1.8. The program of study allows the accommodation of students with special needs and assists them to finish the degree.

The university provides for policies on accommodation of students with financial needs.

The USM Code includes a provision for students with special needs in Book IV (The Student Code), Title 9 (The Student Affairs and Services), Article 216 (The Office of Student Affairs), Section 6.

Section 6. The Guidance and Counseling Section, headed by the University Guidance Counselor shall perform the following:

a. find ways to enhance students' psychological well-being through academic achievement, personal growth, and social development;
b. provide integrated approach to the development of well-functioning individuals primarily by helping them to utilize their potentials to the fullest;
c. provide individual and/or group intervention designed to facilitate positive change in student behavior, feelings, and attitudes;
d. monitor systematically the effectiveness of guidance activities;
e. coordinate with multi-disciplinary team of specialists to ensure that students with special needs are met;
f. conduct information and inventory, counseling, appraisal and testing, placement and follow-up, and referral; and
g. lead in the implementation of pertinent provisions on mental health.

Section 24. The Diversity and Affirmative Action Section shall have the following functions:

a. maintain database of students belonging to IP, PWD, solo parent, senior citizen groups, in coordination with ARO;
b. provide appropriate services for students with special needs;
c. organize program and activities for students with special needs to be integrated to the mainstream studentry; and
d. organize activities that will minimize racism, discrimination and prejudices to students with special needs.

The college also provides for students with financial needs. Provided below is a MOA with Ms. Bantolo, now a BS Management Accounting students, as a recipient for the CBDEM Alumni Scholarship Program.

SCHOLARSHIP CONTRACT

This contract is entered into by the College of Business, Development Economics and Management Alumni (CBDEM Alumni) represented by **GANDY MAMALUBA**, CBDEM Alumni President,

and

CZARLAINE FRANCHETTE A. BANTOLO, *(Name of grantee)* a Bachelor of Science in Accountancy student *(Name of Program)* in connection with the latter's being selected as a recipient of the CBDEM Alumni Educational Assistance Program.

We hereby agree to the following terms/conditions and obligations:

1. **GRANTEE – that I shall:**

1.1. Conduct myself in such manner to bring honor to myself, institution, and my country;

1.2. Enroll, pursue, and finish tertiary studies within four academic years, leading to the aforementioned degree or any degree offered within the College of Business, Development Economics and Management, and to do my best up to the standards of scholarship or academic work;

1.3. Incur no failing grade in any enrolled subjects during the term of my scholarship;

1.4. Refrain from shifting to another program of another college during the period of my scholarship and to complete my studies within the number of semesters/years prescribed for the program;

1.5. Provide service (in lieu of the support received) to the department or college concerned for two (2) hours per week.

1.6. Actively participate in all learning activities, recognizing that the scholarship opportunity is designed to broaden and strengthen my capabilities for personal as well as professional growth and ultimately contribute to better service delivery and organizational performance.

1.7. Submit my grade at the end of the semester to the CBDEM Alumni Coordinator;

1.8. Reimburse the benefits received to the Alumni fund in the event of failure to comply with the abovementioned stipulations and conditions.

2. **CBDEM ALUMNI – that the CBDEM Alumni shall:**

2.1. Monitor the progress of the grantee for the duration of the program to determine his/her progress or academic performance;

2.2. Release the cash grant, through CBDEM Alumni treasurer, to the grantee in two payments for every semester: 50% upon enrollment, and the remaining 50% after the midterm.

IN WITNESS HEREOF, we have hereunder set our hands this _____ day of _____, 20____, at CBDEM, USM, Kabacan, Cotabato, Philippines.

CBDEM ALUMNI
(Name of grantor)
Represented by:

GANDY MAMALUBA
CBDEM Alumni President

CZARLAINE FRANCHETTE A. BANTOLO
(Name of grantee)

Signed in the presence of:

IRVING T. FAJARITO, JR.
CBDEM Dean

KATHLEEN IVY Z. BOLOTAOLO
CBDEM Alumni Coordinator

SHEREEN MAE P. VILLARUZ
CBDEM Alumni Secretary

HELEN A. MACAILING
CBDEM Alumni Treasurer