



UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines



EXTENSION SERVICES OFFICE

WORK PLAN SCHEDULE

PROJECT TITLE:	Project LEAD (Leadership and Education Advancement through Development): USM Graduate School Support for DepEd Educators through In-Service Trainings															
COLLEGE/ DEPARTMENT/ UNIT:	Graduate School															
PROPONENT (S):	Eimer M. Estilloso, EdD; Paul John B. Ongcoy, PhD															
Total Duration (in months)	12 months	Planned Start	January 2026	Planned End	December 2026											
Activities	Expected Outputs	Responsible Person	Schedule of Activities (12 months)													Milestone (%)
			1	2	3	4	5	6	7	8	9	10	11	12		
Coordination and Planning	Conducted series of coordination meetings with DepEd Kidapawan City and Cotabato Divisions	Project Team													10%	
Formalization of Partnership	Memorandum of Agreement (MOA) executed among USM, and DepEd Kidapawan City and Cotabato Divisions	Project Team													10%	
Baseline Survey and Planning	Data on Training Needs of DepEd Educators	Project Team													15%	
Development and Validation of Training Modules	Training Module	Resource Speaker													10%	
Capacity Building/Knowledge Transfer	Lectures	Project Team Resource Speakers Science and Math teachers													25%	



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Presentations of Outputs and Critiquing	Training and Action Plans	Project Team Resource Speakers School Heads														20%
Monitoring, Documentation, and Reporting	Reports	Project Team														10%