



DEPARTMENT OF EDUCATION
SCHOOLS DIVISION OF KIDAPAWAN CITY

RELEASED

Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF KIDAPAWAN CITY

RECORDS UNIT 08 JUL 2026

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08 Jul 2026

DIVISION MEMORANDUM
OSDS-2026-129

**CAPACITY BUILDING ON THE DEVELOPMENT, IMPLEMENTATION, AND
MONITORING OF SCHOOL-INITIATED INITIATIVES (SIIs)
FOR BEGINNING SCHOOL HEADS**

To: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, School Governance and Operations Division
All Education Program Supervisors
All Public Schools District Supervisors
School Heads, Public Elementary and Secondary
All Others Concerned

1. Consistent with the Department of Education's commitment to strengthening school leadership, school-based management, and continuous school improvement, and in support of the implementation of innovative, evidence-based, and learner-centered school programs, this Office, in partnership with the **University of Southern Mindanao (USM) Graduate School** and the **USM Extension Services Office**, shall conduct the **Capacity Building on the Development, Implementation, and Monitoring of School-Initiated Initiatives (SIIs) for Beginning School Heads** on July 11, 2026 at Kidapawan City National High School Board Room, Roxas Street, Kidapawan City.

2. The activity aims to:

- a. enhance the knowledge and competencies of beginning school heads in developing well-designed, context-responsive, and evidence-based School-Initiated Initiatives (SIIs);
- b. strengthen participants' skills in conducting contextual analysis, strategic planning, stakeholder collaboration, and aligning SIIs with DepEd priorities, School Improvement Plans (SIPs), and learner-centered outcomes;
- c. build participants' competencies in effectively implementing SIIs through resource management, change management, team mobilization, technology integration, and sustainability planning;



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- d. strengthen participants' capabilities in monitoring, evaluating, documenting, and reporting SIIs through the use of data-driven tools, progress monitoring mechanisms, impact assessment frameworks, and evidence-based decision-making; and
 - e. develop a pool of innovative, reflective, and transformative school leaders capable of implementing sustainable school improvement initiatives that contribute to improved learner achievement, teacher effectiveness, and positive school culture.
3. The capacity-building program is an extension initiative of the **University of Southern Mindanao Extension Services Office** under the leadership of **Dr. Paul John B. Ongcoy**, Project Leader, Graduate School, University of Southern Mindanao. The project shall be implemented in partnership with the Division to strengthen the leadership capacities of beginning school heads in designing, implementing, monitoring, and sustaining high-quality School-Initiated Initiatives that respond to the unique needs of their respective schools and communities.
4. The participants to this activity are **twenty four (24) beginning public elementary and secondary school heads** of the Division who have **five (5) years or less of experience as school heads**, together with the concerned facilitators, resource persons, mentors, public schools district supervisors and education program supervisors who shall provide technical assistance and mentoring throughout the implementation of the program.
5. No registration fee shall be collected from the participants. Snacks and lunch shall be shouldered by the University of Southern Mindanao through its Extension Services Office. Expenses relative to transportation and other incidental expenses shall be charged against School MOOE, local funds, or other available funds, subject to the usual government accounting and auditing rules and regulations.
6. All participants are required to bring their laptop and extension cord for the workshops.
7. Services rendered by teaching and non-teaching personnel that fall on Saturdays, Sundays, and holidays shall be entitled to Compensatory Time Off (CTO) or Vacation Service Credits, whichever is applicable, in accordance with the provisions of CSC and DBM Joint Circular No. 2, s. 2004, entitled *Non-Monetary Remuneration for Overtime Service Rendered*, and Department of Education Order No. 53, s. 2003, entitled *Updated Guidelines on the Grant of Vacation Service Credits to Teachers*.
8. For inquiries and other concerns, participants may coordinate with **Ricky B. Pante EdD**, Education Program Supervisor or **Alma F. Agustin, EdD**, Public Schools District Supervisor, Curriculum Implementation Division, Schools Division Office of Kidapawan City, through email at ricky.pante@deped.gov.ph or alma.agustin@deped.gov.ph.
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9. Enclosed is the list of school head-participants.

10. For the information, wide dissemination, and compliance of all concerned.

MIGUEL P. FILLALAN JR. CESO V
Schools Division Superintendent

Encl: List of Participants
Reference: University of Southern Mindanao
Extension Services Office Project Proposal and MOA
Allotment: School MOOE/Local Funds
To be indicated in the Perpetual Index under the following subjects:

TRAINING PROGRAMS WORKSHOPS MONITORING AND EVALUATION

RBP AFA/OSDS/DM/ Capacity Building on the Development, Implementation, and Monitoring of School-Initiated Initiatives (SIIs) For Beginning School Heads
____ July 8, 2026



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(Enclosure No. 1 to DM-OSDS-2026-___)

LIST OF SCHOOL HEAD-PARTICIPANTS

No.	Name of Participant	Position	School
1	OPHELENIA II CAPUNDAN MARAYAG	Principal I	Datu Saliman Elementary School
2	CAROLYN AJERO	Principal I	Datu Igwas IP Integrated School
3	JAY ANN HORDISTA BATILO	Principal I	Meohao Elementary School
4	CESAR OCASIONES MOLINO	Head Teacher II	Sumayahon Elementary School
5	MELODY GABATO ALMOCERA	Head Teacher I	Singao Integrated School
6	KATHY SHEEN ALVARADO LANDAWE	Head Teacher I	Datu Pananggom E. Andagkit Memorial Elementary School
7	PERLITA SUMAGAYSAY CHAN	Principal I	Junction Elementary School
8	RUSCO SERDEÑA GETROSA	Head Teacher I	Macebolig Integrated School
9	LEAH ROSE ELMAN JIMENEZ	Principal I	Sumbac Elementary School
10	HANELYN SINANG LARIOSIA	Principal I	Katipunan Elementary School
11	JESSA MAE MAGBANUA SOLIS	Head Teacher I	Malinan Elementary School
12	MYRA FE SUICO REGALADO	Principal I	Onica Elementary School
13	CLARISSE ANGELA MORALES HASAÑON	Head Teacher I	Puasinda Integrated School
14	RUBYGEN BAYO FILOMENO	Head Teacher V	San Roque Elementary School
15	RENE A. NISPEROS	Head Teacher I	Mt. Apo National High School – Balabag Extension
16	MERLYN GUMAHOB RENEGADO	Principal I	Juan P. Jalipa Memorial National High School



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17	JENNIE LYN DINAMPO FILIPINO	Principal I	Kalaisan National High School
18	LAVIN SOBREMISANA BLANCO	Principal I	Gayola National High School
19	FEBY DEMELLITES ATAY	Principal I	JLGSAT
20	RICA JOY DADIVAS GASANG	Principal I	Paco National High School
21	RONALD RAMONES	Teacher III / School Head	Patadon High School
22	RICO I. LARIOS	Head Teacher II	Kidapawan City National High School – Amazion Extension
23	ELENE TROPIZADO SALISI	Head Teacher IV	Kidapawan City National High School
24	ATRENE IEL KRISTEL VERGARA LONZAGA	Head Teacher I	Kidapawan City National High School



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