I.2. The College/Academic Unit implements a system for student returnees and transferees to meet the residence and other graduation requirements.

. Policies on validation of subjects taken by transferees, and accommodation of students with special needs.

Policies on validation of subjects excerpts from USM Code 2024 Edition; Book III: The Academic Affairs, Title 8 - Academic Policies, Chapter 57 – Transfer of Students and Validation of Subjects, Article 201, Sections 1-6.

**Article 201. Validation of Course/s**

**Section 1**. Courses of transferees from government universities and colleges, and private institutions with autonomous status shall not be subjected to validation process.

**Section 2.** Validation shall be done within one (1) academic year from the date of his/her admission.

**Section 3.** A transferee may apply for validation for credit of courses taken from another institution of higher learning by complying with the following requirements:

a. Filling out the prescribed form
b. presentation of credentials showing that he/she passed the courses equivalent to those given by the University from which course credits are sought;
c. payment of prescribed fees; and
d. passing the validation test to be administered by the concerned faculty of the discipline.

**Section 4.** Transferees with courses taken from non-autonomous institutions with a rating lower than "2.25" shall be required to take the validation examination.

**Section 5.** All course/s taken from any CHED-recognized higher learning institution may be subject to validation and credit, provided, that these are prescribed in the curriculum and have similar course content as shown in the course outline, and the same number of units or higher as offered in the University.

**Section 6.** Courses taken in universities or colleges outside the Philippines shall be given credits provided that they have similar course content and corresponding units. Units earned in vocational/technical courses and in high school shall not be credited towards a degree program.