UNIVERSITY OF SOUTHERN MINDANAO

COLLEGE OF BUSINESS, DEVELOPMENT ECONOMICS AND MANAGEMENT

ACCOUNTANCY DEPARTMENT

BACHELOR OF SCIENCE IN MANAGEMENT ACCOUNTING





AACCUP LEVEL 1 ACCREDITATION

AREA I

VISION, MISSION, GOALS AND OBJECTIVES

S.3. The Mission clearly reflects the Institution's legal and other statutory mandates.

S.3. The Mission clearly reflects the Institution's legal and other statutory mandate.



MISSION STATEMENT TRANSLATED IN FILIPINO

Translated in Filipino

Misyon:

Maingat ang kalagayang sosyo-ekonomiko, maitatag ang maayos na

pagsasamahan ng iba't-ibang kultura sa katimugang bahagi ng Pilipinas at mapabuti ang uri ng pamumuhay sa pamamagitan ng instruksyon, riserts,

ekstensyon at produksyon.

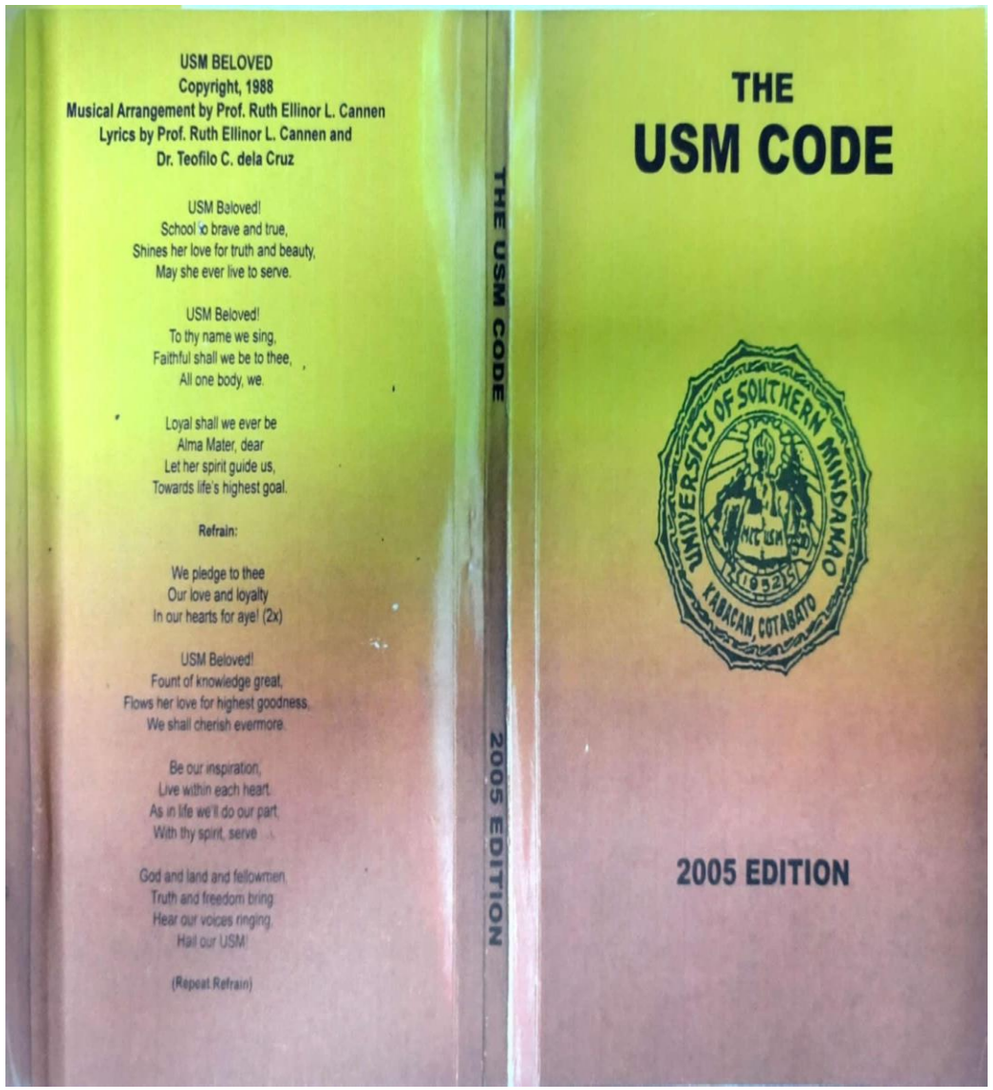
MISSION STATEMENT TRANSLATED IN CEBUANO

Maampingon nga kahimtang sa sosyo-ekonomiko, makatukod ug mayo nga

pamuy-anan alang sa nagkadaiyang gigikanan sa likod nga dapit sa Pilipinas ug mapahiluna ang

maanindot nga klase nga pagkinabuhi pinaagi sa instraksyon, riserts, extention ug produksyon.

THE USM CODE WITH CLEAR MISSION



USM BELOVED
Copyright, 1988
Musical Arrangement by Prof. Ruth Ellinor L. Cannen
Lyrics by Prof. Ruth Ellinor L. Cannen and
Dr. Teofilo C. dela Cruz

USM Beloved!
School so brave and true,
Shines her love for truth and beauty,
May she ever live to serve.

USM Beloved!
To thy name we sing,
Faithful shall we be to thee,
All one body, we.

Loyal shall we ever be
Alma Mater, dear
Let her spirit guide us,
Towards life's highest goal.

Refrain:

We pledge to thee
Our love and loyalty
In our hearts for aye! (2x)

USM Beloved!
Fount of knowledge great,
Flows her love for highest goodness,
We shall cherish evermore.

Be our inspiration,
Live within each heart.
As in life we'll do our part
With thy spirit, serve

God and land and fellowmen,
Truth and freedom bring
Hear our voices ringing,
Hail our USM!

(Repeat Refrain)

THE USM CODE 2005 EDITION

THE
USM CODE

UNIVERSITY OF SOUTHERN MINDANAO
MT. USM
1952
KABACAN, COTABATO

2005 EDITION

BOOK I
THE ORGANIZATIONAL AND FUNCTIONAL
STRUCTURE OF THE UNIVERSITY

TITLE ONE
GENERAL PROVISIONS

CHAPTER 1
PRELIMINARY MATTERS

Article 1. Title, Coverage, and Interpretation

Sec. 1. This Document shall be known and cited as the "Code of the University of Southern Mindanao (USM)," or simply referred to as the "USM Code."

Sec. 2. This Code shall govern and apply only to the University of Southern Mindanao (USM) with principal address at Kabacan, Cotabato, Philippines, including its Kidapawan City Campus and other external campuses which may hereinafter be established by law.

Sec. 3. This Code shall be liberally construed in favor of the legal policies and principles adopted and promulgated by the University of Southern Mindanao.

Article 2. Declaration of Principles and University Policies

Sec. 1. The University of Southern Mindanao, is a government non-sectarian institution of higher learning which is duly established by law and principally supported by state funds. It shall also include secondary and elementary levels as laboratory schools situated within the main campus, for its teachers' school training programs.

Sec. 2. The University of Southern Mindanao shall envision quality and relevant education for its clientele to provide globally competitive, culture-sensitive and morally responsive human resources for development.

Sec. 3. The University of Southern Mindanao, through its four-fold functions of instruction, research, extension and production, is committed to produce competent human resources and to generate and promote appropriate technologies to improve the quality of life in its service area.

Sec. 4. Specifically the University of Southern Mindanao shall strive to accelerate the socio-economic development of its service area and hasten the integration of Christians, Muslims and other cultural communities in Southern Philippines.

Sec. 5. The USM shall continuously enhance its capability and potential to pursue excellence and leadership in its four-fold mandated functions.

Sec. 6. The USM shall endeavor to democratize access to education through the expansion of assistance programs.

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Sec. 7. Pursuant to the pertinent provisions of the Constitution of the Republic of the Philippines and Republic Act No. 8292, the University of Southern Mindanao shall enjoy academic freedom and institutional autonomy.

Sec. 8. The powers and responsibilities of the University, in addition to those provided for in the Constitution of the Philippines, shall be those provided for in its Charter, Presidential Decree No. 1312, as amended by P.D. No. 1437, P.D. No. 1618 and Republic Act No. 8292, and the pertinent provisions of the Corporation Law and such other powers and responsibilities as may be provided by law.

Article 3. Declaration of General Objectives

Sec. 1. In consonance with the national development goals and in order to translate and operationalize the principles and policies prescribed in the preceding Article, the USM sets the following objectives:

a. To provide programs of instruction and professional training primarily in the fields of science and technology, especially in agriculture and industrial fields in order to produce graduates who are both locally and globally competitive and marketable;
b. To promote advanced studies, research and extension services and progressive leadership in all fields of agriculture, including agri-business, food and nutrition, fishery, forestry, animal and veterinary sciences, engineering, industrial education, and other areas of disciplines needed for the development of Mindanao;
c. To develop courses at the graduate level along its fields of specialization to respond to the needs of development workers in the region;
d. To provide non-formal education and undertake vigorous extension and research programs in food production, nutrition, health and sports development; and,
e. To offer scholarship and/or part-time job opportunities to deserving students from low-income families.

Article 4. University Seal, Colors and Mascot

Sec. 1. The Seal of the University of Southern Mindanao shall depict the shape of a **"Talam"**, the Muslim Tray of Bounty, consisting of two (2) parts: the outer and inner circular planes.

In the outer plane shall bear the inscriptions, **"University of Southern Mindanao"** written in bold ethnic style on top and **"Kabacan, Cotabato"**, at the bottom, the name and principal address of the institution, respectively.

Within the inner plane shall have the following symbolic representations:

a. **A right hand** representing the concerted efforts of the USM administration, faculty, staff and students to pursue and uphold a culture of excellence in carrying out the four-fold functions of the University, namely: Instruction, Research, Extension and Production, in the service of the Almighty God and the nation, as symbolized by the **four (4) lighted candles** that it firmly holds;

2

STUDENT MANUAL WITH VISION, MISSION, GOALS AND OBJECTIVES

STUDENT PLEDGE

As a student privileged to be admitted to the
University of Southern Mindanao for 1st Semester of
School Year 2022-2023,
I hereby promise to abide
by all the rules and regulations laid down
by its component authority.

_____
Signature Over Printed Name

REPUBLIC OF THE PHILIPPINES
UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato

OFFICE OF STUDENT AFFAIRS

STUDENT MANUAL with
SUPPLEMENTAL GUIDELINES

August 2022

USM VISION – MISSION, CORE VALUES AND QUALITY POLICY STATEMENT

Republic of the Philippines
UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato

Formerly MIT created by virtue of R. A. No. 763 on June 20, 1952. Formal opening as State College on October 1, 1954 under R. A. No. 998 (Enabling Act) signed on June 10, 1954 and converted into a State University under PD 1312 issued on March 13, 1978.

VISION

The University of Southern Mindanao envisions quality and relevant education for its clientele to be globally competitive, culture-sensitive and morally responsive human resources for development.

MISSION

The University of Southern Mindanao, through its four-fold functions of Instructions, Research, Extension, and Production is committed to produce competent human resources, generate and promote appropriate technologies to improve the quality of life.

Specifically, the University shall strive to accelerate the socio-economic development of its service area and to hasten the integration of Christians, Muslims and other cultural minorities in Southern Mindanao

CORE VALUES

Goodness, Responsiveness, Excellence, Assertion of Right, and Truth

USM QUALITY POLICY STATEMENT

(BOR Res. 096, s. 2016, BOR Res. 125, s. 2016 with revision and ISO 9001:2015 Document Number: USM-QMS-007)

The University of Southern Mindanao, as a premier university, is committed to provide quality instruction, research, development and extension services and resource generation that exceed stakeholders' expectations through the management of continual improvement efforts on the following initiatives:

1. Establish Key Result Areas and performance indicators across all mandated functions;
2. Implement quality educational programs;
3. Guarantee competent educational service providers;
4. Spearhead need-based research outputs for commercialization, publication, patenting, and develop technologies for food security, climate change mitigation and improvement in the quality of life;
5. Facilitate transfer of technologies generated from research to the community for sustainable development;
6. Strengthen relationship with stakeholders;
7. Sustain good governance and culture sensitivity; and
8. Comply to customer, regulatory and statutory requirements.

Sgd. Francisco Gil N. Garcia, RPAE, PhD
SUC President IV

USM HYMN

Musical Arrangement by Prof. Ruth Ellinor L. Cannen
Lyrics by Prof. Ruth Ellinor L. Cannen and
Dr. Teofilo C. dela Cruz
Copyright, 1968

USM Beloved
School so brave and true,
Shines her love for truth and beauty.
May she ever live to serve.

USM Beloved!
To thy name we sing,
Faithful shall we be to thee,
All one body, we.

Loyal shall we ever be
Alma Mater, dear
Let her spirit guide us,
Towards life's highest goal.

Refrain:
We pledge to thee
Our love and loyalty
In our hearts for aye! (2x)

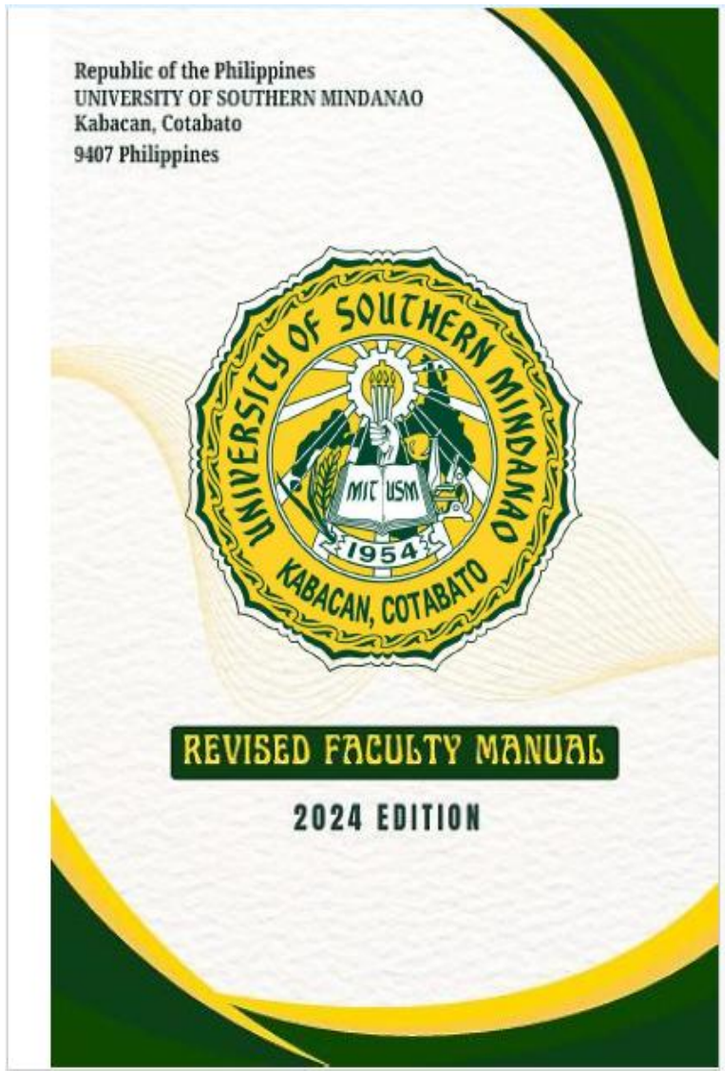
USM Beloved!
Fount of knowledge great,
Flows her love for highest goodness,
We shall cherish ever more.

Be our inspiration,
Live within each heart.
As in life we'll do our part;
With thy spirit serve.

God and land and fellowmen
Truth and freedom bring;
Hear our voices ringing,
Hail, our USM!

(Repeat Refrain 2x)

FACULTY MANUAL WITH VISION, MISSION, GOALS AND OBJECTIVES



INSTITUTIONAL INFORMATION

Vision, Mission, Core Values and Objectives (BOR Resolution No. 35, series of 2005)

VISION

Quality and relevant education for its clientele to be globally competitive, culture-sensitive and morally responsive human resources for sustainable development.

MISSION

Help accelerate socio-economic development, promote harmony among diverse communities and improve quality of life through instruction, research, extension and resource generation in Southern Philippines.

CORE VALUES

G – oodness
R – esponsiveness
E – xcellence
A – ssertion of Right and
T – ruth

OBJECTIVES

In consonance with the national development goals and in order to translate and operationalize the principles and policies enshrined in the preceding Article, the USM sets the following objectives, to wit:

a. anchor student learning in practical applications by providing opportunities for students to enhance learning through community experiences in a variety of curricular and co-curricular programs;
b. ensure the continuous integration of the University of the community by identifying, developing, and maintaining mutually beneficial partnerships;
c. continue to support events and activities, as well as construction of campus facilities that accommodate and encourage community interaction;
d. lead in engaging students and faculty in the study and development of public policy in the Region;
e. actively support the faculty and students in the teaching-learning process;
f. provide enabling environment for faculty to pursue scholarly activities and creative achievement;

g. maximize the utilization of the University assets for financing the integrative learning of the academic community, as well as establishing empowered academic units;
h. initiate lasting social intervention in the community by opening the University as the central source of learning experience and seat of theoretical and scientific researchers for use;
i. provide programs of instructions and professionals training primarily in the fields of science and technology, especially in agriculture and industrial fields in order to produce graduates who are both locally and globally competitive and marketable;
j. promote advanced studies, research and extension services and progressive leadership in all fields of agriculture, including agri-business, food and nutrition, fishery, forestry, animal and veterinary sciences, engineering and the allied programs, teacher education, teacher technical education, and other areas of discipline needed by the clientele for the authentic sustenance of life, community and the universal environment;
k. develop programs at the graduate level along its fields of specialization to respond to the needs of development workers in the region;
l. provide non-formal education and undertake vigorous extension ad research programs in food production, nutrition, health and sports development; and
m. provide scholarships, fellowships and/or part-time job opportunities to deserving learners.

QUALITY POLICY STATEMENT (BOR Resolution No. 095, series of 2016)

The University of Southern Mindanao, as a premier university, is committed to provide quality instruction, research development and extension services and resource generation that exceed stakeholders' expectations through the management of continual improvement efforts on the following initiatives:

1. Establish Key Result Areas and performance indicators across all mandated functions;
2. Implement quality educational programs;
3. Guarantee competent educational service providers;
4. Spearhead need-based research outputs for commercialization, publication, patenting, and develop technologies for food security, climate change mitigation and improvement in the quality of life;
5. Facilitate transfer of technologies generated from research to the community for sustainable development;
6. Strengthen relationship with stakeholders;
7. Sustain good governance and culture sensitivity; and
8. Comply to customer, regulatory and statutory requirements.

Sample Course Syllabi Integrating the Vision, Mission, Goals and Department Objectives

UNIVERSITY OF SOUTHERN MINDANAO				
Course Syllabus for Financial Management				
Course Number	AEC 19	Rev. No.	4	Page 1 of 15

EFFECTIVE DATE	REV. NO.	REVISION TYPE	CHANGE DESCRIPTION	PAGE AFFECTED	ORIGINATOR
January 20, 2025	4	PARTIAL	Revised course number, course evaluation, course evaluation and classroom policies.	3-15	SANDRA ANGELA A. BANGCAYA
February 12, 2024	3	PARTIAL	Revised the COs and course content. Revised teaching and learning activities, learning materials, assessment tasks, and classroom policies for face-to-face learning mode.	5-15	SANDRA ANGELA A. BANGCAYA
January 16, 2023	2	PARTIAL	Revised the teaching and learning activities, time frame, and classroom policies	5-14	SANDRA ANGELA A. BANGCAYA
January 31, 2022	1	PARTIAL	Revised the course topics and time frame	5-14	SHEREEN MAE P. VILLARUZ
January 15, 2021	0	ALL	Newly established in accordance to the Quality Management System Requirements	ALL	SHEREEN MAE P. VILLARUZ, SANDRA ANGELA A. BANGCAYA

UNCONTROLLED

INSTITUTIONAL POLICIES

Author:	Reviewer:	Verifier:	Validator:	Final Approver:	DCC USE ONLY
SANDRA ANGELA A. BANGCAYA Faculty	RHENALIE N. BELLO College Curriculum Coordinator	JAY-R G. VILDAC Subject Expert	IRVING T. FAJARITO, JR. Dean	MARCOS F. MONDERIN Vice President for Academic Affairs	DOCUMENT CONTROL INDICATOR MASTER 2025.2.13 COPY
Date: 2024. 12. 10	Date: 2024. 12. 17	Date: 2024. 12. 23	Date: 2025. 01. 03	Date: 2025. 01. 09	

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UNIVERSITY OF SOUTHERN MINDANAO						
Course Number	AEC 19	Course Title	Financial Management	Rev. No.	4	Page2of15

INSTITUTIONAL POLICIES	
Vision	Quality and relevant education for its clientele to be globally competitive, culture sensitive and morally responsive human resources for sustainable development.
Mission	Help accelerate socio-economic development[M1], promote harmony among the diverse cultures[M2] and improve quality of life[M3] through instruction, research, extension and resource generation in Southern Philippines.
Core Values	**G**-Goodness, **R**-Responsiveness, **E**-Excellence, **A**-Assertion of Right and **T**-Truth
USM Quality Policy Statement	The University of Southern Mindanao, as a premier university, is committed to provide quality instruction, research development and extension services and resource generation that exceed stakeholders' expectations through the management of continual improvement efforts on the following initiatives. 1. Establish key result areas and performance indicators across all mandated functions; 2. Implement quality educational programs; 3. Guarantee competent educational service providers; 4. Spearhead need-based research outputs for commercialization, publication, patenting, and develop technologies for food security, climate change mitigation and improvement in the quality of life; 5. Facilitate transfer of technologies generated from research to the community for sustainable development; 6. Strengthen relationship with stakeholders; 7. Sustain good governance and culture, sensitivity; and 8. Comply with customer, regulatory and statutory requirements.
Goals of the College	To produce competent and responsible professionals who will provide leadership in business, development economics and management.
Department Objectives	Produce competent and ethical professional accountants capable of making a positive contribution over their lifetimes to the profession and society in which they work.

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UNIVERSITY OF SOUTHERN MINDANAO						
Course Number	AEC 19	Course Title	Financial Management	Rev. No.	4	Page3of15

PROGRAM INFORMATION					
Degree Program	BS ACCOUNTANCY AND BS MANAGEMENT ACCOUNTING	CHED CMO Reference	CMO No. 27, S. 2017 CMO No. 28, S. 2017	BOR Approval	BOR No. 37 S. 2018

COURSE DETAILS					
Course Title	Financial Management				
Course Number	AEC 19		Curriculum Component	Core Accounting Education Courses	
Credit (--Unit)	3 Units	LECTURE (Unit-Hours)	3 units – 3 hours	LABORATORY (Unit-Hours)	0 units – 0 hours
Prerequisites	Acc Elect 02	Co-requisites	None	Year Level/Semester Offered	3rd Year / Second Semester
Course Description	Financial management contributes to a better understanding of the financial system. The subject deals with the important topics on financial management that are important to virtually everyone especially those that will work in the corporate world. Included are overview of financial management, overview of financial markets and institutions, methods used to estimate the cash flows that determine asset values, financial statement analysis using ratios, the time value of money analysis, the determinants of interest rates, the basic of risk analysis, and the basics of bond and stock valuation procedures. This will equip students with necessary knowledge to know the basic of financial management to help in decisions to maximize firm's value. It involves the study of investing in long term capital assets, capital budgeting, capital structure, and dividend policy and working capital management and financial forecasting. The subject will help students appreciate the importance of finance in the corporate world and in their personal finances.				
Faculty in charge					
Consultation Hours			Contact Information		

PROGRAM EDUCATIONAL OBJECTIVES (PEO) In 3-5 years, the **BS ACCTY AND BSMA** graduates of USM shall:		MISSION		
		M1	*M2*	*M3*
PEO 1	Provide leadership in their professional careers in public practice, commerce and industry, government and education capable of making positive contributions over their lifetime to the profession and the society in which they work;	✓		
PEO 2	Professional Accountants employing technical, conceptual and human resource skills in their professional careers in public practice, commerce and industry, government and education in the performance of their profession adhering to the code of ethics for Professional accountants;	✓		✓
PEO 3	Engage in entrepreneurial activities and support various stakeholders in taking strategic decisions through the presentation and analysis of financial data and information arising from business transactions;	✓		✓

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UNIVERSITY OF SOUTHERN MINDANAO						
Course Number	AEC 19	Course Title	Financial Management	Rev. No.	4	Page4of15

PROGRAM EDUCATIONAL OBJECTIVES (PEO)		MISSION		
In 3-5 years, the **BS ACCTY AND BSMA** graduates of USM shall:		*M1*	*M2*	*M3*
PEO 4	Work harmoniously among diverse cultures in the workplace; and		✓	
PEO 5	Continue to learn and adapt to changes in their profession and the society throughout their professional lives for the advancement of their career and their quality of life.		✓	✓

NOTE: The PEO's are based on the professional, industry, local, national and international needs and requirements of the program identified through consultation with constituents and stakeholders.

PROGRAM OUTCOMES (PO)		PEO1	PEO2	PEO3	PEO4	PEO5
Upon graduation, the University of Southern Mindanao **BS ACCTY AND BS MA** students must be able to:						
a)	Articulate and discuss the latest development in the specific field of practice.		✓			
b)	Effectively communicate orally and in writing using both English and Filipino		✓			✓
c)	Work effectively and independently in multidisciplinary and multi-cultural teams.			✓	✓	
d)	Act in recognition of professional, social and ethical responsibility	✓				
e)	Preserve and promote "Filipino historical and cultural heritage"				✓	
f)	Participate in the generation of new knowledge in research and development projects.					
g)	Perform the basic functions of management such as planning, organizing, leading and controlling;	✓				
h)	Apply the basic concepts that underlie each of the functional areas of business (marketing, finance, human resources management, production and operations management, information technology, and strategic management) and employ these concepts in various business situations;			✓		
i)	Select the proper decision making tools to critically, analytically and creatively solve problems and drive results;					
j)	Apply information and communication technology (ICT) skills as required by the business environment;	✓				
k)	Organize and lead groups to plan and implement organizational related activities;	✓				
l)	Resolve business issues and problems, with a global and strategic perspective using knowledge and technical proficiency in the areas of financial accounting and reporting, cost accounting and management, accounting and control, taxation, and accounting information systems;		✓			
m)	Conduct management accounting research through independent studies of relevant literature and appropriate use of accounting theory and methodologies;					✓
n)	Employ technology as a business tool in capturing financial and nonfinancial information, generating reports and making decisions;		✓			
o)	Demonstrate knowledge and skills to successfully respond to various types of assessments		✓			
p)	Confidently maintain a commitment to good corporate citizenship, social responsibility and ethical practice in performing functions as an accountant		✓			

NOTE: Minimum PO's shall come from the PSG/CMO of the program if applicable. Other additional PO's may come from consultations with constituents and stakeholders.

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REPUBLIC ACT NO. 763

REPUBLIC ACT NO. 763 - AN ACT TO ESTABLISH THE MINDANAO INSTITUTE OF TECHNOLOGY

Section 1. There is hereby established in the municipal district of Kabacan, Province of Cotabato, Island of Mindanao, a vocational college to be known as the Mindanao Institute of Technology which will offer not only elementary, secondary general, secondary vocational and normal courses of instruction but also collegiate agricultural and industrial courses leading to bachelors' degrees. It shall also offer opportunities for manual labor as assistance to self-supporting students.

Sec. 2. The head of the Institute shall be known as the President of the Mindanao Institute of Technology. He shall be appointed by the President of the Philippines upon the recommendation of the Board of Trustees of the Institute. The powers and duties of the President of the Institute, in addition to those specifically provided in this Act, shall be those usually pertaining to the office of the president of a college or university.

Sec. 3. The governing body of the Institute shall be the Board of Trustees of the Mindanao Institute of Technology. The said Board shall be composed of the Secretary of Education, who shall be the chairman, the Chairman of the Committee on Education of the Senate, the Chairman of the Committee on Education of the House of Representatives, the Director of Public Schools, the President of the College, and a prominent non-Christian resident of Cotabato to be designated by the President of the Philippines.

The trustees of the Institute shall serve without compensation other than actual and necessary expenses incurred either in attendance upon meetings of the Board or upon other official business authorized by resolution thereof.

Sec. 4. The Board of Trustees shall have the following powers and duties, in addition to its general powers of administration:

(a) To receive and appropriate to the ends specified by law such sums as may be provided by law for the support of the Institutes;
(b) To confer certificates, diplomas or degrees upon successful candidates for graduation;

(c) To appoint, on the recommendation of the President of the Institute, teachers, principals, supervisors, instructors, professors, lectures, and other employees of the Institute, to fix their compensation, hours of service and such other duties and conditions as it may deem proper; to grant to them, in its discretion, leave of absence under such regulations as it may promulgate, any other provisions of law notwithstanding and to remove them for cause after an investigation and hearing shall have been had;

(d) To approve the curricula and rules of discipline drawn up by the Institute Council as hereinafter provided;

(e) To fix the tuition fees required of students, as well as matriculation fees, graduation fees and fees for laboratory courses, and special fees, and to remit the same in special cases;

(f) To provide fellowships for faculty members and scholarships to students showing special evidence of merit;

(g) To provide rules for its own government, and to enact for the government of the Institute such general ordinances and regulations, not contrary to law, as are necessary;

(h) To receive in trust legacies, gifts, and donations of real personal property of all kinds and to administer the same and other properties of the Institute for the benefit of the Institute or ford to any student, in accordance with the directions and instructions of the donor, and, in default thereof, in such manner as the Board of Trustees may in its discretion determine.

(i) To mortgage, lease, pledge, or otherwise encumber the whole or any portion of the real or personal properties of the Institute.

Sec. 5. A quorum of the Board of Trustees shall consist of a majority of all members. All process against the Board of Trustees shall be served on the President or secretary thereof.

Sec. 6. On or before the fifteenth of June of each year, the Board of Trustees shall file with the President of the Philippines a detailed report, setting forth the progress, conditions, and needs of the Institute.

Sec. 7. There shall be an Institute Council consisting of the President of the Institute and of all instructors and professors of the Institute. The Council shall have the power to prescribe the curricula and rules and discipline, subject to the approval of the Board of Trustees. It shall fix the requirements for admission to the Institute, as well as for graduation and the receiving of a degree. The Council alone shall have the power to recommend students or others to be recipients of degrees. Through its President or committee, it shall have disciplinary power over the students within the limits prescribed by the rules of discipline approved by the Board of Trustees.

Sec. 8. The body of teachers, principals, supervisors, instructors and professors of the Institute shall constitute the faculty of the Institute, with the President of the Institute as the presiding officer. In the appointment of professors or instructors of the Institute, no religious test shall be applied, nor shall the religious opinions or affiliations of the faculty of the Institute be made a matter of examination or inquiry: Provided, however, That no instructor or professor in the Institute shall inculcate sectarian tenets in any of the teachings, nor attempt either directly or indirectly, under penalty of dismissal by the Board of Trustees, to influence students or attendants at the Institute for or against any particular church or religious sect.

Sec. 9. Professors and other regular instructors in the Institute shall be exempt as such from any civil service examinations or regulations as a requisite to appointment.

Section 10. There shall be a secretary of the Institute, appointed by the Board of Trustees. He shall be the secretary of such Board and also of the Institute, and shall keep such records of the Institute as may be designated by the Board.

Section 11. The following property and all its improvements are hereby transferred to the Mindanao Institute of Technology for the use of the Institute in carrying out the purposes on this Act:

C. T. Nos. 5 and 8, Lots Nos. 650-M and 649, PID-B.L. Survey 5 C-338-A, with sales Applications Nos. 338-A (E-29) of the Rio Grande Rubber Estate Company, situated in the municipal district of Kabacan, Province of Cotabato, Mindanao; containing an area of 1023.0025 hectares more or less (EPC Acct. No. 946).

The produce and income of the foregoing property and its improvements shall be expended by the Institute as hereinabove stated.

Section 12. The sum of fifty thousand pesos is hereby authorized to be appropriated from the National Treasury to carry the purposes of this Act.

Section 13. This Act shall take effect upon its approval.

Approved: *June 20, 1952*

REPUBLIC ACT NO. 4127

REPUBLIC ACT NO. 4127 - AN ACT TO AMEND CERTAIN SECTIONS OF REPUBLIC ACT NUMBERED SEVEN HUNDRED SIXTY-THREE, OTHERWISE KNOWN AS THE CHARTER OF THE MINDANAO INSTITUTE OF TECHNOLOGY

Section 1. Section one of Republic Act Numbered Seven hundred sixty-three, otherwise known as the Charter of the Mindanao Institute of Technology, is hereby amended to read as follows:

"Section 1. There is hereby established in the Municipal District of Kabacan, Province of Cotabato, island of Mindanao, a vocational college to be known as the Mindanao Institute of Technology which will offer not only elementary, secondary general, secondary vocational and normal courses of instruction but also collegiate courses leading to the degrees of Bachelor of Science in Home Economics, Bachelor of Science in Education, Bachelor of Science in Elementary Education, Bachelor of Science in Agriculture, Bachelor of Science in Civil Engineering, Bachelor of Science in Electrical Engineering, Bachelor of Science in Mining Engineering and such other courses leading to bachelor's degree. It shall also offer courses on the graduate level along its fields of specialization as the need of the college and community so demands. It shall likewise offer opportunities for manual labor as assistance to self-supporting students.

Sec. 2. Section three of the same Act is hereby amended to read as follows:

"Sec. 3. The governing body of the Institute shall be the Board of Trustees of the Mindanao Institute of Technology. The said Board shall be composed of the Secretary of Education, who shall be the Chairman, the Chairman of the Committee on Education of the Senate, the Chairman of the Committee on Education of the House of Representatives, the Director of Public Schools, the President of the College, the representative selected by the Mindanao Institute of Technology Alumni Association, and a prominent member of cultural minority of

Cotabato to be designated by the President of the Philippines. In the absence or the inability of the Secretary of Education, or in the event that there is no incumbent Secretary of Education, the Undersecretary of Education shall act as the ex-officio chairman of the Board of Trustees. In the absence or inability of the Director of Public Schools to attend meetings of the Board, he shall be represented by the Assistant Director for Vocational Education.

"The trustees of the Institute shall serve without compensation other than actual and necessary expenses incurred either in attendance upon meetings of the Board or upon other official business authorized by resolution thereof."

Sec. 3. Sub-section (c) of Section four of the same Act is amended to read as follows:

"(c) To appoint, on the recommendation of the President of the Institute, teachers, principals, supervisors, instructors, professors, lecturers, and other employees of the Institute, to fix their compensation, hours of service and such other duties and conditions as it may deem proper; to grant to them, in its discretion, leave of absence under such regulation as it may promulgate, any other provisions of law notwithstanding, and to remove them for cause after investigation and hearing shall have been had;â€

Sec. 4. Section six of the same Act is hereby amended to read as follows:

"Sec. 6. On or before the fifteenth of the second month after the opening of regular classes of each year, the Board of Trustees shall file with the President of the Philippines a detailed report, setting forth the programs, conditions, and needs of the Institute."

Sec. 5. This Act shall take effect upon its approval.

Approved: *June 20, 1964*

MALACAÑANG
MANILA

PRESIDENTIAL DECREE No. 1312

CONVERTING THE MINDANAO INSTITUTE OF TECHNOLOGY INTO THE UNIVERSITY OF SOUTHERN MINDANAO.

WHEREAS, the constitution of the Philippines directs the State to establish and maintain a complete, adequate and integrated system of education relevant to the goals of national development, and further prescribes that all educational institutions shall aim, among other things, to develop scientific, technological and vocational efficiency;

WHEREAS, under Presidential Decree No. 6-A, promulgated on September 29, 1972, it has been declared a policy of the Government to orient the educational system towards an accelerated national economic growth;

WHEREAS, the southern part of Mindanao needs a state university to help in accelerating the socio-economic development of the region;

WHEREAS, the Mindanao Institute of Technology, established under Republic Act Numbered Seven Hundred Sixty Three as amended by Republic Act Numbered Four Thousand One Hundred Twenty Seven, situated in the Municipality of Kabacan, Province of North Cotabato, has achieved a high degree of development that it is now capable of rendering greater service to the people of Mindanao;

WHEREAS, the Institute is strategically located, being situated at the intersection of the highways connecting the cities of Cotabato, Davao and Cagayan de Oro and, therefore, very accessible to students from the different parts of Mindanao;

WHEREAS, the Conversion of the Mindanao Institute of Technology into a University which broadens its curricular offerings would permit the enrollment of more students in different higher education courses, thus hastening the integration of Christians, Muslims, and other cultural communities in Southern Mindanao;

NOW, THEREFORE, I, FERDINAND E. MARCOS, President of the Philippines, by virtue of the powers in me vested by the Constitution, and pursuant to Proclamation No. 1081 dated September 21, 1972, as amended, do hereby order and decree to be part of the laws of the land the following:

Section 1. The present Mindanao Institute of Technology, located in the Municipality of Kabacan, Province of North Cotabato, is hereby converted into the University of Southern Mindanao (USM).

Section 2. The University shall have the following major functions:

(a) Provide programs of instruction and professional training primarily in the fields of science and technology, specially in agriculture and industrial fields;

(b) Promote advance studies, research and extension services and progressive leadership in all fields of agriculture, including agribusiness, foods and nutrition, fishery, forestry, animal and veterinary sciences, engineering, industrial education, and other courses needed in the socio-economic development of Mindanao;

(c) Develop courses at the graduate level along its fields of specialization to respond to the needs of development workers in the academic community in the region;

(d) Provide non-formal education and undertake vigorous extension and research programs in food production, nutrition, health and sports development; and

(e) Offer scholarships and/or part-time job opportunities to deserving students from low-income families.

Section 3. The University of Southern Mindanao shall have the general powers of a corporation set forth in the Corporation Law, and the administration of such University and the exercise of its corporate powers are vested exclusively in the Board of Regents and in the President of the University insofar as authorized by said Board.

Section 4. The head of the University shall be known as the President of the University of Southern Mindanao. He shall be appointed by the Board of Regents for a term of six years with a contingent appointment of University Professor in his discipline and a compensation to be fixed by the said Boards. The powers and duties of the President of the University, in addition to those specifically provided for in this decree, shall be those usually pertaining to the Office of the President of the University.

Section 5. The governing body of the University shall be the Board of Regents of the University of Southern Mindanao.

(a) The Board of Regents shall take appropriate steps to ensure that the establishment of the University of Southern Mindanao shall aim at the speedy realization of the goals above indicated;

(b) To facilitate this objective, there shall be a Board of Regents of eight members composed of:

1.	Secretary, Department of Education and Culture	Chairman
2.	University President	Vice-Chairman
3.	Director for Regional Planning, National Economic & Development Authority (NEDA)	Member
4.	President of the USM Alumni Association	Member

5.	One prominent Muslim of the Region to be appointed by the President of the Philippines upon recommendation of the Secretary of Education and Culture	Member
6.	Secretary, Department of Agriculture	Member
7.	Chairman, National Science Development Board	Member
8.	A representative of the USM Student Body	Member

(c) Members of the Board shall serve without compensation in any form whatsoever, whether as salary, honorarium, allowances or other emoluments; Provided, however, that actual and necessary expenses incurred either in attendance upon meeting of the Board or upon other official business duly authorized by the Board may be reimbursed by the members.

Section 6. In addition to its general powers of administration, the Board of Regents shall have the following powers and duties:

(a) To appoint, upon the recommendation of the President, the following:

1. The Secretary of the University, and other officers of administration therein;

2. The deans, directors, or heads of colleges, schools, institutes and other principal units of the University, academic or non-academic, which are not supervised by or attached to such units;

3. Faculty members with the rank of associate professor or higher, professional lecturers, visiting or exchange faculty; and other officers and employees whose starting salaries are at least equal to that of associate professor, insofar as the following personnel actions are involved: original appointments; reappointments/renewal/transfer with change in rank or salaries; and promotion or salary increases.

(b) To plan and provide for the establishment of schools, colleges, and departments for the professional degrees in agriculture, engineering, home economics, education, industrial education, forestry, fishery, animal and veterinary medicine sciences, architecture and other such schools, colleges, and departments as deemed necessary; and advanced or graduate degrees along the foregoing fields.

(c) To authorize and appropriate revolving funds for the operation and management of all university income producing projects and to promulgate rules and regulations for the operation and management of the same and for the accounting and auditing of their funds, income and expenses, any provisions of law to the contrary notwithstanding.

(d) To admit to the University, public institutions of learning in Southern Mindanao which may desire to affiliate as schools or colleges or branches of the University; Provided, That such institutions are eligible for affiliation and that such affiliation will enhance the purposes of the University.

(e) To authorize the construction and repair of all university buildings and other permanent improvements under the direct administration and supervision of the University, upon recommendation of the President.

(f) To promulgate policies, rules and regulations necessary for the effective and efficient governance of the university, delegate certain authorities and responsibilities to the President as deemed appropriate, and prescribe rule under which the President can enter into contracts without prior approval of the Board of Regents, for the acquisition of properties and services, and purchase of equipment and supplies not exceeding certain cost or value; Provided, that all such contracts shall be reported to the Board of Regents and purchase of equipment and supplies not exceeding certain cost or value; Provided, that all such contracts shall be reported to the Board of Regents.

Section 7. The President shall be the chief executive of the University and shall have the following powers and responsibilities:

(a) To provide leadership for the University and shall preserve and protect its academic integrity and ensure the observance and implementation of the policies laid down by the Board of Regents.

(b) To exercise within the framework of University policies primary authority and responsibility over the following areas: development planning and resource allocations; grants, endowments and fund raising; external relations and public affairs; and University policy relating to regional development programs, curricula, and matters affecting the rights, privileges, responsibilities and welfare of the University constituency.

(c) To formulate integrated and comprehensive plans for the University, including academic, research, extension, physical development, and fiscal plans.

(d) To coordinate the activities and programs of the University with the other component units and institutions, and have under review goals and objectives of the various units and institutions, appraise their performance in relation to goals, and recommend appropriate action by the Board of Regents.

(e) To appoint officers, faculty members, and other employees in the University, subject to Section 6 of this decree; and to designate officers-in-charge of the units therein for a period not exceeding two months, without prejudice to the authority granted deans and directors to designate officers-in-charge their respective units.

(f) To appoint, transfer or promote personnel of the University as herein below provided; fix their work schedules; grant leaves of absence; and approve their special detail, additional assignments, additional compensation, resignation and retirement in accordance with the policies approved by the Board of Regents.

(g) To set up machinery for review of all disciplinary actions appealable to the Office of the President, and for the consideration of positions for redress of grievances.

(h) To submit to the Board of Regents the course of study and academic programs, rules of discipline, and awards of degrees and diplomas as recommended by the University Council.

(i) To award fellowships, assistantships and scholarships to students, faculty members and other personnel, in accordance with the policies prescribed by the Board of Regents.

(j) To plan, prepare and implement a University program for the training and education of adult citizens and out-of-school youths.

(k) To negotiate and obtain grants for specific projects, gifts and donations of real or personal property of all kinds, subject to the confirmation of the Board of Regents, and to administer the same for the benefit of the University, its units, departments, or students in accordance with the directions and instructions of the donor, and in default thereof, in such manner as the Board of Regents may in its discretion determines.

(l) To maintain links with other academic and research institutions as to ensure fruitful academic and technical interchange and maximize the use of human and physical resources.

(m) To prepare for approval of the Board of Regents the budget of the University.

(n) To submit to the Board of Regents annual report on the operation of the University, and such other reports as the latter may require.

(o) To prescribe rules and regulations not contrary to law for the governance of the University consistent with its purposes and the policies laid down by the Board of Regents.

(p) To exercise such other powers and discharge such other responsibilities as may be delegated to him by the Board of Regents; Provided, that he shall institute or effect an appropriate and efficient exercise or discharge such powers or responsibilities as may be necessary for the expeditious administration of the University.

Section 8. A quorum of the Board of Regents shall consist of a majority of all the members holding office at the time the meeting is called. All processes against the Board of Regents shall be served on the President or secretary thereof.

Section 9. There shall be a secretary of the University, who shall serve concurrently as the Secretary of the Board of Regents.

Section 10. There shall be a University Council consisting of the President, Vice-President/s, Deans, Heads of Academic Departments, Assistant Professors, Associate Professors, and Professors. The President shall be the chairman of the Council.

Subject to the approval of the Board of Regents, upon the recommendation of the President in accordance with the policies and standards established by the Board, the University Council shall:

(a) Prescribed the course of study, curricula and rules of discipline of students;

(b) Fix the requirements for admission to any College or unit of the University and for graduation and the awarding of degrees;

(c) Recommend recipients of degrees or diplomas;

(d) Exercise disciplinary powers over the students through the President or its appropriate Committees pursuant to the rules of discipline prescribed by the Board of Regents; and

(e) Create Committees as it may deem necessary for the performance of its functions.

Section 11. The instructors and professors of each College shall constitute its faculty to be presided by a Dean who shall be selected from among the members of such faculty for a term fixed by the University Council and conformed by the Board of Regents, upon recommendation of the President of the University.

Section 12. In the appointment of instructors or professors to the University, religious opinions or affiliations shall not be made a matter of inquiry or explanation; Provided, however, that no instructor or professor shall inculcate sectarian tenets in any of his teachings nor attempt directly or indirectly, under penalty of dismissal by the Board of Regents, to influence students or attendants of the University for or against any particular church, denomination or religious sect; Provided, further, that no member of the faculty of the University shall attempt directly or indirectly, under penalty of dismissal by the Board of Regents, to influence students or attendants of the University towards any ideology, political or otherwise, which preaches the overthrow of the Government through violence or subversion.

Section 13. Professors or instructors seeking appointments in the University shall be exempt from Civil Service Examinations or regulations; provided, however, that copies of their appointments shall be furnished to the Civil Service Commission for notation and record purposes.

Section 14. A student shall not be denied admission to the University by reason of sex, ethnic consideration, religious belief or affiliation.

Section 15. On or before the fifteenth day of January of each calendar year, the Board of Regents shall file with the President of the Philippines a detailed report setting forth the progress, condition and needs of the University.

Section 16. Heads of Bureaus and Offices of the National Government are hereby authorized to loan or transfer, upon request of the President of the University, such apparatus, equipment or supplies as may be needed by the University and to detail employees for duty therein, when in the judgment of the head of the Bureau of Office, such apparatus, equipment, supplies or services of such employees can be spared without serious detriment to the public service. Employees so detailed shall perform such duties as required under such detail, and the time so employed shall be counted as part of their official service.

Section 17. The College President and all the personnel of the Mindanao Institute of Technology, as well as its unexpended appropriations, and all its assets and liabilities are hereby automatically absorbed by the University of Southern Mindanao. The position of College President of the Mindanao Institute of Technology is hereby converted into University President without the necessity of issuance of new appointment; Provided, that the six years term starts upon the approval of this decree.

Section 18. In addition to the amount already appropriated for the Mindanao Institute of Technology, there is hereby authorized to be appropriated the sum of Twenty (P20) Million Pesos for purposes of carrying out immediately the provisions of this decree. Hereafter, the sum of Ten (P10) Million Pesos, in addition to existing budget, shall be appropriated annually and included in the General Appropriation Act to carry out the provisions of this Decree.

Section 19. All acts, parts of acts, executive orders, ordinances, rules and regulations which are inconsistent with the provisions of this decree are hereby repealed, amended or modified accordingly.

Section 20. This decree shall take effect immediately.

Done in the City of Manila, this 13th day of March, in the year of Our Lord, nineteen hundred and seventy-eight.

(Sgd.) **FERDINAND E. MARCOS**
President of the Philippines

By the President:

(Sgd.) JACOBO C. CLAVE
Presidential Executive Assistant