

MEMORANDUM OF UNDERSTANDING

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Understanding is made and entered into at Kabacan, Cotabato Province, Philippines on 25th day of November 2020, by and between

The **ISLAMIC RELIEF PHILIPPINES**, a faith-inspired international humanitarian and development organization that responds to the needs of marginalized and vulnerable people and communities. IRPh is a Philippine Branch of the Islamic Relief Worldwide (IRW), a leading international NGO with the goal of creating a caring world for the world's poor and vulnerable people. IRW was established in 1984 with headquarters in the United Kingdom (UK), and is working in over 30 countries around the world. In Philippines the country office in Cotabato City is herein represented by its Country Director, Bedreldin Mahmoud with office address at Rosales Street, Rosary Heights 7, Cotabato City 9600, Philippines, hereinafter referred to as "First Party".

And

The **UNIVERSITY OF SOUTHERN MINDANAO**, a level IV State University, created and operating under the laws of the Republic of the Philippines with official address at USM, Kabacan, Cotabato, represented by the University President **FRANCISCO GIL N. GARCIA, PhD**, hereinafter referred to as "Second Party".

WITNESSETH:

for the purpose of

WHEREAS both parties are committed to recognize the complementary nature of the programs of Islamic Relief-Philippines and University of Southern Mindanao to define the roles, responsibilities and procedures for collaboration and cooperation engagement between Islamic Relief Philippines and USM for Humanitarian and Development Projects intervention in Maguindanao Province, Philippines.

NOW THEREFORE, for and in consideration of the foregoing premises and strong commitment of the partners under the following terms and conditions with the following provision, to wit:

CERTIFIED TRUE COPY:

for the purpose of

MARCEL GALANG
CHIEF ADMINISTRATIVE OFFICER
University of Southern Mindanao

I. ROLES AND RESPONSIBILITIES

A. The Islamic Relief-Philippines shall:

1. Lead in conduct of Social preparation and mobilization activities to targeted communities or project areas
2. Lead in the coordination BLGU/MLGU/PLGUs and other organizations on the ground.
3. Organize and support the assessments and evaluations of the project.
4. Provide Logistical arrangement i.e. transportation, accommodation, travel and fieldwork support, venue, meals, materials for capacity building activities and other necessary need.
5. Support and assist in the development and production of knowledge products.
6. Implement, supervise, monitor and assess the progress of the project during the construction phase.
7. Conduct series of meetings with partners for the updates and status of project implementation.

8. Share data, reports and information with USM on the identified areas of project implementation;
9. Provide technical inputs to the partner (USM) on project implementation and sustainability;
10. Follow IRPH's processes and procedures in the implementation of this cooperation engagement;
11. Support the finalization of project reports.

B. The University of Southern Mindanao (USM)

The University of Southern Mindanao (USM) shall mainly be responsible for working with farmers/farmworkers beneficiaries and provide technical support in establishing learning farm, trainings on agricultural technology, and developing resilient alternative livelihoods.

Moreover, USM shall

1. Prepare activity design on capacity building training and propose/design of model learning farms in targeted barangays covered by the project.
2. Conduct assessment and identification of indigenous small-scale farming practices.
3. Conduct vulnerability capacity assessment (VCA) to build sustainable and resilient livelihoods.
4. Enhancement of indigenous small-scale farming practices with training and learning new agricultural techniques and alternative livelihoods.
5. Conduct of Capacity building Training of Trainers for the small-scale farmers in enhancement their indigenous farming practices for alternative livelihood.
6. Support/Assist the cooperative members to act as peer-to-peer trainers for their neighbors and other community small-scale farmers.
7. Support key inputs of coop members on enhance indigenous small-scale farming of alternative livelihood.
8. Provide agriculture specialists mentor the farmers/farm workers on new farming system technology and in the establishment of Demo Farm.
9. Lead in the Development of knowledge products and learning documents.
10. Conduct mentoring/coaching to farmer's group beneficiaries pertaining enhancing farm practices and Agricultural Production technologies.
11. Regularly coordinate with Islamic Relief-Philippines regarding the implementation of projects, and
12. Assist IR-Philippines in conducting on-site monitoring and evaluation of the cooperation engagement or as deemed necessary assess the project and respond to emerging challenges and plans.

II. Intellectual Property

Each Party retains the ownership and all rights in and to its copyrights, trademarks, name, logos, and any other intellectual property. Either Party's use of the other Party's intellectual property is subject to the other Party's prior written approval. If such approval is given, the usage shall be on a non-exclusive basis and the Party using the intellectual property of the other Party shall strictly comply with the instructions of the other Party and with its graphical guidelines and specifications.

CERTIFIED TRUE COPY:

MARCEL GALANG
CHIEF ADMINISTRATIVE OFFICER
University of Southern Mindanao
Date: _____



**Islamic Relief
Philippines**



III. Publicity and Visibility

The Parties wish to publicize their collaboration to help achieving their mutual goals and objectives. However, neither Party will issue press releases, advertisements, or other publicity-related public statements about the collaboration without the prior written approval of the other Party. Each Party will give recognition (mention in agreed-upon press release, internet sites, in speeches, and in other appropriate ways) to the other Party within projects implemented pursuant to this MoU and in conjunction with this MoU.

IV. Confidentiality and Ethical Practice

Both Parties commits to enter into this agreement and collaborate based on trust proper communication, professionalism, and confidentiality. Utmost effort shall be exerted by each Party including its instrumentalities and partners to respect and abide by the Professional Code of Ethics and the people's constitutional right to information and the state policies of full public disclosure and transparency in Public Service and conduct all activities in this Cooperation with the highest level of ethical standards.

Both Parties shall refrain from making statements, verbal or otherwise, in front of stakeholders, which would knowingly discredit or undermine each other's Party or the confidence that stakeholders have of the Cooperators or any of the Party to this partnership, except in cases of fraud, negligence or any act detrimental to the stakeholders. Prudence would dictate for the Parties to conduct precautionary measures including issuance of statements notifying and/or informing the Cooperators to exercise due caution, among others.

V. COMPETENT AUTHORITIES

The authorities responsible for implementing the agreements of this Memorandum of Understanding are the Islamic Relief Philippines (IRPH) and the University of Southern Mindanao (USM).

VI. AMENDMENT

This Memorandum of Understanding may be amended by the written consent of the Parties. The method of amendment shall come into effect as decided by the Parties.

VII. ENTRY INTO FORCE, DURATION AND TERMINATION

1. This Memorandum of Understanding shall remain in force upon signing by both Parties unless terminated by both Parties and other competent authorities.
2. Either Party may terminate this Memorandum of Understanding by giving the other Party a written 30 (thirty) days advance notice. Termination will not affect activities initiated under this Memorandum of Understanding and already underway at the time of termination.

CERTIFIED TRUE COPY:

MARGIE A. GALANG
CHIEF ADMINISTRATIVE OFFICER
University of Southern Mindanao



**Islamic Relief
Philippines**



VIII. EFFECTIVITY OF THE UNDERSTANDING

The Memorandum of Understanding (MOU) takes effect upon signing of the contract document by both parties and will end on December 2021

IN WITNESS WHEREOF, the undersigned, being duly authorized thereto, have signed this Memorandum of Understanding in Municipality of Kabacan, Cotabato Province, Philippines.

FOR

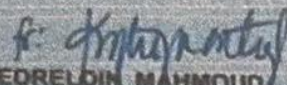
ISLAMIC RELIEF PHILIPPINES (IRPH)

The First Party

FOR

**UNIVERSITY OF SOUTHERN MINDANAO
(USM)**

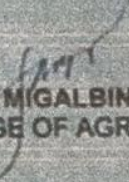
The Second Party


BEDRELDIN MAHMOUD
Country Director, IRPH


FRANCISCO GIEN GARCIA, PhD
SUC President IV

SIGNED IN THE PRESENCE OF

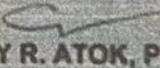
CHRISTOPHER ESTALLO
PROGRAMME MANAGER

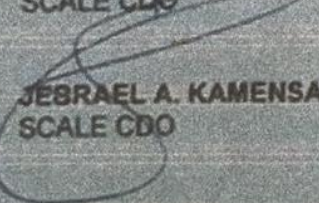

JOSEPHINE R. MIGALBIN, PhD
DEAN, COLLEGE OF AGRICULTURE


SURAFAT. EBUS
SCALE MANAGER


TAMIE C. SOLPOT, PhD
College of Agriculture, Professor


DAHRUDEN L. ABDUL
SCALE CDO


GEOFFRAY R. ATOK, PhD
College of Agriculture, Professor


JEBRAEL A. KAMENSA
SCALE CDO


JURHAMID C. IMLAN, PhD
College of Agriculture, Professor

CERTIFIED TRUE COPY:


MARGIE B. GALANG
CHIEF ADMINISTRATIVE OFFICER
University of Southern Mindanao
Date: