UNIVERSITY OF SOUTHERN MINDANAO

COLLEGE OF BUSINESS, DEVELOPMENT ECONOMICS AND MANAGEMENT

ACCOUNTANCY DEPARTMENT

BACHELOR OF SCIENCE IN MANAGEMENT ACCOUNTING





AACCUP LEVEL 1 ACCREDITATION

AREA VI

EXTENSION AND COMMUNITY INVOLVEMENT

S.2. Instruments for monitoring and evaluation are available.

UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines

EXTENSION SERVICES OFFICE

OVERALL TRAINING/ ACTIVITY EVALUATION SHEET

Training Details (*to be filled out by the Training Management Team*)
Title of Training: **INTERNATIONAL LECTURE WORKSHOP ON LANGUAGE ISSUES IN EDUCATION**
Date: **APRIL 3-4, 2025** Venue: **CONFERENCE ROOM, GRADUATE SCHOOL, DD CLEMENTE BUILDING, USM, KABACAN, COTABATO**

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Instructions: Please make an honest assessment of the activity by ticking on the best represents your response.

Item					
Particulars	1	2	3	4	5
Course Content and Structure					
The objective of the activity was clearly stated at the beginning of the session					
The sequence of the topics was easy to follow					
There was sufficient time allocated for each topic					
The content of the session was clear and easy to understand					
Training Activities					
There were sufficient activities in the session					
The activities increased my knowledge and understanding					
The group activities encouraged my participation					
Methodology and Materials					
The instructional materials and presentation aids used helped me understand the topics better					
The delivery method (e.g. lecture, training, FGD, forum was suitable for the activity)					
The delivery method assisted my learning and understanding					
Training Management Team, Facilities and Services					
The activity was well-organized and facilitated					
The secretariat was approachable and helpful					
The venue was conducive for the activity					
Suggested activity/ training course in the future					

Name of Participant (Optional) _____

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QUARTERLY MONITORING AND EVALUATION REPORT FOR EXTENSION

Project Title:		**Period Covered**	☐ 1st Quarter ☐ 3rd Quarter ☐ 2nd Quarter ☐ 4th Quarter
Proponent(s):		**Fund Source**	☐ Local _____ ☐ External _____

Activities *Based on the Work Plan Schedule*	**Outputs**	**Accomplishments**		**(%) Completion (Cumulative)**	**Problems Encountered** *(if any)*	**Action Taken**	**Fund Utilization (%)**	**Remarks by Evaluator**
		Target (%) *Based on the Milestone in the Workplan*	**Actual (%)**					
% Completion (Cumulative) from the previous quarter: _____ %								

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RESOURCE PERSON EVALUATION SHEET

Topic/s Discussed (to be filled out by the training facilitator/s)	**THE POSSIBLE EFFECTS OF THE DISCONTINUATION OF L1 LITERACY, NUMERACY AND CLASSROOM LEARNING, AND CURRICULUM MATERIALS DEVELOPMENT**
Resource Person (to be filled out by the training facilitator/s)	

Based on the scale below, please rate the Resource Person Based on the following statements.

1	Poor	4	Very Satisfactory
2	Fair	5	Excellent
3	Satisfactory		

	😞	☹	😐	🙂	😀
Particulars	1	2	3	4	5
The resource person displayed a thorough knowledge of the topic and was able to provide insights					
The resource person explained and processed the activities thoroughly					
The resource person sustained the attention of participants and encouraged their participation					
The resource person was able to create a good learning climate					
The resource person was able to manage their time well					
The resource person was sensitive to the participants' needs					
Comments					

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QUARTERLY MONITORING AND EVALUATION REPORT FOR EXTENSION

Prepared by:

Project Leader

Noted by:

College Extension Coordinator

Evaluated by:

Director, Extension Services Office

Concurred by:

Vice President for Research, Development and Extension