



Special Order No. 1127C

Series of 2025

TO: **PROF. BRYAN LLOYD P. BRETAÑA**

SUBJECT: **Designation as DIRECTOR, OFFICE OF INTERNATIONAL AFFAIRS**

DATE: **Friday, 28 February 2025**

=====

In the exigency of the service and pursuant to the policy of harnessing the capabilities of faculty member/employee in managing the affairs of the University, you are hereby designated as **DIRECTOR, OFFICE OF INTERNATIONAL AFFAIRS** being implemented by the University of Southern Mindanao, in addition to your appointive position effective immediately.

As such, you are expected to perform the following task;

1. Provide leadership in the preparation, implementation, development, and evaluation of internationalization activities of the university,
2. Coordinate with Vice President for Academic Affairs, Vice President for Research Development and Extension, and Vice President for Administration and Finance on matters on international affairs of the university;
3. Develop strategic alliances and manage institutional partnerships and collaborations with international organizations and other foreign universities and colleges;
4. Provide leadership and coordinate with different academic, research, and extension units in developing international education direction, research and extension agenda including international agreements, funding opportunities, information on student exchanges, participation in visits and profile-raising,
5. Provide information and advice to the University community about the different international programs available within the scope of education and research
6. Create collaborative programs pertaining to international student and their issues;
7. Attend and be visible/present in events/programs on campus that are relevant to international student and their issues,
8. Work closely with administrators, directors, faculty and staff, as well as attend staff meetings related to internationalization,
9. Assist student organization, academic colleges and administrative units on addressing concerns on internationalization;
10. Assist the University to build its international profile through visits, media coverage, events, and conferences to ensure presence of the University at international education and research force.



Furthermore, by virtue of this designation, you shall be entitled to a **load displacement of twelve (12) units and receive additional pecuniary benefits and privileges** thereto appertaining subject to existing laws and policies on the matter.

This designation shall remain in force and in effect on **March 03, 2025 until March 02, 2026** otherwise the same is revoked by the undersigned or by a higher competent authority. All issuances that contradict to any of the provisions hereof are deemed revoked, amended or superseded.

Conforme:

Copy Furnished
___ records
___ HRMDO/201 file
___ File
___ COA file
___ Board Secretary




JONALD L. PIMENTEL, PhD
SUC President 