARY ONLINE STATISTICS

August 28, 2020 — December 20, 2020



	Visitors	Visits
Today:	698	1,838
Yesterday:	1,980	5,798
Last 7 Days:	11,175	29,004
Last 30 Days:	30,958	71,948
Last 365 Days:	350,888	967,697
Total:	359,110	990,640

Prepared by:

KENNETH C. CALAOAGAN, RL

Virtual Librarian

Noted by:

SUSAN S. MARTINEZ, RL Director, KEPLRC



Recommendation No. 6

The Director of Libraries may initiate some actions in coordination with the program secretary to encourage students to submit an e-copy of their thesis to augment library multimedia materials.



> The hard copy of student manuscript was submitted to the library and soft copy to the Research and Development Office, respectively.



Republic of the Philippines UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato (064) 572-2308



KUNDO E. PAHM LEARNING RESOURCE CENTER

November 22, 2021

MA. TEODORA N. CABASAN, Ph.D. Director, Research and Development Office USM, Kabacan, Cotabato

Madam:

The Kundo E. Pahm Learning Resource Center (KEPLRC) is part of the AACCUP accreditation in different programs on June 2022. One of the recommendations is the need to have an e-copy of Undergraduate Thesis from different programs offered by University of Southern Mindanao that be accessible to the library users.

In this view, may I request your good office to provide us the link of the e-copy of the Undergraduate Thesis from different programs from your good office for additional library multimedia materials. The access to these resources will help our users in their research and other information needs.

Thank you and looking forward on this matter.

Respectfully yours,

SUSAN S. MARTINEZ, RL KEPLRC, Director

"UNITY IN DIVERSITY AND
SUSTAINABLE DEVELOPMENT IN
MINDANAO THROUGH QUALITY AND RELEVANT EDUCATION."
USM-SYS-F70-Rev.1.2020.07.14

LEVEL III, PHASE 2

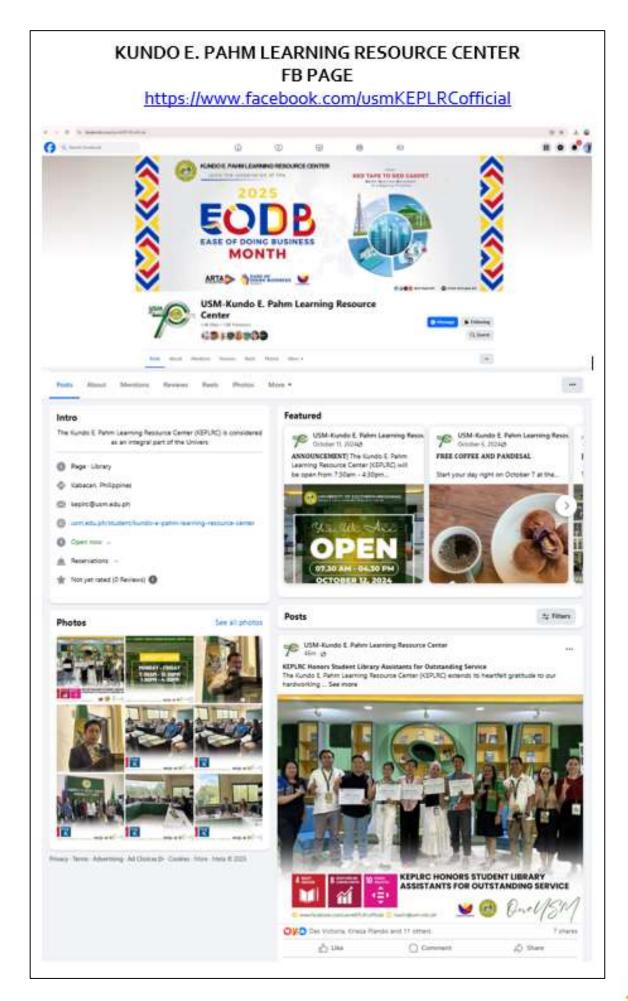


Recommendation No. 7

It is encouraged that the Learning Resource Center create and publish a library newsletter that provides an avenue for dissemination of new acquisition and important library activities.



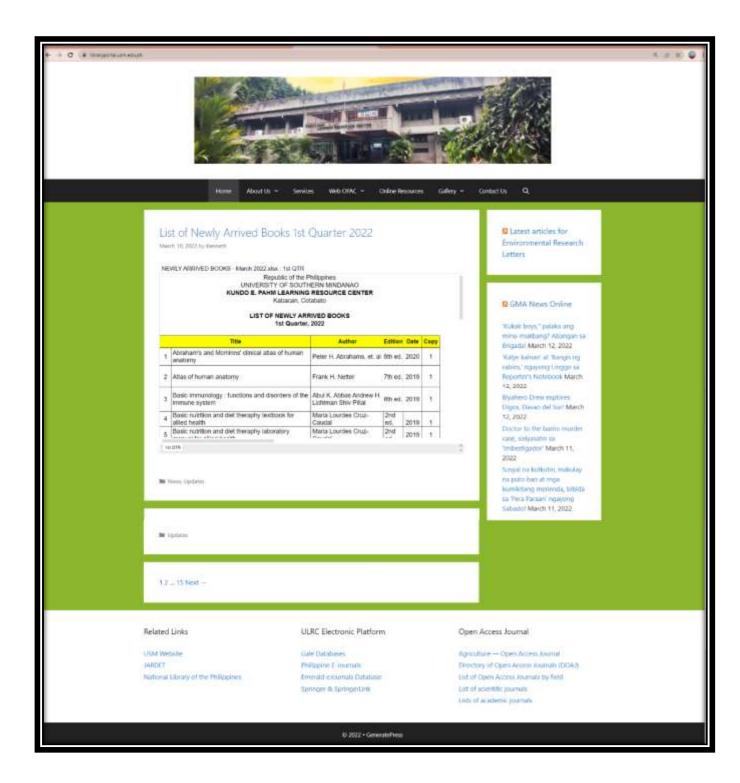
> The KEPLRC has an FB Page and Library Portal for the dissemination of new acquisition and important library activities.





KEPLRC LIBRARY PORTAL

http://libraryportal.usm.edu.ph/





Recommendation No. 8

It is suggested that the administration conduct free retooling sessions to enhance the capabilities of librarians to become diverse users and experts in IT service.



> The KEPLRC librarians conducted a training seminar on the expertise of IT Services in the library.



Republic of the Philippines

UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato Tel. No. (o64) 572-2308 email address: ulrc@usm.edu.ph



KUNDO E. PAHM LEARNING RESOURCE CENTER

MEMORANDUM NO. 09

Series of 2022

TO : KEPLRC, Campus/College/Unit-Based Librarians

SUBJECT : Document Processing for Archiving

DATE : 05 April 2022

Please be informed that the UICTO will conduct a Face-to-face Document Processing for Archiving on Library resources on Thursday April 7, 2022 8:00 in the morning at KEPLRC, USM, Kabacan, Cotabato.

Snack will be served.

Please be guided.

SUSAN S. MARTINEZ, RL Director of Libraries

"UNITY IN DIVERSITY AND
SUSTAINABLE DEVELOPMENT IN
MINDANAO THROUGH QUALITY AND RELEVANT EDUCATION."

USM-SYS-Fy2-Rev.1.2020.07.14



TRAINING ON THE DOCUMENT PROCESSING FOR ARCHIVING at KEPLRC Conference Room April 5, 2022







LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

AREA VII - LIBRARY





Republic of the Philippines

UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato Tel. No. (o64) 572-2308 email address: ulrc@usm.edu.ph



KUNDO E. PAHM LEARNING RESOURCE CENTER

MEMORANDUM NO. 08

Series of 2022

TO : KEPLRC, Campus/College/Unit-Based Librarians

SUBJECT : Orientation on New Century Free eBooks Resources

DATE : 05 April 2022

Please be informed that the KEPLRC will facilitate an online Orientation on the New Century free ebooks resources to all librarian tomorrow **April 6, 2022** at 9:00am as not to hamper library services. Link will be provided an hour before the start of the orientation.

Please be guided.

SUSAN S. MARTINEZ, RL Director of Libraries

"UNITY IN DIVERSITY AND
SUSTAINABLE DEVELOPMENT IN
MINDANAO THROUGH QUALITY AND RELEVANT EDUCATION."

USM-SYS-F71-Rev.1.2020.07.14

LEVEL III, PHASE 2

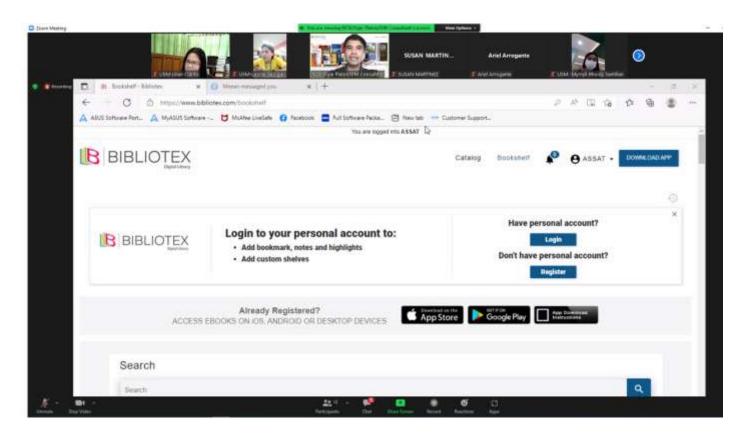
EXTENT OF COMPLIANCE

AREA VII - LIBRARY



KEPLRC LIBRARIANS ATTENDED ORIENTATION ON THE NEW CENTURY FREE EBOOKS RESOURCES

Via Zoom April 6, 2022





LEVEL III, PHASE 2

EXTENT OF COMPLIANCE



KEPLRC YEAR-END PLANNING 2021 At KEPLRC Lobby December 28, 2021







LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

AREA VII - LIBRARY



Recommendation No. 9

The management may augment the following library holdings and equipment for effective delivery of library service and to meet the library standards, curriculum, instruction, research and recreational needs of clients, in preparation for higher accreditation level and augment. Furthermore, faculty, and staff are encouraged to donate any resources from their trainings and seminar attended to boost library collection on:

- a. Professional journals
- b. General books
- Professional books in the following program: BS in Information System, BS in Computer Science and BS in Food technology
- d. Subscription of Electronic resources
- e. Security Gate

➤ The KEPLRC already process on the purchase of Professional Books, journals, magazines, electronic resources and other library materials of every program offered by the University of Southern Mindanao. There is a proposal on Upgrading of Library Services through Procurement of E-Services, E-learning and E-Publication with project cost of 25,000,000.00 by DOL.

PURCHASE REQUEST FOR PROFESSIONAL BOOKS



Appendix 6o

Office/Section : KEPLRC		PR No.:528 Responsibility Center Code :	3	Date: March 2	0,2024
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	сору	Commercial laws of the Philippines, Montemayor, 2023	1	845.00	845.00
2	сору	Income taxation law: illustrated and simplified: a guide to passing the bar, Montemayor, 2021	1	705.00	705.00
3	сору	Torts and damages, 2023 Revised edition, Luansing, 2023	1	1,275.00	1,275.00
4	сору	Intellectual property law compendium, Montemayor, 2023	1	1,575.00	1,575.00
5	сору	Legal forms, Suarez, 2022	1	625.00	625.00
6	сору	The law on public officers and election law, Gabato, 2024	1	2,375.00	2,375.00
7	сору	Philippine political law, Cruz, 2024	1	2,275.00	2,275.00
8	сору	Political law Reviewer, Albano 2022	1	2,075.00	2,075.00
9	сору	Civil law reviewer Vol 1 and 2, Albano, 2023	1	2,330.00	2,330.00
10	сору	Criminal law reviewer, Campanilla, 2023	1	1,625.00	1,625.00
51	сору	Labor law reviewer: the fundamentals, Atty. John Castriciones, 2022	1	1,250.00	1,250.00
12	сору	Remedial Law, Vol 1 and 2, Albano 2023	1	3,810.00	3,810.00
13	сору	Commercial laws and Jurisprudence Vol. II, Justice Jose C. Vitug, Dean Marianne Beltran- Angeles, 2022	1	2,325.00	2,325.00
14	сору	Review on taxation, Mamalateo, 2023	1	2,015.00	2,015.00
45	сору	Civil code of the Philippines: annotated Volume IV(Prescription, Obligation and contracts), Justice Edgardo Paras, 2021	1	2,375.00	2,375.00
16	сору	Reviewer in Property Registration and Related Proceedings, Justice Oswaldo D. Agcaolli, 2022	1	2,250.00	2,150.00
17	сору	The essentials of Local Government Law in te Philipines, Atty. Daryl Bretch M. Largo ,2020	1	1,275.00	1,275.00
±å.	сору	Restatement of the Law on Local Governments, Atty. Joseph Emmanuel L. Angeles, 2020	1	1,425.00	1,425.00
19	сору	Bangking laws of the Philippines:annotated, Bangko Sentral ng Pilipinas, 2023	1	1,855.00	1,855.00
20	сору	Basic Succession Law, Claridades, 2023	1	1,605.00	1,605.00
21	сору	Violence against women and their children, Tagupa, 2024	1	1,105.00	1,105.00
OTAL			*:	6	36,895.00
SH	not Availa NELY J. Mo ninistrative O	DNDIA SHERE	Olgeally of EEN MARP P. V C Head, Budget		
ourpose:	For Colle	ge of Law library.			
Charge to:	32	- College of Law Library/ SUSAN S. MARTINEZ	82.	15.11	
Signature :	Request	Digitally signed by Williamson Daniel Terrana Date 2004-05.22	Appro	ved by: Digitally s	Igned by
Printed Name :		DANILO T. VILLANUEVA	FRA	ICIS CO GHE W	andsco'GII SARCIA

USM-SYS-F2g-Rev.1.2020.03.01





Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

Fund Cluster: 05

Office/Section :	KEPLRC	PR No.: 528 Responsibility Center Code:		Date: March 2	0,2024
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	amount carry forwarded				36,895.00
21	сору	Statutory construction: concepts and cases, Atty. Ricaredo M. Pilares, 2023	1	1,400.00	1,400.00
22	сору	Statutory construction, Diaz, 2022	1	1,475.00	1,475.00
23	сору	Book on legal and judicial ethics, Atty. Ruben E. Agpalo, 2020			1,950.00
24	сору	Consitutional law 1, Dean Cecilio D. Duka, 2021	1	920.00	920.00
25	сору	The revised penal code of the Philippines : with special penal laws. Rex Editorial Staff, 2023	51 510-510-520-5-511 50 T. T. T.		875.00
26	сору	Persons and family relations law, Pineda, 2022	1	1,805.00	1,805.00
27	сору	Family code of the Philippines: annotated, Albano, 2022	1	1,785.00	1,785.0
28	сору	Embracing the legal profession, Atty. Edgardo M. Villareal II, 2022	1	740.00	740.0
29	сору	Legal writing: a competency-based approach, Aquino, D. 2023	(1)	1,975.00	1,975.0
30	сору	Legal research and citations of the Philippines, Aquino, D. 2020	1	1,445.00	1,445.00
31	сору	The revised penal code annotated , Abudiente, 2024	1	1,975.00	1,975.0
32	сору	Notes and cases on negotiable instruments law and banking law, Atty. Timoteo B. Aquino and Atty. Maria Margaret A. Aquino, 2022	1	1,875.00	1,875.0
33	сору	Obligation & contracts, Suarez, 2023	1	1,175.00	1,175.0
34	сору	The Philippine negotiable instruments law, Macalino, 2020	1	1,375.00	1,375.0
35	сору	Civil code of the Philippines, Rex Editorial Staff, 2023	1	825.00	825.00
36	сору	Conflict of laws, Montemayor, 2022	1	1,085.00	1,085.0
37	сору	Civil procedure: the bar lectures series, Vol. 2, Dean Williard Riano, 2022	1	1,575.00	1,575.0
35	сору	Agency & trusts, partnerships & joint ventures, Dean Cesar L. Villanueva, Atty. Teresa S. Villanueva-Tiansay, 2023	1	2,125.00	2,125.00
39	сору	The Law on Agrarian Reform, Aquino D., 2020	1	1,905.00	1,905.00
40	сору	Labor relations and law on dismissal with notes and comments, Duano, 2022	1	2,405.00	2,405.00
41	сору	Labor law, Barte, 2021	1	805.00	805.00
42	сору	Labor standards, Duano, 2022	1	2,405.00	2,405.00
OTAL					70,795.00

Stocks not Available:
SHIRLY J. MONDIA
Administrative Officer V

Ok as to appropriation:

Digitally signed by Villura: Shereon

SHEREEN MAE P. VILLARUZ

O/C Head, Budger Officer

Purpose: For College of Law library.

Charge to: FUND 05- College of Law Library / SUSAN S. MARTINEZ

Requested by:

Signature :

Digitally signed by Villause Tourish Tourish

Approved by:

Garcia Francisco Gli Narisma FRANCISCO GIL N. GARCIA

Designation: Administrative Officer V SUC President IV

LEVEL III, PHASE 2

Printed Name :





Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

SUC President IV

Office/Section :	KEPLRC	PR No.:528 Responsibility Center Code :		Date: March 2	0,2024
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		amount carry forwarded		1	70,795.00
43	сору	Administrative law: text and cases, Gabato, 2023	1	1,285.00	1,285.0
44	сору	Property, Albano, 2023	1	1805	1,805.0
45	сору	Land titles and deeds, Albano, 2022	1	1,165	1,165.0
46	сору	Notes and cases on succession, Montemayor, 2021	1	1,065	1,065.0
47	сору	Criminal Law Book 1, Moya, 2023	1	1,705.00	1,705.0
48	сору	Private International Law, Albano, 2024	1	1,105.00	1,105.0
49	сору	Basic Taxation Law, Manahan,2023	1	1,275.00	1,275.0
50	сору	Outline Introduction to Public International Law, Nachura,czozz	1	805.00	805.0
51	сору	Public International law simplified, Duka ,2021	1	500.00	500.0
52	сору	Criminal procedure: a comprehensive approach for the bench and bar, Tan, 2021	1	2,375.00	2,375.0
53	сору	Law on Public Officers, Gujilde , 2020	1	1,055.00	1,055.0
54	сору	Evidence, Garcia, 2021	1	550.00	550.0
55	сору	Handbook in Practice Court, Dizon, 2021	1	035.00	925.0
56	сору	Environmental and Natural Resources Law, Claridades, 2022	1	925.00	1,885.0
OTAL				8	88,295.00
SH Adr	not Availe OLA IRLY J. M ninistrative C	ÖNDIA SHER	Digitally Sharoor EEN MAE P. V IC Head, Budger		
Purpose:	For Coll	ege of Law library.			
Charge to:	FUND o	5- College of Law Library / SUSAN S. MARTINEZ	Annes	ved by:	
Signature : Printed Name :	wednest	DANILO T. VILLANUEVA	3	Digitally	y signed by Francisco Isma

Administrative Officer V

Designation:



UNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

FRANCISCO GIL N. GARCIA

SUC President IV

ORIGINAL

No. 1 2 3 4 5 6 7	Unit	Item Description		Date: February 18, 2022		
1 2 3 4 5 6 6 7 6 7	сору		Quantity	Unit Cost	Total Cost	
3 4 5 6		Snell's Clinical Anatomy by Regions, 20/6, c2019, WINESKI	1	3,628.00	3,628.00	
5 6 7	сору	Andrews' Diseases of the Skin: Clinical Dermatology (I), 12/e, 12020, JAMES	1	10,528.00	10,628.00	
5 6 7	сору	Junqueira's Basic Histology Text & Atlas (I),16/e, c2021, MESCHER	1	2,995.00	2,995.00	
6 6	сору	Harrison's Principles of Internal Medicine (Two- Volume Set) IE Version, 21/6, C2022 KASPER	1	8,000.00	8,000.00	
7	сору	Jawetz Melnick & Adelbergs Medical Microbiology (I), 28e, c2020, CARROLL	1	3,798.00	3,798.00	
	сору	Snell's Clinical Neuroanatomy,8/e, c2018,2	1	3,698.00	3,698.00	
- 2	сору	SPLITTGERBER Clinical Neuroanatomy (I), 28/e, c2018, WAXMAN	1	2,228.00	2,228.00	
	сору	Williams Obstetrics (i),25/e, c2018.CUNNIGHAM	1	6,395.00	6,395.00	
9 0	сору	Robbins Basic Pathology, 10e, c2018, KUMAR	1	4,538.00	4,538.00	
	сору	Robbins and Cotran Pathologic Basis of Disease International Edition + PAC for Robbins and Cotran Pathologic Basis of Disease (Vitalsource eBook)(Strictly Set), 10e,	1	7,995.00	7,995.00	
11 (сору	Nelson Textbook of Pediatrics, International Edition: 2-Volume Set 21ed 22/e: C2010 KLEIGMAN	1	6,768.00	6,768.0	
12 (сору	Goodman & Gilman's Pharmacological Basis of Therapeutics (I),13fe, c2018, BRUNTON	1	6,315.00	6,315.0	
13	сору	Bates' Pocket Guide to Physical Examination and History Taking (I),8/e, c2017,BICKLEY	1	1,795.00	1,795.0	
14 (сору	The Washington Manual of Medical Therapeutics (I) 36/e, copp. CREES	1	5,018.00	5,018.0	
TOTAL		THE HOLD SHEET SHE			73,799.0	
Stocks not Av SHIRLY Administra Purpose: For	Y J. MO trative Off	ONDIA HAVENTO CANCHEL	CHARISS	E ANGELAS, QUIAN OIC Budget Office	MBAO	
Charge to: GA	A (c.01)				
	queste	d by:	Appr	oved by:		

SUSAN S. MARTINEZ

Director, KEPLRC

USM-SYS-F19 Rev 1 2020 03 02

Printed Name:

Designation:





Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

26,000.00

Fund Cluster: 01 (GAA) 392 Office/Section : KEPLRC PR No.: Date: May 20, 2024 Responsibility Center Code: Stock/ **Unit Cost** Total Cost Unit Item Description Quantity Property No. SCRA vol 958 (Author CBSI) сору 1,300.00 1,300.00 1 SCRA vol 959 (Author CBSI) 2 сору 1,300.00 1,300.00 SCRA vol 960 (Author CBSI) 3 сору 1 1,300.00 1,300.00 4 SCRA vol 961 (Author CBSI) сору 1,300.00 1,300.00 SCRA vol 962 (Author CBSI) 1,300.00 5 copy 1 1,300.00 6 сору SCRA vol 963 (Author CBSI) 1 1,300.00 1,300.00 SCRA vol 964 (Author CBSI) сору 7 1 1,300.00 1,300.00 8 сору SCRA vol 965 (Author CBSI) 1,300.00 1,300.00 9 сору SCRA vol 966 (Author CBSI) 1 1,300.00 1,300.00 10 SCRA vol 967 (Author CBSI) сору 1,300.00 1,300.00 11 сору SCRA vol 968 (Author CBSI) 1,300.00 1,300.00 12 copy SCRA vol 969 (Author CBSI) 1 1,300.00 1,300.00 13 сору SCRA vol 970 (Author CBSI) 1 1,300.00 1,300.00 сору SCRA vol 971 (Author CBSI) 14 1 1,300.00 1,300.00 15 сору SCRA vol 972 (Author CBSI) 1 1,300.00 1,300.00 1,300.00 16 copy SCRA vol 973 (Author CBSI) 1 1,300.00 сору 17 SCRA vol 974 (Author CBSI) 1 1,300.00 1,300.00 сору SCRA vol 975 (Author CBSI) 18 1 1,300.00 1,300.00 19 сору SCRA vol 976 (Author CBSI) 1,300.00 1,300.00 сору SCRA vol 977 (Author CBSI) 1 1,300.00 20 1,300.00

Stocks not Available:

Ship of the stock of

Ok as to appropriation:

SHEREEN MAE PAYNEWARUZ

OIC Head, Budget Officer

Purpose: For College of Law library additional SCRA

Charge to: FUND 01 (GAA Library)/ SUSAN S. MARTINEZ

Requested by:

Signature : Printed Name :

Designation:

TOTAL

Deptally signed by Date: 2024.05.31 |
Danie: 2024.05.31 |
Danie: 0224.05.31 |
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Danie: 0224.05.31 |
Danie: 0246.05.31 |
Danie: 0

Approved by:

Digitally signed by Garcia Francisco
FRANCISCO GIE Nº 6/ARCIA

SUC President IV





Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

Fund Cluster: 05

Office/Section :	KEPLRC	PR No.:530 Responsibility Center Code:	į.	Date: May 15, 2024		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost	
1	ISSUE	Philippine Journal of Public Administration (PJPA)	2	18 0	2,500.00	
2	ISSUE	Philippine Journal of Public Policy (PJPP)	1		2,000.00	
3	ISSUE	Asia Pacific Social Sience Review (APSSR)	2		4,300.00	
	4			3		
TOTAL		3			8,800.00	
<u>s</u>	ocks not over the second ocks not	NDIA	SHEREE	as to appropriate State of the MAE Physics of the Earth State of the E	d by Shereen Mae F. RUZ	
Purpose:	Journals S	ubscription for Bachelor of Public Administration	8			
Charge to:		ription of Newspaper and Journals /Susan S.				
Signature : Printed Name :	Requeste	DANILO T, VILLANUEVA	THE DESIGNATION OF THE PARTY OF	ved by: NCISCO GIL N	GARCIA	
Designation :		Administrative Officer V	FRANCISCO GIL N. GARCIA SUC President			

Digitally signed by Verzosa Debbie Marie Bautista Location: 1101 Location: USM Date: 2024.05.29 11:52:09+08'00'

USM-SYS-Fag-Rev.s.2020.03,02





Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

		rolla clostel: 05						
Office/Section :	KEPLRC	PR No.: <u>1255</u> Responsibility Center Code :	Date: Octob	er 12, 2023				
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost			
1	ISSUE	Innovative Food Science and Emerging Technologies	8		36,284			
2	ISSUE	Anatolia: An Int'L Journal of Tourism & Hospitality Research (T&F)	4		28,738			
3	ISSUE	Travel & Leisure	12		10,387			
4	ISSUE	Nutrition Today (Lww)	6		25,439			
TOTAL					100,848.00			
Sto Si	ocks not av. Dight by M Shin HIRLY J. M (ministrative C	ONDIA	Ok	av as to appropriate the state of the state	riation:			
Purpose:		obscription for BS IN FOOD TECHNOLGY, BS T ent Management, BS Nutrition and Dietetics	Tourism Manage	ement/BS Hosp	itality,BS Travel			
Charge to:	05							
Signature : Printed Name :	Requeste	Martinez Susa	an .	ved by: NCISCO GIL N				
Designation:		Director, KEPLRC		SUC Preside	ent			





Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

Office/Section : I	KEPLRC	PR No.:1256 Responsibility Center Code :	<u>-2</u> ;	Date: Octob	er 12, 2023
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	ISSUE	Research in Social Administrative Pharmacy	6		26460.00
2	ISSUE	JOPERD-Journal of Physical Education, Recreation & Dance (AAPEHRD)	9		26436.00
3	ISSUE	Journal of Islamic Studies	3		13144.00
4	ISSUE	Foreign Affairs	6		14438.00
	N	-			
	ia :				
TOTAL					80,478.00
SI	Cocks not avious by Models MiRLY J. MC	ONDIA	Ok	PRETCH D. FILA Head, Budget Of	SOL
Purpose:	Journals S	obscription for BS Pharmacy, Physical Education	n, BA Islamic St	udies, BS Interna	ational Relations
Charge to:					
Signature : Printed Name : Designation :	Requeste	Digitally signed Martinez Susan SUSAN S. MARTINEZ mon Director, KEPLRC	by	ved by: NCISCO GIL N SUC Preside	





Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

Office/Section : KEPLRC		PR No.: 1258		Date: Octob	er 12, 2023
Stock/	Unit	Responsibility Center Code:	Quantity	Unit Cost	Total Cost
Property No.	E 2003			317 May 17 18 18 18 18 18 18 18 18 18 18 18 18 18	
1	ISSUE	Journal of Web Librarianship (T&F)	4		20,116.00
2	ISSUE	Phil. Journal of Veterinary Medicine	2		12,985.00
3	ISSUE	Educational Leadership (ASCD)	8	28	12,518.00
4	ISSUE	Education Technology Research & Development (AECT)	6	R	29,486.00
5	ISSUE	Journal of Research on Educational Effectiveness	4		27,468.00
6	ISSUE	Bilingual Research Journal (T&F)	4		20,837.00
			3		9
TOTAL	2			X	123,410.00
Si	Docks not ov Digital School by Mi HIRLY J. Mit ministrative C	ely signed order ONDIA	Ok	ay as to appropriate by Pand Pand Pand Pand Pand Pand Pand Pand	SOL
Purpose:		Subscription for Library Information Science, Do gy, Elementary Education, Secondary Education		ry Medicine/ BS	Veterinary
Charge to:	5	12779		77.0	
1815 1942 1944 1970 - 1	Requeste	ed by: Digitally signe	Appro	ved by:	Digitally signed by
Signature :				Lo	Galicia Fernancia Gali Nasisana
Printed Name:		SUSAITS. MARTINEY Martinez	FRA	NCISCO GIL N	I. GARCIA
Designation:		Director, KEPLRC Susan Samor	1	SUC Preside	ent





Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

Fund Cluster:

Office/Section : I	KEPLRC	PR No.:1259 Responsibility Center Code :			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	ISSUE	Teaching and Teacher Education	8		55,029.00
2	ISSUE	Medical Education (Wiley)	12	0	33,592.00
3	ISSUE	Agriculture 2023	6	2	5,481.00
4	ISSUE	Reader's Digest	9		5,985.00
5	ISSUE	Health and Home	6	8	5,262.00
6	ISSUE	Phil. Journal of Nursing	2		4,300.00
TOTAL		-	- 8	8	109,649.00
ς <u>S</u> Ι	ocks not ave by his HIRLY J. MC	BNDIA	Ok	kay as to approp Color by Flavier PRETCH D. FILA: Head, Budget Of	SOL
Purpose:	Journals 9	Subscription for Technical-Vocational Teach	er Education, Medic	cine and other lo	rcal titles
Charge to:					
Signature : Printed Name : Designation :	Requeste	Digitally signed by Martinez SUSAN S. MARTINEZ Director, KEPLRC	u (1755	NCISCO GIL N 5UC Preside	

USM-SYS-F2g-Rev.1.2020.03.02





Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

Office/Section : I	KEPLRC	PR No.:	1260 ibility Center Code :		Date: Octobe	er 12, 2023
Stock/ Property No.	Unit	кезропы	Item Description	Quantity	Unit Cost	Total Cost
1	ISSUE	Internation Communic	nal Journal of Strategic cation	5		23,877.00
2	ISSUE	Quality M	anagement Journal	4		26,550.00
3	ISSUE	Asia Pacifi Economics	ic Journal of Accounting & s	4		32,618.00
TOTAL		3				83,045.00
Sto SI	ocks not ave Depta by No Shelly HIRLY J. MC	ONDIA		Ok	ay as to appropriate the present of	riation: typed sol
Purpose:		oubscription ncy/BS Mana	for BS Development and Comm agement	unication, BS Deve	lopment Manag	ement&BS
Charge to:	05					-
Signature : Printed Name : Designation :	Requeste	sus	Digitally sign by Martinez SANUS. MARTINEZ irector, KEPLRC	ieu	ved by: NCISCO GIL N SUC Preside	



Kabacan, Cotabato Philippines

PURCHASE REQUEST

RECORDS OFFICE

Number:___

Date

3/2/2 3/4 /1/2

Appendix 60

Fund Cluster: 101

Office/Section : KE	EPLRC	PR No.: 50 Responsibility Center Code :		Date: February	18, 2022
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
110.		amount carry fo	orwarded		73,799.00
15	сору	Kaplan & Sadock's Synopsis of Psychiatry, 12/e, c2022, BOLAND	1	6,078.00	6,078.00
16	сору	Schwartz's Principles of Surgery (I),11/e, c2020,BRUNICARDI	1	9,495.00	9,495.00
17	сору	Langman's Medical Embryology (I),14/e, 2010. SADLER	1	3,838.00	3,838.00
18	сору	Netter's Anatomy Coloring Book, Updated Edition (I), 2/e, c2019, HANSEN	3	1,798.00	1,798.00
19	сору	Clinically Oriented Anatomy (I), 8/e, c2018, MOORE	1	3,585.00	3,585.00
20	сору	Basic and Clinical Pharmacology (I),15/e, c2021,KATZUNG	1	2,985.00	2,985.00
21	сору	Board Review Series: Pediatrics, 2/e,	3	3,488 00	3,488.00
22	сору	Harper's Illustrated Biochemistry (I),31/e, c2019, RODWELL	1	1,988.00	1,988.00
23	сору	Guyton and Hall Textbook of Medical Physiology (i),14/e, c2021,GUYTON	1	6,995.00	6,995.00
					·
TOTAL		1			114,049.00
SHII	ot Availab SAAA RLY J. MO inistrative O	DNDIA (Ok as to appro	E ANGELAS. QUI	AMBAO HADA
Purpose:	For the u	use of Medicine students/library.			
Charge to:	GAA (10:	1)			
	Requeste	ed by:	Appr	oved by:	
Signature : Printed Name : Designation :	(ñ)	SUSAN S. MARTINEZ Director, KEPLRC	2020	RANCISCO GIL N SUC Presiden	

ORIGINAL





UN. - CRSITY OF SOUTHERN MINDANAO Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

		Fund Cluster: 164					
Office/Section : KEPLRC		PR No.:		Date:September	14, 2021		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost		
			amount o	arry forwarded 886,016.00			
	issues	Philippine Journal of Nursing Education	1	2,200.00	2,200.00		
	issues	Philippine Journal of Psychology (PSSC)	2	690 00	1,380 00		
	issues	Philippine Journal Of Public Administration	2	1,000 00	2,000.00		
	issues	Philippine Journal of Science	2	1,250.00	2,500.00		
	issues	Philippine Journal of Surgery and Surgical Specialties	2	1,250.00	2,500 00		
	issues	Philippine Journal of Veterinary Medicine	1	2,500.00	2,500.00		
	issues	Philippine Law Journal		- Contract	2,300 00		
		Philippine Review of Economics (PSSC)	4	575 00			
	issues		2	1,200.00	2,400.00		
	issues	Philosophy East and West	4	2,120.00	8,480.00		
	issues	Physics Today	12	533-33	6,400.00		
	issues	Political Science Quarterly	- 4	1,590.00	6,360.00		
	issues	Practical Welding Today	12	590.00	7,0B0.00		
	issues	Psychology Today	6	625.00	3,750.0		
	issues	Public Administration Quarterly (ASPA)	4	4,740.00	18,960.00		
	issues	Public Management (ICMA)	11	680.91	7,490.00		
	issues	Scholastic-Teacher Magazine (Formerly Instructor Magazine)	6	590.00	3,540.0		
	issues	School Planning & Management	17	590.00	7,080.00		
	issues	Speed	12	291.67	3,500.0		
	issues	Sports A Field	6	1,466.67	8,800.0		
	issues	Strategies - A Journal for Physical & Sport Educators (T&F)	6	1,190.00	7,140.00		
	issues	The Professional Teacher	2	1,000.00	2,000.0		
	issues	Wood Design & Building	4	1,400.00	5,600.0		
TOTAL					999,976.0		
Stocks n	IRLY J. MC	A. Aiduc	CHARISS	SE ANDELA S. QUIA OIC Budget Officer	мвао /		
Purpose:	For the u	ise of library.					
Charge to:	164 (lou	rnal subscription)					
energe to	Request	1000	Арр	roved by:			
Signature : Printed Name : Designation :	vicattiivi	SUSAN S. MARTINEZ	Ē	RANCISCO GIL N.	300000000000000000000000000000000000000		

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DIMPLINGATE

ffice/Section: KI	PIPC	Inn	Fund of		Appendix 60
Diffee Section 1 KE LKC		PR No.: 312	Fund Clus	ter: 164	
		Responsibility Center Code :		Date: August 5,	2021
tock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	сору	Atlas of Human Anatomy 7E			
	сору	Clinically Oriented Anatomy 8E IE	1	6,060.00	6,060.00
	сору	Grant's Dissector 17E IE	1	6,309.00	6,309.00
	сору	Human Anatomy 6E	1	7,480.00	7,480.00
	сору	Medical Physiology 6E	1	5,913.00	5,913.00
		Moore's Essential Clinical Anatomy 6E IE	1	10,620.00	10,620.00
	copy		1	8,510.00	8,510.00
	сору	Netter's Clinical Anatomy 4E	1	4,190.00	4,190.00
	сору	Principles of Human Anatomy, Fourteenth Edition Asia Edition	1	8,800.00	8,800.00
	сору	Seeleys Anatomy and Physiology 12E	1	8,548.00	8,548.00
	The seal of the seal	Biostatistics for Population Health: A	1	3,730.00	3,730.00
	сору	Primer 1st Edition Histology and Cell Biology: An Introduction	1	5,400.00	5,400.00
		to Pathology 5E Biochemistry 9E	10.	29,727.00	29,727.00
	сору	Medical Biochemistry 5E	1	5,310.00	5,310.00
	сору	Evidence based Medicine and Examination Skills: Translation Theory to	1	9,400.00	9,400.00
		Practice (in Three Parts) Guide to Clinical Documentation 3E	1	7,538.00	7,538.00
	copy	Basic Immunology: Functions and		Later manager	
	сору	Disorders of the Immune System 6E Essential Skills for a Medical Teacher. An	1	7,695.00	7,695.00
	сору	Indtroduction to Teaching and Learning in	1	3,630.00	3,630.00
	сору	Health Professional as Educator 2E	1	8,860.00	8,860.00
-	сору	The Language of Medicine: 12ed	1	11,998.00	11,998.00
	сору	Langman's Medical Embryology 14E	1	3,910.00	3,910.00
	сору	Bioethics: Principles, Issues, and Cases 4E	1	7,580.00	7,580.00
TOTAL					171,208.00
Stocks p	ot Available RLY J. MC inistrative Of	NDIA	CHARISSE	ANGELAS. OUT	AMBAO M
Purpose:	For the u	se of library.			
Charge to:	164 Requeste	ed by:	Appro	ved by:	
	vedoesc	1 1:	800		15 11 11
Signature :		prenting		Marie	5
Printed Name :		SUSAN'S, MARTINEZ	FRA	ANCISCO GIL N.	and the same of th
Designation:		Director, KEPLRC		SUC President	IV C
					DE NUMBER OF

			Fund Clus	ter: 164	Appendix 60
office/Section : KEPLRC		PR No.: 1/2 Responsibility Center Code :		Date: August 5,	2021
tock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		amount carry for	warded		171,208.00
	сору	Oxford Handbook of Clinical and		2 622 22	3,630.00
	сору	Laboratory Investigation 4E	1	3,630.00	CANODO 150
	copy	The Basics of Bioethics, 4e	1	5,320.00	5,320.00
	copy	A Global History of Medicine	1	2,330.00	2,330.00
	сору	LGBTQ Cultures 3E	1	4,120.00	4,120.00
	сору	Basic biostatistics for Medical and Biomedical Practitioners 2E	1	14,250.00	14,250.00
	сору	How to Write and Publish A Scientific Paper	1	3,330.00	3,330.00
	сору	Medical Microbiology: A Guide to Microbial Infections: Pathogenesis, Immunity, Laboratory Investigation and Control 19E	1	4,840.00	4,840.00
	conv	Introduction to Human Nutrition, 3rd	1	7,150.00	7,150.00
	copy	Edition Pathology Illustrated 8E	1	4,620.00	4,620.00
	сору	Wheater's Pathology: A Text Atlas and Review of Histophatology 6E IE	1	2,330.00	2,330.00
		Clinical Communication Skills for	1	3,878.00	3,878.00
	copy	Medicine: 4ed Clinical Epidemiology, IE 6E	1	6,600.00	6,600.0
	сору	Guytos and Hall Textbook of Medical Physiology	1	5,600.00	5,600.00
	сору	Ganong's Review of Medical	1	3,500.00	3,500.0
	сору	Principles of Biochemistry by	1	11,900.00	11,900.0
		Lehninger Medical Biochemistry John Baynes	1	3,900.00	3,900.0
	сору	Netters Essential Histology	1	3,200.00	3,200.0
	сору	Histology: A Text and Atlas by Pawlina	1	2,600.00	2,600.0
TOTAL	COPT				264,306.0
Stocks of	Ot Availab	ONDIA fficer IV	chariss	priation: ANGELAS. OU OIC Budget Officer	AMBAO T
Purpose:	For the u	ise of library.			
Charge to:	164		****	and bu	
	Request	ed by:	Appr	oved by:	
Signature : Printed Name :		SUSAN S. MARTINEZ	ER	ANCISCO GILL	T. GARCIA
T. I. Harrison A. American A.		V		SUC Presider	4 _ 9.00

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Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

Fund Cluster: 164

Office/Section : KEPLRC		PR No.: Responsibility Center Code :		Date: August 5, 2021	
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		amount carry for	warded		264,306.00
	сору	Basic and Clinical Pharmacology by Trevor	1	2,500.00	2,500.00
	сору	Medical Microbiology by Murray	1	4,150.00	4,150.00
	сору	Nerlson's Textbook of Pediatrics	1	7,400.00	7,400.00
	сору	William's Obtertries	1	7,500.00	7,500.00
	сору	Robbins & Cotran Pathologic Basic of Desease	1	4,600.00	4,600.00
	сору	Textbook of Family Medicine	1	6,800.00	6,800.00
					-
					-
					2
					-
		_			
					-
TOTAL					297,256.00
SHI	RLY J. MO	ONDIA		ppriation: E ANGELA S. QUI OIC Budget Officer	
		d8/17			
Purpose:	For the u	ise of library.			
	_				
Charge to:	164				
Signature : Printed Name : Designation :	Request	SUSAN S. MARTINEZ Director, KEPLRC	1071059	RANCISCO GIL N	

CARLOW SIGN OF EACH

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Appendix 60

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Fund	Cluster:	164	

fice/Section : KEPLRC		PR No.: 2 2 Responsibility Center Code :		Date: August 5, 2021	
ock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		amount carry fo	rwarded		264,306.00
	сору	Basic and Clinical Pharmacology by Trevor	1	2,500.00	2,500.00
	сору	Medical Microbiology by Murray	1	4,150.00	4,150.00
	сору	Nerlson's Textbook of Pediatrics	1	7,400.00	7,400.00
	сору	William's Obtertries	1	7,500.00	7,500.00
	сору	Robbins & Cotran Pathologic Basic of	1	4,600.00	4,600.00
	сору	Desease Textbook of Family Medicine	1	6,800.00	6,800.00
		1			
TOTAL	-				297,256.00
Stocks	pot Availat AIRLY J. M Iministrative C	D. ONDIA	CHARISSE	ANGELAS, OUT BIC Budger Officer	MBAO N
Purpose:	For the	use of library.			
Charge to:	164				
Signature : Printed Name : Designation :	Request	SUSAN S. MARTINEZ Director, KEPLRC	2102.40	NCISCO GIL-N. SUC President	The state of the s

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Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

Office/Section : KE	PLRC	PR No.:090_		Date: August 5,	2021
		Responsibility Center Code :			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	сору	A NEW INTRODUCTION TO ISLAM, C2017, PB, BROWN	1	4,653.00	4,653.00
	сору	ACCOUNTING ETHICS, C2018, PB, DUSKA	1	4,342.00	4,342.00
	сору	ACCOUNTING: WHAT THE NUMBERS MEAN, C2020, PB, MARSHALL	1	6,711.00	6,711.00
	сору	ADVANCED FINANCIAL ACCOUNTING, C2020, PB, TAN	1	4,244.00	4,244.00
4		T			
	сору	AGRICULTURAL AND AGRIBUSINESS LAW: AN INTRODUCTION FOR NON- LAWYERS,C2019, PB, FEITSHANS	1	5,782.00	5,782.00
	сору	AMERICAN ENGLISH GRAMMAR: AN INTRODUCTION, C2020, PB, KATZ	1	4,399.00	4,399.00
	сору	AMERICAN WORLD LITERATURE: AN INTRODUCTION, C2019, PB, GILES	1	3,928.00	3,928.00
	сору	AN INTRODUCTION TO APPLIED LINGUISTICS, C2019, PB, GILES	1	4,457.00	4,457.00
	сору	CHINA: CULTURE, RELIGION, ART, INVENTION, JIAN, 2017	1	2,065.00	2,065.00
	сору	AUGMENTED AND VIRTUAL REALITY IN LIBRARIES, C2018, PB, VAN ARNHEM	1	4,658.00	4,658.00
*					
	сору	CAREER GUIDE: ACCOUNTANT, C2017, PB, 3G	1	3,417.00	3,417.00
	сору	CAREER GUIDE: BOOKKEEPING SPECIALIST, C2017, PB, 3G	1	3,417.00	3,417.00
	сору	CAREER GUIDE: NUTRITIONIST, C2017, PB, 3G	1	3,417.00	3,417.00
×					
	сору	DATA ANALYTICS FOR ACCOUNTING, C2019, PB, RICHARDSON	1	5,020.00	5,020.00
	сору	ENVIRONMENTAL ECONOMICS: CONCEPTS, METHODS AND POLICIES, C2019, PB, THAMPAPILLAI	1	4,408.00	4,408.00
	сору	FARM MANAGEMENT, C2020, PB, KAY	1	6,770.00	6,770.00
	сору	FINANCIAL ACCOUNTING, C2020, PB, LIBBY	1	5,168.00	5,168.00
TOTAL					76,816 0
SHIF	ot Availab RLY J. MC nistrative O	ONDIA	CHARISS	E ANGE A S QUI	AMBAO

Purpose:

For the use of library.

Charge to:

GAA (101)

Requested by:

Signature :

Printed Name :

Designation :

SUSAN S. MARTINEZ

Director, KEPLRC

Approved by:

FRANCISCO GIL N. GARCIA

SUC President IV

USM-SYS-F29-Rev.1.2020.03.02

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Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

Fund Cluster: GAA (101)

Office/Section : KEPLRC				Date: August 5, 2021		
		Responsibility Center Code :				
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost	
			amount car	ry forwarded	76, 856.00	
	сору	FOOD SCIENCE AND QUALITY CONTROL, C2019, HB, LARA	1	7,763.00	7,763.00	
¥	17	Ozoro, rib, carra		(1)		
2	сору	GLOBAL JUSTICE AND SOCIAL CONFLICT: THE FOUNDATIONS OF LIBERAL ORDER AND INTERNATIONAL LAW, C2020, PB, KOCHI	1	4,000.00	4,000.00	
	сору	HEALTHY AND SUSTAINABLE FOOD SYSTEMS,C2020, PB, LAWRENCE	1	4,667.00	4,667.00	
	сору	HOW TO DO THINGS WITH INTERNATIONAL	1	3,100.00	3,100.00	
	сору	LAW, C2017, HB, HURD HYPERLOCAL JOURNALISM: THE DECLINE OF LOCAL NEWSPAPERS AND THE RISE OF ONLINE COMMUNITY NEWS, C2019, PB,		4,084.00	4,084.00	
		WILLIAMS ILLUSTRATED DICTIONARY OF MEDIA AND		3,312.00	100 / 1	
	сору	INFORMATION LITERACY,C2018, HB, 3G	1		3,312.00	
	сору	ILLUSTRATED SPECIAL VETERINARY PATHOLOGY,C2016, PB, MADDINA	1	4,720.00	4,720.00	
	сору	INDIGENOUS PEOPLES AS SUBJECTS OF INTERNATIONAL LAW, C2018, PB, WATSON	1	4,838.00	4,838.00	
	сору	INTERNATIONAL ACCOUNTING, C2020, PB, DOUPNIK	1	4,745.00	4,745.00	
	сору	INTERNATIONAL ECONOMICS, C2020, PB, PUGEL	1	4,579.00	4,579.00	
	сору	INTERNATIONAL WORKPLACE SEXUAL HARASSMENT LAWS AND DEVELOPMENTS FOR THE MULTINATIONAL EMPLOYER, C2020, HB, COBB	1	4,000.00	4,000.00	
4						
	сору	INTRODUCTION TO DIGITAL MEDIA, C2019, PB, DELFANTI	1	3,618.00	3,618.00	
	сору	ISLAM AND INTERNATIONAL RELATIONS: FRACTURED WORLDS,C2017, PB, PASHA	1	4,392.00	4,392.00	
*		ISLAMIC LAW: CASES, AUTHORITIES AND		3,188.00		
	сору	WORLDVIEW,C2017, PB, AHMAD	1	3,100.00	3,188.00	
TOTAL					137,862.00	
SHI	ot Availab RLY J. Mo inistrative O	ONDIA	Ok as to appro	a Six	AMBAO 16 B	
Purpose:	For the u	use of library.				
Charge to:	GAA (10	1)				
Signature :	Request	ed by:	Арр	roved by:	26	
Printed Name :		SUSANS. MARTINEZ	FI	RANCISCO GIL N.	GARCIA	
				SUC President		





Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

The intermedian

Fund Cluster: GAA (101)

Office/Section	ion : KEPLRC PR No.:			Date: August 5, 2021		
Stock/ Prope No.	ty _{Unit}		Quantity	Unit Cost	Total Cost	
			amount cai	ry forwarded	137,842-00	
+						
	сору	ISLAMISM IN THE MODERN WORLD: A HISTORICAL APPROACH,C2019, PB, BERRIDGE	1	3,188.00	3,188.00	
	сору	JOURNALISM NEXT: A PRACTICAL GUIDE TO DIGITAL REPORTING AND PUBLISHING.C2020 PB. BRIGGS	1	4,967.00	4,967.00	
7		IOUDNALIGNA WILLY IT MATTERS COMM DR		4 244 00		
	сору		1	1,341.00	1,341.00	
	сору	MACROECONOMICS,C2020, PB, COLANDER	1	4,244.00	4,244.00	
*						
	сору	EDUCATING FOR SUSTAINABILITY IN JAPAN: FOSTERING RESILIENT COMMUNITIES AFTER THE TRIPLE DISASTER, SINGER, 2017	1	4,838.00	4,838.00	
	сору	SCIENCE & RELIGION: A NEW INTRODUCTION, C2020, PB, MCGRATH	1	3,928.00	3,928.00	
4						
	сору	THE INTERNATIONAL POLITICS OF THE ASIA PACIFIC, C2019, PB, YAHUDA	1	4,438.00	4,438.00	
	сору	VIOLENCE IN SOUTH ASIA: CONTEMPORARY PERSPECTIVES, C2020, PB, MALREDDY	1	4,932.00	4,932.00	
	сору	GLOBALIZATION IN WORLD	1	4,184.00	4,184.00	
¥					,	
	сору	TO MINDAN, DEERE,2017	1	2,065.00	2,065.00	
	сору	LAS VEGAS IN SINGAPORE: VIOLENCE, PROGRESS AND THE CRISIS OF NATIONALIST MODERNITYC2018, PB, KAH- WEE 3,312, FEYERABEND, 2016	1	3,312.00	3,312.00	
TOTAL					179,299.00,	
	ks not Availa SHIRLY J. I Administrative	MONDIA Officer IV	CHARISS	E ANGELAS. QUI	AMBAO	
Purpose:	Forthe	use of library.				
Charge to:	GAA (1	01)				
	Reques	sted by:	Appr	oved by:		
Signature :		Smuti	The Part	Mune +	5	
Printed Name	:	SUSAN S. MARTINEZ	F	RANCISCO GIL N.	GARCIA	
Designation :		Director, KEPLRC		SUC President		

USM-SYS-F29-Rev.1.2020.03.02





Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

Fund Cluster: GAA (101)

Office/Section : KE	tion : KEPLRC PR No.: Date: August 5, 2021 Responsibility Center Code :		2021		
Stock/ Property	Unit	Item Description	Quantity	Unit Cost	Total Cost
No.			amount cai	ry forwarded	179,299.00
	сору	PIRACY IN SOUTHEAST ASIA: TRENDS, HOT SPOTS AND RESPONSES C2017, PB, BIGGS 4,838, WIERENGA, 2018	1	4,838.00	4,838.00
	сору	REGIONAL SECURITY IN THE MIDDLE EAST: A CRITICAL PERSPECTIVE, BILGIN, 2019	1	4,707.00	4,707.00
	сору	RESEARCH METHODOLOGY FOR SOCIAL SCIENCES, ACHARYYA, 2020	1	4,916.00	4,916.00
*					
	сору	SOUTHEAST ASIA IN THE NEW INTERNATIONAL ERA, DAYLEY, 2020	1	4,000.00	4,000.00
	сору	THE BIBLE AND THE QUR'AN: BIBLICAL FIGURES IN THE ISLAMIC TRADITION, KALTNER, 2018	1	2,898.00	2,898.00
*		3,			
	сору	THE INTERNATIONAL POLITICS OF THE ASIA PACIFIC, C2019, PB, YAHUDA	1	4,438.00	4,438.00
	сору	UNDERSTANDING PUBLIC POLICY: INTERNATIONAL PERSPECTIVE, HOWELL, 2019	1	7,935.00	7,935.00
	сору	WHY DEMOGRAPHY MATTERS, DORLING, 2018	1	2,583.00	2,583.00
	сору	ENVIRONMENTAL ECONOMICS AND SUSTAINABILITYC2017, PB, CHI-ANG LIN	1	3,417.00	3,417.00
	сору	Natural Resource Economics: Analysis, Theory, and Applications c2020, Conrad	1	6,050.00	6,050.00
	сору	Cupcake queen	1	314.00	314.00
	сору	Ella and olivia : the new girl	1	193.00	193.00
	сору	Gossip File	1	292.00	292.00
	сору	GS: #01 Lost Treasure of the Emerald Eye	1	340.00	340.00
	сору	GS: #10 All because of a cup of coffee	1	340.00	340.00
	сору	GS: #13 The Phantom of the Subway	1	340.00	340.00
	сору	GS: #14 The Temple of the Ruby of Fire	1	340.00	340.00
TOTAL					227,240.001
SHII	ot Available RLY J. MC inistrative Of	ONDIA	chariss	DE ANGELAS. QUI	AMBAO (49
Purpose:	For the u	se of library.			
Characte	CAA (===				
	GAA (10: Requeste		Ann	roved by:	
Signature :	Request	1 1.	~ppi	Muura_	5
Printed Name :		SUSANS. MARTINEZ	FI	RANCISCO GIL N.	GARCIA
Designation:		Director, KEPLRC		SUC President	IV

USM-SYS-F29-Rev.1.2020.03.02

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UNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

Fund Cluster: GAA (101)

Office/Section : K	EPLRC	PR No.: Responsibility Center Code :		Date: August 5, 2021		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost	
			amount cai	ry forwarded	227,240.00	
	сору	GS: #23 Valentine's day Disaster	1	340.00	340.00	
	сору	GS: #25 The search for sunken treasure	1	340.00	340.00	
	сору	GS: #28 Wedding Crashier	1	340.00	340.00	
	сору	GS: The Kingdom of fantasy (HB)	1	545.00	545.00	
	сору	GS: Thea Stilton #01 and the dragon's code	1	340.00	340.00	
	сору	GS: Thea Stilton and the ice treasure	1	340.00	340.00	
	сору	GS: Thea Stilton Se#04: The coud castle	1	545.00	545.00	
	сору	GS: Thea Stilton Special edition #05	1		545.00	
		Secret of the Fairies FUNDAMENTAL CONCEPTS OF PUBLIC	1	545.00	7,331.00	
	copy	ADMINISTRATION, C2017, HB, CINTI INTRODUCTION TO PUBLIC	177	7,331.00	10.000000000000000000000000000000000000	
	сору	ADMINISTRATION,C2017, PB, EDWARDS PUBLIC SERVICE ETHICS: INDIVIDUAL AND	1	7,331.00	7,331.00	
	сору	INSTITUTIONAL RESPONSIBILITIES, C2018, THE PUBLIC ADMINISTRATION	1	7,488.00	7,488.00	
	сору	WORKBOOK, C2017, PB, DRESANG	1	6,539.00	6,539.00	
	сору	THE PUBLIC POLICY PRIMER: MANAGING THE POLICY PROCESS, C2018, PB, XUN WU	1	4,307.00	4,307.00	
TOTAL					243,571.00	
SHI Adm	ot Available RLY J. MC	ONDIA ficer IV		E ANGEL S. QUI OIC Budget Officer	AMBAO QIT	
Purpose:	For the U	se of library.				
Charge to:	GAA (101	L)			U-	
	Requeste	ed by:	Appr	oved by:		
Signature :		mark		Muse 1		
Printed Name :		SUSAN'S. MARTINEZ	FF	RANCISCO GIL N.	nowae	
Designation :		Director, KEPLRC SUC President IV				





Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

Office/Section : KEPLRC		PR No.: (19	Fund Clus	Date: August 23	2. 2021	
Jince/Section: KEPERC		THE THOM			Date, August 23, 2021	
		Responsibility Center Code :	_			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Co	
	сору	Understanding Human Rights & International Law	1	350.00	35	
	сору	World's Greatest Speeches	1	1,750.00	1,75	
	copies	Bayabayin Paglalayag 7	3	682.00	2,04	
	copies	Bayabayin Paglalayag 8	3	682.00	2,04	
	copies	Baybayin Paglalayag 9	3	682.00	2,04	
	copies	Baybayin Paglalayag 10	3	682.00	2,04	
	copies	The 21st Century MAPEH in Action 7/Callo, Lecia	3	896.00	2,68	
	copies	The 21st Century MAPEH in Action 8	3	896.00	2,68	
	copies	The 21st Century MAPEH inAction 9 The 21st Century MAPEH in Action 10	3	896.00 896.00	2,68	
	copies	Learning & Living in the 21st 7/Basbas	3	765.00	2,29	
	copies	Learning & Living in the 21st 8/Basbas	3	765.00	2,295	
	copies	Learning & Living in the 21st 9 (Dressmaking)/Basbas	3	765.00	2,295	
	copies	Learning & Living in the 21st 10 (Handicraft)/ Basbas	3	765.00	2,295	
	copies	Academic Reading and Writing for SHS/Barrot	2	495.00	990	
	copies	Oral communication in Context/Sipacio & Balgos	3	365.00	1,095	
	copies	Media & Information Literacy (SHS)/Yuvienco	3	395.00	1,185	
	copies	Sidhaya 12 Pagbasa at Pagsusuri ng Iba't Ibang Teksto/Atanacio	3	395.00	1,185	
	copies	Sidhaya 11: Komunikasyon at Pananaliksik/Nuncio etal.	3	495.00	1,485.	
	copies	21st Century Literature from the Philippines and the World Sining Rehiyon: Contemporary Phil. Arts in	3	475.00	1,425	
	copies	Regions for SHS	3	495.00	1,485.	
	copies	General Mathematics	3	518.00	1,554.0	
	copies	Statistics and Probability foor SHS/De Guzman	3	495.00	1,485.0	
	copies	Health Optimizing Physical Educ. For SHS 1: for Fitness/Porto et al	3	348.00	1,044.0	
	copies	Health Optimizing Physical Educ. For SHS 2: Sported for Life	4	258.00	1,032.0	
OTAL					44,181.0	
SHIR	t Available 2 No. LY J. MOI sistrative Offi	NDIA	CHARISSE A	NGELAS, QUIAME Budgit Officer	BAOF	
Purpose: F	or the us	e of library.				
	64					
F	Requested	f by:	Approve			
ignature :		l		Mune of	•	
A SECTION AND ADDRESS OF THE PERSON ADDRESS OF THE PERSON AND ADDRESS OF THE PERSON ADDRESS OF						
rinted Name :		SUSAN S. MARTINEZ	FDAN	CISCO GIL N. GAR	CIA	





UN. . ERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

		1.00	Fund Cluste		
Office/Section : KEPLRC		PR No.:		Date: August 23,	2021
		Responsibility Center Code :		14404	
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
			amount	carry forwared	44,181.00
	copies	Intro. To the Philosophy of the Human	3	338.00	1,014.0
	copies	Person/Abella Personal Development for SHS/Llaneza- Ramos	3	395.00	1,185.0
	copies	Protecting Lives, Saving Communities:	3	385.00	1,155.0
	copies	Oisaster Preparedness/Luna Understanding Culture, society and	3	395 00	1,185 (
		Politics/Atienza et al. Empowerment Technologies: Making Shifts	4	298.00	1,192
	copies	Towards a Big Difference Entrepreneurship in Phil. Setting for	3	545.00	1,635.0
	copies	Practical Research 1 (SHS)/Cristobal	3	395.00	1,185.0
	copies	Practical Research a(SHS)/Cristobal	3	395.00	1,185.0
	copies	Pre Calculus for SHS/De Guzman	3	345.00	1,035
	copies	Basic Calculus for SHS/ Egarguin, Fontanil	3	445.00	1,335
	copies	General Biology 1/Evangelista & Butron	3	345.00	1,035
	copies	General Biology 2/ Evangelista	3	595.00	1,785
	copies	General Physics a for SHS/Caintic	3	658 00	1,974
	copies	General Physics 2 for SHS/Caintic	3	595.00	1,785
	copies	Earth Science(McGraw-Hill Customized Reprint/Reynolds	3	698 00	2,094
	copies	Paano Magpakatao 7/Punzalan	2	635.00	1,270.
	copies	Paano Magpakatao 8/Punzalan	2	635.00	1,270.
	copies	Paano Maggpakatao 9/punzalan	2	635.00	1,270
	copies	Paano Magpakatao 10/Punzalan	2	635 00	1,270
	сору	Learning & Living in the 21st 10 (Cookery)	1	765 00	765.
	сору	Learning & Living in the 21st 10 (Beauty Care	1	765.00	765.
	copies	Service) Kayamanan: Araling Asyano	3	850.00	2,550
	copies	Kayamanan: Kasaysayan ng Daigdig	3	850.00	2,550
	copies	Kayamanan: Ekonomiks	3	-	2,550.
OTAL	copies		3	850.00	5,600
OTAL			11		79,220.0
SHI	ot Available NLY J. MO inistrative Off	Q -	Ok as to approp	0.513	МВАО
urpose:	For the us	se of library.			
hamata					
	164				
ignature :	Requeste	SUSANS MARTINEZ	2014362	ved by:	
Printed Name :		SUSAN'S, MARTINEZ	FR	ANCISCO GIL N.	
Designation:		Director, KEPLRC		SUC President	44.4

USM-SYS-F29-Rev.1.2020.03.02





Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

Fund Cluster: 164

Office/Section : K	EPLRC	PR No.:		Date: August 23, 2021	
		Responsibility Center Code :			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		1 3	amoun	t carry forwared	79,220.
	copies	Basic SELF Defense with Illustration	2		600
	10000	by Jaudian 2021 Disaster Risk Reduction Training		300.00	1,350
	copies	Manualby Mogol, 2017	3	450.00	101200
	copies	Basic First Aid Guide CPR & Water Safety by. Bustria,2019	3	498.00	1,49
	copies	The Philippine Political Thought with Governance by:Tancangco,2017	3	450.00	1,35
	copies	21st Century Literature from the Philis. And the		The state of the s	1,05
	-	World by Datu, 2017 Contemporary Philippine Arts from the Region	3	350.00	1,05
	copies	by Dedal 2017	3	350.00	
	copies	Personal development by: Penetrante, 2016	3	350.00	1,05
	copies	Introduction to Philosophy and Human Person by:Ranin,2016	3	350.00	1,05
	copies	Kasaysayan ng Mamamayan ng Asya	3	560.00	1,68
	copies	Kasaysayan ng Mamamayang Daigdig	3	580.00	1,74
	copies	Ekonomiks Para sa Připino	3	570.00	1,71
	copies	Mga Kontemporaryong Isyu ng Pilipinas	3	530.00	1,59
	copies	Biology 2 :Explore Life by: Reyes,2019	2	700.00	1,40
	copies	Introduction to Philosophy and Human Person by Tubo 2017	2	550.00	1,10
	copies	Reading and Writing Skills for Senior High School	2	550.00	1,10
	сору	Understanding Culture, Society and Politics	1	1,050.00	1,05
		by Mendoza, 2018 Science, Technology, and society by Ariola, 2018	2	650.00	1,30
	copies	The Contemporary World by Ariola 2018	1	550.00	55
	сору	Letra 21st Century Literature from the Philippines		850.00	1,70
	copies	by Basilan, 2018 ACCOUNTING INFORMATION SYSTEMS (L)		798.00	79
	сору	10/e, c2019,HALL	1		
	сору	AUVANCED ENGINEERING MATHEMATICS, METRIC EDITION (L),8/e, c2019,0'NEIL	1	998.00	99
	сору	AN OUTCOME-BASED REVIEWER ON	1	220.00	22
	сору	INDUSTRIAL SECURITY MANAGEMENT BATIS. SOURCES IN PHILIPPINE HISTORY	1	375.00	37
OTAL		(L),1/e, c2018			105,52
3.4.15			L		
SH	IRLY J. MO	Q. DNDIA	CHARISS	E ANGEL AS, QUIA OIC Budger Officer	мвао
urpose:	Forther	se of library.			
σιρούς.	- or the 0	se or hurdry.			
harge to:	164				
	Requeste	ed by: {	Appr	oved by:	
Signature : Printed Name :		SUSANS MARTINEZ		ANCISCO GIL N.	
Printed Name : Designation : 2020	102.02	SUSAN'S. MARTINEZ Director, KEPLRC	FI	SUC President	





IVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

Unit	PR No.:	Quantity	Oate: August 23, Unit Cost	Total Cost
Unit	Item Description	S2207-1010-1011		Total Cost
			-	
	amount c		carry forwared	105,525.0
	The state of the s		795.00	795 (
сору	BUSINESS COMMUNICATION: IN PERSON, IN PRINT, ONLINE (L),10/e, c2018	1	155.00	0.00
	BUSINESS CORRESPONDENCE WITH	1	475 00	475.0
	STYLE A GUIDE TO EFFECTIVE BUSINESS		698.00	698
copy		- 1	795 00	795
сору	BEVERAGE MANAGEMENT (L),2/e, c2020	1	(C)(C)(C)(S)(V	0.00000
	COST ACCOUNTING AND CONTROL	1	825 00	825
copy	(CUSTOM) (L),c2020		748 00	748
CODY	BOUNDARY VALUE PROBLEMS METRIC	1		
77.5	EDITION (L),9/e, c2019		778 00	778
сору	DESIGN WITH INTERFACING (L),2/e, c/2019	1		
	DISCOVERING COMPUTERS 2018 DIGITAL		945.00	945
сору	TECHNOLOGY, DATA, AND DEVICES (L),1/e.	1		
035497	62019 FCOLOGY: CONCEPTS & APPLICATIONS		1058 00	1,058
сору	(L).5/e, c2019	1	700.00	768
	EFFECTIVE HUMAN RELATIONS:		768.00	100.
copy		1		5223
	ELEMENTARY LINEAR ALGEBRA (L),8/e,	1	898.00	898
сору	c2019 ENGINEERING DRAWING AND DESIGN		396.00	398
copy	SOLID MENSURATION (UNDERSTANDING	- 1	5020000	
	THE 3D SDACE) (I \ 2/e c2021		938.00	938
сору	(METRIC EDITION) (L),4/e, c2020	1	50,750	***
	ENTREPRENEURSHIP THEORY, PROCESS &	1	698.00	698
copy	PRACTICE (L),10/e, c2019		989.00	989
сору	ADEL OCCUPANTO SANCTONIA DE CONTRA DECENTRA DE CONTRA DE	1		200
CODY		1		398 428
	FIELD STUDY PART 2 (L),1/e, c2021	1		1,195
		1	1195.00	1,150
сору	GUIDE TO OPERATING SYSTEMS (L),5/e,		798.00	798
copy	c2019	1	479.00	178
conv		1	178.00	170
сору	(L),2010	-	1,078.00	1,078
сору		1	245.00	245
сору		1		262550
120 HW.	ILLUSTRATED GUIDE TO THE NATIONAL		2,818.00	2,818
copy	ELECTRICAL CODE (L),7/e, c2019	-		
				124,469
Y J. MC	Q	CHARISSE	ANGELAS, QUIAN	MBAO
or the u	se of library.			
5.0				
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	martine		House	
			1	ARCIA
	copy copy copy copy copy copy copy copy	COPY STYLE A GUIDE TO EFFECTIVE BUSINESS COPY COGNITIVE PSYCHOLOGY (L), 1/e, c2019 COMPETENCY BASED LEARNING GLIDE IN BEVERAGE MANAGEMENT (L), 2/e, c2020 COPY COST ACCOUNTING AND CONTROL (CUSTOM) (L), 20120 COPY BOUNDARY VALUE PROBLEMS METRIC EDITION (L), 3/e, c2019 COPY DESIGN WITH INTERFACING (L), 2/e, c2019 DISCOVERING COMPUTERS 2018 DIGITAL TECHNOLOGY, DATA, AND DEVICES (L), 1/e, c2019 COPY DESIGN WITH INTERFACING (L), 2/e, c2019 COPY EFFECTIVE HUMAN RELATIONS (L), 8/e, c2019 COPY ELEMENTARY LINEAR ALGEBRA (L), 8/e, c2019 ENGINEERING DRAWING AND DESIGN COPY SOLID MENSURATION (UNDERSTANDING THE 3D SPACE) (L), 2/e, c2021 COPY ENGINEERING MECHANICS: DYNAMICS (METRIC EDITION) (L), 4/e, c2020 COPY FIELD STUDY PART 1 (L), 1/e, c2021 COPY FIELD STUDY PART 1 (L), 1/e, c2021 COPY FIELD STUDY PART 2 (L), 1/e, c2021 COPY FIELD STUDY PART 3 (COPY STYLE A GUIDE TO EFFECTIVE BUSINESS COPY COGNITIVE PSYCHOLOGY (L), 1/e, c2019 1 COPY COMPETENCY-BASED LEARNING GUIDE IN BEVERAGE MANAGEMENT (L), 2/e, c2020 1 COPY COST ACCOUNTING AND CONTROL (CLUSTOM) (L), c2012 COPY COST ACCOUNTING AND CONTROL (CLUSTOM) (L), c2012 COPY BOUNDARY VALUE PROBLEMS METRIC EDITION (L), sie, c2019 COPY DESIGN WITH INTERFACING (L), 2/e, c2019 COPY DESIGN WITH INTERFACING (L), 2/e, c2019 COPY DESIGN WITH INTERFACING (L), 2/e, c2019 COPY CONCEPTS & APPLICATIONS (L), sie, c2019 COPY EFFECTIVE HUMAN RELATIONS: COPY INTERPERSONAL AND ORGANIZATIONAL APPLICATIONS (L), 2020 COPY ELEMENTARY LINEAR ALGEBRA (L), sie, c2019 COPY ELEMENTARY LINEAR ALGEBRA (L), sie, c2019 COPY ELEMENTARY LINEAR ALGEBRA (L), sie, c2019 COPY ENGINEERING DRAWING AND DESIGN COPY METRIC EDITION) (L), 4/e, c2020 COPY ENTREPRENEURSHIP THEORY, PROCESS & PRACTICE (L), 10/e, c2020 COPY FIELD STUDY PART 1 (L), 1/e, c2021 COPY FIELD STUDY PART 2 (L), 1/e, c2021 COPY GUIDE TO OPERATING SYSTEMS (L), 5/e, c2019 COPY HOTEL OPERATIONS MANAGEMENT (L) COPY HOTEL OPERATIONS MANAGEMENT (L) COPY INTERPRENEUR ON MANAGEMENT (L) COPY HOTEL OPERATIONS (COPY STYLE A GUIDE TO EFFECTIVE BUSINESS COPY COGNITIVE PSYCHOLOGY (1,1/16, 2019) COPY SEVERAGE MANAGEMENT (1),2/6, 20200 COPY SEVERAGE MANAGEMENT (1),2/6, 20200 COPY COUST ACCOUNTING AND CONTROL COPY CLUSTOM) (1,1,2/6, 2020) COPY CLUSTOM) (1,1,2/6, 2020) COPY CLUSTOM) (1,1,2/6, 2020) COPY COUNTARY VALUE PROBLEMS METRIC EDITION (1),5/6, 2019 DIGITAL LOGIG AND MICROPROCESSOR COPY DESIGN WITH INTERFACING (1),2/6, 2019 COPY CLUSTOM (1,1,5/6, 2019) COPY CLUSTOM COMPUTERS 2018 DIGITAL TECHNOLOGY, DATA, AND DEVICES (L),1/6, 2019 COPY (1,5/6, 2019) COPY CONCEPTS & APPLICATIONS THE PERSONAL AND ORGANIZATIONAL APPLICATIONS (L), 2020 COPY ELEMENTARY LINEAR ALGEBRA (L),5/6, ENGINEERING DRAWING AND DESIGN COPY COULD MENSURATION (LUDERSTANDINS) THE 3D SPACE (L),2/6, 2021 COPY ENGINEERING MECHANICS, DYNAMICS COPY ENGINEERING MECHANICS, DYNAMICS COPY FIELD STUDY PART 1 (L),1/6, 20201 COPY FIELD STUDY PART 1 (L),1/6, 20201 COPY FIELD STUDY PART 1 (L),1/6, 20201 COPY FIELD STUDY PART 2 (L),1/6, 20201 COPY FIELD STUDY PART 2 (L),1/6, 20201 COPY FIELD STUDY PART 3 (L),1/6, 20201 COPY FIELD STUDY





IVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

Fund Cluster: 164

Office/Section : KEPLRC		PR No.: (M)_ Responsibility Center Code :			Date: August 23, 2021		
		Responsibilit	y Center Code :				
Stock/ Property No.	Unit	Iten	n Description	Quantity	Unit Cost	Total Cost	
		_		amoun	t carry forwared	124,469.00	
	сору	INTERMEDIATE A	CCOUNTING (L),2/e, c2019	1	1595 00	1,595 00	
	сору	The second second second	MARKETING (L),2016	1	348 00	348 00	
	сору	INTRODUCTION 1		1	1038 00	1,038 00	
	сору		O THERMODYNAMICS (L)	1	318 00	318 00	
	сору	JOSE RIZAL THE (CHRONICLES, LI CONTROVERSIES		1	398 00	398 00	
	сору	MANAGING HUM	AN RESOURCES LOCAL RSPECTIVES (OUTCOMES-	1	478 00	478 00	
	сору	MODERN BUSINE	SS STATISTICS WITH ICE EXCEL (L),0/e, c2020	1	998 00	998 00	
	сору	(NSTP)/ CIVIC WE (CWTS) 1/ LITER/	CE TRAINING PROGRAM ELFARE TRAINING SERVICE ACY TRAINING SERVICE E BOOK (L),4/e, c2019	1	295 00	295 00	
	сору		L BEHAVIOR MANAGING GANIZATIONS (L),2019	1	798 00	798.00	
	сору	OVERCOMING PO	RSPECTIVE ,2016	1	350 00	350 00	
	сору	PERSONAL DEVE WORK (L), 2011	LOPMENT FOR LIFE &	1	545.00	545.00	
	сору	PHYSICS FOR SO	CIENTISTS AND ENGINEERS PHYSICS (L), 10/e, c2019	1	1295.00	1,295.00	
	сору	POLICE ORGANIZ ADMINISTRATION REVIEWER (L), 1/4	AN OUTCOME-BASED	1	220 00	220 00	
	сору	The second second second second second	ERNANCE (L) - NP,2005	1	295 00	295.00	
	сору	POLITICS AMONO	3 NATIONS (L),7/e, c2006	1	498 00	498.00	
	сору	PRINCIPLES OF I	NFORMATION SYSTEMS	1	828 00	828 00	
	сору	PRINCIPLES OF 1 c2019	MACROECONOMICS (L), B/e,	1	748.00	748.00	
	сору	GUIDE TO MEETI	EVENT MANAGEMENT: A NGS, INCENTIVES, EXHIBITIONS AND EVENTS	1	388 00	388.00	
TOTAL						135,902.00	
SHI	Ot Available RLY J. MC inistrative Of	ONDIA	daku	CHARISS	e ANGELY'S QUIAL OIC Burget Officer	мвао /~	
Purpose:	For the u	use of library.					
	164						
Signature : Printed Name : Designation :	Request	SUSANS. N		2000	RANCISCO GIL N. C	GARCIA	





.iversity of southern Mindanao Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

		Fund Cluster: 164					
Office/Section : KEPLRC		PR No.: 1 797 Responsibility Center Code :		Date: August 23, :	2021		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost		
			amount	carry forwared	135,902.00		
	сору	PURPOSIVE COMMUNICATION: USING ENGLISH IN MULTILINGUAL CONTEXTS (L), 1/a, c2018	1	395.00	395 00		
	сору	READINGS IN PHILIPPINE HISTORY: OUTCOME-BASED MODULE (COURSEWARE READY) (L), 1/e, c2019	1	350.00	350.00		
	сору	REFLECTIONS ON MARTIAL LAW: SAVING THE REPUBLIC (L),2013	, ,	275.00	275 00		
	сору	SERVICE-LEARNING AND IMMERSION TOWARDS COMMUNITY BUILDING: NSTP- CWTS 2 WORKTEXT FOR COLLEGE STUDENTS (L),2/e, c2019	1	245.00	245.00		
	сору	SOCIETY AND CULTURE WITH FAMILY: PLANNING A MODULAR APPROACH (L),2012	1	395.00	395,00		
	сору	STATISTICAL ANALYSIS WITH SOFTWARE	1	898.00	898.00		
-	сору	STERN'S INTRODUCTORY PLANT BIOLOGY	1	1,328.00	1,328.00		
	сору	(L), 14/e, c2018 THE CONTEMPORARY WORLD (L), 1/e, c2018	1	295,00	295.00		
	сору	THE CONTEMPORARY WORLD: AN OUTCOME-BASED EDUCATION STANDARD (U.), 1/e, e2019	1	358.00	358.00		
	сору	THE LIFE AND WORKS OF RIZAL: OUTCOME- BASED MODULE (COURSEWARE READY) (L), 1/e, c2019	1	395.00	395.00		
	сору	THEORIES OF PERSONALITY (L),2016	1	628.00	628.00		
	сору	THESIS WRITING WITH CONFIDENCE (L), 2011	1	245.00	245.00		
	сору	UNDERSTANDING FOOD, PRINCIPLES AND PREPARATION (L),6/e, c2019	1	868 00	868.00		
	сору	UNDERSTANDING ORGANIZATIONAL BEHAVIOR (CUSTOMIZED) (L),2019	1	458.00	458.00		
	сору	UNDERSTANDING THE SELF: AN OUTCOME- BASED WORKTEXT FOR THE NEW TERTIARY EDUCATION PROGRAM (L),1/e,	1	345 00	345.00		
	сору	c2021 WELDING AND METAL FABRICATION + VITALSOURCE EBOOK (STRICTLY SET) (L),c2020	1	4998.00	4,998.00		
	сору	WRITING PROJECT FEASIBILTY STUDY (L.2018	1	298.00	298.00		
	сору	ZOOLOGY (L),11/e, c2019	1	998,00	998 00		
TOTAL					149,674.00		
SHIE	ot Availab RLY J. MC nistrative O	DNDIA Officer IV	CHARISS	priation Budget Officer	MBAO /~		
Purpose:	For the u	se of library.					
	164 Request	ad bu. (
Signature : Printed Name : Designation :	request	SUSAN S. MARTINEZ Director, KEPLRC	000000	ANCISCO GIL N. C	GARCIA		

USM-5Y5-F29-Rev.1.2020.03.02



NIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

· recognized to pro-

Fund Cluster: 164

Office/Section : KE	PLRC	PR No.:		Date: August 23,	2021
		Responsibility Center Code :			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
- 1			amour	at carry forwared	149,674.00
	сору	DATA COLLECTION RESEARCH METHODS IN APPLIED LINGUISTICS, 2020	3	4,598 00	4,598.00
	сору	DEVELOPING LIBRARY COLLECTIONS FOR TODAYS YOUNG ADULTS, 2020	1	5,931 00	5,931.00
	сору	DICTIONARY OF CHEMISTRY, 2020	1	2,658.10	2,658 10
	сору	DICTIONARY OF CONSTRUCTION, SURVEYING AND CIVIL ENGINEERING, 2020	1	2,848.10	2,848.10
	сору	DICTIONARY OF GEOLOGY AND EARTH SCIENCE 2020		2,848.10	2,848.10
	сору	DIGITAL HUMANITIES FOR LIBRARIANS,2020	1	5,931.00	5,931.00
	сору	DIVERSITY AND INCLUSION IN LIBRARIES, 2019	1	3,448.88	3,448 88
	сору	E-COMMERCE 2020-2021	-	6,000.00	6,000.00
	сору	EMPLOYEE TRAINING &		3,965.00	3,968.00
		DEVELOPMENT, 2020 Essentials of Organizational Behavior	-	898.00	898.00
	сору	ESSENTIALS OF PSYCHOLOGICAL		4,998.00	4,998 00
	copy	ASSSESSMENT SUPERVISION.2020		998.00	998 00
	copy	Ethics Theory and Practice,2018 EXPERTISE IN EVERY CLASSROOM,2020		5,700.00	5,700.00
	сору	GENERAL, ORGANIC, AND			3,598.00
	copy	BIOCHEMISTRY,2020		3,596.00	
	сору	GROWTH MINDSET FOR TEACHERS, 2020		4,368.10	4,368.10
	сору	The Anthropology of Culture,2008		350.00	350.00
	сору	HEALING CHILD AND FAMILY TRAUMA THROUGH EXPRESSIVE AND PLAY THERAPIES 2020		3,598.00	3,598.00
	сору	HISTOLOGY A TEXT AND ATLAS,2020	1	5,798.00	5,798.00
	сору	History of Asia 2014		948.00	948.00
	сору	HOW TO BUILD AN ONLINE BUSINESS,2018		2,898 00	2,898.00
	7.000 A 10.00	International Relations Theory, 2015	-	1,198.00	1,198.00
	сору	LITERACY STRATEGIES FOR GIFTED AND	-		2,871.00
	сору	ACCELERATED READERS,2020		2,871.00	226,126.28
TOTAL					220,120.20
SHIF	RLY J. MC	AIDING		DE ANGELY S. QUIAN OIC Budget Officer	BAO /~
Purpose:	For the u	se of library.			
	164 Request	ed by:		roved by:	
Designation :		Director, KEPLRC		SUC President IV	1.1% (7.1%)

USM-5YS-F29-Rev.1.2020.03.02





NIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

Fund Cluster: 164

Office/Section : KE	PLRC	PR No.: 439		Date: August 23, 2021		
		Responsibility Center Code :				
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost	
			amoun	t carry forwared	226,126.28	
	сору	OFFICIAL GRE QUANTITATIVE REASONING PRACTICE QUESTIONS VOLUME 1,2017	1	1,900 00	1,900 00	
	сору	POSITIVE PSYCHOLOGY THE SCIENE OF WELL-BEING, 2020	1	5,698 10	5,698.10	
	сору	PRACTICAL BUSINESS MATH	,	5,040.00	5,040 00	
		PROCEDURES, 2020 PRESERVING DIGITAL MATERIALS, 2016	1	4,498.00	4,498 00	
	сору	PRINCIPLES OF AUDITING & OTHER ASSURANCE SERVICES,2019	1	6,358.00	6,358.00	
	сору	PRINCIPLES OF ENVIRONMENTAL SCIENCE, 2020	1	4,798 00	4,798.00	
	сору	PRINCIPLES OF PHYSICS ,2020	1	5,598.00	5,598 00	
	сору	Public Management Reform,2017	,	4,498 00	4,498.0	
	сору	REACHING DIVERSE AUDIENCES WITH VIRTUAL REFERENCE AND INSTRUCTION 2019	,	6,472.88	6,472 8	
	сору	Research Methods for Behavioral Science,2016	- 1	1,198.00	1,198 0	
	сору	RESEARCH METHODS IN ACCOUNTING 2020	,	7,978 10	7,978 1	
	сору	SHADOW LIBRARIES, 2018	1	3,000.00	3,000 0	
	сору	SHAPING THE FUTURE WITH STEM INSTRUCTION, 2020		2,871.00	2,871.0	
	сору	SOCIAL CONSCIENCE AND RESPONSIBILITY, 2020	1	2,871.00	2,871.0	
	сору	SOCIAL MEDIA FOR ACADEMICS, 2020		3,898.00	3,898.0	
	сору	TEACHING ENGLISH LANGUAGE LEARNERS, 2019		4.278.00	4,278 0	
	сору	THE ART AND SCIENCE OF LESSON DESIGN, 2020		3,411.00	3,411.0	
	сору	The Essential World History,2019		1,180.00	1,180.0	
	сору	THE ETHICS OF DIGITAL LITERACY, 2019		3,591.00	3,591.0	
- 7	сору	THE INFORMATION LITERACY FRAMEWORK 2020		5,931.00	5,931.0	
	сору	THE LANGUAGE OF MATHEMATICS 2020		4,311.00	4,311.0	
	сору	THE MINDFUL SCHOOLS CURRICULUM FOR ADOLESCENTS 2019		2,980,00	2,980 0	
	сору	UNDERSTANDING PUBLIC RELATIONS ,2018	13	2,998.00	2,998 0	
TOTAL					321,483.3	
SHI	ot Availab NEY J. Mi mistrative O	NDIA		opriction: SE ANGELA S. QUIAN OIC Budget Officer	\$80.01	
Purpose:	For the u	use of library.				
Charge to:	164					
Signature : Printed Name :	Request	SUSANS, MARTINEZ	200 8000	RANCISCO GIL N. C	iarcia	





NIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

		Fund Cluster: 164					
Office/Section : KEPLRC		PR No.: \$\frac{1}{\pi}9} Responsibility Center Code :		Date: August 23, 2	2021		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost		
			amoun	at carry forwared	321,483.36		
	conv	3GE Collection on Political Science Introduction	1	7,795.00	7,795 00		
	copy	to Political Science, 2018 Advanced Financial Accounting, An IFRS	-	4,695.00	4,695.00		
	copy	Standards Aremach, 4th 2020 Air Conditioning and Refrigeration Technology	-	3,995.00	3,995.00		
	copy	(with DVD) 2019					
	сору	An Introduction to Business Ethics, 6th, 2020	1	4,395 00	4,395.00		
	сору	Business Communication,2019	1	200000	5,995.00		
	copy	Coconut (Production and Protection Technology) 2019			995.00		
	сору	Commercial Floriculture, 2019		C 500775	3,995.00		
	сору	Commercial Poultry Production and Management, 2019	'	4,795.00	4,795.0		
	сору	Consensus and Global Environmental Governance. Deliberative Democracy in Nature's Regime, 2015	'	2,095.00	2,095,00		
	сору	Contemporary Management, 11th ed,2020		5,495.00	5,495.0		
	сору	Digest of Holy Quran, 2014	,	3,495.00	3,495.0		
	сору	Domestic Violence: Problem and Solutions, 201	5 1	1,895.00	1,895.0		
	сору	Driving (Passenger Bus / Straight Truck): Advanced (with DVD),2019	1	5,995 00	5,995 0		
	сору	Electrical Installation Work: Level 3 (Eal	1	4,995.00	4,995.0		
	сору	Essentials of Corporate Finance,2020	1	5,195,00	5,195.0		
	сору	Farming Systems and Sustainable		1,295 00	1,295.0		
		Agriculture 2020 Foreign Relations and Policies of China, 2018	-	4,795.00	4,795.0		
	сору	Genesis and Properties of Soil 2020		,	4,295.0		
	copy	Globel Governance Systems, 2018		5,995.00	5,995.0		
	сору	Global Terrorism: An Overview, 2018		5.895.00	5,895.0		
	сору	Green Politics: A Modern Approach, 2018		4,895.00	4.895.0		
	сору	Handbook of Environmental Engineering: Water Resources and Natural Control Processes, 2020		4,995 00	4,995.0		
	сору	Historic Role of Islam,2014	-	3,495.00	3,495.0		
TOTAL					422,968.3		
SHII Admi	Nort RLY J. Mo nistrative O	DNDIA fficer IV	Ok as to appr	opriation: SE ANGEVAS - OUTAI OIC Budger Officer			
Purpose:	For the u	se of library.					
Charge to:	164						
(I	Request	ed by:	Ann	roved by:			
Signature :		Courts	- App	Theme	5		
24.5		Memby					
Printed Name :		SUSAN'S. MARTINEZ	F	RANCISCO GIL N. (SARCIA		

USM-SYS-F29-Rev.1.2020.03.02





JNIVERSITY OF SOUTHERN MINDANAO Kebacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

7

Office/Section : KE	PLRC	PR No.: 199		Date: August 23,	2021
		Responsibility Center Code :	- attention and a state of the		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
			amour	nt carry forwared	422,968,36
	сору	Human Minority lights Protection by Multiple Diversity Governance, 2019	1	4,995.00	4,995 00
	сору	Hydroponics Principles and Practices, 2019	,	3,195.00	3,195.00
	сору	Bustrated Dictionary of Public Relations, 2018	-	2,795 00	2,795.00
	сору	Industrial Fisheries, 2019	-	4,795.00	4,795.00
	сору	Industrial Machining Technology,2019	-	4,295.00	4,295 00
	Fundana	International and Regional Organizations 2018	-	5,895.00	5,895 00
	сору	International Relations and Global Politics, 2020		3,795.00	3,795.00
	copy			2000	URMSWEED.
	сору	International Relations of Asia, 2018 Introducing Comparative Politics The Essentials.		4,995.00 9,895.00	4,995 00
	copy	2019		9,695.00	9,895 00
	сору	Introduction to Phonetics and Phonology,2019	1	4,995.00	4,995.00
	сору	Islam and Art,2014	-	3,495.00	3,495.00
	сору	Islam and Peace,2014		3,495 00	3,495.00
	сору	Islamic Religion and Culture,2014	,		2,295.00
	сору	Living Faiths Islam		900.00	900.00
	сору	Media Solidanties Emotions, Power and Justice in the Digital Age 2019		3,995 00	3,995 00
	сору	Muslim Law of Marriage, Dower, Divorce and Maintenance, 2015		1,695.00	1,695.00
	сору	Plant Pathology, 2019		3,795.00	3,795.00
	сору	Political Power and Economic Inequality: A Comparative Policy Approach, 2014		2,995.00	2,995.00
	сору	Political Science: A Global Perspectives, 2017		4,995 00	4,995.00
	сору	Principles of Islam,2014		3,495.00	3,495.00
	сору	Principles of Soil and Water Analysis, 2019		995.00	995.00
	сору	Public Administration Policy, Politics & Practice, 2015		1,995 00	1,995.00
	сору	Religious Foundations of Islam 2014		3,495.00	3,495.00
	сору	Reporting Elections, 2018		1 2,295.00	2,295.00
	сору	Responsive Teaching Cognitive Science and Formative Assessment in Practice, 2018		1 2,495.00	2,495.00
	сору	Retaing Management,2019		1 4,995.00	4,995.00
TOTAL					520,043.36
SHIF	ot Available Zhorn RLY J. MC rustrative Of	ONDIA	k as to appr	SE ANDELA S. QUIAN	
Purpose:	For the u	use of library.			
Charge to:	164				
	Requeste	ed by: (App	roved by:	
Signature :		1		Muua	
Printed Name:		SUSAN S. MARTINEZ		A SHEW TO THE REAL PROPERTY.	
Designation:		Director, KEPLRC	12	RANCISCO GIL N. C	
M.SVS-Faq-Rev 1 2020		Director, KEPLAC		SUC President I	/





NIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

Office/Section : KEPLRC		PR No.:	179	Fund Clust	Date: August 23,	2021
		Respons	sibility Center Code :			
Stock/ Property No.	Unit		Item Description	Quantity	Unit Cost	Total Cost
				amoun	t carry forwared	520,043.36
		Rethinking (Global Governance, 2019	1	1,995.00	1,995 00
	сору	The second of th	Outlines: Thermodynamics for	1	2,595.00	2,595 00
	copy	Engineers,2	020			3,495.00
	сору	A CONTRACTOR	cts of Islam,2014		3,495 00	3,495.00
	сору	A THE THIRD IN	viour in Islam, 2014	1	3,495,00	3,495.00
	сору		ce in islam,2014	1	3,495.00	3,995.00
	сору		gogy and Social Work,2019	- '		3,495.00
	сору	1 E.S. (1970)	lution of Islam,2014	- 1	3,495 00	3,495.00
	сору	Spirit of Isla	W. F. Company	- 1	3,495 00 5,995 00	5,995.00
	сору	Sustainable Administrati	Development for Public ion.2018	333	9,000 00	ACTION AND ADDRESS.
	сору		of Machine Tools,2020	1	5,295.00	5,295,00
	сору	A 100 C 100	Science of Leadership,2017	1	5,895.00	5,895.00
	сору		rative International Politics, 2015	1	2,495.00	2,495.00
	сору	The Political	Power of Global Corporations, 2018	1	2,895.00	2,895 00
	сору	Introduction	lesign and Production: An to Scene Design and Construction, ound, Costume, and Makeup,2020	1	5,095.00	5,095 00
	сору	Influence, 3			4,895 00	4,895.00
	сору		lobal Health. Norms and State	1	3,695.00	3,695.00
	сору	Policies, 20 Women's H 2015	uman Rights: A Feminist Discourse,	,	4,095 00	4,095.00
			olitical Empowerment Obstacles and	1	7,995.00	7,995 00
	copy	Opportunitie		1	5,995.00	5,995.00
	copy		os, 2nd ,2017		6,300,00	6,300.00
	сору	Improvemen	ion on Agriculture. Tree Breeding and at 2021 ion on Political Science: Introduction		6,450.00	6,450 00
	сору	to Political S	cience,2018		3,675.00	3,675.00
	сору	Experience	art. The African-American and White Nationalism, 2019		0.500.500	0.7780,0000
TOTAL						616,873.36
Admir	RLY J. MC	ONDIA flicer IV	d 8/16	k as to appro	e ANGE AS, QUIAI OIC Budgel Officer	мвао <u></u>
Purpose:	For the u	se of libra	ry.			
Charge to:	164					
1	Request	ed by:	(Appr	oved by:	(5)
Signature : Printed Name :			S. MARTINEZ	FF	RANCISCO GIL N. C SUC President I	ARCIA
Designation:		Direc	tòr, KEPLRC		JOC Freshort	DOX





JNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato

PURCHASE REQUEST

Appendix 6o

Office/Section : KEPLRC		PR No.: 477 Responsibility Center Code :		Date: August 23, 2021	
Stock/ Property No.	Unit	Item Description Quantity		Unit Cost	Total Cost
			amour	nt carry forwared	616,873.36
	сору	Agribusiness An International Perspective, 2020	1	4,725.00	4,725 00
	сору	An Introduction to the Philosophy of Time, 2019	,	6,310.00	6,310.00
	сору	Ancient Civilizations of the World 2019		6,995.00	6,995.00
	сору	Annual Editions: Comparative Politics , 2016	-	4,860.00	4,860.00
	сору	Asian Philosophies 2018	-	7,695.00	7,695 00
	сору	Basic of War Crime and Refugees 2019	-	5,995.00	5,995.00
	сору	Basic Principles of Economic Geography, 2020	-	6,995.00	6,995 00
	сору	Classics of Public Administration, 2019	-	5,995 00	5,995 00
	сору	Climate Smart Agronomy,2021		3,250 00	3,250 00
	сору	Comparative Politics of Southeast Asia: AN Introduction to Governments and Political Regmes, 2018		3,150.00	3,150 00
	сору	Comparative Public Administration and Globalization 2020	,	7.250 00	7,250.00
	сору	Critical Methods in Political and Cultural		3,150 00	3,150 0
	сору	Economy, 2017 Cultural Genocide Law, Politics, and Global Manifestations 2019		8,995 00	8,995.00
	сору	Curriculum Development. The importance of context 2021	-	6,450.00	6,450 0
	сору	Cyber Laws Intellectual Property & E-Commerce Security 2020		6,995 00	6,995.0
	сору	Electricity and Electronics (Including Electrical Measurements, Electrical Power and Machines, Electrical Installations & Fundamentals of Electronics etc.) 2021		4,995 00	4,995 00
	сору	Elde Deviance 2018		5,340.00	5,340.0
	сору	English. An Essential Grammar, 3rd Ed.,2019		3,465.00	3,465 0
	сору	Essentials of Athletic Injury Management , 11th Ed. 2020		4,432.00	4,432.00
	сору	Ethics for Governance ,2019		6,995.00	6,995.0
	сору	Fundamentals of Agronomy and Agriculture Meteorology 2021		2,695.00	2,695.0
	сору	Fundamentals of Islamic Finance and Banking 2018		2,995 00	2,995 0
	сору	Geopolitics and Development, 2019		3,960,00	3,960.00
	сору	Global Governance Legitmacy and Legitmators 2019		6,995.00	6,995.00
	сору	Global Pointcal Economy: Evolution and Dynamics 2020		6,080.00	6,080 00
TOTAL					753,635.3

Stoc	ks not Available:
	cks not Available:
	SHIRLY J. MONDIA
	Administrative Officer IV

CHARISSE ANGELA S. QUIAMBAO

	the use of library.	Purpose: For th
		Charge to: 164
proved by:	guested by:	eleri soccoro
FRANCISCO GIL N. GARCIA	SUSANS. MARTINEZ	Signature : Printed Name :
		Printed Name : Designation : 2020 0202





JNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

		IPR No.: 199	- Ir	ate: August 23,	2021	
Office/Section : K	EPLRC	PR No.: Date: August 23, 2021 Responsibility Center Code :				
		Responsibility Center Code :		V/November 2	Page 6 (4/4) (2004)	
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost	
			amount	carry forwared	753,653.3	
	сору	Global Political Theory, 2015	1	3,100 00	3,100.0	
	сору	Globalization A Basic Text, 2015	1	5,660.00	5,660.0	
		Going To The Sources A Guide to Historical	1	2,370.00	2,370.0	
	сору	Research and Writing 2018 Handbook of Genetics and Plant Breeding 2021	1	4,995.00	4,995.0	
	сору				5,995.0	
	сору	Handbook of Public Administration, 2019	- 1	5,995 00 2,370 00	2,370.0	
	copy	Historical Research Theory and Methods, 2019	- 1	(24/y03/04/	9165316	
	сору	History and Historography 2019	1	6,995.00	6,995.0	
	сору	History of Civilizations ,2019	1	6,995 00	6,995.0	
	сору	History of Europe,2019	1	6,995.00	6,995.0	
	сору	Humanistic Approaches to Multiculturalism and Diversity. Perspectives on Existence and Difference 2020	1	3,600.00	3,600.0	
	сору	Bustrated Dictionary of Agriculture, 2021	1	2,400 00	2,400.0	
	сору	Bustrated Dictionary of Business and Marketing	1	2,400 00	2,400.0	
	сору	Management 2021 Bushrated Dictionary of Education 2021	1	2,400 00	2,400 0	
	сору	Bustrated Dictionary of Electrical & Electronics Engineering 2021	1	2,400 00	2,400 0	
	сору	Bustrated Dictionary of Food and Beverage, 2021	1	2,400 00	2,400 0	
	сору	Bustrated Dictionary of Health and Nutrition, 2021	1	2,400.00	2,400.0	
	сору	Bustrated Dictionary of Mathematics, 2021	1	2,400 00	2,400.0	
	сору	Bustrated Dictionary of Tourism & Travel Industry, 2021	1	2,400 00	2,400 0	
	сору	Intermediate Islamic Finance,2016	1	4,950.00	4,950 0	
	сору	International Criminal Law and Procedure, 2020	1	5,995.00	5,995 0	
	сору	Introducing Translational Studies ,2019	- 1	6,995 00	6,995.0	
	сору	Introduction to Comparative Politics: Political Challenges and Changing Agendas, 2019	1	6,500.00	6,500.0	
	сору	Introduction to Engineering	1	1,995 00	1,995.0	
	сору	Thermodyanamics, 2021 Introduction to the Study of Religion, 2019	1	6,995.00	6,995.0	
	сору	Introduction to Traffic Engineering, 2021	1	1,995.00	1,995.0	
	сору	Investments An Introduction, 13th Ed., 2021	1	7,850.00	7,850 (
	сору	Labor Economics Edition 2020	1	2,020.00	2,020 (
	сору	Liberty, Equality, Power, A History of the	1	7,750 00	7,750 0	
	сору	American People, vol. 1. Since 1877,2020 Modern Inlamic Banking Products and Processes in Practice 2016	1	2,995 00	2,995.0	
TOTAL					877,968.3	
Stocks no	ot Availab RLY J. MC	ONDIA	k as to approp	900	> ,	
Purpose:	For the u	se of library.				
Charge to:	164					
	Request	ed by: /	Appro	ved by:		
Signature : Printed Name :	- doeso	SUSAN'S MARTINEZ	5.00	NCISCO GIL N. G		



NIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

Office/Section : KEPLRC		PR No.: 4 10		Date: August 23, 2021	
ENVISOREMENTAL MOTOR CONT.	attrine water	Responsibility Center Code :			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
Parametric de l'antique de l'antique	PGSMSht		amoui	nt carry forwared	995,225.36
		Women and Politics,2019		6,995.00	6,995 00
	CODY	World Religions ,2019		6,995.00	6,995.00
	сору	Writing A Business Plan: A Practical Guide 2017		4,950 00	4,950.00
	copy			4,998.00	4,998.00
	сору	Accounting Principles Ifrs Version Global Edition 2019			3,930.00
	сору	Analysis For Financial Management 12E,2019		3,930.00	
	сору	Anthropology: Appreciating Human Diversity 18E, 2019	1	5,378.00	5,378.00
	******	õusiness Law 17E,2019		4,360.00	4,360.00
	сору	College Physics 5E,2020	1	5,754.00	5,754.00
	сору	Comprehensive Vertebrate Anatomy: Lab	1	4,738.00	4,738.00
		Dissection Guide 8E, 2019 Database System Concepts 7E, 2020	1	2,610.00	2,610.00
	copy	Fundamental Managerial Accounting Concepts 9E, 2020	1	5,265.00	5,265.00
		Fundamentals Of Cost Accounting 6E, 2020		7,238.00	7,238.00
	сору	Fundamentals of Investments: Valuation and	1	2,930 00	2,930.00
	-	Management 8E, 2018 Fundamentals of Machine Learning, 2020	1	3,980.00	3,980 00
	сору	Green Housekeeping: Recipes and Solutions for a Cleaner, More Sustainable Home, 2019	1	1,780.00	1,780.00
	сору	International Business: The Challenges of	1	7,750.00	7,750.00
		Giobalization, Global Edition 9th Edition, 2020 Introduction to Accounting, 2018	1	7,270.00	7,270.00
	сору	Islamic Finance And The New Financial System: An Ethical Approach To Preventing Future	1		6,600.00
	(5555)	Financial 2015		6,600.00	5,038.00
	сору	Managerial Accounting 4E,2020		5,038.00	4,250.00
	сору	Matching Supply W/ Demand. An Intro To Ops Management 4E,2019	1	4,250.00	2,660 00
	сору	Oxford Biology PrimersBiochemistryThe Molecules of Life, 2020	1	2,660.00	
	сору	Personal Finance 13E, 2020	1	5,535.00	5,535.00 3,125.00
	сору	Reforms in Islamic Education: International Perspectives, 2015	,	3,125.00	
	сору	The Cebu Almanac ,2017	1	4,000.00	4,000.00 2,250.00
	сору	The Columbia World Dictionary Of Islamism 2009	1	2,250.00	2,230.00
TOTAL		,and		00	1,115,604.36

Stocks pot Available: SHIRLY J. MONDIA Administrative Officer IV

Ok as to appropriation

CHARISSE ANGELA S. QUIAMBAO OIC Budget Officer

Purpose:

For the use of library.

Charge to:

164 Requested by:

Approved by:

Signature:

Designation:

Printed Name:

S. MARTINEZ

FRANCISCO GIL N. GARCIA

Director, KEPLRC

d8/20

SUC President IV





IVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato
Philippines
PURCHASE REQUEST

Appendix 60

Office/Section : KE	PLRC	PR No.:	Fund Cluste	Date: August 23,	2021
		Responsibility Center Code :			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
			amount	carry forwared	1,115,604.3
	сору	The Composition of Qur'an ,2015	1	5,885.00	5,885.0
	сору	The Financial Services Guide to Fintech. Driving Banking Innovation Through Effective Partnerships, 2020	-1	2,990 00	2,990 0
	сору	The Lives of Muhammad, 2016	.1	835.00	835.0
	сору	The Religion of Islam _2014	1	4 500 00	4,500 0
	1,000,000	The World Almanac and Book of Facts, 2020	- 1	3,480.00	3,480.0
	copy	Urban Pest Control: A Practitioner's Guide, 2018	1	2,400.00	2,400.0
	copy		-	393.00	393 0
	copy	21 st Century Literature, 2021 A Course Module for Child Development, 2021	- 1	393.00	255.0
	copy	A Course Module Its Crista Development, 2021	,	255.00	2000
	сору	A Course Module for Teaching Science in	1		335.0
		Primary Grades (Biology and Chemistry), 2020		335.00	
	сору	Art Appreciation, 2018	- 1	278.00	278 0
	сору	Assessment of Learning 1,2020	1	450.00	450.0
	сору	Assessment of Learning 2 ,2020	1	390.00	390.0
	сору	Beyond Outcomes Accreditation Exploring the	. 1		345.0
	сору	Power of 'Real' OBE Practices, 2018		345.00	
	copy	Building & Enhancing New Literacies Skills acress the Curriculum, 2019	1	320.00	320.0
	сору	Business and Transfer Taxation, 2019	1	595.00	595.0
	сору	Business Law and Regulation: Partnership	- 1		695.0
	сору	Revised Corporation and Cooperative, 2019		695.00	
	copy	Susiness Research with Statistical Application: Textbook and Guidebook for Doing & Writing Research, 2019	1	365 00	365.0
	сору	Constitution Made Simple, 2019	1	749.00	749.0
	сору	Content and Pedagogy for the Mother Tongue 2020	1	350.00	350.0
	сору	Course Module: The Life, Works and Writings of Rizal 2019	-1	299.00	299.0
	copy	Developmental Reading 1,2021	- 1	673 00	673.0
	сору	Developmental Reading 2, 2021	- 1	310.00	310.0
	сору	Distribution Management Philippine Edition, 2021	- 1	649.00	649.0
		Eco-Tourism, 2021	- 1	252.00	252.0
	copy	Embracing the Teaching Profession, 2019	-	499.00	499.0
	сору	Facilitating Learner-Centered Teaching, 2019	1	365.00	365.0
	сору	Facilitating Learner-Centered Teaching	1	04/5/55	265 0
TOTAL	copj	(PATEF),2020		265.00	
Stocks no	t Availab DATE RLY J. MC	DNDIA	CHARISSE	ANGELAS. QUIAI	1,144,526.3
Ourpose: <u>I</u>	or the u	se of library.			
Charge to: 1	164				
F	Requeste	ed by:	Appro	ved by: 🗾	1.1
Signature :		mostre	53	Mune	4
Printed Name :		SUSANS MARTINEZ	EDA	NEISCO CH N C	ADCIA
INITEG I TOTTICE		203MIADIMUNKINAET	FRA	NCISCO GIL N. O	MILLIA





AIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

Office/Section : K	EPLRC	PR No.: 17P	It	Date: August 23,	2021
		Responsibility Center Code :			7.507U
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
			amount	carry forwared	1,144,526.3
	сору	Field Study 1, 2019	1	365 00	365 0
	CODY	Field Study 2, 2019	1	330 00	330.0
	сору	Field Study 3, 2019	1	221 00	221 0
	сору	Field Study 4,2019	1	221 00	221.0
	сору	Field Study 5,2019	1	221.00	221.0
	сору	Field Study 6,2019	1	221.00	221 0
	сору	Filipino sa Piling Larangan, 2019	1	421.00	421 0
	сору	Foundation of Special and Inclusive Education, 2020	1	320 00	320.0
	сору	Fundamentals of Criminal Investigation and Intelligence, 2019	1	365.00	365 (
	сору	Fundamentals of NSTP,2021	1	303 00	303.0
	сору	Gender and Society: A Human Ecological Approach, 2021	1	387.00	387 (
	сору	General Chemistry 1, 2021	1	618 00	618.0
	сору	General Chemistry 2, 2021	1	491.00	491.0
		Global Culture and Tourism Geography, 2020	1	395 00	395 (
	сору	Human Resource Management, 2019	1		320 (
	copy	Income Taxaton, 2019	1	320 00	595.0
	сору	Income Taxation Laws, Principles and	1	595 00 685 00	685 (
		Applications	1	410.00	410 0
	сору	Introduction to Criminology, 2020 Introduction to Meetings, Incentives, Conferences, and Events, 2020	1	360.00	360 (
	сору	Introduction to Philippine Criminal Justice System, 2019	- 1	406.00	406.0
	сору	Kitchen Essentials and Basic Food Preparation , 2020	1	350.00	350.0
	*****	Komunikasyon at Pananaliksik	1	415.00	415.0
	сору	Language Program And Policies In Multilingual Society, 2021	1	196 00	195.0
	сору	Legal Aspects in Tourism and Hospitality, 2020	1	560 00	560.0
	сору	Macro Perspective on Tourism and Hospitality, 2018	1	368.00	368 0
	сору	Mathematics in the Modern World .2017	1	278.00	278 (
	сору	Micro Perspective of Tourism and Hospitality, 2019	1	278 00	278 (
	сору	Modyul para sa Pagtuturo ng Filipino sa Elementarya I - Estruktura at Gamit ng Wikang Filipino, 2020	1	278.00	278.0
TOTAL					1,154,903.3
SHIF Admi	Available RLY J. MC	DNDIA Ficer IV Clarku		ANGELOS. QUIAN	MBAO F
Purpose:	For the u	se of library.			
Charge to:	164				
	Requeste		Appro	ved by: Nicure	4
Signature :		trastre	V.1820429	AND THE RESIDENCE OF THE PARTY	Spanner Charles
Printed Name :		SUSANS. MARTINEZ	FRA	NCISCO GIL N. G	ARCIA
		2021		SUC President IV	





IVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

office/Section : KE	PI RC	PR No.: 199	Fund Clust	Date: August 23,	2021
meepsecton . No	FLIC	Responsibility Center Code :			
tock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
			amoun	t carry forwared	1,154,903.36
	сору	Modyul para sa Pagtuturo ng Filipino sa Elementarya I - Estruktura at Gamit ng Wikang Filipino, 2020	1	315.00	315.00
	сору	Multicultural Diversity in the Workplace for the Tourism Professional, 2020	•	325 00	325.00
	сору	Operations Management & Total Quality Management,2019	,	739.00	739.00
	сору	Partnership Revised Corporation and Cooperative, 2021	1	605.00	695.00
	сору	Personhood Education: Curriculum Pedagogy and Assessment, 2020	- 3	370.00	370.00
	сору	Philippine Politics and Governance	1	473 00	473.00
	сору	Philippine Tourism, Geography, and Culture,	1		365.00
	1000 to \$1	2019 Principles of Marketing, 2021	-	365.00 389.00	389.00
	сору	Purposive Communication, 2021	1	320.00	
	сору	Quality Service Management in Tourism and	- '	320.00	320.00
	copy	Hospitality,2020		330.00	330.00
	сору	Reading And Writing	.1	461.00	461.00
	сору	Reg Framework and Legal Issues in Business 2.V	1	695.00	695.00
	copy	Regulatory Framework For Business Transactions (RFBT) MCQ CPA Reviewer, 2019	1	695.00	695 00
	сору	Revised Penal Code/Criminal Law Book 1, 2021	1	595 00	595.00
	сору	REX Living Library Trees, 2018	1	800.00	800.00
	сору	Risk Management as Applied to Safety Security and Sanitation 2020	1	395.00	395.00
	сору	Rudiments of Qualitative Research Designs and Analyses, 2021	1	297.00	297.00
	сору	Science Tech and Society, 2021	1	275.00	275.00
	сору	Science, Technology and Society, 2021	1	320.00	320.00
	сору	Social Dimensions of Education, 2021	1	290.00	290,00
	copy	Society and Culture, 2021	1	278.00	278.00
	сору	Statistics And Probability, 2021	1	590.00	590.00
	сору	Strategic Management, 2019	1	689.00	689.00
	сору	Student Manual in the Philippine Constitution, 2019		749,00	749.00
TOTAL					1,166,353.36
SH	IRLY J. M	ONDIA	k as to appro	DE ANGERA S. QUIAN OIC Budget Officer	
TWENTY TO THE TOTAL THE TOTAL TO THE TOTAL TOTAL TO THE T		ose of northly.			
Charge to:	164				
Signature : Printed Name :	Reques	SUSANS. MARTINEZ		RANCISCO GIL N. C	
Designation :		Director, KEPLRC	_	SUC President I	

U5M-SY5-F29-Rev.1.2020.03.02





IVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

Fund Cluster: 164 179 Office/Section : KEPLRC PR No .: Date: August 23, 2021 Responsibility Center Code: Stock/ Property No. Unit Item Description Quantity Unit Cost **Total Cost** amount carry forwared... 1,166,353.36 Sustainable Tourism, 2019 copy Teaching Math in the Intermediate Grades, 2020 340.00 copy 340 00 Teaching Math in the Primary Grades, 2020 340.00 сору 340 00 Teaching Music In Elementary School 265.00 copy Teaching Profession, 2019 320.00 320.00 copy Teaching Profession (PATEF), 2020 345.00 345.00 сору Teaching Social Studies in the Elementary Grades (Phil History and Governance) 390.00 copy Teaching Social Studies in the Elementary copy 390.00 Grades (Philippine History and Government) 2020 Teaching Strategies for Elementary Science 355.00 copy (Physical and Earth Science), 2020 355.00 Teaching Strategies in Livelihood and Vocational 145.00 145.00 copy Textbook in the Philippine Constitution, 2019 899 OC copy The Best of Marketing Rx,2015 462.00 copy 482 00 The Child and Adolescent Learners and Learning 257.00 257.00 copy The Law on Obligation and Contracts 2021 545:00 copy 545.00 The Law on Obligations and Contracts, 2020 copy 595.00 595.00 The School and the Community, School Culture 320.00 copy and Organizational Leadership. 2019 320.00 The Teacher and The School Curriculum A сору 320 00 guide to Curriculum Development Practice, 2019 320.00 Theories of Crime Causation, 2019 365 00 copy 365 00 Tips and Techniques in Writing a Research 270.00 copy World Literature, 2021 475.00 475.00 copy ASSESSMENT OF LEARNING 1 - 2" Edition, 225.00 225.00 copy 2012 ASSESSMENT OF LEARNING 1 - 3" Edition. 245.00 copy 245.00 ACTION RESEARCH MADE EASY , 2014 180.00 copy 180 00 AUTHENTIC ASSESSMENT OF STUDENT 225.00 copy LEARNING OUTCOMES ASSESSMENT OF LEARNING 2 (2^MEdition), 2013 CLASSROOM MANAGEMENT Preparing 225 00 copy 290.00 Special Education Teachers (SPED), 2011 290 00 TOTAL 1,175,266.36 Stocks not Available . Ok as to appropr CHARISSE ANGEL S. QUIAMBAO SHIRLY J. MONDIA O/C Budget Officer Purpose: For the use of library. Charge to: 164 Requested by: Approved by: SUSAN B. MARTINEZ Signature: Buun Printed Name: FRANCISCO GIL N. GARCIA Designation: Director, KEPLRC SUC Prepident IV

USM 575 Fag Rev 3 2020.03.02





LIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

		Fund Cluster: 164					
Office/Section : KE	PLRC	PR No.: 1 10		Date: August 23,	2021		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost		
			amoun	t carry forwared	1,175,266.36		
	сору	CONTEMPORARY MATHEMATICS, 2011	1	420.00	420 00		
	сору	CHILD AND ADOLESCENTS DEVELOPMENT	1	350.00	350.00		
	5000000000	OBE and KTO 12 Based, 2015 CURRICULUM DEVELOPMENT FOR	1	330 00	330.00		
	сору	TEACHERS OBE & Kto12 Based, 2015					
	copy	DEVELOPMENTAL READING 1 ,2008	1	290.00 290.00	290 00 290.00		
	сору	Developmental Reading 2, 2009		120 00	120.00		
	copy	EDUCATION FOR PEACE, 2008 EDUCATIONAL TECHNOLOGY 1 2 ^{NO}		120.00	300 00		
	copy	EDITION 2012		300.00	300 00		
	сору	EDUCATIONAL TECHNOLOGY1 3" Edition	1	300 00	300.00		
-		OBE AND KTO 12 Based, 2015 EDUCATIONAL TECHNOLOGY 2 2 ND	1	500 00	215.00		
	сору	EDITION 2012		215.00			
	copy	ELEMENTS OF TEACHING - 2 ND EDITION 2012	,	285 00	285 00		
	сору	ENGLISH 1 FUNCTIONAL TEXT IN (Focusing	1		192.00		
	сору	on Study and Thinking Skills and Effective		192.00			
		Writing) ,2002 15. EFFECTIVE WRITING ACROSS	1	132.00	192.00		
	сору	DISCIPLINES ENG. 2 (Basic Research and Enhancement of Academic Writing Skills), 2003		192.00	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
	сору	ENGLISH PLUS (Basic Grammar, Focusing on Communicative Function), 2003	,	216.00	216.00		
	copy	ENGLISH FOR BUSINESS COMMUNICATION, 2006	1	250 00	250.0		
	сору	EMERGENT TECHN-BASED TEACHING STRATEGIES, 2014	,	210 00	210.00		
	сору	FACILITATING LEARNING 3 ND EDITION ,2013		350 00	350.0		
	сору	FACILITATING LEARNING 4TH ED OBE &	,	375.00	375.0		
	сору	Kto12 Based, 2014 FIELD STUDY 1 - The Learner's Development	,	125.00	125.0		
	сору	and Environment, 2010 FIELD STUDY 1 – The Learner's Development and Environment OBE & Kto12 Based, 2015			170 0		
	сору	FIELD STUDY 2 - Experiencing The Teaching- Learning Process, 2010	-	170.00	125.0		
	сору	FIELD STUDY 2 - Experiencing The Teaching- Learning Process OBE & Kto12 Based, 2015		170.00	170.0		
	сору	FIELD STUDY 3 - Technology In The Learning		1	125.0		
TOTAL	4.0	Environment, 2010		125.00	1,180,666.3		
Stocks no SHII Adm	ot Availab No.	ONDIA Officer IV	k as to appr	opriation: SE ANGELAS QUIA OIC Budget Officer	5		
Purpose:	For the i	use of library.					
Charge to:	164						
	Request	ed by:	App	roved by:			
Signature :		mutia		Hum	2 5		
Printed Name :		SUSAN S. MARTINEZ	F	RANCISCO GIL N.			
and the second second second				SUC President			
Designation :		Director, KEPLRC		30C President			

USM SYS-F29-Rev.1.2020.03.02





L VERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

Office/Section : KI	PLRC	PR No.:		Date: August 23,	2021
		Responsibility Center Code :			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
			amount	carry forwared	1,180,666.3
	сору	FIELD STUDY 3 - Technology In The Learning Environment OBE & Kto12 Based, 2015	1	170.00	170.0
	сору	FIELD STUDY 4 - EXPLORING THE CURRICULUM, 2010	1	125.00	125 0
	сору	FIELD STUDY 4 - EXPLORING THE CURRICULUM OBE & Kto12 Based, 2015	1	170.00	170.0
	сору	FIELD STUDY 5 - LEARNING ASSESSMENT STRATEGIES, 2010	- 1	125 00	125.0
	сору	FIELD STUDY 5 - LEARNING ASSESSMENT STRATEGIES OBE & Kto12 Based, 2015	:1	170.00	170.0
	сору	FIELD STUDY 6 - On Becoming a Teacher, 2010	1	125.00	125.0
	сору	FIELD STUDY 6 - On Becoming the 21 9 Century Teacher ,2015	1	170.00	170.0
	сору	LANGUAGE AND LITERATURE ASSESSMENT, 2010	1	220.00	220.0
	сору	LANGUAGE RESEARCH Principles and	1	235 00	235.0
	сору	Application, 2011 METHODS OF TEACHING - 2 ^{AB} REVISED EDITION, 2012	,	290 00	290.0
	сору	MY PRACTICE Teaching Handbook & Portfolio	1	230 00	230.0
	сору	MY PRACTICE Teaching Handbook & Portfolio	- 1	295.00	295
	сору	OBE & Kto12 Based NATIONAL SERVICE TRAINING PROGRAM	1	168.00	168.0
	20000	(Literary Training Service) PRINCIPLES OF TEACHING 1 - 3 rd EDITION	1	330.00	330.0
	сору	PRINCIPLES OF TEACHING 1 - 4 th EDITION		330 00	330.0
	copy	ORE & Kto12 Resed 2015 PRINCIPLES OF TEACHING 2 with TLE-OBE		330.00	400.0
	copy	& Kto12 Based,2015 SOCIAL DIMEN OF EDUC OBE & Kto12		400.00	290
	сору	Based 2015		290 00	1777330
	copy	SPECIAL TOPICS Vol. 1,2012	1	150.00	150
	сору	SPECIAL TOPICS Vol. 2,2012	1	150.00	150.
	copy	SPECIAL TOPICS Vol. 3,2012	1	150.00	150
	сору	SPECIAL TOPICS Vol. 4, 2013	1	150.00	150.
	сору	TEACHER POWER, 2005	1	170.00	170.
	сору	TEACHING AND THE TEACHER - 2 ^{AD} EDITION, 2012	1	185 00	185.
	сору	THE TEACHING PROFESSION 2 rd Edition, 2012	1	320 00	320
	сору	THE TEACHING PROFESSION 3 rd Edition OBE & Kto12 Based, 2015	1	320 00	320.
TOTAL		The state of the s			1,186,104.
SHI	ot Availab ANT RLY J. Mi inistrative O	NIDIA .	c as to appro	priation: ANGELAS, QUIAN	1,186,104.
Purpose:	For the u	se of library.			
Charge to:	164				
	Request	ed by: (Appro	ved by:	
Signature : Printed Name :		SUSAN S. MARTINEZ	A8458300	ANCISCO GIL N. G	Secretary.

USM-SYS-F29-Rev.1.2020.03.02





L /ERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

		Fund Cluster: 164					
Office/Section : KE	PLRC	PR No.: 177 Responsibility Center Code :		Date: August 23,	2021		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost		
	-		amoun	t carry forwared	1,186,104.36		
	сору	Research-Based Teaching and Learning, 2011	1	200.00	200.00		
		INTERACTIVE AND INNOVATIVE VOL.1,2015	- 1	150.00	150.00		
	сору	INTERACTIVE AND INNOVATIVE VOL 2, 2015	1	150.00	150.00		
	сору	INTERACTIVE AND INNOVATIVE VOL.3, 2015	1	150.00	150.00		
	сору	INTERACTIVE AND INNOVATIVE VOL.4, 2015	1	150.00	150.00		
	copy	INTERACTIVE AND INNOVATIVE VOL.5, 2015	1	150.00	150.00		
	сору	INTERACTIVE AND INNOVATIVE VOL.6, 2015	1	150.00	150.00		
	сору	Mother Tongue-Based Multilingual Educ. Guide for Teacher Educators and Students, 2016.	,	320 00	320.00		
	сору	Mother Tongue for Teaching and Learning, 2016		350.00	350.00		
	сору	Teaching and Learning Languages and Multiliteracies Responding to MT8-MLE Challenge,2016	1	300.00	300.00		
	сору	CAMPUS JOURNALISM within your reach OBE & Kto12 Based,2016	1	330 00	330.00		
	сору	On Becoming a 21 st Century Educational Leader, 2016	1	400 00	400.00		
	copy	Pedagogical Foundations in Educational Technology (Technology for Teaching-Learning 1), 2016	1	400.00	400.00		
	сору	Essentials of Teacher Leadership,2018	1	400 00	400.00		
	сору	Teaching Internship,2018	1	490.00	490.00		
	сору	Purposive Communication, 2018	1	280 00	280 00		
	сору	The Teaching Profession - 4th Edition OBE & KTO12 BASED, 2018	'	360.00	360.00		
	сору	The Child and Adolescent Learners and Learning Principles OBE & PPST- Based,2018	'	520.00	520 00		
	сору	Technical Writing A Resource Guide to Writing Across Disciplines, 2019	1	385.00	385.00		
	сору	Teaching Mathematics in the Primary Grades 2019		310.00	310.00		
	сору	Technology for Teaching Learning 1,2019		400.00	400.00		
	сору	Assessment of Learning 1, 4 th Edition OBE-& PPST - Based,2019		360.00	360.00		
TOTAL					1,192,809.3		
SHI	at Availab RLY J. Mo inistrative O	ONDIA	k as to appro	opriation: E ANGELA S QUIA OIC Budget Officer	5		
Purpose:	For the u	use of library.					
Charge to:	164						
	Request	ed hv.	A	round hou			
Signature : Printed Name :	wednest	SUSANS. MARTINEZ	.0.40	RANCISCO GIL N.	SARCIA		
Designation:		Director, KEPLRC		SUC President I	V		

USM-SYS-F29-Rev.1.2020.03.02

What will be to be



ERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato Philippines

PURCHASE REQUEST

Appendix 60

Office (Continue)	DIDC	Inn. 1 (96)	Fund Clus	The second secon	
Office/Section : KE	PLRC	PR No.: 1 10		Date: August 23,	2021
		Responsibility Center Code :	_		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
			amour	t carry forwared	1,192,809.36
	сору	Teacher and the Community, School Culture and Organizational Leadership, 2019	1	340 00	340 00
	сору	Action Research for Beginners in Classroom- Based Context (A Guide for Pre-Service and In- Service Teachers), 2019		295.00	295.00
	сору	66. Teaching Science in the Elementary Grades Vol. 1 Chemistry and Biology, 2019	1	400 00	400.00
	сору	67. Action Research PRIMER for Faculty Researchers, 2019		220 00	220 00
	сору	Field Study 1, 2020	1	420.00	420 00
	сору	Building and Enhancing New Literacies Across the Curriculum, 2020	1	420 00	420.00
	сору	Technology for Teaching-Learning 2 (for Language Education English/Filipino), 2020		380.00	380 00
	сору	Technology for Teaching-Learning 2 (Mathematics and Science Education), 2021		380.00	380 00
	сору	Home Economics Literacy (A Guide for Teaching Technology and Livelihood Education), 2020	1	350 00	350 0
		Understanding the Self,2020	<u> </u>	330 00	330 0
-	сору	The Teacher and the School Curriculum, 2020	-	390 00	390.0
	сору	Teaching Mathematics in the Intermediate Grades 2020		590.00	590.0
	сору	Facilitating Learner-Centered Teaching 5th		400 00	400.0
	conv	Edition,2020 Modular Approach to Art Appreciation,2021		595.00	595 0
	сору	Assessment in Learning 2: Authentic Assessment, 2021		350.00	350.0
	сору	Language Learning Materials Development,2021		250 00	250 0
	сору	Indigenous Knowledge and Multiculturalism		1,500.00	1,500.0
				1	5
TOTAL					1,200,419.3
SHI	ot Availab L) Arrive RLY J. Mo nistrative O	ONDIA		SE ANGE A S. QUIA OIC Budget Officer	MBAO (
Purpose:	For the u	se of library.			
Charge to:	164				
Signature : Printed Name :	Request	SUSAN S. MARTINEZ Director, KEPLRC		RANCISCO GIL N. SUC President	

USM-SYS-F29-Rev.3.2020.03.02



UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

E ME JELL

		Fund Cluster: 164					
Office/Section : K	EPLRC	PR No.: 412		Date: August 5,	2021		
		Responsibility Center Code :					
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost		
	сору	Atlas of Human Anatomy 7E	1	6,060.00	6,060.00		
	сору	Clinically Oriented Anatomy 8E IE	1	6,309.00	6,309.00		
	сору	Grant's Dissector 17E IE	1	7,480.00	7,480.00		
	сору	Human Anatomy 6E	1	5,913.00	5,913.00		
	сору	Medical Physiology 6E	1	10,620.00	10,620.00		
	сору	Moore's Essential Clinical Anatomy 6E IE	1	8,510.00	8,510.00		
	сору	Netter's Clinical Anatomy 4E	1	4,190.00	4,190.00		
	сору	Principles of Human Anatomy, Fourteenth Edition Asia Edition	1	8,800.00	8,800.00		
	сору	Seeleys Anatomy and Physiology 12E	1	8,548.00	8,548.00		
	сору	Biostatistics for Population Health: A Primer 1st Edition	1	3,730.00	3,730.00		
	сору	Histology and Cell Biology: An Introduction to Pathology 5E	1	5,400.00	5,400.00		
	сору	Biochemistry 9E	1	29,727.00	29,727.00		
	сору	Medical Biochemistry 5E	1	5,310.00	5,310.00		
	сору	Evidence based Medicine and Examination Skills: Translation Theory to Practice (in Three Parts)	1	9,400.00	9,400.00		
	сору	Guide to Clinical Documentation 3E	1	7,538.00	7,538.00		
	сору	Basic Immunology: Functions and Disorders of the Immune System 6E	1	7,695.00	7,695.00		
	сору	Essential Skills for a Medical Teacher: An Indtroduction to Teaching and Learning in Medicine 2ed	1	3,630.00	3,630.00		
	сору	Health Professional as Educator 2E	1	8,860.00	8,860.00		
	сору	The Language of Medicine: 12ed	1	11,998.00	11,998.00		
	сору	Langman's Medical Embryology 14E	1	3,910.00	3,910.00		
	сору	Bioethics: Principles, Issues, and Cases 4E	1	7,580.00	7,580.00		
TOTAL					171,208.00		
SHI Adm	inistrative O	ONDIA Officer IV		E ANGELA S. QUI OIC Budget Officer	AMBAO /		
Purpose:	For the u	ise of library.					
Character	-6.						
Charge to:	164 Request	ed by:	Appr	oved by:			
Signature : Printed Name :	request	SUSAN S. MARTINEZ		RANCISCO GIL N			
Designation :		Director, KEPLRC		SUC President IV			

USM-SYS-F29-Rev.1.2020.03.02



PURCHASE REQUEST FOR E-LIBRARY RESOURCES & YEAR SUBSCRIPTION

	-	PURCHASE REQUEST			
			02/7/12/02/07/0	500 0 4 00	Appendix 6
		Inn.	Fund Clust	Date:October 14	2021
Office/Section :	KEPLRC	PR No.:(r + (/		Date:October 14	,
Stock/	Unit	Item Description	Quantity	Unit Cost	Total Cost
Property No.	lot	e-Library Resources a Year Subscription	1	1,500,000.00	1,500,000.00
	lot	Ovid Clinical Edge without Ovid Discovery Lite Medical	1		
	14.4	MEDICAL JOURNALS			
		*LIPPINCOTT, WILLIAMS & WILKINS (LWW) MEDICAL BOOKS			
		*FTE is student population, Access. Simultaneous and Multi-User			
		through IP authentication	-		
	lot	DG Perpetual eBooks, (Pick & Choose Model)	-1		
		SUBJECTS AVAILABLE: Filipiniana			
1		Arts, Architecture and Design, Business and Econonimcs, Classical			
		Studies, Engineering, Computer Sciences, History, Law, Library and	1 1	- 1	
		Information Science, Linguistics, Literary, Cultural and Area Studies, Mathematics, Medicine and Life	1 3		
		Sciences, Philosophy, Physics, Chemistry, Materials Sciences,	1 1		
1		Geosciences, Social Sciences, Theology and Religious Studies			
		*DG eBooks are perpetual access (permanent collection of the			
		boying institution) DG eBooks & eJournals are DRM free	-		
- 4		*All eBooks and journals are integrated into degruyter.com and are accessible wherever there is Internet, All books and journals are fully		- 1	
		integrated into De Gruyter's business models			
		* All eBooks and journals are supplied with DOIs, All eBooks are			
		supplied with MARC Records			
		*Unlimited use titles are DRM-free - users can download, print and			
- 1		save eBooks for their own use, No recurring access fees for purchased			
		eBooks and journals, as established in De Gruyter's			
		content ownership model			
	lot	Wiley Perpetual eBooks [NATIONAL CONSORTIUM]	1		
		Pick & Choose Model. Each of participating member will select total			
1		of PHP 400,000.00 worth of e-books. *Sharing Access Fee. A one-time sharing access fee of PHP			
1		200,000.00 will be paid on top of the total e-book selection to enable			
1		full-text access and ownership of other consortium			
		members. •Perpetual access for all e-book selection•A dedicated			
- 1		page will be created similar to the consortium projects we have			
		created (See REFERENCE)*DRM-free (PDF downloading is enabled)			
- 1		A library administrator's account will be provided to enable:			
- 1		-Usage report generation in COUNTER-5 format			
		-Institutional branding			
		- Access entitlements	- 0		
		SUBJECTS AVAILABLE: Agriculture, Aquaculture & Food			
1		Science, Architecture & Planning, Art & Applied Arts, Business,		- 1	
		Economics, Finance & Accounting, Chemistry, Computer Science &			
		Information Technology, Earth, Space & Environmental		- 4	
- 1		Sciences, Humanities, Law & Criminology, Life Sciences, Mathematics & Statistics, Medicine, Nursing, Dentistry & Healthcare, Physical			
		Sciences & Engineering, Psychology, Social & Behavioral	1		
		Sciences Veterinary Medicine	1		
		Concurrency, Multi-User, DRM type. DRM free (can download the			
		journal articles for offline reading)			
DTAL			\mathcal{A}		1,500,000.00
Stocks	not Availa	ble: Ok as to appropriation:	JI:	/	
310000	NIA		Chines		
SHI	RLY J. MI	ONDIA SHARISSI	ANGELLAS	QUIAMBAO F	
Astro	mostretive C	floer IV	Mid Judget Off	cer	
		dujis			
rpose: F	or the us	e of library (E-OUDICC)			
30000		10-70-70-70-70-70-70-70-70-70-70-70-70-70			
arge to: 1	64				
	equester		91 W100 A 81	ved by	



PURCHASE REQUEST FOR PROFESSIONAL JOURNALS & MAGAZINES

UNI. RSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato

PURCHASE REQUEST

Appendix 6a

Office/Section : K	EPERC	PR No.: 27		Date:September 14, 2021		
		Responsibility Center Code :				
Stock/ Property No.	Unit	ttem Description	Quantity	Unit Cost	Total Cost	
	issues	Accounting Today	12	1,090.00	13,080.00	
	issues	Agribusiness	12	208.33	2,500.0	
	issues	Agriculture	12	233.33	2,800.0	
	issues	AJN-American Journal of Nursing	12	600.00	7,200 0	
	issues	American Biology Teacher (NABT)	9	1,433.33	12,900 0	
	issues	American Journal of Criminal Law	. 1	7,133.33	6,400 0	
	issues	American Journal of Education (UCP)	4	1,600.00	6,400.0	
	issues	American Journal of Psychology (UIL)	4	3,200.00	12,800.0	
	issues	Animal Scene	12	183.33	2,200.0	
	issues	Architectural Digest	12	650.00	7,800.0	
	issues	Asia Pacific Business Review (T&F)	4	4,500.00	18,000.0	
	issues	Asian Music	2	3,200.00	6,400.0	
	issues	Ateneo Law Journal	4	850.00	3,400.0	
	issues	Bartender	4	1,400.00	5,600 0	
	issues	Building Designs & Construction	12	1,090.00	13,080.0	
	issues	Chef Magazine	6	923.33	5,540.0	
	issues	Civil + Structural Engineer Magazine (formerly CE News)	12	1,090.00	13,080.0	
	issues	College Planning and Management	17	437.50	5,250 0	
	issues	Computer in Libraries	10	1,792.00	17,920	
	issues	Cook	. 11	220.00	2,420 (
	issues	Criminologist	6	1,466.67	8,800	
	issues	Cuisine(U5)	6	590.00	3,540.0	
	issues	Daluyan Journal ng Wikang Filipino	2	500.00	1,000.0	
	issues	Education for Tomorrow	3	2,133.33	6,400	
	issues	Educational Leadership (ASCD)	8	990.00	7,920.0	
	issues	Electrical Engineer	4	700.00	2,800.	
	issues	Electronic Design	12	923.33	11,080.0	
	issues	ENGLISH JOURNAL	6	2,000.00	12,000	
TOTAL					218,310.	
SHIF	RLY J. MO	NDIA	CHARISS	DAL	мвао	
Purpose:	For the us	se of library.				
Charge to:	164 (Jour	nal subscription)				
	Requeste		Appr	oved by:		
Signature :		mustic	£50	Tyun-	all and the second	
Printed Name:		SUSAN S. MARTINEZ	FF	ANCISCO GIL N.	and the same of th	
		Director, KEPLRC		SUG President	IV P	

MODELLICATE

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE





UN. ERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato



PURCHASE REQUEST

Appendix 60

office/Section : KE	PLRC	PR No.:		Date:September	14, 2021
tock/ Property		Responsibility Center Code:			
No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
			amount o	arry forwarded	218,310.00
	issues	English Teaching Professional	6	1,618.50	9,711 0
	issues	Entrepreneur Magazine	8	855.00	6,840 0
	issues	Farm Journal	12	466.67	5,600 0
	issues	Fishery Bulletin	4	1,400.00	5,600 0
	issues	Food & Wine	12	650.00	7,800.0
	issues	Food Engineering (BNP)	12	1,090.00	13,080 0
	issues	Food Management (No processing period- issues available)	12	756.67	9,080.0
	issues	Foodservice and Hospitality	11	1,453.64	15,990.0
	issues	Good Housekeeping	12	570.00	6,840 0
	issues	Harvard Political Review	4	1,027.50	4,110 0
	issues	Health & Home	6	466.67	2,800.0
	issues	Hotel Management	12	737.50	8,850 0
	issues	HPAC Engineering-Heating Piping	12	790.00	9,480 0
	issues	IEEE Spectrum	12		
	issues	Information Today		1,090.00	13,080 0
	Part Contract	International Journal of Constitutional	11	1,071.82	11,790.0
	issues	Law International Journal of Research in	4	4,400.00	17,600.0
	155065	Marketing	4	5,920.00	23,680.0
	issues	International of Journal of Law Crime and	4	5,400.00	21,600.0
	issues	International Philosophical Quarterly	4	2,000.00	8,000.0
	issues	Journal for Nurse Practitioners, The (Evr)	10	1,386.00	13,860.0
	issues	Journal of Accountancy (AICPA)	11	961.82	10,580.0
	issues	Journal of Accounting and Economics	6	3,493.33	20,960.0
	issues	Journal of Agricultural Extension	2	475.00	950.0
	issues	Journal of Criminal Law & Criminology	4	2,400.00	9,600.0
	issues	Journal of Education (Boston)	3	2,120.00	6,360.0
	issues	Journal of Education Finance, The (UIL)	4	2,600.00	10,400.0
	issues	Journal of Engineering Technology	2	4,770 00	9,540.0
	issues	Journal of Environmental Economics and Management	6	2,930.00	17,580.0
	issues	Journal of Exotic Pet Medicine	4	9,240.00	36,960 0
	issues	Journal of General Education, The (JHU)	4	1,815.00	7,260.0
TOTAL					563,891.
SH	IRLY J. Mo	ONDIA	Ok as to appr CHARISS	SE ANGELA S. QUIA OIC Budget Officer	
Purpose:	For the u	se of library.			
Charge to:		rnal subscription)			
	Request	ed by:	App	roved by:	Ñ
Signature :		do. 1:	10.0	· June	
Printed Name :		SUSAN S. MARTINEZ		DANGIES SU	
· ····································		SOSMIT S. MAKTINEZ	FRANÇISCO GIL N. GARCIA		
Designation:		Director, KEPLRC		SUC President	

TOTTE BORNESS AND





UN. RSITY OF SOUTHERN MINDANAO Kabacan, Cotabato Philippines



PURCHASE REQUEST

Appendix 6a

		Fund Cluster: 164					
Office/Section : K	EPLRC	PR No.: (1) Responsibility Center Code :		Date:September	14, 2021		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost		
			amount c	arry forwarded	563,891.00		
	issues	Journal of Hospitality & Tourism Research	5000	12.00000000	2-2003-015		
		(Sage)	8.00	2,970.00	23,750.00		
	issues	Journal of Information Systems (AAA)	3.00	5,290.00	15,870 00		
	issues	Journal of International Economics (Evr)	6.00	3,970.00	23,820.00		
	issues	Journal of International Financial Markets, Institution & Money (Evr)	6.00	2,090.00	12,540 00		
	issues	Journal of Law and Economics	4.00	2,190.00	8,760 00		
	issues	Journal of Legal Education	4.00	2,400.00	9,600.00		
	issues	Journal of Macroeconomics	4.00	2,820.00	11,280 00		
	issues	Journal of Management for Global Sustainability	1.00	1,800.00	1,800.00		
	issues	Journal of Nursing Administration	11.00	2,880.00	31,680 00		
	issues	Journal of Politics, The (UCP)	4.00	1,600.00	6,400.00		
	issues	Journal of Public Management & Social Policy (ASPA)	2.00	8,190.00	16,380 00		
	issues	Journal of Teaching in Physical Education (HK)	4	2,090.00	8,350.00		
	issues	Journal of Veterinary Cardiology	6.00	5-333-33	32,000.00		
	issues	Journalism History	4.00	1,200.00	4,800.00		
	issues	Kawing (Refereed Journal ng PSLLF)	2.00	500.00	1,000 00		
	issues	Library Journal	20.00	1,360.00	27,200 00		
	issues	MATHEMATICS TEACHER	9.00	1,866.67	16,800.00		
	issues	MIT Technology Review	6.00	2,089.17	12,535 00		
	issues	Modern English Teacher	4.00	2,812.50	11,250 00		
	issues	Modern Steel Construction	12.00	825.00	9,900.00		
	issues	Modern Teacher	10.00	180.00	1,800 00		
	issues	Nursing Management (Lww)	12.00	600 00	7,200.00		
	issues	Organic Farming	3.00	3,200.00	9,500 00		
	issues	Philippine Computing Journal	2.00	1,250 00	2,500 00		
	issues	Philippine Engineering Journal	2.00	2,100.00	4,200 00		
	issues	Philippine Information Technology Journal	2.00	1,250.00	2,500.00		
	issues	Philippine Journal of Crop Science	3.00	2,196.67	6,590.00		
	issues	Philippine Journal of Linguistics (PSSC)	1.00	2,000.00	2,000.00		
TOTAL					886,016.0		
SH Adri	IRLY J. MC	DNDIA Fincer IV		Priation: E ANGEL (370) A OIC Budget foer	мвао /		
Purpose:	For the u	se of library.					
Charge to:	164 (Jour	nal subscription)					
Signature :	Requeste	Moutre		oved by:	El Se de Mariero		
Printed Name :		SUSAN S. MARTINEZ Director, KEPLRC	FR	SUC President			
Designation:		PURETTAL VELTUR		- FIRST CONTROLL			

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ESTATE ANNIHALISE





UN. - CRSITY OF SOUTHERN MINDANAO Kabacan, Cotabato

PURCHASE REQUEST

Appendix 60

			Fund Clust	er: 164		
Office/Section : KEPLRC		PR No.:		Date:September 14, 2021		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost	
			amount o	arry forwarded	886,016.00	
	issues	Philippine Journal of Nursing Education	1	2,200.00	2,200.00	
	issues	Philippine Journal of Psychology (PSSC)	2	690 00	1,380 00	
	issues	Philippine Journal Of Public Administration	2	1,000 00	2,000.00	
	issues	Philippine Journal of Science	2	1,250.00	2,500.00	
	issues	Philippine Journal of Surgery and Surgical Specialties	2	1,250.00	2,500 00	
	issues	Philippine Journal of Veterinary Medicine	1	2,500.00	2,500.00	
	issues	Philippine Law Journal		- Contract	2,300 00	
		Philippine Review of Economics (PSSC)	4	575 00		
	issues		2	1,200.00	2,400.00	
	issues	Philosophy East and West	4	2,120.00	8,480.00	
	issues	Physics Today	12	533-33	6,400.00	
	issues	Political Science Quarterly	- 4	1,590.00	6,360.00	
	issues	Practical Welding Today	12	590.00	7,0B0.00	
	issues	Psychology Today	6	625.00	3,750.0	
	issues	Public Administration Quarterly (ASPA)	4	4,740.00	18,960.00	
	issues	Public Management (ICMA)	11	680.91	7,490.00	
	issues	Scholastic-Teacher Magazine (Formerly Instructor Magazine)	6	590.00	3,540.0	
	issues	School Planning & Management	17	590.00	7,080.00	
	issues	Speed	12	291.67	3,500.0	
	issues	Sports A Field	6	1,466.67	8,800.0	
	issues	Strategies - A Journal for Physical & Sport Educators (T&F)	6	1,190.00	7,140.00	
	issues	The Professional Teacher	2	1,000.00	2,000.0	
	issues	Wood Design & Building	4	1,400.00	5,600.0	
TOTAL					999,976.0	
Stocks n	IRLY J. MC	A. Aiduc	CHARISS	SE ANDELA S. QUIA OIC Budget Officer	мвао /	
Purpose:	For the u	ise of library.				
Charge to:	164 (lou	rnal subscription)				
charge to	Request	1000	Арр	roved by:		
Signature : Printed Name : Designation :	vicattiivi	SUSAN S. MARTINEZ	Ē	RANCISCO GIL N.	300000000000000000000000000000000000000	

USM-SYS-F29-Rev.1.2020.03.02

DIMPLINGATE



KEPLRC Proposal for Upgrading of Library Service through Procurement of E-Services, E-Learning and E-Publication

Republic of the Philippines
University of Southern Mindanao
KUNDO E. PAHM LEARNING RESEOURCE CENTER
Kabacan, Cotabato

Project Title

: Upgrading of Library Services through Procurement of E-Services,

E- Learning and E-Publication

*Project Cost

: 25,000,000.00

Leader

: DIRECTOR OF LIBRARIES

Agency Address

: University of Southern Mindanao, Kabacan, Cotabato

Contact information

: (064) 572-2308/ ulrc@usm.edu.ph

Sites of Implementation: KEPLRC - Kabacan, Cotabato

CA Library – Kabacan, Cotabato
CASS Library – Kabacan, Cotabato
CBDEM Library – Kabacan, Cotabato
CED Library - Kabacan, Cotabato
CEIT Library - Kabacan, Cotabato
CHEFS Library – Kabacan, Cotabato
CHS Library – Kabacan, Cotabato

CL - Kabacan, Cotabato

CM Library - Kabacan, Cotabato
CSM Library - Kabacan, Cotabato
CTI Library - Kabacan, Cotabato
CVM Library - Kabacan, Cotabato
GS Library - Kabacan, Cotabato
IMEAS Library - Kabacan, Cotabato
ISPEAR Library - Kabacan, Cotabato
ULS Library - Kabacan, Cotabato
ULS Library - Kabacan, Cotabato
USMARC Library, Kabacan, Cotabato
USM-Alamada Library, Alamada, Cotabato
USM-Aleosan Library, Aleosan, Cotabato
USM-Buluan Library, Buluan, Cotabato
USM-KCC Library, Kidapawan City

USM-Libungan Library, Libungan, Cotabato USM-Mlang Library, Mlang, Cotabato

Rationale:

The advent of the pandemic has challenged the academic community in delivering quality and relevant education. The mode of teaching and learning has changed drastically. Introduction of blended learning had been put in place. With the dawn of information and communication technology, the University of Southern Mindanao established the Virtual Learning Environment (VLE). This is a living testament that the university had acted to the changing times and delivered the best that it can give for the students and other stakeholders to still continue the benefit of learning. The growth of e-learning, in which education is delivered and supported through computer networks such as the internet, has posed new challenges for library services. E-learners and traditional learners now have access to a universe of digital information through the information superhighway. New information and companies the internet of the communication through the information superhighway.

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

AREA VII - LIBRARY



Budgetary Requirements:

Number	Description	Unit Price	Total
2 sets	Computer server and accessories	500,000.00	1,000,000.00
20 sets	Desktop Computer Set	67,500.00	1,350,000.00
20 units	Corel7 Laptop Computers	65,000.00	1,300,000.00
34,000 pcs.	RFID Tags	76,000.00 / (2,000 pcs)	1,300,000.00
1 unit	RFID Encoder and Scanner Kit	375,000.00	375,000.00
1 unit	RFID Reader with Bluetooth	375,000.00	375,000.00
1 unit	RFID Inventory Blade Scanner	375,000.00	375,000.00
1 unit	RFID Security Gate (Double Doorway)	1,365,000.00	1,750,000.00
1 set	Book Digitization Hardware and Software	3,000,000.00	5,000,000.00
1 unit	Book Sanitizer Equipment	700,000.00	700,000.00
E.	E Resources databases (eBooks & eJournals) Library Services		10,675,000.00
	Software Licenses		500,000.00
1 lot	Grammarly software		300,000.00
TOTAL			25,000,000.00

Prepared by:

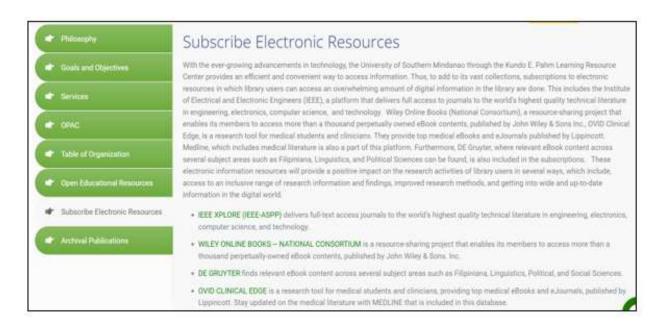
SUSAN S. MARTINEZ Director, KEPLRC

Recommending Approval:

CONSUELO A TAGARO, Ed.D.
Vice President for Academic Affairs



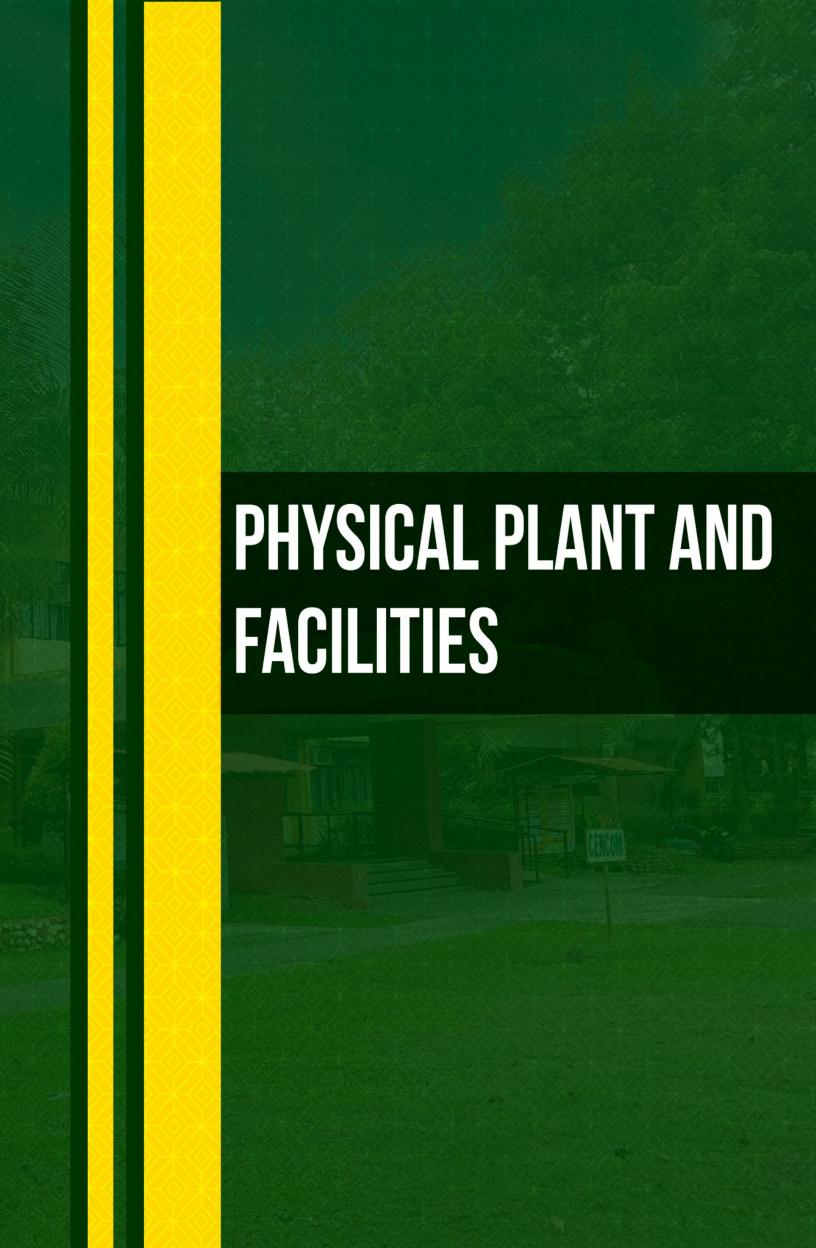
KEPLRC ELECTRONIC RESOURCES As of May 2025





Open Education Resources

- ScienceDirect https://www.sciencedirect.com/
- Scopus Preview https://www.scopus.com/home.uri
- DOST-STARBOOKS https://portal.starbooks.ph/
- SEAFDEC/Aquaculture Department https://www.seafdec.org.ph/?fbclid=lwAR1gCEwh00fdgvAnY0V6rlQ3clp0KjQ5CzE2sYXIyqdEM105B30tjUUAEY
- Routledge Handbooks Online https://www.routledgehandbooks.com/
- De Gruyter Ebooks https://www.degruyter.com/
- World Scientific https://www.worldscientific.com/
- Bloomsburry Collection https://www.bloomsburycollections.com/
- Cochrane Library https://www.cochranelibrary.com/
- Emerald Ejournal https://www.emerald.com/insight/
- · Philippine E-lib https://www.elib.gov.ph/
- Springer Link https://link.springer.com/



Extent of COMPLIANCE with the Team Recommendation for Area VIII –Physical Plant and Facilities in the last Survey visit.

Recommendations	Action Taken	Percent of Compliance (%)	Remarks
There are on-going construction in the University and provisions of additional facilities for the PWDs may be considered.	There is on-going construction in the University and provisions of additional facilities for the PWDs may be considered.	100%	Compiled
2. The University may consider the archiving of the report on the implementation of the Campus Waste Management Program for retrieval and references.	The is a archiving of the report on the implementation of the Campus Waste Management Program for retrieval and references.	100%	Complied
3. Consolidation of the consolidated report on the scheduled monitoring and check-up of electrical lines in the University may be made available for updates and retrievals.	There is a consolidation of the consolidated report on the scheduled monitoring and check-up of electrical lines in the University may be made available for updates and retrievals.	100%	Compiled
4. Regular updating of the rental fees of the dormitories available on the Campus may be considered and posted for the information of all university stakeholders.	There are regular updating of the rental fees of the dormitories available on the Campus may be considered and posted for the information of all university stakeholders.	100%	Compiled
5. The University may consider the provision of additional storerooms for its equipment, materials, and supplies.	There is a provision of additional storerooms for its equipment, materials, and supplies.	100%	Complied



RECOMMENDATION 1

There are on-going construction in the University and provisions of additional facilities for the PWDs may be considered.

COMPLIANCE 1

RAMP FOR PERSON WITH DISABILITY

(ADMINISTRATION BUILDING)







RAMP FOR PERSON WITH DISABILITY

(College of Engineering and Information Technology)

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

AREA VIII – PHYSICAL PLANT AND FACILITIES





LEVEL III, PHASE 2

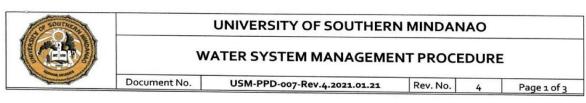
EXTENT OF COMPLIANCE

AREA VIII – PHYSICAL PLANT AND FACILITIES

RECOMMENDATION 2

The University may consider the archiving of the report on the implementation of the Campus Waste Management Program for retrieval and references.

COMPLIANCE 2



EFFECTIVE DATE	REV. NO.	REVISION TYPE	CHANGE DESCRIPTION	PAGE AFFECTED	ORIGINATOR
January 21, 2021	4	New	Revised: 6.1.1, 6.1.2, 6.1.6	2	ENGR. BENJAMIN FORTINEZ JR
September 21, 2020	3	New	Revised: 1.0, 2.0, 3.0, 5.1, 6.1, 6.2.2, 6.2.3, 6.4.1, 6.4.4,	2	ENGR. BENJAMIN FORTINEZ JR
October 10, 2019	2	New	Revised: 6.1.1, 6.1.2, 6.1.3, 6.1.4, 6.1.5, 6.1.6, 6.1.7, 6.2.3, 6.2.4, 6.4.1, 6.4.2, 6.4.3, 6.4.4, 6.4.5, 6.5.1, 6.5.2,8.9, 8.10	ALL	ENGR. BENJAMIN FORTINEZ JR
February 15, 2018	1	New	Newly established in accordance to the Quality Management System Requirements	ALL	ENGR. BENJAMIN FORTINEZ JR
July 04, 2016	Ø	New	Newly established in accordance to the Quality Management System Requirements	ALL	ENGR. BENJAMIN FORTINEZ JR.

Prepared by:

Reviewed by:

Approved by:

DCC USE ONLY

DOCUMENT CONTROL INDICATOR

Name and Signature

DOCUMENT CONTROL INDICATOR

Name & Signature

Name & Signature

Name & Signature



RELEASED 2022.05.20

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UNIVERSITY OF SOUTHERN MINDANAO	Document No.		USM-PPD-007- Rev.4.2021.01.21
Water System Management Procedure	Rev. No.	4	Page 2 of 3

1.0 PURPOSE

The Water System Management Procedure aims that all USM water concessioners are provided with sufficient, potable drinking water supply all year round.

2.0 SCOPE

This procedure covers the water system operations: water pump operation, water treatment, water flushing, water testing, billing, and records keeping.

3.0 DEFINITION OF TERMS

- 3.1 Water pump is an equipment used in pumping out water from the ground and is driven by electric motor.
- 3.2 Chlorinator is a machine used to evenly inject the required Calcium Hypochlorite solution into the water system.
- 3.3 Water treatment refers to the application of Calcium Hypochlorite Solution using a chlorinator to prevent waterborne diseases.
- 3.4 Water flushing is a practice of opening fire hydrants to remove all water sediments.
- 3.5 Water testing refers to the sampling of water from different outlets for laboratory analysis.

4.0 REFERENCES

4.1 USM Quality Management System Manual (USM-QMS-002-Rev.3.2020.02.18)

5.0 RESPONSIBILITY AND AUTHORITY

- 5.1 The PPDSO Director guides and directs the Water Section (WS) Head in order that the purpose of the section is carried out.
- 5.2 Water Section Head gives work assignments to Water Section Personnel.
- 5.3 The Water Section Personnel are responsible in accomplishing all the assigned Tasks.

6.0 PROCEDURE DETAILS

6.1 Water Pump Operation

- 6.1.1 The assigned WS personnel shall check the Control panel board, the chlorinator, and the amount of 70% calcium hypochlorite in the solution tank. If normal power supply, functioning chlorinator, and enough concentration of 70% calcium hypochlorite, start pumping.
- 6.1.2 The assigned WS personnel shall prepare the chlorine solution with a concentration of 1.2 kg (which translates to 4 mg/L or 4 ppm). The chlorinator injects the solution into the pipeline at a flowrate of 90 mL/min intended for 24 hour's operation.
- 6.1.3 When the power supply is not normal, assigned WS personnel shall report status to WS Head and ES Head. WS Head and Section Head evaluate the status and conduct trouble shooting.
- 6.1.4 Start Pump Operation.
- 6.1.5 The assigned WS personnel shall shut off the water pump when the water tank/reservoir is full.
- 6.1.6 The water pump operation time, calcium hypochlorite concentration, and amperage shall be recorded in the Water Pump Operation Log Sheet (USM-PPD-F31-Rev.1.2020.09.21) which shall be filed for future reference.

6.2 Water Flushing Operation

- 6.2.1 The assigned WS personnel shall prepare the necessary tools (pipe wrench and vise grip) for the water flushing task.
- 6.2.2 The Fire Hydrants shall be opened for flushing every Friday.
- 6.2.3 Water color will be observed. If water is turbid, flushing shall continue until it is clear.
- 6.2.4 The Water Flushing Record (USM-PPD-F29-Rev.1.2020.09.15) shall be filled out and shall be filled for future reference.

6.3 Periodic Water Testing

- 6.3.1 The assigned WS in-charge shall coordinate with the University Water Laboratory on the regular water sampling of the University water system.
- 6.3.2 Results shall be used as basis for mitigation actions if needed.
- 6.3.3 Results shall be filed for future reference.

6.4 Monthly Water Billing

- 6.4.1 The assigned WS personnel shall prepare the Master List of USM water concessioners.
- 6.4.2 The water meters shall be read by the assigned WS personnel every 16th day of the month.

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UNIVERSITY OF SOUTHERN MINDANAO	Document No.		USM-PPD-007- Rev.4.2021.01.21	
Water System Management Procedure	Rev. No.	4	Page 3 of 3	

5.4.3 The individual consumer's water consumption shall be computed and tabulated

6.4.4 Individual water consumption bill shall be served to the concessioners.

6.4.5 A copy of summary of individual water concessioners' consumption shall be submitted to the Human Resource Development and Management Office (HRDMO) and a copy shall be filed for future reference.

7.0 RECORDS RETENTION AND DISPOSAL

- 7.1 The Forms and Records used in this procedure shall be retained for a period of three (3) years for possible review and recall.
- 7.2 Disposal shall be done through shredding with the permission and authorization of the Management Representative (MR).

8.0 FORMS AND RECORDS

- 8.1 Equipment Machine Ledger (USM-PPD-Fo1-Rev.2.2020.09.21)
- 8.2 Log Book
- 8.3 USM Water Concessioners' Master List
- 8.4 Water Bill (USM-PPD-F28-Rev.1.2020.09.15)
- 8.5 Water Flushing Record (USM-PPD-F29-Rev.1.2020.09.15)
- 8.6 Water Pump Operation Log Sheet (USM-PPD-F31-Rev.1.2020.09.21)
- 8.7 Equipment/Machine Ledger/Building Maintenance Ledger (USM-PPD-Fo1-Rev.2.2020.09.21)
- 8.8 Preventive Maintenance Calendar (USM-PPD-F02-Rev.2.2020.03.16)
- 8.9 Equipment Preventive Maintenance Checklist (USM-PPD-F44-Rev.2.2020.03.16)

JACONIIR!



Waste Management Program

LEVEL III, PHASE 2
EXTENT OF COMPLIANCE

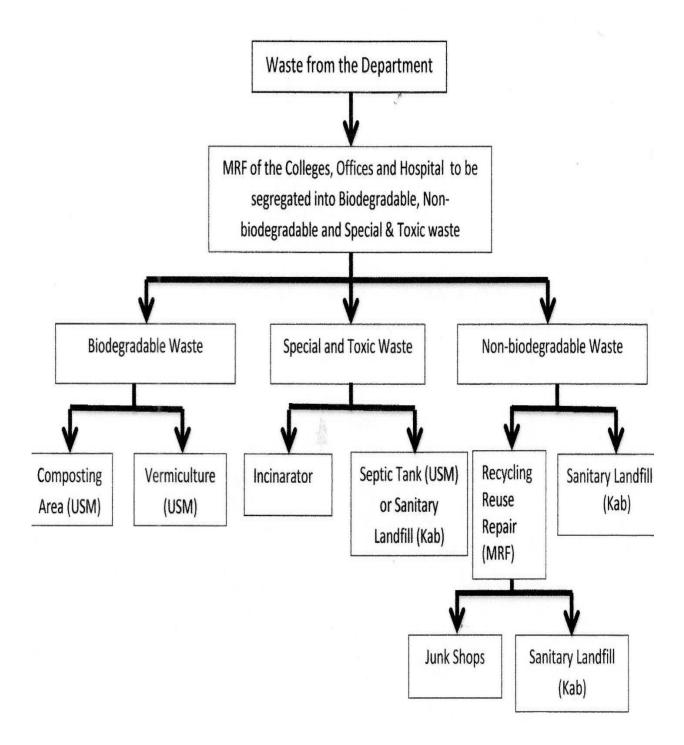
Waste Collection Schedules will be as follows:

Monday	Tuesday	Wednesday	Thursday	Friday
1. Segregation of solid waste and place in the Materials Recovery Facility (MRF) of Colleges, Offices and Hospital	1. Segregation of solid waste and place in the MRF of Colleges, Offices and Hospital	1. Segregation of solid waste and place in the MRF of Colleges, Offices and Hospital	Segregation of solid waste and place in the MRF of	Segregation of solic waste and place in the MRF of Colleges Offices and Hospital
2. Biodgradable (nabubulok) - collection or as per request by colleges/units/ offices/canteens lHos[ital	2.Non- biodgradable (dinabubulok) - collection or as per request by colleges/units/ offices/canteens/ Hospital	2. Bayanihan 3. Biodgradable (nabubulok) - collection or as per request by colleges/units/ offices/canteens/ Hospital	2.Non- biodgradable (dinabubulok) - collection or as per request by colleges/units/ offices/canteens/ Hospital	2.Biodgradable (nabubulok) - collection or as per request by colleges/units/ offices/canteens/ Hospital

Special and Hazardous waste is collected as per request of the college to the Physical Plant and Development Services or The Kabacan Ecological Solid Waste Management in charge



USM Ecological Solid Waste Management Program Process Flow Chart





Waste Disposal







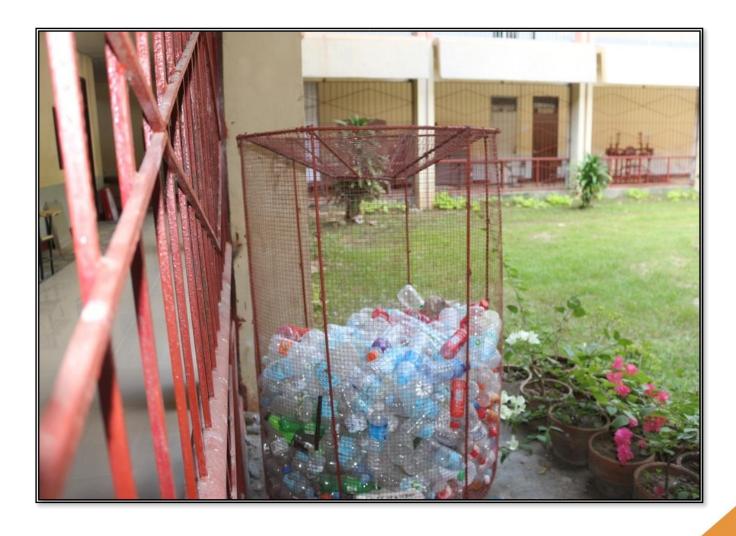
LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

AREA VIII – PHYSICAL PLANT AND FACILITIES







LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

AREA VIII – PHYSICAL PLANT AND FACILITIES





Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE: 10/22/20
A. COLLEGES		7.35	TON /	10-22-20
 CENCOM CVM 	Non-Bio Bio Non-Bio Bio	1.21	Ur C	
 CVM CIT-DIT 	Non-Bio Bio	7:20	JAT XX	10-22-20
4. IMEAS	Non-Bio Bio			
5. CHEFS	Non-Bio Bio	044	tric	10/2VDO
6. HRM	Non-Bio Bio	8:47	PED 10 CANGED	10/21/10
7. CAS	Non-Bio Bio			
8. CHS	Non-Bio Bio Bio	7:40	Som enturis	10-82-20
9. CEd10. ISPEAR	Non-Bio Bio Non-Bio Bio		0	
11. CBDEM	Non-Bio Bio		A	
12. ULS	Non-Bio Bio	2:15	- ARino	10-89-20
13. G-School	Non-Bio Bio	8:24	Was a red - Was - del	10-22-20
14. CA Main	Non-Bio Bio	9.15	or Jum Glub m	10/1/10/10
15. CFAS	Non-Bio Bio		(-)	
B. OFFICES			Esterior	mlaska
1. PPDS	Non-Bio Bio	7531	18/	mhiha
SCI & TECH	Non-Bio Bio	1001	- 181	1012910
 BDC G-CENTER 	Non-Bio Bio Non-Bio Bio			
5. UICTO	Non-Bio Bio	8:45	LAUSTCOKA	6/22/2000
6. USG	Non-Bio Bio		7'	
7. C-MARTINA	Non-Bio Bio		1	
8. W-DORM	Non-Bio Bio			
HOSTEL	Non-Bio Bio		Drug alk	10.000
10. R & EXT	Non-Bio Bio	9:00	Quandhi	10.22.99
11. C-HALL	Non-Bio Bio			
12. MUSEUM	Non-Bio Bio			
13. F-HOUSE	Non-Bio Bio	9:12	LBUSTUNE WHOM	10/22/20)
14. ADMIN 15. ULRC	Non-Bio Bio Non-Bio Bio	7.78	4 second	y 10/1-1
C. CANTEENS	14011-BIO BIO		N	
1. HOSPITAL	Non-Bio Bio			
2. CAS	Non-Bio Bio			
3. CENCOM	Non-Bio Bio			
4. CIT-DIT	Non-Bio Bio			
5. IMEAS	Non-Bio Bio			
6. CHEFS	Non-Bio Bio			
7. CEd	Non-Bio Bio			-
8. BDC	Non-Bio Bio Non-Bio Bio			
9. CBDEM 10. ULS	Non-Bio Bio			
11. CA	Non-Bio Bio			
12. AGGIE'S	Non-Bio Bio			
13. CFAS	Non-Bio Bio			
D. OTHERS				
1. P-COTTAGE	Non-Bio Bio			
2. MAIN OVAL	Non-Bio Bio			
3. P-GROUND	Non-Bio Bio			-
 A-GROUND F-AVENUE 	Non-Bio Bio Non-Bio Bio			
6. Child Care	Non-Bio Bio			
7. MULTIMEPIA		7:33	Janan	10/22/20
9 NTPS	-	8:00	01/	10/22/20
GMS Person	nnel	8.50	Sou	10/2=1-
SEC OFFICE	5 100		ead, Ground Maintenance	Section
organi c		9:10	Conland	to laston
USM-PPD-F38-Rev.1.20	20.03.16	., ,,	more royte	10/22/20



Kahacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE: 102020
A. COLLEGES				
1. CENCOM	Non-Bio Bio			
2. CVM	Non-Bio Bio			
3. CIT-DIT	Non-Bio Bio	7:45	JOEL V. MASTOR	100 20 2821
4. IMEAS	Non-Bio Bio	7.15	TO TO TE	100 20 2020
5. CHEFS	Non-Bio Bio	9:19	BRIC /	11/3/20/20
6. HRM	Non-Bio Bio	8:58	DEDILO CANGTAD	10/20/20
7. CAS	Non-Bio Bio			
8. CHS	Non-Bio Bio			<u> </u>
9. CEd	Non-Bio Bio	~	Ta: 0: = 1::: 1	10/22/2200
10. ISPEAR	Non-Bio Bio	9:14	Jaine 1. Ethild Ir	10/20/2020
11. CBDEM	Non-Bio Bio	7:40	age Wellshop	111
12. ULS	Non-Bio Bio			
G-School	Non-Bio Bio Non-Bio Bio	8:50	Shena Magury	10-20-2022
14. CA Main	Non-Bio Bio	9:33	LYBER S. FAUBO	10-20-2020
15. CFAS	Non-Bio Bio		-	
B. OFFICES			· owv	
 PPDS 	Non-Bio Bio	730	STABLE MED	10/20/20
SCI & TECH	Non-Bio Bio	7:35	Utiling spens	10/20/20
3. BDC	Non-Bio Bio			
G-CENTER	Non-Bio Bio	S: W	politicare	10/22/20
5. UICTO	Non-Bio Bio		lo la costre	6
6. USG	Non-Bio Bio			
C-MARTINA	Non-Bio Bio			
8. W-DORM	Non-Bio Bio			
9. HOSTEL	Non-Bio Bio		- /	
10. R & EXT	Non-Bio Bio			-
11. C-HALL	Non-Bio Bio		150	
12. MUSEUM	Non-Bio Bio			
13. F-HOUSE	Non-Bio Bio	-	3	
14. ADMIN	Non-Bio Bio		4	
15. ULRC	Non-Bio Bio	2:45	LILLAN MCLARGE D.	10 26 2
C. CANTEENS	11011 210 210			
1. HOSPITAL	Non-Bio Bio			
2. CAS	Non-Bio Bio		-	-
3. CENCOM	Non-Bio Bio			-
4. CIT-DIT	Non-Bio Bio	~		-
5. IMEAS	Non-Bio Bio			
6. CHEFS	Non-Bio Bio		. 2 1-21	1 1
7. CEd	Non-Bio Bio	8:50	Romenton Herlin	10/20/20
8. BDC	Non-Bio Bio		1 20 00 1	10/ 00
9. CBDEM	Non-Bio Bio			
10. ULS	Non Bio Bio			
11. CA	Non-Bio Bio			-
	Non-Bio Bio			
12. AGGIE'S	Non-Bio Bio			
13. CFAS D. OTHERS	Non-Bio Bio		(2) Can	
	N D'	8:35	Raymos Ades	10/22/20
1. P-COTTAGE	Non-Bio Bio	0.00	Kather Macs	
2. MAIN OVAL	Non-Bio Bio			
3. P-GROUND	Non-Bio Bio			
4. A-GROUND	Non-Bio Bio	0.00		
5. F-AVENUE	Non-Bio Bio	2.57	GAICURITY	-
6. Child Care	Non-Bio Bio		(Activis	
7. NOTP	/	9:00	Maria Tolores Burgal	10/18/2020
J. SRUMIC		9-03	Dennie & Keine	celal.
GMS Person	inel	(0	and the second	50 (6/20/20

Head, Ground Maintenance Section

USM-PPD-F38-Rev.1.2020.03.16



Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	TYPE OF GARBAGE	TIME NAME/SIGNATUR	RE DATE
A. COLLEGES			
1. CENCOM	Non-Bio Bio	J:22 Am	1-21-20
₽ 2. CVM	Non-BioBio		
3. CIT-DIT	Non-Bio Bio	10:30	1-21-20
4. IMEAS	Non-Bio Bio	10:32	1-21-2
5. CHEFS 6. HRM	Non-Bio Bio	10:38	1-21-2
6. HRM 7. CAS	Non-Bio Bio		
8. CHS	Non-Bio Bio Non-Bio Bio		
9. CEd	Non-Bio Bio	10:10 XM	1 20 -
10. ISPEAR	Non-Bio Bio	10:19 AM	1-20-20
11. CBDEM	Non-Bio Bio		
12. ULS	Non-Bio Bio	9.4511	()]
13. G-School	Non-Bio Bio	3.58 PM	1-u-10.
14. CA Main	Non-Bio Bio	- Manager Committee of the Committee of	1 -1-10
15. CFAS	Non-Bio Bio		
B. OFFICES	1310	-	
1. PPDS	Non-Bio Bio	7:12 Am	1-71-22
2. SCI & TECH	Non-Bio Bio	7:20 AM / wh	1-21-20
3. BDC	Non-Bio Bio		2000
4. G-CENTER	Non-Bio Bio		
5. UICTO	Non-Bio Bio		
, 6. USG	Non-Bio Bio		CONTRACTOR OF THE CONTRACTOR OF THE CONTRACTOR OF
7. C-MARTINA	Non-Bio Bio		distribution of the control of the control of the control of
8. W-DORM	Non-Bio Bio	The state of the s	and the second s
9. HOSTEL	Non-Bio Bio		
10. R & EXT	Non-Bio Bio	0-1	
11. C-HALL	Non-Bio Bio	9,45 dellas	1-21-20
12. MUSEUM	Non-Bio Bio	. 9	Commence of the same of the sa
13. F-HOUSE	Non-Bio Bio	F: 41 AM	1-21-20
14. ADMIN	Non-Bio Bio	8:41AM	1-21-20
C. CANTEENS		le.	
1. HOSPITAL	Non-Bio Bio	7:30	1-21-2-30
2. CAS	Non-Bio Bio	7:10 km	1-21-2020
3. CENCOM	Non-Bio Bio	7:30 Am Janbar	1-24-20
4. CIT-DIT	Non-Bio Bio		
5. IMEAS	Non-Bio Bio	CHECK CONTRACTOR AND ADDRESS A	
6. CHEFS	Non-Bio Bio		
7. CEd	Non-Bio Bio	10:19 819	7-21-20
8. BDC	Non-Bio Bio		/
9. CBDEM	Non-Bio Bio	10:00 AM SM	11-21-20
10. ULS	Non-Bio Bio	9:54	1-2 -20
11. CA	Mon-Bio Bio	The state of the s	0
12. AGGIE'S	Non-Bio Bio	9:30 IM / Rendar	1-11-20
13. CFAS	Mon-Bio Bio		
D. OTHERS	Mary Division		
1. P-COTTAGE	Non-Bio Bio		
2. MAIN OVAL	Non-Bio Bio	***************************************	
3. P-GROUND	Non-Bio Bio	Marine Control of the	
4. A-GROUND	Non-Bio Bio		
5. F-AVENUE	Non-Bio Bio Non-Bio Bio		
6. Child Care	Mon-Bio Bio		

Head, Ground Maintenance Section

LEVEL III, PHASE 2



UNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

The second secon	WEEKLY GA	RBAGE	COLLE	CTION REPORT	
LOCATION	TYPE OF GAR	BACE	COLLE	CHON REPORT	
A COLLEGE		BAGE	TIME	NAME/SIGNATURE	DATE
A. COLLEGES				The state of the s	DATE
1. CENCO	- 1011-DIO	Bio C	000		
	Mon-Bio I	Bio 8		MIKE SALINAE	1-145-2
3CIT-DIT 4. IMEAS	Non-Bio F		108		
5. CHEFS	Non-Bio B	io	1.0	S. Pello	7- 23-80-
6. HRM	Non-BioB	io	6208		
7. CAS	Non-Bio B	io 4	7.67	FREC	1/2/1
8. CHS	Non-Bio B	io	1:00 KM	- Propo Largest	1733
9. CEd	Non-Bio B	0		(9)	1 '23 24
10. ISPEAR	Non-Bio Bi	0	: 15 AM	Care	the same of the sa
M. CBDEM	SPORTENON-Bio Bi	7	11 41	GRACE BLASE	1/23/20
12. ULS	Non-Bio Bio	97	n	Egel o A. Inactor	123/20
13. G-School	Non-Bio Bio)			1-22/7
14. CA Main	Bio	15	:00	h- 43	
15. CFAS	Non-Bio Bio	0		\$VELTEDO 11	23/20
B. OFFICES	Non-Bio Bio				- Simon Simon
1. PPDS			***************************************		
2. SCI & TECH	Non-Bio Bio				
3. BDC	BIO.			The second secon	
4. G-CENTER	Non-Bio Bio			****	
5. UICTO	Non-Bio Bio				\$100,000 (\$100 to \$100
6. USG	Non-Bio Bio	8:	51 419	N. A.	
7. C-MARTINA	Non-Bio Bio	9	27 An	Mag co	123/2000
8. W-DORM	Bio	7:6	OAM	LIOYO CAMEHARY	1/25/mo
9. HOSTEL	Non-Bio Bio		-//	Jun pratifer	1.20/20
10. R & EXT	Non-Bio Bio		-		1.1.1.20
11. C-HALL	Non-Bio Bio	9:14		-	
12. MUSEUM	Mon-Bio Bio	1.7		SCAMANSA 16	a h
13. F-HOUSE	Non-Bio Bio	-	-		140
14. ADMIN	Non-Bio Bio		**************************************		1
C. CANTEENS	Non-Bio Bio	10:12	;	1	
1. HOSPITAL		f.	**************************************	ECKAMA WOLA /-n	1 /2 ×
2 CAS GANTELA	Non-Bio Bio			formation of	2/00
3. CENCOM	Non-Bio Bio	7:15		The second secon	
4. CIT-DIT	Non-Bio Bio	-	-	1-5	2-21
5. IMEAS	Non-Bio Bio		**************************************		
6. CHEFS	Non-Bio Bio				
7. CEd	Non-Bio Bio	***************************************			
8. BDC	Non-Bio Bio	and the second second second second			
9. CBDEM	Mon-Bio Bio	-11			
10. ULS	Non-Bio Bio	9:65			
11. CA	Mon-Bio Bio			Day.	7
12. AGGIE'S	Non-Bio Bio		/	1 2	3. 20
13. CFAS	Non-Bio Bio				
OTHERS	Non-Bio Bio			The second secon	
1 D COTT	-				
1. P-COTTAGE	Mon-Bio Bio				
2. P. CDOWN	Mon-Bio Bio				
2. L. GKOOND	Mon-Bio Bio	-	-	The second secon	
T. M-GROUND	Von-Bio Bio	Marin Commission Commission Commission		-	
			-		
" CIIIIO (Arp		0	5 M-16 - 16 - 16 - 16 - 16 - 16 - 16 - 16		
7 MIRGING	lon-Bio Bio	Tian	TA	int m. Ray D.	
The state of the s		730	CPK	AUTO PARTE ON CONTON	7 (ge)
GMS Personn	iel	8:00	ARD	MA717 11 11 1 1 - 7	7-71
3.1.1	7-4		, 0	MURAMAD 1	27/201
Harry Co.	and the second				- 11-22
Parker on the			11		
			Head	, Ground Maintenance Section	
				Section	0
	The state of the s				

LEVEL III, PHASE 2



Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE
A. COLLEGES				
 CENCOM 	Non-Bio Bio			
2. CVM	Non-BioBio			
3. CIT-DIT	Non-Bio Bio			
4. IMEAS	Non-Bio Bio			***
CHEFS	Non-Bio Bio	9:00	ERIC	1-28-20
6. HRM	Non-Bio Bio	9:00	PEDEOUS GEN	1-20-20
7. CAS	Non-Bio Bio	8:0	10	1/28/2020
8. CHS	Non-Bio Bio			1 1 1
9. CEd	Non-Bio Bio	Acla	G.A	1 1
10. ISPEAR	Non-Bio Bio	8:10	English	1/20/20
11. CBDEM	Non-Bio Bio	0.42	- Pri	1 108/ 10
12. ULS	Non-Bio Bio			1 10
13. G-School	Non-Bio Bio			
14. CA Main	Non-Bio Bio	***************************************		the contract of the state of the contract of
15. CFAS	Non-Bio Bio			
B. OFFICES				
1. PPDS	Non-Bio Bio	8:41	Snow	1-28-20
2. SCI & TECH	Non-Bio Bio	7:30	lull	
3. BDC	Non-Bio Bio	D:00	HAIRIOCKUTTI	1/28/2000
4. G-CENTER	Non-Bio Bio		111100	1/12/10
5. UICTO	Non-Bio Bio	***		
6. USG	Non-Bio Bio			
7. C-MARTINA	Non-Bio Bio	A-10	461	1 longs
8. W-DORM	Non-Bio Bio	630	LOTE IS I BOUGH	1728/20
9. HOSTEL	Non-Bio Bio	700	FIZED LOCARA	1/28/20
10. R & EXT				the second production of the second second
11. C-HALL	Non-Bio Bio Bio			
12. MUSEUM	Non-Bio Bio			
13. F-HOUSE				
14. ADMIN				
C. CANTEENS	Non-Bio Bio		0	Marie and Art. 1 1 1 1 1 1 1 1
1. HOSPITAL	Mon Die	7:45 -	dei	1/21/200
2. CAS	Non-Bio Bio	the state of the s	On Calina II	1/28/1020
3. CENCOM	Non-Bio Bio	8:04 AM	Mesamada	1/38/3000
4. CIT-DIT	Non-Bio Bio	8:00 W	n Jeybus	1-25-20
5. IMEAS	Non-Bio Bio	8:29 AM	Alexander	1-28-20
6. CHEFS	Non-Bio Bio			
7. CEd	Non-Bio Bio			
8. BDC	Non-Bio Bio	0.2.1		1/1
	Non-Bio Bio	8:30 Am	Guargnon	1/28/W
9. CBDEM	Non-Bio Bio	006	J	, 1
10. ULS	Non-Bio Bio	0.36 AM	Mutas	1/98/20
11. CA	Non-Bio Bio		U	125/
12. AGGIE'S	Non-Bio Bio	CONTRACTOR OF THE PARTY OF THE		** *** *** ******
13. CFAS	Non-Bio Bio		20	difference of the second of the second of
OTHERS		0	-Oxter)	
1. P-COTTAGE	Non-Bio Bio	8:58 an.	ROMAND ARTOR	1-28-2020
2. MAIN OVAL	Non-Bio Bio			
3. P-GROUND	Non-Bio Bio			Monte of the special control of the second
4. A-GROUND	Non-Bio Bio	-		
5. F-AVENUE	Non-Bio Bio			- Contract of the Contract of
	Mon-Bio Bio	-		
6. Child Care		The second secon		
6. Child Care 1- ULRC	for completing	4.14 VIV	4	
	different real	8:14 AM	Aso	1-28-20

Head, Ground Maintenance Section

LEVEL III, PHASE 2



- Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LO	CATION	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE
Α.	COLLEGES				
	1. CENCOM	Non-Bio Bio	7:45	MIKE SAUNK	120020
	2. CVM	Non-Bio Bio			
	3. CIT-DIT	Non-Bio Bio	6:10	SA DONES	1-30-20
	4. IMEAS	Non-Bio Bio		3	
	CHEFS	Non-Bio Bio	8:30	any	1-30-20
	6. HRM	Non-Bio Bio	8:45	PEDID CANTAD	1-30-20
	7. CAS	Non-Bio Bio	7.40	Mana of parrau	m 1/30/2020
	8. CHS	Non-Bio Bio	7. 70	d. 1:0. m 1.	1/2/1
	9. CEd	Non-Bio Bio	1.79	June 11. Junear	J 1/20 20
	10. ISPEAR	Non-Bio Bio			
	11. CBDEM	Non-Bio Bio			
	12. ULS	Non-Bio Bio	8-20		
	13. G-School	Non-Bio Bio		Fumilia 5- Frank	
	14. CA Main	Non-Bio Bio	10:10	18-625	1-30-20
D	15. CFAS	Non-Bio Bio		// / / / / / / / / / / / / / / / / / /	- F
	OFFICES	New Die - Die	~ 12	The Company	(B) (2)
	1. PPDS	Non-Bio Bio	7.15	mg/sour	112/
	2. SCI & TECH	Non-Bio Bio	service and a ferrollar continues		
	3. BDC 4. G-CENTER	Non-Bio Bio	9:25	MAN 180 Toron	01-30-2020
		Non-Bio Bio	The second secon	Modelatorre	01.90.1010
	5. UICTO	Non-Bio Bio			
	6. USG	Non-Bio Bio	0=40	116	15
	7. C-MARTINA	Non-Bio Bio		TO THE STATE OF TH	1-30-20
	8. W-DORM	Non-Bio Bio	9:av	FATA GRA GAMA	1-20- 20
	9. HOSTEL	Non-Bio Bio	11 COMPANIES OF STREET, STREET		PARTITION OF THE PARTIT
	.o. R & EXT .1. C-HALL	Non-Bio Bio	The second section of the street and second section in		1 - 4 () (- 4 (- 4 (- 4 (- 4 (- 4 (- 4 (- 4 (- 4 (- 4 (- 4 (
	.z. MUSEUM	Non-Bio Bio			were the second of the second of the second of
	3. F-HOUSE	Non-Bio Bio	* ************************************		
	4. ADMIN	Non-Bio Bio Non-Bio Bio	10:40	19.154.41	1-1
	CANTEENS	Mon-Bio Bio	10.40	ABUSAMA UKEK	12/10
	1. HOSPITAL	Non-Bio Bio	7:46	Marcarus, Carme	1/20/2010
	2. CAS	Non-Bio Bio	7.35		190
	3. CENCOM _	***************************************		G. MASBAMUA / Jahaw.	1/30/2020
	4. CIT-DIT	Non-Bio Bio Non-Bio Bio	7.25	gyper	1. 20 28
	5. IMEAS	Non-Bio Bio		10	
	6. CHEFS	Non-Bio Bio	***************************************		14 may 20 mm 2
	7. CEd	Non-Bio Bio	7:56	THIT DID	Jacho
	8. BDC	Non-Bio Bio		70/19	0/120/20
	9. CBDEM	Non-Bio Bio	2:18	Eukm	21/20/20
	o. ULS	Non-Bio Bio	9:15 1/9	0 0	1/3/00
	1. CA	Non-Bio Bio	2:45	Duly Day 6	11-60
	2. AGGIE'S	Non-Bio Bio	1()	ALM WALL	1/31/20
	3. CFAS	Mon-Bio Bio	-	VI 100 100 100 100 100 100 100 100 100 1	***************************************
	OTHERS	HOIL-DIO DIO			100 () *** **** *** () *** (
	1. P-COTTAGE	Non-Bio Bio	8.35	3/4 AQUINO ME	1-3-)-7
	2. MAIN OVAL	Non-Bio Bio	0)	A AQUINO MJ	1-0-20
	B. P-GROUND				
-	4. A-GROUND		****		
	5. F-AVENUE			THE RESIDENCE OF THE PROPERTY OF THE PARTY O	
-	5. Child Care		7 . 217	Dhw .	4
	7: VMPC	Non-Bio Bio	1-71	17 JIII ENG M	1-30-20
	1: VIVITO		8:10	-tolk	4.1-1-

Head, Ground Maintenance Section





Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE
A. COLLEGES				11
 CENCOM 	Non-Bio Bio	7:45	MIKE SHINAS	2/2/20
2. CVM	Non-Bio Bio		-,-,,,	-11/
3. CIT-DIT	Non-Bio Bio		JAT BORTA	2/4/20
4. IMEAS	Non-Bio Bio			2/ +/ -0
5. CHEFS	Non-Bio Bio	9:15	truc/	2/0/20
6. HRM	Non-Bio Bio	9:00	PEDRO LANKO	2/0/20
7. CAS	Non-BioBio	7:40	Il a Henry	2-4-2020
8. CHS	Non-Bio Bio	1 10	Control of the contro	
9. CEd	Non-Bio Bio	8: u7	Subface	2-4-2020
10. ISPEAR	Non-Bio Bio	01,40		11/1000
11. CBDEM	Non-Bio Bio			
12. ULS	Non-Bio Bio		1	
13. G-School	Non-Bio Bio			Ber men and a contract of the
14. CA Main	Non-Bio Bio			
15. CFAS	Non-Bio Bio		#1-18-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-	
B. OFFICES	NAME AND ADDRESS OF THE PARTY O			
1. PPDS	Non-Bio Bio			
2. SCI & TECH	Non-Bio Bio			
3. BDC	Non-Bio Bio	***************************************		
4. G-CENTER	Non-Bio Bio		1	All the second of the second control of the
5. UICTO	Non-Bio Bio	9:27	latelore was con.	2-4-2070
6. USG	Non-Bio Bio	T	over the same	3-4-20%
J/C-MARTINA	Non-Bio Bio	10 11	86	2/1/2)
8. W-DORM	With the state of	Sint	+Den Man	11194 40
9. HOSTEL		410	thes vollares	14/20
10. R & EXT		The state of the s		
11. C-HALL		(the access to be and in the comments of the com-
12. MUSEUM	Non-Bio Bio			
13. F-HOUSE	Non-Bio Bio	************************************		
14. ADMIN	Non-Bio Bio	M.A.		1.1-
C. CANTEENS	Non-Bio Bio	10:30	ABUSANA WEGGA	2/4/20
1. HOSPITAL	Name Pater - Pater	7:35	MANA Marche 1.	10/-1/-
2. CAS	Non-Bio Bio	5125	Thialah,	02/04/2020
3. CENCOM	Non-Bio Bio	41:35	Manaz - sama	da > 1/1/2120
	Non-Bio Bio	7000	Form P-BAC	a Holen 1
4. CIT-DIT	Non-Bio Bio	8.30	JAM 8. GONTA	3/16-12
5. IMEAS	Non-Bio Bio			24/11
6. CHEFS	Non-Bio Bio		1.0	
7. CEd	Non-Bio Bio	8.49	DYLE SE	2/4/20
8. BDC	Non-Bio Bio	8-20	N/ 20 alg	2/11/2
9. CBDEM	Non-Bio Bio	a: 44	The state of the s	214 920
10. ULS	Non-Bio Bio	1:30	UVS	2-4-20
11. CA	Non-Bio Bio		Agri CAAILO	2-4-70
12. AGGIE'S	Non-Bio Bio		0 0	100
13. CFAS	Non-Bio Bio			**************************************
O. OTHERS				the state of the s
1. P-COTTAGE	Non-Bio Bio			
2. MAIN OVAL	Non-Bio Bio	The second section by the second second second second		
3. P-GROUND	Non-Bio Bio			Married State Control of the State Street, Str
4. A-GROUND	Non-Bio Bio			The second secon
5. F-AVENUE	Non-Bio Bio	THE RESIDENCE AND ADDRESS OF THE PARTY OF TH	-	transcent are assured by the sear of large
6. Child Care	Non-Bio Bio			
7 LRC	DIO	4.(0)	Dreil Birkmai	0/1/3
8 UTKC		8:00	EXCUI EXCAMA	219/00
O DCI GMS Pers	onuel	9:31	Jezzy/ Hitures	2/04/2020
CI DOLUND FIRE				
O OSK GIVIS FEIS	on the contract	10:24	Queson Canb B	W 12/2/2

LEVEL III, PHASE 2





Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE
A. COLLEGES				
1. CENCOM	Non-Bio Bio			
2. CVM	Non-Bio Bio			
3. CIT-DIT	Non-Bio Bio	0. 9		1 1
4. IMEAS	Non-Bio Bio	9:30	LIAN	2/6/20
5. CHEFS	Non-Bio Bio	9:31	ERIC	2620
6. HRM 7. CAS	Non-Bio Bio	9:00	VICANIA AND LAND	2/4/20
8. CHS	Non-Bio Bio Bio	8.01	1-134 NILY CALLINATE	40/2020
9. CEd	Non-Bio Bio Non-Bio Bio		0	A CONTRACTOR OF THE PARTY OF TH
10. ISPEAR	Non-Bio Bio	8.00	Smitnon	2/2/20
11. CBDEM	Non-Bio Bio	0101	0	a la jan
12. ULS	Non-Bio Bio			A second
13. G-School	Non-Bio Bio	*****		
14. CA Main	Non-Bio Bio			the second designation of the second
15. CFAS	Non-Bio Bio			The state of the s
B. OFFICES		*	The second secon	
1. PPBS	Non-Bio Bio			
SCI & TECH	Non-Bio Bio	7.40	The second secon	2/6/20
3. BDC	Non-Bio Bio	. 10		40/0
4. G-CENTER	Non-Bio Bio		***************************************	and the same of th
5. UICTO	Non-Bio Bio	A STATE OF THE RESIDENCE AND ADDRESS OF THE PARTY OF THE		
, 6. USG	Non-Bio Bio			
7. C-MARTINA	Non-Bio Bio	10.00	(Anna)	2-1-10
8. W-DORM	Non-Bio Bio	10:00		3 - 1-15
9. HOSTEL	Non-Bio Bio	18		de 10
10. R & EXT	Non-Bio Bio		-	
11. C-HALL	Non-Bio Bio	3		Service of the service before the service of
12. MUSEUM	Non-Bio Bio			The American Commission of the
13. F-HOUSE	Non-Bio Bio		The state of the s	
14. ADMIN	Non-Bio Bio	10:mo	JBUSTAND WKGIA	2/6/20
C. CANTEENS		c · ·	Juna - 1 kg	7010
1. HOSPITAL	Non-Bio Bio	8.70	the 1741 CANTIFAL	02/06/2020
2. CAS	Non-Bio Bio	8: 15	Maris a falvas	14 MILLESTED D
3. CENCOM	Non-Bio Bio	Cra	0 0 1	100000000000000000000000000000000000000
4. CIT-DIT	Non-Bio Bio	81 m	49002	(A PRODUCTION OF THE PARTY OF T
5. IMEAS	Non-Bio Bio			the period of property and an arrangement
6. CHEFS	Non-Bio Bio		00	
7. CEd	Non-Bio Bio	4:24	DYLE /A	2/6/20
8. BDC	Non-Bio Bio	900	ay ay ay a	2/10/30
9. CBDEM	Non-Bio Bio	10:10	8W8P	2/4/20
10. ULS 11. CA	Mon-Bio Bio	10:00	78	2-6-20
12. AGGIE'S	Non-Bio Bio	10:15	to	2-6-202
13. CFAS	Non-Bio Bio	10.40	BERT	2/6/20
D. OTHERS	Non-Bio Bio			
1. P-COTTAGE	Mon Die			
2. MAIN OVAL	Non-Bio Bio		The second secon	
3. P-GROUND	Non-Bio Bio		A service of the serv	
4. A-GROUND	Non-Bio Bio	***************************************	The first control of the second control of t	
5. F-AVENUE	Non-Bio Bio		The state of the s	
6. Child Care	Non-Bio Bio Non-Bio Bio	17.17	Amalli	1. 1

GMS Personnel

Head, Ground Maintenance Section

LEVEL III, PHASE 2





Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER.	THE THE RESIDENCE THE PROPERTY OF THE PARTY			
LOCATION	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE
A. COLLEGES				
1. CENCOM	Non-Bio Bio	C: 10	Alex	02-11-30
2. CVM	Non-Bio Bio			
3. CIT-DIT	Non-Bio Bio	8:00	Realingsa	02-11-20
4. IMEAS	Non-Bio Bio	0.00	1244934	02-11-20
5. CHEFS	Non-Bio Bio	9:31	ERIC	02/10/20
6. HRM	Non-Bio Bio	9:30	PEDED BLAGGED	02-11/21
7. CAS	Non-Bio Bio	1	TODES YEARD	00 11/40
8. CHS	Non-Bio Bio	4:30	616	7/10/20
9. CEd	Mon-Bio Bio	8:45	Akenden no	8 11 /27
10. ISPEAR	Non-Bio Bio	10:27	Mitulo	-2/11/20
11. CBDEM	Non-Bio Bio		70	111/00
12. ULS	Non-Bio Bio			
13. G-School	Non-Bio Bio	9:48	Arman	02/11/20
14. CA Main	Non-Bio Bio		10	001.100
15. CFAS	Non-Bio Bio			
B. OFFICES			No. 100 (100 (100 (100 (100 (100 (100 (100	
- 1. PPDS	Non-Bio Bio			
2. SCI & TECH	Non-Bio Bio	4	The control of the co	
3. BDC	Non-Bio Bio	10:10	aftern	2-11-20
4. G-CENTER	Non-Bio Bio			<i>o p</i> = 0
5. UICTO	Non-Bio Bio		I	
, 6. USG	Non-Bio Bio	***************************************	of the same and an extended regard and the same grown for the same grown and the same grown and the same grown as	
7. C-MARTINA	Non-Bio Bio	10:40	Mon.	2.11-20
8. W-DORM	Non-Bio Bio	10:110	KAR	2-11-20
9. HOSTEL	Non-Bio Bio	-10	- Jw	a-11 W
10. R & EXT	Non-Bio Bio	*************************		
11. C-HALL	Non-Bio Bio	11:00	DATUCAN STOLEY	v 2/1/20
12. MUSEUM	Non-Bio Bio	77-00	011000 00 10100	94/20
13. F-HOUSE	Non-Bio Bio			
14. ADMIN	Non-Bio Bio	*(1)		
C. CANTEENS	Company Company		9 _	#F-14-4-1 (\$100 - 1 - 14-14-4) - \$1-5-14-5 (\$1-4)
1. HOSPITAL	Non-BioBio	81:05	The state of the s	2/11/2020
2. CAS	Non-Bio Bio	8109	A SOLLAND CAR	2 (11/2112 ()
3. CENCOM	Non-Bio Bio	Bild	My worder	2/11/2010
4. CITADIT	Non-Bio Bio	9:30	11/18	2/21/2020
5. IMEAS	Non-Bio Bio		OW July	7 (11 30000
6. CHEFS	Non-Bio Bio			
7. CEd	Non-Bio Bio	0/112	DYLE KU	0/11/12
8. BDC	Non-Bio Bio	1112	0700	2/11/20
9. CBDEM	Non-Bio Bio	10:45	GNEM	2/11/
10. ULS	Non-Bio Bio	11:15	2071)	2/11/20
11. CA	Non-Bio Bio	11-15	Met Film to	2/1/200
12. AGGIE'S	Non-Bio Bio	11:45	CAT EMM. B	2/11/200
13. CFAS	Non-Bio Bio			
D. OTHERS	WIT DID			
1. P-COTTAGE	Non-Bio Bio			
2. MAIN OVAL	Non-Bio Bio Non-Bio Bio	-	many and the state of the state	
3. P-GROUND				
4. A-GROUND	11 54	A 10 - 4 10 10 1 10 1 4 10 A 4	And the same that we saw the second property and the same and the same and the same and	
5. F-AVENUE	ti to		10 to compare the	
6. Child Care	The Paris of the Control of the Cont	DIL	AAA	, /
1 4 - 1	Non-Bio Bio	8.19	[M day w	2/11/20
1				
t. LRO		9:00	RIGUE	7/11/2

Head, Ground Maintenance Section

LEVEL III, PHASE 2





Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE
A. COLLEGES				1 ,
1. CENCOM	Non-Bio Bio	8:10	MIKE SAUNAS	2/13/20
2. CVM	Non-Bio Bio			7.7
3. CIT-DIT	Non-Bio Bio		***************************************	
4. IMEAS	Non-Bio Bio			
5. CHEFS	Non-Bio Bio			***
6. HRM	Mon-Bio Bio	9:00	PEDRO L.	2/90/22
7. CAS	Non-Bio Bio	9:05	ERW	2/2/2
8. CHS	Non-Bio Bio	The state of the s		20/20
9. CEd	Non-Bio Bio	2:15	XM Marilla	2/12/20
10. ISPEAR	Non-Bio Bio		Myragha	7/0/00
11. CBDEM	Non-Bio Bio		~	
12. ULS	Non-Bio Bio	first of the state	The state of the s	
13. G-School	Non-Bio Bio		A 100 CO	
14. CA Main	Non-Bio Bio			
15. CFAS	Non-Bio Bio			
B. OFFICES	1710			
1. PPDS	Non-Bio Bio		/	
2. SCI & TECH	Non-Bio Bio	7:30	Topology wh	-1-1
3. BDC	Non-Bio Bio	1.30	JOESEPH QUISAPO	2/13/2000
4. G-CENTER	Non-Bio Bio			
5. UICTO	Non-Bio Bio	9:38	Insome there	0/1- /
6. USG	Non-Bio Bio	1010	loveroux Tuna	2/13/2020
7. C-MARTINA	Non-Bio Bio	9:05	0	10/
8. W-DORM			THE	1/13/30
9. HOSTEL		9-10	tal books	2/13/20
10. R & EXT				
11. C-HALL	A COMMENSAGE AND A CONTRACTOR AND A			
12. MUSEUM	Non-Bio Bio			
13. F-HOUSE	Non-Bio Bio		4	
14. ADMIN	Non-Bio Bio			
C. CANTEENS	Non-Bio Bio	9:44	ABUSAMA WAGI	1
1. HOSPITAL	N. Bi	9:00		
2. CAS	Non-Bio Bio		Mulerros Les.	2/13/2020
3. CENCOM	Non-Bio Bio	8:00	Maris a salvado	12/13/2026
4. CIT-DIT	Non-Bio Bio	Xin	Forma Racis	2/100 21
	Non-Bio Bio	8.19	VIRGIE DAA PENA	2/13/2020
5. IMEAS	Non-Bio Bio			7/2/20
6. CHEFS	Non-Bio Bio		N. 0	
7. CEd	Non-Bio Bio	8:28	DYLE AL.	2/13/20
8. BDC	Mon-Bio Bio	9.00	Nigayer lidasan	03/13/20
9. CBDEM	Non-Bio Bio	9:20	Suc 102	0/1/2/20
10. ULS	Non-Bio Bio	9:33	Martin	Dalia lan
11. CA	Mon-Bio Bio	10:00	1 h	2413/10
12. AGGIE'S	Non-Bio Bio		-	40/20
13. CFAS	Non-Bio Bio			
. OTHERS	-		The second secon	
1. P-COTTAGE	Non-Bio Bio			
2. MAIN OVAL	Non-Bio Bio	***		
3. P-GROUND	Non-Bio Bio		AND THE RESIDENCE OF THE PERSON OF THE PERSO	
4. A-GROUND	Non-Bio Bio		Control of the Contro	****
5. F-AVENUE	Non-Bio Bio	-	The second secon	*******
6. Child Care	1.1			
7 LRC	Mon-Bio Bio	-	2/0/1	1 1
TLNU		8,20	RACM BACKIMAN	7/13/9
8. TITTIC		810	0 1 1	011-10

Head, Ground Maintenance Section

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Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	WEEKLY GARBA	AGE COLLE	CTION REPORT	
LOCATION	TYPE OF GARBAGI	TIME	NAME/SIGNATURE	DATE
A. COLLEGES			4.23	275.5 A.Z. 289
 CENCON 	Non-BioBio			
2. CVM	Non-Bio Bio			
3. CIT-DIT	Non-Bio Bio	S:00 AM		
4. IMEAS	Non-Bio Bio	8.00 AM	JAY BORDA	2-18-20
5. CHEFS	Non-BioBio	9:01		
6. HRM	Non-Bio Bio	9:01	Profest 1/	
7. CAS	Non-Bio Bio	201	CAUTADO	2-18-20
8. CHS	Non-Bio Bio	8:30 th	HODRO CANTA	n248-20
9. CEd	Mon-Bio Bio	8:30 1	1 romal sourage	2-18-2020
10. ISPEAR	Non-Bio Bio	8:40	11011.	100
11. CBDEM	Non-Bio Bio	1007	Mornied Somile	2/18/20
12. ULS	Non-Bio Bio	10.01	Mod D-Marry	2-18-2020
13. G-School	Non-Bio Bio			
14. CA Main	Non-Bio Bio			
15. CFAS	Non-Bio Bio			The state of the s
B. OFFICES	510			
1. PPDS	Non-Bio Bio			
SCI & TECH	Non-Bio Bio	0.16	the commence of the second sec	
3. BDC	Non-Bio Bio	8:18	JOESEPH QUISAPO	2-18-2020
4. G-CENTER	Non-Bio Bio		A Contracting and the Contracting of the Contractin	
5. UICTO	Non-Bio Bio	***************************************		
6. USG	Non-Bio Bio			
7. C-MARTINA	Non-Bio Bio	h. A	0184 1 0 0	1-1
8. W-DORM	Non-Bio Bio	10:01	Coc pur paster	2/18/20
9. HOSTEL	Non-Bio Bio	W = ar	TRES YEAGAN	AL18-782
10. R & EXT	Non-Bio Bio		77	0.10
11. C-HALL	Non-Bio Bio		*****	W March Co.
12. MUSEUM	Non-Bio Bio	-		5- 44 Bank
13. F-HOUSE	Non-Bio Bio			
14. ADMIN	Non-Bio Bio			***************************************
C. CANTEENS	. 1011 BIO BIO	With the last transfer of the second or develop		
1. HOSPITAL	Non-BioBio	0.5	44 . 1 .	CONTRACTOR
2. CAS	Al m.	6. 10	Macglos Shinlahan	2-118.2000
3. CENCOM	NI DI	8:3)	delor Kened IT	2-18-22
4. CIT-DIT	h.l. m.	8.30	Brend	N 10
5. IMEAS	Al m	4.30	- Tours	2 18-20
6. CHEFS	M. D.			2-18-2020
7. CEd	Al Di			
8. BDC	ht- p:	8:3	+water (morna)	2/10/20
9. CBDEM	NI DI	10.00	Negaya Way	2712/10
10. ULS	Man Di	10:15	SHEM.	2/18/20
11. CA	Non-Bio Bio	18:45		2/18/30
12. AGGIE'S	Non-Bio Bio	10:52	A	2/18/20
13. CFAS	Non-BioBio	-		1/19/2020
O. OTHERS	Mon-Bio Bio			01
1. P-COTTAGE	Man Di	-	The state of the s	The same and the s
2. MAIN OVAL	Non-Bio Bio	9:47	the Lanno moo.	- 1.c.1 -
3. P-GROUND	Non-Bio Bio		XW1120 1180	02/8/10
4. A-GROUND	Non-Bio Bio		The second secon	. /
5. F-AVENUE	Non-Bio Bio		the large on the property of the party of th	
6. Child Care	Non-Bio Bio	THE RESERVE THE PROPERTY OF THE PARTY OF THE	And the state of t	
7 LKC	Non-Bio Bio	-		
ummac	7:50 8	40	R()-m/ 1	
GMS Person	T, SU A. A	n'	rysol b.	2/18/20
	CONT.	596		9/ 0/ 10
			AT P. BERNARD	.00 01
* * * * * * * * * * * * * * * * * * *			lead, Ground Maintenance	1110 2/18/1
			, saled Maintenance	Section / 20

LEVEL III, PHASE 2



Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE
A. COLLEGES				
1. CENCOM	Non-Bio Bio	5:00	Peterso	67-76200
2. CVM	Non-Bio Bio		1	000000
3. CIT-DIT	Non-Bio Bio	4:00	Roghings 9	02-20-20
4. IMEAS	Non-Bio Bio			V Z - 20 - CO
5. CHEFS	Non-Bio Bio		· · · · · · · · · · · · · · · · · · ·	24
6. HRM	Non-Bio Bio	0:10	Pedro CANETAD	2/20/20
7. CAS	Non-Bio Bio	7:52	12 State	62-20-202
8. CHS	Non-Bio Bio	.1	7	02-a0-a0x
9. CEd	Non-Bio Bio	8:41	Smulins	02 - 20 - 2020
10. ISPEAR	Non-Bio Bio		Brungs	00 - 00 - 0000
11. CBDEM	Non-BioBio			
12. ULS	Non-Bio Bio			**************************************
13. G-School	Non-Bio Bio		(Va fai)	02 2020
14. CA Main	Non-BioBio			22 -000
15. CFAS	Non-Bio Bio	-		***************************************
B. OFFICES	12.10	***************************************		A rest was to a real second by the second beautiful and the second by th
1. PPDS	Non-Bio Bio			
2. SCI & TECH	Non-Bio Bio	8:30	7 (or 1-31)	41 (1744)
3. BDC	Non-Bio Bio		JEESTYH QUISADO	02-50-5000
4. G-CENTER	Non-Bio Bio		M. DELA ronne	61 20 100
5. UICTO	Non-BioBio	10.44 A101	MI DOGA POPALL	01-20-2020
6. USG	Non-Bio Bio	9:50	1101/0 01	
7. C-MARTINA			LLOYD CATHEAY	02/20/2020
8. W-DORM		9:30	TOTAL VINDOR	2/30/190
9. HOSTEL	Non-Bio Bio	9115	THEY VURING	2/19/26
10. R & EXT	Non-Bio Bio	4. 1	The	' /
11. C-HALL	Non-Bio Bio	9.40	SLAMANYA	
12. MUSEUM	Non-Bio Bio			
13. F-HOUSE	Non-Bio Bio	* * * * * * * * * * * * * * * * * * * *		
14. ADMIN	Non-Bio Bio			
C. CANTEENS	Mon-Bio Bio			** ** ** ** ** ** ** * * * * * * * * *
1. HOSPITAL	3 As	V		TO THE RESIDENCE OF THE PARTY O
z. CAS	Non-Bio Bio	8:35	MACINOS, GLANN	2 (20/2020)
	Non-Bio Bio	8:40	Marina I Rehada	2/20/2020
3. CENCOM	Non-Bio Bio	8:40	TEMA B. PACE	2 Dhyha
4. CIT-DIT	Non-Bio Bio	9.00	fucia	3/20/20
5. IMEAS	Non-Bio Bio	120770000000000000000000000000000000000		2.60/20
6. CHEFS	Mon-Bio Bio	q: Que	long	2/2/20
7. CEd	Non-Bio Bio	8:35	DYLEGID	6/10/20
8. BDC	Non-Bio Bio	10-40	Budblig today	in almoly
9. CBDEM	Non-Bio Bio	10:40	Out on	9/20/30
10. ULS	Non-Bio Bio	110:20	6.82	2/ 1995
11. CA	Non-Bio Bio	20	X	2/20/20
12. AGGIE'S	Non-Bio Bio	The state of the s	1 - 0	
13. CFAS	Non-Bio Bio		The first term of the state of	
OTHERS	510		-	
a. P-COTTAGE	Non-Bio Bio			
2. MAIN OVAL	Non-Bio Bio		Company of the second s	
3. P-GROUND				
4. A-GROUND		And the second s		
5. F-AVENUE		The second second second second sections	THE INTERNATIONAL PROPERTY AND ADDRESS OF THE PARTY AND ADDRESS OF THE	1
6. Child Care	Non-Bio Bio	0.10		7 . 3
1 / he /	Non-Bio Bio	8-40	Alm M-RONDOM	2/00/00
3 OSX		8:45	EACM B	X (x0 /2)
CMCD		8:43	Bullons	3/20128
GMS Perso	onnel	200 OF	a (Ck)	2/20/20
				1001/10

LEVEL III, PHASE 2



Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE
A. COLLEGES				
1. CENCOM	Non-Bio Bio			
2. CVM	Non-Bio Bio	*****************		
3. CIT-DIT	Non-Bio Bio	7:30	Realitaro	24 0 0-50
4. IMEAS	Non-Bio Bio		- Feating	83-9-20 20
CHEFS	Non-Bio Bio	8:41	mad	219/91
6. HRM	Non-Bio Bio	8:15	# BIC	10/0
- 7. CAS	Non-Bio Bio	8:10	M. Salmada	2000
8. CHS	Non-Bio Bio		110 1001.01010	5-3 2000
9. CEd	Non-Bio Bio	8:25	F. tolloca	2-3-2020
10. ISPEAR	Non-Bio Bio	10:12	M. Marley	7-2 2020
11. CBDEM	Non-Bio Bio		11/14/00	9 5-1010
12. ULS	Non-Bio Bio_			
13. G-School	Non-Bio Bio		4	
14. CA Main	Non-Bio Bio	-		
15. CFAS	Non-Bio Bio			
B. OFFICES			•	1 1
1. PPDS	Non-Bio Bio	7:80	Mee Senal	8/3/20
SCI & TECH	Non-Bio Bio			0/9/-
3. BDC	Non-Bio Bio			The second section of the second section is a second section of the second section of the second section secti
4. G-CENTER	Non-Bio Bio			
5. UICTO	Non-Bio Bio			The book about the second of the second of
, 6. USG	Non-Bio Bio			
7. C-MARTINA	Non-Bio Bio	9:30	< In drietites	2/2/2
8. W-DORM	Non-BioBio	9:40	FRID MIGHE	2/2/20
9. HOSTEL	Non-Bio Bio	- / -	They vereige.	0/5/00
10. R & EXT	Non-Bio Bio	************************		
11. C-HALL	Non-Bio Bio			THE R. P. LEWIS CO., LANSING.
12. MUSEUM	Non-Bio Bio			the second second second
13. F-HOUSE	Non-Bio Bio	A CONTRACTOR OF THE PARTY OF	the second of th	
14. ADMIN	Non-Bio Bio			
C. CANTEENS	Aldrena and a second			
1. HOSPITAL	Non-Bio Bio	7:50	Jung al	12/32/307
2. CAS	Mon-Bio Bio	£:83	- Caras	05/05/00
3. CENCOM	Non-Bio Bio	8:20	TA	3/2/2020
4. CIT-DIT	Non-Bio Bio	8:45	THE WAY	3/3/20
5. IMEAS	Non-Bio Bio	8. 40	out of	3/3/25
6. CHEFS	Mon-Bio Bio			1 .1
7. CEd	Non-Bio Bio	8:40	DYLE AN	0 10 10-
8. BDC	Non-Bio Bio	10: 20	VICE /	313170
9. CBDEM	Non-Bio Bio	10:20	Campbell	-3/3/30
10. ULS	Mon-Bio Bio	15:10	SVNON	3/3/20
11. CA	Non-Bio Bio	10:00	Estat No.	3/3/20
12. AGGIE'S	Non-Bio Bio	10 00	EMMA PARA	3/3/20
13. CFAS	Non-Bio Bio			1 1
D. OTHERS	1370			
 P-COTTAGE 	Non-Bio Bio	9:18	AQUINO MIO	
2. MAIN OVAL	Non-Bio Bio	1.16	PRES COTTAG	03/03/2020
3. P-GROUND	Non-Bio Bio			
4. A-GROUND	M. D.			
5. F-AVENUE	ht b:	-		
6. Child Care	Non-Bio Bio Non-Bio Bio	0.0		. 1
LAC	011-1310 BIO	9:00	RASIN B	3/2/20

GMS Personnel

Head, Ground Maintenance Section

LEVEL III, PHASE 2



Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

8. CHS Non-Bio Bio 9. CEd Non-Bio Bio 10. ISPEAR Non-Bio Bio 11. CBDEM Non-Bio Bio 12. ULS Non-Bio Bio 14. CA Main Non-Bio Bio 15. CFAS Non-Bio Bio 16. SCI & TECH Non-Bio Bio 2. SCI & TECH Non-Bio Bio 3. BDC Non-Bio Bio 4. G-CENTER Non-Bio Bio 5. UICTO Non-Bio Bio 6. USG Non-Bio Bio 8. W-DORM Non-Bio Bio 9. HOSTEL Non-Bio Bio 10. R & EXT Non-Bio Bio	ATURE DATE
1. CENCOM Non-Bio Bio 8.49 MM 1. CENTER Non-Bio Bio 7. ALM 1. MACAS Non-Bio Bio 7. ALM 1. MACAS Non-Bio Bio 7. ALM 1. MACAS Non-Bio Bio 9. CAS Non-Bio Bio 7. ALM 1. MACAS Non-Bio Bio 9. CAS Non-Bio Bio 7. ALM 1. MACAS Non-Bio Bio 8. CHS Non-Bio Bio 9. CHS Non-Bio Bio 8. CHS Non-Bio Bio 9. CHS Non-Bio Bio Non-B	
2. CVM 3. CIT-DIT 4. IMEAS Non-Bio 5. CHEFS Non-Bio 6. HRM Non-Bio 7. CAS Non-Bio 8 Bio 9. CEd Non-Bio 9. CEd Non-Bio 9. CEd Non-Bio 10. ISPEAR Non-Bio 11. CBDEM Non-Bio 12. ULS Non-Bio 13. G-School Non-Bio 14. CA Main Non-Bio 15. CFAS Non-Bio 16. Bio 17. CAS Non-Bio 18. OFFICES 1. PPDS 18. OFFICES 1. PPDS 18. OFFICES 18. PCC Non-Bio 19. UICTO Non-Bio 19. Bio 19. C-CAS Non-Bio 10. Bio 10. R & EXT Non-Bio 10. R & EXT Non-Bio 11. CHALL 11. Non-Bio 12. MUSEUM Non-Bio 13. F-HOUSE 14. ADMIN Non-Bio 15. CANTEENS 1. HOSPITAL Non-Bio 16. Bio 17. CANTEENS 1. HOSPITAL Non-Bio 18. DOS 18. OFFICES 19. Non-Bio 19. DOS 19. ADMIN Non-Bio 10. R & EXT Non-Bio 11. CHALL 11. Non-Bio 12. Non-Bio 12. MUSEUM Non-Bio 13. F-HOUSE Non-Bio 14. ADMIN Non-Bio 15. Dio 15. CANTEENS 1. HOSPITAL Non-Bio 16. Dio 17. CEd Non-Bio 18. Dio 18. CON-Bio 19. DOS 19. CANTEENS 1. HOSPITAL Non-Bio 19. DOS 19. CEDEM Non-Bio 10. Dio 11. CA 12. AGGIE'S Non-Bio 13. P-COTTAGE Non-Bio 14. CA Non-Bio 15. Dio 16. CAS 17. CEAS Non-Bio 18. DOS 18. DOS 19. CEAS Non-Bio 19. DOS 19. CEAS Non-Bio 10. ULS Non-Bio 10. DOS 11. CA Non-Bio 12. MON-Bio 13. P-GROUND Non-Bio 14. CA Non-Bio 15. Dio 17. CEAS Non-Bio 18. DOS 19. CEAS Non-Bio 19. CEAS Non-Bio 10. ULS Non-Bio 10. ULS Non-Bio 10. DOS 11. CA Non-Bio 12. MON-Bio 13. P-GROUND Non-Bio 14. CA Non-Bio 15. Dio 16. DOS 17. CEAS Non-Bio 18. DOS 17. CEAS Non-Bio 18. DOS 18. DOS 19. CEAS Non-Bio 19. DOS 19. CEAS 19. CEAS Non-Bio 19. DOS 19. CEAS 19. CE	3-5-20
3. CIT-DIT Non-Bio Bio 7.741	8
4. IMEAS 5. CHEFS 6. HIRM 7. CAS 6. HIRM Non-Bio 8. CHS 8. CHS 8. CHS 9. CEd Non-Bio 9. CEd Non-Bio 10. ISPEAR Non-Bio 11. CBDEM Non-Bio 12. ULS Non-Bio 13. G-School 14. CA Main 15. CFAS Non-Bio 15. CFAS Non-Bio 16. Sio 17. CED Non-Bio 18. OFFICES 1. PPDS 18. OFFICES 18. OFFICES 19. PODS 18. OFFICES 19. CHARTINA Non-Bio 19. USG Non-Bio 19. USG Non-Bio 19. OFFICES 10. PODS Non-Bio 19. OFFICES 10. Non-Bio 10. OFFICES 10. OFFICES 10. PODS Non-Bio 10. OFFICES 10. OFFICES 10. OFFICES 10. OFFICES 11. OFFICES 12. OFFICES 13. BDC Non-Bio 14. G-CENTER Non-Bio 15. USG Non-Bio 16. USG Non-Bio 17. OFFICES 18. OFFICES 18. OFFICES 18. OFFICES 18. OFFICES 18. OFFICES 19.	3-5-20
6. HRM Non-Bio Bio 7. CAS Non-Bio Bio 8. CHS Non-Bio Bio 9. CEd Non-Bio Bio 9. CEd Non-Bio Bio 9. CEd Non-Bio Bio 11. CBDEM Non-Bio Bio 12. ULS Non-Bio Bio 12. ULS Non-Bio Bio 13. G-School Non-Bio Bio 14. CA Main Non-Bio Bio 15. CFAS Non-Bio Bio 16. CED TO Non-Bio Bio 17. UCTO Non-Bio Bio 18. CED TO Non-Bio Bio 18. CED TO Non-Bio Bio 19. SEC TO NON-Bi	0
6. HRM Non-Bio Bio 7. CAS Non-Bio Bio 8. CHS Non-Bio Bio 9. CEd Non-Bio Bio 0. Non-Bio Bio 12. ULS Non-Bio Bio 12. ULS Non-Bio Bio 13. G-School Non-Bio Bio 14. CA Main Non-Bio Bio 15. CFAS Non-Bio Bio 15. CFAS Non-Bio Bio 16. CED Non-Bio Bio 17. UCTO Non-Bio Bio 18. Sich State Non-Bio Bio 18. Sich State Non-Bio Bio 19. Sich State Non-Bio Bio	35/12
7. CAS 8. CHS 8. CHS 9. CEd Non-Bio 9. CEd Non-Bio Bio 10. ISPEAR Non-Bio Bio 11. CBDEM Non-Bio Bio 12. ULS Non-Bio Bio 13. G-School Non-Bio Bio 14. CA Main Non-Bio Bio Non-Bio Bio Non-Bio Bio 15. CFAS Non-Bio Bio 1. C-MARTINA Non-Bio Bio 1. C-MARTINA Non-Bio Bio 1. C-HALL Non-Bio Bio	CARGES 3/572
8. CHS 9. CEd 10. ISPEAR Non-Bio 11. CBDEM Non-Bio 12. ULS Non-Bio Bio 12. ULS Non-Bio Bio 13. G-School Non-Bio Bio 14. CA Main Non-Bio Bio 15. CFAS Non-Bio Bio 16. CFAS Non-Bio Bio 17. CFAS Non-Bio Bio 18. OFFICES 1. PPDS Non-Bio Bio 19. SCI & TECH Non-Bio Bio 19. CEMARTINA Non-Bio Bio 19. C-MARTINA Non-Bio Bio 10. R & EXT Non-Bio Bio 11. C-HALL Non-Bio Bio 12. MUSEUM Non-Bio Bio 13. F-HOUSE Non-Bio Bio 14. ADMIN Non-Bio Bio 15. CANTEENS 1. HOSPITAL Non-Bio Bio 16. CANTEENS 1. HOSPITAL Non-Bio Bio 17. CEd Non-Bio Bio 18. CHS Non-Bio Bio Non-Bio Bio 19. 24 Non-Bio Bio 19. CANTEENS 1. HOSPITAL Non-Bio Bio 19. CHES Non-Bio Bio 10. STO 11. CANTEENS 1. HOSPITAL Non-Bio Bio 11. CANTEENS 1. HOSPITAL Non-Bio	3-5-20
10. ISPEAR 11. CBDEM 11. CBDEM 11. CBDEM 12. UI S 13. G-School 14. CA Main 15. CFAS 15. CFAS 16. OFFICES 17. OFFICES 18. OFFICES 18. OFFICES 19. PPDS 19. Non-Bio 10. Bio 10. SCI & TECH 10. Non-Bio 10. Bio 10. CAMARTINA 10. Non-Bio 10. Bio 11. CAMIN 12. MUSEUM 13. F-HOUSE 14. ADMIN 15. CANTEENS 16. HOSPITAL 17. CANTEENS 17. COMORBIO 18. Non-Bio 19. Bio 19. STI 10. SCI & TECH 10. SCI & T	7 3 20
11. CBDEM Non-Bio Bio 12. ULS Non-Bio Bio 13. G-School Non-Bio Bio 14. CA Main Non-Bio Bio 15. CFAS Non-Bio Bio 15. CFAS Non-Bio Bio 16. OFFICES 1. PPDS Non-Bio Bio 2. SCI & TECH Non-Bio Bio 3. BDC Non-Bio Bio 4. G-CENTER Non-Bio Bio 5. UICTO Non-Bio Bio 6. USG Non-Bio Bio 7. C-MARTINA Non-Bio Bio 9. HOSTEL Non-Bio Bio 11. C-HALL Non-Bio Bio 12. MUSEUM Non-Bio Bio 13. F-HOUSE Non-Bio Bio 14. ADMIN Non-Bio Bio 15. CANTEENS 1. HOSPITAL Non-Bio Bio Bio Bio Bio Bio Bio Bio Bio Bio	7-5-20
12. ULS 13. G-School 14. CA Main 15. CFAS Non-Bio 15. CFAS Non-Bio 15. CFAS Non-Bio 16. OFFICES 1. PPDS 2. SCI & TECH Non-Bio 3. BDC 4. G-CENTER Non-Bio 5. UICTO Non-Bio 8. W-DORM Non-Bio 9. HOSTEL 10. R & EXT Non-Bio 11. C-HALL Non-Bio 12. MUSEUM Non-Bio 13. F-HOUSE 14. ADMIN CANTEENS 1. HOSPITAL 2. CAS Non-Bio 3. CENCOM Non-Bio	· · · · · · · · · · · · · · · · · · ·
13. G-School Non-Bio Bio 9:40 PM 14. CA Main Non-Bio Bio Bio 15. CFAS Non-Bio Bio 15. CFAS Non-Bio Bio 15. CFAS Non-Bio Bio 2. SCI & TECH Non-Bio Bio 8:25 Non-Bio Bio 7. C-MARTINA Non-Bio Bio 8. W-DORM Non-Bio Bio 10. R & EXT NON-Bio Bio 10. R &	And the second s
14. CA Main 15. CFAS Non-Bio 15. CFAS Non-Bio 15. CFAS Non-Bio 15. CFAS Non-Bio 15. OFFICES 1. PPDS Non-Bio 2. SCI & TECH Non-Bio 3. BDC Non-Bio 5. UICTO Non-Bio 6. USG Non-Bio 8. W-DORM Non-Bio 9. HOSTEL 10. R & EXT Non-Bio 11. C-HALL Non-Bio 12. MUSEUM Non-Bio 13. F-HOUSE 14. ADMIN C. CANTEENS 1. HOSPITAL 2. CAS Non-Bio 3. CENCOM Non-Bio 6. CHEFS Non-Bio 15. IMEAS Non-Bio 16. CHEFS Non-Bio 17. CEd Non-Bio 18. DORING Non-Bio 1	
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1 Agent	3/5/4

Head, Ground Maintenance Section

LEVEL III, PHASE 2



Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

<u>l</u>	OCATION_	TYPE OF G	ARBAGE	TIME	NAME/SIG	GNATURE	DATE
1	A. COLLEGES						
	1. CENCOM	Non-Bio	Bio				
	2. CVM	Non-Bio	Bio	The second of th			•
	3. CIT-DIT	Non-Bio	Bio	7:20	Ruel	Cobuse	03-10-20
	4. IMEAS	Non-Bio	Bio			7	
	5. CHEFS	Non-Bio	Bio				The Mindle Control of the Control of
	6. HRM	Non-Bio	Bio	9:40	ERIU		3-10-20
	7. CAS	Non-Bio	Bio	8151	Maria	7 Salvada	3/10/2
	8. CHS	Non-Bio	Bio	8:15		46KMU	3/10/20
	9. CEd	Non-Bio			GRACE	BLASE	3/10/20
	10. ISPEAR	Non-Bio_			Knystyn	Yewa Paradi	103/10/10
	11. CBDEM	Non-Bio			1 1 1	W. V.	21.21.
	12. ULS	Non-Bio	Bio				
	13. G-School	Non-Bio		9:30	Stena	Wantel	3/16/20
	14. CA Main	Non-Bio_					
	15. CFAS	Non-Bio					
E	3. OFFICES						
	1. PPDS	Non-Bio	Bio	7:10	D. PAGA	YAD	8/10/20
	2. SCI & TECH	Non-Bio	Bio	8:00	LARA E	This	3/10/20
	3. BDC	Non-Bio	Bio	16:00	LICA		7/10/20
	4. G-CENTER	Non-Bio			016		1/10/10
	5. UICTO	Non-Bio	Bio		**************	-	100 Care (4) Addition (4) (4) (4) (4) (4)
,	6. USG	Non-Bio	Bio	Marie State of the		THE PERSON NAMED IN COLUMN TO SERVICE OF THE PERSON NAMED IN COLUMN TO SERVICE	
1	7. C-MARTINA	Non-Bio	Bio	dicia	JOHL	- FRON	14 7-10-20
	8. W-DORM	Non-Bio		9.00	Fred Veg	7/20 N	3/14/20
	9. HOSTEL	Non-Bio	managers 1970 September 1970 Septemb		The very	90(3/10/20
	10. R & EXT	Non-Bio	Bio				
	11. C-HALL	Non-Bio	Bio	929	ACKLIANS	A	7/1 /on
	12. MUSEUM	Non-Bio	Bio	10:41	PARICAN		411212
	13. F-HOUSE	Non-Bio	Bio		es luciao	Adviso	3/10/00
	14. ADMIN	Non-Bio	Bio				
C	CANTEENS		010				
	1. HOSPITAL	Non-Bio	Bio	8:13	Marne	4.5	7/10/2020
	z. CAS	Non-Bio	Bio	-	10000	07	2/0/20
	3. CENCOM	Non-Bio	Bio	0:20	. 0 1		- la. (-)
- 17	4. CIT-DIT	Non-Bio	Bio	80.76	Kritos	X	0/149 /20
	5. IMEAS	Non-Bio	Bio	1.10	Turge		3/10/2020
	6. CHEFS	Non-Bio	Bio				
	7. CEd	Non-Bio	Bio	8:31	0 h 1		
	8. BDC	Non-Bio	Bio	0.11	- grains	711	D/ 10/20
	9. CBDEM	Non-Bio		W: 10	- Ch		1/2
	10. ULS	Non-Bio	Bio	p: 12			3/10/20
	11. CA	Non-Bio		10:15		7	3/4/20
	12. AGGIE'S	Non-Bio	Bio	10.00	9		20/10/20
	13. CFAS		Bio	15.01	BOT		3/10/20
D	OTHERS	Non-Bio	_ Bio			***	
1.	1. P-COTTAGE	Man Di	. 151				
	2. MAIN OVAL		Bio				
		Non-Bio					
	3. P-GROUND	Non-Bio					
	4. A-GROUND	Non-Bio	Bio		***************************************		
	5. F-AVENUE	Non-Bio		D			_1 1.
	6. Child Care 7 VMPC	Non-Bio	Bio	8:04	Atma. M	- Pondavill	3/10/20
	· ompo			8:01	YELLE VIL	-MOL	3. 10.12

GMS Personnel

Head, Ground Maintenance Section

LEVEL III, PHASE 2



Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	TYPE OF GARBAG	E TIME	NAME/SIGNATURE	DATE
A. COLLEGES		9		
1. CENCOM	Non-Bio Bio	4		
2. CVM	Non-Bio Bio		1	
3. CIT-DIT	Non-Bio Bio	7:30	Pcagegs9	03-12-20
4. IMEAS	Non-Bio Bio		192	
5. CHEFS	Non-Bio Bio	9:41	PERRO	3/2/20
6. HRM	Non-Bio Bio _	9:40	ERRY	8/12/20
7. CAS	Non-Bio Bio _	8:50	HICKAMICKURM	03-12-20
8. CHS	Non-Bio Bio _			
9. CEd	Mon-Bio Bio _	9:00	Ublan	03-12-20
10. ISPEAR	Non-Bio Bio _	10.0	(47)	08/1/20
11. CBDEM	Non-Bio Bio			1
12. ULS	Non-Bio Bio _			
13. G-School	Non-Bio Bio_			
14. CA Main	Non-Bio Bio_		-	
15. CFAS	Non-Bio Bio _			
B. OFFICES	LL D' B			
 PPDS SCL& TECH 	Non-Bio Bio	~ · · ·	/ 7	
3. BDC	Non-Bio Bio Bio	8.43.	Kus	03-12-20
4. G-CENTER		10:35	00	m 10 = 20
5. UICTO	Non-Bio Bio	10.33		03-12-2020 =
6. USG	Non-Bio Bio _			
7. C-MARTINA	Non-Bio Bio _ Non-Bio Bio	1011 Min of the Part of the Pa		
8. W-DORM	Non-Bio Bio _	9:51	FRPN MOCION	2/2/19/
9. HOSTEL	Non-Bio Bio		They waged	B/N/10
10. R & EXT	Non-Bio Bio	10:03	hower there	3/12/20
11. C-HALL	Non-Bio Bio		· · · · · · · · · · · · · · · · · · ·	
12. MUSEUM	Non-Bio Bio			1
13. F-HOUSE	Non-Bio Bio	8:31	JOYCE M- ADOLAC	2-12-2
14. ADMIN	→ Mon-Bio Bio	7:40	ABUSAMIT MAGIA	3-12-20 3-12-20
C. CANTEENS	2 3.011 010 010 _	7.40	MONSIMIT MISGIF	3-11-10
1. HOSPITAL	Non-Bio Bio	8: 43	Shialalun Mac	0/03/3-12-2020
2. CAS	Non-Bio Bio	8-56	Marioa trap	
3. CENCOM	Non-Bio Bio	CITT	Por in the same	and officers
4. CIT-DIT	Non-Bio Bio	A 10 8	The	29/100
5. IMEAS	Mon-Bio Bio		donate	11,14/2020
6. CHEFS	Non-Bio Bio			
7. CEd	Non-Bio Bio	9:09	DYLE KIL	2/12/20
8. BDC	Non-BioBio	10:20	Lida Can	2/12/20
9. CBDEM	Non-Bio Bio	16:18	Carton	3/10/100
10. ULS	Mon-BioBio	19:115	Contract of the second	2112/201
11. CA	Non-Bio Bio	10:30	200	3/12/20
12. AGGIE'S	Non-Bio Bio		(A)	2/12/20
13. CFAS	Non-Bio Bio		X	9/12/20
D. OTHERS	-	***************************************	V	***************************************
 P-COTTAGE 	Non-Bio Bio			
2. MAIN OVAL	Non-Bio Bio		THE RESIDENCE OF THE PARTY OF T	
3. P-GROUND	Non-Bio Bio			
4. A-GROUND	Non-Bio Bio	The same of the sa		
5F-AVENUE	Non-Bio Bio			
6. Child Care	Mon-Bio Bio			The state of the s
3 Ora		9:40	812887	3110/20
GMS Pers	sonnel	9.00	RLEW	0/10/2

Head, Ground Maintenance Section



Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE:
A. COLLEGES				
1. CENCOM	Non-Bio Bio			
2. CVM	Non-Bio Bio			
CIT-DIT	Non-Bio Bio			
4. IMEAS	Non-Bio Bio			
CHEFS	Non-Bio Bio			
6. HRM	Non-Bio Bio			
7. CAS	Non-Bio Bio			
8. CHS	Non-Bio Bio	-T) - in	C T	- 1 1
9. CEd	Non-Bio Bio	-6.14	Smither	8-4-21
10. ISPEAR	Non-Bio Bio		0 1	
11. CBDEM	Non-Bio Bio			
12. ULS	Non-Bio Bio			
13. G-School	Non-Bio Bio			-
14 CA Main	Non-Bio Bio	9:14 A:11	LYBERT C. TAGBI	8-4-21
15. CFAS	Non-Bio Bio			
B. OFFICES	/ /		1 1	
1. PPDS	Non-Bio K Bio K	7:49	fort	1-26-21
SCI & TECH	Non-Bio Bio		1. 0	*
3. BDC	Non-Bio Bio	-		
4. G-CENTER	Non-Bio Bio			
5. UICTO	Non-Bio Bio	9:02	Agen)	08/09/21
6. USG	Non-Bio Bio			/ //
7. C-MARTINA	Non-Bio Bio			
8. W-DORM	Non-Bio Bio			
9. HOSTEL	Non-Bio Bio	9:55	San	08-4/31
10. R & EXT	Non-Bio Bio			
11. C-HALL	Non-Bio Bio			
12. MUSEUM	Non-Bio Bio			
13. F-HOUSE	Non-Bio Bio			
14. ADMIN	Non-Bio Bio			
15. ULRC	Non-Bio Bio	-		
C. CANTEENS				
1. HOSPITAL	Non-Bio Bio	-		
2. CAS	Non-Bio Bio			
3. CENCOM	Non-Bio Bio			
4. CIT-DIT	Non-Bio Bio			
5. IMEAS	Non-Bio Bio			
6. CHEFS	Non-Bio Bio			
7. CEd	Non-Bio Bio			
8. BDC	Non-Bio Bio			
CBDEM	Non-Bio Bio			
10. ULS	Non-Bio Bio			
11. CA	Non-Bio Bio			
12. AGGIE'S	Non-Bio Bio	` `		
13. CFAS	Non-Bio Bio			
D. OTHERS			(8)	011-1
1. P-COTTAGE	Non-Bio Bio	2:38	St. Mr.	8-4-21
2. MAIN OVAL	Non-Bio Bio			
3. P-GROUND	Non-Bio Bio			
4. A-GROUND	Non-Bio Bio			
5. F-AVENUE	Non-Bio Bio			
6. Child Care	Non-Bio Bio			
7.08	Depus	950	()	0
organic Delt	IN MAGGERA	9:16	Land	2-4-2821
GMS Person	nel	9:41	Similare	8-4-204
Comm Bldg.	,	, , , ,	Manuel	8-4-2021
V		Hea	ad, Ground Maintenance S	Section

USM-PPD-F38-Rev.1.2020.03.16

ALVEN G. DELSON



Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE: MAY 25/2
A. COLLEGES			R line	
 CENCOM 	Non-Bio Bio	3.08	10000	06-29-21
2. CVM	Non-Bio Bio	***************************************		
CIT-DIT	Non-Bio Bio			
4. IMEAS	Non-Bio Bio			
CHEFS	Non-Bio Bio			
6. HRM	Non-Bio Bio			-
7. CAS	Non-Bio Bio			-
8. CHS	Non-Bio Bio	1:35	MAKY GERNEAR BLAS	- 6-25-21
9. CEd	Non-Bio Bio	8:45	MAKY JENIO BIAS	25/2-171
10. ISPEAR	Non-Bio Bio	7:45	-	07/2/4
11. CBDEM	Non-Bio Bio			-
12. ULS	Non-Bio Bio			
13. G-School	Non-Bio Bio	9:22 1:14	LYBOTES. TALED	05/25/2011
14. CA Main	Non-Bio Bie	9:22 1:14	LYPOLL S. TAURU	05/ 25 /30)
15. CFAS	Non-Bio Bio			
B. OFFICES		001	n. P.n.C	-12-121
1. PPDS	Non-Bio Bio	8:03	P.P.DS	5/25/01
2. SCI & TECH	Non-Bio Bio			-
3. BDC	Non-Bio Bio			
4. G-CENTER	Non-Bio Bio	-		-
5. UICTO	Non-Bio Bio			-
6. USG	Non-Bio Bio	-		-
7. C-MARTINA	Non-Bio Bio			-
8. W-DORM	Non-Bio Bio	A. ×.0	Si I (D)	
HOSTEL	Non-Bio Bio	01:52	Shala Mosekupis	ear 5/25/21
10. R & EXT	Non-Bio Bio			
11. C-HALL	Non-Bio Bio			
12. MUSEUM	Non-Bio Bio			
13. F-HOUSE	Non-Bio Bio			
14. ADMIN	Non-Bio Bio	@ 2/1	0.0	- Tarla
15. ULRC	Non-Bio Bio	8.24	Pasal	5/25/21
C. CANTEENS				
1. HOSPITAL	Non-Bio Bio			
2. CAS	Non-Bio Bio			
CENCOM	Non-Bio Bio	-		-
4. CIT-DIT	Non-Bio Bio			-
5. IMEAS	Non-Bio Bio	****************		
6. CHEFS	Non-Bio Bio		·	-
7. CEd	Non-Bio Bio	-		
8. BDC	Non-Bio Bio			
9. CBDEM	Non-Bio Bio			-
10. ULS	Non-Bio Bio		7 	-
11. CA	Non-Bio Bio			
12. AGGIE'S	Non-Bio Bio			-
13. CFAS	Non-Bio Bio			
D. OTHERS			m un	1.1.1
1. P-COTTAGE	Non-Bio Bio	2.02	pine	05/25/ZI
2. MAIN OVAL	Non-Bio Bio			
3. P-GROUND	Non-Bio Bio			
4. A-GROUND	Non-Bio Bio			***************************************
5. F-AVENUE	Non-Bio Bio	-		
Child Care	Non-Bio Bio			
CHANVANCE		8:05	HAT.	5/25/24
urgaperc		9:01		/ //
GMS Person	nnel	1.01	de	5/25/21
Comm Dldg.	92	18		ů.
1. 219	1.62	He	ad, Ground Maintenance	Section
USM-PPD-F38-Rev.1.20	20 02 16		Anine	5/25/21
551111 D-1 30-NEV.1.20	20.03.10		7	21011

LEVEL III, PHASE 2



Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE:
A. COLLEGES 1. CENCOM	Non-Bio Bio	7:25		1-28-21
2. CVM	Non-Bio Bio	-		2
CIT-DIT	Non-Bio Bio	7:30	My Korest Xom	1-26-21
4. IMEAS	Non-Bio Bio	<u> </u>		100 101
CHEFS	Non-Bio Bio	8:16	TRIU	1-20/16
6. HRM	Non-Bio Bio	8-11	PEDRO CASOLETOR	1-48/2
7. CAS	Non-Bio Bio			-
8. CHS	Non-Bio Bio	9:15	LUTAGLU ITAKILI D	7-7821
9. CEd	Non-Bio Bio	8:26	Rande Takiy	1-28-21
10. ISPEAR	Non-Bio Bio	8:30	DRIBEL DIVY A.	1-28-2021
11. CBDEM	Non-Bio Bio	8:25	001000	1-28-21
12. ULS	Non-Bio Bio Non-Bio Bio	8:49	Shena make	1-28-21
 G-School CA Main 	Non-Bio Bio	9.00	LYBERT S. TAGBO	1-28-2021
15. CFAS	Non-Bio Bio		- 1000	100
B. OFFICES	NOTI-BIO BIO			
1. PPDS	Non-Bio Bio	7 30	2 m	1-20-21
2. SCI & TECH	Non-Bio Bio	7:50	190	1-20-21
3. BDC	Non-Bio Bio	1,00		18-
4. G-CENTER	Non-Bio Bio	***************************************		
5. UICTO	Non-Bio Bio	8:54	LOUGHT HAW CORA	1-28-2021
6. USG	Non-Bio Bio	0		
7. C-MARTINA	Non-Bio Bio		1	
8. W-DORM	Non-Bio Bio			
9. HOSTEL	Non-Bio Bio	11-71)	11 dition	7-28-2021
10. R & EXT	Non-Bio Bio	11220	- Degree	
11. C-HALL	Non-Bio Bio			
12. MUSEUM	Non-Bio Bio			
13. F-HOUSE	Non-Bio Bio			
13. F-HOUSE 14. ADMIN	Non-Bio Bio	9:31	MOUSINA WAGIA	1-20/21
15. ULRC	Non-Bio Bio	10.8	RASUL BALAMEN	1-28-21
C. CANTEENS	14011-810 810	8101		1274
1. HOSPITAL	Non-Bio Bio			
2. CAS	Non-Bio Bio	design and the second and the second and a s	k	
3. CENCOM	Non-Bio Bio		No office to the control of the cont	
4. CIT-DIT	Non-Bio Bio			
5. IMEAS	Non-Bio Bio		***************************************	-
6. CHEFS	Non-Bio Bio	Manufacture and Assessment		
7. CEd	Non-Bio Bio			
8. BDC	Non-Bio Bio			-
9. CBDEM	Non-Bio Bio			
10. ULS	Non-Bio Bio			
11. CA	Non-Bio Bio			
12. AGGIE'S	Non-Bio Bio			
13. CFAS	Non-Bio Bio			
D. OTHERS				
1. P-COTTAGE	Non-Bio Bio			
2. MAIN OVAL	Non-Bio Bio			
3. P-GROUND	Non-Bio Bio			
4. A-GROUND	Non-Bio Bio			
5. F-AVENUE	Non-Bio Bio			
6. Child Care	Non-Bio Bio			
7 NSTO	_	2:16	N	1-28-21
& DZ UANIC		6:16	4	1 28 . 7 .
GMS Pers		1040		1-28/21
AID LEAS	TE	1070		1-00/21
•		Н	lead, Ground Maintenance	Section
			/	

USM-PPD-F38-Rev.1.2020.03.16

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Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE: 1-21-21
A. COLLEGES				
 CENCOM 	Non-Bio Bio	7:50		1-21-24
2. CVM	Non-Bio Bio	-		-
3. CIT-DIT	Non-Bio Bio	****		
4. IMEAS	Non-Bio Bio	80:00	FRIC	1-21-21
 CHEFS HRM 	Non-Bio Bio Non-Bio Bio	2:30	PEDRO LASDGTAD	1-21-20
7. CAS	Non-Bio Bio	1.00	Total Care (185)	12.01
8. CHS	Non-Bio Bio			
g. CEd	Non-Bio Bio	8: 1B	Jentingo	1-21-01
10. ISPEAR	Non-Bio Bio		0 0	
11. CBDEM	Non-Bio Bio			-
12. ULS	Non-Bio Bio			
13. G-School	Non-Bio Bio			
14. CA Main	Non-Bio Bio	8:59	LIBERTE. TALBO	1-21-2021
15. CFAS	Non-Bio Bio			-
B. OFFICES	Na- Bi- Bi-	7:45	eww	1-21-21
1. PPDS	Non-Bio Bio	7:47		1-21-21
 SCI & TECH BDC 	Non-Bio Bio Non-Bio Bio	1-11		1-21-2)
4. G-CENTER	Non-Bio Bio	***************************************		-
5. UICTO	Non-Bio Bio	8-50	Ch	1-21-24
6. USG	Non-Bio Bio			- 6
7. C-MARTINA	Non-Bio Bio			
8. W-DORM	Non-Bio Bio		- Mo	
HOSTEL	Non-Bio Bio	10:33	Wiff-	1-21-21
10. R & EXT	Non-Bio Bio			-
11. C-HALL	Non-Bio Bio			
12. MUSEUM	Non-Bio Bio	9.15	MONTH AND	12121
13. F-HOUSE	Non-Bio Bio	9.10	ABUSAMA MEGA	1-21-21
14. ADMIN	Non-Bio Bio	8:1	RX SUL BALAMAN	7-76/21
15. ULRC C. CANTEENS	Non-Bio Bio	0.1	Lasole masters.	1 272
1. HOSPITAL	Non-Bio Bio			
2. CAS	Non-Bio Bio	-	Vandering rise plate in the second se	
3. CENCOM	Non-Bio Bio		brings.	
4. CIT-DIT	Non-Bio Bio		7	
5. IMEAS	Non-Bio Bio			
6. CHEFS	Non-Bio Bio			-
7. CEd	Non-Bio Bio			-
8. BDC	Non-Bio Bio			-
g. CBDEM	Non-Bio Bio			
10. ULS	Non-Bio Bio			* *************************************
11. CA	Non-Bio Bio			
12. AGGIE'S 13. CFAS	Non-Bio Bio Non-Bio Bio			The same of the sa
D. OTHERS	14011-DIO DIO			
1. P-COTTAGE	Non-Bio Bio	8:30	to AQUINO	1-21-21
2. MAIN OVAL	Non-Bio Bio			-
3. P-GROUND	Non-Bio Bio			
4. A-GROUND	Non-Bio Bio			
5. F-AVENUE	Non-Bio Bio			
Child Care	Non-Bio Bio			
3 VST		18:20	Messon	1-21-21
		9:00		
GAN GMS Person	nel Nulca	9:00	·	1-81-21
9 ORCHAIC BUIL	or of	9.00	-A-1	6 12 10
		He	ead, Ground Maintenance	Section /
USM-PPD-F38-Rev.1.20	20.03.16		01	,
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				SON
			ALVEN GULVEL	.0014

LEVEL III, PHASE 2



UNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato

Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE: 1-14-21
A. COLLEGES	XIV BY	7.71	N	, , ,
 CENCOM 	Non-Bio Bio	7.51	MIKE / SYNA	1-4-71
2. CVM	Non-Bio Bio	***************************************		
CIT-DIT	Non-Bio Bio			
4. IMEAS	Non-Bio Bio			
CHEFS	Non-Bio Bio			
6. HRM	Non-Bio Bio	8:16	CAIC	15/41 M
7. CAS	Non-Bio Bio	8: N	PEDRO CANGRAD	1/4/21
8. CHS	Non-Bio Bio	-		
9. CEd	Non-Bio Bio	8:06	MOTALLAMINETENER	1-14-21
10. ISPEAR	Nen-Bio Bio	1.50 p.m.	2010 printer Kralin	1-14-21
11. CBDEM	Non-Bio Bio		- Jany	1019-4
12. ULS	Non-Bio Bio			-
13. G-School	/	8:04	Thoma Allanud	1-14-21
	Non-Bio Bio	8.07	Thosa Algorid	1-17-2
14. CA Main	Non-Bio Bio			
15. CFAS	Non-Bio Bio	-		
B. OFFICES			14.	1.1
1. PPDS	Non-Bio Bio	7:15	W.W.	1/4/21
SCI & TECH	Non-Bio Bio	1:30	101	1-14-21
3. BDC	Non-Bio Bio		, \	
4. G-CENTER	Non-Bio Bio	9:20	de	1/14/21
5. UICTO	Non-Bio Bio	9:18	Re	1-14-21
6. USG	Non-Bio Bio		-	
7. C-MARTINA	Non-Bio Bio	-		
8. W-DORM	Non-Bio Bio	-		
9. HOSTEL	Non-Bio Bio	-		-
10. R & EXT	Non-Bio Bio			
11. C-HALL		-		
	Non-Bio Bio	-		
12. MUSEUM	Non-Bio Bio			****
13. F-HOUSE	Non-Bio Bio	10:1	70 10 10	1
14. ADMIN	Non-Bio Bio	10:1	XBUSAMX COGER	1-14-21
15. ULRC	Non-Bio Bio	8:01	RAGING B.	117917
C. CANTEENS				
1. HOSPITAL	Non-Bio Bio			
2. CAS	Non-Bio Bio			
3. CENCOM	Non-Bio Bio			
4. CIT-DIT	Non-Bio Bio			
5. IMEAS	Non-Bio Bio			
6. CHEFS	Non-Bio Bio			The second secon
7. CEd	Non-Bio Bio			
8. BDC	Non-Bio Bio			
9. CBDEM	Non-Bio Bio			
10. ULS	Non-Bio Bio			
11. CA	Non-Bio Bio	9:48	ANOPMINA SE	104 21
12. AGGIE'S	Non-Bio Bio	1-40	- NORTHWELL	MILS 1-14-21
13. CFAS				
D. OTHERS	Non-Bio Bio			
1. P-COTTAGE	Man Dia Di	8:11	/	11 11 01
2. MAIN OVAL	Non-Bio Bio	811	7	01) - 14 - 21
	Non-Bio Bio			
3. P-GROUND	Non-Bio Bio			
4. A-GROUND	Non-Bio Bio			
5. F-AVENUE	Non-Bio Bio			
Child Care	Non-Bio Bio			
7. MITP	Non-Bio	01:20	Maria Polones Bengales	1-14-2020
8. Org. Agy RAD Water	Mon-A	9:45	AS ARGIO CACIS	1-14-2021
GMS Person		~(. 42	The word	. 14 000
Much	-3:31 PM RE		XXX	
MAIN GAIR	13,2111 KB	Hea	nd, Ground Maintenance S	action
LISM DDD F-0 D-		. 1,00	a, crooma maintenance S	ection
USM-PPD-F38-Rev.1.202	0.03.16	A	LVEN G. DELSON	

LEVEL III, PHASE 2 EXTENT OF COMPLIANCE





Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE: P SOP
A. COLLEGES 1. CENCOM	Non-Bio Bio	8:14	MIKE SAWES	2027
2. CVM	Non-Bio Bio	8 ' F	pine saves	12-2920
3. CIT-DIT	Non-Bio Bio	8:00	JAICEL	12-29-20
4. IMEAS	Non-Bio Bio		3	12-20-00
5. CHEFS	Non-Bio Bio			
6. HRM	Non-Bio Bio	S:30	PEDEO CANGILO	12-29-20
7. CAS	Non-Bio Bio	271	TRU	12129-20
8. CHS	Non-Bio Bio	07	- t	1012100
9. CEd	Non-Bio Bio	8: M	Surting	12-29-27
10. ISPEAR	Non-Bio Bio	8:38	- On	12-29-20
11. CBDEM	Non-Bio Bio			16000
12. ULS	Non-Bio Bio			
13. G-School	Non-Bio Bio		-	
14. CA Main	Non-Bio Bio	9:00 1:14	LYBETA C. TAUBO	12-29-2020
15. CFAS	Non-Bio Bio			12 21 2020
B. OFFICES				
1. PPDS	Non-Bio Bio	8:04	enou	12-29-20
2. SCI & TECH	Non-Bio Bio	8.0.1	70	12-29-20
3. BDC	Non-Bio Bio			
4. G-CENTER	Non-Bio Bio		-	
5. UICTO	Non-Bio Bio	8:45	On	12-29 1000
6. USG	Non-Bio Bio			
7. C-MARTINA	Non-Bio Bio	8-30	Jan 1	12-29-20
8. W-DORM	Non-Bio Bio	-		
HOSTEL	Non-Bio Bio	-		
10. R & EXT	Non-Bio Bio			
11. C-HALL	Non-Bio Bio			
12. MUSEUM	Non-Bio Bio			
13. F-HOUSE	Non-Bio Bio	-		
14. ADMIN	Non-Bio Bio	9:15	XRUSTAK WEGLA	2-19/20
15. ULRC	Non-Bio Bio	8.20	RATUL BANKWAN	12-29-20
C. CANTEENS				
 HOSPITAL 	Non-Bio Bio			
2. CAS	Non-Bio Bio			
3. CENCOM	Non-Bio Bio			
4. CIT-DIT	Non-Bio Bio			
5. IMEAS	Non-Bio Bio			
6. CHEFS	Non-Bio Bio			
7. CEd	Non-Bio Bio			
8. BDC	Non-Bio Bio			
CBDEM	Non-Bio Bio			
10. ULS	Non-Bio Bio			
11. CA	Non-Bio Bio			
12. AGGIE'S	Non-Bio Bio			
13. CFAS	Non-Bio Bio			
D. OTHERS				
1. P-COTTAGE	Non-Bio Bio			
2. MAIN OVAL	Non-Bio Bio			
3. P-GROUND	Non-Bio Bio			
4. A-GROUND	Non-Bio Bio			
5. F-AVENUE	Non-Bio Bio			
6. Child Care	Non-Bio Bio	-	2	
& new	- 1910	7:45	RENE LUZENS	17-20-20
GMS Personn	nel	8: 40		229-10
Org. Bldg.		7:00	(port	11-70 20
0 ,		Hea	d, Ground Maintenance Se	ection

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Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE: 1232Y
A. COLLEGES 1. CENCOM	Non-Bio Bio	9:30	MIKE SULVAS	12/28/20
2. CVM	Non-Bio Bio			
	Non-Bio Bio	7.50	Burchord	17223-20
10.45.4.5	Non-Bio Bio	-		
	Non-Bio Bio			
5. CHEFS 6. HRM	Non-Bio Bio	9:50	PEDLO LANOTAD	11/23/00
	Non-Bio Bio	100		1
7. CAS 8. CHS	Non-Bio Bio			^
	Non-Bio Bio	\$:00	Sontera	D 120 DA
9. CEd 10. ISPEAR	Non-Bio Bio	9:48	Starke	1223-100
	Non-Bio Bio	1,00	0	11
11. CBDEM				-
12. ULS	Non-Bio Bio			
13. G-School	Non-Bio Bio	10:12	LYBERT S. TAGBO	12/23/200
14. CA Main	Nen-Bio Bio	00.12	CIPOU S MODU	12/05/2000
15. CFAS	Non-Bio Bio			
B. OFFICES		0:21	emour	12-2320
 PPDS 	Non-Bio Bio	9:17	- B. W.	10 000 0
SCI & TECH	Non-Bio Bio	4:17	13	12-23-21
3. BDC	Non-Bio Bio	9:06		12-23-20
4. G-CENTER	Non-Bio Bio		8/0	12-23-20
5. UICTO	Non-Bio Bio	9:45	19	12- 200
6. USG	Non-Bio Bio			
C-MARTINA	Non-Bio Bio			-
8. W-DORM	Non-Bio Bio			
HOSTEL	Non-Bio Bio			
10. R & EXT	Non-Bio Bio			
11. C-HALL	Non-Bio Bio			
12. MUSEUM	Non-Bio Bio			
13. F-HOUSE	Non-Bio Bio		,	
14. ADMIN	Non-Bio Bio	10:30	ABUSANDA WARA	F278 140
15. ULRC	Non-Bio Bio			
C. CANTEENS				
1. HOSPITAL	Non-Bio Bio			
2. CAS	Non-Bio Bio	***************************************		
3. CENCOM	Non-Bio Bio			
4. CIT-DIT	Non-Bio Bio			
5. IMEAS	Non-Bio Bio			
6. CHEFS	Non-Bio Bio			
7. CEd	Non-Bio Bio			
8. BDC	Non-Bio Bio			
9. CBDEM	Non-Bio Bio			
10. ULS	Non-Bio Bio			
11. CA	Non-Bio Bio			
12. AGGIE'S	Non-Bio Bio			
13. CFAS	Non-Bio Bio			
D. OTHERS	in the state of th			
 P-COTTAGE 	Non-Bio Bio			
2. MAIN OVAL	Non-Bio Bio			
3. P-GROUND	Non-Bio Bio			
4. A-GROUND	Non-Bio Bio			-
5. F-AVENUE	Non-Bio Bio			
6. Child Care	Non-Bio Bio			
7.60	11011 210 210	0:03	theman	
NSTP		9:45	HASMID NUMCICAC	12/23/2020
	onnel		Pour to a t	12/18/20
1 CAD		9:46	ROUP JEST B - TO	
b. ORGANIO		10,0g	lead, Ground Maintenance	
USM-PPD-F38-Rev.1.2	2020.03.16	8	princip Biggerpn	pr /2/23/20



Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION A. COLLEGES	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE:
1. CENCOM	Non-Bio Bio	7-47	MIRE SYME	12-22-20
2c CVM	Non-Bio Bio	7:15	- 19	12 12-20
CIT DIT	Non-Bio Bio	7:01	Hagiao	12-22-20
	Non-Bio Bio	1		
	Non-Bio Bio	8-49	trev 1	12-22-20
5. CHEFS 6. HRM	Non-Bio Bio	8.47	PEDRO CASMORNO	12-22-20
7. CAS	Non-Bio Bio	0	190	
8. CHS	Non-Bio Bio			
g. CEd	Non-Bio Bio	\$:00	Sm Mina	12-22-20
10. ISPEAR	Non-Bio Bio	giut	h pl. walye	17-27-20
11. CBDEM	Non-Bio Bio		- I was calle	12
12. ULS	Non-Bio Bio			-
13. G-School	Non-Bio Bio			
14. CA Main	Non-Bio Bio			
15. CFAS	Non-Bio Bio			-
B. OFFICES				
1. PPDS	Non-Bio Bio			
2. SCI & TECH	Non-Bio Bio	7:45		12-22-20
3. BDC	Non-Bio Bio			
4. G-CENTER	Non-Bio Bio			
5. UICTO	Non-Bio Bio			
6. USG	Non-Bio Bio			
7. C-MARTINA	Non-Bio Bio			
8. W-DORM	Non-Bio Bio			
9. HOSTEL	Non-Bio Bio			
10. R & EXT	Non-Bio Bio			
11. C-HALL	Non-Bio Bio			
12. MUSEUM	Non-Bio Bio			
13. F-HOUSE	Non-Bio Bio			
14. ADMIN	Non-Bio Bio	4:45	ABUPAMA WHOLE	12-72-70
15. ULRC	Non-Bio Bio	7.56	PASCIL BXLAMEN	1422-10
C. CANTEENS				-
1. HOSPITAL	Non-Bio Bio			
2. CAS	Non-Bio Bio			-
3. CENCOM	Non-Bio Bio			
4. CIT-DIT	Non-Bio Bio			
5. IMEAS	Non-Bio Bio			
6. CHEFS	Non-Bio Bio			
7. CEd	Non-Bio Bio			
8. BDC	Non-Bio Bio			
CBDEM	Non-Bio Bio			
10. ULS	Non-Bio Bio			
11. CA	Non-Bio Bio	3:50	NOPMNA SEVILLA	12/22/20
12. AGGIE'S	Non-Bio Bio			
13. CFAS	Non-Bio Bio			
D. OTHERS				
 P-COTTAGE 	Non-Bio Bio		-	
MAIN OVAL	Non-Bio Bio			
P-GROUND	Non-Bio Bio		-	-
4. A-GROUND	Non-Bio Bio			
5. F-AVENUE	Non-Bio Bio			
Child Care	Non-Bio Bio			
J. C.S.		7:42	HAMID MURICIAR	12/02/2004
		9:19		12 22 2020
GMS Person	nnel		May EVA 2 CAREW	12/22/2000
11. Organic		9.20	MICEL VOY TABY NA	
Security		9:35 H	ead, Ground Maintenance S	ection
USM-PPD-Fg8-Rev.1.20	20.03.16	. 50	Olnilia	12/22/2020
3			- ry-	110400
			()	
			U	







Kabacan, Cotabato Philippines

WEEKLY GARBAGE COLLECTION REPORT

LOCATION	TYPE OF GARBAGE	TIME	NAME/SIGNATURE	DATE: 12/15/20
A. COLLEGES	N D: D:	8:07	_	12 III ha
1. CENCOM	Non-Bio Bio	8.01		12/N PO
 CVM CIT-DIT 	Non-Bio Bio	8:30	JAY REA	12/1/2
	Non-Bio Bio		347	12/10/10
4. IMEAS 5. CHEFS	Non-Bio Bio Non-Bio Bio			
6. HRM	Non-Bio Bio	845	pedro LINGTED	DIETATA
7. CAS	Non-Bio Bio			repolation
8. CHS	Non-Bio Bio	-	-	·
9. CEd	Non-Bio Bio	6.36	Smentunin	12/A /20
10. ISPEAR	Non-Bio Bio	8152 am	() w ()	12/15/20
11. CBDEM	Non-Bio Bio			
12. ULS	Non-Bio Bio		/	-
13. G-School	Non-Bio Bio			
14. CA Main	Non-Bio Bio			
15. CFAS	Non-Bio Bio	-		
B. OFFICES			2.	1 /
 PPDS 	Non-Bio Bio	7.40	M M	12/15 Rd
SCI & TECH	Non-Bio Bio	1:45		12/17/90
3. BDC	Non-Bio Bio	0.00	7	
4. G-CENTER	Non-Bio Bio	8:10		(2/15/20
5. UICTO	Non-Bio Bio	9:04	- gen	15/12/20
6. USG	Non-Bio Bio			
7. C-MARTINA	Non-Bio Bio	-		
8. W-DORM	Non-Bio Bio			
9. HOSTEL	Non-Bio Bio	834	J. 4 n 4 20 PM	Die book
10. R & EXT 11. C-HALL	Non-Bio Bio	800	XAMINA	0716/10/20
12. MUSEUM	Non-Bio Bio			
13. F-HOUSE	Non-Bio Bio Non-Bio Bio			
14. ADMIN		9:50	ABUSANA WYGIA	In the base of
15. ULRC	Non-Bio Bio Non-Bio Bio	9:50	RACUI BALAMAKI	12/15/10/70
C. CANTEENS	14011-BIO BIO	8,00	Hary to same	1418/10110
1. HOSPITAL	Non-Bio Bio			
2. CAS	Non-Bio Bio			
3. CENCOM	Non-Bio Bio			
4. CIT-DIT	Non-Bio Bio			
5. IMEAS	Non-Bio Bio			
6. CHEFS	Non-Bio Bio			
7. CEd	Non-Bio Bio			
8. BDC	Non-Bio Bio			***************************************
CBDEM	Non-Bio Bio			
10. ULS	Non-Bio Bio			
11. CA	Non-Bio Bio	9:25	NORMINA CEVILLA	12/15/20
12. AGGIE'S	Non-Bio Bio			
13. CFAS	Non-Bio Bio			
D. OTHERS				
1. P-COTTAGE	Non-Bio Bio			
2. MAIN OVAL	Non-Bio Bio			
3. P-GROUND	Non-Bio Bio			
4. A-GROUND	Non-Bio Bio			
5. F-AVENUE	Non-Bio Bio			
6. Child Care	Non-Bio Bio			
8. NSTP		-7:3a	Hamid municipal	12/15/2020
GMS Personi	nal	97:301	al glin alina d	1.
9.) GAD GIVIS PERSONI	ilei		RENA JESA B.	12/1
M bb/		9:20 119	1-01017 0017 101 1	14/5/2020
11 6 BG BN 10		10: 10 M Hea	d, Ground Maintenance S	ection
USM-PPD-F38-Rev.1.202	20.03.16	,	·	ection 12/15/2020

LEVEL III, PHASE 2

RECOMMENDATION 3

Consolidation of the consolidated report on the scheduled monitoring and check-up of electrical lines in the University may be made available for updates and retrievals.

COMPLIANCE 3



UNIVERSITY OF SOUTHERN MINDANAO

ELECTRICAL SYSTEM MANAGEMENT PROCEDURE

USM-PPD-003-Rev.3.2020.09.21 Document No. Rev. No. Page 1 of 3

EFFECTIVE DATE	REV. NO.	REVISION TYPE	CHANGE DESCRIPTION	PAGE AFFECTED	ORIGINATOR
September 21, 2020	3	Partial	Revised: 1.0, 2.0, 3.4, 4.2, 5.1, 5.2, 6.3.4, 6.3.5, 6.6.1, 6.6.2, 6.7.1, 6.7.2, 6.8.3	All	ENGR. BENJAMIN FORTINEZ JR.
January 10, 2019	2	Partial	Revised: 6.1.2, 6.1.4, 6.1.5, 6.2.2, 6.2.3, 6.2.4, 6.3.2, 6.4.2, 6.4.3, 6.5.2, 6.6.1, 6.6.2, 6.6.3, 6.6.4, 6.6.5, 6.7.1, 6.7.2, 6.7.3, 6.7.4, 6.7.5 New: 6.6.1, 6.6.2, 6.6.3, 6.6.4, 6.6.5, 6.7.1, 6.7.2, 6.7.3, 6.7.4, 6.7.5	2-3	ENGR. BENJAMIN FORTINEZ JR.
February 15, 2018	1	New	Newly established in accordance to the Quality Management System Requirements	ALL	ENGR. BENJAMIN FORTINEZ JR.
luly 04, 2016	Ø	New	Newly established in accordance to the Quality Management System Requirements	ALL	ENGR. BENJAMIN FORTINEZ JR.

Prepared by:	Reviewed by:	Approved by:	DCC USE ONLY
ENGR. BENJAMIN FORTINEZ JR. Name and Signature	ANIJAC. SORNITO, Edd Name & Signature	JENNIFER E. SINCO Name & Signature	MASTER 2010. 01.41 COPY
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	75		RELEASED 2022.05.20







UNIVERSITY OF SOUTHERN MINDANAO	Document N	No.	USM-PPD-003- Rev.3.2020.09.21
Electrical System Management Procedure	Rev. No.	3	Page 2 of 3

1.0 PURPOSE

The Electrical System Management Procedure aims to ensure efficient maintenance and power supply utilization of the University.

2.0 SCOPE

This procedure covers quarterly motor performance analysis, generator set preventive maintenance, monthly electric billing, generator set operation, quarterly power line Inspection, building electrical maintenance, renewable energy inspection, and monitoring of power consumption of colleges/units.

3.0 DEFINITION OF TERMS

- 3.1 Electric Motor refers to an electric powered dynamo/machine that drives an equipment to perform a job.
- 3.2 Generator Set refers to equipment that generates electric power using gas or diesel internal combustion engines.
- 3.3 Power Lines refer to electric power supply lines that distribute electric power to all consumers.
- 3.4 Renewable energy refers to the power that is generated from natural resources.

4.0 REFERENCES

- 4.1 USM Quality Management System Manual (USM-QMS-002-Rev.3.2020.02.18)
- 4.2 Philippine Electrical Code, Part 1, 2017
- 4.3 Renewable Energy Act, RA 9153

5.0 RESPONSIBILITY AND AUTHORITY

- 5.1 The PPDSO Director guides and directs the Electrical Section (ES) Head in order that the purpose of the section is carried out.
- 5.2 Electrical Section (ES) Head gives work assignments to ES Personnel.
- 5.3 The ES Personnel are responsible in accomplishing all electrical installations, repair and maintenance work.

6.0 PROCEDURE DETAILS

6.1 Quarterly Motor Performance Analysis

- 6.1.1 The assigned electrician shall prepare the necessary tools and Personnel Protective Equipment (PPE).
- 6.1.2 Visual inspection shall be performed in the work area.
- 6.1.3 The panel board shall be checked for any signs of physical defects.
- 6.1.4 Actual testing shall be carried out. If abnormality is observed, conduct trouble shooting.
- 6.1.5 The result shall be logged in the Quarterly Motor Performance Analysis (USM-PPD-F25-Rev.o.2020.03.16).
- 6.1.6 Test result shall be verified, analyzed and filed for future reference.

6.2 Generator Set Preventive Maintenance

- 6.2.1 The assigned electrician shall prepare the necessary tools and personnel protective Equipment (PPE).
- 6.2.2 Visual inspection shall be performed in the work area.
- 6.2.3 Actual testing and inspection shall be carried out. If abnormality is observed, shutdown and conduct trouble shooting.
- 6.2.4 Observation shall be logged in the Generator Set Preventive Maintenance Checklist (USM-PPD-F26-Rev.2.2020.03.16).
- 6.2.5 Test result shall be verified, analyzed and filed for future reference.

6.3 Monthly Electric Billing

- 6.3.1 The assigned electrician shall prepare the Master List of Electric Consumers.
- 6.3.2 Electric meters shall be read by the assigned electrician every 16th day of the month.
- 6.3.3 The individual consumer's electric power consumption shall be computed and tabulated.
- 6.3.4 Individual electric power consumption bill (USM-PPD-F28-Rev.1.2020.09.15) shall be served to the electric power consumers.
- 6.3.5 The copy of summary of individual consumer's electric power consumption shall be submitted to the Human Resource Management Development Office (HRMDO) and a copy shall be filed for future reference.

6.4 Generator Set Operation

6.4.1 The assigned electrician shall start the standby electric Generator set when power interruption occurs.

MASHER COPY

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UNIVERSITY OF SOUTHERN MINDANAO	Document N	١٥.	USM-PPD-003- Rev.3.2020.09.21
Electrical System Management Procedure	Rev. No.	3	Page 3 of 3

- The starting time shall be recorded and readings in the display shall be recorded in the Generator Set Log Sheet (USM-PPD-F27-Rev.1.2020.03.16).
- 6.4.3 In case abnormal reading is observed in the control panel, the generator set shall be shut off and the problem shall be reported immediately to the Electrical Section Head and conduct trouble shooting.
- 6.4.4 When normal electric power supply is back, the generator shall be shut off and the time and control panel board readings shall be recorded.
- 6.4.5 The records shall be analyzed on a monthly basis for future reference.

Quarterly Electric Power Lines Inspection

- The assigned electrician shall visually check and inspect the power line condition. 6.5.1
- 6.5.2 If there are defects observed, evaluate if USM line or COTELCO line. If USM line Electrical Section Personnel shall conduct immediate repairs, if COTELCO line, report to the Utility.
- 6.5.3 The inspection/observation shall be recorded for future reference.

Renewable Energy Inspection

- The assigned electrician shall prepare the necessary tools and Personnel Protective Equipment (PPE). 6.6.1
- 6.6.2 Visually check and inspect the Solar Panel Array, Photovoltaic (PV) Combiner Box, Grid-tie Inverter and Photovoltaic (PV) MDP.
- 6.6.3 Solar Panel Array shall be cleaned for maximum utilization of solar energy.
- 6.6.4 Actual testing and inspection shall be carried out. If abnormality is observed, consult vendor, shutdown and conduct trouble shooting.
- 6.6.5 Observation shall be logged in the Renewable Energy Inspection Form (USM-PPD-F49-Rev.1.2020.09.21).
- 6.6.6 Test result shall be verified, analyzed and filed for future reference.

6.7 **Elevator Inspection**

- The assigned personnel shall prepare the necessary tools and Personnel Protective Equipment (PPE). 6.7.1
- 6.7.2 Visually check and inspect the control panel and the mechanical parts. Lubricate mechanical parts.
- Actual testing and inspection shall be carried out. If abnormality is observed, consult vendor, shutdown 6.7.3 and conduct trouble shooting.
- Observation shall be logged in the Equipment Preventive Maintenance Checklist (USM-PPD-F44-6.7.4 Rev.2.2020.03.16).
- 6.7.5 Test result shall be verified, analyzed and filed for future reference.

6.8 **Equipment Records Keeping**

- The Property Officer in coordination with the Electrical Section Head performs inventory at regular intervals of the status of equipment. If equipment is unserviceable request for condemnation.
- 6.8.2 Request for condemnation of unserviceable equipment.
- 6.8.3 An appropriate Equipment/Machine/Building Ledger (USM-PPD-Fo1Rev.2.2020.09.21) shall be regularly updated.

RECORDS RETENTION AND DISPOSAL 7.0

- The Forms and Records used in this procedure shall be retained for a period of three (3) Years for possible Review and recall
- 7.2 Disposal shall be done through shredding with the permission and authorization of the Management Representative (MR).

8.0 FORMS AND RECORDS

- 8.1 Equipment/Machine/Building Maintenance Ledger (USM-PPD-Fo1-Rev.2.2020.09.21)
- 8.2 Quarterly Motor Performance Analysis (USM-PPD-F25-Rev.o.2020.03.16)
- 8.3 Generator Set Preventive Maintenance Checklist (USM-PPD-F26-Rev.2.2020.03.16)
- 8.4 Generator Set Log Sheet (USM-PPD-F27-Rev.1.2020.03.16)
- 8.5 Preventive Maintenance Calendar (USM-PPD-Fo2-Rev.2.2020.03.16)
- 8.6 Equipment Preventive Maintenance Checklist (USM-PPD-F44-Rev.2.2020.03.16)
- 8.7 Repair Log Book







Republic of the Philippines

Department of the Interior and Local Government BUREAU OF FIRE PROTECTION Region XII



COTABATO PROVINCIAL OFFICE KABACAN FIRE STATION

Rizal St., Poblacion, Kabacan, Cotabato

FSEC NO. R

16-002884899

Date

FIRE SAFETY EVALUATION CLEARANCE

TO WHOM IT MAY CONCERN:

	By virt	ue of the provis	ions of	RA 9514	otherwise kr	nown as the Fire Cod	le of the Philippine	s of
2008		application	for	FIRE			CLEARANCE	of

(Name of Building/Structure/Facility)

to be constructed of crengyated strontered stronglied at schange of occupancy located at

(Address)

owned by USM AVENUE, BRGY, POBLACION, KABACAN, COTABATO

12-21020002

6/7/2021

is hereby GRANTED after

(Name of Owner/Representative)

the building plans and other documents conform to the the safety and life safety requirements of the Fire Code of the Philippines of 2008 and its Revised Implementing Rules and Regulations and that the recommendations in the Fire Safety Checklist (FSC) will be adopted.

Violation of Fire Code provisions shall cause this certificate null and void after appropriate proceeding and shall hold the owner liable to the penalties provided for by the said Fire Code.

Fire Code Fees:

Amount Paid:

O.R. Number:

RECOMMEND APPROVAL:

CHIEF, FSES

SFO1 Mel P Telusob, BFF

APPROVED:

CITY/MUNICIPAL FIRE MARSHAL

SFO4 Evelyn F Bueno, MPA

NOTE: "This Clearance is accompanied by Fire Safety Checklist on Building Plans and does not take the place of any license required by law and is not transferable. Any change or alteration in the design and specification during construction shall require a new clearance"

PAALALA: "MAHIGPIT NA IPINAGBABAWAL NG PAMUNUAN NG BUREAU OF FIRE PROTECTION SA MGA KAWANI NITO ANG MAGBENTA O MAGREKOMENDA NG ANUMANG BRAND NG FIRE EXTINGUISHER* - /

"FIRE SAFETY IS OUR MAIN CONCERN"

Applicant/Owner's COPY

BFP-QSF-FSED-003 Rev. 03 (03.06.20)

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

AREA VIII - PHYSICAL PLANT AND FACILITIES







Republic of the Philippines

Department of the Interior and Local Government BUREAU OF FIRE PROTECTION

Region XII ATION



R	12-009247776	6/24/2021
FSIC NO. R	-	Date
F	ETY INSPECTION OR CERTIFICATE OF OCION BUSINESS PERMIT (NATHERS	ON CERTIFICATE CUPANCY NEW/RENEWAL)
TO WHOM IT MAY CONC	ERN:	
By virtue of the pro 2008, the application	visions of RA 9514 otherwise kn for dilURSON c-SALSTYTI	nown as the Fire Code of the Philippines of the Phi
owned and managed by	(Name of Establishmen USM GIS BUILDING / FRANCISCO (Name of Owner/Representa	O GIL N GARCIA WITH POSISI BUGITESS &
1 1 1	USM AVENUE, USM COMPOUN	
nas fully complied with the in- 2008 and its Revised Impleme This certification is v	nting Rules and Regulations.	ments of the Fire Code of the Philippines (Description)
	200	valid until
Violation of Fire Co	de provisions shall cause this a owner liable to the penalties p	certificate null and void after appropriate provided for by the said Fire Code.
Fire Code Fees: 500.		RECOMMEND APPROVAL:
Amount Paid: 12-219201 O.R. Number: 6/24/20 Date:	15	CHIEF, Fire Salety Enforcement Section
		APPROVED:
		CITY/MUNICIPAL FIRE MARSHAL
NOTE: "This Certificate transferable. Any change in	does not take the place of an the use of occupancy of the p	CITY/MUNICIPAL FIRE MARSHAL ny license required by law and is not premises shall require a new certificat

THIS CERTIFICATE SHALL BE POSTED CONSPICUOUSLY PAALALA: "MAHIGPIT NA IPINAGBABAWAL NG PAMUNUAN NG BUREAU OF FIRE PROTECTION SA MGA KAWANI NITO ANG MAGBENTA O MAGREKOMENDA NG ANUMANG BRAND NG FIRE EXTINGUISHER"

"FIRE SAFETY IS OUR MAIN CONCERN"

Applicant/Owner's COPY

BFP-QSF-FSED-005 Rev. 03 (03.03.20)

.NBC FORM NO. B - 01

Неровіє огдра Рашрріноз

KABACAN COTABATO

Province of Cotabato

OFFICE OF THE BUILDING OFFICIAL

APPLICATION FOR BUILDING PERMIT ATTEN NO IN PRINT BY THE APPLICANT) BOX 1 (TO BE ACCOM OWNERWPLICANT FIRST HAME LAST NAME MINISTRY of SOUTHERN MINISTANO GIS BLOG/GARGY, TRANSISCO GIL N. FOR CONSTRUCTION OWNED FORM OF DWNERSHIP BY AN ENTERPRISE GOVT. TELEPHONE NO. ADDRESS: ND. STREET, CITYMUNICIPALITY 9407 P26. GITALLIO CABACIAN TAX DEG. NO LOCATION OF CONSTRUCTION: LOT NO. PLK NO. TOT NO: CITY/MUNICIPALITY OF _ STREET USM AVERUE BATWINGAY Poblacion SCOPE OF WORK PAUSHIG . NEW CONSTRUCTION RENOVATION ACCESSORY HULDINGS INUSTURE CONVERSION ERECTION OTHERS (Specify) REPAIR ADDITION: ☐ MOVING ALTERATION. USE OR CHARACTER OF OCCUPANCY OTHERS (Spectly) GROUP F : INDUSTRIAL GROUP A: RESIDENTIAL, DWELLINGS GROUP G: INDUSTRIAL STORAGE AND HAZARDOUS GROUP B : RESIDENTIAL HOTEL, APARTMENT GROUP II : RECREATIONAL, ASSEMBLY OCCUPANT LOAD LESS THAN 1000 ☐ GROUP C: EDUCATIONAL, RECREATIONAL GROUP 1: RECREATIONAL, ASSEMBLY DOCUMENT LOAD 1000 OR MORE GROUP D: INSTITUTIONAL GROUP J - AGRICULTURAL ACCESSORY GROUP E : BUSINESS AND MERCANTILE 1014 ESTIMATED COST P 7,998,013.26 OCCUPANCY CLASSIFIED LES TITUTIONAL NUMBER OF UNITS PRINCED BALL OF CONSTRUCTIVE SQUARE METERS EXPECTED DATE OF CLARACTION FULL-TIME INSPECTOR AND SUPERVISOR OF CONSTRUCTION WORKS (REPRESENTING THE DIVINER) veidity mm, He Date Issued ARCHITECT OR CIVIL ENGINEER (Signed and Socied Over Printed Name) TIN BOX 4 BOX 1 WITH RECONSELL FOR UNIVER APPLICANT: CILA, GARGA (Signature Over Printed Name) (Signature Over Printed Name) AGGEST UNIVERSITY OF COUTHERS MIN. ICAILS, COIT Address 1/15/21 Flace lasted CANS., (1470) 6.40 Place Issued CIC No 13224 294 Date Issued (Ne Issued BOX 5 REPUBLIC OF THE PHILIPPINES 5.5 JUN 0 4 7021 personally appeared BEFORE ME, at the ChylMunicipalty of FRANCISCO GIL N. GARCIA BENJAMIN E. FORTING Z , JR. 18342690 127/21 70. 164 LICENSED AND HIECT OR CIVIL ENGINEER hose signatures appear hereinabove, known to me to be the same persons who executed this standard prescribed fewer

MEDERICK L. BENITO

Notary Public for and in Colabato Province

LEVEL III, PHASE 2

voluntary act and deed.

EXTENT OF COMPLIANCE

WITHERS MY HAND AND SEAL on the date and place above witten



REPUBLIC OF THE PHILIPPINES DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS OFFICE OF THE LOCAL BUILDING OFFICIAL

DISTRICT/CITY/MUNICIPALITY
AREA CODE

CERTIFICATE OF FINAL ELECTRICAL INSPECTION/COMPLETION

				L AND IN ACCOU	DANCE WITH PHICE	PPINE ELECTRICAL CODE	
NAINFER	NeriApplicant	SOUTHBEN	MUNDANAO	GIS AL	DG /GARCI	A, FRANCISCO	City Municipality
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LEVEL III, PHASE 2



Republic of the Philippines KABACAN COTABATO Province of Cotabato OFFICE OF THE BUILDING OFFICIAL

ELECTRICAL PERMIT

71706053	EP NO	21-0605
BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE	OWNERIAPPLICANT)	
OWNERWAPLICANT LAST NAME ANERGITY OF SOUTHWERE MANDANIAN GIS	FIRST NAME	GE N.
FOR CONSTRUCTION OWNED BY AN ENTERPRISE	GOVT,	INSTITUTIONAL
ADDRESS NO. STREET. POBC	A CLON, HAB., COTTABAT	о 94.07 телерноме NO
LOCATION OF CONSTRUCTION LOT NO	BLA CLOTA	MANDEC NO
ANNUAL INSPECTION SEPARA		NELOCATION OF SERVICE ENTRANCE OTHERS (Specify)
SUMMA	RY OF ELECTRICAL LOADS/CAPACITIES APP	LIED FOR
TOTAL CONNECTED LOAD WYA	TOTAL TRANSFORMER CAPACITY	TOTAL GENERATORUPS CAPACITY
BOX 2 (TO BE ACCOMPLISHED IN PRINT BY THE	DESIGN PROFESSIONAL)	1.
DESIGN PROFESSIONAL PLANS AND SPECIFICATIONS	The state of the s	
100	Address KIDAPAV	VAN CITY
EUGENE MARS H. ABF	Telephone and the second secon	Valety 7/4/2022
	PTR No 231558	
	Issued at KIDAPAV	VAN TN 425-061-733-000
BOX 3 SUPERVISOR I IN-CHARGE OF ELECTRICAL WORKS		
PROFESSIONAL ELECTRICAL ENGINEER	Registered Lectrical Engineer Registered Service Control Nation	REGISTERED MASTER ELECTRICIAN
PRIC NO SEIGO		-05-24
PTR NO 66156151	1	-03-21
Address Box 4 Pour Jacks 2	tob (a)	-196-540 DE
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18229294 000 1/15/21 P	enter, Cut.	The second secon

.NBC FORM NO. B - 01

Неровіє огдле Ришррінез

KABACAN COTABATO

Province of Cotabato

OFFICE OF THE BUILDING OFFICIAL

APPLICATION FOR BUILDING PERMIT CALLEY NO 2111110611116 BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE APPLICANT) FIRST HAME LAST NAME OWNER/APPLICANT MINLESTLY of SOUTHERN MINISTANO CIS BLOG/GARGA, TRANCISCO CHL. N. FOR CONSTRUCTION OWNED FORM OF OWNERSHIP BY AN ENTERPRISE GOVT. 21 CODE ADDRESS; NO., STREET, BARANGAY, CITYMUNICIPALITY , GITHLATO 128. PLK NO._ _ TAX DEG. NO LOCATION OF CONSTRUCTION: 101 NO: LOT NO. CITYLMUNICIPALITY OF STREET USM AVERUE , BATTANGAY Poblacion SCOPE OF WORK RAISING . MEW CONSTRUCTION REMOVATION ACCESSORY HIJLDHAYS LUDGITURE ERECTION. CONVERSION -OTHERS (Specify) ☐ REPAIR ADDITION. ☐ MOVING ALTERATION_ USE OR CHARACTER OF OCCUPANCY OTHERS (Specify) GROUP F : INCUSTRIAL GROUP A : RESIDENTIAL, DWELLINGS GROUP G: INDUSTRIAL STORAGE AND INZARDOUS GROUP B: RESIDENTIAL HOTEL, APARTMENT GROUP II : RECREATIONAL, ASSEMBLY OCCUPANT LOAD LESS THAN 1000 GROUP C: EDUCATIONAL, RECREATIONAL GROUP 1: RECREATIONAL, ASSEMBLY DECUMENT LOAD 1000 OR MORE GROUP D : INSTITUTIONAL GROUP J. AGRICULTURAL ACCESSURY GROUP E : BUSINESS AND MERCANTILE 1014 ESTIMATED COST P 7,998,013.26 OCCUPANCY CLASSIFIED LESS TITUTIONAL NUMBER OF UNITS TOTAL FLOCE AREA DOUATE METERS EXPECTED DATE OF COMPLETION FULL-TIME INSPECTOR AND SUPERVISOR OF CONSTRUCTION WORKS (REPRESENTING THE OWNER) VARGETY rmy rie ARCHITECT OR CIVILLENGINEER PHEN Date Issued (Signed and Sepled Over Printed Name) Beund at BOX 4 BOX 1 WITH RECONSEIN. LOT OWNER APPLICANT: DOWN GARCIA FRANCISCO DO (Signature Over Printed Name) (Signature Over Princes Name) Advess UNIVERSITY OF SOUTHERLY MIN. ICATE., COT- Address CIC No (3274) 294 Data Issued // 15/21 Flace Issued (A-15., (6-70)6 No Place Issued Twie Issued BOX 5 REPUBLIC OF THE CITYMUNICIPALITY OF PHILIPPINES on JUN 0 4 7021 personally rocceared BEFORE ME, at the ChylMunicipality of _ FRANCISCO GIL N. GARCIA Date feroed APPLICATI DENJAMIN E. FORTING 2, JR. PURTURE. 129/24 tians turned 8342690 whose signatures appear voluntary act and deed. sinabove, known to me to be the same persons who executed this standard prescribed termand ackno-HESENTEK L. BENITO Notary Public for and in Colabato Province WITHESS MY HAND AND SEAL on the date and place above witten Until December 31,2021 PTR NEWSTANKING ICTUM DANSON TO SURVEY IBP No 122407 01/106/ 21- North C. Manatt. The ster

ELECTRICAL LINES MAINTENANCE

Roll No. 46705

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE







LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

AREA VIII – PHYSICAL PLANT AND FACILITIES







LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

AREA VIII – PHYSICAL PLANT AND FACILITIES

RECOMMENDATION 4

Regular updating of the rental fees of the dormitories available on the Campus may be considered and posted for the information of all university stakeholders.

COMPLIANCE 4



UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato Philippines

APPLICATION FORM FOR DORMITORY AND GRADUATE SCHOOL HOSTEL

HOUSE RULES AND REGULATIONS

- That every student should bring necessary beddings and appliances.
- That every resident should provide a time schedule to the dorm manager to be posted in one of the corners of the lobby for ready reference.
- 3. That resident should behave in a manner that speaks of a dignified person worthy of respect by others.
- That resident is STRICTLY PROHIBITED from bringing visitors INSIDE THE ROOM.
- That visitors must ONLY BE ENTERTAINED at the RECEIVING ROOM.
- That resident must be in proper attire when entertaining visitors.
- That observed CURFEW HOURS IS 8:00 P.M. Resident who will stay outside of the dormitory beyond curfew hour must ask permission from the dorm personnel and must sign the logbook.
- That daily cleaners will be assigned and scheduled to clean the hall way, comfort rooms and kitchen/dining hall.
- That resident should use the dormitory facilities properly and with utmost care.
- 10. That <u>shouting</u>, <u>talking loud</u>, <u>boisterous laughter</u>, <u>running at the corridors or kicking of doors and <u>use of radio/cassette</u> are strictly prohibited especially during rest/quite hours at 12:30 2:00 p.m. and after 9:00 p.m. to 5:00 a.m.</u>
- 11. That parents are allowed to visit but only the mother can sleep with her daughter and can only stay for a night. Stays beyond one day will be charged P 125.00 per night.
- 12. That COOKING AND EATING SHOULD BE AT THE KITCHEN/DINING HALL ONLY. NON RESIDENTS ARE NOT ALLOWED TO EAT HABITUALLY WITH THE RESIDENTS.
- That resident may be asked to do special work/assignment in preparation for any dormitory or school activities.
- 14. Smoking and drinking liquor are strictly prohibited among residents.
- 15. That residents are required to attend regular schedule/special meeting called upon by the dorm manager or authorized persons.
- That dormitory rental is considered non-refundable if ever a resident is terminated due to house rule/s violations.
- 17. That resident who wishes to go home, join or campus activities should secure permission from the dorm manager/personnel. Those who will join the educational trip showed furnish a duly signed copy of waiver and itinerary of travel to the manager.
- 18. That resident who will use any electrical appliances must pay the following rates per month:

a. Electric Fan

b. Cassette

c. Heater

d. Rice Cooker

e. Electric Iron

f. Computer

2 150.00/unit (group/2 persons)

75.00/unit (individual)

50.00/unit

75.00/unit

150.00/unit (group/2 persons)

100.00/unit (individual)

75.00/unit(individual)

100.00/unit (individual)

USM-OSA-F14



UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato Philippines

APPLICATION FORM FOR DORMITORY AND GRADUATE SCHOOL HOSTEL

ELECTRIC STOVE IS STRICTLY PROHIBITED

- 19. That bed space rentals and the use of electrical appliances are subject to **changes/increase** depending on inflation rate with prior notice.
- 20. Every resident should sign out daily when going outside of the campus or attending classes and should sign in upon arrival.
- 21. That I pledge to take care of all dormitory properties and to observe mode of conduct that will bring honor to myself my fellow residents and the University.
- 22. That anyone caught destroying dormitory properties shall be deal with and be a reason for the discontinuance of his privilege to stay in the dormitory. Vandalism inside and outside the dormitory building is strictly prohibited.
- 23. Every resident should clean the cooking and dining immediately after every use.
- 24. That in case I violate any of the rules and regulation. I shall be recommended for immediate termination as resident in the dormitory.
- 25. That I shall abide by the house rules and regulations promulgated verbally or in writing by the University Authorities.

USM-OSA-F14

Dormitory Fees/Rental

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

AREA VIII – PHYSICAL PLANT AND FACILITIES

USM WOMEN'S DORM

STATEMENT OF ACCOUNT

Name: PAMAM, CHER	
Bldg: Room No	
Lodging Fee: NOV - DEC	AMOUNT 1,400
Total	
Appliance/s Fee:	
Total	1,400
Please pay at the Cashiers Office Wind	JEAN E. AUSTRIA Dorm Manager II

ACCOUNTABLE FORM No. 51-C Revised January, 1992

(ORIGINAL)

	Rep	Official Rec of the ublic of the P	
	Nº	79917	59 S
	Date	1 7-2	b
Agency USA	1	,	Fund
Payor Cher		anan	
Nature of Collection	/	Account Code	Amount
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NOTE: Write the	number	or money order re	this receipt o eceived.

Accounta LE FORM Revised January, 19		С	(ORIGINAL
· 查	Official Receipt of the Republic of the Philippines		
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	Date 6	- 15 - 200°	20
Agency WLM	9		Fund
Payor Jaman	G	lev .	
Nature of Collection		Account Code	Amount
Lodging 7	re.		PQ,160.
Jan Man	ch.	2023	
Appliance	The state of the s	_	1000
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AAA			
BDC	-		7
TOTAL			P2 250
Amount in Words	us Th	MAG-1	tus
Hundred	Ain	nly	100
Cash	Drawee Bank	Number	Date
☐ Check			
Money Order			
Received the amount	stated ab	Vancy C	
		ollecting Offic	
NOTE: Write the n the back of c	umber a	and date of the	his receipt on ceived.

USM WOMEN'S DORM

STATEMENT OF ACCOUNT

Name: PHMAN, CHER	
Bldg:	
Room No	
Lodging Fee: Jan - March	AMOUNT 2, 100
Total	
Total	
Appliance/s Fee:	
	120
Total	2.250
Please pay at the Cashiers Office	Window 10
	JEAN E. AUSTRIA Dorm Manager II

USM WOMEN'S DORM STATEMENT OF ACCOUNT

Name: BLESSER Bldg:	o mcei	SAMILLAND
Room No.		
Lodging Fee:		AMOUNT
	_	
Total	_	
Appliance/s Fee:		
Fram (5 @ 50) C.F (3 @ 50 R.C (5 @ 75		250
Total	_	8/15 725
Please pay at the Cash	iers Office Wind	low 10
3		JEAN E. AUSTRIA Dorm Manager II

ACCOUNTABLE FORM N Revised January, 199		Official Re	
1	Repu	blic of the	Philippines
	Nº	79912	270 S
	Date	Dec. 17.	2019
Agency B			Fund
Payor Blessed	Ar	gel Cam	Mano
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TOTAL	_	,	7725. K
Amount in Words	War	Chin	deed-
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Check			-
Money Order			1
Received the amount s	-	nev Long	
	~~	Collecting Office	cer
NOTE: Write the nu	ımber a	and date of t	his receipt or

USM WOMEN'S DORM

STATEMENT OF ACCOUNT			
Name:	COLIN	KATE	LABAD
Bldg: _			
Room I	No		_
Lodging APRIL	g Fee:		AMOUNT
	Total		1,400
Appliar	nce/s Fee:		
	Total		
Please p	ay at the Ca	shiers Office	Window 18
			JEAN E. AUST Dorm Manager

USM WOMEN'S DORM

STATEMENT OF ACCOUNT

Name: AUKALES, AA	JANETTE F
Bldg:	
Room No	
2	
Lodging Fee:	AMOUNT
IRM (50 KE)	2,100
R-C (75 × 5)	
, ,	
Total	
Appliance/s Fee:	
Appliance/s ree.	
	250
	375
	2,725
Total	- KI 143
Please pay at the Cashiers Office	Window 10
	()
1.7	
	JEAN E. AUSTR
	Dorm Manager II

ACCOUNTABLE FORM No. 51-C (ORIGINAL) Revised January, 1992 Official Receipt of the Republic of the Philippines Nº 6036206 M 5-8-2019 Date Fund Urm Cohin Karte Payor Labas Nature of Account Amount Collection Lodging P/400. to TOTAL Amount in Words Cash ☐ Check ☐ Money Order Received the amount stated above.

Collecting Officer

NOTE: Write the number and date of this receipt on the back of check or money order received.

404	Repu	Official Red of the blic of the F	3
	Nº	603582	24 M
	Date	1/29/19	
Agency UKIM			Fund
Payor Notag	in	Alamag	a
Nature of Collection	1.	Account Code	Amount
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Amount in Words	On.	huros a	eand
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Received the amoun	t stated al	Nancy C.	
_		Collecting Office	
	number	and date of t	his receipt or

COUNTABLE FORM No. 51-C

ACCOUNTABLE FORM No. 51-C

Revised January, 1992 (ORIGINAL) Official Receipt of the Republic of the Philippines Nº 6032063 10-9-2018 Fund Agency MIM Payor Nomen min Nature of Collection Account Code Confr Wayer P (000, W + Lew , W TOTAL Amount in Words Jix Inin dust Check ☐ Money Order Received the amount stated above Collecting Officer NOTE: Write the number and date of this receipt on the back of check or money order received.

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4	Nº	6035	257 N
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	You	my	
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Received the amount	stated a	Nan Adn	CY-C. Ong tin Aide VI
		Collecting C	· · · · · · · · · · · · · · · · · · ·

USM WOMEN'S DORM STATEMENT OF ACCOUNT

Bldg: Room No	
Lodging Fee: 4 @ 800 (Jan)	AMOUNT
Total	3,200
Appliance/s Fee:	450
Total	3,650
Please pay at the Cashiers Office Wil	naow 10

	Re	Official Re of the public of the	
200	N	9 02725	
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RECOMMENDATION 5

The University may consider the provision of additional storerooms for its equipment, materials, and supplies.

COMPLIANCE 5











LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

AREA VIII – PHYSICAL PLANT AND FACILITIES











LEVEL III, PHASE 2 EXTENT OF COMPLIANCE AREA VIII – PHYSICAL PLANT AND FACILITIES





EXTENT OF COMPLIANCE with the Team Recommendations for Area IX- Laboratories in the last Survey Visit.

> Present the status of Compliance Matrix of Area IX focusing on interventions done on the recommendations

A	ACUP Recommendations	Action Taken	Degree Of Compliance	Remarks
1.	The College may	The operation		The task of
	consider the revision and	laboratory manual has	Partially Complied	developing the
	updating of the existing	been assigned to a		operation lab
	laboratory operations	DCLIS expert faculty		manual has been
	manual.	member and is		delegated to the
		currently being		operation lab
		developed.		manual
				development
				committee, which is
				comprised of two
				DCLIS faculty
				members,
				according to a
				memo issued by
				the chairperson of
				the department of
				computing and
				library information
				science on April 20,
				2022.
				Once completed,
				the operation lab
				manual will be
				presented to the
				department and
				then submitted to
				the USM Board of
				Regents for
				approval.

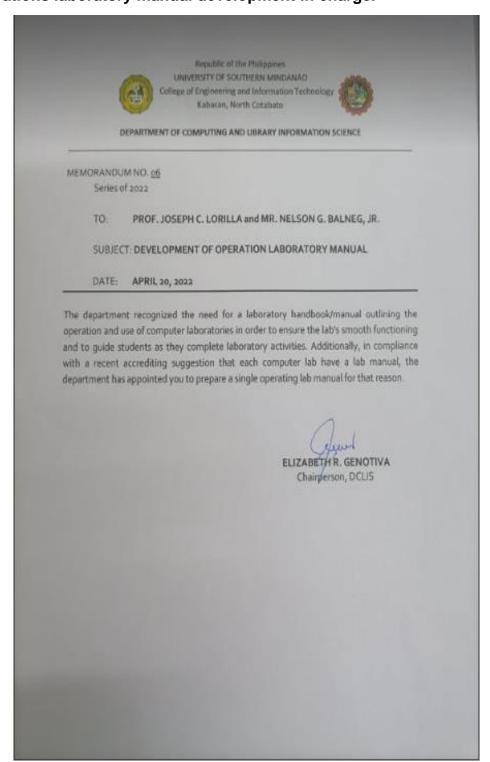


2.	Computer technicians or	The computer	100%	Complied
۷.	the laboratory in charge	laboratory in charge	10070	Complica
	may conduct regular	conducted regular		
	checkup of the fire	check up of the fire		
	extinguisher available in	extinguisher by		
	all laboratories.	semester.		
3.	The College may	The department chair	Partially complied	The College Dean
	consider the provision of	was instructed to		released a memo
	additional storerooms.	prepare a plan for the		addressed to the
		provision of additional		Department
		storage room.		chairperson for
				immediate action to
				prepare the current
				faculty office of the
				department as
				additional computer
				and equipment
				storeroom. This will
				be implemented
				after the faculty will
				be moved to the
				new ICT building.
4.	Inventory of all	Inventory of software	100%	Complied
٦.	•	is usually conducted	10070	Complied
	proprietary software	,		
	licenses may be regularly	once a year.		
	done.		1000/	
5.	The inventory of	The inventory of	100%	Complied
	equipment/instruments in	equipment is usually		
	all laboratories may be	a task of laboratory in		
	done periodically and	charge with the		
	necessary updates made.	approval of the		
		department chair and		
		the Dean.		
		Inventory of		
		equipment is done		
		every semester.		100

LEVEL III, PHASE 2 EXTENT OF COMPLIANCE AREA IX - LABORATORIES



1. A Memorandum issued by the DCLIS chairperson for the designation of operations laboratory manual development in charge.





4. Inventory of fire extinguishers available in all laboratories.

UNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato Philippines LABORATORY EQUIPMENT

COMPUTER LABORATORY

QUANTITY	NAME OF EQUIPMENT		SPECIFICATIONS	ONS		DATE OF PURCHASE	UNIT	SOURCE OF FUND	LOCATION	STATU
		Brand	Date of Expiration	Capacity	Property Number					
	Fire Extinguisher	Unifire		9-1 kg		10/11/2021			CE10	Available
1	Fire Extinguisher	Unifire		6-1 kg		10/11/2021			CE11	Available
2	Fire Extinguisher	HCFC-123		5× 45-6		6102/21/21			CE13	Available
1	Fire Extinguisher	Xrimex		6.3 kg		9102/21/21			CE16	Available
Inventory	Inventory conducted: January 27, 2022	022								

Prepared by:

Arjay S. Agbunag DCLIS Faculty Laboratory In-Charge

Elizabeth R. Geno

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

AREA IX - LABORATORIES



3. A Memorandum issued by the College Dean instructing the Chairperson to prepare a plan for additional of Storage Rooms



Republic of the Philippines

UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato Tel. No. 064 572 2111 email address: ceit@usm.edu.ph



COLLEGE OF ENGINEERING & INFORMATION TECHNOLOGY

Memo 15, 5 2022

DATE: April 25, 2022

TO: PROF. ELIZABETH R. GENOTIVA

DCLIS Chairperson

PROVISION OF ADDITIONAL STORAGE ROOMS

In accordance with the recommendation of the latest accreditation that the college may consider additional storerooms for computers and other equipment, you are hereby instructed to prepare a plan for the provision of additional storage room.

For your immediate action.

"UNITY IN DIVERSITY AND SUSTAINABLE DEVELOPMENT IN MINDANAO THROUGH QUALITY AND RELEVANT EDUCATION."

USM-SYS-F70-Rev.1.2020.07.14



4.1. Inventory of Proprietary Software (2022)

SOFTWARE INVENTORY

UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato

SOFTWARE, APPLICATION SYSTEMS, INFORMATION SYSTEMS AND DATABASE

NAME	LIFETIME LISCENCE?	Status
Microsoft Office 365	Subscription	Active
IBM SPSS software	Perpetual license + SW Subscription & Support (12 months)	Active
Turnitin Feedback Studio license	Free Instructor Licenses,	Active
	12 months subscription for up to 1,000 Student Licenses only	

Inventory Inducted: January 2022

Prepared by:

Arjay S. Agbunag

DCLIS Faculty Laboratory In-Charge



LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

AREA IX - LABORATORIES

	(. A	UNIVERSITY OF SOUTHERN MI Kabacan, Cotabato Philippines	NDANAO		
		PURCHASE ORDER			
_					Appendix 6:
	MAKATICITY 07-795-131-	SEARCH AND DEVELOPMENT CENTERING	Date Mode of Pro	Kurement Small	9/2020 Value
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STRATEGIC RESEARCH AND DEVELOPMENT CENTER, INC.

U-424 & 425 4F Cityland Pasong Tamo Tower, 2210 Chino Roces Avenue, Pio del Piar, Makati City Telephone No.: +63(2) 403.9768 VAT REG. TIN: 007-795-131-000 **BILLING STATEMENT**

No

1380

		1	Date:
Address:	KABACAN, COTA	BATO	
TIN:	BUSS, STYLE:		
SC/PWD TIN:	OSCA/PWD ID NO.:	Cardholder's Signature:	
¥.	PARTICULARS		AMOUNT
Part Number: DOEKZI Number of User/s: 1			
Part Description: IBM Subscription & Support	SPSS <u>Statistics Standard</u> Authorized User rt 12 Months	License + SW	P263,392.86 31,607.14
NOTE: Modules Includ	led:		P295,000.00
1. IBM SPSS Statistics			123,000.00
2. IBM SPSS Advanced			
3. IBM SPSS Regressio	1		
4. IBM SPSS Custom Ta			
license type, the client with the benefit of a fi	the inclusion of 12 months of 5&5. Undo is granted an indefinite right to use the ree upgrade for one year and to receive to nated support representative.	IBM-SPSS	
Please prepare check; CENTER, INC.	payable to STRATEGIC RESEARCH AND D	EVELOPMENT	
		Vatable Sales	263,392.86
		VAT Exempt Sale VAT Zero Rate Sale	
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		12% VAT	31 607 14
	1 1	12% VAT Total amount: P	31,607.14 295,000.00

Supplier: EPLDT, INC. Address: Makati City PHLGEP Steed, a 2002031074/801620690931 TIN: Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein: Place of Delivery: USM Date of Delivery: USM Delivery: USM Date of Delivery: USM Delivery:		(UNIVERSITY OF SOUTHERN Kabacan, Cotabar Philippines			51221
Address: Maketi City PHLGEP 2002031074801620690931 Tin: Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein: Please furnish this Office the following articles subject to the terms and conditions contained herein: Delivery Term: FIGE Destination Payment Term: UPON COMPLETION OF DELIVERY Stocky Propert Unit y No. Dos MS Office 365 license office 365 A3 for faculty (email+desktop apps) 12 months subscription charge to 164 Total Amount 208,000.00			PURCHASE ORD	DER	Total	Paralogue Floquetel. gt. 3 (forest storod), of the box
Address: Makati City PHLGEP 2002031074801620690931 Tins: Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained hereix: Place of Delivery 1 USM Date of Delivery 1 JOSM Delivery 1 UNIX Propert Unix VNO. DISTRICT OF THE P.O. MS Office 385 license office 385 A3 for faculty (email+desktop apps) 12 months subscription Charge to 164 TOTAL Total Amount 208,000.00	Supplier: EP	LDT,	INC.	P.O. No.	291	
TINI - Gentlemen. Please furnish this Office the following articles subject to the terms and c enditions contained herein: Place of Delivery : USM Date of Delivery Jodays UPON THE RECEIPT OF THE P.O. Delivery Term: Payment Term: FOB Destination UPON COMPLETION OF DELIVERY The property Unit Quantity Unit Cost Amount y No. pcs MS Office 365 license 100 208,000.00 office 365 A3 for faculty (email+desktop apps) 12 months subscription charge to 164 Total Amount 208,000.00 there to 164 Total Amount 208,000.00 The property in the principle of the following articles subject to the terms and conditions contained herein: The property in the principle of the	Address: Mak	rati City		130000000000000000000000000000000000000	November s6, 20:	20
TIN: Gentlemen: Please furnish this Office the following articles subject to the terms and c onditions contained herein: Place of Delivery: USM Date of Delivery : JOSM Date of Delivery : JOSM Date of Delivery : JOSM Delivery Term: Payment Term: Unit VNO. DOWNSTION OF DELIVERY Delivery Term: Payment Term: Unit Cost Amount Unit Cost Amount 208,000.00 office 365 A3 for faculty (email+desktop apps): 12 months subscription charge to 164 TOTAL Total Amount 208,000.00	PHEGEP 200	203107	74801620690931	100		
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Amount in words: Two hundred eight thousand pesos only.			-	Total	l Amount	208,000.00
Contraction thereon is a contraction of the contrac	Amount in	words:	Two hundred eight thousand pesos only.			
	Conforme:		Noted: MELECIO A. CORDERO		Dame	RCIA, Ph. D.
(Vec)		Name of Trapp	_ Dean		UC President	N
MELECIO A. CORDERO FRANCISCO GILAL BARCIA, Ph. D.	Spring on Person		- 1 0			
MELECIO A. CORDERO FRANCISCO GILAL GARCIA, Ph. D. Dean ALEXIS U. AGUELO Date SHIRLY J. MONDIA	ALEXIS U					
MELECIO A. CORDERO FRANCISCO GILA GARCIA, Ph. D. Territor per himselfented happer. Dean U.C. President IV	ALEXIS U Date					_



www.epidt.com

CERTIFICATE OF COMPLETION

SERVICE REQUEST: 1261424

This is to certify the licenses of Office 365

UNIVERSITY OF SOUTHERN MINDANAO



Located at

Kabacan, Cotabato

Office 365 License: 100 x A3 for Faculty I 2000x A3 for Students User Benefits

COMPLETION DATE: DECEMBER 22, 2020

Project is Accepted and Approved by the following Authorized Representatives:

ePLDT Representative/s

CLIENT Representative/s

MARY ANNE G. HEYRES

Project Manager Signature over Printed Name

Director, UICTO
Signature over Printed Name

LEVEL III, PHASE 2 **EXTENT OF COMPLIANCE**

AREA IX - LABORATORIES

80.B

LIBTECH SOURCE PHILIPPINES INC.

Room 301-D 3/F Medalle Bidg., Fuente Oameña Bivd., Capitol Sila, Cebu City VAT Reg., TM: 007-882-768-000

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LEVEL III, PHASE 2 EXTENT OF COMPLIANCE AREA IX - LABORATORIES

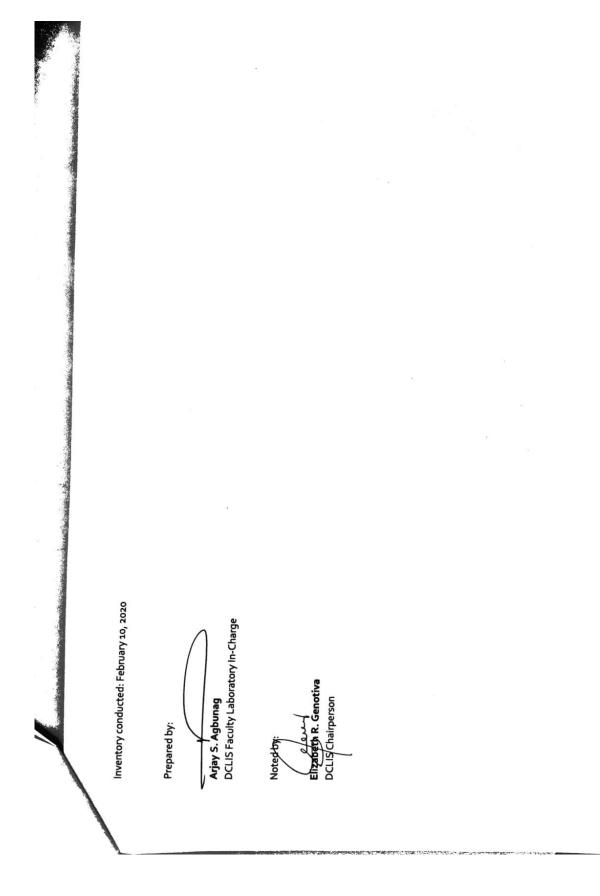


5. Inventory of All Laboratory Rooms (2020)

UNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato Philippines

LABORATORY EQUIPMENT

STATUS	(FUNCTIONAL, FOR REPAIR/ CALIBRATION/ CLEANING)		FUNCTIONAL		FUNCTIONAL		FUNCTIONAL		FUNCTIONAL		FUNCTIONAL		FUNCTIONAL	FUNCTIONAL	FUNCTIONAL	FUNCTIONAL		FUNCTIONAL	FUNCTIONAL		FUNCTIONAL	FUNCTIONAL		FUNCTIONAL		FUNCTIONAL		FUNCTIONAL	
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	SOURCE OF FUND																												
	UNIT																												
	DATE OF PURCHASE																												
ATORY		Property Number																											
R LABOR		Capacity																											
COMPUTER LABORATORY	SPECIFICATIONS	Serial Number	CN-OT-NC48-PE200-868-1195-	Aoo	CN-OT-NC48-PE200-868-1949-	Aoo	CN-OT-NC48-PE200-868-1485-	Aoo	CN-OT-NC48-PE200-868-1485-	Aoo	CN-OT-NC48-PE200-868-0736-	Aoo	DYO51A000785	DYO651A00233	MMT-455-0001680EBB58500	oo7INU869878		DYOC51A002274	009INNG37471		oogINTX311609	CN-OT-NC48-PE200-868-0748-	Aoo	CN-OT-NC48-PE200-868-1174-	Aoo	CN-OT-NC48-PE200-868-0069-	Aoo	CN-OT-NC48-PE200-868-1163-	Aoo
		Model	Inspiron	3277A10	185LM00013	185LM00013	K192HQL	Flatron-	LI77WSB-PF	185LM00013	Flatron-	LI77WSB-PF	Flatron- LI77WSB-PF	Inspiron	3277A10	Inspiron	3277A10	Inspiron	3277A10										
		Brand	DELL		AOC	AOC	ACER	P.C		AOC	PT		רפ	DELL		DELL		DELL		DELL									
	NAME OF EQUIPMENT		Desktop		Desktop		Desktop		Desktop		Desktop		Desktop			Desktop		Desktop	Desktop		Desktop	Desktop		Desktop		Desktop		Desktop	
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UNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato Philippines

LABORATORY EQUIPMENT

				Compute	Computer LABORATORY	TORY					
QUANTITY	NAME OF EQUIPMENT			SPECIFICATIONS			DATE OF PURCHASE	UNIT	SOURCE OF FUND	LOCATION	STATUS (FUNCTIONAL, FOR REPAIR/ CALIBRATION/ CLEANING)
		Brand	Model	Serial Number	Capacity	Property Number					
1	Desktop	97	LI77WSBS	009INKH38069						CE11	Functional
1	Desktop	16	LI77WSBS	007INVB54150						CE11	Functional
1	Desktop	ACER	K192HQL	MMT-oASS-						CE11	Functional
				004440065E34204							
1	Desktop	re	LI7WSBS	oo7INBS69837						CE11	Functional
1	Desktop	LG	LI7WSBS	908INHZ869913						CE11	Functional
1	Desktop	re	LI77WSBS	009INFK45187						CE11	Functional
1	Desktop	LG	LI77WSBS	ooyINAR6880						CE11	Functional
1	Desktop	PT	LI77WSBS	009INGQ3731						CE11	Functional
1	Desktop	LG	LI77WSBS	oogINHZ5V137						CE11	Functional
1	Desktop	LG	LI77WSBS	007INHZ69841						CE11	Functional
1	Desktop	LG	LI77WSBS	009INUB38094						CE11	Functional
1	Desktop	re	LI77WSBS	009INH245193						CE11	Functional
1	Desktop	רפ	LI77WSBS	909INZV4J173						CE11	Functional
1	Desktop	re	LI77WSBS	007INFK5V131						CE11	Functional
1	Desktop	FG.	LI77WSBS	007INXJ5V130						CE11	Functional
1	Desktop	AOC	185LM0013	DYOC518001818						CE11	Functional
1	Desktop	AOC	185LM0013	DYOC518002680						CE11	Functional
1	Desktop	PI	LI77WSBS	909INVM4J199						CE11	Functional
1	Desktop	PI	LI77WSBS	007NAR69832						CE11	Functional
1	Desktop	PI	LI77WSBS	909INVM4767						CE11	Functional
1	Desktop	PT	LI77WSBS	ooyINYD6242						CE11	Functional
н	Desktop	PC	LI77WSBS	908INQV72684						CE11	Functional
1	Desktop	LG	LI77WSBS	007INZY69833						CE11	Functional
1	Desktop	LG	LI77WSBS	909INCN4T195						CE11	Functional
1	Desktop	LG	LIZWSBS	908INAC72768						CE11	Functional
7	Desktop	PI	LI77WSBS	007INXJL69884						CE11	Functional
1	Desktop	AOC	185LM0013	DYOC51A00262						CE11	Functional
USM-EDL-Fo8	USM-EDL-F08-Rev.1.2021.01.08										



LEVEL III, PHASE 2

EXTENT OF COMPLIANCE

AREA IX - LABORATORIES

Inventory conducted: February 10, 2020

Prepared by:

Arjay S. Ágbunag DCLIS Faculty Laboratory In-Charge

USM-EDL-F08-Rev.1.2021.01.08

LEVEL III, PHASE 2 **EXTENT OF COMPLIANCE**

AREA IX - LABORATORIES



UNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato Philippines

LABORATORY EQUIPMENT

				Comput	Computer LABORATORY	TORY					
VITINAUIO	NAME OF EQUIPMENT			SPECIFICATIONS			DATE OF PURCHASE	UNIT	SOURCE OF FUND	LOCATION	STATUS (FUNCTIONAL, FOR REPAIR/ CALIBRATION/ CLEANING)
		Brand	Model	Serial Number	Capacity	Property Number					
1	Desktop	AOC	SEN	R3G72A124239						CE13	Functional
1	Desktop	Extreme	\$US+	5X66805000564						CE13	Functional
1	Desktop	AOC	SEN	R2G72A124104						CE13	Functional
1	Desktop	P	LI77WSBS	009INFT31576						CE13	Functional
1	Desktop	re	LI77WSBS	009INSE31582						CE13	Functional
1	Desktop	AOC	SEN	R2G72A124821						CE13	Functional
1	Desktop	AOC	SEN	R2G72A130465						CE13	Functional
1	Desktop	AOC	SEN	R2G72A130478						CE13	Functional
1	Desktop	AOC	SEN	R2G72A124781						CE13	Functional
1	Desktop	AOC	SEN	R2G72A130476						CE13	Functional
1	Desktop	AOC	SEN	R2G72A246647						CE13	Functional
1	Desktop	AOC	SEN	R2G72A246322						CE13	Functional
1	Desktop	ANBONN	SUM+	5AC6805000285						CE13	Functional
1	Desktop	AOC	SEN	R2G72A130453						CE13	Functional
1	Desktop	AOC	SEN	R2G72A130462						CE13	Functional
1	Desktop	AOC	SEN	R2G72A118389						CE13	Functional
1	Desktop	AOC	SEN	R2G72A12511						CE13	Functional
1	Desktop	FIG	LI77WSBS	009INFK3745						CE13	Functional
1	Desktop	ACER	K192HOL	MMT-0ASS-						CE13	Functional
-	Desktop	ACER	K192HQL	MMT-OASS-						CE13	Functional
				004440065C142204							
_	Desktop	AOC	185LM00013	DYOC514001807						CE13	FOR REPAIR
_	Desktop	P.C	LI77WSBS	009INTX37657						CE13	Functional
	Desktop	P	LI77WSBS	oogINKH30485						CE13	Functional
	Desktop	16	LI77WSBS	009INCN69891						CE13	Functional
	Desktop	Red Fox	RF-17844	PYO706RFI788N1485						CE13	FOR REPAIR
	Desktop	AOC	SEN	R2G72A129899						СЕ13	Functional
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FUNCTIONAL	FUNCTIONAL	FUNCTIONAL	FUNCTIONAL	FUNCTIONAL	FUNCTIONAL	FUNCTIONAL	FUNCTIONAL	FUNCTIONAL	FUNCTIONAL	FUNCTIONAL	FUNCTIONAL	FOR REPAIR	FOR REPAIR	FOR REPAIR	FOR REPAIR	FOR REPAIR	FOR REPAIR	FOR REPAIR	FOR REPAIR	FOR REPAIR	FOR REPAIR	FOR REPAIR	FOR REPAIR	FOR REPAIR	FOR REPAIR	EOD DEDAID	FOR REPAIR	FOR REPAIR	FOR REPAIR
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Inspiron Ch 3277A10 Ac	Inspiron CI					2013		П	185LM00013 [Inspiron C	013	K192HQL	185LM00013				185LM00013	013	K192HOL	Flatron- Ll77WSB-PF	Flatron- Ll77WSB-PF	Flatron- Ll77WSB-PF	Flatron- Ll77WSB-PF	Flatron- Ll77WSB-PF	Flatron- Ll77WSB-PF	185LM00013	185LM00013	Flatron- Ll77WSB-PF	Flatron- Ll77WSB-PF
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Desktop

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Desktop	AOC	SEN	K2C84A246363		CE13		lend

Inventory conducted: February 10, 2020

Prepared by:

Arjay S. Agbunag DCLIS Faculty Laboratory In-Charge

lizabeth R. Genotiva

USM-EDL-F08-Rev.1.2021.01.08



5.1. Inventory of All Laboratory Rooms (2022)

N MINDANAO	ato		UIPMENT
UNIVERSITY OF SOUTHERN MINDANAO	Kabacan, Cotabato	Philippines	LABORATORY EQUIPMENT

				Comput	Computer LABORALOR 1	DRI					
аимипту	NAME OF EQUIPMENT			SPECIFICATIONS			DATE OF PURCHASE	UNIT	SOURCE OF FUND	LOCATION	STATUS (FUNCTION, FOR REPAI CALIBRATIC CLEANING
		Brand	Model	Serial Number	Capacity	Property Number					
1	Desktop	רפ	LI77WSBS	009INKH38069						CE11	FOR REPAIR
1	Desktop	16	LI77WSBS	0071NVB54150						CE11	FOR REPAIR
1	Desktop	ACER	K192HOL	MMT-0ASS-						СЕ11	FOR REPAIR
1	Desktop	re	LI77WSBS	007INBS69837						CE11	FOR REPAIR
1	Desktop	16	LI7WSBS	908INHZ869913						CE11	FOR REPAIR
1	Desktop	16	LI77WSBS	009INFK45187						CE11	FOR REPAIR
	Desktop	16	LI7WSBS	oo7INAR6880						CE11	FOR REPAIR
1	Desktop	16	LI77WSBS	009INGQ3731						CE11	FOR REPAIR
1	Desktop	16	LI77WSBS	009INHZ5V137						CE11	FOR REPAIR
1	Desktop	16	LI77WSBS	007INHZ69841						CE11	FOR REPAIR
1	Desktop	179	LI77WSBS	009INUB38094						CE11	FOR REPAIR
1	Desktop	PI	LI77WSBS	009INH245193						CE11	FOR REPAIR
1	Desktop	LG	LI77WSBS	gogINZV4J173						CE11	FOR REPAIR
1	Desktop	T.G	LI77WSBS	007INFK5V131						CE11	FOR REPAIR
1	Desktop	Pre	LI77WSBS	007INXJ5V130						CE11	FOR REPAIR
1	Desktop	AOC	185LM0013	DYOC518001818						CE11	FOR REPAIR
1	Desktop	AOC	185LM0013	DYOC518002680						CE11	FOR REPAIR
1	Desktop	PI	LI77WSBS	909INVM4J199						CE11	FOR REPAIR
1	Desktop	re	LI77WSBS	007NAR69832						CE11	FOR REPAIR
1	Desktop	re	LI77WSBS	909INVM4767						CE11	FOR REPAIR
1	Desktop	16	LI77WSBS	007INYD6242						CE11	FOR REPAIR
1	Desktop	2	LI77WSBS	908INQV72684						CE11	FOR REPAIR
1	Desktop	16	LI77WSBS	007INZY69833						CE11	FOR REPAIR
1	Desktop	re	LI77WSBS	909INCN4T195						CE11	FOR REPAIR
1	Desktop	16	LI77WSBS	908INAC72768						CE11	FOR REPAIR
	Desktop	Γg	LI77WSBS	oo7INXJL69884						CE11	FOR REPAIR
-	Desistop	AOC	185LM0013	DYOCE1A00262						CE11	FOR REPAIR

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Inventory conducted: April 27, 2022

Prepared by:

Ajay S. Agbunag

DCLIS Faculty Laboratory In-Charge

Elizabeth R. Genotiva

USM-EDL-F08-Rev.1.2021.0



UNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato Philippines

LABORATORY EQUIPMENT

ABORALONI EGOII MEN

				Compute	Computer LABORATORY	\TORY					
OUANTITY	NAME OF EQUIPMENT			SPECIFICATIONS			DATE OF PURCHASE	COST	SOURCE OF FUND	LOCATION	STATUS (PUNCTIONAL) FOR REPAIR) CALJBRATION/
		Brand	Model	Serial Number	Capacity	Property Number				-	
1	Desktop	AOC	SEN	R3G72A124239							FOR REPAIR
-	Desktop	Extreme	SUS+	5X66805000564						-	504 35 34.8
=	Desktop	AOC	SEN	R2G72A124104						CERT	FOR SEDAIR
1	Desktop	re	LI77WSBS	009INFT31576						CES	FOR SERVIS
-	Desktop	97	U77WSBS	009INSE31582						(513	502 250 AVR
	Desktop	AOC	SEN	R2G72A124821						GEN	FOR REPAIR
=	Desktop	AOC	SEN	R2G72A130465						CE13	6.38 3.59 A.B
-	Desktop	AOC	SEN	R2G72A130478					-	CE13	102 350 AR
**	Desktop	AOC	SEN	R2G72A124781						(613	SACT SOL
	Desktop	AOC	SEN	R2G72A130476						CE13	FOR PEDAIR
	Desktop	AOC	SEN	R2G72A246647						(613	EOR SEPAIR
	Desktop	AOC	SEN	R2G72A246322						(Frz	EOR SEPAIR
	Desktop	ANBONN	5UM+	5AC6805000285						(E13	508 35PAIR
2	Desktop	AOC	SEN	R2G72A130453						CEIN	FOR REPAIR
-	Desktop	AOC	SEN	R2G72A130462						. FF13	FOR GEPAIR
1	Desktop	AOC	SEN	R2G72A118389						CESS	FOR REPAIR
	Desktop	AOC	SEN	R2G72A12511					-	(E13	FOR REPAIR
	Desktop	P.C	UTWSBS	009INFK3745						CE11	FOR REPAIR
	Desktop	ACER	KagaHOL	MMT-OASS.					, a.	(E13)	FOR REPAIR
1	Desktop	ACER	K192HOL	MMT.OASS.	-						
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Inventory conducted: April 27, 2022

Prepared by:

Arjay S. Agbunag

DCLIS Faculty Laboratory In-Charge

oted by:

USM-EDL-F08-Rev.1.2021.01.08

LEVEL III, PHASE 2
EXTENT OF COMPLIANCE

AREA IX - LABORATORIES



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LEVEL III, PHASE 2 EXTENT OF COMPLIANCE

AREA IX - LABORATORIES

Inventory conducted: April 27, 2022

Prepared by:

Arjay S. Agbunag
DCLIS Faculty Laboratory In-Charge

izabeth R. Genotivi

USM-EDL-F08-Rev.1

LEVEL III, PHASE 2
EXTENT OF COMPLIANCE

AREA IX - LABORATORIES





AREA X: ADMINISTRATION

RECOMMENDATION	ACTION TAKEN	PERCENT (%) OF	REMARKS
RECOMMENDATION	ACTION TAKEN	COMPLIANCE	KEWIAKKS
1. May Consider the following measures to comply with the requirements of CHED. A. Separating the engineering programs from the ITE programs. B. Assigning qualified Dean and Program Heads in compliance with the requirements on the administration of programs.	A proposal to separate the engineering programs from the ITE programs was crafted and is to be endorsed in the admin council meeting. The assigning is based on CMO 25 2015 plus the profile of program heads.	Complied	
2. Establish relevant linkages, partnerships, and networking activities with other institutions through the initiative of the College and the Program Head.	DNSC conducted a bench marking as part of the extension program of the University.	Complied	
3. Plan and conduct projects or activities in collaboration with the Dean, faculty, staff, and students in generating income and resources of the College.	The college has already drafted proposals for income generation project.	Complied	
4. Finalize the revision of the Student Manual for approval by the BOR and eventually for printing and publication.	A revise USM Student Manual was crafted last November 2021 (2 nd Draft)	Complied	

LEVEL III, PHASE 2



5. Organize all documents pertaining to the following for easier access and reference:	,		
A. Planning, implementation, monitoring, and evaluation of programs and	A. The college is one of the core units in ISO certification of the University. Hence, proper documentation of	Complied	

activities	of	the
College		

planning, implementation and monitoring of all activities are well organized and managed.

- B. Participation of students in planning and implementation of programs and activities, as well as in budget preparation
- В. The student regent and some student leaders are invited during the strategic planning and budgeting. The office of the Vice President for Administrative Finance conducted a seminar workshop on Project Procurement and Management Plan (PPMP) and Special Budget for all Funds to all Deans and Directors to ensure the accurate and correct preparation and submission of the PPMP.
- C. Harmonious relationship among the administration, faculty, staff and students
- C. The University conducts activities that promote healthy working relationships and camaraderie among the faculty and staff. Faculty and Staff meet, teambuilding, collaborative efforts research, in instruction and extension are some of those activities that are hoped to inculcate a good working environment.

LEVEL III, PHASE 2

D. Alumni dire	D. The University recognizes the significant role of Alumni in inculcating the culture of professional development and in positioning the	

E. Accomplishment	university in the industry. Hence, the alumni representation in the BOR as the highest deciding body of the University emphasizes the importance of the alumni. The USM Alumni Association, on the other hand, is actively bridging the graduates to the University endeavors. The alumni office is reaching out the graduates through social media so that they could come up with a comprehensive alumni directory. E. The University completed a vearend evaluation.	
E. Accomplishment and Progress reports	alumni directory. E. The University	

1. A proposal to separate the engineering programs from the ITE programs was crafted and is to be endorsed in the admin council meeting.

The assigning is based on CMO 25 2015 plus the profile of program heads.





Title of Proposal: SPLITTING THE COLLEGE OF ENGINEERING AND INFORMATION TECHNOLOGY (CEIT) AND RENAMING THE ACADEMIC UNITS INTO:

- 1. College of Engineering
- 2. College of Computing & Information Sciences

Proponent: Melecio A. Cordero, Jr. - Dean, CEIT

RATIONALE: The College of Engineering and Information Technology (CEIT) since its creation in 1968 has been serving the University of Southern Mindanao in offering Engineering and IT-related programs. From its humble beginning of two departments until its present status of 5 departments with 7 degree programs, CAS has been growing with an average of 1,800 students (more or less). The College at present has almost 57 personnel (47 permanent faculty, 4 COS faculty and 6 non-teaching staff). To make it more efficient in serving the University, it is high time for the College to be divided into two Colleges in order to maximize its full potential especially in attaining the key targets. Further, in the future the two colleges can expand by offering more programs which will benefit the entire community in this part of the country.

PROPOSAL: To split the College of Engineering and Information Technology into two Colleges starting 1st semester of School year 2022-2023 and name it:

- College of Engineering (CEng)
- College of Computing and Information Sciences (CCIS)

Both the proposed Colleges will be headed by a full-time dean and its table of organization follows what is mandated under the USM code and policies.

The College of Engineering (CEng) will be composed of the faculty and staff under the followings four departments:

- Department of Agricultural and Biosystems Engineering
- 2. Department of Civil Engineering
- Department of Computer Engineering
- Department of Electronics Engineering

CCIS will have three program offerings:

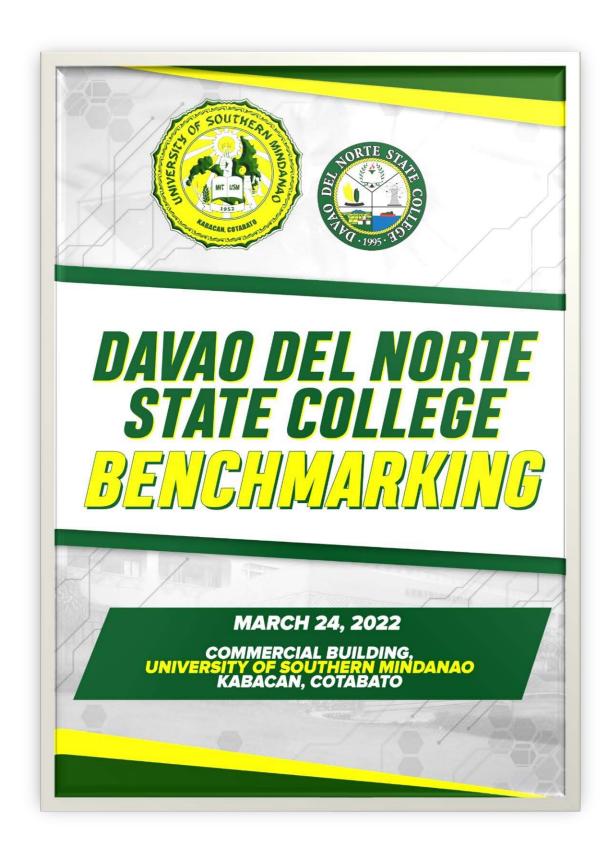
- Bachelor of Science in Computer Science
- Bachelor of Science in Information Systems
- Bachelor of Library and Information Science

LEVEL III, PHASE 2



- 2. Davao Del Norte State College Benchmarking Program
- → DNSC conducted a bench marking as part of the extension program of the University.





EXTENT OF COMPLIANCE

PROGRAM

Courtesy Call Office of the President

Campus tour Dr. Anita C. Sornito

Lunch Commercial Building

Prayer AVP

National Anthem <u>AVP</u>

Opening Remarks and Welcome Address

Prof Melecio A. Cordero Jr.
DEAN, CEIT

Inspirational Message Dr. Geoffray R. Atok

Video Presentation

Introduction of DCLIS Faculty Elizabeth R. Genotiva DCLIS Chairperson

Library Services and Best Practices

Prof. Susan M. Martinez
Director, KEPLRC

Systems/Applications utilized in the University Prof. Eugene G. Ranjo
Director, UICTO

Quality Assurance Dr. Lawrence Anthony Dollente
UQAC Director

Open Forum

Prof. Catherine C. Daffon
Master of Ceremony





LEVEL III, PHASE 2

EXTENT OF COMPLIANCE







EXTENT OF COMPLIANCE



EXTENT OF COMPLIANCE





♦ Courtesy call from the President of the University, Dr. Francisco Gil N. Garcia



LEVEL III, PHASE 2

EXTENT OF COMPLIANCE



3. The college has already drafted proposals for income generation project.





Title of the Proposal: Establishment of Agricultural Machinery Testing Center at University of Southern Mindanao (AMTEC-USM)

Proponent: College of Engineering and Information Technology - USM

Rationale

Republic Act (R.A.) No. 10601 or the Agricultural and Fisheries Mechanization (AFMech) signed into law last June 05, 2013 by President Benigno Simeon C. Aquino III that mandate the Department of Agriculture (DA) to give priority to the development and promotion of appropriate agricultural machinery and other agricultural mechanization technologies, to enhance agricultural mechanization in the countryside. Anent to this, the DA created the Bureau of Agricultural and Fisheries Engineering (BAFE) as a regular bureau mandated to coordinate, oversee, and monitor the implementation of the agricultural and fisheries engineering, mechanization, and infrastructure projects and responsible on the implementation of regulatory policies on agricultural and fisheries engineering.

The agricultural machinery testing and evaluation shall be done through Agricultural Machinery Testing and Evaluation Center (AMTEC) as mandated by the AFMech Law. The agricultural and fisheries machinery shall pass the prescribed quality and performance standards in accordance with the Philippine National Standard/Philippine Agricultural and Biosystems Engineering Standard (PNS/PABES) before it can be assembled, manufactured and commercially sold in the market. The BAFE shall issue a Certificate of Conformity (CC) to all agricultural and fisheries machinery that conforms with PNS/PABES or other relevant standards identified only by BAFE in absence of PNS/PABES.

Currently, there is no agricultural testing in Region XII and the nearest AMTEC facility in Mindanao is at the University of Southeastern Philippines-Tagum, located in the province of Davao Del Norte which is also the first testing center in Mindanao. The University of Southeastern Philippines-Tagum surely cannot accommodate the demand for testing and evaluation of agricultural machinery produced in Mindanao.

LEVEL III, PHASE 2





Republic of the Philippines UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato Tel. No. 1054 grazzas ernell eddeese - cett@sem.edu.ph



COLLEGE OF ENGINEERING & INFORMATION TECHNOLOGY

Subject: BRIDGING PROGRAM FOR INCOMING ENGINEERING FRESHMEN

Proponent: College of Engineering and Information Technology - USM

Rationale

Bridging program includes an increase in confidence, development of skills for employment or improved social life (Bond, 1996). It is also hoped to address the challenges of under-represented and under-prepared students as they acclimate to a new environment and develop and acquired skills and knowledge in engineering programs. These programs often include academic and career development as well as personal and social components.

In the Philippines, some universities offer bridging program to help non-STEM strand, the De La Salle Medical Health and Sciences Institute offers a specific bridging and enrichment program that would aid students who are not from the STEM strand while, the UP Diliman College of Science says that while its curriculum is designed for STEM graduates, non-STEM graduates can still enroll provided that they take up additional courses, specifically on Math, during their stay in college. If student want to take a college course unrelated to your senior high school strand, they have to take a bridging program. This will let the student take additional classes that will help them catch up on the required subjects in college.

In the case of the University of Southern Mindanao (USM), the College of Engineering and Information Technology (CEIT), offers four engineering programs namely: BS Agricultural and Biosystems Engineering, BS Civil Engineering, BS Computer Engineering and BS Electronics Engineering. The curricula of engineering programs are all revised from 5-year to 4-year course because of the implementation of the K-s2 curriculum. Thus, basic courses in mathematics are downgraded to the SHS curriculum, particularly in the STEM strand. The STEM strand is intended to prepare the incoming college students to take engineering courses among others. But with the issuance of CHED, all students, regardless of their strand in SHS, may be admitted to any program they want to enroll. There are 2 implications to this: 3. The students are not well-prepared to take engineering programs for those who are not STEM graduates; and 2. If they are STEM graduates, it would also depend on how the school conducted the STEM strand.

"UNITY IN DIVERSITY AND SUSTAINABLE DEVELOPMENT IN MINDANAO THROUGH QUALITY AND RELEVANT EDUCATION."

LEVEL III, PHASE 2



4. A revise USM Student Manual was crafted last November 2021 (2nd Draft)

LEVEL III, PHASE 2

EXTENT OF COMPLIANCE



REPUBLIC OF THE PHILIPPINES UNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato



OFFICE OF STUDENT AF

STUDENT MANUAL with SUPPLEMENTAL GUIDELI

November 2021

USM VISION - MISSION. CORE VALUES AND QUALITY POLICY STATEMENT

Republic of the Philippines UNIVERSITY OF SOUTHERN MINDANAO

Formerly MIT created by virtue of R. A. No. 763 on June 20, 1952. Formal opening as State College on October 1, 1954 under R. A. No. 998 (Enabling Act) signed on June 10, 1954 and converted into a State University under PD 1312 issued on March 13, 1978.

The University of Southern Mindanao envisions quality and relevant education for its clientele to be globally competitive, culture-sensitive and morally responsive human resources for development

The University of Southern Mindanao, through its four-fold functions of Instructions, Research, Extension, and Production is committed to produce competent human resources, generate and promote

appropriate technologies to improve the quality of life.

Specifically, the University shall strive to accelerate the socio-economic development of its service area and to hasten the integration of Christians, Muslims and other cultural minorities in Southern Mindanao

CORE VALUES

Goodness, Responsiveness, Excellence, Assertion of Right, and Truth

USM QUALITY POLICY STATEMENT (BOR Res. 096, s. 2016, BOR Res. 125, s. 2016 with revision and ISO 9001:2015 Document Number: USM-QMS-007)

The University of Southern Mindanao, as a premier university, is committed to provide quality instruction, research, development and extension services and resource generation that exceed stakeholders' expectations through the management of continual improvement efforts on the following initiatives:

1. Establish Key Result Areas and performance indicators across all mandated functions;

- 2. Implement quality educational programs;
- 3. Guarantee competent educational service providers;
- Spearhead need-based research outputs for commercialization, publication, patenting, and develop technologies for food security, climate change mitigation and improvement in the quality of life;
 Facilitate transfer of technologies generated from research to the community for sustainable development;
- Strengthen relationship with stakeholders;
- 7. Sustain good governance and culture sensitivity; and
- 8. Comply to customer, regulatory and statutory requiren

Sgd. Francisco Gil N. Garcia, RPAE, PhD SUC President IV

2|Page

LEVEL III, PHASE 2



EXTENT OF COMPLIANCE

USM HYMN

Musical Arrangement by Prof. Ruth Ellinor L. Cannen Lyrics by Prof. Ruth Ellinor L. Cannen and Dr. Teofilo C. dela Cruz Copyright, 1988

> USM Beloved School so brave and true, Shines her love for truth and beauty, May she ever live to serve.

> > USM Beloved! To thy name we sing, Faithful shall we be to thee, All one body, we.

> > Loyal shall we ever be Alma Mater, dear Let her spirit guide us, Towards life's highest goal.

Refrain:

We pledge to thee Our love and loyalty In our hearts for aye! (2x)

USM Beloved! Fount of knowledge great, Flows her love for highest goodness, We shall cherish ever more.

> Be our inspiration, Live within each heart. As in life we'll do our part; With thy spirit serve.

God and land and fellowmen Truth and freedom bring; Hear our voices ringing, Hail, our USM!

(Repeat Refrain 2x)

TABLE OF

USM VISION-MISSION, CORE VALUES,
USM QUALITY POLICY STATEMENT ...
UNIVERSITY HYMN
FOREWORD ...
USM HISTORY ...

Historical Highlights Metamorphosis Campus Site

COMPOSITION OF THE USM BOARD OF REGE UNIVERSITY SEAL, COLORS AND MASCOT 3 | Page

ACADEMIC POLICIES Book III of the USM Code Chapter 47. Coverage 15 Article 168. General Provisions Chapter 48. Organizational Structure of Academic Affairs Article 173. Office of Student Affairs Article 174. Libraries and Learning Resource Centers Article 175. Office of the Director for Admission and Records Article 176. Student Community Programs and the National Service Training Programs Chapter 49. Academic Calendar 17 Article 177, Academic Calendar Article 178. Class Size Chapter 50. Schedule, Dismissal, and Suspension of Classes Article 179. Schedule of Classes Article 180, Dismissal of Classes Article 181. Suspension of Classes Article 182. Changes of Class Schedule Article 183. Make up Class Chapter 51. Admission and Enrollment 20 Article 184. Entrance Requirements Article 185, Admission Article 186. Registration Article 187. Cross-enrollment 4 | Page



Designated a college document controller to collect, store, and manage data for easy access and reference.

5.A. The college is one of the core units in ISO certification of the University. Hence, proper documentation of planning, implementation and monitoring of all activities are well organized and managed.

LEVEL III, PHASE 2

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UNIVERSITY OF SOUTHERN MINDANAO

Course Syllabus for Applications Development and Emerging Technologies



Course Number CS 312a Rev. No. Ø Page 1 of 12

EFFECTIVE DATE	REV. NO.	REVISION TYPE	CHANGE DESCRIPTION	PAGE AFFECTED	ORIGINATOR
August 6, 2021	Ø	New	Newly established in accordance with the Quality Management System Requirements for the Implementation of Flexible Learning	ALL	Clarence Dave G Galas
			ELECTRONICALLY		
			RELEASED 2022-01-31		
			2022.01.32		

Author:	Reviewer:	Verifier:	Validator:	Final Approver:	DCC USE ONLY
CLARENCE DAVE G. GALAS	DANILYN AI FLORES Department Curriculum Coordinator	ELIZABETH R GENOTIVA Department Chairperson	MELECID A. CORDERO JR. Dean	CONSURIO A. TAGARO Vice President for Academic Affairs	DOCUMENT CONTROL INDICATOR
Date: 2021 - 07 . 19	Date: 2021-07-22	Date: 2021. 07 . 26	Date: 2021 67 28	Date: 2021 07 - 30	

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		UI	NIVERSITY OF SOUTHERN MINDANAO			
Course Number	CS 3128	Course Title	Applications Development and Emerging Technologies	Rev. No.	Ø	Pagazofsz

	INSTITUTIONAL POLICIES
Vision	Quality and relevant education for its clientele to be globally competitive, culture sensitive and morally responsive human resources for sustainable development.
Mission	Help accelerate socio-economic development ⁴⁶ , promote harmony among the diverse cultures ⁴⁶ and improve quality of life ⁸⁶ through instruction, research, extension and resource generation in Southern Philippines.
Core Values	G-Goodness, R-Responsiveness, E-Excellence, A-Assertion of Right and T-Truth
USM Quality Policy Statement	The University of Southern Mindanao, as a premier university, is committed to provide quality instruction, research development and extension services and resource generation that exceed stakeholders' expectations through the management of continual improvement efforts on the following initiatives. 1. Establish key result areas and performance indicators across all mandated functions; 2. Implement quality educational programs; 3. Guarantee competent educational service providers; 4. Spearhead need-based research outputs for commencialization, publication, patenting, and develop technologies for food security, climate change mitigation and improvement in the quality of life; 5. Facilitate transfer of technologies generated from research to the community for sustainable development; 6. Strengthen relationship with stakeholders; 7. Sustain good governance and culture, sensitivity; and 8. Comply with customer, regulatory and statutory requirements.
Goals of the College	The USM College of Engineering and Computing is committed to provide university education in agricultural engineering, civil engineering, and computing; meet the community's need for trained manpower in engineering and various technical and managerial capabilities, and conduct researches and extension activities geared towards the amelioration of the region and the community at large. The College of Engineering and Computing aims to provide quality education on the various fields of engineering and related technologies; meet the community's trained manpower in engineering and information technology in various technical and managerial capacities; and conduct researches and extension activities geared toward the amelioration of technological, environmental and human resource problems in the region and the country at large.
Department Objectives	 To develop students to become versatile, competitive and responsible graduates in the field of information systems; To prepare students to become proficient in design and implementation of solutions that integrate information technology with business processes and management; To train students in acquiring competencies on technical understanding specifically in:

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LEVEL III, PHASE 2



UNIVERSITY OF SOUTHERN MINDANAO						
Course Number	C\$ 3128	Course Title	Applications Development and Emerging Technologies	Rev. No.	Ø	Pagagofaa

- Information abstraction, representation and organization
- Computing architectures and delivery systems;
 Concepts of information and system distribution;
- Information management and system development; and Computing tools in knowledge application.
- Computing table in acquiring skills on personal discipline, critical thinking, problem solving, planning and organizing, entrepreneurial thinking and ethical thinking so that they may become productive and competitive human resources;
 To encourage the faculty and students in conducting research, community involvement and extension services so as to make them aware of their social responsibility.

- The Computer Science program aims to:

 1. develop students to become versatile, competitive, responsible individuals so that they may be able to address issues affecting the economy, safety, globalization and ethics.
- 2. train students in acquiring technical skills and knowledge on the concept of the ies; algorithm foundations, abstract and analytical processes, trends in ICT and other computer science related areas; 3. produce IT professionals who are:

Applications Development and Emerging Technologies

- a, proficient in designing, developing, and implementing compute based solutions;
 b. able to apply fundamental concepts as problem solving skills;
 c. able to recognize and apply technical standards and interoperability; and
 d. able to practice their profession with high regard on the quality standards and ethical values; and
 4. mold the students to become socially aware by involving them in research and extension activities as integration knowledge learned from the different areas of computer science. computer science.

Curriculum Component

Degree Program	Bachelor of Science in Information System (BSInfoSys)	CHED CMO Reference	CMO 25 Series of 2015	BOR Approval	
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Course Title

CS 3128

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USM-ECU-Fag-Rev.4, 2020, 02.58

LEVEL III, PHASE 2



- **5.B.** The student regent and some student leaders are invited during the strategic planning and budgeting.
- → The office of the Vice President for Administrative & Finance conducted a seminar workshop on Project Procurement and Management Plan (PPMP) and Special Budget for all Funds to all Deans and Directors to ensure the accurate and correct preparation and submission of the PPMP.



Republic of the Philippines

UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato Tel. No. email address:



VICE PRESIDENT FOR ADMINISTRATION AND FINANCE

MEMORANDUM No. _ Series of 2021

r T

: Deans and Directors

Project In-Charge/Heads

JBJECT : SEMINAR-WORKSHOP ON PROJECT PROCUREMENT AND

MANAGEMENT PLAN (PPMP) AND SPECIAL BUDGET FOR ALL

FUNDS

FROM : OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATION AND

FINANCE

DATE : September 01, 2021

In order to expedite the timely, accurate and correct preparation and submission of Project Procurement and Management Plan (PPMP) together with the Projected Receipts and Expenditures (PRE)/Special Budget, a seminar-workshop will be conducted at the Commercial Building. At the end of the said workshop it shall be expected for every unit's/project's head/in-charge to submit their final PPMP and Special Budget as an output.

The unit/project head or representative who prepares the PPMP will attend the workshop. Please bring with you a laptop.

Attached herewith is the schedule of each unit/project for the said seminar-workshop in compliance with health protocols.

For your information, guidance and affirmative action.

EIMER M. ESTILLOSO, Ed D

Vice President for Administration & Finance

CC:_

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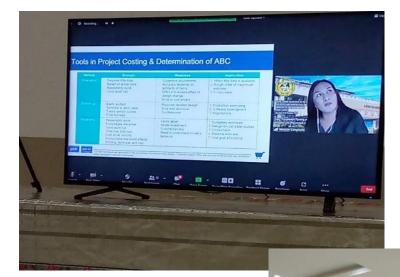
"UNITY IN DIVERSITY AND
SUSTAINABLE DEVELOPMENT IN
MINDANAO THROUGH QUALITY AND RELEVANT EDUCATION."

USM-SYS-F71-Rev.1.2020.07.14

LEVEL III, PHASE 2



Seminar Workshop on Project Procurement and Management Plan (PPMP) and Special Budget for all Funds





LEVEL III, PHASE 2







The USM F.Y. 2021 Year-End Performance Management Review held at Commercial Bldg., USM, Kabacan, Cotabato

LEVEL III, PHASE 2







USM REVIEW AND PLANNING WORKSHOP





LEVEL III, PHASE 2

EXTENT OF COMPLIANCE



- **5.C** The University conducts activities that promote healthy working relationships and camaraderie among the faculty and staff.
 - → Faculty and Staff meet, teambuilding, collaborative efforts in research, instruction and extension are some of those activities that are hoped to inculcate a good working environment.









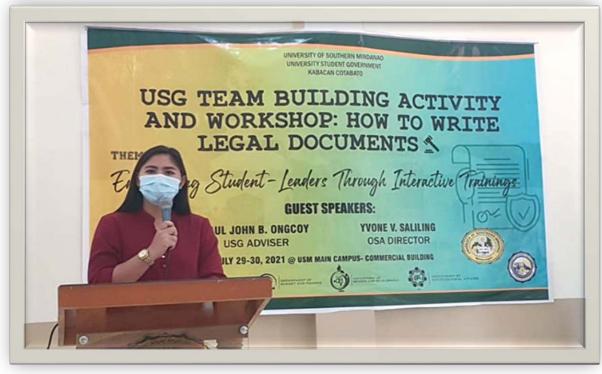




EXTENT OF COMPLIANCE









EXTENT OF COMPLIANCE







EX

- **5.D.** The University recognizes the significant role of Alumni in inculcating the culture of professional development and in positioning the university in the industry. Hence, the alumni representation in the BOR as the highest deciding body of the University emphasizes the importance of the alumni.
 - → The USM Alumni Association, on the other hand, is actively bridging the graduates to the University endeavors. The alumni office is reaching out the graduates through social media so that they could come up with a comprehensive alumni directory.



UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato Philippines

GRADUATES EMPLOYMENT DATA

Name	Company
Bachelor	of Science in Computer Science 2020 (As of March 2021) 100% Employed
 Agoy, Ludy Jan C. 	Outsourced Doers Davao – Virtual Assistant
2. Alon, Junaiden Palmagil	CDO Shariff Aguak - Encoder
Cartas, Carlo Jr A.	Callbox Davao
Bachelor of	Science in Information Systems 2020 (As of March 2021) 50.00 % Employed
1. Adil, Jayhad B.	
2. Alilaya, Jr., Norodin V	Family Business
Daomilang, Jabber P.	Freelance IT/Web Developer
4. Eting, Ian Verherl A.	Abigail Farm Supply Inc.
5. Gomonsang, Shiela Mae M.	Integrated Mindanaoans Association for Natives (IMAN) Kabacan
6. Kasan, Jalal P.	
Kimpay, Yusop Daryl U.	
8. Macalangan, Badrodin S.	
Obpon, Yusop S.	University Information and Communications Technology Office-USN
10. Panambay, Joher K.	
11. Salcedo, Abby Joyce A.	
12. Sumera, Hermogenes III P.	Freelancer
13. Tugamay, Bailyn R.	Concentrix
14. Usop, Sandra S.	1

LEVEL III, PHASE 2





UNIVERSITY OF SOUTHERN MINDANAO Kabacan, Cotabato Philippines

GRADUATES EMPLOYMENT DATA

Name	Company			
Bachelor of Science in Computer Science 2029 (As of March 2022) 69.23 % Employed				
. Agmata, Renz Jaskin Pascual	•			
. Akil, Janelle Buisan	Chanteatime Food and Beverage Station - Crew			
. Andea, Jenny Ann Capilitan	Freelancer			
. Calanao, Jerald Zata	DILG Amas - Contact Tracer			
Calija, Brian Serrano	IM Mart Pampanga – IT Staff			
. Cano, Gina Guarin	Mindanao Doctors Hospital & Cancer Center Inc.			
Carbaquel, Christian Dave Piala	Self Employed			
Castillo, Irene Hope Sosarno	• 100,000,000,000			
. Castillo, Niña Joy Sosamo	MPDC Office LGU Tulunan			
o. Ceralbo, Cherry Mae Panes	m.			
1. Dela Cruz, Christian James Quijano				
2. Discaya, John Carl Manamba	Genwork PH - Programmer			
j. Dugho, Jennyfer Escanilla	COTELCO			
4. Hadjinor, Norjhana Musa	Philippine Statistics Authority RSSO XII - Clerk			
s. Hasigan, Jao Suaga				
6. Jamasali, Sarah Lene Guiloreza	Self Employed			
7. Kalamag, Amina Sangcupan	DILG Kabacan - Contact Tracer			
8. Mendoza, Carenh Mae Madiam	Information and Communications Technology Office - City Hall of Digos			
g. Nerpiol, Lorine Joy Sanglep	BPO - Technical Support			
o. Nuñez, Richard Sacares	Philopy Corporation Kidapawan Branch - Technician			
2. Peralta, Harp Ryan Duarez	Offsourcing Philippines Inc - Social Media Moderator			
2. Perpte, Jezeil Ann Literal	Gretz Paul Food Corporation - Clerk			
g. Rodes, Gerlie Cape	Genwork PH - Programmer			
4. Salazar, Muchi Jiane Simpliciano	VXI Global Solutions - Customer Service Representative			
s. Salik, Hasna Macainas	-			
6. Sarangani, Asriya Lumambas	-			
7. Sarco, Ryan Reginaldo	-			
8. Ulama, Rahima Kusa	-			
Bachelor of Science	in Information Systems 2019 (As of March 2021) 61-51 % Employed			
Aguirre, Stephanie Lorraine Sibonga	7 Eleven Kidapawan - Clerk			
. Aliman III, Saidona Ismael	Instructor at CFCST			
Market Street Ball Street Barrier	Contract Con			
. Berezo, Lesle Fuentebella	Pan Asia Woodcore Industrial Product, Inc QA Inspector			
	Personal Collections Cotabato - Clerk			
Betacura, Faith Lyn Alcoran Bruno, Joshela Pialago	r manus cometons contains - Care			
. De Jesus, Claire Frances	LGU Polomolok - Clerk			
Delicano, Kenneth Sanz	Loxon Philippines Inc. Davao - CAD Operator			
Dormido, John Ralph Aberde	73			
o. Eballes, Evan Paul Suarez	50			
1. Galleto, Jessa Estaño				
2. Gerodias, Cherry Rose Mayuga	Mercury Drug - Cashier			
3. Guiamel, Nur Mojahed Agao	Sutherland Global Daviso			
4. Kuranding, Sandra Agao	Teleperformance Davao – Non-Voice Call Center Agent			
5. Lumantas, Dan Kirby Bautista				
Mallorca, Regeilyn Bautista	8			
y. Masukat, Mohamid Racman				
8. Modesto, Mark Anthony Cababat	KCC Mall of Gensan - Technician			
g. Nugal, Ariel Basanes to. Salvador, Princess Apple Vistas	VXI Global Holdings Philippines - Technical Staff			

LEVEL III, PHASE 2



5.E. The University completed a year-end evaluation. The goal of this activity is to highlight the work and accomplishments of each of the University's colleges and units.



Republic of the Philippines

UNIVERSITY OF SOUTHERN MINDANAO



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UNIVERSITY INFORMATION AND COMMUNICATION TECHNOLOGY OFFICE

NARRATIVE REPORT CALENDARYEAR 2021

Amidst the COVID-19 pandemic, the University Information and Communication Technology Office (UICTO) plays a significant role in the operation of the University of Southern Mindanao in delivering quality and relevant education through flexible online learning.

The UICTO Personnel are as follows:

- Prof. Eugene G. Ranjo
 - Director
- 2. Engr. Jerry T. Piamonte
 - Deputy Director
 - Head, Network and Security (NS)
- 3. Mr. Arjay S. Agbunag
 - Head, Information Systems Management (ISM)
- 4. Prof. Alvin C. Mibalo
 - Head, Web and Online Management (WOM)
- 5. Mr. Clarence Dave G. Galas
- Head, Technical Support (TS) 6. Mr. Ryan Z. Gonzaga
 - Programmer
 - Member, Information Systems Management (ISM)
- 7. Mr. Ralph Butch S. Garidan
 - Programmer
 - Member, Information Systems Management (ISM)
- 8. Mr. Nelson G. Balneg, Jr.
 - Programmer
 - Member, Information Systems Management (ISM)
 - Member, Web and Online Management (WOM)
- Mr. Jeofranie G. Ocampo
 - Database Administrator
- 10. Prof. Virgilio P. Oliva, Jr.
- Member, Network and Security (NS)

"UNITY IN DIVERSITY AND SUSTAINABLE DEVELOPMENT IN

MINDANAO THROUGH QUALITY AND RELEVANT EDUCATION."

USM-SYS-Fjo-Rev.1.2020.07.14

LEVEL III, PHASE 2



EXTENT OF COMPLIANCE