



PRELIMINARY SURVEY VISIT



AREA 3.

CURRICULUM

AND

INSTRUCTION



F. ADMINISTRATIVE SUPPORT FOR EFFECTIVE INSTRUCTION

F.2. EVIDENCE/S OF DIALOGUE CONDUCTED AMONG THE ADMINISTRATION, FACULTY AND STUDENTS



Republic of the Philippines
University of Southern Mindanao
Kabacan Cotabato



COLLEGE OF VETERINARY MEDICINE BACHELOR OF SCIENCE IN VETERINARY TECHNOLOGY

- c. **In-firm Students and OJT Coordinators**
 - a. Good performance of the students during their OJT will give them a huge step for future opportunities.
 - b. OJT Coordinators are committed to double check and frequently update the students during internship.
 - c. The acknowledgement letter should be submitted with the signature of their parent/guardian.
 - d. The acknowledgement letter should also be notarized.
- d. **Contribution**
 - a. Dr. Ferrer informed the parents about the OJT fee amounting to 1,000 pesos and needs to be paid before the departure on February 16, 2026.
 - b. Travel order shall be first submitted by the OJT Coordinators and scheduled visitation should also be done to them to go out and check the infirm students.
 - c. The money gathered will also be budgeted so it will last until the end of the OJT.
- e. **Destination**
 - a. The visitation of the OJT Coordinators is duly within the Mindanao area only

SAFETY, SECURITY CONCERNS and PRACTICE of the IN-FIRMSTUDENTS

- a. **Security of the Place**
 - a. Mrs. Estanda asked about the housing of the students during the internship and if the OJT Coordinators will check it beforehand.
 - b. Dr. Ferrer responded, before the students shall start, initial communication with the agency will be done through the letters and MOA. As stated in the MOA, partner agency/ company has the obligation in the security and welfare of the interns. In terms of the housing, the students shall find their own boarding houses; the role of the OJT coordinators is to check if they are safe in the said boarding houses. Beddings, toiletries and other utensils shall be provided by the students. Medicine should be included in their kits. PPE especially in Farms.

INSURANCE OF THE IN-FIRM STUDENTS

- a. **Insurance**
 - a. The insurance of the students is well insured by the university, but a simple reminder about being responsible for their decisions is also needed because some instances are beyond their control.



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GRADES

- a. The partner agency/ company will give 80-90% of the student's grades.

700 HOURS REQUIRED TIME FOR THE IN -FIRM STUDENTS

- a. What will be the resort if the student will get sick during the OJT and cannot perform his/ her task for a week?
- b. Dr. Ferrer said if the student will get sick during the OJT, the OJT coordinator will have the right to pull out the student in the said agency. And he/ she will be required to present her medical certificate and will be advised to finish his/ her OJT hours near the OJT coordinators for fast monitoring.
- c. Students are allowed to work more than 8 hours a day to comply for the 700 hours as long as the partner agency/ company permits.

PARENTS VISIT

- a. Parents can visit and check their son/ daughter during the duration of the Internship as long as the partner agency/ company has a fitted time frame schedule for it because some may have their own bio-securities.

PRESENTATION OF IN-FIRM REPORT TO THE PANEL AND PASSING OF HARDBOUND

- a. Students are advised to make an accomplishments report on the duration of their in-firm and submit a copy after every internship on a partner agency/ company.
- b. The presentation will be more about the students learning and how they have performed in their practices, this is also to check if the students had truly done the practice.

OJT COORDINATOR

- a. Contribution of the in-firm students for the monitoring expenses
 - a. The budgetary contribution last year was 1000 pesos per students.
 - b. The contribution will remain 1,000 as of this year

OTHER CONCERNS

- a. Mrs. Estanda asked about the estimated budget for the entire OJT so that the parents can prepare.
- b. Ma'am Beso responded, they cannot give the exact amount or even the estimated amount because it varies to the student's lifestyle.



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Do's and Don'ts

- Learning journals and Expenditure report per agency shall be submitted by the students to the OJT coordinator and Department Chairperson, failure to do the said requirement the student cannot proceed to the next agency.
- DTR should be signed by the Supervisor or Manager.
- The students are advised not to go out of the Agency after working hours to prevent any Unfortunate circumstances. Failure to comply the said statement the OJT coordinators has the right to pull out the student in the said agency.
- The students are not allowed to drink alcoholic beverages before and after working hours failure to comply the OJT coordinators has the right to pull out the students in the said agency.
- Instead of going out and drinking the students are advised to do their Journals.
- Whatever problems encountered by the students; they are advised to report to their OJT coordinators.

MEETING ADJOURNED AT 2:17 P.M.

Prepared by:


PRECIOUS AMOR B. FERRER, PhD
BS Vet Tech Coordinator



UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines



ATTENDANCE SHEET

Date: _____
 Venue: _____
 Unit: _____
 Training Meeting
 Participants: _____
 Coordinator: _____
 Resource Speaker/s: _____

No.	Name	Office	STUDENTS Email Address, Contact No. (optional)	Signature
1.	MARIBETH SUBIATE TRUCES		LORETE MARIE SUBIATE TRUCES	
2.			CABILAS, LEOMAR C.	
3.			BALAYANAN, JESREYL	
4.	Imador Aljaredo		Dawn V. Aljaredo	
5.	JOSHUA F. GUESNOLA		JADE ANDRUE GUESNOLA	
6.	Maricar Dulay		Bernadette Dulay	
7.	Darlane Estarida		Kersly Anne Estarida	
8.	Alicia Angeli Tenano		Erlyn Sapita Parreno	
9.	Alicia Angeli Tenano		Paul Joseph Fredelis	
10.	Nora Jerez		Kaye Jerez	
11.	Rey Jerez		Kaye Jerez	
12.	Marife S. Cortez - Aunt		Guiza Mae Quintal	
13.	CECILE NEXMAL		KRISTE JOY PURBASTROD	
14.	Anthony Pete G. Subalala		BLISS Balinda, Licil G.	
15.	JAMES C. MEDIANA		JAVIE REYMARIT MEDIANA	
16.	Adarlic C. Conda		Jasophia Ruth Cornello	
17.	VERTIE ANTON		Meryle Gee B. Anton	
18.	Meliza Espantosa		Selva D. Espantosa	
19.	MARIA JOHAN MIRASOL		ELIZAH M. MIRASOL	
20.	HELY C. CAMINO		CRISTA HOPE C. CAMINO	
21.	Sylvia Deocampo		Syrel Deocampo	
22.	Florence P. De Guzman		Arlene Faye de Guzman	
23.	Shavotte H. Estrella		Karla Angelyn Jecilyn Estrella	
24.	PMUA, NATASHA MARIE		Melike Pua	
25.	FELIXBERTO CAMAT		DANIELA CAMAT	
26.	Mary Ann Ordoña		Rudolph Christian Ordoña	
27.	Jose Howard S. Dequindo		Gino Espinosa	



UNIVERSITY OF SOUTHERN MINDANAO
Kahacan, Cotabato
Philippines



ATTENDANCE SHEET

Date:	02.05.2026
Venue:	
Unit:	
<input type="checkbox"/> Training <input type="checkbox"/> Meeting	
Participants:	
Coordinator:	
Resource Speaker/s:	Student

No.	Name	Office	Email Address/Contact No. (optional)	Signature
1.	Hermira A. Flores		Annamario Flores	[Signature]
2.	Rhean S. Laguichan		Rhean mac Laguichan	[Signature]
3.	Christopher Stygar		Charm Pearl Stygar	[Signature]
4.	SAMUEL ANUNSION		SAMUEL ANUNSION	[Signature]
5.	Presila Banuelos		Messeah Banuelos	[Signature]
6.	Ruelo, Susan		Angelyn Ruelo	[Signature]
7.	Gurdian, Susan Ruelo		Progress Igar	[Signature]
8.	Genia T. Ugay		Giennelle T. Ugay	[Signature]
9.	Aiza C. Borhulan		Kimberly C. Cabanas	[Signature]
10.	Xanthippe M. Apdum		Kya Faith M. Apdum	[Signature]
11.	Marlon Cajeben		Jilola Cajeben	[Signature]
12.	Marlon Cabanting		Silda Cajeben	[Signature]
13.	CRESSIDA IAN S. BALBUENA		CRESSIDA IAN S. BALBUENA	[Signature]
14.	Manssa C. Lampareri		Krisalyn C. Lampareri	[Signature]
15.	Zenaida P. Pedrosa		Maria Angela Garcia Pedrosa	[Signature]
16.	Zenaida P. Pedrosa		Kristen Larinas	[Signature]
17.	LINDA C. CAPILITAN		MARICHELL CALINBURGA	[Signature]
18.			KRISALYN ADRIAS	[Signature]
19.	CAGUD, KANT C.		CABACANG, YAN ROY	[Signature]
20.	CRANDIER, JAME AMOR C.		CRANDIER, ROMEL C.	[Signature]
21.	Janeiro, Josana D		Janeiro, Julie Anne D	[Signature]
22.			Camillo, Jaime James C	[Signature]
23.			Igar, Ha. Phassy, Deimadek	[Signature]
24.	Jeff Karim U. Irdang		Prince Ramzi U. Adam	[Signature]
25.	Richard L. Estarbes		Stephanie E. Labiano	[Signature]
26.			Dionne Rizele Calero	[Signature]
27.	Joshua F. Jordan		Jonyka F. Jordan	[Signature]



Republic of the Philippines
UNIVERSITY OF SOUTHERN MINDANAO
 Kidapawan, North Cotabato

Bachelor of Science in Veterinary Technology
 College of Veterinary Medicine

OFFICIAL LIST OF ENROLLED STUDENTS
 Academic Year 2025-2026 2ND SEMESTER

Subject Code	VT OJT 01			Class Section	4 BS VetTech - A
Subject Title	Veterinary Clinical Practicum (700hrs)			Year Level	4th Year
Academic Units	-	Lab Units	10.0	Schedule(s)	M 07:00 AM - 05:00 PM (CVM Building)
Credit Units	10.0	Lab Hours	300.0		
Mode	Laboratory Only				
Faculty	Beso, Precious Amor A.				

#	Student No.	Full Name	Gender	YearLevel	OR No.	Validation Date	Scholarship
1.	22-59925	ABAN, EULO LUCIC, Orjalza	M	4th Year		01/07/2026	CHED Free Higher Education
2.	21-06947	ALDAMAR, JHON PAUL, Antonio	M	4th Year		01/13/2026	CHED Free Higher Education
3.	21-26789	ALOJADO, DURYEA DAWN, Vidal	F	4th Year		01/28/2026	CHED Free Higher Education
4.	21-29366	ANTOY, MERYLLE GEE, Belacion	F	4th Year		01/29/2026	CHED Free Higher Education
5.	21-39631	ANUNSACION, JOAHNA MAE, Blaya	F	4th Year		01/09/2026	CHED Free Higher Education
6.	20-80529	ARMADA, Mark Anthony, Clam	M	4th Year		01/09/2026	CHED Free Higher Education
7.	19-80613	ASUNCION, Christian Jeo, Salcedo	M	4th Year		01/26/2026	Regular Payee
8.	21-86628	BALAYANAN, Jesryl,	M	4th Year		01/29/2026	CHED Free Higher Education
9.	21-15314	BALBUENA, CASSANDRA MAE, Solano	F	4th Year		01/09/2026	CHED Free Higher Education
10.	22-27217	BANUELOS, MESSEAH, Panet	F	4th Year		02/02/2026	CHED Free Higher Education
11.	19-80700	BONNY, Norhaya, Plang	F	4th Year		01/30/2026	Regular Payee
12.	22-64302	CABILAS, LEOMAR, Colon	M	4th Year		01/26/2026	CHED Free Higher Education
13.	21-33841	CALAPAN, ROSELYN, Endit	F	4th Year		01/26/2026	CHED Free Higher Education
14.	21-01230	CALINAWAGAN, MARIONELL, Ybafes	M	4th Year		01/26/2026	CHED Free Higher Education
15.	19-80790	CAMILLO, Jaime James, Canon	M	4th Year		01/09/2026	Regular Payee
16.	21-41631	CAMINO, CRISTA HOPE, Cabellan	F	4th Year		01/29/2026	CHED Free Higher Education
17.	21-54889	CANTOMAYOR, ROMEL, V. Calasagsag	M	4th Year		01/30/2026	CHED Free Higher Education
18.	20-88351	CAPULOS, Julie Fays, Camanga	F	4th Year		01/13/2026	CHED Free Higher Education
19.	21-89637	DELA CERNA, ROLAND KM, Consulta	M	4th Year		01/26/2026	CHED Free Higher Education
20.	21-98400	ESPARTERO, JELYN, Olgario	F	4th Year		01/26/2026	CHED Free Higher Education
21.	21-43275	ESPINOSA, GINO, Lapu-lapu	M	4th Year		01/30/2026	CHED Free Higher Education
22.	22-19890	ESTOLLOSO, KYLLA SHALLYMAR, Hingulto	F	4th Year		01/26/2026	CHED Free Higher Education
23.	22-32474	ESTOLLOSO, KYRELLE SHALLYMAE, Hingulto	F	4th Year		01/26/2026	CHED Free Higher Education
24.	22-699615	GARDOSE, Jamsela Mae, Wong	F	4th Year		02/02/2026	CHED Free Higher Education
25.	22-32908	GESULGA, JADE ANDREE, Fernandez	F	4th Year		01/26/2026	CHED Free Higher Education
26.	20-80555	IGAR, Ma. Princess Bernadette, Evangelio	F	4th Year		01/27/2026	Regular Payee
27.	21-10411	JABONERO, STEPHEN JHON, Cabardo	M	4th Year		01/13/2026	CHED Free Higher Education
28.	22-10002	JAREÑO, Julie Anne, Baraban	F	4th Year		01/27/2026	CHED Free Higher Education
29.	19-80620	JOSE, Angel Rose, Parpan	F	4th Year		02/02/2026	Regular Payee
30.	22-47761	KAMAD, SANDRA, Dalgan	F	4th Year		02/02/2026	CHED Free Higher Education
31.	21-75284	LAQUIHON, RHEA MAE, Sebando	F	4th Year		01/26/2026	CHED Free Higher Education
32.	21-10951	LLANGAN, HAZEL FAITH, Collado	F	4th Year		02/04/2026	CHED Free Higher Education
33.	20-80515	LLARENAS, Kristen, Besinio	F	4th Year		02/02/2026	Regular Payee
34.	21-80807	MANTILLA, DANIELA, Carmona	F	4th Year		01/13/2026	CHED Free Higher Education
35.	21-93256	MIRASOL, ELAZAH, Minor	F	4th Year		01/29/2026	CHED Free Higher Education
36.	21-24508	PANGALINON, DAVE, Glimada	M	4th Year		02/02/2026	CHED Free Higher Education
37.	21-20379	PAUYA, NATASHA MARIE, Ladera	F	4th Year		01/26/2026	CHED Free Higher Education
38.	21-86319	PEROY, JHON PAUL, Pagunsan	M	4th Year		01/29/2026	CHED Free Higher Education
39.	21-35047	PURGATORIO, KRIZLE JOY, Tolentino	F	4th Year		01/28/2026	CHED Free Higher Education
40.	21-82072	QUINLAT, GUIA MAE, Catedral	F	4th Year		01/30/2026	CHED Free Higher Education
41.	21-10670	RUELO, ANGELYN, Dalde	F	4th Year		01/09/2026	CHED Free Higher Education
42.	21-22700	SEGUNDERA, CHARISH, Sinal	F	4th Year		01/30/2026	CHED Free Higher Education

TO FACULTY-IN-CHARGE, DO NOT ACCEPT STUDENTS NOT INCLUDED IN THE OFFICIAL LIST



Republic of the Philippines
UNIVERSITY OF SOUTHERN MINDANAO
 Kabacan, North Cotabato

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Mode	Laboratory Only				
Faculty	Beso, Precious Amor A.				

#	Student No.	Full Name	Gender	YearLevel	OR No.	Validation Date	Scholarship
43.	21-17566	SUBALDO, ADRIAN PHILLIP, Bustamante	M	4th Year		01/28/2026	CHED Free Higher Education

TOTAL NUMBER OF STUDENTS: 43

I.O. FACULTY-IN-CHARGE: DO NOT ACCEPT STUDENTS NOT INCLUDED IN THE OFFICIAL LIST