



**UNIVERSITY OF SOUTHERN MINDANAO**  
**Annual Procurement Plan FY 2024**

**FUND 06 - Income Generating Project**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>PS-DBM Supplies</b>												
	Procurement of Common-Use Supplies and Equipment thru PS-DBM (please see attached APP-CSE Fund 06 - IGP Part I)	University of Southern Mindanao	NO	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	Income	2,333,405.47	2,333,405.47		
	<b>Supplies Not Available at PS-DBM</b>												
	Procurement of Common Supplies not Available at PS-DBM (Please see attached APP-CSE Fund 06 - IGP Part II)	University of Southern Mindanao	NO	Competitive Bidding	Quarterly	Quarterly	Quarterly	Quarterly	Income	3,381,676.78	3,381,676.78		
	<b>MAINTENANCE AND OTHER OPERATING EXPENSES</b>												
	<b>Travel</b>												
	C-N-CSE-0035 - Travel Expenses	University of Southern Mindanao	NO	NP-53.9 - Small Value Procurement	ANA	N/A	ANA	ANA	Income	740,600.00	740,600.00		
	<b>Training</b>												
	C-N-CSE-0036 - Training Expenses	University of Southern Mindanao	No	NP-53.9 - Small Value Procurement	ANA	N/A	ANA	ANA	Income	624,800.00	624,800.00		
	<b>Office Supplies</b>												
	Supply and Delivery of Non-Common Office Supplies	University of Southern Mindanao	NO	NP-53.9 - Small Value Procurement	Q1 & Q2	N/A	Q1 & Q2	Q1 & Q2	Income	50,000.00	50,000.00		
	<b>Food Supplies</b>												
	Supply and Delivery of Food Supplies	University of Southern Mindanao	NO	NP-53.9 - Small Value Procurement	ANA	N/A	ANA	ANA	Income	159,800.00	159,800.00		
	<b>Medical, Dental and Laboratory Supplies</b>												
	Supply and Delivery of Various Medical Supplies	University of Southern Mindanao	NO	Competitive Bidding	Q2	Q2	Q3	Q3	Income	6,707,844.92	6,707,844.92		
	Supply and Delivery of Laboratory Supplies and Materials	University of Southern Mindanao	NO	NP-53.9 - Small Value Procurement	Q2	N/A	Q3	Q3	Income	570,994.00	570,994.00		

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Supply and Delivery of Chemicals & Reagents Supplies	University of Southern Mindanao	No	NP-53.9 - Small Value Procurement	Q1	N/A	Q1	Q1	Income	120,000.00	120,000.00		
	<b>Fuel, Oil and Lubricants Expenses</b>												
	Supply and Delivery of Fuel, Oil and Lubricants	University of Southern Mindanao	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Income	777,800.00	777,800.00		
	<b>Agricultural and Marine Supplies Expenses</b>												
	Supply and Delivery of Agricultural Supplies and Materials	University of Southern Mindanao	No	Competitive Bidding	Q1 & Q2	Q1 & Q2	Q2 & Q3	Q2 & Q3	Income	4,061,700.00	4,061,700.00		
	<b>Semi-Expendable Office Equipment (useful life of more than 1 year but cost is less than P50,000.00 per unit)</b>												
	Supply, Delivery and Installation of Various Office Equipment (less than P50,000.00 per unit)	University of Southern Mindanao	NO	NP-53.9 - Small Value Procurement	Q1 & Q2	N/A	Q1 & Q2	Q1 & Q2	Income	173,000.00	173,000.00		
	<b>Semi-Expendable Other Machinery and Equipment (useful life of more than 1 year but cost is less than P50,000.00 per unit)</b>												
	Supply and Delivery of Various Machinery and Equipment (less than P50,000.00 per unit)	University of Southern Mindanao	NO	NP-53.9 - Small Value Procurement	Q1 & Q2	N/A	Q1 & Q2	Q1 & Q2	Income	215,500.00	215,500.00		
	<b>Semi-Expendable Furniture &amp; Fixtures (useful life of more than 1 year but cost is less than P50,000.00 per unit)</b>												
	Supply and Delivery of Furniture and Fixtures	University of Southern Mindanao	NO	NP-53.9 - Small Value Procurement	Q1 & Q2	N/A	Q1 & Q2	Q1 & Q2	Income	86,999.36	86,999.36		
	<b>Other Supplies and Materials Expenses</b>												
	Supply and Delivery of Hardware and Construction Supplies & Materials	University of Southern Mindanao	NO	Competitive Bidding	Q1 & Q2	Q1 & Q2	Q2 & Q3	Q2 & Q3	Income	1,068,975.00	1,068,975.00		
	Supply and Delivery of Sports Supplies and Accessories	University of Southern Mindanao	NO	Shopping	Q2	N/A	Q2	Q2	Income	6,400.00	6,400.00		
	Supply and Delivery of Other Supplies	University of Southern Mindanao	NO	Competitive Bidding	Quarterly	Quarterly	Quarterly	Quarterly	Income	1,927,654.70	1,927,654.70		
	<b>Water Expense</b>												
	Water Expense	University of Southern Mindanao	NO	Competitive Bidding	Q1 & Q2	Q1 & Q2	Q2 & Q3	Q2 & Q3	Income	1,137,415.00	1,137,415.00		
	<b>Electricity Expense</b>												
	Electricity Expense	University of Southern Mindanao	NO	Direct Contracting	N/A	N/A	Q1 & Q2	Q1 & Q2	Income	3,384,000.00	3,384,000.00		
	<b>Telephone Expense</b>												
	Supply and Delivery of Communication Supplies (Cell Cards)	University of Southern Mindanao	NO	Shopping	Q2	N/A	Q2	Q2	Income	4,000.00	4,000.00		

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>Internet Subscription Expenses</b>												
	Subscription for Internet	University of Southern Mindanao (Hospital & Hostel)	NO	NP-53.9 - Small Value Procurement	Q2	N/A	Q2	Q2	Income	186,000.00	186,000.00		
	<b>Cable, Satellite, Telegraph and Radio Expenses</b>												
	Subscription for Cable and Radio Expenses	University of Southern Mindanao	NO	Shopping	Q2	N/A	Q2	Q2	Income	1,500.00	1,500.00		
	<b>Other Professional Services</b>												
	Procurement of Other Professional Services	University of Southern Mindanao	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	ANA	ANA	Income	5,496,432.00	5,496,432.00		for Job Orders, Laboratory Aides, Farm Workers and staffs under Fund 06-IGP
	<b>Janitorial Services</b>												
	Procurement of Janitorial Services	University of Southern Mindanao	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	ANA	ANA	Income	1,250,704.00	1,250,704.00		
	<b>Security Services</b>												
	Procurement of Security Services	University of Southern Mindanao	NO	Competitive Bidding	ANA	ANA	ANA	ANA	Income	1,132,860.00	1,132,860.00		
	<b>Other General Services</b>												
	Procurement for Other General Services	University of Southern Mindanao	NO	Competitive Bidding	ANA	ANA	ANA	ANA	Income	11,039,797.52	11,039,797.52		General Services(Nursing, Admin, Laboratory, Radiology, Pharmacy, Dietary, Social Service Department)
	<b>Repairs and Maintenance</b>												
	Repair and Maintenance of Various Equipments, Machineries, Furnitures and Fixtures	University of Southern Mindanao	NO	Competitive Bidding	ANA	ANA	ANA	ANA	Income	8,529,624.50	8,529,624.50		

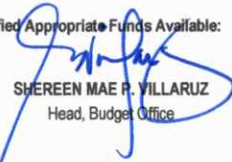
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>Taxes, Duties and Licenses</b>												
	Taxes	University of Southern Mindanao	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Q2	Q2	Income	130,000.00	130,000.00		
	<b>Insurance Expenses</b>												
	Insurance Expense	University of Southern Mindanao	NO	NP-53.9 - Small Value Procurement	Q1 & Q2	N/A	Q1 & Q2	Q1 & Q2	Income	385,000.00	385,000.00		
	<b>Other Maintenance and Operating Expenses</b>												
	Procurement for Catering Services	University of Southern Mindanao	NO	Competitive Bidding	ANA	ANA	ANA	ANA	Income	6,000,000.00	6,000,000.00		
	Procurement for Printing of Certificates	University of Southern Mindanao	NO	Shopping	Q2	N/A	Q2	Q2	Income	4,000.00	4,000.00		
	C-N-CSE-0042 - Other MOOE	University of Southern Mindanao	NO	Competitive Bidding	ANA	ANA	ANA	ANA	Income	2,875,738.51	2,875,738.51		
	C-N-CSE-0043 - Miscellaneous Expense	University of Southern Mindanao	NO	NP-53.9 - Small Value Procurement	ANA	ANA	ANA	ANA	Income	479,013.75	479,013.75		
	C-N-CSE-0044 - Contingency Expense	University of Southern Mindanao	NO	Competitive Bidding	ANA	ANA	ANA	ANA	Income	2,197,753.69	2,197,753.69		
										<b>SUB-TOTAL</b>	<b>67,240,989.20</b>		
	<b>CAPITAL OUTLAY</b>												
	<b>Machinery</b>												
	Supply and Delivery of Various Machinery (at least P50,000.00 per unit)	University of Southern Mindanao	No	NP-53.9 - Small Value Procurement	Q2	N/A	Q2	Q2	Income	658,000.00	0.00	658,000.00	Booster Pump and Groundwater Submersible Pump
	<b>Office Equipment</b>												
	Supply and Delivery of Office Equipment (at least P50,000.00 per unit)	University of Southern Mindanao	NO	NP-53.9 - Small Value Procurement	Q2	N/A	Q2	Q2	Income	170,000.00	0.00	170,000.00	
	<b>ICT Equipment</b>												
	Supply and Delivery of I.C.T. Equipment	University of Southern Mindanao - Kabacan	NO	NP-53.9 - Small Value Procurement	Q2	N/A	Q2	Q2	Income	500,000.00	0.00	500,000.00	

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					Advertisement/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>Printing Equipment</b>												
	Supply and Delivery of Printing Equipment (at least P50,000.00 per unit)	University of Southern Mindanao	NO	Competitive Bidding	Q2 & Q3	Q2 & Q3	Q2 & Q3	Q2 & Q3	Income	4,080,000.00	0.00	4,080,000.00	Digital Duplicator, Printing Equipment, and Electric paper Cutter
	<b>Other Machinery &amp; Equipment</b>												
	Supply, Delivery and Installation of Other Machinery and Equipment	University of Southern Mindanao	NO	Competitive Bidding	Q2	Q2	Q2	Q2	Income	800,000.00	0.00	800,000.00	
	<b>Furniture &amp; Fixtures</b>												
	Supply, Delivery and Installation of Furniture and Fixtures (at least P50,000.00 per unit)	University of Southern Mindanao - Kabacan	No	NP-53.9 - Small Value Procurement	Q2	N/A	Q2	Q2	Income	170,000.00	0.00	170,000.00	
<b>SUB-TOTAL</b>										<b>6,378,000.00</b>			
<b>TOTAL (MOOE + CO)</b>										<b>73,618,989.20</b>			
<b>GRAND TOTAL</b>										<b>73,618,989.20</b>			

Prepared by:

  
**ALLYNJE NALAM**  
 Administrative Officer I

Certified Funds Available / Certified Appropriate Funds Available:

  
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 Head, Budget Office

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 Head, BAC Secretariat

Recommended by:

  
**EIMER M. ESTILLOS**  
 BAC Chairperson

## ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

## FUND 06 - Income Generating Project

*Introduction:*

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

*Reminders:*

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the **Memorandum Circular 2022-1 issued by the AO 25 dated \_\_\_\_\_**, the APP-CSE for FY 2024 must be submitted on or before **31 August 2023**.

Department/Bureau/Office: SUC

Region: Region XII

Address: Kabacan North Cotabato

Agency Code/UACS: \_\_\_\_\_

Organization Type: SUC

Contact Person: Dr. Eimer Estillosa

Position: Vice Pres. for Administration and Finance

E-mail : [bacoffice@usm.edu.ph](mailto:bacoffice@usm.edu.ph)

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																								<b>2,333,405.47</b>	
<b>MOOE</b>																								<b>2,333,405.47</b>	
<b>Office Supplies</b>																									
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																						<b>11,880.00</b>	<b>12,420.00</b>	<b>0.00</b>	<b>24,300.00</b>
1	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0	0	0	0	0.00	0	55.00	0.00
2	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0	0	0	0	0.00	0	65.00	0.00
3	60121534-ER-P01	ERASER, plastic/ rubber	piece	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0	0	0	0	0.00	0	10.00	0.00
4	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	96	36	0	132	<b>5,940.00</b>	24	36	46	106	<b>4,770.00</b>	0	0	0	0	-	0	0	0	0.00	238	45.00	10,710.00
5	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	96	36	0	132	<b>5,940.00</b>	24	56	56	136	<b>6,120.00</b>	0	0	0	0	-	0	0	0	0.00	268	45.00	12,060.00
6	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	0	0	0	0	-	24	0	10	34	<b>1,530.00</b>	0	0	0	0	-	0	0	0	0.00	34	45.00	1,530.00
7	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0.00	0	209.56	0.00
<b>MANUFACTURING COMPONENTS AND SUPPLIES</b>																						<b>4,713.24</b>	<b>12,012.88</b>	<b>0.00</b>	<b>16,726.12</b>
8	31201610-GL-J01	GLUE, all-purpose, 200 grams	jar	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0.00	0	106.08	0.00
9	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	-	12	0	0	12	<b>686.40</b>	0	0	0	0	-	0	0	0	0.00	12	57.20	686.40
10	31151804-SW-S01	STAPLE WIRE, standard	box	0	0	0	0	-	1	0	0	1	<b>69.00</b>	0	0	0	0	-	0	0	0	0.00	1	69.00	69.00
11	31201502-TA-E01	TAPE, electrical	roll	0	0	0	0	-	9	0	0	9	<b>350.10</b>	0	0	0	0	-	0	0	0	0.00	9	38.90	350.10
12	31201503-TA-M01	TAPE, masking, 24mm	roll	0	0	0	0	-	37	0	0	37	<b>2,976.28</b>	0	0	0	0	-	0	0	0	0.00	37	80.44	2,976.28
13	31201503-TA-M02	TAPE, masking, 48 mm	roll	18	0	0	18	<b>2,835.00</b>	13	0	12	25	<b>3,937.50</b>	0	0	0	0	-	0	0	0	0.00	43	157.50	6,772.50
14	31201517-TA-P01	TAPE, packaging, 48 mm	roll	18	0	0	18	<b>804.96</b>	1	0	17	18	<b>804.96</b>	0	0	0	0	-	0	0	0	0.00	36	44.72	1,609.92
15	31201512-TA-T01	TAPE, transparent, 24mm	roll	12	0	0	12	<b>536.64</b>	1	0	5	6	<b>268.32</b>	0	0	0	0	-	0	0	0	0.00	18	44.72	804.96
16	31201512-TA-T02	TAPE, transparent, 48 mm	roll	12	0	0	12	<b>536.64</b>	1	0	5	6	<b>268.32</b>	0	0	0	0	-	0	0	0	0.00	18	44.72	804.96
17	31151507-TW-P01	TWINE, plastic	roll	0	0	0	0	-	6	24	0	30	<b>2,652.00</b>	0	0	0	0	-	0	0	0	0.00	30	88.40	2,652.00
<b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>																						<b>2,184.00</b>	<b>1,092.00</b>	<b>0.00</b>	<b>3,276.00</b>
18	41111604-RU-P02	RULER, plastic, 450 mm	piece	0	24	24	48	<b>2,184.00</b>	12	12	0	24	<b>1,092.00</b>	0	0	0	0	-	0	0	0	0.00	72	45.50	3,276.00
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																						<b>13,623.87</b>	<b>17,171.88</b>	<b>0.00</b>	<b>30,795.75</b>
19	44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	0	0	0	0	-	13	0	0	13	<b>715.00</b>	0	0	0	0	-	0	0	0	0.00	13	55.00	715.00
20	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0.00	0	12,350.00	0.00
21	44101807-CA-C01	CALCULATOR, Compact	unit	0	0	3	3	<b>2,565.00</b>	0	0	1	1	<b>855.00</b>	0	0	0	0	-	0	0	0	0.00	4	855.00	3,420.00
27	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	0	0	10	10	<b>350.00</b>	30	0	0	30	<b>1,050.00</b>	0	0	0	0	-	0	0	0	0.00	40	35.00	1,400.00
28	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	-	14	0	0	14	<b>577.36</b>	0	0	0	0	-	0	0	0	0.00	14	41.24	577.36
40	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	0	0	0	0	-	5	0	0	5	<b>709.80</b>	0	0	0	0	-	0	0	0	0.00	5	141.96	709.80
41	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	1	1	<b>271.25</b>	0	0	0	0	-	0	0	0	0	-	0	0	0	0.00	1	271.25	271.25
44	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	0	2	2	<b>703.04</b>	0	0	0	0	-	0	0	0	0	-	0	0	0	0.00	2	351.52	703.04
45	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0.00	0	372.45	0.00
46	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	0	0	0	0	-	5	0	0	5	<b>1,219.00</b>	0	0	0	0	-	0	0	0	0.00	5	243.80	1,219.00
47	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	0	2	2	<b>620.28</b>	2	0	1	3	<b>930.42</b>	0	0	0	0	-	0	0	0	0.00	5	310.14	1,550.70
48	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0.00	0	1,820.00	0.00
49	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	5	2	0	7	<b>5,261.62</b>	0	0	2	2	<b>1,503.32</b>	0	0	0	0	-	0	0	0	0.00	9	751.66	6,764.94
50	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	5	2	0	7	<b>3,032.68</b>	0	0	2	2	<b>866.48</b>	0	0	0	0	-	0	0	0	0.00	9	433.24	3,899.16
53	44121716-MA-F01	MARKER, Flourescent, 3 colors per set	set	0	0	0	0	-	8	0	0	8	<b>486.00</b>	0	0	0	0	-	0	0	0	0.00	8	60.75	486.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
54 44121708-MP-B01	MARKER, Permanent, Black	piece	0	0	0	0	-	26	0	23	49	661.50	0	0	0	0	-	0	0	0	0	0.00	49	13.50	661.50		
55 44121708-MP-B02	MARKER, Permanent, Blue	piece	0	0	0	0	-	26	0	20	46	621.00	0	0	0	0	-	0	0	0	0	0.00	46	13.50	621.00		
56 44121708-MP-B03	MARKER, Permanent, Red	piece	0	0	0	0	-	12	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	13.50	0.00		
57 44121708-MW-B01	MARKER, Whiteboard, Black	piece	0	0	0	0	-	12	0	5	17	331.50	0	0	0	0	-	0	0	0	0	0.00	17	19.50	331.50		
58 44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	0	0	0	-	12	0	5	17	331.50	0	0	0	0	-	0	0	0	0	0.00	17	19.50	331.50		
65 44101602-PU-P01	PUNCHER, paper, heavy duty	piece	0	0	0	0	-	3	0	0	3	960.00	0	0	0	0	-	0	0	0	0	0.00	3	320.00	960.00		
69 44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	0	0	0	0	-	22	0	2	24	1,404.00	0	0	0	0	-	0	0	0	0	0.00	24	58.50	1,404.00		
70 44121615-ST-S01	STAPLER, standard type	piece	2	0	2	4	820.00	6	0	0	6	1,230.00	0	0	0	0	-	0	0	0	0	0.00	10	205.00	2,050.00		
71 44121615-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	0	0	0	0	-	2	0	0	2	2,720.00	0	0	0	0	-	0	0	0	0	0.00	2	1,360.00	2,720.00		
<b>PAPER MATERIALS AND PRODUCTS</b>							20,592.20					1,671,154.74					-					0.00			1,691,746.94		
82 14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	0	0	0	0	-	6	0	5	11	529.98	0	0	0	0	-	0	0	0	0	0.00	11	48.18	529.98		
83 14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	0	0	0	0	-	6	0	5	11	847.66	0	0	0	0	-	0	0	0	0	0.00	11	77.06	847.66		
84 14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	0	0	0	0	-	6	0	5	11	743.60	0	0	0	0	-	0	0	0	0	0.00	11	67.60	743.60		
85 14111514-NB-S01	NOTEBOOK, stenographer	piece	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	32.00	0.00		
86 14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	0	0	5	5	1,656.50	2	0	0	2	662.60	0	0	0	0	-	0	0	0	0	0.00	7	331.30	2,319.10		
87 14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	0	0	5	5	2,180.00	2	0	0	2	872.00	0	0	0	0	-	0	0	0	0	0.00	7	436.00	3,052.00		
88 14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	6	0	5	11	3,597.00	5002	6	22	5030	1,644,810.00	0	0	0	0	-	0	0	0	0	0.00	5041	327.00	1,648,407.00		
89 14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	6	0	5	11	3,890.70	7	6	22	35	12,379.50	0	0	0	0	-	0	0	0	0	0.00	46	353.70	16,270.20		
90 14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	43.06	0.00		
91 14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	0	0	0	0	-	0	1	0	1	455.00	0	0	0	0	-	0	0	0	0	0.00	1	455.00	455.00		
92 14111531-RE-B01	RECORD BOOK, 300 PAGES	book	18	0	2	20	1,880.00	16	2	6	24	2,256.00	0	0	0	0	-	0	0	0	0	0.00	44	94.00	4,136.00		
93 14111531-RE-B02	RECORD BOOK, 500 PAGES	book	18	0	0	18	3,150.00	0	2	6	8	1,400.00	0	0	0	0	-	0	0	0	0	0.00	26	175.00	4,550.00		
94 14111818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	1,300.00	0.00		
95 14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	0	0	20	20	1,430.00	9	7	0	16	1,144.00	0	0	0	0	-	0	0	0	0	0.00	36	71.50	2,574.00		
96 14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	0	0	20	20	2,808.00	32	2	2	36	5,054.40	0	0	0	0	-	0	0	0	0	0.00	56	140.40	7,862.40		
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>							2,223.00					2,223.00					-					0.00			4,446.00		
97 53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	12	0	6	18	2,223.00	0	6	12	18	2,223.00	0	0	0	0	-	0	0	0	0	0.00	36	123.50	4,446.00		
<b>PESTICIDES OR PEST REPELLENTS</b>							6,597.50					6,370.00					-					0.00			12,967.50		
98 10191509-IN-A01	INSECTICIDE, 600mL	can	12	0	17	29	6,597.50	24	0	4	28	6,370.00	0	0	0	0	-	0	0	0	0	0.00	57	227.50	12,967.50		
<b>PRINTED PUBLICATIONS</b>							-					-					-					0.00			0.00		
99 55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	50.00	0.00		
<b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)</b>							-					-					-					0.00			0.00		
Semi Expendable -ICT Equipment (Useful life of more than 1 year, but amount per unit is less than P50,000.00)																											
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>							115,759.80					43,281.00					-					0.00			159,040.80		
243 43211507-DSK001	DESKTOP, for Basic Users	unit	3	0	0	3	111,571.20	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	3	37,190.40	111,571.20		
244 43211507-DSK002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	63,585.60	0.00		
245 43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	0	0	1	1	4,188.60	10	0	0	10	41,886.00	0	0	0	0	-	0	0	0	0	0.00	11	4,188.60	46,074.60		
246 43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	55,094.00	0.00		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
247 43211503-LAP002 LAPTOP, Lightweight	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	60,840.00	0.00		
248 43211708-MO-001 MOUSE, OPTICAL, USB connection type	unit	0	0	0	0	-	6	0	0	6	-	0	0	0	0	-	0	0	0	0	0.00	6	232.50	1,395.00		
<b>Semi Expendable -Other Machinery &amp; Equipment (Useful life of more than 1 year, but amount per unit is less than P50,000.00)</b>																										
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																										
252 45121517-DO-C02 DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	41,341.30	0.00		
253 45111609-MM-P01 MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	24,882.00	0.00		
<b>CONSUMER ELECTRONICS</b>																										
254 52161535-DV-R01 DIGITAL VOICE RECORDER	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	4,874.61	0.00		
<b>HEATING AND VENTILATION AND AIR CIRCULATION</b>																										
11,498.50 12,480.00 0.00 23,978.50																										
255 40101604-EF-C01 ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	1	1	2,138.50	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	1	2,138.50	2,138.50		
256 40101604-EF-G01 ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	1,950.00	0.00		
257 40101604-EF-S01 ELECTRIC FAN, stand type	unit	4	0	2	6	9,360.00	8	0	0	8	12,480.00	0	0	0	0	-	0	0	0	0	0.00	14	1,560.00	21,840.00		
258 40101604-EF-W01 ELECTRIC FAN, wall mount	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	1,217.13	0.00		
<b>Semi Expendable Furniture and Fixtures (Useful life of more than 1 year, but amount per unit is less than P50,000.00)</b>																										
<b>FURNITURE AND FURNISHINGS</b>																										
28,000.00 141,737.32 - 0.00 169,737.32																										
259 56101504-CM-B01 MONOBLOC CHAIR, beige	piece	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	1,400.00	0.00		
260 56101504-CM-W01 MONOBLOC CHAIR, white	piece	0	0	20	20	28,000.00	100	0	0	100	140,000.00	0	0	0	0	-	0	0	0	0	0.00	120	1,400.00	168,000.00		
261 56101519-TM-S01 MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	-	0	0	1	1	1,737.32	0	0	0	0	-	0	0	0	0	0.00	1	1,737.32	1,737.32		
262 56101519-TM-S02 MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	1,750.28	0.00		
<b>Other Supplies and Materials Expenses</b>																										
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																										
18,037.76 12,713.46 - 0.00 30,751.22																										
263 12191601-AL-E04 ALCOHOL, Ethyl, 500 mL	bottle	0	0	26	26	2,622.36	1	0	0	1	100.86	0	0	0	0	-	0	0	0	0	0.00	27	100.86	2,723.22		
264 12191601-AL-E03 ALCOHOL, Ethyl, 1 Gallon	gallon	18	0	4	22	15,415.40	13	2	3	18	12,612.60	0	0	0	0	-	0	0	0	0	0.00	40	700.70	28,028.00		
<b>FACE MASK</b>																										
350.00 2,100.00 - 0.00 2,450.00																										
265 42131713-SM-M06 FACE MASK, 3 ply, fifty (50) pieces per box	box	0	0	2	2	350.00	0	12	0	12	2,100.00	0	0	0	0	-	0	0	0	0	0.00	14	175.00	2,450.00		
<b>BATTERIES AND CELLS AND ACCESSORIES</b>																										
- 249.60 - 0.00 249.60																										
266 26111702-BT-A02 BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	0	0	0	0	-	6	0	0	6	124.80	0	0	0	0	-	0	0	0	0	0.00	6	20.80	124.80		
267 26111702-BT-A01 BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	0	0	0	0	-	6	0	0	6	124.80	0	0	0	0	-	0	0	0	0	0.00	6	20.80	124.80		
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																										
39,715.18 89,131.84 - 0.00 128,847.02																										
269 47131812-AF-A01 AIR FRESHENER, Aerosol type, 150g	can	48	0	12	60	7,800.00	27	10	30	67	8,710.00	0	0	0	0	-	0	0	0	0	0.00	127	130.00	16,510.00		
270 47131604-BR-S01 BROOM, Soft (Walis Tambo)	piece	24	0	3	27	2,808.00	12	2	2	16	1,664.00	0	0	0	0	-	0	0	0	0	0.00	43	104.00	4,472.00		
271 47131604-BR-T01 BROOM, Stick (Walis Ting-ting)	piece	24	0	4	28	1,383.20	15	4	0	19	938.60	0	0	0	0	-	0	0	0	0	0.00	47	49.40	2,321.80		
272 47131829-TB-C01 CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	6	0	12	18	4,302.00	24	2	4	30	7,170.00	0	0	0	0	-	0	0	0	0	0.00	48	239.00	11,472.00		
273 47131805-CL-P01 CLEANSER, Scouring Powder, 350g	can	0	0	12	12	670.80	12	5	0	17	950.30	0	0	0	0	-	0	0	0	0	0.00	29	55.90	1,621.10		
274 47131811-DE-B02 DETERGENT BAR, 140g as packed	piece	0	0	21	21	302.40	24	0	120	144	2,073.60	0	0	0	0	-	0	0	0	0	0.00	165	14.40	2,376.00		
275 47131811-DE-P03 DETERGENT POWDER, all purpose, 1kg	pouch	36	0	5	41	7,380.00	44	2	74	120	21,600.00	0	0	0	0	-	0	0	0	0	0.00	161	180.00	28,980.00		

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276 47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	8	8	3,827.20	36	0	14	50	23,920.00	0	0	0	0	-	0	0	0	0	0.00	58	478.40	27,747.20	
277 47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	0	0	4	4	342.00	0	2	0	2	171.00	0	0	0	0	-	0	0	0	0	0.00	6	85.50	513.00	
278 47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	8	8	6,000.00	0	1	0	1	750.00	0	0	0	0	-	0	0	0	0	0.00	9	750.00	6,750.00	
279 47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	462.28	0.00	
280 73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	0	0	5	5	617.50	12	6	0	18	2,223.00	0	0	0	0	-	0	0	0	0	0.00	23	123.50	2,840.50	
281 47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	-	0	0	1	1	2,288.00	0	0	0	0	-	0	0	0	0	0.00	1	2,288.00	2,288.00	
282 47131613-MP-H02	MOPHANDLE, heavy duty aluminum screw type	piece	0	0	4	4	832.00	7	0	0	7	1,456.00	0	0	0	0	-	0	0	0	0	0.00	11	208.00	2,288.00	
283 47131619-MP-R01	MOPHEAD, made of rayon 400grms	piece	0	0	4	4	735.08	12	0	0	12	2,205.24	0	0	0	0	-	0	0	0	0	0.00	16	183.77	2,940.32	
284 47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	0	0	0	0	-	4	0	0	4	598.00	0	0	0	0	-	0	0	0	0	0.00	4	149.50	598.00	
285 47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	0	0	0	0	-	11	0	0	11	1,716.00	0	0	0	0	-	0	0	0	0	0.00	11	156.00	1,716.00	
286 47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	0	0	0	0	-	30	5	0	35	5,040.00	0	0	0	0	-	0	0	0	0	0.00	35	144.00	5,040.00	
287 47121701-TB-P05	TRASHcan with swing type cover 1.5ltrs	pack	0	0	0	0	-	10	2	0	12	1,170.00	0	0	0	0	-	0	0	0	0	0.00	12	97.50	1,170.00	
288 47121702-WB-P01	WASTEBASKET, rigid plastic	piece	0	0	0	0	-	4	2	0	6	218.10	0	0	0	0	-	0	0	0	0	0.00	6	36.35	218.10	
289 47121702-WB-P02	Garden Hose Pipe	mtrs	0	0	30	30	1,365.00	40	0	0	40	1,820.00	0	0	0	0	-	0	0	0	0	0.00	70	45.50	3,185.00	
290 47121702-WB-P03	Boots #9	pairs	0	0	1	1	500.00	4	0	0	4	2,000.00	0	0	0	0	-	0	0	0	0	0.00	5	500.00	2,500.00	
291 47121702-WB-P04	Gloves (cloth)	pairs	0	0	17	17	850.00	7	2	0	9	450.00	0	0	0	0	-	0	0	0	0	0.00	26	50.00	1,300.00	
<b>COLOR COMPOUNDS AND DISPERSIONS</b>							<b>59.80</b>															<b>0.00</b>	<b>59.80</b>			
292 12171703-SI-P01	INK, for stamp pad, 50mL	bottle	3	0	1	4	59.80	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	4	14.95	59.80	
<b>FILMS</b>																						<b>0.00</b>	<b>0.00</b>			
<b>FIRE FIGHTING EQUIPMENT</b>							<b>14,670.00</b>															<b>3,750.00</b>	<b>0.00</b>		<b>18,420.00</b>	
296 46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	1	0	1	3,750.00	0	0	1	1	3,750.00	0	0	0	0	-	0	0	0	0	0.00	2	3,750.00	7,500.00	
297 46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	1	0	1	10,920.00	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	1	10,920.00	10,920.00	
<b>FLAG OR ACCESSORIES</b>																						<b>370.30</b>	<b>0.00</b>		<b>370.30</b>	
298 55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	-	0	1	0	1	370.30	0	0	0	0	-	0	0	0	0	0.00	1	370.30	370.30	
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>							<b>1,950.00</b>															<b>13,292.60</b>	<b>0.00</b>		<b>15,242.60</b>	
299 39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	10	10	1,950.00	25	0	0	25	4,875.00	0	0	0	0	-	0	0	0	0	0.00	35	195.00	6,825.00	
300 39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	-	20	0	0	20	8,417.60	0	0	0	0	-	0	0	0	0	0.00	20	420.88	8,417.60	
<b>CAPITAL OUTLAY</b>																							<b>0.00</b>			
<b>Computer Software</b>																							<b>0.00</b>			
<b>SOFTWARE</b>																							<b>0.00</b>			
<b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																							<b>5,021,676.78</b>			
<b>MOOE</b>																							<b>3,052,466.78</b>			
<b>Office Supplies -Common</b>																							<b>0.00</b>			
<b>Common Office Supplies</b>							<b>98,115.00</b>															<b>163,910.00</b>	<b>5,800.00</b>		<b>0.00</b>	<b>267,825.00</b>
1 44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	0	0	5	5	175.00	1	10	35	46	1,610.00	0	0	0	0	-	0	0	0	0	0.00	51	35.00	1,785.00	
2	Duplo DP L-520 Master Roll DRC42	roll	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	-	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
3	A3 Paper	0	0	6	6	2,700.00	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	6	450.00	2,700.00	
4	Ballpen 0.5Flex Stick (Blue)	0	0	36	36	900.00	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	36	25.00	900.00	
5	Signing Pen 0.5 Energel (Blue)	0	0	36	36	2,340.00	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	36	65.00	2,340.00	
6	ICXBX21 T05A1 373.2ML Black Ink	0	0	4	4	26,000.00	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	4	6,500.00	26,000.00	
7	ICXBX21 T05A3 182.5ML Magenta Ink	0	0	2	2	22,000.00	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	2	11,000.00	22,000.00	
8	ICXBX21 T05A4 182.5ML Yellow Ink	0	0	2	2	22,000.00	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	2	11,000.00	22,000.00	
9	ICXBX21 T05A2 182.5ML Cyan Ink	0	0	2	2	22,000.00	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	2	11,000.00	22,000.00	
10	STAPLE WIRE, heavy duty (binder type), 23/13	0	0	0	0	-	50	0	0	50	3,500.00	0	0	0	0	-	0	0	0	0	0.00	50	70.00	3,500.00	
11	STAPLE WIRE, heavy duty (binder type), 23/17	0	0	0	0	-	50	0	0	50	4,000.00	0	0	0	0	-	0	0	0	0	0.00	50	80.00	4,000.00	
12	cartolina, Golden, 100pcs/pack	0	0	0	0	-	100	0	0	100	150,000.00	0	0	0	0	-	0	0	0	0	0.00	100	1,500.00	150,000.00	
13	Office supplies - R&D Display Center	0	0	0	0	-	0	0	1	1	4,800.00	1	0	0	1	4,800.00	0	0	0	0	0.00	2	4,800.00	9,600.00	
14	office supplies - High Value Crops	0	0	0	0	-	0	0	0	0	-	1	0	0	1	1,000.00	0	0	0	0	0.00	1	1,000.00	1,000.00	
<b>Consumables</b>						<b>54,900.48</b>					<b>697,315.20</b>					<b>0.00</b>					<b>0.00</b>			<b>752,215.68</b>	
<b>Printers</b>						<b>54,900.48</b>					<b>603,715.20</b>					<b>0.00</b>					<b>0.00</b>			<b>658,615.68</b>	
1	HP Tank 310 ink, GT51 Black Original Ink Bottle	bottle	0	0	0	0	-	1	0	0	1	425.00	0	0	0	0	-	0	0	0	0	0.00	1	425.00	425.00
2	HP Tank 310 ink, Magenta Ink Bottle	bottle	0	0	0	0	-	1	0	0	1	425.00	0	0	0	0	-	0	0	0	0	0.00	1	425.00	425.00
3	HP Tank 310 ink, GT52 Cyan Original Ink Bottle	bottle	0	0	0	0	-	1	0	0	1	425.00	0	0	0	0	-	0	0	0	0	0.00	1	425.00	425.00
4	HP Tank 310 ink, GT52 Yellow Original Ink Bottle	bottle	0	0	0	0	-	1	0	0	1	425.00	0	0	0	0	-	0	0	0	0	0.00	1	425.00	425.00
5	Epson L3150/L3210/L3110/L3250/L5190/L5290 Ink, Cyan 003	bottle	6	0	0	6	2,220.00	3	5	0	8	2,960.00	0	0	0	0	-	0	0	0	0	0.00	14	370.00	5,180.00
6	Epson L3150/L3210/L3110/L3250/L5190/L5290 Ink, Magenta 003	bottle	6	0	0	6	2,220.00	3	5	0	8	2,960.00	0	0	0	0	-	0	0	0	0	0.00	14	370.00	5,180.00
7	Epson L3150/L3210/L3110/L3250/L5190/L5290 Ink, Yellow 003	bottle	6	0	0	6	2,220.00	3	5	0	8	2,960.00	0	0	0	0	-	0	0	0	0	0.00	14	370.00	5,180.00
8	Epson L3150/L3210/L3110/L3250/L5190/L5290 Ink, Black 003	bottle	6	0	0	6	2,220.00	3	5	0	8	2,960.00	0	0	0	0	-	0	0	0	0	0.00	14	370.00	5,180.00
10	Epson L120/L220/L210/L220/L121/L360/L310 Ink, Cyan 664	bottle	12	12	0	24	11,505.12	6	4	0	10	4,793.80	0	0	0	0	-	0	0	0	0	0.00	34	479.38	16,298.92
11	Epson L120/L220/L210/L220/L121/L360/L310 Ink, Magenta 664	bottle	12	12	0	24	11,505.12	6	4	0	10	4,793.80	0	0	0	0	-	0	0	0	0	0.00	34	479.38	16,298.92
12	Epson L120/L220/L210/L220/L121/L360/L310 Ink, Yellow 664	bottle	12	12	0	24	11,505.12	6	4	0	10	4,793.80	0	0	0	0	-	0	0	0	0	0.00	34	479.38	16,298.92
13	Epson L120/L220/L210/L220/L121/L360/L310 Ink, Black 664	bottle	12	12	0	24	11,505.12	6	4	0	10	4,793.80	0	0	0	0	-	0	0	0	0	0.00	34	479.38	16,298.92
26	HP ink tank 310 ink, Cyan GT 52	bottle	0	0	0	0	-	0	0	12	12	5,100.00	0	0	0	0	-	0	0	0	0	0.00	12	425.00	5,100.00
27	HP ink tank 310 ink, Magenta GT 53	bottle	0	0	0	0	-	0	0	12	12	5,100.00	0	0	0	0	-	0	0	0	0	0.00	12	425.00	5,100.00
28	HP ink tank 310 ink, Yellow GT 54	bottle	0	0	0	0	-	0	0	12	12	5,100.00	0	0	0	0	-	0	0	0	0	0.00	12	425.00	5,100.00
29	HP ink tank 310 ink, Black GT 55	bottle	0	0	0	0	-	0	0	12	12	5,100.00	0	0	0	0	-	0	0	0	0	0.00	12	425.00	5,100.00
30	HP Laserjet Pro M12A Cartridge CF 79A	cart	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	4,500.00	0.00
31	HP Laserjet Pro P1102 Cartridge 85A	cart	0	0	0	0	-	0	0	50	50	240,000.00	0	0	0	0	-	0	0	0	0	0.00	50	4,800.00	240,000.00
43	Duplo DP-G325 ink, G14 (600ml)		0	0	0	0	-	120	0	0	120	156,000.00	0	0	0	0	-	0	0	0	0	0.00	120	1,300.00	156,000.00
44	Duplo DP-24S ink, 514 (600ml)		0	0	0	0	-	24	0	0	24	31,200.00	0	0	0	0	-	0	0	0	0	0.00	24	1,300.00	31,200.00
45	Brother DCP-T720 DW Magenta ink		0	0	0	0	-	0	0	4	4	1,600.00	0	0	0	0	-	0	0	0	0	0.00	4	400.00	1,600.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
46	Brother DCP-T720 DW Black ink	0	0	0	0	-	0	0	4	4	1,600.00	0	0	0	0	-	0	0	0	0	0.00	4	400.00	1,600.00	
47	Brother DCP-T720 DW Cyan ink	0	0	0	0	-			4	4	1,600.00	0	0	0	0	-	0	0	0	0	0.00	4	400.00	1,600.00	
48	Brother DCP-T720 DW Yellow ink	0	0	0	0	-			4	4	1,600.00	0	0	0	0	-	0	0	0	0	0.00	4	400.00	1,600.00	
49	toner cartridge, Canon LBP 2900	0	0	0	0	-			24	24	117,000.00	0	0	0	0	-	0	0	0	0	0.00	24	4,875.00	117,000.00	
	<b>Photocopiers</b>					-					93,600.00					-					0.00			93,600.00	
43	Gestetner MP 2014 Ad toner cartidge MP 2014	cart	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	4,940.00	0.00
44	Duplo DP-A120 ink DA14	box	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	6,500.00	0.00
45	Duplo DP-G325 ink G14	box	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	300.00	0.00
46	Duplo Master Roll DRG-20 (200 cuts)		0	0	0	0	-	12	0	0	12	62,400.00	0	0	0	0	-	0	0	0	0	0.00	12	5,200.00	62,400.00
47	Duplo Master Roll DR875 (200 cuts)		0	0	0	0	-	6	0	0	6	31,200.00	0	0	0	0	-	0	0	0	0	0.00	6	5,200.00	31,200.00
48			0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0		0.00
49			0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0		0.00
Medical, Dental and Laboratory Supplies -Common						-					5,250.00					-					0.00			5,250.00	
9	42132203-MG-G01 NITRILE GLOVES	piece	0	0	0	0	-	0	10	0	10	5,250.00	0	0	0	0	-	0	0	0	0	0.00	10	525.00	5,250.00
Semi Expendable -Office Equipment (Useful life of more than 1 year, but amount per unit is less than P50,000.00) -Common						-					75,058.60					-					0.00			75,058.60	
Common Office Equipment (less than P50,000 per unit)						-					75,058.60					-					0.00			75,058.60	
1	43212105-PR-L02 PRINTER, laser, colored		0	0	0	0	-	0	1	0	1	11,058.60	0	0	0	0	-	0	0	0	0	0.00	1	11,058.60	11,058.60
2	44101603-PS-M01 PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)		0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	11,398.40	0.00
3	Printer, inkjet, colored		0	0	0	0	-	2	0	0	2	24,000.00	0	0	0	0	-	0	0	0	0	0.00	2	12,000.00	24,000.00
4	DLP		0	0	0	0	-	0	0	1	1	40,000.00	0	0	0	0	-	0	0	0	0	0.00	1	40,000.00	40,000.00
Semi Expendable -Other Machinery & Equipment (Useful life of more than 1 year, but amount per unit is less than P50,000.00) -Common						-					180,000.00					-					0.00			229,000.00	
Audio and visual presentation and composing equipment (less than P50,000.00)						-					49,000.00					-					0.00			229,000.00	
1	52161520-MC-M01 Microphone		0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	5,500.00	0.00
2	52161505-TV-S01 SMART Television		1	0	0	1	49,000.00	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	1	49,000.00	49,000.00
3	52161512-SP-K01 Speakers		0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	25,000.00	0.00
4	32101514-AM-P01 Amplifier		0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	20,000.00	0.00
5	Audio Mixer		0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	10,000.00	0.00
	52161517-EQ-E01 Equalizer		0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	12,000.00	0.00
	Microphone		0	0	0	0	-	1	0	0	1	20,000.00	0	0	0	0	-	0	0	0	0	0.00	1	20,000.00	20,000.00
	SMART Television		0	0	0	0	-	1	0	1	2	100,000.00	0	0	0	0	-	0	0	0	0	0.00	2	50,000.00	100,000.00
	Speakers		0	0	0	0	-	1	0	0	1	30,000.00	0	0	0	0	-	0	0	0	0	0.00	1	30,000.00	30,000.00
	TV		0	0	0	0	-	0	0	1	1	30,000.00	0	0	0	0	-	0	0	0	0	0.00	1	30,000.00	30,000.00
Photographic or filming or video equipment (less than P50,000.00)						-										-					0.00			0.00	
Electrical equipment (less than P50,000.00)						-										-					0.00			0.00	
Semi-Expendable ICT Equipment (useful life of more than 1 year but cost is less than P50,000.00 per unit)						-					40,000.00					-					-			40,000.00	
I.C.T. Equipment (less than P50,000.000 per unit)						-					40,000.00					-					-			40,000.00	
1	Computer Desktop for Basic use		0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	35,000.00	0.00
2	Laptop for Basic Use		0	0	0	0	-	0	1	0	1	40,000.00	0	0	0	0	-	0	0	0	0	0.00	1	40,000.00	40,000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year						
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT									
<b>Semi-Expendable Printing Equipment (useful life of more than 1 year but cost is less than P50,000.00 per unit)</b>																														
<b>Printing Equipment (less than P50,000.000 per unit)</b>						32,000.00					20,000.00					-					0.00									
1	43212105-PR-L02	PRINTER, laser, colored				2	0	0	2	32,000.00	0	0	0	0		-	0	0	0	0	0.00	2	16,000.00					32,000.00		
2		Printer Laserjet Monochrome				0	0	0	0		-	0	0	0	0		-	0	0	0	0.00	0	16,000.00					0.00		
3		Printer 3in1 with ADF				0	0	0	0		-	1	0	0	1	20,000.00	0	0	0	0	0.00	1	20,000.00					20,000.00		
<b>Semi-Expendable Furniture &amp; Fixtures (useful life of more than 1 year but cost is less than P50,000.00 per unit)</b>																														
<b>C-N-CSE-0003 - Furniture and Fixtures (less than P50,000.000 per unit)</b>						-					30,000.00					-					-								30,000.00	
1		STEEL CABINET (GLASS SLIDING DOORS, 5 LAYERS)				0	0	0	0		-	1	0	0	1	18,000.00	0	0	0	0	0.00	1	18,000.00					18,000.00		
7		OFFICE TABLE WITH 4 DRAWERS (DIMENSION: W120CMxD58CMx75CM, made from sturdy laminated wood, smooth and easy to clean, all drawers are metal drawer guide:				0	0	0	0		-	0	1	0	1	5,000.00	0	0	0	0	0.00	1	5,000.00					5,000.00		
9		Office chair				0	0	0	0		-	0	0	2	2	7,000.00	0	0	0	0	0.00	2	3,500.00					7,000.00		
<b>Other Supplies and Materials Expenses-Common</b>																														
<b>Cleaning Supplies</b>						6,580.00					52,780.00					-					0.00								59,360.00	
1		FABRIC CONDITIONER	gallon	6	0	7	13	2,730.00	24	1	73	98	20,580.00	0	0	0	0	-	0	0	0	0	0.00	111	210.00			23,310.00		
2		BLEACH DISINFECTANT	gallon	6	0	5	11	3,850.00	29	1	62	92	32,200.00	0	0	0	0	-	0	0	0	0	0.00	103	350.00			36,050.00		
						0	0	0	0		-	0	0	0	0		-	0	0	0	0	0.00	0					0.00		
<b>Common Electrical Supplies</b>						3,210.00					7,475.00					-					0.00								10,685.00	
1		Extension Wire 5mtrs w/ 2gang				6	0	0	6	3,210.00	5	0	0	5	2,675.00	0	0	0	0	-	0	0	0	0	0.00	11	535.00		5,885.00	
2		Extension chord heavy duty w/ voltage surge regulator 6gang				0	0	0	0		-	3	0	0	3	4,800.00	0	0	0	0	-	0	0	0	0	0.00	3	1,600.00		4,800.00
<b>Common Janitorial Supplies</b>						-					6,037.50					-					0.00								6,037.50	
1	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	0	0	0	0		-	23	0	0	23	6,037.50	0	0	0	0	-	0	0	0	0	0.00	23	262.50		6,037.50		
<b>Lighting and fixtures and accessories</b>						-					-					-					0.00								0.00	
<b>Computer Supplies</b>						25,400.00					19,800.00					-					0.00								45,200.00	
1	43202010-FD-U01	FLASH DRIVE, 64 GB capacity	piece	18	0	10	28	15,400.00	0	0	2	2	1,100.00	0	0	0	0	-	0	0	0	0	0.00	30	550.00			16,500.00		
2	43211708-MO-O02	MOUSE, WIRELESS, 3modes (2.4g, bluetooth and wired)	unit	0	0	0	0		-	0	0	0	0		-	0	0	0	0	-	0	0	0	0	0.00	0	1,500.00		0.00	
3		MOUSE PAD 30x80cm	pcs	0	0	4	4	1,000.00	0	0	0	0		-	0	0	0	0	-	0	0	0	0	0.00	4	250.00		1,000.00		
4		External SSD 500GB	unit	0	0	0	0		-	0	0	0	0		-	0	0	0	0	-	0	0	0	0	0.00	0	2,500.00		0.00	
5		Keyboards Specs (Normal): 104 keys non-conflict keys	pcs	6	0	0	6	9,000.00	0	0	0	0		-	0	0	0	0	-	0	0	0	0	0.00	6	1,500.00		9,000.00		
		Uninterrupted Power Supply UPS							3	0	0	3	18,000.00	0	0	0	0	-	0	0	0	0	0.00	3	6,000.00			18,000.00		
		Keyboards								2	2	700.00	0	0	0	0	-	0	0	0	0	0.00	2	350.00			700.00			
<b>Disinfectants</b>						5,500.00					5,975.00					-					0.00								11,475.00	
1	12191601-AL-E01	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	bottle	24	0	20	44	5,500.00	30	2	5	37	4,625.00	0	0	0	0	-	0	0	0	0	0.00	81	125.00			10,125.00		
2	12191601-AL-E02	ALCOHOL, ethyl, 68%-72%, scented,	gallon	0	0	0	0		-	3	0	0	3	1,350.00	0	0	0	0	-	0	0	0	0	0.00	3	450.00		1,350.00		
<b>Fuel, Oil and Lubricants Expenses</b>						921,480.00					527,480.00					-					0.00								1,448,960.00	
<b>C-N-CSE-0020 - Fuel, Oil and Lubricants</b>																														
1		Gasoline				500	2000	310	2810	224,800.00	280	500	636	1416	113,280.00	0	0	0	0	-	0	0	0	0	0.00	4226	80.00		338,080.00	
2		Diesel				3000	100	5240	8340	667,200.00	0	100	3460	3560	284,800.00	0	0	0	0	-	0	0	0	0	0.00	11900	80.00		952,000.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
3	Lubricants	0	0	10	10	6,500.00	12	0	0	12	7,800.00	0	0	0	0	-	0	0	0	0	0.00	22	650.00	14,300.00
6	Oil	0	0	6	6	480.00	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	6	80.00	480.00
7	Engine oil 15W-40 (for generator set)	0	0	50	50	22,500.00	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	50	450.00	22,500.00
8	Fuel (HRDT)	0	0	0	0	-	0	0	200	200	16,000.00	0	0	0	0	-	0	0	0	0	0.00	200	80.00	16,000.00
9	LPG	0	0	0	0	-	20	0	16	36	72,000.00	0	0	0	0	-	0	0	0	0	0.00	36	2,000.00	72,000.00
10	Lubricants	0	0	0	0	-	12	0	36	48	33,600.00	0	0	0	0	-	0	0	0	0	0.00	48	700.00	33,600.00
<b>Telephones Expense</b>																								
		19,400.00										0.00												19,400.00
<b>C-N-CSE-0024 - Communication Supplies and Accessories</b>																								
1	Landline	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0		0.00
1	Cell Cards (smart) P100	0	0	0	0	-	20	0	0	20	3,000.00	0	0	0	0	-	0	0	0	0	0.00	20	150.00	3,000.00
2	Cell Cards (smart) P300	0	0	0	0	-	12	0	10	22	7,700.00	0	0	0	0	-	0	0	0	0	0.00	22	350.00	7,700.00
3	Cell Cards (smart) P500	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	0	550.00	0.00
4	Cell cards (globe) P100	0	0	0	0	-	20	0	0	20	3,000.00	0	0	0	0	-	0	0	0	0	0.00	20	150.00	3,000.00
5	Cell cards (globe) P300	0	0	0	0	-	0	0	10	10	3,500.00	0	0	0	0	-	0	0	0	0	0.00	10	350.00	3,500.00
6	Cell cards (globe) P500	0	0	0	0	-	0	4	0	4	2,200.00	0	0	0	0	-	0	0	0	0	0.00	4	550.00	2,200.00
<b>CAPITAL OUTLAY</b>																								1,969,210.00
Office Equipment (at least P50,000.00 per unit)		70,000.00										100,000.00												170,000.00
<b>Common Office Equipment (at least P50,000 per unit)</b>																								
1	Photocopier Machine (Specs 2)	1	0	0	1	70,000.00	0	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	1	70,000.00	70,000.00
5	Split type aircon								1	1	50,000.00	0	0	0	0	-	0	0	0	0	0.00	1	50,000.00	50,000.00
6	Smart TV								1	1	50,000.00	0	0	0	0	-	0	0	0	0	0.00	1	50,000.00	50,000.00
<b>ICT Equipment (at least P50,000.00 per unit)</b>		50,000.00										450,000.00												500,000.00
<b>Common ICT Equipment (at least P50,000 per unit)</b>																								
1	Desktop Computer (Mid range)	1	0	0	1	50,000.00	0	0	1	1	50,000.00	0	0	0	0	-	0	0	0	0	0.00	2	50,000.00	100,000.00
11	Computer	0	0	0	0	-	2	0	0	2	400,000.00	0	0	0	0	-	0	0	0	0	0.00	2	200,000.00	400,000.00
<b>Computer Software</b>																								0.00
<b>Other Machinery &amp; Equipment</b>																								
<b>Other Machinery and Equipment (at least P50,000.000 per unit)</b>		-										800,000.00												800,000.00
	Broadcast Console								1	1	800,000.00	0	0	0	0	-	0	0	0	0	0.00	1	800,000.00	800,000.00
<b>Furniture &amp; Fixtures</b>																								
<b>C-N-CSE-0003 - Furniture and Fixtures (at least P50,000.000 per unit)</b>		-										170,000.00												170,000.00
2	Tables	0	0	0	0	-	1	0	0	1	70,000.00	0	0	0	0	-	0	0	0	0	0.00	1	70,000.00	70,000.00
3	Chairs	0	0	0	0	-	1	0	0	1	100,000.00	0	0	0	0	-	0	0	0	0	0.00	1	100,000.00	100,000.00
<b>Other Maintenance and Operating Expenses</b>																								
<b>C-N-CSE-0011 - Catering Services</b>		79,200.00										250,010.00												329,210.00
1	Meals	330	0	0	330	54,450.00	606	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	330	165.00	54,450.00
2	Snacks	330	0	0	330	24,750.00	798	0	0	0	-	0	0	0	0	-	0	0	0	0	0.00	330	75.00	24,750.00
3	Spoons	0	0	0	0	-	200	0	0	200	3,000.00	0	0	0	0	-	0	0	0	0	0.00	200	15.00	3,000.00
4	Forks	0	0	0	0	-	200	0	0	200	3,000.00	0	0	0	0	-	0	0	0	0	0.00	200	15.00	3,000.00
	Plates						200	0	0	200	6,000.00	0	0	0	0	-	0	0	0	0	0.00	200	30.00	6,000.00
	Glass						200	0	0	200	6,000.00	0	0	0	0	-	0	0	0	0	0.00	200	30.00	6,000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Serving plates							50	0	0	50	5,000.00	0	0	0	0	-	0	0	0	0	0.00	50	100.00	5,000.00
Meals							0	75	879	954	157,410.00	0	0	0	0	-	0	0	0	0	0.00	954	165.00	157,410.00
Snacks							0	100	828	928	69,600.00	0	0	0	0	-	0	0	0	0	0.00	928	75.00	69,600.00

A. TOTAL		P	7,355,082.25
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	-
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if Applicable)		P	-
D. GRAND TOTAL (A + B+ C)		P	7,355,082.25
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

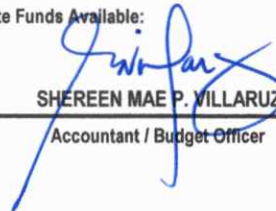
We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

  
 SHIRLY J. MONDIA  
 \_\_\_\_\_  
 Property/Supply Officer

Date Prepared: \_\_\_\_\_

Certified Funds Available / Certified Appropriate Funds Available:

  
 SHEREEN MAE P. VILLARUZ  
 \_\_\_\_\_  
 Accountant / Budget Officer

Approved by:

  
 FRANCISCO GIL N. GARCIA, PhD  
 \_\_\_\_\_  
 Head of Office/Agency

**ANNUAL PROCUREMENT PLAN C.Y. 2024**  
**SUMMARY OF COMMON SUPPLIES EQUIPMENT (APP-CSE) AND NON-COMMON SUPPLIES EQUIPMENT (APP NON-CSE) BY QUARTER**  
**FUND 06- Income Generating Project**

PAP CODE / ITEM	DESCRIPTION	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL
	<b>A. APP CSE PART I - AVAILABLE AT PROCUREMENT SERVICE STORE</b>					
	Supply and Delivery of Arts & Crafts Equipment & Accessories & Supplies	11,880.00	12,420.00	-	-	24,300.00
	Supply and Delivery of Manufacturing Components & Supplies	4,713.24	12,012.88	-	-	16,726.12
	Supply and Delivery of Measuring & Observing & Testing Equipment	2,184.00	1,092.00	-	-	3,276.00
	Supply & Delivery of Office Equipment & Accessories & Supplies	13,623.87	17,171.88	-	-	30,795.75
	Supply and Delivery of Paper Materials and Products	20,592.20	1,671,154.74	-	-	1,691,746.94
	Supply and Delivery of Perfumes or Colognes or Fragrances	2,223.00	2,223.00	-	-	4,446.00
	Supply and Delivery of Pesticides or Pest Repellents	6,597.50	6,370.00	-	-	12,967.50
	Supply and Delivery of Printed Publication	-	-	-	-	-
	Supply and Delivery of Printer or Facsimile or Photocopier Supplies	-	-	-	-	-
	Supply and Delivery of Information & Communication Tech. (ICT) Equipment & Devoces & Accessories	115,759.80	43,281.00	-	-	159,040.80
	Supply and Delivery of Audio and Visual Eqpt. and Supplies	-	-	-	-	-
	Supply and Delivery of Consumer Electronics	-	-	-	-	-
	Supply and Delivery of Heating and Ventilation and Air Circulation	11,498.50	12,480.00	-	-	23,978.50
	Supply and Delivery of Furniture and Furnishing	28,000.00	141,737.32	-	-	169,737.32
	Supply and Delivery of Alcohol or Acetone Based Antiseptic	18,037.76	12,713.46	-	-	30,751.22
	Supply and Delivery of Face Mask	350.00	2,100.00	-	-	2,450.00
	Supply and Delivery of Batteries and Accessories	-	249.60	-	-	249.60
	Supply and Delivery of Cleaning Equipment & Supplies	39,715.18	89,131.84	-	-	128,847.02
	Supply and Delivery of Color Compounds and Dispersions	59.80	-	-	-	59.80
	Supply and Delivery of Films	-	-	-	-	-
	Supply and Delivery of Fire Fighting Eqpt.	14,670.00	3,750.00	-	-	18,420.00
	Supply and Delivery of Flag or Accessories	-	370.30	-	-	370.30
	Supply and Delivery of Lighting and Fixtures and Accessories	1,950.00	13,292.60	-	-	15,242.60
	<b>CAPITAL OUTLAY</b>	-	-	-	-	-
	Computer Software	-	-	-	-	-
	<b>Sub Total (A)</b>	<b>291,854.85</b>	<b>2,041,550.62</b>	<b>0.00</b>	<b>0.00</b>	<b>2,333,405.47</b>

PAP CODE / ITEM	DESCRIPTION	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL
	<b>B. APP CSE PART II - OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES</b>					
	Supply and Delivery of Common Office Supplies	98,115.00	163,910.00	5,800.00	-	267,825.00
	Supply and Delivery of Consumables	54,900.48	697,315.20	-	-	752,215.68
	Supply and Delivery of Medical, Dental, and Laboratory Supplies	-	5,250.00	-	-	5,250.00
	Supply and Delivery of Common Office Equipment (less than P50,000.00 per unit)	-	75,058.60	-	-	75,058.60
	Supply and Delivery of Audio and Visual and Presentation and composing Eqpt. (less than P50,000.00 per unit)	49,000.00	180,000.00	-	-	229,000.00
	Supply and Delivery of Photographic or Filming or Video Eqpt. (less than P50,000.00 per unit)	-	-	-	-	0.00
	Supply and Delivery of Electrical Eqpt. And Components and Supplies	-	-	-	-	0.00
	Supply and Delivery of Common ICT Equipment (less than P50,000.00 per unit)	-	40,000.00	-	-	40,000.00
	Supply and Delivery of Printing Equipment (less than P50,000.00 per unit)	32,000.00	20,000.00	-	-	52,000.00
	Supply and Delivery of Furniture and Fixtures (less than P50,000.00 per unit)	-	30,000.00	-	-	30,000.00
	Supply and Delivery of Cleaning Supplies	6,580.00	52,780.00	-	-	59,360.00
	Supply and Delivery of Common Electrical Supplies	3,210.00	7,475.00	-	-	10,685.00
	Supply and Delivery of Common Janitorial Supplies	-	6,037.50	-	-	6,037.50
	Supply and Delivery of Lighting and Fixtures and Accessories	-	-	-	-	0.00
	Supply and Delivery of Computer Supplies	25,400.00	19,800.00	-	-	45,200.00
	Supply and Delivery of Disinfectants	5,500.00	5,975.00	-	-	11,475.00
	Supply and Delivery of Fuel, Oil, and Lubricants	921,480.00	527,480.00	-	-	1,448,960.00
	Supply and Delivery of Communication Supplies and Accessories	-	19,400.00	-	-	19,400.00
	Other Maintenance and Operating Expenses	79,200.00	250,010.00	-	-	329,210.00
	<b>CAPITAL OUTLAY</b>	-	-	-	-	0.00
	Supply and Delivery of Office Equipment (at least P50,000.00 per unit)	70,000.00	100,000.00	-	-	170,000.00
	Supply and Delivery of I.C.T. Equipment (at least P50,000.00 per unit)	50,000.00	450,000.00	-	-	500,000.00
	Procurement of Computer Software	-	-	-	-	0.00
	Supply, Delivery and Installation of Other Machinery and Equipment (at least P50,000.00 per unit)	-	800,000.00	-	-	800,000.00
	Supply, Delivery, Fabrication and Installation of Furniture and Fixture (at least P50,000.00 per unit)	-	170,000.00	-	-	170,000.00
	<b>Sub Total ( B )</b>	<b>1,395,385.48</b>	<b>3,620,491.30</b>	<b>5,800.00</b>	<b>-</b>	<b>5,021,676.78</b>
	<b>C. APP NON-CSE - NON-COMMON USE OFFICE SUPPLIES, MATERIALS, AND EQUIPMENT</b>					
	Travel	215,000.00	525,600.00	-	-	740,600.00
	Training	209,000.00	415,800.00	-	-	624,800.00

PAP CODE / ITEM	DESCRIPTION	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL
	Scholarship	-	-	-	-	-
	Supply and Delivery of Non-Common Use Office Supplies	7,200.00	42,800.00	-	-	50,000.00
	Accountable Forms	-	-	-	-	-
	Supply and Delivery of Food Supplies	159,800.00	-	-	-	159,800.00
	Supply and Delivery of Medical, Dental, and Laboratory Supplies	-	-	-	-	-
	Supply and Delivery of Fuel, Oil, and Lubricants	712,400.00	65,400.00	-	-	777,800.00
	Supply, Installation and Delivery of Agricultural and Marine Supplies	3,309,100.00	752,600.00	-	-	4,061,700.00
	Supply and Delivery of Textbooks and Instructional Materials	-	-	-	-	-
	Supply and Delivery of Office Equipment (less than P50,000.00 per unit)	13,000.00	160,000.00	-	-	173,000.00
	Supply and Delivery of I.C.T. Equipment (less than P50,000.00 per unit)	-	-	-	-	-
	Supply and Delivery of Medical Equipment (less than P50,000.00 per unit)	471,394.00	6,927,444.92	-	-	7,398,838.92
	Supply and Delivery of Printing Equipment (less than P50,000.00 per unit)	-	-	-	-	-
	Supply and Delivery of Sports Equipment (less than P50,000.00 per unit)	-	-	-	-	-
	Supply and Delivery of Technical and Scientific Equipment (less than P50,000.00 per unit)	-	-	-	-	-
	Supply, Delivery and Installation of Other Machinery and Equipment (less than P50,000.00 per unit)	145,500.00	70,000.00	-	-	215,500.00
	Supply, Delivery, Fabrication and Installation of Furniture and Fixture (less than P50,000.00 per unit)	27,000.00	59,999.36	-	-	86,999.36
	Supply and Delivery of Hardware and Construction Supplies & Materials	990,975.00	78,000.00	-	-	1,068,975.00
	Supply and Delivery of Sports Supplies and Accessories	-	6,400.00	-	-	6,400.00
	Supply and Delivery of Other Supplies	1,772,817.70	127,900.00	26,937.00	-	1,927,654.70
	Procurement of Water Expense	216,535.00	920,880.00	-	-	1,137,415.00
	Procurement of Electricity Expense	60,000.00	3,324,000.00	-	-	3,384,000.00
	Procurement of Postage and Courier Services	-	-	-	-	-
	Supply and Delivery of Communication Supplies and Accessories	-	4,000.00	-	-	4,000.00
	Procurement of Internet Subscription Expenses	-	186,000.00	-	-	186,000.00
	Procurement of Cable, Satellite, Telegraph and Radio Expenses	-	1,500.00	-	-	1,500.00
	Procurement of Other Professional Services	3,180,960.00	2,315,472.00	-	-	5,496,432.00
	Procurement of Janitorial Services	646,704.00	604,000.00	-	-	1,250,704.00
	Procurement of Security Services	-	1,132,860.00	-	-	1,132,860.00
	Procurement of Other General Services	618,024.00	10,423,773.52	-	-	11,039,797.52
	Procurement of Repair and Maintenance	2,963,309.78	5,566,314.72	-	-	8,529,624.50
	Procurement of Taxes, Duties, and Licenses	-	130,000.00	-	-	130,000.00
	Procurement of Fidelity Bond Premiums	-	-	-	-	-

PAP CODE / ITEM	DESCRIPTION	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL
	Procurement of Insurance Expenses	25,000.00	360,000.00	-	-	385,000.00
	Procurement of Other Maintenance and Operating Expenses	1,569,328.82	9,775,183.13	211,994.00	-	11,556,505.95
	<b>Capital Outlay</b>	-	-	-	-	-
	Supply, Delivery and Installation of Machinery	608,000.00	50,000.00	-	-	658,000.00
	Supply, Delivery and Installation of Office Equipment	-	-	-	-	-
	Supply, Delivery and Installation of ICT Equipment	-	-	-	-	-
	Supply, Delivery and Installation of Medical Equipment	-	-	-	-	-
	Supply, Delivery and Installation of Printing Equipment	3,780,000.00	300,000.00	-	-	4,080,000.00
	Patents/Copyrights	-	-	-	-	-
	<b>Sub Total (C)</b>	<b>21,699,048.30</b>	<b>44,325,927.65</b>	<b>238,931.00</b>	<b>-</b>	<b>66,263,906.95</b>
	x-x-x-x-x					
	<b>TOTAL ( A )</b>					<b>2,333,405.47</b>
	<b>TOTAL ( B )</b>					<b>5,021,676.78</b>
	<b>TOTAL ( C )</b>					<b>66,263,906.95</b>
						<b>73,618,989.20</b>

Prepared by:

  
**ALLYNJE NALAM**  
 Administrative Officer I

Noted:

  
**MYRNA R. YAN**  
 Head, BAC Secretariat

Recommending Approval:

  
**EIMER M. ESTILLOS**  
 VP for Administration & Finance

Approved:

  
**FRANCISCO GIL N. GARCIA, PhD**  
 Head of the Procuring Entity