UNIVERSITY OF SOUTHERN MINDANAO

COLLEGE OF BUSINESS, DEVELOPMENT ECONOMICS AND MANAGEMENT

ACCOUNTANCY DEPARTMENT

BACHELOR OF SCIENCE IN MANAGEMENT ACCOUNTING





AACCUP LEVEL 1 ACCREDITATION

AREA X
ADMINISTRATION

I.2. The Dean implements a supervisory program.

2nd Semester, SY 2025-2026

UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines

SUPERVISORY PLAN FOR DEAN, COLLEGE OF BACHELOR OF PUBLIC ECONOMICS AND MANAGEMENT

Program of Activities	2ND Semester SY 2025-2026					
	JAN	FEB	MAR	APR	MAY	Remarks
I. INSTRUCTION						
1. Monitor the preparation, implementation, development and evaluation of the undergraduate curricular program as well as diploma or other short term courses		✓	✓	✓	✓	CONDUCTED
2. Coordinate with the office of the registrar and ICTC to monitor admission, registration and other status of undergraduate college students		✓		✓	✓	CONDUCTED
3. Monitor syllabi making or revision of the course offering of the college	✓	✓	✓	✓	✓	CONDUCTED
4. Supervise the curriculum review/revision of college curricular offerings	✓	✓	✓	✓		CONDUCTED
5. Submit faculty profiling for SUC leveling (Doctorate) and other reports		✓		✓	✓	CONDUCTED
6. Spearhead the conduct of research, extension and production projects			✓	✓	✓	CONDUCTED
7. Submit training needs analysis for faculty and staff		✓	✓	✓	✓	CONDUCTED
8. Submit the College for Quality Assessment (e.g. accreditation, ISO, etc.	✓	✓	✓	✓	✓	CONDUCTED
9. Monitor the preparation and submission of faculty load by specialization	✓		✓	✓	✓	CONDUCTED
10. Monitor the conduct of periodic faculty performance evaluation in coordination with the HRMO	✓	✓	✓	✓	✓	CONDUCTED
11. Monitor the conduct of periodic classroom observation of faculty teaching in coordination with the Department Chairperson and conduct post-observation conference			✓	✓	✓	CONDUCTED
12. Monitor graduation of students within the prescribed year (e.g. 4 years/5 years/6 years)	✓	✓	✓	✓	✓	CONDUCTED
13. Monitor attainment of the above the National Licensure passing performance		✓		✓	✓	CONDUCTED
II. RESEARCH						
14. Spearhead the conduct of research projects			✓	✓	✓	CONDUCTED
15. Monitors faculty attendance in research in-house/dissemination/fora	✓	✓	✓	✓	✓	CONDUCTED
16. Monitor faculty/students published articles			✓	✓		CONDUCTED
III. EXTENSION						
17. Spearhead the conduct of extension projects	✓	✓	✓	✓	✓	CONDUCTED
18. Monitors faculty attendance in extension in-house/dissemination/fora	✓	✓	✓	✓	✓	CONDUCTED
19. Monitor faculty as speakers/lecturers/ facilitators during seminars and trainings	✓	✓	✓	✓	✓	CONDUCTED
20. Monitors the critical factors of faculty/Dept. Chairpersons e.g. courtesy, stress tolerance, human relations, public relations, etc.	✓	✓	✓	✓	✓	CONDUCTED
IV. PRODUCTION						
21. Spearhead faculty members to engage in production activities of the college	✓	✓	✓	✓	✓	CONDUCTED
V. OTHERS			✓	✓	✓	CONDUCTED
Submit College Annual Development Plan and OPCR		✓		✓	✓	CONDUCTED

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UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines

SUPERVISORY PLAN FOR DEAN, COLLEGE OF BUSINESS, DEVELOPMENT ECONOMICS AND MANAGEMENT

Supervise the monitoring of employability rate of graduates within one year after graduation		✓		✓	✓	CONDUCTED
Consult the Department chairpersons, coordinators, and College faculty on the preparation of College budget proposal	✓	✓		✓	✓	CONDUCTED
Collaborate with Department heads in the determination and requisition of needed facilities of the Unit	✓	✓	✓		✓	CONDUCTED
Monitor submission of faculty IPCR and DTR	✓	✓			✓	CONDUCTED
Monitor faculty profile in the College	✓		✓	✓		CONDUCTED
Cascade information to all concerned personnel	✓	✓	✓	✓	✓	CONDUCTED
Attend to various programs and meetings related to work assignment and designations	✓	✓	✓	✓	✓	CONDUCTED
Attend seminar-workshop, training and conferences within the evaluation, on time with complete attendance		✓	✓	✓	✓	CONDUCTED
Recommend to the University President the designation of Department Chairpersons and other designations in the College	✓	✓				CONDUCTED
Perform such other duties as maybe assigned by the President or higher authorities	✓	✓	✓	✓	✓	CONDUCTED
Monitor faculty/students as members of professional organizations	✓	✓	✓	✓	✓	CONDUCTED
Monitor faculty/students participation in meetings/seminars/school related activities	✓	✓	✓	✓	✓	CONDUCTED

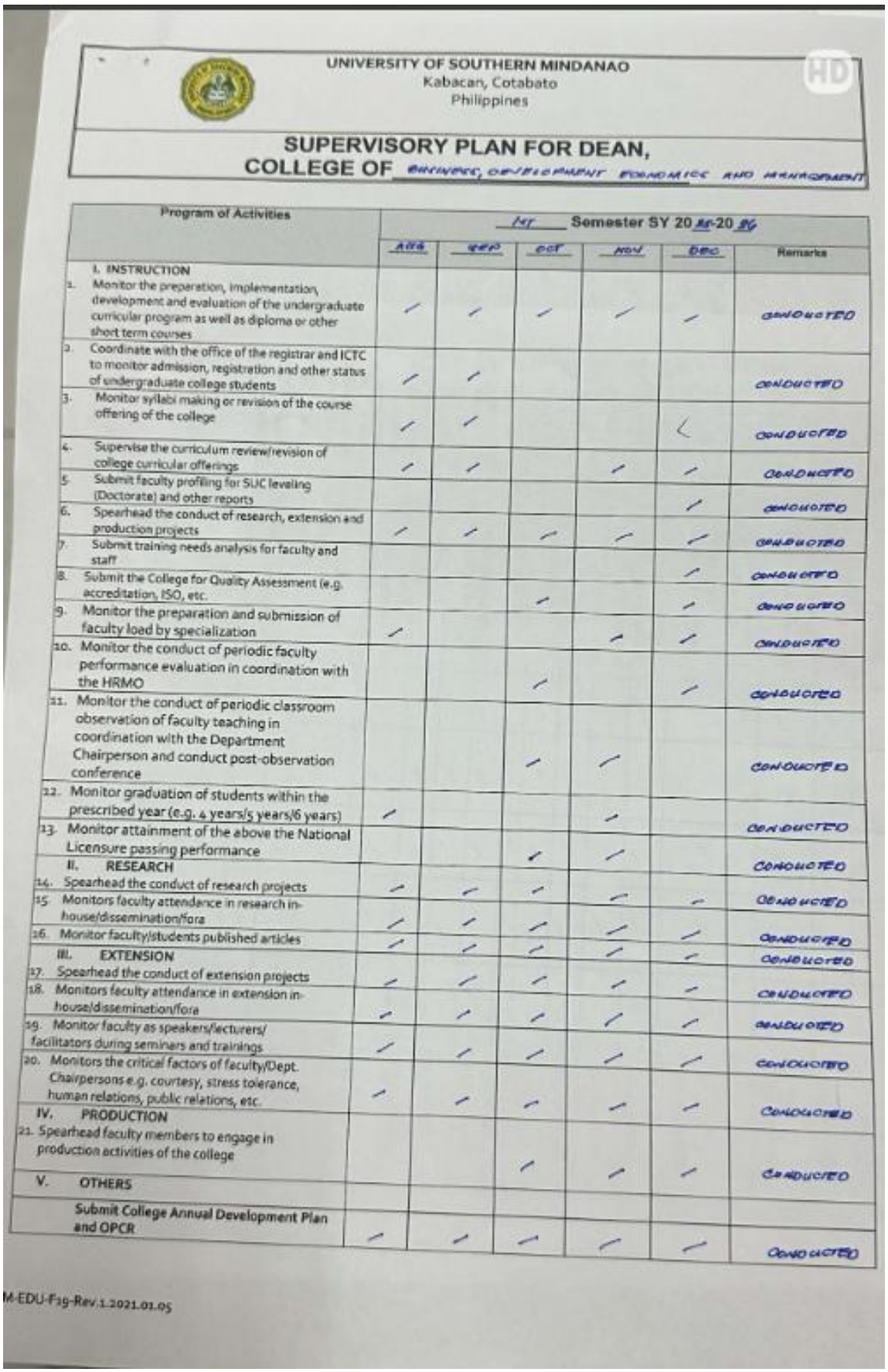
PREPARED BY:

CHERYL C. DILLAT
DEAN

2025. 12. 26

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1st Semester, SY 2025-2026



UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines

SUPERVISORY PLAN FOR DEAN, COLLEGE OF BUSINESS, DEVELOPMENT ECONOMICS AND MANAGEMENT

Program of Activities	1st Semester SY 20 25-20 26					
	AUG	SEP	OCT	NOV	DEC	Remarks
I. INSTRUCTION						
1. Monitor the preparation, implementation, development and evaluation of the undergraduate curricular program as well as diploma or other short term courses	✓	✓	✓	✓	✓	CONDUCTED
2. Coordinate with the office of the registrar and ICTC to monitor admission, registration and other status of undergraduate college students	✓	✓				CONDUCTED
3. Monitor syllabi making or revision of the course offering of the college	✓	✓			✓	CONDUCTED
4. Supervise the curriculum review/revision of college curricular offerings	✓	✓		✓	✓	CONDUCTED
5. Submit faculty profiling for SUC leveling (Doctorate) and other reports					✓	CONDUCTED
6. Spearhead the conduct of research, extension and production projects	✓	✓	✓	✓	✓	CONDUCTED
7. Submit training needs analysis for faculty and staff					✓	CONDUCTED
8. Submit the College for Quality Assessment (e.g. accreditation, ISO, etc.			✓		✓	CONDUCTED
9. Monitor the preparation and submission of faculty load by specialization	✓			✓	✓	CONDUCTED
10. Monitor the conduct of periodic faculty performance evaluation in coordination with the HRMO			✓		✓	CONDUCTED
11. Monitor the conduct of periodic classroom observation of faculty teaching in coordination with the Department Chairperson and conduct post-observation conference			✓	✓		CONDUCTED
12. Monitor graduation of students within the prescribed year (e.g. 4 years/5 years/6 years)	✓			✓		CONDUCTED
13. Monitor attainment of the above the National Licensure passing performance			✓	✓		CONDUCTED
II. RESEARCH						
14. Spearhead the conduct of research projects	✓	✓	✓	✓	✓	CONDUCTED
15. Monitors faculty attendance in research in-house/dissemination/fora	✓	✓	✓	✓	✓	CONDUCTED
16. Monitor faculty/students published articles	✓	✓	✓	✓	✓	CONDUCTED
III. EXTENSION						
17. Spearhead the conduct of extension projects	✓	✓	✓	✓	✓	CONDUCTED
18. Monitors faculty attendance in extension in-house/dissemination/fora	✓	✓	✓	✓	✓	CONDUCTED
19. Monitor faculty as speakers/lecturers/ facilitators during seminars and trainings	✓	✓	✓	✓	✓	CONDUCTED
20. Monitors the critical factors of faculty/Dept. Chairpersons e.g. courtesy, stress tolerance, human relations, public relations, etc.	✓	✓	✓	✓	✓	CONDUCTED
IV. PRODUCTION						
21. Spearhead faculty members to engage in production activities of the college			✓	✓	✓	CONDUCTED
V. OTHERS						
Submit College Annual Development Plan and OPCR	✓	✓	✓	✓	✓	CONDUCTED

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UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines

SUPERVISORY PLAN FOR DEAN,
COLLEGE OF BUSINESS, DEVELOPMENT, BANKING & ACCOUNTANCY AND MANAGEMENT

Supervise the monitoring of employability rate of graduates within one year after graduation	✓	✓	✓	✓	✓	CONDUCTED
Consult the Department chairpersons, coordinators, and College faculty on the preparation of College budget proposal	✓	✓		✓	✓	CONDUCTED
Collaborate with Department heads in the determination and requisition of needed facilities of the Unit	✓	✓	✓	✓	✓	CONDUCTED
Monitor submission of faculty IPCR and DTR	✓	✓	✓	✓	✓	CONDUCTED
Monitor faculty profile in the College			✓	✓	✓	CONDUCTED
Cascade information to all concerned personnel	✓	✓	✓	✓	✓	CONDUCTED
Attend to various programs and meetings related to work assignment and designations	✓	✓	✓	✓	✓	CONDUCTED
Attend seminar-workshop, training and conferences within the evaluation, on time with complete attendance				✓	✓	CONDUCTED
Recommend to the University President the designation of Department Chairpersons and other designations in the College	✓					CONDUCTED
Perform such other duties as maybe assigned by the President or higher authorities	✓	✓	✓	✓	✓	CONDUCTED
Monitor faculty/students as members of professional organizations	✓	✓	✓	✓	✓	
Monitor faculty/students participation in meetings/seminars/school related activities	✓	✓	✓	✓	✓	CONDUCTED

Prepared by:

CHERYL Y. DUMAY
Dean
2025. 08. 18

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