



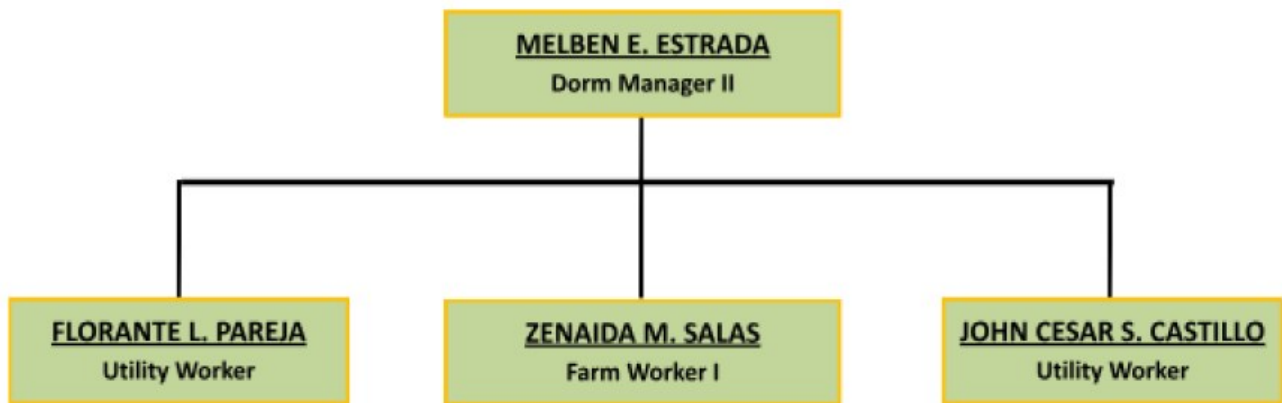
D.20 PROFILE OF THE DORMITORY HEAD AND STAFF



University of Southern Mindanao
Men's Dormitory



ORGANIZATIONAL STRUCTURE



PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ESTRADA		
FIRST NAME	MELBEN	NAME EXTENSION (JR., SR) N/A <i>oh</i>	
MIDDLE NAME	ESTOLLOSO		
3. DATE OF BIRTH (mm/dd/yyyy)	09/27/99	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	TULUNAN, COTABATO	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A PUROK 4 House/Block/Lot No. Street N/A NEW CARIDAD Subdivision/Village Barangay TULUNAN COTABATO City/Municipality Province
7. HEIGHT (m)	1.72	ZIP CODE	9403
8. WEIGHT (kg)	75	18. PERMANENT ADDRESS	N/A PUROK 4 House/Block/Lot No. Street N/A NEW CARIDAD Subdivision/Village Barangay TULUNAN COTABATO City/Municipality Province
9. BLOOD TYPE	B+	ZIP CODE	9403
10. GSIS ID NO.	N/A	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	N/A	20. MOBILE NO.	09777448959
12. PHILHEALTH NO.	17-250558644-7	21. E-MAIL ADDRESS (if any)	melbenestrada@usm.edu.ph
13. SSS NO.	09-4778225-8		
14. TIN NO.	612-232-069-00000		
15. AGENCY EMPLOYEE NO.	23-01008		

II. FAMILY BACKGROUND






22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	ESTRADA			
FIRST NAME	BENJAMIN	NAME EXTENSION (JR., SR)	N/A	
MIDDLE NAME	ALOJIPAN			
25. MOTHER'S MAIDEN NAME				
SURNAME	ESTOLLOSO			
FIRST NAME	MERLYN			
MIDDLE NAME	ESPARTERO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	NEW CARIDAD ELEMENTARY SCHOOL	ELEMENTARY EDUCATION	2006	2012	N/A	2012	VALEDICTORIAN
SECONDARY	KIDAPAWAN CITY NATIONAL HIGH SCHOOL	HIGH SCHOOL	2012	2018	N/A	2018	WITH HIGH HONORS
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	UNIVERSITY OF SOUTHERN MINDANAO- KABACAN	BS BUSINESS ADMINISTRATION - MAJOR IN MARKETING MANAGEMENT	2018	2022	N/A	2022	CUM LAUDE
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE	<i>J. Melben Estrada</i>	DATE	JANUARY 31, 2025
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="margin-left: 20px;">Date Filed: _____</p> <p style="margin-left: 20px;">Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="margin-left: 20px;">END OF TERM</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width:100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width:35%;">NAME</th> <th style="width:35%;">ADDRESS</th> <th style="width:30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td style="text-align:center;">EIMER M. ESTILLOSO</td> <td style="text-align:center;">KABACAN, COTABATO</td> <td style="text-align:center;">0998 589 4743</td> </tr> <tr> <td style="text-align:center;">ANALYN A. GONZALES</td> <td style="text-align:center;">KABACAN, COTABATO</td> <td style="text-align:center;">0912 746 0006</td> </tr> <tr> <td style="text-align:center;">CHEA MAE LIBO-ON</td> <td style="text-align:center;">KABACAN, COTABATO</td> <td style="text-align:center;">0970 353 5797</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	EIMER M. ESTILLOSO	KABACAN, COTABATO	0998 589 4743	ANALYN A. GONZALES	KABACAN, COTABATO	0912 746 0006	CHEA MAE LIBO-ON	KABACAN, COTABATO	0970 353 5797
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="font-size: small;">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i></td> </tr> <tr> <td>Government Issued ID: POSTAL ID</td> </tr> <tr> <td>ID/License/Passport No.: PRN Kb2220724497 P</td> </tr> <tr> <td>Date/Place of Issuance: JANUARY 2023/NCO-KD</td> </tr> </table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i>	Government Issued ID: POSTAL ID	ID/License/Passport No.: PRN Kb2220724497 P	Date/Place of Issuance: JANUARY 2023/NCO-KD	<table border="1" style="width:100%; border-collapse: collapse; margin-top: 20px;"> <tr> <td style="text-align:center; height: 40px;">  </td> </tr> <tr> <td style="text-align:center; font-size: x-small;">Signature (Sign inside the box)</td> </tr> <tr> <td style="text-align:center;"> JANUARY 31, 2025 </td> </tr> <tr> <td style="text-align:center; font-size: x-small;">Date Accomplished</td> </tr> </table>		Signature (Sign inside the box)	JANUARY 31, 2025	Date Accomplished	<div style="text-align:center; margin-top: 20px;">  </div> <div style="text-align:center; margin-top: 20px;">  <p style="font-size: x-small;">Right Thumbprint</p> </div>			
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