



PRELIMINARY SURVEY VISIT

AREA X ADMINISTRATION

E. SUPPLY MANAGEMENT

E.3. Composition and Functions of the Bids and Awards Committee



Special Order No. 1086B

Series of 2025

TO: MS. QUENIELYN L. DURENDES - *Chairperson*
ENGR. RENEL M. ALUCILJA - *Vice-Chairperson*
ENGR. RONALD A. GARBIN - *Member*
ENGR. ARNEL B. TOLEDO - *Member*
ATTY. SUNNY RYE M. NOGALO - *Member*

SUBJECT: COMPOSITION OF BIDS AND AWARDS COMMITTEE (BAC) FOR
INFRASTRUCTURE/CONSTRUCTION SUPPLIES

DATE: Tuesday, 1 April 2025

In the exigency of public service and in consonance with Republic Act 9384 or the Government Procurement Reform Act, you are hereby designated to compose the **BIDS AND AWARDS COMMITTEE (BAC) for INFRASTRUCTURE/CONSTRUCTION SUPPLIES** with Ms. Quenielyn L. Durendes as **Chairperson**, in addition to your appointive position, effective immediately.

As such, you shall exercise the duties and functions inherent in your designated position to the best of your ability. You are also expected to promote and observe honesty, integrity, efficiency, responsiveness, and courtesy in your unit and help create a working climate conducive to public and accountability in consonance with existing laws and regulations.

By virtue of this designation, you shall be entitled to benefits pursuant to pertinent provisions of the USM Code and pertinent government regulations, and on Vacation/Sick Leave Status for faculty members.

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Republic of the Philippines
UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Tel No. 63 (64) 572 - 2138
email address: op@usm.edu.ph
OFFICE OF THE PRESIDENT



This designation shall remain in force and in effect starting **April 01, 2025** **until revoked** unless otherwise the same revoked by the undersigned or by a higher authority. All issuances that contradict to any of the provisions hereof are deemed revoked, amended or superseded.

JONALD L. PIMENTEL, PhD
SUC President IV

Conforme

- Copy Furnished
- records
 - HRMDD/2025 file
 - File
 - COA file
 - Board Secretary





Special Order No. 1087B
Series of 2025

TO: PROF. MYRNA R. TAN	- HEAD
MR. AL M. BALIWAN	- BAC Secretariat
MS. AIVIE MAE B. ALIUDIN	- BAC Secretariat
MS. MAYLEN P. SANCHEZ	- BAC Secretariat
MS. MERCHIA C. MAYORMENTE	- BAC Secretariat
MR. DANILO T. VILLANUEVA	- BAC Secretariat
MR. ALLYN JE NALAM	- BAC Secretariat
MS. CRISTANE GIL T. OLINARES	- BAC Secretariat
MS. ISNIHAYYA B. MALACO	- BAC Secretariat

SUBJECT: COMPOSITION OF BAC SECRETARIAT FOR INFRASTRUCTURE

DATE: Tuesday, 1 April 2025

In the exigency of public service and in consonance with Republic Act 9184 or the Government Procurement Reform Act, you are hereby designated to compose the **BAC-SECRETARIAT with Prof. Myrna R. Tan as Head**, in addition to your appointive positions, effective immediately.

As such, you shall assist the BAC in the conduct of its functions. You are also expected to promote and observe honesty, integrity, efficiency, responsiveness, and courtesy in your unit and help create a working climate conducive to public and accountability in consonance with existing laws and regulations

By virtue of this designation, you shall be entitled to benefits pursuant to pertinent provisions of the USM Code and other pertinent government regulations.





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JONALD L. PIMENTEL, PhD
SUC President IV

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_____ Board Secretary





Special Order No. 1089B

Series of 2025

TO: **DR. SAMSUDIN S. PANDAY** - *Chairperson*
DR. AMORSOLO L. DELA CRUZ - *Vice-Chairperson*
ATTY. MARIONE JOHN C. SETO - *Member*
PROF. SAQUE J. AMILBAHAR - *Member*
MR. JAY M. NAVALUNA - *Member*

SUBJECT: **COMPOSITION OF BIDS AND AWARDS COMMITTEE (BAC) FOR GOODS AND SERVICES**

DATE: **Tuesday, 1 April 2025**

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In the exigency of public service and in consonance with Republic Act No. 9184 or the Government Procurement Reform Act, you are hereby constituted to compose the **BIDS AND AWARDS COMMITTEE (BAC) FOR GOODS and SERVICES** with **Dr. Samsudin S. Panday** as **Chairperson**, in addition to your appointive positions, effective immediately.

As such, you shall exercise the following duties and functions;

1. Advertise and/or post the invitation to bid/request for expressions of interest;
2. Conduct pre-procurement and pre-bid conferences;
3. Determine the eligibility of prospective bidders;
4. Receive and open bids;
5. Conduct the evaluation of bids;
6. Undertake post-qualification proceedings;
7. Resolve requests for reconsideration;
8. Recommend the imposition of sanctions in accordance with Rule XXIII;
9. Recommend to the HOPE the use Alternative Methods of Procurement;



10. Conduct periodic assessment of the procurement processes and procedures to streamline procurement activities pursuant to Section 31 of the IRR; and
11. Perform such other related functions as may be necessary, including the creation of a technical Working Group (TWG).

By virtue of this designation, you shall be entitled to benefits pursuant to pertinent provisions of the USM Code and pertinent government regulations; and on Vacation/Sick Leave Status for faculty members.

This designation shall remain in force and in effect starting today, **April 03, 2025 until revoked** otherwise the same revoked by the undersigned or by a higher authority. All issuances that contradict to any of the provisions hereof are deemed revoked, amended or superseded.


JONALD L. PIMENTEL, PhD
SUC President IV

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Special Order No. 1090B
Series of 2025

✓ TO: PROF. MYRNA R. TAN - HEAD
MR. AL M. BALIWAN - BAC Secretariat
MS. AIVIE MAE B. ALIUDIN - BAC Secretariat
MS. MAYLEN P. SANCHEZ - BAC Secretariat
MR. DANILO T. VILLANUEVA - BAC Secretariat
✗ MS. MERCHIA C. MAYORMENTE - BAC Secretariat
MR. ALLYN JE NALAM - BAC Secretariat

SUBJECT: COMPOSITION OF BAC SECRETARIAT FOR GOODS AND SERVICES

DATE: Tuesday, 1 April 2025

In the exigency of public service and in consonance with Republic Act 9184 or the Government Procurement Reform Act, you are hereby designated to compose the **BAC-SECRETARIAT with Prof. Myrna R. Tan as Head**, in addition to your appointive positions, effective immediately.

As such, you shall assist the BAC in the conduct of its functions. You are also expected to promote and observe honesty, integrity, efficiency, responsiveness, and courtesy in your unit and help create a working climate conducive to public and accountability in consonance with existing laws and regulations

By virtue of this designation, you shall be entitled to benefits pursuant to pertinent provisions of the USM Code and other pertinent government regulations.





This designation shall remain in force and in effect starting **April 01, 2025** **until revoked** unless otherwise the same revoked by the undersigned or by a higher authority. All issuances that contradict to any of the provisions hereof are deemed revoked, amended or superseded.


JONALD L. PIMENTEL, PhD
SUC President IV

Confirms:

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- _____ File
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- _____ Board Secretary

