AREA IV

SUPPORT TO STUDENTS

O.1. Quality student welfare services are available.

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Students with Special Needs	100	The office screened and recommended 100 student-recipients of bicycles from the Province of Cotabato. The office facilitated the distribution through a short program.
USM Food Coupon (Value Meal) Program.	150	The office facilitated the successful implementation of the program. Weekly tasks of the office included printing and distributing food coupons to the recipients. Monthly tasks include accounting for the food coupons collected, preparing a billing statement for each canteen, and processing cash advances for the payments. and liquidation of such payments.
	21	The office called for a donation of old school uniforms and facilitated their distribution to 20 deserving students with special needs. Two new sets of uniforms were also donated and given to one PWD student.
	5155	The OSA intended to use the accumulated fund to produce the ID sling and Student Manual. The staff of OSA patiently made the ID sling. Both items were distributed early this calendar year.
	398	Students served as Tutors and YDWs during the implementation of Tara Basa Program of the DSWD. They were paid for the services they rendered with a free uniform and other school supplies.
Other support for Student with Special Needs	1	One female student with special needs was provided with monthly financial assistance from August to December, receiving a total amount of ₱31,480.00 from sponsors during the reporting period.
Total	**6,324**	

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Orientation for Transferees and Shifters

The Counseling and Career Department (CCD) of the Office of Student Affairs (OSA), through the College-based Guidance Coordinators (CGCs) hosted an orientation activity (by college/department) for 124 transferees and shifters in January 2025 (Second Semester, SY 2024-2025). The program aimed at ensuring a smooth transition and integration of shifters and transferees into their new academic environments. Additionally, to familiarize students with college- and department-specific policies, academic requirements, support services, and community culture.

Out of the 12 colleges/institutes, 11 colleges/institutes (100%) successfully conducted their respective orientation programs. One college did not hold an orientation program, as there were no recorded transfers or new students for the semester. Overall, the activity was successfully implemented in all targeted units with the collaborative efforts of the CCD Personnel, CGCs, Student Peer Facilitators (SPFs), and the respective colleges and institutes. (See Appendix A for MOVs)

Table 12. Number of Attendees during Orientation for Transferees and Shifters

Orientation for Transferees and Shifters (2nd Semester, SY 2024-2025)	No. of Attendees
CA	17
CASS	10
CBDEM	21
CED	6
CEIT	9
CHEFS	17
CHS	2
CSM	36
CTI	7
CVM	5
IMEAS	0
ISPEAR	10
TOTAL	**124**

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Academic Follow-up for Students with Deficiencies

CGCs of each college/institute conducted at least two (2) academic follow-ups to students with academic deficiencies or issues. CGCs served a total of 2,474 students.

Table 13. Number of Students Served by CGCs – Academic Follow-up

Academic Follow-up c/o CGCs (2nd Semester, SY 2024-2025)	No. of Students Served
CA	3
CASS	2
CBDEM	38
CED	31
CEIT	1746
CHEFS	60
CHS	10
CSM	3
CTI	22
CVM	386
IMEAS	119
ISPEAR	54
TOTAL	**2,474**

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Table 15. Number of Students Served by Guidance Counselors – Counseling

Counseling Services c/o Guidance Counselors (1st Semester, SY 2025-2026)	No. of Students Served
Guidance Counselor 1	Referred - 25 Walk-in – 2
Guidance Counselor 2	Referred- 13 Walk-in – 1
TOTAL	41

Table 16. Number of Students Served by Guidance Counselors – Counseling

Counseling Services (Guidance Counselors) (2nd Semester, SY 2024-2025)	No. of Students Served
Guidance Counselor 1	Referred - 9 Walk-in – 1
Guidance Counselor 2	Referred- 10 Walk-in – 3
TOTAL	23

Psychological Testing

Moreover, CCD with the assistance/help of the CGCs, facilitated the conduct of psychological testing to all students for possible intervention, reinforcement, or career placement.

Table 17. Psychological Testing for Students – Turnout 2nd Sem SY 2024-2025

Psychological Tests Conducted	No. of Testtakers
Career Competency Scale (CCS) for Second Year Students (2nd Semester, SY 2024-2025)	2,268 out of 2,826 (79.97%)
Career Competency Scale (CCS) for Second Year Students (conducted 2nd Semester, SY 2023-2024)	2,268 out of 2,826 (79.97%)

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Psychological Testing Results Released	No. of Testtakers
Manchester Personality Questionnaire (MPQ) for Third Year Students (conducted 1st Semester, SY 2024-2025)	2,845 out of 2,931 (97.06%)
Work Habits, Attitudes, and Productivity Scale (WHAPS) for Fourth Year Students (conducted 1st Semester, SY 2024-2025)	2,317 out of 2,317 (100.00%)

Table 18. Psychological Testing for Students – Turnout 1st Sem SY 2025-2026

Psychological Tests Conducted	No. of Testtakers
Career Competency Scale (CCS) for Second Year Students	350 out of 397 (88.16%)
Work Habits, Attitudes, and Productivity Scale (WHAPS) for Fourth Year Students	2,924 out of 3,392 (86.20%)

Guidance Seminars

Moreover, CCD conducted *three (3) guidance seminars for students across all year levels on September 12, 2025, October 24, 2025, and November 14, 2025*. The last two seminars were also stremead via Facebook Live with several viewers.

Table 19. Number of Attendees during the Guidance Seminar Series

Seminar	No. of Attendees
Seminar 1: Grace under Pressure: Etiquette Essentials in the University	2,139 freshmen and transferees
Seminar 2: Combatting Harassment and Sexual Misconduct: Addressing Sexual Harassment Issues among College Students (postponed)	373 second year students
Seminar 3: Feeling Anxious and Distressed?: Understanding and Practicing Emotion Regulation and Self-care	785 third year and up students

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Group Growth Program (GGP) for Freshmen and Transferees

The CCD worked hand in hand with CGCs and SPFs in facilitating the Group Growth Program (GGP) for all freshmen and transferees for the school year 2024-2025. *2,989 freshmen and transferees* completed the program, while *26 outgoing SPFs* were recognized for their service. A culminating activity was successfully held on May 02, 2024, at the USM Auditorium.



Figure 46. GGP Graduation pictures

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Employment Coaching Activities for Graduating Students

Moreover, CCD conducted *three (3) employment coaching activities for graduating students*. Two (2) relevant seminars and a job fair were attended by graduating students to equip them with knowledge and skills that will help them to be job-ready once they graduate. However, some graduating students were not able to attend some activities since they were still rendering duty hours in their respective OJT sites. (See Appendix C, D, and E for MOVs.)

Table 20. Number of Attendees during the Employment Coaching Activities for Graduating Students

Activity	No. of Attendees
Labor Education for Graduating Students – June 04, 2025 (AM)	2,131 out of 2,945 (72.40%)
Pre-employment Coaching Seminar-Workshop – June 04, 2025 (PM)	1,812 out of 2,945 (61.53%)
USM Job Fair 2025 – June 13, 2025	• 2116 out of 2945 (71.85%) graduating students participated during the job fair • 64 individuals from outside the University also participated. - Hired on the spot – 3 - Qualified upon submission of TOR/other documents– 321

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Figure 47. Pre-deployment Coaching, June 4, 2025









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Job Postings

The CCD posted a total of *sixty (60) job opportunities and/or advisories* on the official CCD Facebook page from January 2025 until June 2025. A *total of sixteen (16) job vacancies, job opportunities and/or advisories* on the official CCD Facebook page from July 2025 until December 2025 were also posted. This is to disseminate information especially for USM graduates searching for jobs. In addition, *19 IEC guidance-related materials* were posted on the CCD-OSA Facebook page from July 2025 until December 2025. This is to disseminate information, especially for USM graduates searching for jobs.

Exit Survey for Graduating Students

An exit survey for graduating students was conducted through Google Forms (online). A total of *2,447 out of 2,945 graduating students* accomplished the forms. Data collection is still ongoing.

Continuing Professional Development

One (1) CCD personnel was allowed to attend a training in Polomolok, South Cotabato. Moreover, *one (1) CCD personnel and four (4) College Guidance Coordinators* were allowed to attend a national convention in Manila. A reecho was also conducted on February 28, 2025, with the PGCA 2024 Annual and Midyear Conventions attendees as resource speakers, wherein *four (4) CCD personnel* and *eight (8) CGCs* were present. (See Appendix F for MOVs).

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Administrative Management

The CCD conducted *two (2) regular meetings* with College Guidance Coordinators on November 21, 2025 and December 11, 2025.

The University PESO Manager, Mrs. Imelda D. Silao, was able to attend *three (3) PESO meetings* for the semester.

Other Services

The CCD issued certificates of good moral character (CGMCs) to *1,142 students* (non-graduates only and for graduates with special requests with no derogatory records upon request.

In addition, the CCD provided counseling services to *one (1) faculty member/staff* as well as psychological testing services to *twenty-three (23) faculty and staff* for employment services as requested by the HRMDO.

Other Activities

CCD through the Student Peer Facilitators Organization (SPFO) conducted special activities—hospital visitation (AM) and jail visitation (PM)—on December 15, 2025. 26 SPFO members facilitated the hospital visitation at the USM Hospital, in coordination with the USM hospital admin and staff, while 18 SPFO members facilitated the jail visitation at the Kabacan District Jail, in coordination with the BJMP personnel assigned in the district jail.

Prepared and Submitted by:

Digitally signed by MARIA LEIDA M. DONQUE

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