



# **PRELIMINARY SURVEY VISIT**



# **AREA 3.**

# **CURRICULUM**



# **AND**

# **INSTRUCTION**



# **C. Assessment of Academic Performance**

**C5. COPY OF GRADING SYSTEM, INCLUDING EVIDENCE THAT IT HAS BEEN APPROVED.**

	<b>UNIVERSITY OF SOUTHERN MINDANAO</b>				
	<b>Research Methods and Scientific Paper Writing</b>				
Course Number	<b>Vet Res 321/Vet Res 421</b>	Rev. No.	<b>1</b>	Page 1 of 11	

EFFECTIVE DATE	REV. NO.	REVISION TYPE	CHANGE DESCRIPTION	PAGE AFFECTED	ORIGINATOR
January 24, 2022	1	PARTIAL	Revision in accordance to 18-week time frame for the delivery of instructions Revised in accordance to CHED's OBE requirements changing document to Outcomes-Based Teaching and Learning (OBTL) Course Syllabus incorporating Program Information section, Program Educational Objectives (PEO), Program Outcomes (PO), Curriculum Component, Lecture and Laboratory Hours, Co-requisites, Year Level and Semester Offering, Faculty Consultation Hours and Contact Information, Level Legend, Numbering scheme of the ILO, Lifelong Learning Opportunity section, Course Evaluation section, PO, Course, CO, and ILO, deletion of Institutional   Outcomes statements and removal of Values Integration column, Course Outline section and Course Requirement section.	ALL	EMERLIE R. OKIT
July 4, 2016	0	OLD	Newly established in accordance to the Quality Management System Requirements	ALL	EMERLIE R. OKIT

ELECTRONICALLY RELEASED  
2025-09-27

Author:	Reviewer:	Verifier:	Validator:	Final Approver:	DCC USE ONLY			
 <b>EMERLIE R. OKIT</b> Faculty	 <b>JOSEPHINE R. FLORES</b> Department Curriculum Coordinator	 <b>LILIAN A. LUMBABO</b> Department Chairperson	 <b>ELIZABETH C. MOLINA</b> Dean	 <b>GEOFFRAY E. ATOK</b> Vice President for Academic Affairs	DOCUMENT CONTROL INDICATOR			
Date: 2022-01-10	Date: 2022-01-13	Date: 2022-01-17	Date: 2022-01-19	Date: 2022-01-21	MASTER	2022-01-21	COPY	

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UNIVERSITY OF SOUTHERN MINDANAO					
Course Number	Vet Res 421/Vet Res 321	Course Title	Research Methods and Scientific Paper Writing	Rev. No.	1
				Pages	121

Course Evaluation				
Course Outcomes (CO)	Assessment Task Addressing CO	Weight (%)	Satisfactory Rating	Target Standard
CO 3: Demonstrate the use selected statistical methods: correlation, regression (simple linear, polynomial, multiple linear), general linear models (with interactions), analysis of categorical variables (contingency tables)	Written Exam	25	75% Vet Res 421	60% of the class obtained a rating of at least 4 and/or a score of 75 Vet Res 421
	Requirements (Video, written, compilation, ppt)		50% Vet Res 321	
	Assignments			
CO 4: Perform project management in the context of planning a research project through working in small groups.	Written Exam	20	75% Vet Res 421	60% of the class obtained a rating of at least 4 and/or a score of 75 Vet Res 421
	Requirements (Video, written, compilation, ppt)		50% Vet Res 321	
	Assignments (research papers)			
CO 5: Demonstrate effective written, oral and graphical presentation skills	Written Exam	20	75% Vet Res 421	60% of the class obtained a rating of at least 4 and/or a score of 75 Vet Res 421
	Requirements (Video, written, compilation, ppt)		50% Vet Res 321	
	Assignments (research papers)			

Grading System
<ol style="list-style-type: none"> <li>1. The University grading system Shall be adopted, where the term grade shall constitute 33% of the grade for quizzes and long examinations and 67% for the term examination.</li> <li>2. The grade shall constitute 100% of the lecture grade.</li> <li>3. The final grade shall constitute 33% of the mid-term grade and 67% of the final term grade</li> <li>4. Passing percentage in any examination is 75% with an equivalent grade of 3.0 in Vet Res 421, 50% with an equivalent of 3.0 in Vet Res 321.</li> </ol> <p style="margin-left: 20px;">Evaluation of the student's performance will be based on the result of the quizzes, one hour examination, mid-term examination, final examination, and requirements if any.</p>

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UNIVERSITY OF SOUTHERN MINDANAO



Course Syllabus for Veterinary Office Management and Business Procedures

Course Number Vet Tech 412 Rev. No. 2 Page 1 of 11

Table with 6 columns: EFFECTIVE DATE, REV. NO., REVISION TYPE, CHANGE DESCRIPTION, PAGE AFFECTED, ORIGINATOR. Contains three revision entries.

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Approval table with columns: Author, Reviewer, Verifier, Validator, Final Approver, DCC USE ONLY. Includes signatures and dates for Precious Amor A. Beso, Josephine R. Flores, Lilian A. Lumbao, Elizabeth C. Molina, and Marcos F. Monderin.

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USM-EDU-Fog-Rev. 4, 2020.02.18



UNIVERSITY OF SOUTHERN MINDANAO				
Course Number	Vet Tech 412	Course Title	Veterinary Office Management and Business Procedures	Rev. No. 2

Course Evaluation				
Course Outcomes (CO)	Assessment Task Addressing CO	Weight (%)	Satisfactory Rating	Target Standard
				passing score of 50%
CO2: Describe technique that can increase client communication and communication in the workplace;	Examination in multiple choice, true/false and short answer questions	20	50	60% of the class obtained a rating of at least 4.0 and/or a passing score of 50%
CO3: Define basic management and business principles for hospital management and employees;	Examination in multiple choice, true/false and short answer questions	15	50	60% of the class obtained a rating of at least 4.0 and/or a passing score of 50%
CO4: List personal management techniques; and	Examination in multiple choice, true/false and short answer questions	30	50	60% of the class obtained a rating of at least 4.0 and/or a passing score of 50%
CO5: List career management techniques and personal growth strategies.	Examination in multiple choice, true/false and short answer questions	20	50	60% of the class obtained a rating of at least 4.0 and/or a passing score of 50%

Grading System
<ol style="list-style-type: none"><li>1. The University grading system shall be adopted, where the term grade shall constitute 33% of the grade for quizzes and long examinations and 67% for the term examination.</li><li>2. The term grade shall constitute 100% of the lecture grade</li><li>3. The final grade shall constitute 33% of the mid-term grade and 67% of the final term grade.</li><li>4. Passing percentage in any examination is 75% with an equivalent grade of 3.0</li></ol>





UNIVERSITY OF SOUTHERN MINDANAO



Course Syllabus for Clinical Orientation (Hospital Supplies and Medicants)

Course Number Vet Tech 413 Rev. No. 1 Page 1 of 12

EFFECTIVE DATE	REV. NO.	REVISION TYPE	CHANGE DESCRIPTION	PAGE AFFECTED	ORIGINATOR
January 31, 2024	1	Partial	Revised in accordance with CHED's requirements changing the Teaching-Learning Activities (TLAs), and deletion of some Learning Materials and Assessment Tasks that are not anymore applicable with face-to-face instruction and changing the College Goals and Objectives to the BOR-approved revised College Goals and Objectives (BOR Resolution No. 193, Series of 2023).	ALL	PRECIOUS AMOR A. BESO CARL JONAS D. GOCOTANO
July 4, 2016	0	New	Newly established in accordance to the Quality Management System Requirements	ALL	VRENELIE II D. FLORES

ELECTRONICALLY RELEASED 2025.09.27

Author:	Reviewer:	Verifier:	Validator:	Final Approver:	DCC USE ONLY
 PRECIOUS AMOR A. BESO CARL JONAS D. GOCOTANO Faculty	 JOSEPHINE R. FLORES Department Curriculum Coordinator	 LILIAN A. LUMBABO Department Chairperson	 ELIZABETH C. MOLINA Dean	 MARCOS F. MONDERIN OIC-Vice President for Academic Affairs	DOCUMENT CONTROL INDICATOR
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UNIVERSITY OF SOUTHERN MINDANAO

Course Number	Vet Tech 413	Course Title	Clinical Orientation(Hospital Supplies and Medicants)	Rev. No.	1	Page 1 of 12
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Course Outcomes (CO)	Assessment Task Addressing CO	Weight (%)	Satisfactory Rating	Target Standard
CO1: Discuss the general principles in veterinary clinical procedures in large animals;	Written Exam Requirement	15 5	50%	60% of the class obtained a rating of at least 4 and/or a score of 50
CO2: Describe the basic methods in restraining large animal species safely and effectively;	Written Exam Requirement	15 5	50%	60% of the class obtained a rating of at least 4 and/or a score of 50
CO3: Describe the role of the veterinary technician in taking a patient history and physical examination;	Written Exam Requirement	15 5	50%	60% of the class obtained a rating of at least 4 and/or a score of 50
CO4: List and describe the equipment and techniques required to perform common sample collections, drug administration; and	Written Exam Requirement	15 5	50%	60% of the class obtained a rating of at least 4 and/or a score of 50
CO5: Discuss the different identification techniques used in large animals.	Written Exam Requirement	15 5	50%	60% of the class obtained a rating of at least 4 and/or a score of 50

**Grading System**

1. The University grading system shall be adopted, where the term grade shall constitute 40% of the grade for quizzes and long examinations and 60% for the term examination.
2. The term grade shall constitute 60% of the lecture grade and 40% laboratory grade.
3. The final grade shall constitute 50% of the mid-term grade and 50% of the final term grade.
4. Passing percentage in any examination is 50% with an equivalent grade of 3.0
5. Evaluation of the student's performance will be based on the results of the quizzes, one-hour examination, mid-term examination, final examination for both laboratory and lecture and requirements, if any.

**Classroom Policies**

1. Rules on class attendance as stipulated in Sections 1-3, Article 179, Chapter 49 of the USM Code as stated on the Section "Class Attendance" of the Student Manual, shall be applied.
2. Only students who are officially enrolled will be admitted to class.
3. Attendance to the class will be regularly monitored and recorded.
4. Learning materials shared in the class should only be accessed by students officially enrolled in the course.





UNIVERSITY OF SOUTHERN MINDANAO



Course Syllabus for Introduction to Veterinary Technology

Course Number Vet Tech 211 Rev. No. 2 Page 1 of 12

Table with 6 columns: EFFECTIVE DATE, REV. NO., REVISION TYPE, CHANGE DESCRIPTION, PAGE AFFECTED, ORIGINATOR. Contains three rows of revision history.

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UNIVERSITY OF SOUTHERN MINDANAO					
Course Number	Vet Tech 211	Course Title	Introduction to Veterinary Technology	Rev. No.	2
				Page	2 of 2

Course Evaluation				
Course Outcome (CO)	Assessment Task Addressing CO	Weight (%)	Satisfactory Rating	Target Standard
CO1: To provide students an orientation to the field of veterinary technology;	Written Exam Requirement	20 5	50%	60% of the class obtained a rating of at least 4 and/or a score of 50
CO2: To train and provide students with the communication skills and basic knowledge of professional ethics	Written Exam Requirement	20 5	50%	60% of the class obtained a rating of at least 4 and/or a score of 50
CO3: Know the common clinical techniques, disinfection principles and the public health aspects of veterinary medicine, in preparation for their applied clinical courses.	Written Exam Requirement	20 5	50%	60% of the class obtained a rating of at least 4 and/or a score of 50
CO4: Demonstrate the basic handling/restraining techniques used for small animals.	Written Exam Requirement	20 5	50%	60% of the class obtained a rating of at least 4 and/or a score of 50

Grading System
<ol style="list-style-type: none"> <li>The University grading system shall be adopted, where the term grade shall constitute 33% of the grade for quizzes and long examinations and 67% for the term examination.</li> <li>The term grade shall constitute 70% of the lecture grade and 30% of the laboratory grade.</li> <li>The final grade shall constitute 33% of the mid-term grade and 67% of the final term grade.</li> <li>Passing percentage in any examination is 50% with an equivalent grade of 3.0</li> </ol> Evaluation of the student's performance will be based on the results of the quizzes, one-hour examination, mid-term examination, final examination and requirements, if any.

Classroom Policies
<ol style="list-style-type: none"> <li>Regular attendance to lecture and laboratory class</li> <li>Participation in class recitation</li> <li>On time submission of laboratory reports</li> <li>Pass the quizzes and term examinations</li> <li>Submission of additional requirements</li> </ol>







UNIVERSITY OF SOUTHERN MINDANAO					
Course Number	Vet Tech 211	Course Title	Introduction to Veterinary Technology	Rev. No.	2
				Page	2 of 12

Course Evaluation				
Course Outcomes (CO)	Assessment Task Addressing CO	Weight (%)	Grade (%)	Target Standard
CO1: To provide students an orientation to the field of veterinary technology;	Written Exam Requirement	20 5	50%	60% of the class obtained a rating of at least 4 and/or a score of 50
CO2: To train and provide students with the communication skills and basic knowledge of professional ethics	Written Exam Requirement	20 5	50%	60% of the class obtained a rating of at least 4 and/or a score of 50
CO3: Know the common clinical techniques, disinfection principles and the public health aspects of veterinary medicine, in preparation for their applied clinical courses.	Written Exam Requirement	20 5	50%	60% of the class obtained a rating of at least 4 and/or a score of 50
CO4: Demonstrate the basic handling/restraining techniques used for small animals.	Written Exam Requirement	20 5	50%	60% of the class obtained a rating of at least 4 and/or a score of 50

Grading System
<ol style="list-style-type: none"> <li>The University grading system shall be adopted, where the term grade shall constitute 33% of the grade for quizzes and long examinations and 67% for the term examination.</li> <li>The term grade shall constitute 70% of the lecture grade and 30% of the laboratory grade.</li> <li>The final grade shall constitute 33% of the mid-term grade and 67% of the final term grade.</li> <li>Passing percentage in any examination is 50% with an equivalent grade of 3.0</li> </ol> Evaluation of the student's performance will be based on the results of the quizzes, one-hour examination, mid-term examination, final examination and requirements, if any.

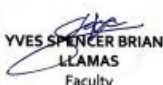
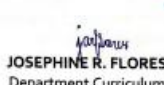


Classroom Policies
<ol style="list-style-type: none"> <li>Regular attendance to lecture and laboratory class</li> <li>Participation in class recitation</li> <li>On time submission of laboratory reports</li> <li>Pass the quizzes and term examinations</li> <li>Submission of additional requirements</li> </ol>



	<b>UNIVERSITY OF SOUTHERN MINDANAO</b>				
	<b>Course Syllabus for Apiculture and Wildlife Conservation</b>				
	Course Number	Vet Tech 312	Rev. No.	0	

EFFECTIVE DATE	REV. NO.	REVISION TYPE	CHANGE DESCRIPTION	PAGE AFFECTED	ORIGINATOR
October 26, 2020	0	New	Revised in accordance to CHED's OBE requirements changing document to Outcomes-Based Teaching and Learning (OBTL) Course Syllabus incorporating Program Information section, Program Educational Objectives (PEO), Program Outcomes (PO), Curriculum Component, Lecture and Laboratory Hours, Co-requisites, Year Level and Semester Offering, Faculty Consultation Hours and Contact Information, Level Legend, Numbering scheme of the ILO, Lifelong Learning Opportunity section, Course Evaluation section, PO, Course, CO, and ILO, deletion of Institutional Outcomes statements and removal of Values Integration column, Course Outline section and Course Requirement section.	ALL	YVES SPENCER BRIANT LLAMAS

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Author:	Reviewer:	Verifier:	Validator:	Final Approver:	DCC USE ONLY		
 <b>YVES SPENCER BRIANT LLAMAS</b> Faculty	 <b>JOSEPHINE R. FLORES</b> Department Curriculum Coordinator	 <b>VRENE NE II D. FLORES</b> Department Chairperson	 <b>EMERLIE MOKIT</b> Dean	 <b>CONSUELO A. TAGARO</b> Vice President for Academic Affairs	DOCUMENT CONTROL INDICATOR		
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UNIVERSITY OF SOUTHERN MINDANAO				
Course Number	Vet Tech 312b	Course Title	Apiculture and Wildlife Conservation	Rev. No. 6 Pages 3 of 3

Course Evaluation				
Course Outcomes (CO)	Assessment Task Addressing CO	Weight (%)	Satisfactory Rating	Target Standard
CO 4: Discuss and familiarize the importance of wild life conservation, threats to wildlife and endangered animals in the Philippines.	Written Exam	70	50%	60% of the class obtained a rating of at least 4 and/or a score of 50
	Requirement	30		
CO 5: Discuss the existing law in wildlife conservation and conservation activities in zoo.	Written Exam	70	50%	60% of the class obtained a rating of at least 4 and/or a score of 50
	Requirement	30		
Grading System				
1. The University grading system shall be adopted, where the term grade shall constitute 33% of the grade for quizzes and long examinations and 67% for the term examination. 2. The term grade shall constitute 100% of the lecture grade 3. The final grade shall constitute 33% of the mid-term grade and 67% of the final term grade. 4. Passing percentage in any examination is 75% with an equivalent grade of 3.0 5. Evaluation of the student's performance will be based on the results of the quizzes, one-hour examination, mid-term examination, final examination and requirements, if any.				

Classroom Policies
1. Regular attendance to lecture and laboratory class 2. Participation in class recitation 3. On time submission of laboratory reports 4. Pass the quizzes and term examinations 5. Submission of additional requirements