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Day 1: Computer Literacy Training – Workshop for Barangay Councils of Malamote and its Stakeholders

NARRATIVE REPORT

Activity Date: September 14, 2019

The first Computer Literacy Training – Workshop conducted to the Barangay Council of Malamote and its Stakeholders was conducted on August 31, 2019. The extension team, headed by the Project Leader of the RVG 4 ICT: Rural Villages on the Go for Information and Communication Technology and a College of Engineering and Information Technology Extension Coordinator, Ms. Elizabeth R. Genotiva, together with the Project Staff, Ms. Nor-Aine M. Corpuz and Mr. Eugene G. Ranjo departed Kabacan, Cotabato at exactly 8:00AM and arrived at Barangay Malamote at around 8:30AM.

The training-workshop proper was started at 9:00AM at the Malamote High School. The opening prayer was led by the one of the Barangay Council of Malamote and the Barangay Captain Hon. Roy L. Valdez gave a short message after.

Mr. Eugene G. Ranjo gave a short overview of the project to the clientele. (photo taken by Elizabeth R. Genotiva)

The participants of the training-workshop were the Barangay Councilors, Barangay Health Workers, Barangay Nutrition Scholar, DepEd Teacher, Day Care Workers and a student.

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Mr. Eugene G. Ranjo, the Assistant Component Leader in the Web Presence, gave the overview of what the RVG for ICT is and the importance of the extension activity conducted by the team as it is one of the four-fold functions of the University.

The participants of the training – workshops. Photo taken by Elizabeth R. Genotiva

Ms. Genotiva gave an overview to the participants on what computer is and how to work with it as the first topic discussed on the Computer Literacy Training – Workshop.

After Ms. Genotiva presented the topic, snacks were served at 10AM courtesy of the Barangay Malamote Council.

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Ms. Nor – aine M. Corpuz was assigned to deliver the topic Working on Word Processor. She used Microsoft Word 2016 for her demonstration. The participants were then given an activity to perform so that they can be able to apply what they learned from the training.

Ms. Nor-Aine M. Corpuz, a project staff and a faculty of the Department of Computing and Library Information Sciences.

The topics discussed by Ms. Corpuz were the following:
1. Formatting the character
2. Applying colors to the character
3. Applying borders
4. Applying bullets
5. Formatting the paragraphs
6. Working with tables

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The training ended at 12:05NN where the extension team immediately departed Barangay Malamote and arrived in Poblacion, Kabacan at 12:30 in the afternoon.
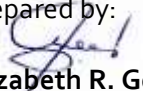
The participants of the training –workshop conducted in Malamote High School.

Problems Met:

The schedule of the training is a Saturday and it was conflicting with the Kalivungan Festival. Some of the participants were not able to attend the training – workshop because of their assigned task in Kalivungan activities representing their Barangay. The other project staff are not available too for their personal activities.

Prepared by:

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