

**GRANT AGREEMENT
BETWEEN
GLOBAL GREEN GROWTH INSTITUTE ("GGGI")
AND
UNIVERSITY OF SOUTHERN MINDANAO ("USM")**

1. Recipient Organization: University of Southern Mindanao [A state university established in Region XII of Mindanao, Philippines, pursuant to Presidential Decree 1312 of March 13, 1978, whose address of the main campus is Kabacan, Province of North Cotabato, Philippines]		2. Reference No.:
3. Country: Philippines	6. Project Title: Developing Land Management Options for Diverse Cacao-based System in Mindanao	
4. Start Date: November 25, 2022		
5. End Date: November 24, 2024		
7. Grant Amount: \$ 136,310.24		
8. Recipient Organization's Bank Account Information: Account Name: USM EXTERNAL RESEARCH FUND Current Account Number: 2732-1047-58 Name of Bank: Land Bank of the Philippines (LBP) Bank Branch: LBP Kabacan		
9. Recipient Organization Contact Person: MEL CHRISSEL A. SALES, PhD Position Title: Assistant Professor IV University of Southern Mindanao USM, Kabacan, Cotabato Philippines Tel.: +63 (064) 572-2138 E-mail: melsales@usm.edu.ph		10. GGGI Contact Person: Hakseok Ryu Position Title: Head of Korea Liaison Unit Global Green Growth Institute Jeongdong Building 21-15 Jeongdong-gil Jung-gu Seoul 04518 Republic of Korea Tel.: +82 10-9530-0193 E-mail: h.ryu@gggi.org

CERTIFIED TRUE COPY:
MARGIE N. BUTUAN-GALANG
Chief Administrative Officer
University of Southern Mindanao
Date: _____

11. This Agreement consists of this cover document and the following documents which form an integral part of this agreement):

- Standard Terms and Conditions
- Annex A – Project Terms of Reference, Project Proposal & Implementation Plan
- Annex B – Project Budget
- Annex C – Reporting and Financial Templates: Quarterly Report, Annual Report, Project Completion Report, Financial Report, Fund Request Form

12. Signed for the **Recipient Organization** by its Authorized Representative:


FRANCISCO GIL N. GARCIA, PhD
SUC IV President

11/22/2022

Date

13. Signed for **GGGI** by its Authorized Representative:

Frank Rijsberman
FRANK RIJSBERMAN
Director General

11/18/2022

Date

14. **Entry into Force:** This Agreement, in two originals, shall enter into force on the date of the signature by both the Recipient Organization and GGGI, acting through their duly Authorized Representatives indicated in items 12 and 13 above.

CERTIFIED TRUE COPY:
MARGIE N. BUJUAN-GALANG
Chief Administrative Officer
University of Southern Mindanao
Date: _____

GRANT AGREEMENT – Standard Terms and Conditions

Article 1. Purpose of Agreement

1.1 This Agreement is between the Global Green Growth Institute ("GGGI"), an international organization established under the Agreement on the Establishment of the Global Green Growth Institute, and the Recipient Organization identified in item 1 of the cover note of this Agreement (the "cover note"). This Agreement defines the terms and conditions under which GGGI may provide funding to the Recipient Organization to implement the project indicated in item 6 of the cover note (the "Project").

Article 2. Project Implementation

2.1 The Recipient Organization shall implement the Project as described in the Project Terms of Reference included in Annex A of this Agreement. The description shall include the main objectives of the Project, key indicators, intended results, targets, reporting requirements, and reporting periods under this Agreement.

2.2 The Project Budget attached to Annex [B] of this Agreement sets out the agreed expenditures for the Grant as defined in Article 4.1 below. The Recipient Organization shall implement the Project in accordance with the Project Budget. Changes to the Project Budget shall only be made upon agreement in writing of GGGI.

Article 3. Term of Contribution

3.1 The Recipient Organization acknowledges that, as of the effective date of this Agreement (referred to in Article 21 of this Agreement), GGGI shall commit funds to the Project under this Agreement, subject to availability of funding, between the start date and the end date indicated in items 4 and 5 of the cover note (the "Project Term").

Article 4. Grant Funds

4.1 GGGI grants to the Recipient Organization an amount not to exceed that stated in item 7 of the cover note (the "Grant"), which may be made available to the Recipient Organization under the terms of this Agreement. The Recipient Organization may only use Grant funds for Project activities that occur during the Project Term or as otherwise agreed in writing by GGGI.

4.2 Subject to Articles 3.1 and 4.3, GGGI shall disburse the Grant in accordance with the disbursement schedule as described in Annex A to the Recipient Organization's bank account indicated in item 8 of the cover note, within 30 days from receipt of request for the Grant. The Recipient Organization shall submit each request for the Grant after the relevant deliverables and reports have been submitted and approved by GGGI. Such request for the Grant shall be made using the Fund Request Form provided in Annex [C]. The Recipient Organization shall provide a receipt to GGGI acknowledging receipt of the Grant.

4.3 All disbursements are conditional upon the approval of the Republic of Korea and the Recipient Organization's continued compliance with the requirements of the Agreement, including the timely fulfillment of reporting obligations.

Article 5. Representations and Warranties of the Recipient Organization

5.1 The Recipient Organization warrants that it is a legal entity validly existing under the laws of the jurisdiction in which it was formed, and it has all the necessary power, authority and legal capacity to own assets, conduct Project activities, and enter into this Agreement.

5.2 To the best of the Recipient Organization's knowledge and belief, no claims, investigations or proceedings are in progress or pending or threatened against the Recipient Organization which, if determined adversely, would have a material adverse effect on its capacity to implement the Project. The Recipient Organization shall immediately provide written notice to GGGI of any claims, investigations or proceedings which, if determined adversely, could reasonably be expected to result in a material adverse effect on its ability to implement the Project or perform any of the other obligations under this Agreement.

5.3 The Recipient Organization shall ensure that it complies with the local laws of any applicable jurisdictions and other applicable laws, including but not limited to intellectual property law, when carrying out Project activities.

CERTIFIED TRUE COPY:
MARGIE N. BUTUAN-GALANG
Chief Administrative Officer
University of Southern Mindanao
Date: _____

5.4 The Recipient Organization is not receiving funding from any other source that duplicates the funding provided under this Agreement.

Article 6. Management of Grant Funds

6.1 The Recipient Organization shall ensure that all Grant funds are prudently managed and shall take all necessary action to ensure that Grant funds are used solely for Project purposes and consistent with the terms of this Agreement.

6.2 The Recipient Organization shall:

- (a) maintain a sound administrative and financial management system capable of verifying financial statements;
- (b) keep proper detailed accounts and records and asset registers and adequate operations records in accordance with the generally accepted accounting standards, providing clear audit trails in relation to expenditure of the Grant. All these accounts, registers, and records must be kept in the possession of the Recipient Organization for at least five years after the date between the last disbursement under this Agreement or the expiration or termination of the Project Term, whichever is later, or for such longer period, if any, required to resolve any claims or audit enquiries, or if required to do so by GGGI;
- (c) use the Grant as outlined in the Project Terms of Reference and the Project Budget; and
- (d) use any interest income earned on and attributable to the Grant only for Project purposes.

6.3 The Recipient Organization will immediately inform GGGI of any circumstance which may interfere or threaten to interfere with the successful implementation of the purpose for which the Grant has been or will be provided and, with a view to resolving the issue, will consult with GGGI.

6.4 If, following consultation with the Recipient Organization, GGGI believes that the Grant has not been used as outlined in the Project Terms of Reference and Project Budget, or in a manner consistent with the provisions of this Agreement, or if GGGI believes that changes have occurred that could negatively affect the purpose for which the Grant has or will be provided, GGGI may:

- (a) withhold or suspend any further payments to the Recipient Organization, until GGGI believes that the issue has been satisfactorily resolved;
- (b) reclaim all or part of the Grant already paid to the Recipient Organization that has not been disbursed or irrevocably committed by the Recipient Organization in accordance with this Agreement; and/or
- (c) terminate this Agreement under Article 16 of this Agreement.

6.5 Deviations from the approved budget shall be highlighted with information on both nominal amounts and the percentage of each deviation. For proposed budget deviations that exceed 10 percent of the total of any budget category (personnel, travel, workshops, etc.), the Recipient Organization shall present a written explanation of proposed deviations to GGGI and shall receive its approval prior to the new proposed budget assignment.

6.6 Any part of the Grant and any interest income earned on and attributable to the Grant that has not been expended on or committed for expenditure to the Project activities prior to the End Date will be refunded to GGGI by the Recipient Organization with the final financial statement, unless otherwise agreed in writing by GGGI.

Article 7. Audits and Records

7.1 The Project and all financial statements shall be subject to the internal auditing procedures provided for in the Recipient Organization's financial regulations, rules, policies and procedures.

7.2 At the request of GGGI, the Project may also be subject to an external independent audit. The Recipient Organization shall promptly provide GGGI with copies of its external independent audit report within 60 days from completion of the audit report.

7.3 If an audit report or auditing procedure reveals any irregularities relevant to the Grant, the Recipient Organization shall immediately bring the information to the attention of GGGI.

CERTIFIED TRUE COPY:

MARGIE N. BUTUAN-GALANG

Chief Administrative Officer
University of Southern Mindanao

Date: _____

7.4 GGGI may request any additional information from the Recipient Organization on matters regarding its financial statements, audit reports, use of the Grant or the Recipient Organization's financial standing within a reasonable submission period as long as the request is reasonably related to GGGI's understanding of the use of the Grant and the financial security of the Grant and the Recipient Organization.

7.5 GGGI and its authorized representative may audit and inspect the Recipient Organization's financial records which relate to this Agreement. The Recipient Organization shall provide adequate facilities for audit and inspection of its financial records pertaining to this Agreement at all reasonable times and allow copies and extracts to be taken, provided that such copies and extracts shall not be disclosed to any third parties and shall only be used for the purposes of such audit.

Article 8. Reporting

8.1 The Recipient Organization shall forward to GGGI, for review and approval, the reports specified in the Project Terms of Reference by using the templates provided in Annex [C]. **In addition, the Recipient Organization shall provide to GGGI other information and reports at such times as GGGI may request.**

8.2 If the conditions precedent or special conditions indicated in the Project Terms of Reference have not been met by the applicable date or deadline, or if the Recipient Organization fails to achieve the targets set forth in this Agreement, during the periods set forth therein, GGGI may, at any time, and in its sole discretion, terminate or suspend this Agreement by written notice to the Recipient Organization under Article 16 of this Agreement.

Article 9. Monitoring, Review and Evaluation

9.1 GGGI may participate in any formal review or evaluation of the Project undertaken by the Recipient Organization. The Recipient Organization will inform GGGI of any planned formal reviews or evaluation and will invite GGGI to participate in such reviews or evaluation.

9.2 GGGI may, in its sole discretion and at its own cost, conduct or commission evaluations of the Project or of specified Project activities. GGGI shall specify the terms of reference for any evaluation and an appropriate schedule for conducting it. The Recipient Organization shall facilitate the evaluation. Any evaluation by GGGI does not mitigate the obligation of the Recipient Organization to monitor and evaluate the Project.

Article 10. Publication and Dissemination of Information

10.1 The Recipient Organization shall acknowledge GGGI's Grant and any other relevant support for the Project in any promotional material including speeches, media statements and publications. In doing so, the Recipient Organization will make it clear that the Recipient Organization is responsible for implementation of the Project.

10.2 The Recipient Organization understands that GGGI reserves the right to freely publish or disseminate information on the implementation of the Project.

Article 11. Insurance and Liability for Loss, Theft, or Damage

11.1 The Recipient Organization shall maintain at a reasonable cost (i) all risk property insurance on Project assets, (ii) comprehensive general liability insurance and (iii) such other insurances as may be required by law in the country of incorporation of the Recipient Organization and/or the laws of the country of assignment with financially sound and reputable insurance companies. The insurance coverage shall be consistent with that held by similar entities engaged in comparable activities.

11.2 The Recipient Organization shall be solely liable for the loss or theft of, or damage to any and all items purchased with Grant funds, and, immediately upon any such loss, theft or damage, shall replace such items at its own expense in compliance with its procurement requirements. In addition, the Recipient Organization shall be solely liable for the loss or theft of any cash in the possession of the Recipient Organization or any of its agents, shall have no recourse to GGGI for any such loss or theft, and shall ensure that such loss or theft does not negatively impact the implementation of the Project as committed or presented to GGGI.

CERTIFIED TRUE COPY:

MARGIE N. BUTUAN-GALANG

Chief Administrative Officer
University of Southern Mindanao

Date: _____

Article 12. Confidentiality

12.1 Both parties agree to respect each other's interest in maintaining the confidentiality of information. "Confidential Information" means: any information identified as confidential or proprietary by either party, by a government or by other participating parties in the Project, or that ought reasonably under the circumstances to be treated as confidential or proprietary. Each party shall hold all Confidential Information provided to it by the other party or by a target government or by other participating parties in confidence and shall treat such Confidential Information with the same degree of care that it uses to protect its own Confidential Information, which must be no less than a reasonable degree of care. Each party shall also cause its experts, employees, agents or sub-contractors to protect such Confidential Information at least at the same level of protection that is required under this provision. Either party may publicly disclose Confidential Information only after obtaining the written permission signed by an officer of the other party. Either party may disclose Confidential Information to the extent required by law or judicial order, if the prior written notice of such disclosure is furnished to the other party as soon as possible in order to afford the other party an opportunity to seek a protective order.

Article 13. Corrupt and Fraudulent Practice

13.1 GGGI, without prejudice to any other remedy for breach of contract may, by written notice, terminate this Agreement if in its judgment, the Recipient Organization has engaged in corrupt, fraudulent, coercive or collusive practices in connection with the award of the Grant or in the use of the Grant or in relation to the implementation of the Project. For the purposes of this Article:

- (a) "corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party.
- (b) "fraudulent practice" means any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation.
- (c) "coercive practice" means impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party.
- (d) "collusive practice" means an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party.

Article 14. Socially Responsible and Environmentally Safe Practice

14.1 The Recipient Organization undertakes to commit to the principles of the UN Supplier Code of Conduct (http://www.un.org/depts/ptd/pdf/conduct_english.pdf), including the UN Global Compact (<http://www.unglobalcompact.org/AboutTheGC/TheTenPrinciples/index.html>).

14.2 The Recipient Organization shall make its best effort in good faith to refrain from any act or omission that would be environmentally harmful during the performance of the Project funded by the Grant, and ensure that any act, result or occurrence related to, arising out of or in connection with the Project is not environmentally harmful. The Recipient Organization shall at all times be in compliance with all environmental, health and safety laws of relevant jurisdictions, and observe any applicable international environmental, health and safety conventions and agreements, in connection with or during the implementation of the Project.

Article 15. Notices

15.1 Any notice or request under this Agreement shall be in writing. Such notice or request shall be deemed to be duly given or made when it is delivered by hand, mail, cable, e-mail or fax to the party contact persons indicated in item 9 or 10 of the cover note, as appropriate; or the party's authorized representative indicated in item 12 or 13 of the cover note.

Article 16. Termination, Suspension, and Expiry of the Project Term

16.1 GGGI may terminate or suspend this Agreement, in whole or in part, for any reason to be determined in its sole discretion, upon giving the Recipient Organization written notice. Any portion of this Agreement that is not terminated or suspended shall remain in full force and effect.

16.2 Upon full or partial termination of this Agreement for any reason or the expiry of the Project Term, the Recipient Organization shall:

- (a) immediately return to GGGI any Grant funds that have not been expended by the Recipient Organization as of the date of the receipt of the termination notice or the expiry date of the Project Term (as applicable), if requested to do so by GGGI;

CERTIFIED TRUE COPY:
MARGIE N. BUTUAN-GALANG
Chief Administrative Officer
University of Southern Mindanao
Date: _____

- (b) provide to GGGI a final audited financial report of the Project;
- (c) provide to GGGI an inventory of all assets and receivables purchased with Grant funds; and
- (d) if so requested by GGGI, provide a plan for the use of all assets and receivables referred to in sub-paragraph (c) above.

16.3 Upon the expiry of the Project Term or on the earlier termination of this Agreement, title to goods or other property purchased with Grant funds under this Agreement shall be held by the Recipient Organization, unless GGGI directs, at its sole discretion, that title to any project asset be transferred to GGGI or another entity designated by GGGI.

Article 17. Return of Grant Funds

17.1 Notwithstanding the availability or exercise of any other remedies under this Agreement, GGGI may require the Recipient Organization to immediately return to GGGI any disbursement of Grant funds in the currency in which it was disbursed in any of the following circumstances:

- (a) this Agreement has been terminated or suspended;
- (b) there has been a breach by the Recipient Organization of any provision of this Agreement;
- (c) GGGI has disbursed an amount to the Recipient Organization in error; or
- (d) the Recipient Organization has made a material misrepresentation with respect to any matter related to this Agreement.

17.2 Under item (a) above, the Recipient Organization will only return the Grant that has not been disbursed or irrevocably committed by the Recipient Organization. In all other cases above, the Recipient Organization shall return the full amount of disbursed Grant funds to GGGI unless the return amount is reduced by GGGI taking into consideration of mitigating circumstances.

Article 18. Liability Limitation and Indemnity

18.1 GGGI shall be responsible only for performing the obligations that are specifically set forth in this Agreement. Except for those obligations, GGGI shall have no liability to the Recipient Organization, any employees or any contractor thereof or any other person or entity as a result of this Agreement or the implementation of the Project. Any financial or other liability that may arise as a result of the implementation of the Project shall be the sole responsibility of the Recipient Organization.

18.2 This Agreement and the Grant shall in no way be construed as creating the relationship of principal and agent, of partnership in law or of joint venture between GGGI and the Recipient Organization or any other person involved in the Project. GGGI assumes no liability for any loss or damage to any person or property arising from the Project. The Recipient Organization shall not, under any circumstances, represent that it is an agent of GGGI, and shall take all reasonable precautions to avoid any perception that such relationship exists.

18.3 The Recipient Organization shall defend, indemnify and hold harmless GGGI, its directors, officers, employees and agents from and against (i) any and all losses of GGGI, its directors, officers and employees, and (ii) any and all claims, liabilities suits, actions, proceedings, damages, expenses and obligations of any kind that may be incurred by GGGI or asserted against GGGI, its directors, officers and employees, by or on behalf of any person, on account of, based or resulting from, or arising out of (or which may be claimed to arise out of) any acts or omissions, including infringement of intellectual property and other proprietary rights of third parties, by the Recipient Organization, or its agents, employees, assignees, or successors, for which the Recipient Organization retains responsibility.

Article 19. Ownership of Project Outputs

19.1 All the outputs and deliverables generated from the Project will belong to BIMP-EAGA and the Republic of Korea. The use of project deliverables and generated outputs must be approved by BIMP-EAGA and ROK with advice from GGGI.

19.2 Contributions of the Recipient Organization and its personnel to the Project outputs and deliverables will be acknowledged in the publications relating to the Project as appropriate.

CERTIFIED TRUE COPY:

MARGIE N. BUTUAN-GALANG

Chief Administrative Officer
University of Southern Mindanao

Date: _____

Article 20. Amendment and Waiver

20.1 No modification, alteration or amendment of this Agreement and no waiver of any provision hereof shall be valid unless in writing and signed by an authorized representative of GGGI and an authorized representative of the Recipient Organization.

Article 21. Entire Agreement

21.1 This Agreement and all annexes and attachments hereto constitute the sole agreement between the parties and set out all the conditions, understandings and agreements between the parties pertaining to the subject matter of this Agreement and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written.

Article 22. Effective Date

22.1 This Agreement, prepared in two originals, shall become effective on the date of its signature by both the Recipient Organization and GGGI, acting through their duly Authorized Representatives indicated in items 12 and 13 of the cover note.

22.2 All terms and provisions of this Agreement, including any annexes and attachments thereto, which by their nature are intended to survive any termination or expiration of this Agreement, shall so survive.

Article 23. Dispute Resolution

23.1 The parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of this Agreement or the breach, termination or invalidity thereof.

23.2 If the parties fail to settle any such dispute amicably within forty-five (45) days after receipt by one party of the other party's written request for such amicable settlement, then the parties agree that any such dispute shall be settled by arbitration in accordance with the United Nations Commission on International Trade (UNCITRAL) Arbitration Rules as at present in force. The arbitral tribunal shall consist of one (1) arbitrator who shall be selected by agreement of the parties. If sixty (60) days after the date of written request for amicable settlement, the parties are unable to agree on the sole arbitrator, the London Court of International Arbitration ("LCIA") shall act as the appointing authority. The language to be used in the arbitral proceedings shall be English. The resulting award shall be final and binding on the parties and shall be in lieu of any other remedy. The place of arbitration shall be Seoul, Republic of Korea.

23.3 Nothing in or relating to this Agreement shall be construed as a waiver, renunciation or modification by GGGI of any immunities from suit or enforcement measures that it may enjoy under any international and national laws, any agreement between any parties or any international convention or customary international law.

23.4 The provisions of this Article shall survive the termination of this Agreement.

Article 24. Applicable Law

24.1 This Agreement shall be governed by and construed in accordance with the laws of England.

CERTIFIED TRUE COPY:
MARGIE N. BUTUAN-GALANG
Chief Administrative Officer
University of Southern Mindanao
Date: _____

ANNEX A –Project Terms of Reference (TOR)

1. Project Outline

Project Title	Developing Land Management Options for Diverse Cacao-based system in Mindanao
Organization and Focal Persons	Name: MEL CHRISSEL A. SALES, PhD Email: mcasales@usm.edu.ph Address: USM, Kabacan, Cotabato
	☐ Brunei Darussalam ☒ Philippines ☐ Malaysia ☐ Indonesia ☐ Republic of Korea
Target Country(ies)	☐ Brunei Darussalam ☐ Malaysia ☐ Indonesia ☒ Philippines
Geographic Location(s) <i>(Please tick the box and indicate location accordingly)</i>	☒ BIMP-EAGA - Location: Mindanao, Philippines ☐ Not within BIMP-EAGA - Location:
Project Duration	☐ 1 year ☒ 2 years Proposed project start date: 08.04.2022 Expected project completion date: 07.30.2024
Total Budget (USD)	Project total: \$136,310.24
Project Partners	
Goal and Objective (300 words max)	The project aims to empower small-holder cacao farmers in addressing the impact of climate change and other market challenges by providing them the appropriate technologies and capacity to harness local resources towards producing quality and safe cacao beans. The implementation of the project activities intend to accomplish the following objectives: Component 1: Determine effective, regenerative and climate resilient soil management options for safe and sustainable cacao-based cropping system in Davao City and North Cotabato. Component 2: Showcase the advantages of the different soil management technologies to cacao farmers and other players of the industry.
Potential Project Co-Financing (optional) <i>(If yes, proof of evidence indicating committed project co-financing from interested co-financing partners. For instance, proof of communication with potential co-financing partners, and a letter of intent from concerned government authority's letter from potential co-financing partners)</i>	
Project Sector & Areas <i>(Please tick the relevant sector and indicate its area(s). For more details, refer to the BRCF guideline.)</i>	☒ Environment - Area(s): Area(s): Nature-based solution, water and soil management ☐ Tourism - Area(s): ☐ Connectivity - Area(s):
Category of Project to be Implemented	☐ Policy and regulatory framework ☐ Sector master plan ☐ Pre-feasibility or feasibility study ☒ A small-scale demonstration ☐ National Determined Contribution implementation ☐ Green recovery and green employment ☐ Gender equality

CERTIFIED TRUE COPY:

MARGIE N. BUTUAN-GALANG

Chief Administrative Officer
University of Southern Mindanao

Date: _____

	Capacity building and public awareness ☐ Others (50 words max.):
--	---

2. Project Deliverables and Reporting

The Recipient Organization shall provide GGGI with the following deliverables and reports during the implementation of the Project:

	Deliverables	Reporting	Disbursement rate (% of the total Grant amount)	Due Date for submission
1	-	Detailed project work plan	10	30 th Nov 2022
2	<u>Progress report</u> - Activity 1.1.1: (1) Report on the baseline/initial data and information, (2) Report on procurement of supplies, materials and equipment - Activity 1.1.2: Report on the establishment of experimental site	1 st quarterly report*	25	6 th Jan 2023
3	-	2 nd quarterly report	-	3 rd Apr 2023
4	<u>Progress report</u> - Activity 1.1.3: Report on the initial data and information gathered and status of mentoring activities - Activity 1.1.4: Report on the initial analysis of data and information and results of the experiment	3 rd quarterly report Bi-annual Financial Statement	15	3 rd Jul 2023
5	-	4 th quarterly report	-	3 rd Oct 2023
6	<u>Progress report</u> - Activity 2.1.1: Compendium (documentation) of good land/soil management techniques/technologies - Activity 2.1.2 & 2.1.3: Training and IEC Materials	5 th quarterly report Annual Financial Statement	20	8 th Jan 2024
7	-	6 th quarterly report	-	1 st Apr 2024
8	<u>Progress report</u> - Activity 1.2.1 & 1.2.2: Publishable research article developed - Activity 2.2.1 & 2.2.2: Report on the conduct of knowledge sharing sessions	7 th quarterly report Bi-annual financial report	15	1 st Jul 2024
9		Project Completion Report (2 nd Annual Report)** Final Financial Statement	15	24 th Nov 2024

* All quarterly reports shall contain, but not be limited to the following elements: (1) Project summary, (2) performance review, and (3) description of activities. Corresponding deliverables in the quarter shall be included as annexes.

CERTIFIED TRUE COPY:

MARGIE N. BUJUAN-GALANG

Chief Administrative Officer
University of Southern Mindanao

Date: _____

**** Completion report shall contain, but not be limited to: (1) overall project achievements and reporting against approved logframe, (2) challenges faced, and lessons learned, and (3) sustainability measures to ensure continuity of project achievements beyond project life.**

3. Disbursement Schedule

- a. 10% of the Grant Amount after receipt and approval of the detailed project work plan
- b. 25% of the Grant Amount after receipt and approval of (i) progress reports relating to Activity 1.1.1 and Activity 1.1.2; and (ii) 1st quarterly report
- c. 15% of the Grant Amount after receipt and approval of (i) progress reports relating to Activity 1.1.3 and Activity 1.1.4; (ii) 2nd quarterly report and 3rd quarterly report; and (iii) Bi-annual Financial Statement
- d. 20% of the Grant Amount after receipt and approval of (i) progress reports relating to Activity 2.1.1 and Activity 2.1.2 & 2.1.3; (ii) 4th quarterly report and 5th quarterly report; and (iii) Annual Financial Statement
- e. 15% of the Grant Amount after receipt and approval of (i) progress reports relating to Activity 1.2.1 & 1.2.2 and Activity 2.2.1 & 2.2.2; (ii) 6th quarterly report and 7th quarterly report; and (iii) Bi-annual Financial Statement
- f. 15% of the Grant Amount after receipt and approval of all deliverables and reports required under this Agreement, including (i) Project Completion Report; and (ii) Final Financial Statement.

B. Project Proposal & Implementation Plan (Attached as separate documents)

Annex B – Project Budget (Attached as separate document)

Annex C – Reporting and Financial Templates: Quarterly Report, Annual Report, Project Completion Report, Financial Report, Fund Request Form) (Attached as separate documents)

CERTIFIED TRUE COPY.
MARGIE N. BUTUAN-GALANG
Chief Administrative Officer
University of Southern Mindanao
Date: _____

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
Province Of North Cotabato) S.S.
Municipality of Kabacan)

Before me, A Notary Public, this MAR 27 2023 day _____, 2023, at _____
Philippines personally appeared the following:

Name	Government Issued Identification No./ Passport	Date/Place Issued
FRANK RIJSBERMAN	_____	_____
FRANCISCO GIL N. GARCIA, PhD	Passport No. P2691644B	August 1, 2019/ DFA Davao City, Phil.

Known to me as the same persons who executed the foregoing Memorandum of Agreement and they acknowledge to me that the same is their free and voluntarily act and deed as well as of the government agencies they represent herein.

WITNESS MY HAND AND NOTARIAL SEAL on the date and place first written above.

Doc. No. 353
Page No. 71
Book No. 111
Series of 2023



MARIO M. BELLO, JR.
Notary Public for the Province of Cotabato
Valid Until December 31, 2023
PTR No. 2081414/01-03-23/Amas, Kidapawan City
IBP O.R No. 291764/01-20-23/North Cotabato Chapter
Roll No. 81958

CERTIFIED TRUE COPY:

MARGIE N. BUTUAN-GALANG
Chief Administrative Officer
University of Southern Mindanao
Date: _____