I.6. The class officers and assigned students assist in maintaining cleanliness of classroom, laboratories, corridors and the school campus.

UNIVERSITY OF SOUTHERN MINDANAO
College of Business Development Economics and Management
Kabacan, Cotabato
Philippines
Local Tel. #: 1025 | Email Add: cbdem@usm.edu.ph

OFFICE OF THE DEAN

Memorandum No. 09
Series of 2026

TO: **CBDEM FACULTY, SUPPORT STAFF AND STUDENTS**

DATE: **MARCH 12, 2026**

SUBJECT: **DESIGNATION OF DEPARTMENT 7S CHAMPIONS AND CLEANING SCHEDULE**

To ensure the effective implementation of cleanliness in our college, the following faculty members were designated as **Department 7S Champion** based on the 1st Quarter Faculty Meeting:

Accountancy Department:	**Sir LORCKAN DREDD C. PELARION**
AgEcon Department:	**Ma'am HELEN A. MACAILING**
AgriBusiness Department:	**Sir GLENN M. DEMILLO**
BA Department:	**Ma'am CARLA B. CAYABYAB**
Public Administration Department:	**Sir LAURENCE ARJAY T. MAMBURAM**

The designated faculty members will monitor the **offices, assigned classrooms and departmental garden areas** (assigned area to follow) to ensure proper maintenance and cleanliness.

Starting next week, **every Wednesday from 3:00 PM to 5:00 PM** will be allotted for **classroom and office cleaning activities**. Since there are only **three (3) weeks remaining before the external audit**, the cleanliness and organization of the entire college will be closely monitored.

Your cooperation and participation are highly encouraged for the improvement and welfare of CBDEM.

Digitally signed by Dulay Cheryl Ysulat
Date: 2026.03.12 16:56:54 PHST

CHERYL Y. DULAY
Dean

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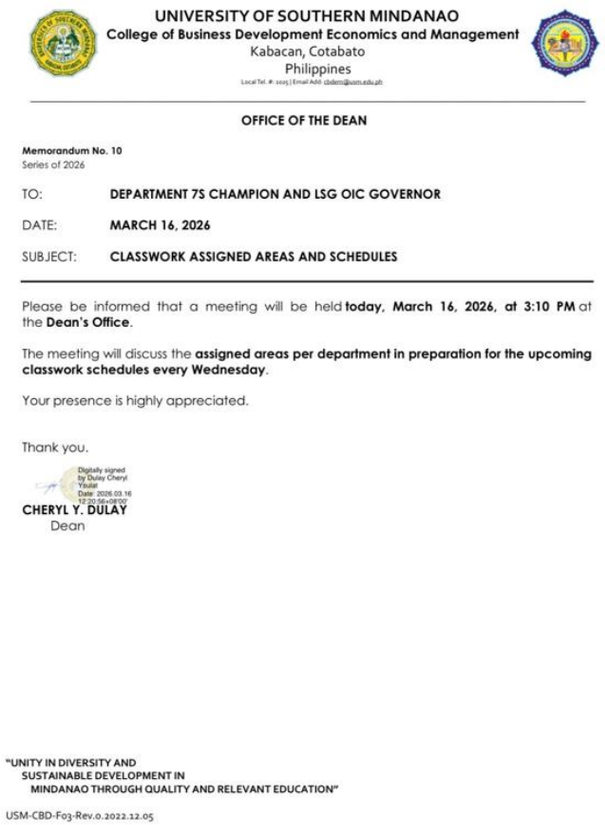
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ROOM ASSIGNMENT

DEPARTMENT	LED BLDG	CBDEM BLDG
1. Accountancy Department	LED 1,2,13,14,15	C-10, 11
2. Agri Business Department	LED 3,4,5,6	C-8, 9
3. Business Ad Department	LED 10,11,12	C-1,2,3
4. Economics Department	LED 7,8,9	C-6,7,C-AVR
5. Public Ad Department	LED 16,17,18	C-5,12,13

Memo on 7s champion per department and cleaning assignments for faculty and students



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OFFICE OF THE DEAN

Memorandum No. 10
Series of 2026

TO: DEPARTMENT 7S CHAMPION AND LSG OIC GOVERNOR

DATE: MARCH 16, 2026

SUBJECT: CLASSWORK ASSIGNED AREAS AND SCHEDULES

Please be informed that a meeting will be held **today, March 16, 2026, at 3:10 PM** at the **Dean's Office**.

The meeting will discuss the **assigned areas per department in preparation for the upcoming classwork schedules every Wednesday**.

Your presence is highly appreciated.

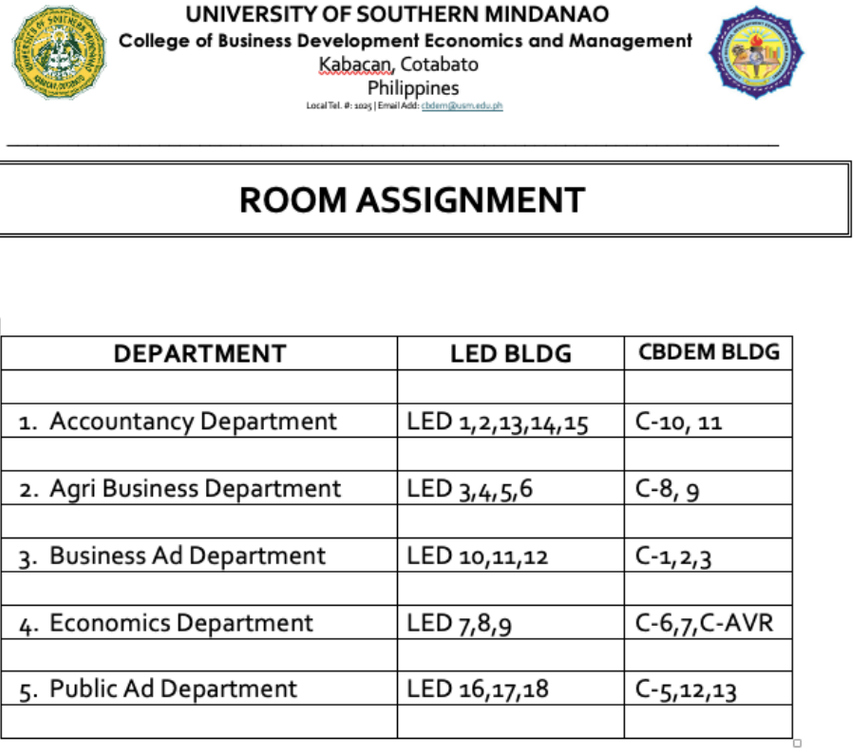
Thank you.

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CHERYL Y. DULAY
Dean

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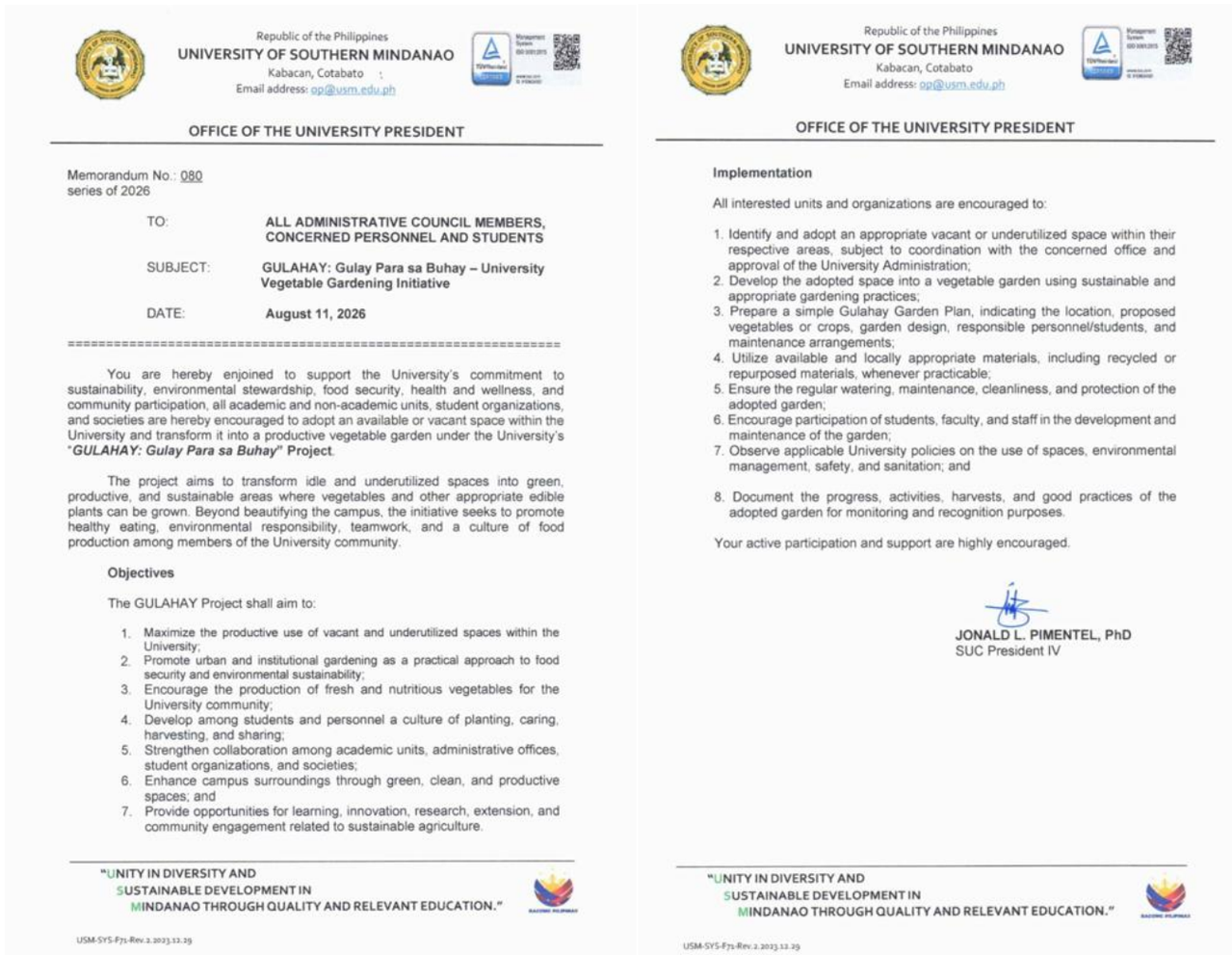
ROOM ASSIGNMENT

DEPARTMENT	LED BLDG	CBDEM BLDG
1. Accountancy Department	LED 1,2,13,14,15	C-10, 11
2. Agri Business Department	LED 3,4,5,6	C-8, 9
3. Business Ad Department	LED 10,11,12	C-1,2,3
4. Economics Department	LED 7,8,9	C-6,7,C-AVR
5. Public Ad Department	LED 16,17,18	C-5,12,13

. Memo on classwork assigned area and schedules for students to be attended by 7s champions and Local Student Government OIC governor.



Photo of students cleaning the college grounds.



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OFFICE OF THE UNIVERSITY PRESIDENT

Memorandum No.: 080
series of 2026

TO: ALL ADMINISTRATIVE COUNCIL MEMBERS, CONCERNED PERSONNEL AND STUDENTS

SUBJECT: GULAHAY: Gulay Para sa Buhay – University Vegetable Gardening Initiative

DATE: August 11, 2026

You are hereby enjoined to support the University's commitment to sustainability, environmental stewardship, food security, health and wellness, and community participation, all academic and non-academic units, student organizations, and societies are hereby encouraged to adopt an available or vacant space within the University and transform it into a productive vegetable garden under the University's "***GULAHAY: Gulay Para sa Buhay***" **Project**.

The project aims to transform idle and underutilized spaces into green, productive, and sustainable areas where vegetables and other appropriate edible plants can be grown. Beyond beautifying the campus, the initiative seeks to promote healthy eating, environmental responsibility, teamwork, and a culture of food production among members of the University community.

Objectives

The GULAHAY Project shall aim to:

1. Maximize the productive use of vacant and underutilized spaces within the University;
2. Promote urban and institutional gardening as a practical approach to food security and environmental sustainability;
3. Encourage the production of fresh and nutritious vegetables for the University community;
4. Develop among students and personnel a culture of planting, caring, harvesting, and sharing;
5. Strengthen collaboration among academic units, administrative offices, student organizations, and societies;
6. Enhance campus surroundings through green, clean, and productive spaces; and
7. Provide opportunities for learning, innovation, research, extension, and community engagement related to sustainable agriculture.

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Implementation

All interested units and organizations are encouraged to:

1. Identify and adopt an appropriate vacant or underutilized space within their respective areas, subject to coordination with the concerned office and approval of the University Administration;
2. Develop the adopted space into a vegetable garden using sustainable and appropriate gardening practices;
3. Prepare a simple Gulahay Garden Plan, indicating the location, proposed vegetables or crops, garden design, responsible personnel/students, and maintenance arrangements;
4. Utilize available and locally appropriate materials, including recycled or repurposed materials, whenever practicable;
5. Ensure the regular watering, maintenance, cleanliness, and protection of the adopted garden;
6. Encourage participation of students, faculty, and staff in the development and maintenance of the garden;
7. Observe applicable University policies on the use of spaces, environmental management, safety, and sanitation; and
8. Document the progress, activities, harvests, and good practices of the adopted garden for monitoring and recognition purposes.

Your active participation and support are highly encouraged.

JONALD L. PIMENTEL, PhD
SUC President IV

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Memo on the university GULAHAY: Gulay Para sa Buhay – University Vegetable Garden Initiative.



Photo of student “gulayan” in front of the classroom and offices.



Photo of student “gulayan” beside LED Building.