



PRELIMINARY SURVEY VISIT

AREA II:

FACULTY

C. FACULTY ADEQUACY AND LOADING

C.1. ROSTER OF FACULTY WITH VALID PROFESSIONAL LICENSE, IF APPLICABLE

ISPEAR Faculty members who hold valid professional licenses.

FACULTY PROFILE MATRIX INVOLVED IN THE PROGRAM (CORE FACULTY)									
 REPUBLIC OF THE PHILIPPINES UNIVERSITY OF SOUTHERN MINDANAO KABACAN, COTABATO  INSTITUTE OF SPORTS, PHYSICAL EDUCATION AND RECREATION									
FACULTY PROFILE MATRIX INVOLVED IN THE PROGRAM (CORE FACULTY)									
FACULTY	ACADEMIC RANK	EDUCATIONAL ATTAINMENT (MASTERAL/DOCTORATE)	SCHOOL ENROLLED/GRADUATED FROM	LICENSURE EXAMINATIONS PASSED	LENGTH OF TEACHING EXPERIENCE	FACULTY INVOLVEMENT OR OTHER DESIGNATION	FIELD OF SPECIALIZATION	STATUS OF APPOINTMENT (PERMANENT, TEMPORARY, CONTRACTUAL)	SUBJECTS HANDLED
LOPEZ, HELEN GRACE D.	ASSOCIATE PROFESSOR IV	DOCTOR OF EDUCATION MAJOR IN PHYSICAL EDUCATION (EDD-PE)	UNIVERSITY OF VISAYAS, CEBU CITY	LICENSURE EXAMINATION FOR TEACHERS (LET)	35 YEARS	ISO 75 COORDINATOR	SPORTS AND MANAGEMENT	PERMANENT	PROFESSIONAL PREPARATION, CONTEMPORARY ISSUES OF SPORTS AND FITNESS, MOTIVATION AND GROUP DYNAMICS, PATHFIT, PATHFIT 4
MANCERA, MARLON A.	ASSOCIATE PROFESSOR IV	MASTER OF ARTS IN EDUCATION MAJOR IN PHYSICAL EDUCATION (MAED-PE)	UNIVERSITY OF IMMACULATE CONCEPTION	LICENSURE EXAMINATION FOR TEACHERS (LET)	14 YEARS	UNIVERSITY SPORTS CHAIRPERSON	SWIMMING AND AQUATICS, TEAM SPORTS (ANY OF THE NON-TRADITIONAL SPORTS): ULTIMATE	PERMANENT	PATHFIT, TEAM SPORTS (FOOTBALL, BASKETBALL, FRISBEE), ASSESSMENT OF SPORTS PERFORMANCE
							HANDBALL, FOOTBALL, FUTSAL, SEPAK TAKRAW		
MARTINEZ, NORGE D.	ASSOCIATE PROFESSOR IV	DOCTOR OF EDUCATION MAJOR IN PHYSICAL EDUCATION (EDD-PE)	SOUTHWESTERN UNIVERSITY	LICENSURE EXAMINATION FOR TEACHERS	30	COLLEGE DEAN	PHYSICAL EDUCATION, OFFICIATING, SPORTS MANAGEMENT EXTENSION, COACHING,	PERMANENT	PATHFIT 4
TAGARE, RUBEN JR. L.	ASSOCIATE PROFESSOR IV	DOCTOR OF PHILOSOPHY WITH SPECIALIZATION IN PHYSICAL EDUCATION (PHD-PE)	ADAMSON UNIVERSITY	LICENSURE EXAMINATION FOR TEACHERS (LET)	7 YEARS	COLLEGE RESEARCHER COORDINATOR	SERVICE PHYSICAL EDUCATION, RESEARCH, INJURY PREVENTION, RESEARCHER	PERMANENT	MOTOR CONTROL, MOVEMENT EDUCATION, APPLIED MOTOR
JAVA, MORENO B. JR.	ASSOCIATE PROFESSOR III	DOCTOR OF EDUCATION MAJOR IN PHYSICAL EDUCATION (EDD-PE)	SOUTHWESTERN UNIVERSITY	PROFESSIONAL BOARD EXAMINATION FOR TEACHERS	30 YEARS	BPED DEPARTMENT CHAIRPERSON	SPORTS AND MANAGEMENT	PERMANENT	PED 02 (ANATOMY AND PHYSIOLOGY OF HUMAN MOVEMENT), PED 03 PHYSIOLOGY OF EXERCISE AND PHYSICAL ACTIVITY, PROFED 421D - PRACTICE TEACHING/TEACHING INTERNSHIP (ELEM, SECONDARY AND TERTIARY), FSM 13 - EXERCISE

									PRESRIPTION AND PROGRAMMING, FSC 01 - BIOMECHANICSM
6. ORFRECIO, MARLENE E.	ASSOCIATE PROFESSOR III	DOCTOR OF EDUCATION MAJOR IN PHYSICAL EDUCATION (EDD-PE)	SOUTHWESTERN UNIVERSITY	LICENSURE EXAMINATION FOR TEACHERS NURSING LICENSURE EXAM	16 YEARS	RESEARCH COORDINATOR 2 BPED ADVISER ISO INTERNAL AUDITOR	PHYSICAL EDUCATION, FIRST AID, SPORTS PSYCHOLOGY	PERMANENT	COORDINATED SCHOOL HEALTH PROGRAM, SPORTS EXERCISE AND PSYCHOLOGY
7. ARIAS, ELPEDIO A.	ASSOCIATE PROFESSOR II	MASTER OF SCIENCE IN PHYSICAL EDUCATION (MS-PE)	SOUTHWESTERN UNIVERSITY	PROFESSIONAL BOARD EXAMINATION FOR TEACHERS (PBET)	34 YEARS	SIPP COORDINATOR 2 BSESS- FSC CLASS ADVISER 2 BSESS- FSM CLASS ADVISER UNIVERSITY COACH (VOLLEYBALL W)	PHYSICAL EDUCATION, OFFICIATING, SPORTS MANAGEMEN T EXTENSION, COACHING	PERMANENT	PATHFIT 4, OFFICIATING, SPORTS MANAGEMENT EXTENSION, COACHING
8. DAGOC, PRISCILLA P.	ASSOCIATE PROFESSOR II	MASTER OF SCIENCE IN PHYSICAL EDUCATION (MS-PE) DOCTORATE DEGREE (ON GOING)	UNIVERSITY OF VISAYAS	LICENSURE EXAMINATION FOR TEACHERS (LET)	36 YEARS	BSESS CHAIRPERSON, IM COORDINATOR UNIVERSITY COACH (PICKLEBALL M	PHYSICAL EDUCATION, OFFICIATING SPORTS MANAGEMEN T, MASSAGE THERAPY EXTENSION, COACHING	PERMANENT	SPORTS COACHING AND OFFICIATING, SPORTS MANAGEMENT
9. CALIXTRO, MARICHU A.	ASSISTANT PROFESSOR IV	MASTER OF ARTS IN TEACHING- HUMAN KINETICS	UNIVERSITY OF IMMACULATE CONCEPTION	LICENSURE EXAMINATION FOR TEACHERS (LET)	16 YEARS	UNIVERSITY COACH (DANCESPORTS)	PHYSICAL EDUCATION, SPORTS MANAGEMEN T, EXTENSION,	PERMANENT	PATHFIT 3, FOUNDATION OF PHYSICAL EDUCATION, MOTOR CONTROL,

		(MAT-HK) DOCTORATE DEGREE (ON GOING)					AND COACHING		MOVEMENT EDUCATION, APPLIED MOTOR
SUMERA, EDUARD S.	ASSISTANT PROFESSOR IV	MASTER OF ARTS IN EDUCATION MAJOR IN PHYSICAL EDUCATION (MAED-PE)	UNIVERSITY OF IMMACULATE CONCEPTION	LICENSURE EXAMINATION FOR TEACHERS	19 YEARS	SERVICE PE CHAIRPERSON	PHYSICAL EDUCATION, EXTENSION, CHOREOGRAP HER, COACHING	PERMANENT	PE 03, PE 04, PHILOSOPHICAL AND SOCIO- ANTHROPOLOGICA L FOUNDATIONS OF PHYSICAL EDUCATION, OUTDOOR AND ADVENTURE EDUCATION
AMBROCIO, GLADYS PEARL O.	ASSISTANT PROFESSOR III	MASTER OF ARTS IN TEACHING- HUMAN KINETICS (MAT-HK) DOCTORATE DEGREE (ON GOING)	SOUTHWESTERN UNIVERSITY	LICENSURE EXAMINATION FOR TEACHERS	14 YEARS	ISPEAR GUIDANCE 4 BSESS FSM AND FSC CLASS ADVISER UNIVERSITY COACH (TABLE TENNIS W)	PHYSICAL EDUCATION, EXTENSION, CURRICULUM, AND COACHING	PERMANENT	PATHFIT 3 AND 4, PHILIPPINE TRADITIONAL DANCES, COORDINATED SCHOOL HEALTH PROGRAM, CURRICULUM AND ASSESSMENT FOR PHYSICAL EDUCATION AND HEALTH EDUCATION, PHILOSOPHICAL AND ANTHROPOLOGICA L FOUNDATIONS OF PHYSICAL EDUCATION AND SPORTS, PERSONAL, COMMUNITY AND

									ENVIRONMENTAL HEALTH
JAVA, VINUS P.	ASSISTANT PROFESSOR III	MASTER OF ARTS IN EDUCATION MAJOR IN PHYSICAL EDUCATION (MAED-PE)	PHILIPPINE CHRISTIAN UNIVERSITY	LICENSURE EXAMINATION FOR TEACHERS	19 YEARS	EXTENSION COORDINATOR ISO COORDINATOR	PHYSICAL EDUCATION, EXTENSION, COACHING AND OFFICIATING IN TAKWONDO, DANCE ADJUDICATOR	PERMANENT	MENU OF DANCE, SPORTS, MARTIAL ARTS, GROUP EXERCISES, OUTDOOR AND ADVENTURE ACTIVITIES, ANATOMY AND HUMAN PERFORMANCE, SPORTS ETHICS AND LAW, ATHLETICS/MARTIAL ARTS, MUSCULOSKELETAL OR RESISTANCE TRAINING
ELUMBARING, JERUM B.	ASSISTANT PROFESSOR II	MASTER OF ARTS IN EDUCATION MAJOR IN PHYSICAL EDUCATION (MAED-PE)	UNIVERSITY OF IMMACULATE CONCEPTION	LICENSURE EXAMINATION FOR TEACHERS (LET)	14 YEARS	PROPERTY CUSTODIAN	INDIVIDUAL AND DUAL SPORTS (ANY RACKET SPORTS), AND SPORTS ETHICS AND LAW	PERMANENT	PATHFIT 3, PATHFIT 4, ATHLETICS/MARTIAL ARTS
ESTO, JOMAR B.	ASSISTANT PROFESSOR II	DOCTOR OF PHILOSOPHY WITH SPECIALIZATION IN PHYSICAL EDUCATION (PHD-PE)	UNIVERSITY OF IMMACULATE CONCEPTION	LICENSURE EXAMINATION FOR TEACHERS	9 YEARS	ACCREDITATION COORDINATOR	SPORTS, DANCE AND EDUCATIONAL LEADERSHIP	PERMANENT	PATHFIT 2, PATHFIT 3
JANITO, CHEEZE R.	INSTRUCTOR III	MASTER OF ARTS IN EDUCATION (MAED)	UNIVERSITY OF SOUTHERN MINDANAO	LICENSURE EXAMINATION FOR TEACHERS	5 YEARS	CURRICULUM COORDINATOR FS COORDINATOR	PHYSICAL EDUCATION, EXTENSION CURRICULUM,	PERMANENT	PREVENTION AND MANAGEMENT OF SPORTS AND EXERCISE RELATED

		DOCTORATE DEGREE (ON GOING)					COACHING		INJURIES
ABADELOS, CRISTINE JOYCE B.	INSTRUCTOR I	MASTER OF ARTS IN EDUCATION MAJOR IN PHYSICAL EDUCATION (MAED-PE)	UNIVERSITY OF IMMACULATE CONCEPTION	LICENSURE EXAMINATION FOR TEACHERS	3 YEARS	DOCUMENT CONTROLLER	DANCE AND MANAGEMENT	PERMANENT	PATHFIT 1, PATHFIT 2
BUISAN, JESSA S.	INSTRUCTOR I	MASTER OF ARTS IN EDUCATION MAJOR IN PHYSICAL EDUCATION (MAED-PE) (ON-GOING)	UNIVERSITY OF IMMACULATE CONCEPTION	LICENSURE EXAMINATION FOR TEACHERS (LET)	17 YEARS	UNIVERSITY CULTURE AND ARTS CHAIRPERSON	PHYSICAL EDUCATION, DANCE ADJUDICATOR, EXTENSION, CHOREOGRAPHER	PERMANENT	PHILOSOPHICAL AND SOCIO ANTHROPOLOGICAL FOUNDATION OF PHYSICAL EDUCATION AND SPORTS, MOVEMENT EDUCATION
ESPONJA, JOANNA CARYL P.	INSTRUCTOR I	MASTER OF ARTS IN EDUCATION MAJOR IN PHYSICAL EDUCATION (ON-GOING)	NOTRE DAME OF DADIANGAS UNIVERSITY	LICENSURE EXAMINATION FOR TEACHERS	3 YEARS	LOCAL BPED RESEARCH COORDINATOR UNIVERSITY COACH (SEPAK TAKRAW W)	PHYSICAL EDUCATION	TEMPORARY PERMANENT	PATH 1, PATHFIT 3
FRANCISCO, JEMWELL B.	INSTRUCTOR I	MASTER OF ARTS IN EDUCATION MAJOR IN PHYSICAL EDUCATION (ON-GOING)	NOTRE DAME OF DADIANGAS UNIVERSITY	LICENSURE EXAMINATION FOR TEACHERS	3 YEARS AND 11 MONTHS	LSG ADVISER COLLEGE SPORTS COORDINATOR INFORMATION/ PUBLICATION AND DOCUMENTATION COORDINATOR	DANCE, SPORTS AND MANAGEMENT	TEMPORARY PERMANENT	PATHFIT 1, PATHFIT 4

1. LANDAWE, BAE KELLAH KASSANDRA A.	INSTRUCTOR I	MASTER OF ARTS IN EDUCATION MAJOR IN PHYSICAL EDUCATION (MAED-PE) (ON-GOING)	NOTRE DAME OF DADIANGAS UNIVERSITY	LICENSURE EXAMINATION FOR TEACHERS	3 YEARS AND 11 MONTHS	LOCAL BSSE RESEARCH COORDINATOR UNIVERSITY COACH (PENCAK SILAT)	DANCE, PHYSICAL EDUCATION AND MASSAGE THERAPY	CONTRACT OF SERVICE	PATHFIT 1, PATHFIT 2
2. MACAPASIR, ALAIZAH B.	INSTRUCTOR I	MASTER OF ARTS IN EDUCATION MAJOR IN PHYSICAL EDUCATION (MAED-PE) (ON-GOING)	UNIVERSITY OF IMMACULATE CONCEPTION	LICENSURE EXAMINATION FOR TEACHERS	3 YEARS	N/A	PHYSICAL EDUCATION /DANCE	CONTRACT OF SERVICE	PATHFIT 1, PATHFIT 2, PATHFIT 3
3. NADELA, LARA IVANAH C.	INSTRUCTOR I	MASTER OF ARTS IN EDUCATION MAJOR IN PHYSICAL EDUCATION (MAED-PE)	UNIVERSITY OF IMMACULATE CONCEPTION	LICENSURE EXAMINATION FOR TEACHERS	3 YEARS	DOCUMENT CONTROLLER UNIVERSITY COACH (LAWN TENNIS W)	PHYSICAL EDUCATION, SPORTS MANAGEMENT, COACHING, INDIVIDUAL, DUAL SPORTS, AND TEAM SPORTS	TEMPORARY PERMANENT	PATHFIT 2, PATHFIT 4
4. RICO, GENNIE REY	INSTRUCTOR I	MASTER OF ARTS IN EDUCATION MAJOR IN PHYSICAL EDUCATION (MAED-PE) (ON-GOING)	UNIVERSITY OF IMMACULATE CONCEPTION	N/A	3 YEARS	SWIMMING COACH	SPORTS	CONTRACT OF SERVICE	PATHFIT 2, SWIMMING AND AQUATICS
5. TAMBAGAN, MARY ANN S.	INSTRUCTOR I	MASTER OF ARTS IN EDUCATION	NOTRE DAME OF DADIANGAS UNIVERSITY	LICENSURE EXAMINATION FOR TEACHERS	3 YEARS	COLLEGE CULTURE AND ARTS COORDINATOR	SPORTS AND PHYSICAL EDUCATION	CONTRACT OF SERVICE	PATHFIT 3, PATHFIT 4
		MAJOR IN PHYSICAL EDUCATION (MAED-PE) (ON-GOING)				UNIVERSITY COACH (KARATEDO)			
6. VIOS, EMMANNULLE E.	INSTRUCTOR I	MASTER OF ARTS IN EDUCATION (MAED) (ON-GOING)	CENTRAL MINDANAO COLLEGES	LICENSURE EXAMINATION FOR TEACHERS	6 YEARS	UNIVERSITY COACH (BADMINTON M)	SPORTS AND PHYSICAL EDUCATION	CONTRACT OF SERVICE	PATHFIT 2, PATHFIT 4
7. ZAMORA, JAYD MAR P.	INSTRUCTOR I	MASTER OF ARTS IN EDUCATION MAJOR IN PHYSICAL EDUCATION (MAED-PE) (ON-GOING)	NOTRE DAME OF DADIANGAS UNIVERSITY	LICENSURE EXAMINATION FOR TEACHERS	2 YEARS	UNIVERSITY COACH (LAWN TENNIS M)	SPORTS AND PHYSICAL EDUCATION	CONTRACT OF SERVICE	PATHFIT 2, PATHFIT 4



Republic of the Philippines
PROFESSIONAL REGULATION COMMISSION
PROFESSIONAL IDENTIFICATION CARD



LAST NAME ► **MARTINEZ**
FIRST NAME ► **NORGE**
MIDDLE NAME ► **DAGAMAC**
REGISTRATION NO. ► **1063593**
REGISTRATION DATE ► **07/19/2010**
VALID UNTIL ► **08/17/2026**

PROFESSIONAL TEACHER



22

Professional Regulation Commission
www.prc.gov.ph

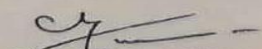
CERTIFICATION

22-5774961

This is to certify that the person whose name, photograph, and signature appear herein is a duly registered professional, legally authorized to practice his/her profession with all the rights and privileges appurtenant thereto.

This is to certify further that he/she is a professional in good standing and that his/her certificate of registration/professional license has not been suspended, revoked or withdrawn.


Signature of Professional


CHARITO A. ZAMORA
Chairperson

Republic of the Philippines
PROFESSIONAL REGULATION COMMISSION
PROFESSIONAL IDENTIFICATION CARD



LAST NAME ▶ **DAGOC**
FIRST NAME ▶ **PRISCILA**
MIDDLE NAME ▶ **PATALINGHUG**
REGISTRATION NO. ▶ **0692678**
REGISTRATION DATE ▶ **01/09/2001**
VALID UNTIL ▶ **01/16/2025**

PROFESSIONAL TEACHER



Professional Regulation Commission
www.prc.gov.ph

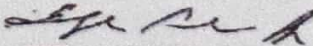
CERTIFICATION

21-5139788

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This is to certify further that he/she is a professional in good standing and that his/her certificate of registration/professional license has not been suspended, revoked or withdrawn.

Signature of Professional


TEOFILO S. PILANDO, JR.
Chairman

Republic of the Philippines
PROFESSIONAL REGULATION COMMISSION
 PROFESSIONAL IDENTIFICATION CARD



LAST NAME ▶ ORFRECIO
 FIRST NAME ▶ MARLENE
 MIDDLE NAME ▶ EVANGELIO
 REGISTRATION NO. ▶ 0699763
 REGISTRATION DATE ▶ 10/28/1999
 VALID UNTIL ▶ 03/02/2026

PROFESSIONAL TEACHER



Republic of the Philippines
PROFESSIONAL REGULATION COMMISSION
 PROFESSIONAL IDENTIFICATION CARD



LAST NAME ▶ ORFRECIO
 FIRST NAME ▶ MARLENE
 MIDDLE NAME ▶ EVANGELIO
 REGISTRATION NO. ▶ 0432636
 REGISTRATION DATE ▶ 06/09/2007
 VALID UNTIL ▶ 03/02/2026

NURSE



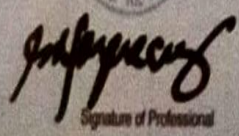
Professional Regulation Commission
 www.prc.gov.ph

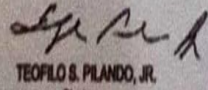
CERTIFICATION

21-5139727

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 Signature of Professional


TEOFILO S. PILANDO, JR.
 Chairman

Professional Regulation Commission
 www.prc.gov.ph

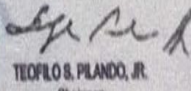
CERTIFICATION

21-5139738

This is to certify that the person whose name, photograph, and signature appear herein is a duly registered professional, legally authorized to practice his/her profession with all the rights and privileges appurtenant thereto.

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 Signature of Professional


TEOFILO S. PILANDO, JR.
 Chairman

Republic of the Philippines
PROFESSIONAL REGULATION COMMISSION
PROFESSIONAL IDENTIFICATION CARD



LAST NAME ▶ **ESTO**
FIRST NAME ▶ **JOMAR**
MIDDLE NAME ▶ **BILLONES**
REGISTRATION NO. ▶ **1533350**
REGISTRATION DATE ▶ **05/12/2017**
VALID UNTIL ▶ **12/10/2027**

PROFESSIONAL TEACHER



Professional Regulation Commission
www.prc.gov.ph

CERTIFICATION

23-6564484

This is to certify that the person whose name, photograph, and signature appear herein is a duly registered professional, legally authorized to practice his/her profession with all the rights and privileges appurtenant thereto.

This is to certify further that he/she is a professional in good standing and that his/her certificate of registration/professional license has not been suspended, revoked or withdrawn.

Signature of Professional


CHARITO A. ZAMORA
Chairperson

Republio of the Philippines
PROFESSIONAL REGULATION COMMISSION
PROFESSIONAL IDENTIFICATION CARD



LAST NAME ► **JAVA**
FIRST NAME ► **MORENO JR**
MIDDLE NAME ► **BOCLARAS**
REGISTRATION NO. ► **1879903**
REGISTRATION DATE ► **10/16/2020**
VALID UNTIL ► **03/31/2023**

PROFESSIONAL TEACHER



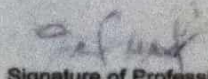
Professional Regulation Commission
www.prc.gov.ph

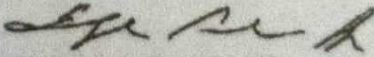
CERTIFICATION

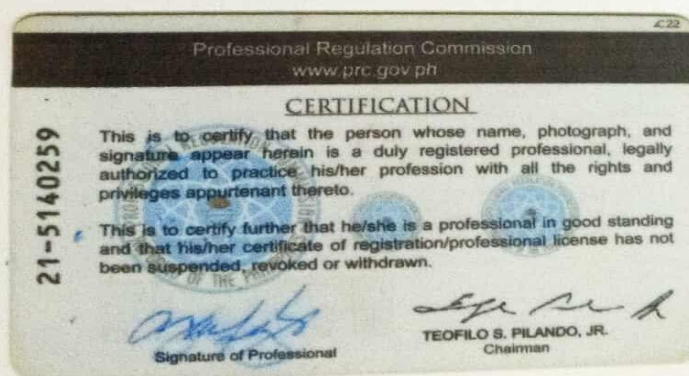
19-3103549

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Signature of Professional


TEOFILO S. PILANDO, JR.
Chairman





Republic of the Philippines
PROFESSIONAL REGULATION COMMISSION
PROFESSIONAL IDENTIFICATION CARD

PROFESSIONAL REGULATION COMMISSION REPUBLIC OF THE PHILIPPINES



LAST NAME ► **SUMERA**
FIRST NAME ► **EDUARD**
MIDDLE NAME ► **SERRANO**
REGISTRATION NO. ► **1099450**
REGISTRATION DATE ► **08/11/2011**
VALID UNTIL ► **06/18/2025**

PROFESSIONAL TEACHER



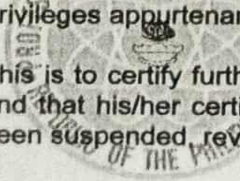
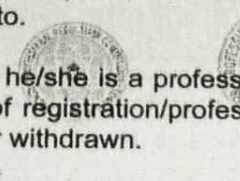
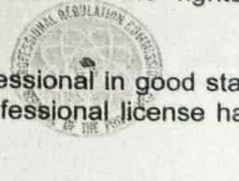
Professional Regulation Commission
www.prc.gov.ph

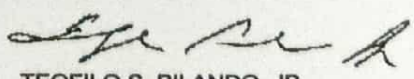
CERTIFICATION

21-5140402

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This is to certify further that he/she is a professional in good standing and that his/her certificate of registration/professional license has not been suspended, revoked or withdrawn.



Signature of Professional
TEOFILO S. PILANDO, JR.
Chairman

Republic of the Philippines
PROFESSIONAL REGULATION COMMISSION
PROFESSIONAL IDENTIFICATION CARD



LAST NAME ► **MACAPASIR**
FIRST NAME ► **ALAIZAH**
MIDDLE NAME ► **BARATULO**
REGISTRATION NO. ► **2121793**
REGISTRATION DATE ► **11/14/2023**
VALID UNTIL ► **05/28/2026**

PROFESSIONAL TEACHER



Professional Regulation Commission
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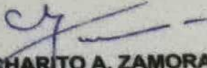
CERTIFICATION

23-6384443

This is to certify that the person whose name, photograph, and signature appear herein is a duly registered professional, legally authorized to practice his/her profession with all the rights and privileges appurtenant thereto.

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Signature of Professional


CHARITO A. ZAMORA
Chairperson



Republic of the Philippines

PROFESSIONAL REGULATION COMMISSION
PROFESSIONAL IDENTIFICATION CARD



LAST NAME ► LANDAWE
FIRST NAME ► BAE KELLAH KASSANDRA
MIDDLE NAME ► ALVARADO
REGISTRATION NO. ► 2040771
REGISTRATION DATE ► 05/03/2023
VALID UNTIL ► 12/23/2026

PROFESSIONAL TEACHER



22

Professional Regulation Commission
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CERTIFICATION

22-5842112

This is to certify that the person whose name, photograph, and signature appear herein is a duly registered professional, legally authorized to practice his/her profession with all the rights and privileges appurtenant thereto.

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Signature of Professional

CHARITO A. ZAMORA
Chairperson



Republic of the Philippines
PROFESSIONAL REGULATION COMMISSION
PROFESSIONAL IDENTIFICATION CARD



LAST NAME ► **TAMBAGAN**
FIRST NAME ► **MARY ANN**
MIDDLE NAME ► **SANCHEZ**
REGISTRATION NO. ► **2138149**
REGISTRATION DATE ► **01/31/2024**
VALID UNTIL ► **08/18/2027**

PROFESSIONAL TEACHER



23

Professional Regulation Commission
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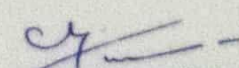
CERTIFICATION

23-6564973

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Signature of Professional


CHARITO A. ZAMORA
Chairperson



Republic of the Philippines
PROFESSIONAL REGULATION COMMISSION
PROFESSIONAL IDENTIFICATION CARD



LAST NAME ▶ **ELUMBARING**
FIRST NAME ▶ **JERUM**
MIDDLE NAME ▶ **BARCELONA**
REGISTRATION NO. ▶ **1469973**
REGISTRATION DATE ▶ **07/02/2016**
VALID UNTIL ▶ **08/22/2027**

PROFESSIONAL TEACHER



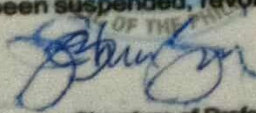
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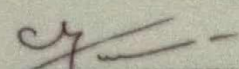
CERTIFICATION

23-6565473

This is to certify that the person whose name, photograph, and signature appear herein is a duly registered professional, legally authorized to practice his/her profession with all the rights and privileges appurtenant thereto.

This is to certify further that he/she is a professional in good standing and that his/her certificate of registration/professional license has not been suspended, revoked or withdrawn.


Signature of Professional


CHARITO A. ZAMORA
Chairperson



REPUBLIC OF THE PHILIPPINES
PROFESSIONAL REGULATION COMMISSION
MANILA

EXAM NO.

04700838

DATE OF RELEASE

Apr. 30, 2009

BOARD FOR PROFESSIONAL TEACHERS

SAN JOSE, JESSA BOLESCA
BUISAN RESIDENCE, USM COMPD. USM,
KABACAN, NORTH COTABATO

SIR/MADAM:

THE RATINGS YOU OBTAINED IN THE **SECONDARY LEVEL** OF THE TEACHERS LICENSURE EXAMINATION GIVEN BY THE
BOARD IN DAVAO ON APRIL 5, 2009 ARE AS FOLLOWS:

SUBJECTS	RELATIVE WEIGHT	RATINGS
1. GENERAL EDUCATION	20	80
2. PROFESSIONAL EDUCATION	40	76
3. MAJOR IN <u>P.E.H.M.</u>	40	80
GENERAL WEIGHTED AVERAGE RATING	100	78.40
REMARKS	PASSED	

IMPORTANT:

- THIS REPORT IS NOT VALID IF THERE IS ANY ALTERATION.
- TO PASS THE EXAMINATION, AN EXAMINEE MUST OBTAIN A GENERAL AVERAGE RATING OF AT LEAST 75% WITH NO RATING BELOW FIFTY (50%) IN ANY SUBJECT.

VERY TRULY YOURS,
FOR SECRETARY

NICOLAS P. LAPENA, JR.

BY:

Brenda B. Corpuz
BRENDA B. CORPUZ

(CHAIRMAN, BOARD FOR PROFESSIONAL TEACHERS)

08 - 0323468



Republic of the Philippines

PROFESSIONAL REGULATION COMMISSION

PROFESSIONAL IDENTIFICATION CARD





LAST NAME ▶ **CALIXTRO**

FIRST NAME ▶ **MARICHU**

MIDDLE NAME ▶ **ANDAGAN**

REGISTRATION NO. ▶ **0887784**

REGISTRATION DATE ▶ **11/21/2005**

VALID UNTIL ▶ **07/03/2023**

PROFESSIONAL TEACHER



C19

Professional Regulation Commission
www.prc.gov.ph

CERTIFICATION

19-2199922

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Signature of Professional



TEOFILO S. PILANDO, JR.
Chairman

Republic of the Philippines
PROFESSIONAL REGULATION COMMISSION
PROFESSIONAL IDENTIFICATION CARD



The card features a portrait of Ruben Jr. Lagunero on the left. To the right of the portrait, the following information is listed: LAST NAME TAGARE, FIRST NAME RUBEN JR, MIDDLE NAME LAGUNERO, REGISTRATION NO. 1533349, REGISTRATION DATE 05/12/2017, and VALID UNTIL 06/04/2026. Below this information is an orange bar with the text 'PROFESSIONAL TEACHER' and a large QR code at the bottom.

LAST NAME	▶ TAGARE
FIRST NAME	▶ RUBEN JR
MIDDLE NAME	▶ LAGUNERO
REGISTRATION NO.	▶ 1533349
REGISTRATION DATE	▶ 05/12/2017
VALID UNTIL	▶ 06/04/2026

PROFESSIONAL TEACHER

Professional Regulation Commission
www.prc.gov.ph

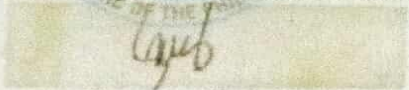
23

CERTIFICATION

23-6564470

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Signature of Professional


CHARITO A. ZAMORA
Chairperson

PROFESSIONAL REGULATION COMMISSION
PROFESSIONAL IDENTIFICATION CARD

Republic of the Philippines

LAST NAME
FIRST NAME
MIDDLE NAME
REGISTRATION NO.
REGISTRATION DATE
VALID UNTIL

▶ VIOS
▶ EMMANUELLE
▶ EVANGELIO
▶ 1816519
▶ 12/20/2019
▶ 12/27/2022

PROFESSIONAL TEACHER



Professional Regulation Commission
www.prc.gov.ph

CERTIFICATION

19-2521624

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Signature of Professional

TEOFILO S. PILANDO, JR.
Chairman



Republic of the Philippines
PROFESSIONAL REGULATION COMMISSION
PROFESSIONAL IDENTIFICATION CARD



LAST NAME ► FRANCISCO
FIRST NAME ► JEMWELL
MIDDLE NAME ► BUSAYONG
REGISTRATION NO. ► 1877072
REGISTRATION DATE ► 03/11/2020
VALID UNTIL ► 03/31/2027

PROFESSIONAL TEACHER



#23

Professional Regulation Commission
www.prc.gov.ph

CERTIFICATION

23-6841697

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Signature of Professional


CHARITO A. ZAMORA
Chairperson



Republic of the Philippines
PROFESSIONAL REGULATION COMMISSION
PROFESSIONAL IDENTIFICATION CARD



LAST NAME ► **ABADEJOS**
FIRST NAME ► **CRISTINE JOYCE**
MIDDLE NAME ► **BELMORO**
REGISTRATION NO. ► **1894463**
REGISTRATION DATE ► **02/17/2022**
VALID UNTIL ► **06/01/2025**

PROFESSIONAL TEACHER



Professional Regulation Commission
www.prc.gov.ph

CERTIFICATION

20-4299118

This is to certify that the person whose name, photograph, and signature appear herein is a duly registered professional, legally authorized to practice his/her profession with all the rights and privileges appurtenant thereto.

This is to certify further that he/she is a professional in good standing and that his/her certificate of registration/professional license has not been suspended, revoked or withdrawn.


TEOFILO S. PILANDO, JR.
Chairman

Signature of Professional



Republic of the Philippines
PROFESSIONAL REGULATION COMMISSION
PROFESSIONAL IDENTIFICATION CARD





LAST NAME ▶ **NADELA**

FIRST NAME ▶ **LARA IVANAH**

MIDDLE NAME ▶ **CORILLA**

REGISTRATION NO. ▶ **1596475**

REGISTRATION DATE ▶ **12/21/2017**

VALID UNTIL ▶ **07/27/2027**

PROFESSIONAL TEACHER



Professional Regulation Commission
www.prc.gov.ph

CERTIFICATION

23-7034091

This is to certify that the person whose name, photograph, and signature appear herein is a duly registered professional, legally authorized to practice his/her profession with all the rights and privileges appurtenant thereto.

This is to certify further that he/she is a professional in good standing and that his/her certificate of registration/professional license has not been suspended, revoked or withdrawn.



Signature of Professional



CHARITO A. ZAMORA
Chairperson



 **Republic of the Philippines**
PROFESSIONAL REGULATION COMMISSION
Manila 

PROFESSIONAL IDENTIFICATION CARD

LAST NAME ▶ **ZAMORA**
FIRST NAME ▶ **JAYDMAR**
MIDDLE INITIAL/NAME ▶ **PALMA**
REGISTRATION NO. ▶ **1630343**
REGISTRATION DATE ▶ **05/16/2018**
VALID UNTIL ▶ **03/10/2021**



PROFESSIONAL TEACHER

  **03/10/1990**
05/16/2018

C18

Professional Regulation Commission
P. Paredes St., Sampaloc, Manila 1008, Philippines
www.prc.gov.ph ☎ (632) 7362248 / 3102009

CERTIFICATION

18-880442 This is to certify that the person whose name, photograph, and signature appear herein is a duly registered professional, legally authorized to practice his/her profession with all the rights and privileges appurtenant thereto.

This is to certify further that he/she is a professional in good standing and that his/her certificate of registration/professional license has not been suspended, revoked, or withdrawn.

Signature of Professional **TEOFILO S. PILANDO, JR.**
CHAIRMAN



Republic of the Philippines

PROFESSIONAL REGULATION COMMISSION
PROFESSIONAL IDENTIFICATION CARD



LAST NAME ▶ **MANCERA**
FIRST NAME ▶ **MARLON**
MIDDLE NAME ▶ **AMAHAN**
REGISTRATION NO. ▶ **0941286**
REGISTRATION DATE ▶ **02/21/2007**
VALID UNTIL ▶ **05/17/2022**

PROFESSIONAL TEACHER



Professional Regulation Commission
www.prc.gov.ph

CERTIFICATION

19-2199782

This is to certify that the person whose name, photograph, and signature appear herein is a duly registered professional, legally authorized to practice his/her profession with all the rights and privileges appurtenant thereto.

This is to certify further that he/she is a professional in good standing and that his/her certificate of registration/professional license has not been suspended, revoked or withdrawn.

Signature of Professional

TEOFILO S. PILANDO, JR.
Chairman



OFFICE OF THE PRC CHAIRMAN
PROFESSIONAL REGULATION COMMISSION
REGION III
GENERAL INVESTIGATIVE DIVISION

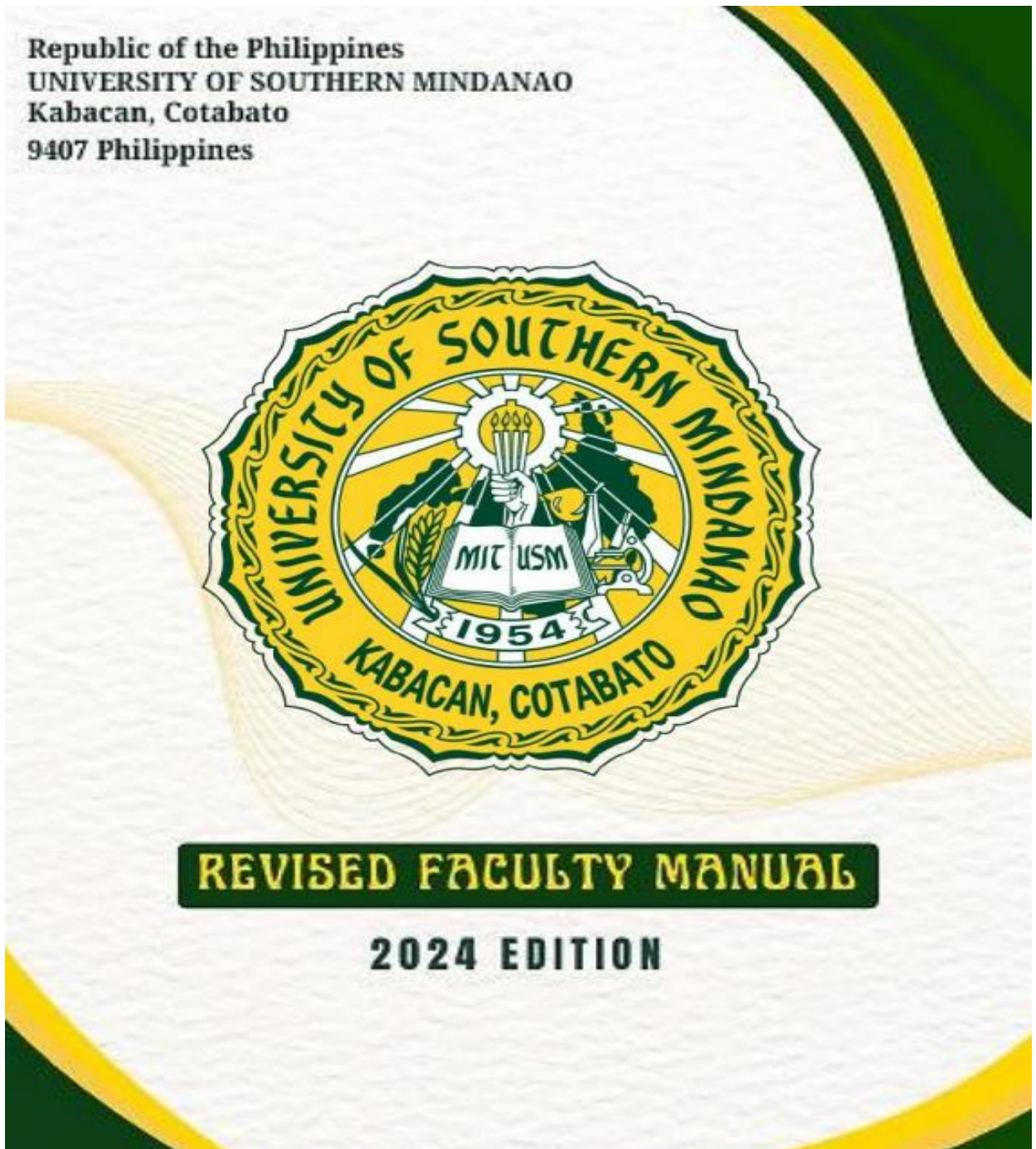
CERTIFIED TRUE COPY

AURELIA M. COFIGUERA
SUPERVISING PRC



C.2. FACULTY MANUAL

This section provides the faculty manual, outlining policies, roles, and responsibilities to guide faculty members in their academic duties.



FOREWORD

This **REVISED FACULTY MANUAL** contains guidelines and information designed to provide support to the faculty members. This is based on legal documents, references, and authoritative sources such as Civil Service Laws, CHED memoranda, USM Code, BOR resolutions, and other lawful documents and jurisdictions. It is with great pride and dedication to present the revised edition of the Faculty Manual for the University of Southern Mindanao (USM). As stewards of knowledge and agents of change, faculty members play a pivotal role in fulfilling the core functions of the University such as Instruction, Research Development, Extension, and Production. This manual stands as a testament to the unwavering commitment to excellence, integrity, and service in each of these domains.

Within its pages, faculty will find invaluable resources, policies, and procedures tailored to enhance their effectiveness and efficiency in fulfilling their diverse responsibilities. From pedagogical strategies that foster student engagement and success to research protocols that uphold the highest standards of scholarly inquiry, each section of this manual is meticulously crafted to reflect the dynamic nature of contemporary higher education.

The principles set forth in this Revised Faculty Manual shall be the basis and reference of the USM family for them to be equipped to serve the University's academic community.



Chapter 2

2. FACULTY CLASSIFICATION

The faculty employee category is designated for individuals who possess academic positions, including professorial roles like university professor, professor, associate professor, assistant professor, and instructor. Within this category, there are five distinct classifications of faculty appointments such as:

- 2.1. **Permanent** – an appointment in government service with indefinite tenure, occupying plantilla positions.
- 2.2. **Temporary faculty**– an appointment in the government service with limited duration, typically appointed for a specific period.
- 2.3. **Contract of Service faculty** – a full-time appointment in which service is not considered as a government service. It has no employee-employer relationship between the individual and the government. It has defined period of time and based on specific terms and conditions outlined in the contract.
- 2.4. **Part-timer faculty** – a teaching staff member who is either occupying a regular plantilla position or hired through a contract of service or a job order, whose work is part-time (BOR Res. 32, s. 2024) with a maximum teaching load of 12 units. (A contract of service or job order part timer is not a government employee, as his/her service is not considered government service.)
- 2.5. **Visiting faculty** – appointed for a temporary period to teach, conduct research, extension, production or provide expertise in a specific academic area, typically affiliated with another institution or organization within or outside the country.
- 2.6. **Professor Emeritus** – a retired faculty member who holds the rank of University Professor at the USM upon his/her retirement and is given the title in recognition of exceptional competence in his/her field of specialization.
- 2.7. **Adjunct faculty** – those individuals who are appointed on a part-time or temporary basis to teach courses or provide expertise in a specific academic field, often while maintain employment elsewhere within or outside the country.
- 2.8. **Exchange faculty** – those individuals who are temporarily assigned to teach or conduct research at another institution or from other institution within or outside the country through a formal exchange program and contract.
- 2.9. **Affiliate faculty** – those individuals who have a formal association with the institution but may not hold full-time positions. They contribute to the academic community through instruction, research, extension, or service activities, while maintaining primary employment elsewhere.



Chapter 3

3. FACULTY DUTIES AND RESPONSIBILITIES

A faculty member is an academic personnel who holds a faculty classification and is engaged in any of the university's core functions (USM Code, Article 66). Faculty members possess academic qualifications and are expected to uphold the highest ethical standards and behavior, as indicated in Section 4 of Republic Act No. 6713.

Faculty members are expected to perform at least two of the university's four-fold functions, as specified in MSP, BOR Resolution 32, s. 2024 of the university such as Instruction, Research, Extension and Production.

3.1. Instruction

3.1.1. conduct classes as conscientiously as possible. Classes should be conducted regularly at the designated place and time. If a teacher is to be absent from the class for good reason including when on official travel, he/she should notify the Department Chair so that arrangements can be made with other faculty members to take over or submit a the filled-up make-up class form together with the attachment. If no substitute is available, missed classes are expected to be made up to the students. Faculty members may assign tasks/activities relevant to the course. Faculty members should aim to develop punctuality, honesty and conscientiousness among students.

3.1.2. exert all effort to maintain high quality education in harmony with the mission.

3.1.3. prepare, enrich and upgrade their syllabi. A file copy of their syllabi should be submitted to the Office of the Dean of a College/Unit at the beginning of each semester.

3.1.4. assist in reviewing library holdings in their respective disciplines.

3.1.5. devise instructional aids/materials for their respective courses.

3.1.6. inform the students regarding class regulations at the beginning of each semester. Students may be allowed to leave the room upon permission of the teacher. Not returning to class is considered an absence. If the teacher is not in the class within 15 minutes for one hour classes and 20 minutes for 1 hour classes is considered absent and the students may leave the room. A teacher should not overstay in a room especially if another class will use the same classroom. The class is to be dismissed 10 minutes before the time to facilitate movement of students from one room/building to another.

3.1.7. prepare his/her own test questions and to supervise the reproduction of the same.



3.1.8. return corrected papers to the students on time.

3.1.9. prepare, proctor, and administer midterm and final examination. The dates of these examinations are indicated in the school calendar. Examinations should be conducted punctually. In case a proctor is not available during the examination for valid reason, he/she should immediately inform the Dean of the College and/or Department Chair concerned so that prompt arrangement for substitution could be made. Proctors who report late or are absent during the examination should be reported by the course teacher concerned after his/her scheduled examination to the Office of the Vice President for Academic Affairs. Check ID card or student copy of Form 6 (in lieu of ID card for those who have not yet been issued the same) of the students taking the examination to tally with their names on the test paper. Faculty members assigned to proctor examinations should remind the class of the regulations on examinations and the sanctions for dishonesty, utilize strategic measures to discourage students from cheating during examination (USM Code 2024, Article 257, Section 6).

3.1.10. have consultation with students prior to final posting of grades following the University grading system. Faculty member shall submit his/her Report of Grades within ten (10) calendar days after the last day of midterm and final examinations (USM Code 2024, Article 203, Section 5).

3.2. Research

Faculty members need to continually engage in research endeavors. As such, they are expected to:

3.2.1. participate in formulating the research agenda for USM;

3.2.2. generate research to enhance instruction in the field of specialization;

3.2.3. encourage students to become creative, innovative, and productive researchers;

3.2.4. participate actively in local, regional, national, and international conferences;

3.2.5. publish books articles, instructional materials, and monographs in recognized publishers and refereed journals.

3.3. Extension

3.3.1. Faculty members are stimulated to actively participate in USM- sponsored community extension projects and sectoral or professional groups. Faculty participation in these activities is regarded as part of their professional and personal commitment to the academic profession. They are expected to organize and lead training sessions, workshops, and seminars, provide expert consultancy services, and promote lifelong learning by facilitating continuous education opportunities.



3.4- Production

Faculty members need to continually engage in production endeavors. As such, they are expected to:

- 3.4.1. develop and implement research projects that lead to the creation of innovative products, processes, or technologies that can benefit the community or industry;
- 3.4.2. establish and maintain partnerships with local, national, and international industries/agencies/organizations to enhance production activities and ensure practical applications of research outcomes; and
- 3.4.3. participate actively in local, regional, national, and international conferences, workshops, and training related to production and innovation.



C.3 COPY OF THE LOADING SYSTEM

Copy of university loading system that outlines the allocation and management of faculty teaching assignments to ensure efficient academic operations.

Chapter 4

4. FACULTY TEACHING LOAD AND WORKING HOURS

4.1. Teaching Load/Overload

4.1.1. Teaching Load (without designation)

The normal teaching load of each regular faculty without designation in the undergraduate level in the tertiary level of the University shall be observed as follows (USM Code, Article 170, Section 7):

Number of preparations	Normal Teaching Load
3 or more	15 units
1-2	18 units

In team teaching, the workload credits shall be divided proportionately among the concerned parties.

Any excess in the normal teaching load of a faculty member is considered an overload (USM Code, Article 170, Section 8). Beyond the normal workload or full-time equivalent (FTE) per week, a faculty may be granted an honorarium for overload of not more than three (3) units per semester or a total of six (6) per academic year, subject to the availability of funds, and may be paid at the end of the academic year.

4.1.2. Teaching Load (with designation)

The basic function of a faculty member in the academe is instruction. All regular faculty of the University shall be required to handle at least one (1) course every semester which may be complemented by any of such additional functions such as: administrative duties, research work, extension services, and production activities (USM Code, Article 86, Section 4).

The President may designate faculty members to render full-time services for any of the functional areas in administrative leadership, research, extension, resource generation and in other projects/programs as regular and or special designations. The faculty members with regular and special designations shall enjoy teaching load displacement as follows:



4.1.2.1. Faculty with regular designations (USM Code, Article 171, Section 1):

Designation	Load Displacement
Vice President	15 units
Chancellor	15 units
Director	12 units
Dean/Campus Dean	12 units
Campus Director	6 units
Chairperson	6 units

4.1.2.2. Faculty with special designations (USM Code, Article 171, Section 2):

Designation	Load Displacement
College Secretary/Associate Dean	9 units
2 or more program leaderships	9 units
Program Leader	6 unit
2 or more project leaderships	6 units
Project Leader	3 units
2 or more study leaderships	3 units
Regular College Coordinator	3 units

Faculty members with special designations who receive honorarium by virtue of special contract or external fund source shall not enjoy load displacement (USM Code, Article 171, Section 3).

Every faculty member with designated functions shall have at least three (3) units teaching load. If the accumulated teaching load displacement arising from regular and/or special designations is in excess of the normal teaching load, such faculty member shall still be assigned (3) units of teaching load (USM Code, Article 171, Section 4) in undergraduate courses.

4.1.2.3. Faculty with multiple designations:

In case of multiple administrative designations, the faculty member concerned shall be granted load-credits in only one designation, whichever is the highest, and also provided, that the load-credits are only for administrative designations, including those for the quasi-teaching assignments (QTA) in research, extension, production, etc. if any, granted to a faculty, who is designated to the position of Vice-President, Dean, and Director, or to any similar position with an honorarium or RATA, shall be excluded in the computation of his/her overload pay.



4.1.2.4. Faculty with approved research/extension/resource generation designations:

A faculty member designated to undertake officially approved research, development and extension, or resource generation activities without honorarium, shall be entitled to the following workload-credits or teaching assignments equivalent, provided that where a faculty member is designated to undertake more than one research, extension, or resource generation activities at the same time, in one given period, the workload-credits to be granted shall not exceed a total of nine (9) units (USM RDE Manual 2023, 2.1. b)

One (1) program (with at least 2 projects)	9 units
One (1) project (with at least 2 studies)	6 units
One (1) study	3 units

4.1.2.5. Faculty assigned to supervise practice teaching/practicum/on-the-job training:

Faculty members assigned to supervise practice teaching/practicum/on-the-job training shall be given a load credit of three (3) units per 30 students, but not to exceed 12 units provided that the load-credits shall be prorated, if the number of students involved is less than 30, and provided further, that such an assignment is not part of the course/subject requirements. The equivalent workload-credits for duly designated administrative duties or their equivalent shall be as follows:

Vice Presidents	15 units
College Deans, Directors	12 units
Head of Non-Academic Units	9 units
Medical Technologist/ Nutritionist Dietitian	6 units
College Guidance Coordinator	6 units (per 50 students but not to exceed three (3) Guidance Coordinators per college, prorated, if less)
Laboratory In-charge	3 units

4.1.3. Teaching Load for Part-time, Exchange Professors/Lecturer, and COS Faculty

Part-time, exchange professors/lecturers, and COS/Contractual shall be governed by Memorandum of Agreements (MOAs)/contracts as required by law and shall be paid by the hour according to existing policies and guidelines.



4.1.4. Teaching Overload

4.1.4.1. Within the Official Time

The contact hour (CH) per week of actual teaching (AT) in the Full-Time Equivalent (FTE) of the faculty shall be based on the following weighted values:

- a. For graduate/undergraduate lecture subject 1hour AT=1.00 CH
- b. For graduate/undergraduate lab/shop course 1hour AT=0.75 CH

In excess of 50 students per section for lecture/social laboratory classes, a load- credit unit of 0.02 per student shall be given.

Teaching personnel who render services in excess of the regular teaching load shall be paid honoraria in the form of service credit or remuneration.

Remuneration shall be based on the Prime Hourly Teaching Rate (PHTR) and computed on the basis of the following formula, as mandated by the National Budget Memorandum No. 107, dated December 30, 2010, unless provided otherwise.

- a. For Undergraduate Program:

$$\text{PHTR} = \frac{\text{AR}(T)}{W} = \frac{\text{AR}(1.25)}{1,600} = 0.000781 (\text{AR})$$

Where:

AR = Annual rate of each teacher to be paid honoraria

W = Total teaching hours (This is computed at 40 hours/week multiplied by 40 weeks or 1,600 hours)

T = 1.25 or 125 percent of the remuneration for services in excess of six (6) hours of actual teaching per day but not more than two (2) hours

- b. For Graduate Program:

- b.1. For faculty members with Master's degree:

$$\text{PHTR} = 0.0014 \text{ Annual Rate (AR)}$$

- b.2. For faculty members with Doctoral degree:

$$\text{PHTR} = 0.0015 \text{ Annual Rate (AR)}$$

Provided, that adjustment from old annual rate shall be subjected to the availability of funds for the purpose; however, if funds are not available,



the same shall be converted equivalent service credits, based on existing guidelines.

4.1.4.2. Beyond the Official Time

This applies to teaching assignments conducted beyond the official working hours.

4.1.4.2.1. Request Course

Faculty members may accept a maximum of two (2) requested courses beyond their approved workload, provided that the classes are conducted outside of official working hours and do not conflict with their existing schedules. The rate for requested courses shall adhere to the guidelines outlined in BOR Resolution No. 40, series of 2009

4.1.4.2.2. Graduate School Load

Faculty members may teach up to three (3) additional graduate courses beyond their regular workload, provided these courses are scheduled outside of their official working hours or during the graduate school schedule and do not conflict with their existing teaching commitments. Compensation for these extra teaching duties shall be based on the revised honorarium computation scheme for graduate school per BOR Resolution No. 34, series of 2020.

4.1.4.2.3. Limited Practice of Profession/Private Business

Faculty members are permitted to engage in limited practice of profession/ private business beyond official working hours, subject to adherence to guidelines outlined in Section 136, Rule XII of the CSC Revised Omnibus Rules on Appointments and Other Human Resource Actions as amended (2018). This includes obtaining written permission from the head of the institution annually, ensuring that such activities do not interfere with teaching responsibilities, and prohibiting from the use of government resources for private endeavors.

4.2. Working Hours

Subject to government rules and regulations prescribed by CSC and CHED, teaching and non-teaching personnel shall render not less than eight (8) hours a day for five (5) working days a week, exclusive of time spent for lunch (USM Code, Article 84, Section 1).

Any deviation from the provisions of the preceding section such as the flexible working hours shall be subject to the approval of the University President taking into account the applicable laws and regulations (USM Code, Article 84, Section 2).



Full-time faculty members shall render minimum of 30 teaching hours a week which shall include actual classroom instruction and other teaching related activities, as enumerated under USM Code, Article 86, section 3.

Part time faculty members shall carry a workload of not more than 12 hours a week and shall also be available for consultation with students (USM Code, Article 84, Section 4).

JO/COS faculty members shall carry a workload of not more than 29 hours a week and shall also be available for consultation with students.

4.2.1. Extension of Working Hours

When the exigency of the service so requires, the University President may authorize the extension of the daily working hours or the rendering of overtime services, even during Saturdays, Sundays, and Legal Holidays, by any faculty member or non-teaching employee of the University, the compensation therefore shall be according to applicable laws and regulations.

4.2.2. Service Report

All members of the teaching personnel shall be required to submit their duly accomplished daily time records to the Human Resource Management and Development Office within five (5) days following the last day of each month. Non-submission of said document shall be a valid reason to withhold the salary and other compensation of the employee concerned until the faculty submits the same (USM Code, Article 85, Section 1).



C.4. REPORT ON FACULTY-STUDENT RATIO

Summary of the current faculty-student ratio across university departments, highlighting key trends and potential implications.

USM FACULTY-STUDENT RATIO MONITORING				
School Year	Average No. of Enrollees per semester (A)	FACULTY (PERMANENT & COS) (B)	A/B	FACULTY-STUDENT RATIO
2023-2024	18676	671	27.8	1:28
2024-2025	19415	682	28.5	1:28
Prepared By :	 Digitally signed by Paleta Leonard DN: cn= Date: 2025.07.10 16:34:41 + 08'00' LEONARD M. PALETA Director for Instruction			

C.5 FILES OF INDIVIDUAL FACULTY LOAD

Individual faculty load details, providing an overview of each faculty member's assigned teaching responsibilities.

UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines

DPT

INSTITUTE OF SPORTS, PHYSICAL EDUCATION AND RECREATION
BSSES Program Summary of Faculty Workload
1st Semester SY 2024-2025

Highest Degree Earned	Name of Faculty	Course No.	Course Description	Wk/Sec	Day	Time	Room	Type	Lecl. Lab	Unit	# of Students	Student Factor	No. of Prep.	Load Disp.	Research Extension Load	Actual Load	Credit for student Factor	Total Load	Normal Load	Overload/Underload
M.Sc. PE	ARIAS, Eusebio A. Brent. Atty. Prof. I	BSSES 411	Coaching Theory & Practice in Exercise in Sports	4 BSSES ISC	W	7:00-8:30	Annex 1	Lec		3	30		4			18.14	0.08	18.22	18	0.22
	Special Permanent	PE 03	PATPH 3 Menu of Dance, Sports, Martial Arts, Group exercises, Outdoor and Adventure Activities	2 BSSEA	Wed	1:00-3:00	Gym	Lec		2.00	44									
	Teachers' Leave	PE 03	PATPH 3 Menu of Dance, Sports, Martial Arts, Group exercises, Outdoor and Adventure Activities	2 BSSEA-ET	Thurs	1:00-3:00	Gym	Lec		2	53									
		ESS 10	Team Sports 1 (Basketball/Volleyball /Soccer/Football, Baseball/Softball)	3 BSSES FSM-A2	M	1:00-5:00	Gym3	Lab			4									
					T	1:00-2:00	Gym3	Lec		5.50	49									
					T	2:00-4:00	Gym3	Lab												
		NSIP 01	Civic Welfare Training Service I/Reserved Officer Training Corps 1	1 BPEA-A 1 BPEA-B	Fri	7:00-10:00	Annex 2	Lec		5.64	48									
											46									
M.A.Ed. PE	BUSAN, JESSA S.	ESS 02	Philosophical and Anthropological Foundations of Physical Education and Sports	1 BSSES FSM	Mon	8:30-10:00	Annex 1	Lec		3.00	48			6		11.00		19.00	18	1.00
(On-Going)	Bank - Instructor I	PE 03	PATPH 3 Menu of Dance, Sports, Martial Arts, Group Exercises, Outdoor and Adventure Activities	2 BSSEA-ET	F	7:00-9:00	Gym	Lec		2.00	36									
	Designation, University Social Cultural Coordinator	PE 03	PATPH 3 Menu of Dance, Sports, Martial Arts, Group Exercises, Outdoor and Adventure Activities	2 BSSEA	W	3:00-5:00 pm	Gym	Lec		2.00	47									
	Special Permanent	PE 03	PATPH 3 Menu of Dance, Sports, Martial Arts, Group Exercises, Outdoor and Adventure Activities	2 BSSEA	T	7:00-9:00 am	Gym	Lec		2.00	45									
	Vacation Sick Leave	PE 03	PATPH 3 Menu of Dance, Sports, Martial Arts, Group Exercises, Outdoor and Adventure Activities	2 BPEA-A	M	3:00-5:00 pm	Gym 1	Lec		2.00	50									
		PE 03	PATPH 3 Menu of Dance, Sports, Martial Arts, Group Exercises, Outdoor and Adventure Activities	2 BPEA-B	M	10:00-12:00 pm	Annex 1	Lec		2.00	44									

USM-QO For Review 2024-03



UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines

Faculty Time and Location
1st Semester 3Y 2024-2025

Name:

MARLON A. MANCERA

College/Unit:

ISPEAR

Designation: USDP CHAIRPERSON

SUMMARY OF INFORMATION

1. No. of Preparation	2
2. Load Displacement	6
3. Research/Extension Load	
4. Laboratory Hours	9
5. Lecture Hours	5.00
6. Actual Teaching Load(4+5)	14.00
7. Credit for Student Factor	0.53
8. Total Load (add #2,3,6 & 7)	20.53
9. Normal Load	18
10. Overload(Underload)	2.53
11. Office Hours	18
12. Class Hours	22
13. Total Hours (11+12)	40

Submitted by:

MARLON A. MANCERA

Faculty

Checked by:

PRISCILA P. DIAGOC

Dept. Chairperson

Recommending Approval:

NORGE D. MARTINEZ, Ed.D.

College Dean

Approved:

MARGARET MONDERIN, JD
VP for Academic Affairs

TIME	MONDAY	YR/CRS/ SEC	ROOM	No. of Students	WEDNESDAY	YR/CRS/ SEC	ROOM	No. of Students	FRIDAY	YR/CRS/ SEC	ROOM	No. of Students
7:00 AM - 8:00 AM	Consultation hours				Office Work / Monitor coaches and athletes in their trainings/ check papers							
8:00 AM - 9:00 AM	Consultation hours				Office Work / Monitor coaches and athletes in their trainings/ check papers							
9:00 AM - 10:00 AM	PED 06	2-BPED- A	AUDI	58	Office Work / Monitor coaches and athletes in their trainings/ check papers							
10:00 AM - 11:00 AM	Consultation hours				Office Work / Monitor coaches and athletes in their trainings/ check papers							
11:00 AM - 12:00 NN	Consultation hours				Office Work / Monitor coaches and athletes in their trainings/ check papers							
12:00NN 1:00 PM	Consultation hours				Office Work / Monitor coaches and athletes in their trainings/ check papers							
1:00 PM - 2:00 PM	Consultation hours				Office Work / Monitor coaches and athletes in their trainings/ check papers							
2:00 PM - 3:00PM	OFFICEWORK / records outputs/ check papers				ESS 10	3-BSESS- FSC- B	GYM2	39	PED 06	2-BPED- B	AUDI	50
3:00 PM - 4:00 PM	OFFICEWORK / records outputs/ check papers				Office Work / Monitor coaches and athletes in their trainings/ check papers							
4:00 PM - 5:00 PM	OFFICEWORK / records outputs/ check papers				Office Work / Monitor coaches and athletes in their trainings/ check papers							
5:00 PM - 6:00 PM	OFFICEWORK / records outputs/ check papers				Office Work / Monitor coaches and athletes in their trainings/ check papers							
Class Hours	2				4				7			
Office Hours	6				4				1			
TOTAL	8				8				8			
TIME	TUESDAY	YR/CRS/ SEC	ROOM	No. of Students	THURSDAY	YR/CRS/ SEC	ROOM	No. of Students	SATURDAY	YR/CRS/ SEC	ROOM	No. of Students
7:00 AM - 8:00 AM	Consultation hours				Office Work / Monitor coaches and athletes in their trainings/ check papers							
8:00 AM - 9:00 AM	Consultation hours				Office Work / Monitor coaches and athletes in their trainings/ check papers							
9:00 AM - 10:00 AM	Consultation hours				Office Work / Monitor coaches and athletes in their trainings/ check papers							
10:00 AM - 11:00 AM	PED 06	2-BPED- A	AUDI	58	Office Work / Monitor coaches and athletes in their trainings/ check papers							
11:00 AM - 12:00 NN	Consultation hours				Office Work / Monitor coaches and athletes in their trainings/ check papers							
12:00NN 1:00 PM	Consultation hours				Office Work / Monitor coaches and athletes in their trainings/ check papers							
1:00 PM - 2:00 PM	Consultation hours				Office Work / Monitor coaches and athletes in their trainings/ check papers							
2:00 PM - 3:00 PM	Consultation hours				Office Work / Monitor coaches and athletes in their trainings/ check papers							
3:00 PM - 4:00 PM	Consultation hours				Office Work / Monitor coaches and athletes in their trainings/ check papers							
4:00 PM - 5:00 PM	Consultation hours				Office Work / Monitor coaches and athletes in their trainings/ check papers							
5:00 PM - 6:00 PM	Consultation hours				Office Work / Monitor coaches and athletes in their trainings/ check papers							
Class Hours	3				2							
Office Hours	5				6							
TOTAL	8				8							



UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines

INSTITUTE OF SPORTS, PHYSICAL EDUCATION AND RECREATION
BSSES Program Summary of Faculty Workload
2nd Semester SY 2023-2024

Highest Degree Earned	Name of Faculty	Course No.	Course Description	Year/Sec	Day	Time	Room	Type	Lea	Unit	# of Students	Student Factor	No. of Prep.	Load Disp.	Research Extension Load	Actual Load	Credit for student Factor	Total Load	Normal Load	Overload/Underload
M.Sc. PE	ARIAS, Eupredio A. Rank: Asso. Prof. II Status: Permanent Teacher's Leave	PEd 05	Individual and Dual Sport/Track: Sports, Athletics, Martial Arts)	1 BPEd - A	T	8:00 - 10:00	TTA	Lec	2	2	54	4	4			27.20	0.60	22.80	18	4.80
		PEd 05	Individual and Dual Sport/Track: Sports, Athletics, Martial Arts)	1 BPEd - B	M	10:00-12:00	TTA	Lec	2	2	56	6								
		PEd 05	Individual and Dual Sport/Track: Sports, Athletics, Martial Arts)		F	7:00 - 10:00	TTA	Lab	3	2.25	56	11								
		BSESS 321	Cardiorespiratory Fitness/Aerobic Training Method	3 BSESS - FSC	M	3:00 - 5:00	Adul Fitness	Lec	2	2	28									
		BSESS 322	Cardiorespiratory Fitness/Aerobic Training Method	3 BSESS - FSC	W	3:00 - 5:00	Adul Fitness	Lab	3	2.25	28									
		FSM	Internship (Industry Immersion)	3 BSESS - FSM	M	7:00-9:00	Adul Fitness	Lec	2	2.00	36									
		BSESS 421	Civic Welfare Training Service 2/Reserved Officer Training Corps 2	4 BSESS - FSC	Th.F	7:00 - 10:00	Adul Fitness	Lab	3	2.25	36									
		NSTP 02	Civic Welfare Training Service 2/Reserved Officer Training Corps 2	1 BSESS FSM	Sat	7:00-10:00	Annex 2	Lec	3	3.00	38									
		PE 04	Philippine Traditional Dances	2 ABPEd-C	Th	3:00 - 5:00	Gym	Lec	2	2	44									
MAED-PE (On-Going)	BUSAN, JESSA S. Rank: Instructor I Designation: University Socio Cultural Coordinator Status: Permanent Vacation Sick Leave	PEd 11	Philippine Traditional Dances	2 BPEd - A	M	3:00 - 3:00	Adul Dance Rm	Lec	2	2.00	51	1	3	6		14.75	0.14	20.89	18	2.89
		PEd 11	Philippine Traditional Dances	2 BPEd - B	T	3:00 - 3:00	Adul Dance Rm	Lec	2	2.00	44									
		BSESS 422	Movement Education	3 BSESS - FSC	Th	3:00 - 4:00	Adul Dance Rm	Lab	3	2.25	44									
		PE 04	PATIRAY & Menu of Dance, Sports, Martial Arts, Group Exercises, Outdoor and Adventure Activities	2 ABPEd - A	M	3:00 - 4:00	Adul Dance Rm	Lec	2	2.00	51	6								
		PE 04	PATIRAY & Menu of Dance, Sports, Martial Arts, Group Exercises, Outdoor and Adventure Activities	2 ABPEd - A	F	7:00 - 9:00	Adul Dance Rm	Lec	2	2.00	27									
		PE 04	PATIRAY & Menu of Dance, Sports, Martial Arts, Group Exercises, Outdoor and Adventure Activities	2 ABPEd - A	T	8:00 - 10:00	Mango Groove Gym	Lec	2	2	36									

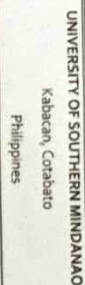
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UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines

INSTITUTE OF SPORTS, PHYSICAL EDUCATION AND RECREATION
BSESS Program Summary of Faculty Workload
2nd Semester SY 2023-2024

Highest Degree Earned	Name of Faculty	Course No.	Course Description	Yr/Cr/Sec	Day	Time	Room	Type	Lec/Lab	Unit	# of Students	Student Factor	No. of Prep.	Load Disp.	Research Extension Load	Actual Load	Credit for Student Factor	Total Load	Normal Load	Overload/Underload
MAEd-PE	CALIXTRO, MARICOU A. Rank: Asst. Prof. III Status: Permanent Teacher's Leave	PEd 04	Principles of Motor Control and Learning of Exercise, Sports and Dance	1 BRPd - A	W	7:00 - 10:00	Annex 2	Lec	3	3	54	4	3			18.75	0.40	59.7	18	1.15
		PEd 04	Principles of Motor Control and Learning of Exercise, Sports and Dance	1 BRPd - B	F	3:00 - 4:00	Gym 4	Lec	3	3	53	3						14.75		
		BRPd 323	International Dance and Other Forms	3 BRPd - A	T	3:00 - 3:00	Gym 4	Lec	2	2	54	4								
		ESS 04	Principles of Motor Control and Learning of Exercise, Sports and Dance	1 BRSS-FC	W	3:00 - 4:00	Gym Stage	Lab	3	2.25	54	9								
EAd, P.E.	DAGOC, PRISCILLA P. Rank: Asst. Prof. I Designation: BSESS Program Chairperson Status: Permanent Vacation Sick Leave	ESS 04	Principles of Motor Control and Learning of Exercise, Sports and Dance	1 BRSS-FC	F	9:00 - 11:00	Annex 2	Lab	3	2.25	32									
		ESS 04	Principles of Motor Control and Learning of Exercise, Sports and Dance	1 BRSS-FC	M	7:00 - 10:00	Multi-Building	Lec	2	2	42									
		ESS 08	Musculoskeletal Fitness/Resistance Training Methods	2 BRSS-A1-FCM	T	2:00-4:00	Annex 2	Lec	2	2	32		2	9		13.50	0.16	22.7	18	4.66
		ESS 08	Musculoskeletal Fitness/Resistance Training Methods	2 BRSS-A2-FCM	F	2:00 - 5:00	Gym 2	Lab	3	2.25	32									
MAEd-PE	ELUVBARING, JERUM B. Rank: Asst. Prof. I Status: Permanent Teacher's Leave	ESS 06	Individual and Dual Sports (Basketball Sports)	2 BRSS-A1-FCM	M	1:00 - 2:00	TTA	Lec	1	1	32		2			22.00	0.00	22.00	18	4.00
		ESS 06	Individual and Dual Sports (Basketball Sports)	2 BRSS-A2-FCM	W	3:00-4:00	TTA	Lab	6	4.5	32									
		ESS 06	Individual and Dual Sports (Basketball Sports)	2 BRSS-A2-FCM	M	10:00 - 11:00	TTA	Lec	1	1	22									
		ESS 06	Individual and Dual Sports (Basketball Sports)	2 BRSS-A2-FCM	T	10:00 - 11:00	TTA	Lec	1	1	22									
EAd, P.E.	LOPEZ, HELEN GRACE Rank: Asst. Prof. III Status: Permanent Teacher's Leave	ESS 07	Individual and Dual Sports (Athletics and Martial Arts)	2 BRSS-A1-FCM	T	3:00 - 4:00		Lec	1	1	32									
		ESS 07	Individual and Dual Sports (Athletics and Martial Arts)	2 BRSS-A1-FCM	TH	2:30 - 5:30		Lab	6	4.5	32									
		ESS 07	Individual and Dual Sports (Athletics and Martial Arts)	2 BRSS-A2-FCM	F	9:00 - 11:00		Lab	6	4.5	32									
		ESS 07	Individual and Dual Sports (Athletics and Martial Arts)	2 BRSS-A2-FCM	T	2:30 - 5:30		Lab	6	4.5	21									
BSESS	BSESS 323 FCM	Contemporary Issues in Exercise and Sports	3 BRSS-FCM	W	7:00-10:00	Annex 1	Lec	3	3	34		3				19.00	0.02	19.02	18	1.02
		Contemporary Issues in Exercise and Sports	3 BRSS-FCM	TH	7:00-10:00	Annex 1	Lec	3	3	36										
		Contemporary Issues in Exercise and Sports	3 BRSS-FCM	T	9:00-12:00	Gym 4	Lec	3	3	78										
		Contemporary Issues in Exercise and Sports	3 BRSS-FCM	M	10:00-12:00	Gym	Lec	2	2	51		1								
BSESS	BSESS 323 FCM	Contemporary Issues in Exercise and Sports	3 BRSS-FCM	T	3:00 - 5:00	Gym	Lec	2	2	28										
		Contemporary Issues in Exercise and Sports	3 BRSS-FCM	W	9:00 - 11:00	Gym	Lec	2	2	75										
		Contemporary Issues in Exercise and Sports	3 BRSS-FCM	F	8:00 - 10:00	Gym	Lec	2	2	21										
		Contemporary Issues in Exercise and Sports	3 BRSS-FCM	TH	3:00 - 5:00	Gym	Lec	2	2	52										



INSTITUTE OF SPORTS, PHYSICAL EDUCATION AND RECREATION
BSESS Program Summary of Faculty Workload

1st Semester SY 2024-2025

Highest Degree Earned	Name of Faculty	Course No.	Course Description	Yr/Cr/Csec	Day	Time	Room	Type	Week Lab	Unit	# of Students	Student Factor	No. of Prep.	Local Disp.	Research Extension	Actual Load	Credit for student Factor	Total Load	Normal Load	Overload
Ed.D. Ph.D.	DASO, PRESOLLA B.	PEO Elect 1	Administration and Management for Physical Education and Health Education	3 BRD-A	M	9:00-11:00 am	Special Lab	Lec		4.25	43		2	6		18.75		18.75	18	0.75
Ph.D. Ed. M. Ed.	Bank, Anna, Prof. II	PEO Elect 2	Administration and Management for Physical Education and Health Education	3 BRD-B	T	7:00-10:00 am	Special Lab	Lec		4.25	38									
		PEO Elect 3	Administration and Management for Physical Education and Health Education	3 BRD-C	W	7:00-10:00 am	Special Lab	Lec		4.25	34									
		PEO Elect 4	Administration and Management for Physical Education and Health Education	3 BRD-D	Th	7:00-10:00 am	Special Lab	Lec		4.25	34									
		PEO Elect 5	Administration and Management for Physical Education and Health Education	3 BRD-E	F	7:00-8:00 am	TTA	Lec				4				15.00	0.08	18.08	18	0.08
		PEO Elect 6	Administration and Management for Physical Education and Health Education	3 BRD-F	F	8:00-12:00 pm	TTA	Lab		5.5	49									
		PEO Elect 7	Administration and Management for Physical Education and Health Education	3 BRD-G	F	3:00-5:00 pm	TTA	Lab												
MAEd-PE	ELIZABETH, KATHA B.	ESS 11	Team Sports II (Ultimate/Hand ball/Floor ball/Sports Tetherball)	3 BRSS-SSA-A2	F	7:00-8:00 am	TTA	Lec					2	3		15.00	0.08	18.08	18	0.08
	Bank, Anna, Prof. II	ESS 11	Team Sports II (Ultimate/Hand ball/Floor ball/Sports Tetherball)	3 BRSS-SSA-A2	F	8:00-12:00 pm	TTA	Lab												
	Strategic Preparation	ESS 11	Team Sports II (Ultimate/Hand ball/Floor ball/Sports Tetherball)	3 BRSS-SSA-A2	F	3:00-5:00 pm	TTA	Lab												
	Trackway Labview	ESS 11	Team Sports II (Ultimate/Hand ball/Floor ball/Sports Tetherball)	3 BRSS-SSA-A2	F	7:00-8:00 am	TTA	Lec												
		PE 03	PA117F1 2: Warm up, Sports, Martial Arts, Group Exercise, Outdoor, and Adventure Activities	2 BRSA-A	T	9:00-11:00 am	Gym	Lec		2	42									
		PE 03	PA117F1 3: Warm up, Sports, Martial Arts, Group Exercise, Outdoor, and Adventure Activities	2 BRSC-B	M	1:00-3:00 pm	Gym	Lec		2	38									
		PE 03	PA117F1 3: Warm up, Sports, Martial Arts, Group Exercise, Outdoor, and Adventure Activities	2 BRSC-B	M	7:00-12:00 pm	Gym	Lec		5.5	39									
		ESS	Team Sports II (Ultimate/Hand ball/Floor ball/Sports Tetherball)	3 BRSS-SSC	T	1:00-3:00 pm	Lab	Lab												
Ed.D. Ph.D.	LOVELL, HELEN GRACE D.	BRSS-SSC 412	Professional Preparation	4 BRSS-SSC	M	7:00-12:00 pm	Gym2	Lab		9.75	29		2			19.95		19.95	18	1.95
Ph.D. Anna, Prof. IV	Strategic Preparation	BRSS-SSC 412	Professional Preparation	4 BRSS-SSC	M	1:00-5:00 pm	Old Office	Lab												
	Trackway Labview	BRSS-SSC 412	Professional Preparation	4 BRSS-SSC	T	7:00-10:00 am	Aud	Lec												
		PE 03	PA117F1 3: Warm up, Sports, Martial Arts, Group Exercise, Outdoor, and Adventure Activities	2 BRSA-A	W	7:00-9:00 am	Gym	Lec		2	45									
		PE 03	PA117F1 3: Warm up, Sports, Martial Arts, Group Exercise, Outdoor, and Adventure Activities	2 BRSA-A	W	10:00-12:00 pm	Gym	Lec		2	43									
		PE 03	PA117F1 3: Warm up, Sports, Martial Arts, Group Exercise, Outdoor, and Adventure Activities	2 BRSA-A	Th	1:00-3:00 pm	Gym	Lec		2	53									
		PE 03	PA117F1 3: Warm up, Sports, Martial Arts, Group Exercise, Outdoor, and Adventure Activities	2 BRSA-A	T	10:00-12:00 pm	Gym	Lec		2	57									
MAEd-HK	CALIXTO, MARICHA A.	PEO 13	Applied Motor Control and Learning of Exercise, Sports, and Activities	3 BRPD-A	T	1:00-4:00 pm	SPFAK Annex 2	Lab		4.25	44		2			18.5		18.50	18	0.50
	Bank, Anna, Prof. III	PEO 13	Applied Motor Control and Learning of Exercise, Sports, and Activities	3 BRPD-A	M	3:00-5:00 pm	SPFAK Annex 2	Lec												
	Strategic Preparation	PEO 13	Applied Motor Control and Learning of Exercise, Sports, and Activities	3 BRPD-A	T	8:00-10:00 am	SPFAK Annex 2	Lab		4.25	39									
	Trackway Labview	PEO 13	Applied Motor Control and Learning of Exercise, Sports, and Activities	3 BRPD-A	M	10:00-12:00 pm	Gym	Lec		2	25									
		PE 03	PA117F1 3: Warm up, Sports, Martial Arts, Group Exercise, Outdoor, and Adventure Activities	2 BRSA-A	W	7:00-9:00 am	Gym	Lec		2	47									
		PE 03	PA117F1 3: Warm up, Sports, Martial Arts, Group Exercise, Outdoor, and Adventure Activities	2 BRSA-A	W	10:00-12:00 pm	Gym	Lec		2	30									
		PE 03	PA117F1 3: Warm up, Sports, Martial Arts, Group Exercise, Outdoor, and Adventure Activities	2 BRSA-A	Th	1:00-3:00 pm	Gym	Lec		2	42									
		PE 03	PA117F1 3: Warm up, Sports, Martial Arts, Group Exercise, Outdoor, and Adventure Activities	2 BRSA-A	F	7:00-9:00 am	Aud Fitness	Lec		2	44									



UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Comabato
Philippines

INSTITUTE OF SPORTS, PHYSICAL EDUCATION AND RECREATION
BSSES Program Summary of Faculty Workload

1st Semester SY 2024-2025

Highest Degree Earned	Name of Faculty	Course No.	Course Description	W/Cycle	Day	Time	Room	Type	Week	Unit	# of Students	Student Factor	No. of Prep.	Load Disp.	Research Extension Load	Actual Load	Credit for student Factor	Total Load	Normal Load	Overload/Underload
MAED-PE	MANCERA, MARLON A.	PEO 06	Team Sports (Basketball, Baseball and Volleyball)	2 BPEO-A	M	9:00-11:00	Aud Stage	Lec		4.25	58	8	2	6		14.00	0.52	20.52	18	2.52
	Rank: Instructor III	PEO 06	Team Sports (Basketball, Baseball and Volleyball)	2 BPEO-B	Th	9:00-11:00	Aud Stage	Lec		4.25	50	0								
	Designation: University Sports Coordinator				F	1:00-4:00	Aud Stage	Lec				5								
	Status: Permanent				T	7:00-8:00	Gym1	Lec												
	Vacation Sick Leave	ESS 10	Team Sports (Basketball, Volleyball, Football, Baseball and Softball)	3 BESS FSC-B	F	7:00-10:00	Gym2	Lec		5.5	39									
					W	1:00-5:00	Gym2	Lec												
MAED-PE	TAGARE, RUBEN L.																			
	Rank: Asst. Prof III																			
	Study Leave Starting January 2023																			
	Permanent																			

Prepared by:

PRISCILLA P. DAGO, MSPE
Chairperson, BSSES

Noted by:

NORGED. MARTINEZ, EDD
Dean

Received by:

HAZEL ANN S. SORIANO, EDD
Head, Academic Compliance and Monitoring

Verified by:

LEORENCE Q. TANDOG, PhD
Director for Instruction

Approved by:

PROF. MARCOS F. MONDERIN
Vice President for Academic Affairs

SEP 13 2024



UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines

Faculty Time and Location
1st Semester SY 2024-2025

Name: PRISCILLA P. DAGOC			College/Unit:			ISPEAR/ BSSES			Designation: Department Chair, BSSES				
Time	MONDAY	Yr/Crs/ Sec	Room/ Venue	No. of Students	WEDNESDAY	Yr/Crs/ Sec	Room/ Venue	No. of Students	FRIDAY	Yr/Crs/ Sec	Room/ Venue	No. of Students	
7:00 - 8:00	Checking Student's records		Faculty Office		PED Elect 1	3 BPED-B	ISPEAR Old Office	38					
8:00 - 9:00													
9:00 - 10:00	PED Elect 1	3 BPED-A	Annex2	43	Office works/Monitoring		Faculty/Classrooms						
10:00 - 11:00													
11:00 - 12:00	Office works		Faculty Office										
12:00-1:00													
1:00 - 2:00	Office work/Consultation/Monitoring		Faculty Office		Office works/Checking		Faculty Office	34	Office works/Consultation				
2:00 - 3:00													
3:00 - 4:00					BSSES 413	4 BSSES FSM			Audi Fitness				
4:00 - 5:00													
Class Hours	2 hrs				5 hrs				6 hrs				
Office Hours	6 hrs				3 hr				2 hrs				
	8 hrs				8 hrs				8 hrs				
Total													
Time	TUESDAY	Yr/Crs/ Sec	Room/ Venue	No. of Students	THURSDAY	Yr/Crs/ Sec	Room/ Venue	No. of Students	SATURDAY	Yr/Crs/ Sec	Room/ Venue	No. of Students	
7:00 - 8:00	PED Elect 2	3 BPED-A	ISPEAR Old Office	43	BSSES 413	4 BSSES FSM	Audi Fitness	34					
8:00 - 9:00													
9:00 - 10:00													
10:00 - 11:00	Office works		Faculty Office										
11:00 - 12:00													
12:00-1:00													
1:00 - 2:00	Office works/Consultation		Faculty Office		Office works/Consultation/Checking student's output		Faculty Office						
2:00 - 3:00													
3:00 - 4:00	PED Elect 1	3 BPED-B	Audi Backstage L	38									
4:00 - 5:00													
5:00 - 6:00													
Class Hours	5 hrs				0 hrs								
Office Hours	3 hrs				8 hrs								
	8 hrs				8 hrs								
Total													

SUMMARY OF INFORMATION

1. No. of Preparation	2
2. Load Displacement	6
3. Research/Extension Load	0
4. Laboratory Hours	6.75
5. Lecture Hours	6.00
6. Actual Teaching Load(4-5)	12.75
7. Credit for Student Factor	0
8. Total Load (add #3,5 & 7)	18.75
9. Normal Load	18.00
10. Overload(Underload)	0.75
11. Office Hours	22
12. Class Hours	18
13. Total Hours (11+12)	40

Submitted by:

PRISCILLA P. DAGOC
Faculty

Checked by:

PRISCILLA P. DAGOC
Dept. Chairperson

Recommending Approval:

NORGE D. MARTINEZ, EALD
College Dean

Approved:

PRISCILLA P. DAGOC
VP Academic Affairs

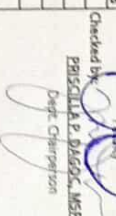


UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines

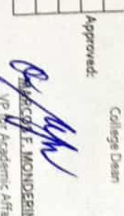
Faculty Time and Location
1st Semester SY 2024-2025

Name		JERUM B. ELUMBARING				College/Unit: ISPEAR BS/ESS DEPARTMENT				Designation: Asst. Prof. II				SUMMARY OF INFORMATION															
Time	MONDAY	Yr/Cr/ Sec	Room/ Venue	No. of Students	WEDNESDAY	Yr/Cr/ Sec	Room/ Venue	No. of Students	FRIDAY	Yr/Cr/ Sec	Room/ Venue	No. of Students	1. No. of Preparation	2. Load Description	3. Research/Extension Load	4. Laboratory Hours	5. Lecture Hours	6. Actual Teaching Load(4+5)	7. Credit for Student Factor	8. Total Load (add #3,5 & 7)	9. Normal Load	10. Overload(Underload)	11. Office Hours	12. Class Hours	13. Total Hours (11+12)				
7:00 - 8:00	ESS 11	3BSESS FSCA	TTA	47	OFFICE WORKS/CHECKING OF ACTIVITIES		LABORATORY OFFICE		ESS 11	3BSESS ESM-A3	TTA	21																	
8:00 - 9:00									ESS 11	3BSESS FSM-A3	TTA	21																	
9:00 - 10:00	ESS 11	3BSESS FSCA	TTA	47																									
10:00 - 11:00																													
11:00 - 12:00																													
12:00 - 1:00																													
1:00 - 2:00	ESS 11	3BSESS FSCA	TTA	47	OFFICE WORKS/CHECKING OF ACTIVITIES		LABORATORY OFFICE																						
2:00 - 3:00	OFFICE WORKS/CHECKING OF ACTIVITIES	LABORATORY OFFICE																											
3:00 - 4:00																													
4:00 - 5:00																													
5:00 - 6:00					0																								
Class Hours	4 hrs				8 hrs																								
Office Hours	4 hrs																												
Total	8 hrs				8 hrs																								

Submitted by: 
JERUM B. ELUMBARING
Dept. Chairperson

Checked by: 
PRISCILLA P. DIAGO, MPE
Dept. Chairperson

Recommending Approvals: 
NORBERTO D. MARTINEZ, ED
College Dean

Approved: 
NORBERTO D. MARTINEZ, ED
College Dean

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35,00

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38,00

38

0,00

38

23

40

VP of Academic Affairs

USM-DIO-Fo2 Rev 2-2023-08-22

SUMMARY OF INFORMATION

1. No. of Preparation	2
2. Load Displacement	3
3. Research/extension Load	0
4. Laboratory Hours	9
5. Lecture Hours	6.00
6. Actual Teaching Load(4+5)	15.00
7. Credit for Student Factor	0
8. Total Load (add 8+3+5+7)	18.00
9. Normal Load	18
10. Overload(Underload)	0.00
11. Office Hours	18
12. Class Hours	21
13. Total Hours (11+12)	40

Submitted by: JERUM B. ELUMBARING

Checked by: PRISCILLA P. DASSO, MSPE

Digit. Chairperson

Recommending Approvals:

NOBIE D. MARTINEZ, EdD

College Dean

Approved: JERUM B. ELUMBARING

VP for Academic Affairs



UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines

Faculty Time and Location
1st Semester SY 2024-2025

Name: ELPEDIO A. ARIAS		College/Unit:		ISPEAM/BSESS		Designation: Associate Professor 2		SUMMARY OF INFORMATION	
Time	MONDAY	Yr/Cr/ Sec	Room/ Venue	No. of Students	WEDNESDAY	Yr/Cr/ Sec	Room/ Venue	No. of Students	4
7:00 - 8:30									0
8:30 - 10:00	Team Sports 1 (ESS 10)	3 BSESS-A1-FSM	GYM - 1 (outside B)	27	BSESS 411 FSC	ABSESS-FSC			12.00
10:00 - 12:00									18.14
12:00 - 1:00									18.22
1:00 - 2:00									18.00
2:00 - 3:00	Team Sports 1 (ESS 10)	3 BSESS-A1-FSM	GYM - 3	22	PE 03	2 BSCS-A	Gym	44	0.22
3:00 - 4:00									13
4:00 - 5:00									27
5:00 - 6:00									40
Class Hours	8 hrs				3.5 hrs				
Office Hours	0 hrs				4.5 hrs				
Total	8 hrs			49	8 hrs				
Time	TUESDAY	Yr/Cr/ Sec	Room/ Venue	No. of Students	THURSDAY	Yr/Cr/ Sec	Room/ Venue	No. of Students	
7:00 - 8:30					BSESS 411 FSC	ABSESS-FSC			
8:30 - 10:00									
10:00 - 12:00	Team Sports 1 (ESS 10)	3 BSESS-A1-FSM	GYM - 1	27					
12:00 - 1:00									
1:00 - 2:00									
2:00 - 3:00	Team Sports 1 (ESS 10)	3 BSESS-A1-FSM	GYM - 3	22	PE 03	2 BSIT-D-ET	Gym	53	
3:00 - 4:00									
4:00 - 5:00									
5:00 - 6:00									
Class Hours	6 hrs				3.5 hrs				
Office Hours	2 hrs				4.5 hrs				
Total	8 hrs			49	8 hrs			83	

Submitted by: ELPEDIO A. ARIAS
Faculty

Checked by: PRISCILLA R. DAGOC
Dept. Chairperson

Recommending Approver: NORBERTO D. MARTINEZ, Ed.D.
College Dean

Approved: NORBERTO D. MARTINEZ, Ed.D.
VP Academic Affairs

1. No. of Preparation	4
2. Load Displacement	0
3. Research/Extension Load	12.00
4. Laboratory Hours	18.14
6. Actual Teaching Load(4-5)	18.22
8. Total Load (add #2,3,6 & 7)	38.00
9. Normal Load	0.22
10. Overload(Underload)	13
11. Office Hours	27
12. Class Hours	40
13. Total Hours (11+12)	



UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines

AUG 16 2024

Faculty Time and Location
1st Semester SY 2024-2025

Name: JESSA S. BUJAN

College/Unit: ISPEAR/BSSES

Designation: Chairperson, Culture and Arts

Time	MONDAY	Yr/Cr/ Sec	Room/ Venue	No. of Students	WEDNESDAY	Yr/Cr/ Sec	Room/ Venue	No. of Students	FRIDAY	Yr/Cr/ Sec	Room/ Venue	No. of Students
7:00 - 8:30												
8:30 - 9:00	Anthro ESS 02	1 BSSES- FSM	Auditorium	48	Anthro ESS 02	1 BSSES- FSM	Auditorium	48	PATHE 3	2 BSE A	Auditorium	36
9:00 - 10:00												
10:00 - 11:00	PATHE 3	2 BPEd B	Auditorium	44								
11:00 - 12:00												
12:00-1:00												
1:00 - 2:00												
2:00 - 3:00												
3:00 - 4:00	PATHE 3	2 BPEd A	Auditorium	45	PATHE 3	2 BSCE A	Auditorium	44				
4:00 - 5:00												
5:00 - 6:00	Administrative work		UCA	N/A	Administrative work		UCA	N/A				
Class Hours	5.5				3.5				2			
Office Hours	3				5				6			
Total	8.5				8.5				8			
Time												
7:00 - 8:00	PATHE 3	2 BSE E	Auditorium	45								
8:00 - 9:00												
9:00 - 10:00												
10:00 - 11:00												
11:00 - 12:00												
12:00-1:00												
1:00 - 2:00												
2:00 - 3:00												
3:00 - 4:00												
4:00 - 5:00												
5:00 - 6:00												
Class Hours	2				0							
Office Hours	6				8							
Total	8				8							

Submitted by: JESSA S. BUJAN

Checked by: PRISCILLA P. DAGOC, MSPE

Dept. Chairperson

Recommending Approval:

Approved: NORGE D. MARTINEZ, EdD

College Dean

MARLOS E. MONDERIN, JD

VP for Academic Affairs

1. No. of Preparation 2

2. Load Displacement 6

3. Research/Extension Load 0

4. Laboratory Hours 0.00

5. Lecture Hours 33.00

6. Actual Teaching Load(4.5 33.00

7. Credit for Student Factor 0

8. Total Load (add #2,3,5 & 7 39.00

9. Normal Load 18.00

10. Overload(Underload) 1.00

11. Office Hours 24

12. Class Hours 16

13. Total Hours (11+12) 40



UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Cotabato

Philippines

Faculty Time and Location

1st Semester SY 2024-2025

Name: MARICHU A. CALIXTRO

Time	MONDAY		College/Unit:		ISPEAR - BSSES		Designation:		FRIDAY		No. of	
	Yr/Crs/Sec	Room/Venue	No. of Students	Yr/Crs/Sec	Room/Venue	No. of Students	Yr/Crs/Sec	Room/Venue	No. of Students	Yr/Crs/Sec	Room/Venue	No. of Students
7:00 - 8:00												
8:00 - 9:00												
9:00 - 10:00	Prepare Lesson											
10:00 - 11:00												
11:00 - 12:00	PE 03	2 BSND-8	Gym	25								
12:00 - 1:00												
1:00 - 2:00												
2:00 - 3:00	Consultation with the students											
3:00 - 4:00												
4:00 - 5:00	PED 13	3 BPED-A	ISPEAR Annex 2	44								
5:00 - 6:00	Practice with Varsity Athletes											
Office Hours	4 hours											
Class Hours	4 hours											
Office Hours	4 hours											
Total	8 hours											
Time	TUESDAY	Yr/Crs/Sec	Room/Venue	No. of Students	THURSDAY	Yr/Crs/Sec	Room/Venue	No. of Students	SATURDAY	Yr/Crs/Sec	Room/Venue	No. of Students
7:00 - 8:00												
8:00 - 9:00												
9:00 - 10:00	PED 13	3 BPED-8	Audi Stage	39								
10:00 - 11:00												
11:00 - 12:00	Consultation with the students											
12:00 - 1:00												
1:00 - 2:00												
2:00 - 3:00	PED 13	3 BPED-A	ISPEAR Annex 2	44								
3:00 - 4:00												
4:00 - 5:00	Record Activities											
5:00 - 6:00	Practice with Varsity Athletes											
Class Hours	5 hours											
Office Hours	3 hours											
Total	8 hours											

SUMMARY OF INFORMATION

1. No. of Preparation	2
2. Load Displacement	0
3. Research/Extension Load	0
4. Laboratory Hours	6
5. Lecture Hours	14.00
6. Actual Teaching Load(4.5)	18.50
7. Credit for Student Factor	0
8. Total Load (odd #3.6 & 7)	18.50
9. Normal Load	18
10. Overload(Underload)	0.50
11. Office Hours	20
12. Class Hours	21
13. Total Hours (11+12)	41

Submitted by:

MARICHU A. CALIXTRO

Faculty

Checked by:

PRISCILLA P. DAOGOC, MSPE

Dept. Chairperson

Recommending Approval:

NORGE D. MARTINEZ, Ed.D

College Dean

Approved:

MARCO F. MONDERIN, JD
VP for Academic Affairs



UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines

Faculty Time and Location

1st Semester SY 2024-2025

Name: PRISCILLA P. DAGOC

College/Unit:

ISPEAR/ BSESS

Designation: Department Chair, BSESS

SUMMARY OF INFORMATION

1. No. of Preparation	2
2. Load Displacement	6
3. Research/Extension Load	0
4. Laboratory Hours	5.75
5. Lecture Hours	50.98
6. Actual Teaching Load (4-5)	22.73
7. Credit for Student Factor	0
8. Total Load (Add 8, 9, 10, 11, 12)	22.73
9. Normal Load	18.00
10. Overload (Underload)	5.73
11. Office Hours	22
12. Class Hours	28
13. Total Hours (11+12)	40

Time	College/Unit		Room/ Venue	No. of Students	WEDNESDAY	Yr/Crs/ Sec	Room/ Venue	No. of Students	THURSDAY	Yr/Crs/ Sec	Room/ Venue	No. of Students	FRIDAY	Yr/Crs/ Sec	Room/ Venue	No. of Students
	MONDAY	Yr/Crs/ Sec														
7:00 - 8:00																
8:00 - 9:00	Checking Student's records		Faculty Office													
9:00 - 10:00																
10:00 - 11:00	PED Elect 1	3 BPED-A	Annex 2	43	PED Elect 1	3 BPED-B	ISPEAR Old Office	38								
11:00 - 12:00			Faculty Office													
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UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato
Philippines

Faculty Time and Location

1st Semester SY 2024-2025

Name: HELEN GRACED LOPEZ

Time	College/Unit:				Designation: ASSO. PROF. IV			
	MONDAY	Yr/Crs/ Sec	Room/ Venue	No. of Students	WEDNESDAY	Yr/Crs/ Sec	Room/ Venue	No. of Students
7:00 - 8:00								
8:00 - 9:00								
9:00 - 10:00	BSESS 412	4 BSESS FSC	GYM 2	29	PE 03	2 BSTM A	GYM	45
10:00 - 11:00					PE 03	2 BSInfSys A	GYM	47
11:00 - 12:00								
12:00 - 1:00								
1:00 - 2:00								
2:00 - 3:00	BSESS 412	4 BSESS FSC	ISPEAR Old Office	29	PE 03	2 ABPhilo A	GYM	42
3:00 - 4:00					Checking of Thesis Outline			
4:00 - 5:00								
5:00 - 6:00								
Class Hours								
Office Hours								
Total	8				6			
					2			
					8			
Time	TUESDAY	Yr/Crs/ Sec	Room/ Venue	No. of Students	THURSDAY	Yr/Crs/ Sec	Room/ Venue	No. of Students
7:00 - 8:00					PE 03	2 ABEng B	GYM	36
8:00 - 9:00	BSESS 412	4 BSESS FSC	Audi Backstage	29	Checking of Thesis Outline			
9:00 - 10:00								
10:00 - 11:00	PE 03	2 BSHM A	GYM 2	57				
11:00 - 12:00								
12:00 - 1:00								
1:00 - 2:00								
2:00 - 3:00	Students' Consultation		ISPEAR Office		PE 03	2 BST DET	GYM	53
3:00 - 4:00								
4:00 - 5:00	Office work / Checking of activities		ISPEAR Office		Office work / Checking of activities			
5:00 - 6:00								
Class Hours								
Office Hours								
Total	8				4			
					4			
					8			

USM-DIO-For Rev 2, 2023, 08/23

SUMMARY OF INFORMATION

1. No. of Preparation	2
2. Load Displacement	0
3. Research/Extension Load	0
4. Laboratory Hours	6.75
5. Lecture Hours	13.00
6. Actual Teaching Load(4+5)	19.75
7. Credit For Student Factor	0.1
8. Total Load (add #2,3,6 & 7)	19.85
9. Normal Load	18
10. Overload(Underload)	1.85
11. Office Hours	24.75
12. Class Hours	23.00
13. Total Hours (11+12)	48.75

Submitted by:
HELEN GRACED LOPEZ
Faculty

Checked by:
PRISCILLA P. DIAGOC
Dept. Chairperson

Recommending Approve:

NORGE D. MARTINEZ, Ed.D.
College Dean

Approved:
MARCO S. F. MONDERIN, JD
Vice For Academic Affairs



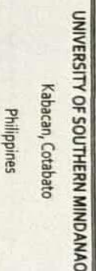
UNIVERSITY OF SOUTHERN MINDANAO

Kabacan, Catabato

Philippines

INSTITUTE OF SPORTS, PHYSICAL EDUCATION AND RECREATION
BSESS Program Summary of Faculty Workload
2nd Semester SY 2023-2024

Highest Degree Earned	Name of Faculty	Course No.	Course Description	VC/Unit/Sec	Day	Time	Room	Type	Lec/Lab	Unit	# of Students	Student Factor	No. of Prep.	Load Disp.	Research Extension Load	Actual Load	Credit for student Factor	Total Load	Normal Load
M.Sc. PE	ARILAS, Eupadio A.	PEd 05	Individual and Dual Sport/Basket Sports, Athletics, Martial Arts	1 BPEd-A	T	8:00 - 10:00		Lec	2	2			3			19.00	0.00	19.00	18
	Rank: Asst. Prof. II				TH	7:00 - 10:00		lab	3	2.25									
	Status Permanent	PEd 05	Individual and Dual Sport/Basket Sports, Athletics, Martial Arts	1 BPEd-B	F	10:00-12:00		lec	2	2									
	Teachers Leave				M	7:00 - 10:00		lab	3	2.25									
		BSESS 321	Cardiorespiratory Fitness/ Aerobic Training Method	3 BSESS- FSC	M	3:00 - 5:00		Lec	2	2									
					W	2:00 - 5:00		Lab	3	2.25									
		BSESS 322	Cardiorespiratory Fitness/ Aerobic Training Method	3 BSESS- FSM	M	7:00-9:00		Lec	2	2.00									
		FSM	Cardiorespiratory Fitness/ Aerobic Training Method	3 BSESS- FSM	W	7:00 - 10:00		Lab	3	2.25									
					Th F	10:00-4:00		Lab	480hrs										
		BSESS 421	Internship (Industry Intervention)	4 BSESS- FSC	Th F	10:00-4:00		Lec	2	2									
		PE 04	Partner & Moves of Dance, Sports, Martial Arts, Grand Exercises, Outdoor and Adventure Activities	2 ABPEd-C	TH	3:00 - 5:00		Lec	2	2									
MAED-PE	BUSAN, JESSA S.	PEd 11	Philippine Traditional Dances	2 BPEd-A	M	1:00 - 3:00		Lec	2	2.00			3	5		14.75	0.00	20.75	18
(On Going)	Rank: Instructor I				W	1:00 - 4:00		Lab	3	2.25									
	Designation: University Socio-Cultural Coordinator	PEd 11	Philippine Traditional Dances	2 BPEd-B	T	1:00 - 3:00		Lec	2	2.00									
	Status: Permanent				TH	1:00 - 4:00		Lab	3	2.25									
	Vacation Set Leave				M	9:00-11:00		Lec	2	2.00									
		BSESSed FSC	Movement Education	3 BSESS- FSC	F	7:00 - 9:00		Lab	3	2.25									
		PE 04	Partner & Moves of Dance, Sports, Martial Arts, Grand Exercises, Outdoor and Adventure Activities	2 ABPEd-A	T	8:00 - 10:00		Lec	2	2									



2nd Semester SY 2023-2024

Higher Degree Earned	Name of Faculty	Course No.	Course Description	Yr/Cr/Sec	Day	Time	Room	Type	Lab	Unit	# of Students	Student Factor	No of Prep.	Load	Research Extension Load	Actual Load	Credit for student Factor	Total Load	Norm Load
MA+HK	CALUSTRO, MARICHA A.																		
	Rank: Asst. Prof. III	PE04	Principles of Motor Control and Learning of Exercise, Sports and Dance	1 BFEd-A	W	7:00 - 10:00		Lec	3	3			4			20.75	0.00	20.75	18
	Status: Permanent	PE04	Principles of Motor Control and Learning of Exercise, Sports and Dance	1 BFEd-B	F	1:00 - 4:00		Lec	3	3									
	Teacher's Leave	BFEd 3/23	International Dance and Other Forms	3 BFEd-A	T	1:00 - 3:00		Lec	2	2									
					TH	1:00 - 4:00		Lab	3	2.25									
		ESS 04	Principles of Motor Control and Learning of Exercise, Sports and Dance	1 BESS-FSC	M	2:00-4:00		Lec	2	2									
		ESS 04	Principles of Motor Control and Learning of Exercise, Sports and Dance	1 BESS-FSM	W	1:00 - 4:00		Lab	3	2.25									
		ESS 04	Principles of Motor Control and Learning of Exercise, Sports and Dance	1 BESS-FSM	M	8:00 - 10:00		Lec	2	2									
		PE 04	Principles of Motor Control and Learning of Exercise, Sports and Dance	2 BESS-A	TH	7:00 - 10:00		Lab	3	2.25									
						7:00 - 9:00		Lec	2	2									
Ed.D. P.E. (On Going)	DAWOC, PRISCILLA P.																		
	Rank: Asst. Prof. I	ESS 08	Musculoskeletal Fitness/Resistance Training Methods	2 BESS-A1-FSM	T	2:00-4:00		Lec	2	2			2	9		10.50	0.00	19.50	18
	Designation: BESS Program Champion	ESS 08	Musculoskeletal Fitness/Resistance Training Methods	2 BESS-A2-FSM	F	2:00 - 5:00		Lab	3	2.25									
	Status: Permanent				TH	9:00-11:00		Lec	2	2									
	Teacher's Leave	PE 04	Principles of Motor Control and Learning of Exercise, Sports and Dance	2 BMS-B	M	8:30 - 11:30		Lab	3	2.25									
						10:00-12:00		Lec	2	2									
MAEd-PE	ELUMBARING, JERUIM B.																		
	Rank: Asst. Prof. I	ESS 06	Individual and Dual Sports(Basket Sports)	2 BESS-A1-FSM	M	1:00 - 2:00		Lec	1	1			2			22.00	0.00	22.00	18
	Status: Permanent				W	2:00-4:00		Lab	6	4.5									
	Teacher's Leave				M	1:00 - 5:00		Lec	1	1									
		ESS 06	Individual and Dual Sports(Basket Sports)	2 BESS-A2-FSM	T	10:00 - 12:00		Lab	6	4.5									
					W	10:00-12:00													
					F	7:00 - 8:00													
		ESS 07	Individual and Dual Sports (Athletics and Martial Arts)	2 BESS-A1-FSM	T	1:00 - 2:00		Lec	1	1									
					TH	2:30 - 5:30		Lab	6	4.5									
					F	9:00 - 11:00													
		ESS 07	Individual and Dual Sports (Athletics and Martial Arts)	2 BESS-A2-FSM	T	2:30 - 5:30		Lec	1	1									
					F	1:00 - 2:00													
		ESS 07	Individual and Dual Sports (Athletics and Martial Arts)	2 BESS-A2-FSM	F	2:00 - 5:00		Lab	6	4.5									
Ed.D. P.E. (On Going)	LOPEZ, HELEN GRACE																		
	Rank: Asst. Prof. III	BFEd 322 FSC	Contemporary Issues in Exercise and Sports	3 BESS-FSC	T	1:00 - 2:30		Lec	3	3			4			19.00	0.00	19.00	18
	Status: Permanent				TH	1:00 - 2:30													
	Teacher's Leave	BFEd 327 FSM	Contemporary Issues in Exercise and Sports	3 BESS-FSM	W	2:30-3:30		Lec	3	3									
		BFEd 327 FSC	Contemporary Issues in Exercise and Sports	3 BESS-FSC	F	2:30-3:30													
		BFEd 327 FSC	Contemporary Issues in Exercise and Sports	3 BESS-FSC	T	9:30-11:00		Lec	3	3									
		BFEd 327 FSC	Contemporary Issues in Exercise and Sports	3 BESS-FSC	TH	10:30-12:00													
		BFEd 327 FSC	Contemporary Issues in Exercise and Sports	3 BESS-FSC	M	10:00-12:00		Lec	2	2									

