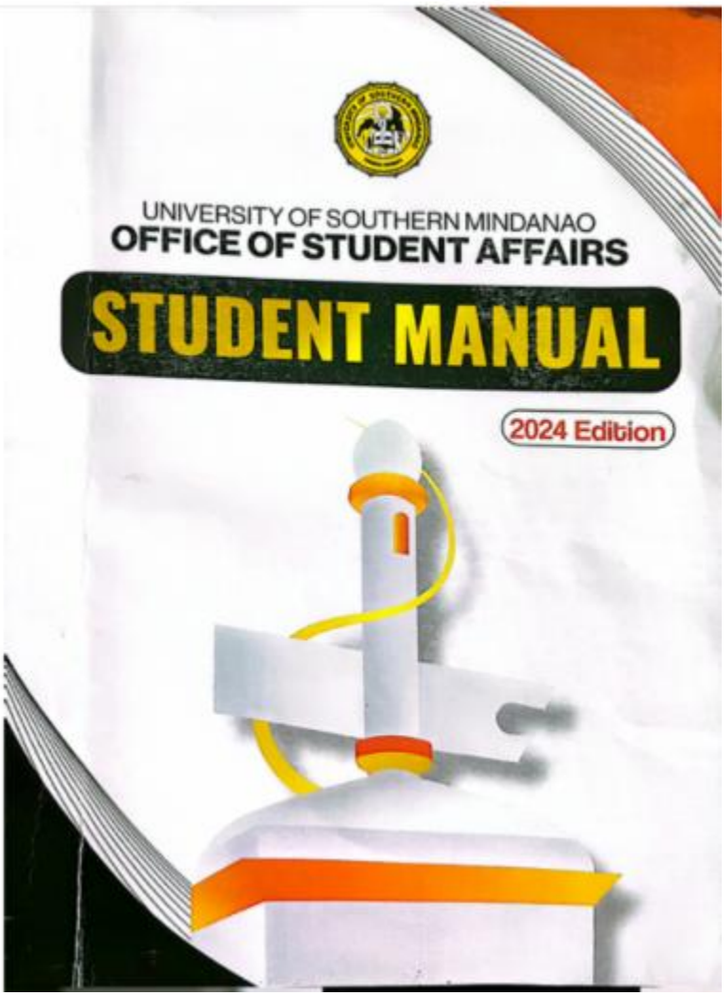
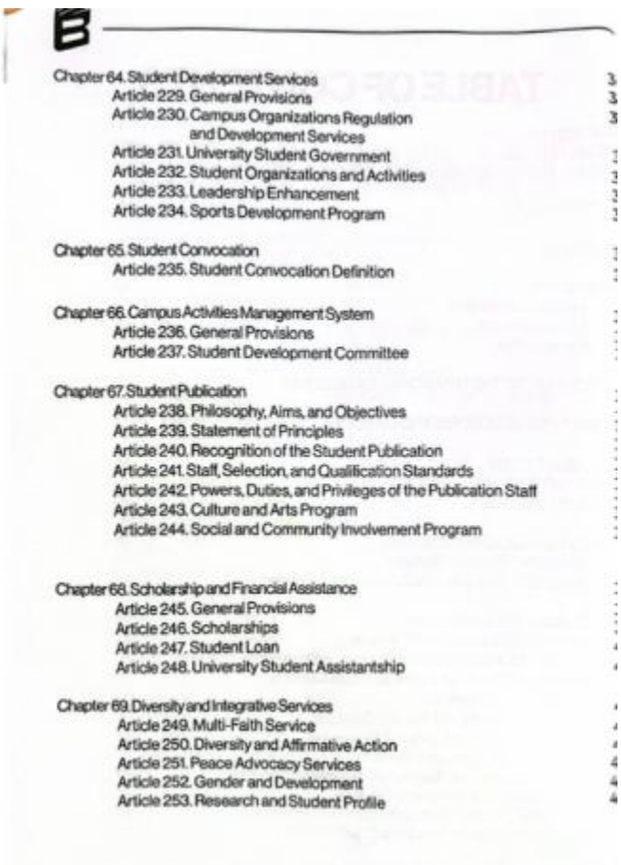
AREA IV

SUPPORT TO STUDENTS

S.1. The institution has a research program on a student affairs and services.





B

Chapter 64. Student Development Services 3
Article 229. General Provisions 3
Article 230. Campus Organizations Regulation and Development Services 3
Article 231. University Student Government
Article 232. Student Organizations and Activities
Article 233. Leadership Enhancement
Article 234. Sports Development Program

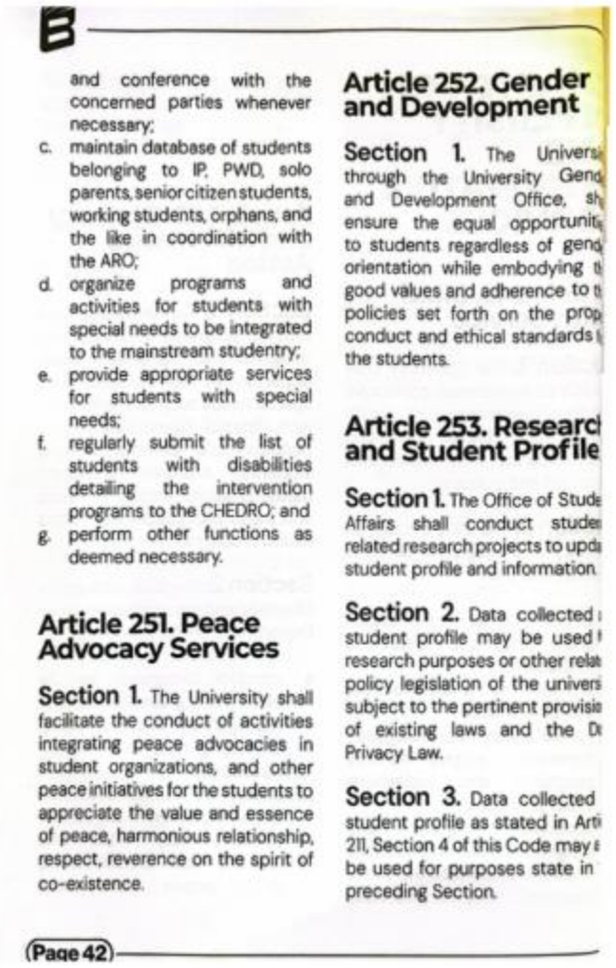
Chapter 65. Student Convocation
Article 235. Student Convocation Definition

Chapter 66. Campus Activities Management System
Article 236. General Provisions
Article 237. Student Development Committee

Chapter 67. Student Publication
Article 238. Philosophy, Aims, and Objectives
Article 239. Statement of Principles
Article 240. Recognition of the Student Publication
Article 241. Staff, Selection, and Qualification Standards
Article 242. Powers, Duties, and Privileges of the Publication Staff
Article 243. Culture and Arts Program
Article 244. Social and Community Involvement Program

Chapter 68. Scholarship and Financial Assistance
Article 245. General Provisions
Article 246. Scholarships
Article 247. Student Loan
Article 248. University Student Assistantship

Chapter 69. Diversity and Integrative Services
Article 249. Multi-Faith Service
Article 250. Diversity and Affirmative Action
Article 251. Peace Advocacy Services
Article 252. Gender and Development
Article 253. Research and Student Profile



B

and conference with the concerned parties whenever necessary;

c. maintain database of students belonging to IP, PWD, solo parents, senior citizen students, working students, orphans, and the like in coordination with the ARO;

d. organize programs and activities for students with special needs to be integrated to the mainstream studentry;

e. provide appropriate services for students with special needs;

f. regularly submit the list of students with disabilities detailing the intervention programs to the CHEDRO; and

g. perform other functions as deemed necessary.

Article 251. Peace Advocacy Services

Section 1. The University shall facilitate the conduct of activities integrating peace advocacies in student organizations, and other peace initiatives for the students to appreciate the value and essence of peace, harmonious relationship, respect, reverence on the spirit of co-existence.

Article 252. Gender and Development

Section 1. The Universi through the University Gend and Development Office, sh ensure the equal opportuniti to students regardless of gend orientation while embodying t good values and adherence to t policies set forth on the prop conduct and ethical standards the students.

Article 253. Researc and Student Profile

Section 1. The Office of Stude Affairs shall conduct studen related research projects to upda student profile and information.

Section 2. Data collected student profile may be used research purposes or other relat policy legislation of the univers subject to the pertinent provisio of existing laws and the D Privacy Law.

Section 3. Data collected student profile as stated in Arti 211, Section 4 of this Code may be used for purposes state in preceding Section.

S.2. There is a mechanism for monitoring and evaluation of SAS programs.

UNIVERSITY OF SOUTHERN MINDANAO

MANAGEMENT OF STUDENT CAMPUS ORGANIZATIONS PROCEDURE

Document No.	USM-OSA-003-Rev. 03.2025.05.05	Rev. No.	3	Page 1 of 5

EFFECTIVE DATE	REV. NO.	REVISION TYPE	CHANGE DESCRIPTION	PAGE AFFECTED	ORIGINATOR
May 5, 2025	3	Partial	Revision in the procedure and addition of documentary requirements for registration/accreditation	ALL	KATHLEEN MAE B. ALUCILJA KRISTINE ANNE R. CANDIDIER
August 31, 2021	2	ALL	Reviewed and amended in consideration with New Normal Protocols	ALL	YVONNE V. SALILING KATHLEEN MAE B. ALUCILJA
February 15, 2018	1	ALL	Reviewed and amended in accordance to the QMS requirements	ALL	NICOLAS A. TURNOS
July 4, 2016	0	New	Newly established in accordance to the Quality Management System requirements	ALL	NICOLAS A. TURNOS

Prepared by:	Reviewed by:	Approved by:	DEC USE ONLY DOCUMENT CONTROL INDICATOR			
KATHLEEN MAE B. ALUCILJA KRISTINE ANNE R. CANDIDIER Name and Signature	CONCEPCION E. MAGALLON Name & Signature	LAWRENCE ANTHONY DOLLENTE, PhD Name & Signature	MASTER	ECDC. 05 05	COPY	

UNCONTROLLED

ELECTRONICALLY
RELEASED
2025.10.07

1.0 PURPOSE

This Management of Student Campus Organizations Procedure is to have a uniform and systematic process in managing student organizations in the University. This procedure allows the student leaders to understand the processes and requirements to have organizations and activities recognized by the Office of Student Affairs.

2.0 SCOPE

The procedure applies to all student campus organizations who would like to seek recognition of their existence in the University. The procedure includes the registration, accreditation, conduct/participate off-campus/campus/online activities, monitoring and evaluation of student campus organizations.

3.0 DEFINITION OF TERMS

3.1 **Academic Organization** refers to an organized group of students, whose nature of activities is academic-related. This has two categories: (a) Program - Base Academic Organization refers to an organization anchored on a certain program offering, and (b) Non Program-Base Academic Organization refers to an academic oriented organization but not program specific.

3.2 **Accreditation** is the process of officially recognizing a group of students to function as organization in the University in a given semester.

3.3 **Activity** is something or a condition in which things are happening or being done. Activity can be in a form of but not limited to: programs, seminars, conferences, meetings, fund raising, information drive, contests, etc. An activity can either be conducted or participated by an organization.

3.4 **Campus Activity** is an activity conducted inside the University.

3.5 **Constitution and By-laws** refers to the fundamental principles that govern the existence and operation of an organization.

3.6 **Fraternity/Sorority** refers to an organization, a society, a club, a brotherhood or sisterhood associated together for a common goals and aspirations.

3.7 **Non-academic Organization** refers to an organized group of students, whose nature of activities is not academic-related.

3.8 **Off - Campus Activity** is an activity conducted outside the University.

3.9 **Online/Virtual Activity** is an activity conducted virtually using different platforms.

3.10 **Organization** refers to an organized body of students with a particular purpose, especially a business, society, association, etc.

3.11 **Registration** is the process of officially recognizing a group of students to function as organization in the University.

3.12 **Religious Organization** refers to a religious group of students existing in the University campus.

3.13 **Student Campus Organization** refers to any group of students that is duly registered at the Office of Student Affairs (OSA) and recognized to operate as an organization in the University campus.

3.14 **Student Government** is a group of students who leads the studentry. University Student Government serves the whole University studentry, Local Student Government serves a specific college, and Autonomous Student Government serves the students in other campuses.

3.13 **University** refers to USM that offers courses leading to various degree programs.

UNCONTROLLED

4.0 REFERENCES

4.1 USM Student Manual
4.2 USM Code
4.3 USM Student Handbook
4.4 CHED Memorandum Order
4.5 USM Quality Management System Manual

5.0 RESPONSIBILITY AND AUTHORITY

5.1 Student Campus Organization set of officers and adviser/s shall be responsible in filing documents for application for registration/accreditation and permit of conduct or participating an activity.

This document is a sole property of UNIVERSITY OF SOUTHERN MINDANAO. Any electronic, unauthorized reproduction or use is strictly prohibited except with permission from the University. Only documents with standard signatories of USM are considered official.

MASTER COPY

5.2 Student Development Services Division (SDSD) Head and other assigned OSA Staff shall facilitate the accomplished application forms and documents submitted to the Office of Student Affairs.

5.3 The Director of the Office of Student Affairs will be the approving authority for all applications filed in the OSA, except for the Off-Campus Activities wherein the OSA Director shall be the recommending authority and the approval shall be from the Office of the Vice President for Academic Affairs.

6.0 PROCEDURE DETAILS

6.1 Registration/Accreditation for Student Campus Organizations

6.1.1 All newly organized student groups shall be registered to the Office of Student Affairs and shall be categorized either of the following:

- Student Government
- Academic Organization
- Non - Academic Organization
- Religious Organization
- Fraternity/Sorority

6.1.2 All registered student campus organizations shall be accredited every semester to the Office of Student Affairs.

6.1.3 Registration is valid for as long as the organization stays accredited. Organizations who fail to be accredited for four (4) consecutive semesters shall file for re-registration of their organization.

6.1.4 The head or any representative of the student campus organization applying for registration or accreditation shall accomplish the Registration/Accreditation for Student Campus Organization form (USM-OSA-F06-Rev.02.2025.05.05). The head or representative of the organization shall submit the duly accomplished forms together with the following requirements for registration/accreditation to the OSA:

6.1.4.1 Constitution and By-Laws (CBL) of the organization, notarized & certified true copy. Student Governments are not required to submit CBL, unless there will be an approved revision in their CBL.

6.1.4.2 Semestral Summary Accomplishment Report - Campus Organization (USM-OSA-F43-Rev.0.2025.05.05)/Student Government (USM-OSA-F44-Rev.0.2025.05.05), Narrative Accomplishment Report (USM-OSA-F45-Rev.0.2025.05.05), Approved Student Activity Permit (OSA-USM-F37-Rev.01.2025.05.05) Student Activity Completion Form (USM-OSA-F13-Rev.01.2025.05.05), Activity Evaluation Form (USM-OSA-F60-Rev.0.2025.05.05), Semestral Summary Financial Report - Campus Organization (USM-OSA-F46-Rev.0.2025.05.05)/Student Government (USM-OSA-F47-Rev.0.2025.05.05), Liquidation Report (USM-OSA-F48-Rev.0.202.05.05), Semestral Summary Property Report - Campus Organization (USM-OSA-F49-Rev.0.2025.05.05)/Student Government (USM-OSA-F50-Rev.0.2025.05.05) Pictures of Property Report (USM-OSA-F49-Rev.0.2025.05.05) and Property Acknowledgement Receipt (USM-OSA-F59-Rev.0.2025.05.05) if applicable, including attachments, of the previous semester for which the organization is accredited, duly signed by the previous Head and Adviser/s of the organization (for accreditation application only)

6.1.4.3 Semestral Summary Action Plan - Campus Organization (USM-OSA-F52-Rev.0.2025.05.05)/Student Government (USM-OSA-F53-Rev.0.2025.05.05) and Narrative Action Plan (USM-OSA-F54-Rev.0.2025.05.05) for the current semester.

6.1.4.4 Resolution for the endorsement of adviser/s

6.1.4.5 Budget Appropriations Act/Ordinance (for Student Government) for the current semester

6.1.4.6 Budget Appropriations Resolution (for Academic, Non-academic, Religious, Fraternity/Sorority) for the current semester

6.1.4.7 Screenshot of the Facebook Page (USM-OSA-F58-Rev.0.2025.05.05), including the facebook URL, of the organization

6.1.4.8 List of Officers and Adviser/s contact information and 2x2 ID picture (USM-OSA-F55-Rev.0.2025.05.05).

UNCONTROLLED COPY

This document is a sole property of UNIVERSITY OF SOUTHERN MINDANAO. Any electronic, unauthorized reproduction or use is strictly prohibited except with prior consent from the University.
Only documents with the dated signatures of USM are considered official.
MASTER COPY

6.1.4.9 Membership Form (USM-OSA-F56-Rev.0.2025.05.05) first semester only unless there are additional members for the second semester, Summary of Members (USM-OSA-F56-Rev.0.2024.05.05), and Members Information Sheet (USM-OSA-F57-Rev.0.2025.05.05).

6.1.5 Submission of the documents to the OSA shall be either On-site or Online.

6.1.5.1 On-site submission requires originally signed hard copy of the documents.

6.1.5.2 Online submission requires to submit through the SDSD official email, carbon copy (cc) all signatories, wherein only DICT Digital signatures of Advisers will be accepted for online submission. USM official email address shall be used for all online transactions.

6.2 Permits for Student Activities

6.2.1 All student activities shall have an approved permit . Activities shall be classified either Campus Activity, Off-Campus Activity or Online/Virtual Activity.

6.2.2 The Head or any representative of an organization applying for a permit to conduct or participate in any activity shall accomplish and submit the Student Activity Permit Form (OSA-USM-F37 Rev.01.2025.05.05). Additional documents shall be required if deemed necessary.

6.2.3 Submission of the documents to the OSA shall be either On-site or Online.

6.2.3.1 On-site submission requires originally signed hard copy of the documents.

6.2.3.2 Online submission requires to submit through the SDSD official email, carbon copy (cc) all signatories, wherein only DICT Digital signatures of Advisers will be accepted for online. USM official email address shall be used for all online transactions. Online transaction shall not be used for Off-Campus Activities.

6.2.4 The OSA Director shall approve the Permit for Student Activities upon endorsement of the SDSD Head and/or personnel, except that for Off-Campus Activities where the OSA Director recommends the approval to the VPAA as the approving authority.

6.3 Monitoring and Evaluation

6.3.1 After the conduct of the approved activity, the organization shall be required to submit the Student Activity Completion Form (USM-OSA-F13-Rev.01.2024.03.03), Activity Evaluation Form (USM-OSA-F60-Rev.0.2025.03.03) and attached documents deemed necessary.

UNCONTROLLED

7. RECORDS RETENTION AND DISPOSAL

7.1 Three year records of a registered and accredited Student Campus Organization shall be kept by SDSD. Records beyond three years shall be disposed properly.

7.2 Disposal shall be done through shredding with the permission and authorization of the Management Representative (MR).

8. FORMS AND RECORDS

8.1 Registration/Accreditation for Campus Organization (USM-OSA-F06-Rev.02.2025.05.05)
8.2 Student Activity Permit (OSA-USM-F37-Rev.01.2025.05.05)
8.3 Student Activity Completion Form (USM-OSA-F13-Rev.01.2025.05.05)
8.4 Documentary Checklist for Registration/Accreditation for Student Organization (USM-OSA-F40-Rev.0.2025.05.05)
8.5 Campus Organization Semestral Summary Accomplishment Report (USM-OSA-F41-Rev.0.2025.05.05)
8.6 Student Government Semestral Summary Accomplishment Report (USM-OSA-F42-Rev.0.2025.05.05)
8.7 Narrative Accomplishment Report (USM-OSA-F43-Rev.0.2025.05.05)
8.8 Campus Organization Semestral Summary Financial Report (USM-OSA-F44-Rev.0.2025.05.05)
8.9 Student Government Semestral Summary Financial Report (USM-OSA-F45-Rev.0.2025.05.05)
8.10 Liquidation Report (USM-OSA-F46-Rev.0.2025.05.05)
8.11 Campus Organization Semestral Summary Property Report (USM-OSA-F47-Rev.0.2025.05.05)
8.12 Student Government Semestral Summary Property Report (USM-OSA-F48-Rev.0.2025.05.05)
8.13 Pictures of Property Report (USM-OSA-F49-Rev.0.2025.05.05)
8.14 Campus Organization Semestral Summary Action Plan (USM-OSA-F50-Rev.0.2025.05.05)
8.15 Student Government Semestral Summary Action Plan (USM-OSA-F51-Rev.0.2025.05.05)
8.16 Narrative Action Plan (USM-OSA-F52-Rev.0.2025.05.05)
8.17 List of Officers and Adviser/s Contact Information (USM-OSA-F53-Rev.0.2025.05.05)

This document is a sole property of UNIVERSITY OF SOUTHERN MINDANAO. Any electronic, unauthorized reproduction or use is strictly prohibited except with permission from the University.
Only documents with standard signatories of USM are considered official.
VERIFIED COPY

8.18 Summary of Members (USM-OSA-F54-Rev.0.2025.05.05)
8.19 Members Information Sheet (USM-OSA-F55-Rev.0.2025.05.05)
8.20 Organization's Facebook Page (USM-OSA-F56-Rev.0.2025.05.05)
8.21 Membership Form (USM-OSA-F57-Rev.0.2025.05.05)
8.22 Activity Evaluation Form (USM-OSA-F58-Rev.0.2025.05.05)
8.23 Student Organization Property Acknowledgement Receipt (USM-OSA-F59-Rev.0.2025.05.05)

UNCONTROLLED

This document is sole property of UNIVERSITY OF SOUTHERN MINDANAO. Any disclosure, unauthorized reproduction or use, in any form, is prohibited except with permission from the university.
Only documents with standard signatories of USM are considered official.
VALID COPY

S.3. Monitoring and evaluation instruments are available.

STUDENT PROFILE

Sex: _____
Academic Program: _____
College: _____

Instruction: Using the rating scale from 1 to 4, please select the option that best represents your perception of the quality of student services provided by the Office of Student Affairs and other support service units. Refer to the rating scale below as you respond to each item in this instrument.

Rating	Description	Interpretation
5	Strongly Agree	The measure described in the item is always or consistently manifested.
4	Agree	The measure is manifested in most cases or situations.
2	Disagree	The measure is manifested only occasionally or in a few instances.
1	Strongly Disagree	The measure is not manifested at all or is completely absent.

Quality of student services provided by the Department of Counseling and Career Services

Items	4	3	2	1
I can easily schedule an appointment with a guidance counselor when I experience academic stress or personal issues.				
The office regularly holds mental health webinars (e.g., stress management, self-care) that are relevant to students' experiences.				
Career guidance activities like the annual Career and Job Placement Fair help prepare me for post-graduation opportunities.				
I received sufficient assistance through career preparation resources and orientation seminars on job or internship applications offered during the university's career development activities.				
The office offers individual counseling that respects confidentiality and provides clear guidance.				
I have access to career profiling tools (e.g., personality tests or				

career matching assessments) that help in identifying suitable career paths.				
I was properly oriented about the Referral System for students with serious psychological or emotional concerns.				
There are visible efforts to destigmatize seeking help for mental health in our college and the university.				
I find the peer counseling program initiated by the office to be highly effective in providing emotional support to students.				
The counseling staffs in our college and the university are approachable and make me feel safe discussing sensitive topics.				

Quality of student services provided by the Department of Diversity and Integrative Services

Items	**4**	**3**	**2**	**1**
Cultural events, such as Bai Hadja Fatima Matabay Plang Day and student-led ethnic celebrations, help me appreciate and respect the cultural diversity on campus.				
I feel that the office gives equal support to recognized student organizations representing different identities such as the Indigenous people and LGBTQIA through logistics, participation in events, and representation in dialogues.				
The university organizes and supports interreligious activities that foster mutual respect among students of various faiths.				
Spaces such as prayer rooms, meditation corners, or campus chaplaincies are accessible and help meet the spiritual or religious needs of students.				
I am aware that the university implements the Safe Spaces Act (RA 11313) through initiatives like the Gender Sensitivity Training (GST), Anti-Sexual Harassment Orientation, and student.				
There are visible and confidential channels for reporting sexual harassment or gender-based violence, such as the GAD (Gender and Development) Office, Women's Help Desk, or online reporting forms.				
Student mothers receive support through facilities like breastfeeding rooms and on-campus childcare services.				
Affirmative action measures during enrollment ensure equal access to education by reserving specific slots for students with special needs and other underrepresented groups.				
Food coupons are equitably distributed to economically disadvantaged students to help meet their daily needs and support their education				

Quality of student services provided by the Department of Student Development Services

Items	4	3	2	1
I have attended student leadership development training organized by the office.				
The office encourages meaningful student participation through university-wide activities.				
The office provides guidance and support in the accreditation and renewal of student organizations.				
The office regularly monitors the management of student organizations to ensure accountability, transparency, and alignment with university policies.				
I feel that student organizations are treated fairly and given equal opportunities for recognition and support, regardless of size or affiliation.				
Important announcements and guidelines for student organizations are clearly communicated through official channels by the office.				
I have had opportunities to engage in community extension programs or volunteer work organized or supported by the office.				
I feel that the office truly values student-initiated ideas and proposals for campus projects.				
The office ensures that student activities contribute to both my personal growth and the university's core values.				
The office recognizes outstanding students by giving awards or public acknowledgment in the fields of academic excellence, research, leadership, and community service.				

Quality of student services provided by the Department of Scholarship and Financial Assistance

Items	4	3	2	1
The list of available scholarships and cash assistance available to students is regularly updated and well disseminated.				
I found the scholarship application process easy to understand and accessible.				
I received timely updates and notifications regarding the status of my scholarship or financial aid application.				
Emergency financial assistance programs are available and fair.				

Staff members in the office treat all students with fairness and professionalism.				
I believe the screening and awarding of financial aid is based on clear and transparent criteria.				
The office conducts orientation for grantees to understand their rights and responsibilities.				
Scholarship programs available in the university have significantly helped students to continue their studies despite financial difficulties.				
Practical assistance programs, such as free bike rentals, are made available to help students overcome everyday challenges related to their education.				

Quality of student services provided by the University canteens

Items	**4**	**3**	**2**	**1**
The food served in the university canteens is clean, safe, and handled following proper hygiene standards.				
The prices of meals and snacks in the canteens are affordable for most students.				
The university canteens offer a variety of food options, including vegetarian, halal, and healthy choices.				
The canteen staff are courteous, respectful, and efficient in serving customers.				
The seating areas in the canteen are clean, well-maintained, and spacious enough to accommodate students during peak hours.				
Food service is quick, and I rarely experience long waiting times during meal breaks.				
There is a feedback mechanism where students can voice their suggestions or concerns about food quality or service.				
Drinking water and clean utensils are always available and properly maintained.				
The canteen facilities comply with basic safety and cleanliness standards (e.g., handwashing stations, pest control, waste management).				
I am satisfied with the overall quality and accessibility of food services on campus.				

Quality of student services provided by the University hospital

Items	**4**	**3**	**2**	**1**

The University hospital provides accessible basic health services such as check-ups, consultations, and first aid to students.				
Medical staff (e.g., nurses, doctors, aides) are respectful, approachable, and professionally handle student concerns.				
The facility responds promptly to students experiencing medical emergencies within campus grounds.				
The hospital or clinic offers preventive health services such as immunization drives, medical clearance processing, and physical examinations.				
Health and wellness programs like free check-ups, bloodletting activities, and health awareness campaigns are regularly conducted.				
Medicines and basic medical supplies are available for common illnesses (e.g., fever, headache, minor wounds).				
The consultation process is efficient, and students are not required to wait for long periods.				
The facility maintains patient confidentiality and follows proper documentation procedures.				
The hospital or clinic is clean, well-ventilated, and equipped with basic health facilities.				
I am confident in the university's capacity to provide basic healthcare support when I am sick, injured, or in need of medical attention.				

Quality of student support services and administrative facilities

Items	**4**	**3**	**2**	**1**
The OSA staff are approachable, respectful, and willing to assist students with their concerns.				
I receive prompt and clear responses from OSA personnel when I make inquiries or requests.				
The OSA office maintains transparency and fairness when handling student-related matters such as activity approvals, complaints, or clearances.				
The staff are knowledgeable about the services offered by different departments under the Office of Student Affairs.				
There is a clean, well-organized, and conducive waiting area or office to accommodate student visitors.				
Announcements, schedules, and official memos are clearly posted through bulletin boards or online platforms (e.g., Facebook, email, website).				
The OSA provides access to updated forms, downloadable documents, and clear guidelines for student activities and				

services.				
I am satisfied with the professionalism, efficiency, and service orientation of the OSA staff and the adequacy of their physical facilities.				

I. Quality of student services provided by the University and affiliated dormitories

Items	4	3	2	1
The boarding houses or dormitories affiliated with the university are safe, clean, and conducive to learning.				
Our boarding house, apartment, or dormitory provides reliable access to essential utilities, including water, electricity, and internet connectivity.				
Clear guidelines and house rules are in place to promote discipline, mutual respect, and harmonious living among boarders.				
House managers or dormitory staff are approachable, attentive, and responsive to students' needs and concerns.				
The living environment respects and accommodates the religious and cultural diversity of its residents.				
Maintenance issues (e.g., plumbing, electricity, cleanliness) are addressed in a timely manner.				
The rooms are well-ventilated and adequately furnished for student needs.				
Emergency protocols, including fire safety measures, curfew regulations, and visitor policies, are clearly communicated and strictly enforced.				
Orientation programs are conducted for new boarders to explain the rules, services, and available support systems.				
Overall, I am satisfied with the quality, safety, and management of my boarding house, apartment, or dormitory.				

Quality of student services provided by the University security team

Items	4	3	2	1
Campus security personnel are visible in key areas such as entrances, academic buildings, dormitories, and during large student events.				
I feel safe moving around the university campus during both day and night because of active security presence.				
Security guards treat students with courtesy and professionalism.				
The university has clear protocols for reporting lost items, theft, or suspicious activities.				
Security officers respond promptly to emergencies and incidents reported by students.				

Entrance inspections and ID-checking procedures are consistently and fairly implemented.				
I have attended or been informed of campus safety and emergency drills (e.g., earthquake drills, fire safety orientations).				
The security office provides timely assistance to students in need (e.g., locked-out incidents, medical emergencies).				
Surveillance systems (e.g., CCTV cameras, emergency contact lines) are operational and contribute to campus safety.				
I feel confident in the university's overall security measures and preparedness.				

Quality of student services provided by the University socio-cultural office

Items	**4**	**3**	**2**	**1**
The university's socio-cultural office spearheads meaningful events to celebrate and promote cultural awareness.				
Students are actively encouraged and supported to showcase their talents in singing, dancing, poetry, visual arts, and other creative expressions.				
Cultural activities are inclusive and thoughtfully celebrate the rich diversity of student backgrounds, including Indigenous Peoples, Moro, and Christian communities.				
The socio-cultural office provides logistical, financial, and venue support to student-led cultural organizations and initiatives.				
Contests, festivals, and artistic showcases are well-coordinated and serve as vibrant platforms for student creativity and expression.				
Talented students are given opportunities to represent the university in inter-school, regional, and national socio-cultural competitions.				
Workshops and training programs in the creative and performing arts are made accessible to students to nurture their artistic skills.				
Socio-cultural events are purposefully designed to promote social awareness, strengthen national identity, and advance peace education.				
The planning and implementation of these activities are participatory, with students consulted and involved in key decision-making processes.				
I believe the university, through its socio-cultural office, values and actively promotes the importance of arts and culture in holistic student development.				

Quality of student services provided by the University student publication

Items	**4**	**3**	**2**	**1**
The student publication regularly releases quality content through printed or digital formats (e.g., newsletters, magazines, online				

S.4. There is adequate funding for the conduct of SAS researches and monitoring and evaluation.

platforms).				
The articles, editorials, and features published are relevant to student concerns, campus issues, and national affairs.				
The publication serves as a voice for student opinion and encourages critical thinking.				
Student journalists practice responsible, ethical, and fact-based reporting.				
I feel free to contribute articles, artwork, or feedback to the student publication.				
The editorial board is composed of trained student journalists selected through a fair and transparent process.				
The publication covers a wide range of topics including academics, culture, governance, and student life.				
The university administration respects the editorial independence of the student publication.				
Journalism-related seminars and trainings are provided for aspiring campus writers and editors.				
The student publication helps promote transparency, accountability, and democratic participation within the university.				

- **In what ways has the Office of Student Affairs contributed to helping you achieve your goals and aspirations as a student at the university?**

_____
_____
_____
_____
_____
_____
_____

- **Which specific service or support provided by the Office of Student Affairs has been most helpful to you as a USM student?**

_____
_____
_____
_____
_____
_____
_____

- **What suggestions can you share to improve the services offered by the Office of Student Affairs?**

_____
_____
_____
_____
_____
_____
_____