

# PRELIMINARY SURVEY VISIT

**F. 4. A SYSTEM OF  
INCENTIVES, AWARDS/  
RECOGNITION FOR  
OUTSTANDING  
ACHIEVEMENT IN CO-  
CURRICULAR AND**

## *Most Outstanding Student of the Year*

### **Nomination Rules**

The 2025 USM Gawad Parangal seeks to honor the university's most notable student who has exhibited excellence in academics, leadership and social responsibility embodying the core values of the university: goodness, responsiveness, excellence and assertion of right and truth. The University President will award the Most Outstanding Student of the Year (MOSY) in ceremonies to be held on May 27, 2025.

To be qualified for the award, a student should be

- a) Excellent in moral character, and without any record of criminal conviction or unfavorable disciplinary case in school.
- b) A bonafide graduating college student for the current academic year (SY 2024-2025);
- c) An outstanding student in academic and co- and extra-curricular activities with no failing grades during his/her entire study with a cumulative GPA of 2.00 or better

A candidate for the Most Outstanding Student of the Year shall be nominated by the College/ Institute Dean where the candidate's academic program belonged. An academic unit can nominate up to three candidates provided they belong to different undergraduate programs.

The Most Outstanding Student of the Year shall be determined according to the general criteria:

- a) Academic Achievement (40%)
- b) Leadership Achievement (25%)
- c) Social Responsibility (25%)
- d) Essay Articulation (10%)

#### **Other Awards**

**Outstanding Academic Achiever (OAAW) Awardee** is given to a nominee who was ranked first in the academic criterion. In cases where the MOSY awardee is ranked first, the nominee with the second highest score in this criterion will be awarded with the OAAW

**Outstanding Student Leader (OSL)** is given to a nominee who was ranked first in the leadership criterion. In cases where the MOSY awardee is ranked first, the nominee with the second highest score in this criterion will be awarded with the OSL

**Outstanding Achiever In Community Service and Social Responsibility (OACSSR) Award** is given to a nominee who was ranked first in the community service criterion. In cases where the MOSY awardee is ranked first, the nominee with the second highest score in this criterion will be awarded with the OACSSR

Finalists shall be interviewed by the Board of Judges within April 29 – 30, 2025.

The nomination package should be submitted to the Office of Student Affairs on or before April 23, 2025 at 5:00 pm.

*All information shall be used by the University for legitimate purposes specifically for the evaluation of the nominee for possible award in the 2025 Gawad Parangal and shall be processed by the Office of Student Affairs in accordance with the Data Privacy Policies of the University.*

## *Most Outstanding Student of the Year*

### Documentary Requirements Checklist

- Nominee's Personal Data
- Nominee's Academic Achievement Profile
- Nominee's Leadership Achievement Profile
- Nominee's Social Responsibility Profile
- Nominee's Character and Values Profile
  - Nomination from the College Dean
  - Sealed Reference Letter from either Academic Adviser, Guidance Counselor, or Department Chairperson specifying the reasons and circumstances surrounding the nominee's student life that are vital to his/her being an outstanding student
  - Sealed Reference Letter from either community or church leaders specifying the reasons and circumstances surrounding the nominee's involvement in the community and sense of social responsibility
- Transcript of Records or Printed Semestral Reports of Grades
- Essays
- Supporting Documents with Photodocumentation
  - Academic Performance
  - Leadership
  - Social Responsibility
- Three-minute video-documentation

### Nomination Process

1. The college dean may nominate a candidate for the MOSY award addressed to the Search Committee.
2. Nominations shall be received by the Office of Student Affairs (OSA) within the set due date: **April 23, 2025 5:00 p.m.**
3. The OSA Gawad Parangal Secretariat shall thoroughly review if the documents are in accordance with the Gawad Parangal requirements. The review shall account whether a college has nominated more than three nominees or has academic delinquencies or did not pass the grade requirements. Should the Nomination Package be considered not in order, it shall be sent back to and brought to the attention of the nominating unit.
4. MOSY Document Screening Committee, whose composition shall be determined by the Office of Student Affairs (OSA) is convened for the sole purpose of evaluating the nomination dossier of the candidates.
5. The top three (3) will be named as finalist.
6. Board of Judges will be selected by the Office of Student Affairs (OSA), to conduct interviews of the finalists.
7. After all finalists have been interviewed, the OSA Gawad Parangal Secretariat will record their final score. The nominee with the highest score (50% interview + 50% Screening Score) will be declared as the Most Outstanding Student of the Year.
8. Awarding of the Most Outstanding Student of the Year shall be done on **May 27, 2025** during the 2025 Gawad Parangal Ceremonies.

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## 2025 USM GAWAD PARANGAL

# Most Outstanding Student of the Year

### NOMINATION FORM

The 2025 Gawad Parangal Secretariat  
University of Southern Mindanao

Gentlemen:

After reviewing the award rules, it is our pleasure to nominate:

Name of the Nominee	
Course:	
College:	

to the Most Outstanding Student of the Year for the 2025 Gawad Parangal. We hereby certify, that to the best of our knowledge, the information contained in this nomination form and the accompanying supporting documents are true and correct.

We believe that his/her significant achievement as a student such as

Please cite any circumstances that you think the nominee exhibits excellence in academic, leadership and social responsibility.

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truly represents that ideals of an outstanding student embodying core values of the university.

We hereby agree to send our candidate, if selected, for the final interview by the Board of Judges. We understand that the decision of the Board of Judges is final and binding.

Signature over Name of College/ Institute	
Dean	
Email address	
Telephone Number	
Mobile Number	
Date	

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## 2025 USM GAWAD PARANGAL

### *Most Outstanding Student of the Year*

#### Academic Achievement Profile

##### Grade (Max 50 pts)

Total Units Earned	
Cumulative GPA	

##### Institutional Academic Awards (Max 20 pts)

Academic Honors <small>(College or University Scholarships)</small>	Semester	Means of Verification

##### Scholarship Grants (Max 20 pts)

Scholarship	Semester	Nature of Competition	Means of Verification

##### Other Academic and/or Research Awards (Max 30 pts)

1. This section includes academic and/or research honors and awards received from institutions, organizations, and contests during the academic year.
2. This section may also include inventions, discoveries, patents, or other type of knowledge generation that contribute to the status of a research university.
3. Honors and awards must be arranged in chronological order from most recent to earliest. Date column must be filled – up with month-date-year entries  
For the "level" column use this legend: I – International; N – National; R – Regional; P – Provincial; C – City; S – School
4. "Means of Verification" refers to the page of the supporting document ; i.e copy of certificate, news article, photo of award, etc. Please indicate the page number or tab ID for easy evaluation.
5. The table below must be replicated for each school year.

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Republic of the Philippines  
**UNIVERSITY OF SOUTHERN MINDANAO**  
Kabacan, Cotabato



**OFFICE OF STUDENT AFFAIRS**  
Student Development Services Department

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## LIST OF GAWAD PARANGAL 2025 AWARDEES

### **MOST OUTSTANDING STUDENT OF THE YEAR**

Halid B. Pandulo, 4 ABPolscie

#### **MINOR AWARD**

#### **OUTSTANDING ACADEMIC ACHIEVER**

Max Dave Agudos, 4 BSA

#### **MINOR AWARD**

#### **OUTSTANDING STUDENT LEADER**

Rico

#### **MOST OUTSTANDING GOVERNOR**

Jhan Nathaniel W. Ramos

#### **MOST OUTSTANDING LEGISLATOR**

Angeline M. Alcala

#### **MOST OUTSTANDING JOURNALIST**

Sittie Sailah B. Patak

#### **MOST OUTSTANDING SOCIO-CULTURAL ARTIST**

Kevin Clie P. Aldabon

#### **TEN OUTSTANDING FRESHMEN**

Jose Jr. A. Pono, 1 BSApplied Physics  
Mark Niño L. Batzar, 1 BSCEM  
Allyza Sophia P. Manundo, 1 BSIR  
Shen V. Mantiqilla, 1 BSCE  
Charich Khyle H. Bando, 1 BSCE  
Jorge Van P. Alesing, 1 BSCE  
Carl Gian H. Calimbo, 1 BSDC  
Ailieza Kieth D. Luchavez, 1 BSMICRO  
Natashia N. Tongcua, 1 ABENG  
Jan Winster M. Belonio, 1 BSA

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**"UNITY IN DIVERSITY AND  
SUSTAINABLE DEVELOPMENT IN  
MINDANAO THROUGH QUALITY AND RELEVANT EDUCATION."**





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**OFFICE OF STUDENT AFFAIRS**  
**Student Development Services Department**

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**MOST OUTSTANDING LOCAL STUDENT GOVERNMENT**

College of Science and Mathematics LSG

**Minor Award - Excellence in Membership Services**

College of Engineering and Information Technology LSG

**Minor Award - Excellence in Legislative Support**

College of Arts & Social Sciences LSG

**Minor Award - Excellence in Community Services**

College of Health and Sciences LSG

**MOST OUTSTANDING ACADEMIC ORGANIZATION**

Junior Philippine Institute of Accountants USM CHAPTER

**Minor Award - Excellence in Membership Services**

USM Microbiology Society

**Minor Award - Excellence in Resource Management**

Philippine Institute of Civil Engineers USM STUDENT CHAPTER

**Minor Award - Excellence in Community Services**

USM Political Science Society

**MOST OUTSTANDING NON ACADEMIC ORGANIZATION**

Rodeo Club Philippines USM CHAPTER

**Minor Award - Excellence in Membership Services**

USM Association of DOST - SEI Scholars

**Minor Award - Excellence in Community Services**

USM Volunteers Club

**RELIGIOUS ORGANIZATION Excellence in Membership Services Award**

University of Southern Mindanao Muslim Students Association

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**MOST OUTSTANDING FRATERNITY/SORORITY ORGANIZATION**  
Venerable Knight Veterinarians/Venerable Lady Veterinarians

**Minor Award - Excellence in Community Services**  
Alpha Phi Omega


**MOST OUTSTANDING RESEARCH – SCIENCE CATEGORY**  
"An application of Kaplan-Meier Method and Cox Regression model on the post-transplant outcomes of solitary and multi-organ liver transplantation"

**MOST OUTSTANDING RESEARCH – SOCIAL SCIENCE CATEGORY**  
"The Fraud Pentagon: Red Flag Indicators of Fraud in Private and Government Sectors"

**MOST OUTSTANDING RESEARCH INNOVATION CATEGORY**  
"Puzzle Stool: An Interactive Children's Furniture Design"

**MOST OUTSTANDING PUBLICATION**  
"It's Hard To Quit: The Exploration of the Reasons for Trouble Withdrawal with Smoking Habits Among Filipino Early Adult Men"

**YOUTH LEADERSHIP in SOCIAL INNOVATION AWARD**  
VENJIE C. MENCIAS

Prepared by:  
  
Candidier Kristine  
Anne Ramos  
2025.07.08  
10:07:27+08'00'  
KRISTINE ANNE R. CANDIDIER, ABE  
EDRA I, OSA STAFF

Noted:  
  
Digitally signed  
by Donque Maria  
Leida Martinez  
MARIA LEIDA M. DONQUE, EdD  
Director, OSA

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SDSD OSA USM · Follow

April 6 at 3:03 PM · 🌐



The Office of the Students Affairs announces the schedule of Gawad Parangal 2026. ... See more

**Nomination will open  
SOON!**

# GAWAD PARANGAL 2026

VISIT US @ OSA



SDSD OSA  
sdsdosa@usm.edu.ph




## Timetable

Start of Nomination	'April 13, 2026
Deadline of submission of the Nomination Package	April 16, 2026 (3PM)
Screening of Documents submitted	April 20-22, 2026
Announcement of Finalists	'April 23, 2026
Interview of Finalists	April 24-25, 2026 (Tentative)
25th USM GAWAD PARANGAL AWARDING CEREMONY	May 22, 2026 (Tentative)

Nomination forms are available at the office.





**Outstanding Fraternity/Sorority  
Campus Organization  
Finalists**

**APO  
VKV VLV**




# GAWAD PARANGAL

24th Gawad Parangal

Outstanding Students,  
Campus Orgs Named in 24th  
USM Gawad Parangal

Mark Lester Cambas



[@TheMindanaoTechOfficial](#)

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SOCIETY FOR THE ADVANCEMENT OF VETERINARY EDUCATION AND RESEARCH  
USM CHAPTER



2023

EXCELLENCE IN COMMUNITY SERVICE AWARD  
GAWAD PARANGAL



**UNIVERSITY OF SOUTHERN MINDANAO**  
**MANAGEMENT OF VARIOUS SCHOLARSHIP PROGRAMS**  
**PROCEDURE**

Document No. **USM-OSA-001-Rev.4,2025.05.05** Rev. No. **4** Page **1** of **5**

EFFECTIVE DATE	REV.NO.	REVISION TYPE	CHANGE DESCRIPTION	PAGE AFFECTED	ORIGINATOR
May 5, 2025	4	Partial	Revision in the Procedure	ALL	MARIA LEIDA M. DONQUE
December 05, 2022	3	TOTAL	Change Coding	ALL	MARIA LEIDA M. DONQUE
November 12, 2021	2	TOTAL	Change Coding and Procedure	ALL	MARIA LEIDA M. DONQUE YVONNE V. SALILING
February 15, 2018	1	ALL	Change in the description of 6.4.1.1, 6.4.1.2, 6.4.1.3, 6.4.1.4, 6.4.1.5, 6.4.1.6, 6.4.1.7, 6.4.1.8, 6.4.1.9, 6.4.1.10, 6.4.1.11, 6.4.1.12, 6.4.1.13, 6.4.1.14, 6.4.1.15, 6.4.1.16, 6.4.1.17, 6.4.1.18 and 6.4.1.19	ALL	NICOLAS A. TURNOS
July 04, 2016	0	New	Newly established in accordance to the Quality Management System Requirements	ALL	NICOLAS A. TURNOS
December 05, 2022	3	TOTAL	Change Coding	ALL	MARIA LEIDA M. DONQUE

Prepared by: <i>Maria Leida M. Donque</i> MARIA LEIDA M. DONQUE, PhD Name and Signature	Reviewed by: <i>Concepcion E. Magallon</i> CONCEPCION E. MAGALLON Name & Signature	Approved by: <i>Lawrence Anthony U. Dolente, PhD</i> LAWRENCE ANTHONY U. DOLLENTE, PhD Name & Signature	DCC USE ONLY DOCUMENT CONTROL INDICATOR MASTER 2025.05.05 COPY
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2025.07.14



UNIVERSITY OF SOUTHERN MINDANAO	Document No.	USM-QSA-003- Rev. 4, 2025.05.05
Management Of Various Scholarship Programs Procedure	Rev. No.	4 Page 2 of 5

## 1.0 PURPOSE

The Management of Various Scholarship Programs Procedures ensures systematic processes in the implementation of the scholarship programs in the University. This procedure allows the students to understand the control processes and effective measures to address problems on the management and monitoring of the different scholarship programs and grants.

## 2.0 SCOPE

The procedure applies to all University of Southern Mindanao (USM) students who would like to apply and avail of the various scholarships and grants that are sponsored by CHED, other sponsoring agencies, and private individuals.

## 3.0 DEFINITION OF TERMS

- 3.1 **Band member** is a bona fide student who is a member of the USM Band.
- 3.2 **CHED** or the Commission on Higher Education offers, implements, and monitors various scholarships or grants.
- 3.3 **Chorale** refers to a group of students who are qualified members of the USM Koro Bulawan.
- 3.4 **College Scholar** is an academic distinction given to students with a general point average of 1.51 to 1.75 in all the regular subjects enrolled or taken in a particular semester.
- 3.5 **Congressional Scholarships** refer to educational grants awarded to students by the sponsoring congressmen coming from the various districts in the province.
- 3.6 **A Dance Troupe** is a group of dancers or students who work together to perform dances as a spectacle or entertainment.
- 3.7 **Dramatics Guild Member** refers to a bonafide student who is a member of the group of students with acting skills and talents, known as USM Dramatics Guild.
- 3.8 **Grant** refers to something given or awarded to a student as a privilege or right, such as cash or money, a discount, or any form of enrollment privilege.
- 3.9 **Grand-in-Aid** refers to a grant or subsidy given or awarded by the University or any other sponsoring agencies to poor and deserving students.
- 3.10 **Incentive** is something inciting to action or effort, the expectation of reward.
- 3.11 **Other Scholarships** refer to other grants or privileges awarded to students by other sponsoring individuals, foundations, companies, government and non-government units, and others.
- 3.12 **Scholar** refers to a student who has been awarded a scholarship or grant.
- 3.13 **Scholarship** refers to a grant or financial assistance given or awarded by the University or any other sponsoring agencies to students for their educational needs.
- 3.14 **University Scholar** is the highest distinction awarded to a student with a general point average of 1.0 to 1.50 in all the regular subjects enrolled or taken in a particular semester and the scholar shall enjoy the benefit of free school fees for the following semester.
- 3.15 **Varsity** refers to a bona fide student who is a member of the varsity team such as basketball, volleyball, and other major sports or events.

## 4.0 REFERENCES

- 4.13 USM Student Manual
- 4.14 USM Code
- 4.15 CHED Memorandum Orders
- 4.16 USM Quality Management System Manual (USM-QMS-002-Rev. 5, 2021.06.16)



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## 5.0 RESPONSIBILITY AND AUTHORITY

- 5.1 The Scholarship and Financial Assistance Department (SFAD) coordinator and staff of the Office of Student Affairs (OSA) shall handle the management and supervision of the various scholarship programs.

## 6.0 PROCEDURE DETAILS

### 6.1 USM GRAND-IN-AID (USM-GIA)

- 6.1.1 Battalion Commander
- 6.1.2 CWTS President
- 6.1.3 Varsity
- 6.1.4 USM Band
- 6.1.5 USM Chorale
- 6.1.6 USM Dance Troupe
- 6.1.7 USM Combo
- 6.1.8 USM Dramatics

### 6.2 General Guidelines

- 6.2.1 The OSA SFAD coordinator or the assigned OSA staff shall post and/or share announcements on OSA Facebook page and other official USM page the various scholarship programs of the University, the sponsoring agencies, and their official websites of CHED and other sponsoring agencies regarding scholarships on the OSA FB page and other official USM page.
- 6.2.2 All scholarship applications shall be submitted directly to the CHED Regional Office (CHEDRO) and other sponsoring agencies, either online or through walk-in submission by the students.
- 6.2.3 The CHEDRO and other sponsoring agencies receive, screen, evaluate, and approve the application of the students based on the set criteria and guidelines.
- 6.2.4 The CHEDRO and other sponsoring agencies shall send the list of qualified applicants to OSA for validation.
- 6.2.5 The Scholarship and Financial Assistance Department (SFAD) coordinator and staff of the OSA shall prepare and submit validated records and other required documents to the CHEDRO and other sponsoring agencies.
- 6.2.6 The final list of the approved grantees or scholars from the CHEDRO and other sponsoring agencies shall be forwarded to the SFAD of the OSA for recording and facilitation.
- 6.2.7 Upon request of a sponsoring agency, a billing statement shall be prepared by the SFAD coordinator and staff and shall be submitted to the sponsoring agency for confirmation and appropriation of funds.
- 6.2.8 After the fund is transferred to the account of the University, the SFAD coordinator and staff shall prepare the payroll. It shall be duly signed by authorized administrators.
- 6.2.9 The SFAD of the OSA shall post an announcement to inform the scholars of the date of release and the requirements for claiming the grant.
- 6.2.10 A claim slip for each scholar is prepared by the SFAD staff and shall be released upon submission of the requirements for liquidation. The slip shall be presented by the scholars to the cashier's office before the grant is released.



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- 6.2.11 When inconsistencies arise, a referral slip shall be prepared and issued by the SFAD coordinator of the OSA address to the sponsoring agencies or concerned office/s.
- 6.2.12 A liquidation report shall be prepared and submitted to the sponsoring agency one month after the fund is downloaded to the University.
- 6.2.13 Feedback mechanism as to the efficiency in the management of the various scholarship programs shall be done by the OSA through an assessment survey or evaluation to be accomplished by the concerned scholars.
- 6.2.14 Bonafide student is eligible for one (1) scholarship program only. Double scholarship is not allowed or discouraged to give equal opportunity to other students.

### 6.3 CHED-Related Scholarship Programs :

- 6.3.1 CHED Scholarship Programs (CSPs) Full Scholarship and Half Scholarship (CMO No. 11, Series of 2021)
- 6.3.2 Tertiary Education Subsidy (TES)
- 6.3.3 Tulong Dunong Program (TDP)
- 6.3.4 Medical Scholarship and Return Service Program (MSRS)

### 6.4 Other Scholarships

- 6.4.1 Sugarcane Industry Development Act (SIDA) Scholarship
- 6.4.2 TATEH Feeds Corporation
- 6.4.3 Agricultural Competitiveness Enhancement Fund – Grants-In-Aid for Higher Education (ACEF-GIAHEP)
- 6.4.4 Overseas Workers Welfare Administration (OWWA) Scholarship
- 6.4.5 Department of Science and Technology (DOST) Scholarship
- 6.4.6 Mount Apo Foundation Incorporated (MAFI)
- 6.4.7 Scholarship Program for Coconut Farmers and their Families (CoScho)
- 6.4.8 Gokongwei Brothers Foundation
- 6.4.9 Bangsamoro Medical Scholarship Program

### 6.5 Guidelines for Awarding of Academic and Non-academic Incentives

- 6.5.1 A financial incentive shall be awarded to students who receive the following academic distinctions subject to the availability of funds:
  - 6.5.1.1 University Scholar
  - 6.5.1.2 College Scholar
- 6.5.2 Leaders and or members of the following organizations shall also be given financial incentives subject to the availability of funds:
  - 6.5.2.1 ROTC Battalion Commander
  - 6.5.2.2 Varsity
  - 6.5.2.3 USM Band
  - 6.5.2.4 USM Chorale
  - 6.5.2.5 USM Dance Troupe
  - 6.5.2.6 USM Dramatics
  - 6.5.2.7 USM Combo
  - 6.5.2.8 USM CWTS President



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- 6.5.3 The Admission and Records Office (ARO) shall validate and certify the academic honors of the academic awardees.
- 6.5.4 The leadership and membership of the non-academic awarded shall be validated and certified by the designated coaches and advisers.
- 6.5.5 Upon receiving the certification from the ARO, coaches and advisers, and advice from the accounting office, the SFAD coordinator shall post a notice on OSA Facebook Page to inform the recipients of the schedule of release.
- 6.5.6 The academic honors and non-academic awardees shall get their claim slips from the SFAD of the OSA. It shall be presented to the cashier's office before the incentive is given.

#### 7.0 RECORDS RETENTION AND DISPOSAL

- 7.1 The list of scholars is valid only for one (1) and is subject to renewal the following semester.
- 7.2 Records of this procedure shall be retained for a period of five (5) years for possible review and recall.
- 7.3 Disposal shall be done through shredding with the permission and authorization of the Management Representative (MR).

#### 8.0 FORMS AND RECORDS

- 8.1 Scholarship Claim Slip (USM-OSA-F25-Rev.1.2021.11.12)
- 8.2 Referral Slip (USM-OSA-F38-Rev.0.2021.11.12)
- 8.3 List of Scholars and Sponsoring Agencies (USM-OSA-F39-Rev.2022.12.05)

UNCONTROLLED