



## MS HORTICULTURE

### AACCUP LEVEL III / LEVEL IV PHASE 2

#### DETAILED COMPLIANCE & DOCUMENTARY EVIDENCE MATRIX

*Working version for preparation and monitoring | Status baseline: approximately 60% complete; minimal upload; many documents unavailable*

| FIELD                      | DETAIL                                    |
|----------------------------|-------------------------------------------|
| Program                    | Master of Science in Horticulture         |
| Institution                | University of Southern Mindanao (USM)     |
| Target Accreditation       | <input type="checkbox"/> Level IV Phase 2 |
| Review / Monitoring Date   | September 2, 2026                         |
| Program Head / Coordinator | Mark AL-Jaime Muttulani                   |
| College / Unit             | USM Graduate School                       |
| Accreditation Team Lead    | Lawrence Anthony U. Dollente, QA Director |

#### a. AACCUP-ALIGNED USE OF THIS MATRIX

This is an institutional working matrix, not a reproduction of the AACCUP Master Survey Instrument. For Level IV Phase 2, the five focus areas are Research; Performance of Graduates; Community Service; International Linkages and Consortia; and Well-Developed Planning Process. AACCUP guidance calls for a comprehensive Narrative Profile supported by adequate documentation and evidence of excellent outcomes. For Level III Phase 2, the applicable mandatory areas for a graduate program include Instruction and Research, with two additional chosen areas; the program must also address compliance with Phase 1 recommendations.

The matrix is designed for MS Horticulture so that each claim can be traced to a document, exhibit, data set, person responsible, and corrective action. Use the status fields to distinguish an activity from evidence of outcome, impact, sustainability, or best practice.

#### b. OVERALL READINESS/FINDINGS – SEPTEMBER 2, 2026

| AREA     | CURRENT STATUS | READINESS | KEY FINDING                                                                                    | PRIORITY ACTION                                                                                                   | TARGET                                     |
|----------|----------------|-----------|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| Research | Minimal upload | 60%       | Many research documents, outputs, utilization records and supporting evidence are unavailable. | Complete research inventory; retrieve missing reports/publications ; consolidate impact and utilization evidence. | Needs to complete before September 6, 2026 |

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|                                    |                |     |                                                                                                                                                          |                                                                                                                                                  |                                            |
|------------------------------------|----------------|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| Performance of Graduates           | Minimal upload | 60% | Graduate tracer/ achievement evidence is incomplete and several supporting records are unavailable.                                                      | Complete tracer data for all available cohorts; document achievements, awards and career outcomes.                                               | Needs to complete before September 6, 2026 |
| Extension / Community Service      | Minimal upload | 60% | Extension portfolio is incomplete; impact studies and supporting reports are not yet fully available.                                                    | Complete extension project matrix and at least one strong impact assessment with beneficiary changes.                                            | Needs to complete before September 6, 2026 |
| International Linkages & Consortia | Minimal upload | 80% | MOAs/MOUs, implementation reports, evaluations and benefit/outcome evidence are mentioned and readily available with Office of the International Affairs | Build linkage matrix; retrieve agreements and implementation/evaluation evidence; quantify benefits. Please coordinate with the Director of OIA. | Needs to complete before September 6, 2026 |
| Well-Developed Planning Process    | Minimal upload | 80% | Program/college plans, implementation evidence, QA links and monitoring records are usually provided by UQAO.                                            | Consolidate operational/strategic plans, accomplishments, KPIs, QA actions and resource links. Please coordinate with the QA Director            | Needs to complete before September 6, 2026 |

### Status Coding

A = Available/complete and verifiable | P = Partial/incomplete | M = Missing/unavailable | U = Needs updating | V = For validation. Suggested readiness: 0–25% Initial; 26–50% Developing; 51–75% Substantially Prepared; 76–90% Nearly Ready; 91–100% Ready.

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**UNIVERSITY OF SOUTHERN MINDANAO**  
Kabacan, Cotabato



- Additional Comments:
1. Video or presentation shall be made.
  2. Uploading of documents to UQAO landing page is on September 6, 2026.
  3. Updates shall be provided to UQAO staff to facilitate request of documents.

Prepared by:

  
**BRYAN LLOYD BREÑA**  
IA Member

  
**LAWRENCE ANTHONY U. DOLLENTE**  
Director, UQAO

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Republic of the Philippines  
**UNIVERSITY OF SOUTHERN  
MINDANAO**  
Kabacan, Cotabato  
Email address: [op@usm.edu.ph](mailto:op@usm.edu.ph)



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## UNIVERSITY QUALITY ASSURANCE OFFICE

**MEMORANDUM No. 14**  
Series of 2026

**TO : USM INTERNAL ACCREDITORS**

**Internal Accreditors**

1. Lawrence Anthony U. Dollente
2. Prof. Bryan Bretaña
3. Prof Melecio Cordero
4. Prof. Mitzi Alba
5. Prof. Anita Sornito

**Assigned Program for monitoring**

- Level IV All Areas  
MS Horticulture– Level IV All Areas  
MS Agronomy – Level IV All Areas  
BSIT – Level IV All Areas  
MS Agronomy, MS Horticulture, MS CropScie –  
Level IV All Areas

**SUBJECT: Monitoring of programs due for September 9-11, 2026 Accreditation Survey Visit.**

**FROM: LAWRENCE ANTHONY U. DOLLENTE**

**DATE : August 12, 2026**

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In preparation for the upcoming accreditation survey visit, you are hereby requested to provide assistance and closely monitor the programs scheduled for evaluation from **August 17 to September 04, 2026, 2026.** Your cooperation and active participation in ensuring the readiness of the concerned programs are highly appreciated.

Let us work together to maintain and uphold the quality standards of our institution.

Thank you for your usual support.